

Josephine County, Oregon

Adopted Budget

FY 2015-16





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Josephine County
Oregon**

For the Fiscal Year Beginning

July 1, 2014

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Josephine County, Oregon for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

Josephine County

Budget Committee

Board of County Commissioners

**Simon G. Hare
Keith O. Heck
Cherryl Walker**

Committee Lay Members

**Margaret Goodwin
Pat Fahey
Jim Brumbach**



Arthur O'Hare, Budget Officer

Budget Document Prepared By:

Finance Department

(Chris Carlson, Sarah Givens, Sandra Novak, Deanna Pratt)

JOSEPHINE COUNTY, OREGON
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Budget Adoption



JOSEPHINE COUNTY, OREGON

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**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Adoption of the Budget for the Fiscal Year 2015-16 and Making Appropriations.

Resolution No. 2015-026

WHEREAS, on June 17, 2015, the Board of County Commissioners for Josephine County met to hear public comment on the 2015-16 Budget as approved by the Budget Committee, which has been published according to law, in the *The Daily Courier* Newspaper and Josephine County Website on June 10, 2015; and

WHEREAS, the Board did then in public meetings instruct the Budget Officer to prepare revisions and adjustments within limits to the Budget Committee approved budget all in accordance with ORS 294.453 and 294.456,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners of Josephine County hereby adopts the budget for the fiscal year 2015-16 in the total amount of \$78,843,700 which includes appropriations of \$77,565,000 and full time equivalents (FTE) not to exceed 320.66, now on file at the office of the Josephine County Board of County Commissioners, and

NOW, BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purposes shown below are hereby appropriated as follows:

<u>FUNDS/OBJECT CLASSIFICATIONS</u>	<u>APPROPRIATION</u>	<u>FTE</u>
10 - General Fund:		
Assessor's Office	1,171,000	15.00
Treasurer's Office	444,000	4.00
Clerk's Office	572,000	5.00
Surveyor's Office	74,000	1.01
Planning	492,000	6.00
Forestry	949,000	8.80
General Government	460,000	-
Emergency Management	157,000	1.00
Court Facilities	245,600	-
Veteran's Service Office	215,000	3.00
Nondepartmental:		
Interfund Transfers	3,927,900	
Contingency	3,054,500	
Total General Fund	<u>11,762,000</u>	<u>43.81</u>
12 - Public Safety Fund		
Sheriff's Office - Adult Jail	2,386,300	29.60
Sheriff's Office - Patrol & Dispatch Operations	1,519,800	12.70
Sheriff's Office - All Other Programs	1,287,500	9.00
District Attorney's Office	1,990,300	23.00
Juvenile Justice	982,700	8.60
Nondepartmental:		
Interfund Transfers	853,700	
Contingency	122,700	
Total Public Safety Fund	<u>9,143,000</u>	<u>82.90</u>

13 - Adult Corrections Fund:

Personnel Services	2,748,000	30.00
Materials and Services	1,468,300	
Interfund Transfers	534,000	
Contingency	872,700	
Total Adult Corrections Fund	5,623,000	30.00

11 - Public Works Fund:

Personnel Services	3,998,200	51.35
Materials and Services	1,345,800	
Interfund Transfers	1,734,400	
Contingency	1,444,600	
Total Public Works Fund	8,523,000	51.35

14 - Public Health Fund:

Personnel Services	1,791,300	27.00
Materials and Services	820,600	
Interfund Transfers	289,100	
Contingencies	380,000	
Total Public Health Fund	3,281,000	27.00

15 - Mental Health Fund:

Personnel Services	74,700	1.00
Materials and Services	5,577,000	
Interfund Transfers	77,000	
Debt Service	21,000	
Contingency	142,300	
Total Mental Health Fund	5,892,000	1.00

Internal Service Funds:**40 - Administrative Internal Service Fund**

Board of County Commissioners	507,000	5.50
Finance	553,000	5.00
Human Resources	326,000	3.00
Property Management	65,000	0.50
Information Technology	826,000	6.00
Communications	265,000	2.00
Geographical Information Systems	162,000	1.20
Legal Counsel	476,000	4.35
Law Library	142,000	0.65
Nondepartmental:		
Debt Service (Finance)	39,500	
Interfund Transfers	125,000	
Contingency	322,500	
Fund Total	3,809,000	28.20

41 - County Buildings and Fleet Fund

Building Operations and Maintenance	1,935,300	16.00
County Fleet	732,000	2.65
Nondepartmental:		
Interfund Transfers	326,900	
Contingency	350,800	
Fund Total	3,345,000	18.65

Total Internal Service Funds

7,154,000	46.85
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Special Revenue Funds:

