

**STAKEHOLDER ENQUIRY LETTERS TRANSMITTED TO JO CO MANAGERS:
JANUARY 20, 2016**

Background The Hugo Exploratory Committee sent individual stakeholder enquiry letters to Josephine County (JO CO) Managers on January 20, 2016. The managers that received a letter were those (some managers had changed) that on August 19, 2014 sent a letter to the Josephine County Board of County Commissioners (BCC) on a “Recommended Strategy On Strengthening County Services.”

Josephine County Management Team’s August 19, 2014 Recommendations To JO CO Board of County Commissioners

JO CO Management Team. August 19, 2014. Exhibit A. *Managers Recommendation on Strengthening County Services*. September 3, 2014 *Approved Minutes of August 19, 2014 JO CO BCC’s Weekly Business Session*. Grants Pass, OR. http://www.hugoneighborhood.org/JSPSS_Studies.htm

Identify what county services are mandated by state law and what level of those services is optimal.
Determine what it would cost to provide these mandated services at an appropriate and sustainable level.
Identify what other county services may be desired by the citizens of the county. Determine what it would cost to provide these elective services at an appropriate and sustainable level

January 20, 2016 Enquiry Letters The purpose of the Committee’s January 20, 2016 stakeholder enquiry letters was to explain the public safety *Study Design* idea and request a approximately one hour meeting to explain the idea. No requests were made, except for any reports on “necessary or mandated services” already created by the JO CO Managers in response to the August 19, 2014 request by Josephine County Commissioner Walker.

“Commissioner Walker urged the Managers to have ongoing conversations with their liaisons as they move forward and asked them to provide a **one page summary or outline showing what they felt were necessary or mandated services** (emphasis added), anything in their purview and how they thought it should be delivered would be helpful to the Board.”

- 38. Rob Brandes, Director
JO CO Public Works Dept.
- 39. Nate Gaoiran, Director
JO CO Community Corrections
- 40. Diane Hoover, Director
JO CO Public Health
- 41. Dennis Lewis, Director
JO CO Planning Office
- 42. Sarah Wright, Parks Manager
JO CO County Parks
- 43. Jim Goodwin, Director
JO CO Juvenile Justice
- 44. Larry Graves, Director
JO CO Airports

45. Vic Harris, Forestry Program Supervisor
JO CO Forestry
46. Ryan Johnson, Building Operations Manager
JO CO Building Operations &
Maintenance
47. Connie Roach, Assessor
JO CO Assessor's Office
48. Arthur O'Hare, Finance Director
JO CO Finance Department
49. Robert Rice, Building Official
JO CO Building Safety
50. Lisa Pickart, Program Manager
JO CO Veterans Service Office

Example January 20, 2016 Letter/Email To Rob Brandes, Director, Josephine County Public Works Department Rob Brandes, Director of JO CO Public Works Department became the leader of the JO CO Management Team for the purposes of coordinating a meeting of the JO CO Management Team and the Exploratory Committee.

On January 20, 2016 thirteen members of the Josephine County Management Team were invited by individual letter/email to have a meeting with the Hugo JS&PSS Exploratory Committee. The contents of the 13 letters were the same (see Brandes and O'Hare example enquiry letters).

Arthur O'Hare, Finance Director, JO CO Finance Department, was the nominal coordinator for the JO CO Budget Committee.

Rob Brandes, Director, Josephine County Public Works Department; Sarah Wright, Parks Manager, Josephine County Parks; and Arthur O'Hare, Finance Director, Josephine County Finance Department responded to the January 20, 2016 enquiry letters. During the response period Rob Brandes ended up coordinating a combined meeting for all the JO CO Management Team members invited. He set the date and the agenda which was agreed to by the Committee. The date was set for March 7, 2016 and it occurred on that date.