16 - Grant Projects Fund		
Economic Development	421,000	
Title III-SRS	506,000	
Community Development Block Grant (CDBG)	150,000	
Interfund Transfers	679,000	
Contingency	607,000	
Fund Total	2,363,000	-
20 - Building and Safety Fund		
Personnel Services	389,300	4.50
Materials and Services	156,300	
Interfund Transfers	78,900	
Contingency	709,500	
Fund Total	1,334,000	4.50
21 - Commission for Children and Families Fund		
Materials and Services	150,000	
Interfund Transfers	1,000	
Contingency	7,000	
Fund Total	158,000	-
22 - Court Security Fund		
Materials and Services	65,000	
Contingency	12,000	
Fund Total	77,000	-
23 - Fairgrounds Fund		
Personnel Services	147,200	2.55
Materials and Services	455,400	
Interfund Transfers	92,900	
Contingency	7,500	
Fund Total	703,000	2.55
24 - Parks Fund		
Personnel Services	423,600	6.80
Materials and Services	550,000	
Interfund Transfers	97,400	
Contingency	78,000	
Fund Total	1,149,000	6.80
25 - Transit Fund		
Personnel Services	888,600	16.50
Materials and Services	616,400	
Interfund Transfers	714,200	
Contingency	204,800	
Fund Total	2,424,000	16.50
30 - County Clerk Records Fund		
Materials and Services	31,000	
Interfund Transfers	3,100	
Contingency	22,900	
Fund Total	57,000	-
31 - DA Forfeiture Fund		
Interfund Transfers	134,000	
Fund Total	134,000	-

Special Revenue Funds - Continued:

32 - District Attorney Special Programs Fund

Personnel Services	36,000	0.35
Materials and Services	12,900	
Interfund Transfers	92,100	
Fund Total	<u>141,000</u>	<u>0.35</u>

33 - Juvenile Justice Special Programs Fund

Personnel Services	137,100	1.60
Materials and Services	29,100	
Interfund Transfers	14,800	
Fund Total	<u>181,000</u>	<u>1.60</u>

34 - Public Land Corner Preservation Fund

Personnel Services	113,200	1.40
Materials and Services	14,100	
Interfund Transfers	12,700	
Contingency	12,000	
Fund Total	<u>152,000</u>	<u>1.40</u>

35 - Public Works Special Programs Fund

North Valley Industrial Park	57,000	
Solid Waste	71,000	
Interfund Transfers	100,500	
Contingency	175,500	
Fund Total	<u>404,000</u>	<u>-</u>

Total Special Revenue Funds

<u>9,277,000</u>	<u>33.70</u>
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Capital Project Fund:

45 - County Bridge Construction Fund

Capital Outlay	250,000	
Fund Total	<u>250,000</u>	<u>-</u>

Total Capital Project Fund

<u>250,000</u>	<u>-</u>
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Enterprise Funds:

50 - Jail Commissary Fund

Materials and Services	57,000	
Contingency	80,000	
Fund Total	<u>137,000</u>	<u>-</u>

51/52 - Airports Fund

Grants Pass Airport	2,482,700	2.84
Illinois Valley Airport	312,200	1.21
Interfund Transfers	36,100	
Contingency	100,000	
Fund Total	<u>2,931,000</u>	<u>4.05</u>

Total Enterprise Funds

<u>3,068,000</u>	<u>4.05</u>
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Debt Service Funds:

60 - Adult Jail Facility Fund

Debt Service	1,047,000	
Fund Total	<u>1,047,000</u>	<u>-</u>

61 - PERS Bond Debt Service Fund

Debt Service	1,231,000	
Fund Total	<u>1,231,000</u>	<u>-</u>

Total Debt Service Funds

	<u>2,278,000</u>	<u>-</u>
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Expendable and Non-Expendable Trust Funds:

71 - County School Trust Fund

Intergovernmental Payments	351,000	
Fund Total	<u>351,000</u>	<u>-</u>

72 - Human Service Programs Trust Fund

Materials and Services	81,000	
Fund Total	<u>81,000</u>	<u>-</u>

74 - Library Programs Trust Fund

Materials and Services	209,000	
Contingency	36,000	
Fund Total	<u>245,000</u>	<u>-</u>

75 - PEG Access Fund

Materials and Services	23,000	
Fund Total	<u>23,000</u>	<u>-</u>

76 - Sheriff Forfeiture Fund

Materials and Services	1,000	
Interfund Transfers	20,000	
Contingency	26,000	
Fund Total	<u>47,000</u>	<u>-</u>

77 - Sheriff Programs Trust Fund

Materials and Services	74,000	
Fund Total	<u>74,000</u>	<u>-</u>

Total Expendable and Non-Expendable Trust Funds

	<u>821,000</u>	<u>-</u>
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Reserve Funds:

42 - Insurance Reserve Fund

Materials and Services	918,000	
Interfund Transfers	40,000	
Contingency	34,000	
Fund Total	<u>992,000</u>	<u>-</u>

43 - Payroll Liability Reserve Fund

Personnel Services	500,000	-
Contingency	200,000	
Fund Total	<u>700,000</u>	<u>-</u>

Reserve Funds - Continued:

46 - Roads and Bridges Reserve Fund

Capital Outlay	1,153,000	
Contingency	2,537,000	
Fund Total	3,690,000	-

47 - Property Reserve Fund

Capital Outlay	2,227,000	
Interfund Transfers	180,000	
Contingency	1,091,000	
Fund Total	3,498,000	-

48 - Equipment Reserve Fund

Capital Outlay	1,332,200	
Contingency	280,800	
Fund Total	1,613,000	-

Total Reserve Funds	10,493,000	-
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TOTAL APPROPRIATIONS	77,565,000	320.66
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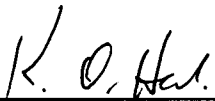
*****Unappropriated Ending Fund Balances:**

Adult Jail Facility Debt Service Fund	190,000	
PERS Bond Debt Service Fund	674,000	
Human Service Programs Trust Fund	47,300	
Library Programs Trust Fund	367,400	
Total Unappropriated Ending Fund Balances	1,278,700	-

GRAND TOTAL ALL FUNDS	78,843,700	320.66
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DONE AND DATED this 17th day of June 2015

JOSEPHINE COUNTY BOARD OF COMMISSIONERS



 Keith O. Heck, Chair



 Cheryl Walker, Vice-Chair



 Simon G. Hare, Commissioner

*** Note: Ending Fund Balances are shown for illustrative purposes only. The balances are not intended to be spent and are therefore not appropriated by law.

**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

PROPERTY TAX RESOLUTION

*In the Matter of Levying Ad Valorem)
Property Tax Rates, Local Option Levy) RESOLUTION NO. 2015-027
Taxes and Bond Levies for Josephine)
County, Oregon for Fiscal Year 2015-16*

WHEREAS, on June 17, 2015, the Board of County Commissioners, after a duly noticed public hearing, adopted a budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016, and,

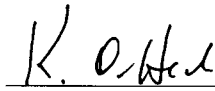
WHEREAS, on June 17, 2015, the Board of County Commissioners enacted Resolution Number 2015-026 adopting said budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016 and the budget required an ad valorem property tax rate on all property in Josephine County. The General Government operations will require a levy in the amount of \$0.5867 per thousand assessed valuation and an Adult Jail Facility Bond Levy in the amount of \$1,020,000 and set the local option levy for property taxes of \$0.08 cents per thousand of assessed valuation for Animal Shelter and Animal Control operations.

NOW, THEREFORE, BE IT RESOLVED that the tax rates and bond levy amount, categorized below, for Josephine County be levied on all taxable property in Josephine County for the tax year 2015-16. The tax rates and bond levy amounts are as follows:

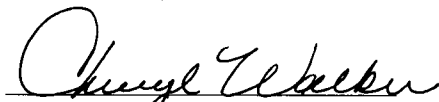
	<u>General Government Limitation</u>	<u>Excluded From Limitation</u>
Permanent Tax Rate Levy	\$ 0.5867 / \$1,000	-
Adult Jail Facility Bond Levy	-	\$ 1,020,000
Animal Shelter/Control Local Option Levy	<u>\$ 0.0800 / \$1,000</u>	-
Totals	<u>\$ 0.6667 / \$1,000</u>	<u>\$ 1,020,000</u>

DONE AND DATED this 17th day of June 2015.

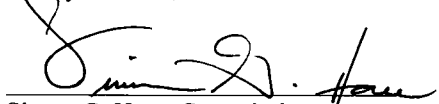
JOSEPHINE COUNTY
BOARD OF COUNTY COMMISSIONERS



Keith O. Heck, Chair



Cheryl Walker, Vice Chair



Simon G. Hare, Commissioner

A public meeting of the **Josephine County Board of Commissioners** will be held on **June 17, 2015** at **9:00 a.m.** in the **Anne G. Basker Auditorium, 600 N.W. Sixth St, Grants Pass, Oregon**. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the Josephine County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Josephine County Board of Commissioner's Office, Room 154, Josephine County Courthouse, between the hours of 8:00 a.m. and 4:00 p.m. (closed 12pm to 1pm). It is also available on the County's website, <http://www.co.josephine.or.us>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Josephine County Board of County Commissioners Telephone: 541 - 474 - 5221 Email: bcc@co.josephine.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amounts 2013-14	Adopted Budget This Year 2014-15	Approved Budget Next Year 2015-16
Beginning Fund Balance/Net Working Capital	22,900,460	24,190,400	20,926,600
Fees, Licenses, Permits, Fines, & Other Service Charges	11,588,202	14,650,300	12,003,800
Federal, State & All Other Grants, Gifts, Allocations & Donations	30,180,107	25,378,400	26,511,100
Revenue from Bonds and Other Debt	10,244	11,000	10,000
Interfund Transfers / Internal Service Reimbursements	11,256,740	14,662,700	13,201,300
All Other Resources Except Property Taxes	708,307	669,200	424,900
Property Taxes Estimated to be Received - Current Year	4,652,273	5,149,000	5,574,000
Total Resources	81,296,333	84,711,000	78,651,700

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	23,152,566	25,395,600	25,089,800
Materials and Services	17,571,276	21,706,200	19,536,200
Capital Outlay	2,538,830	8,134,000	6,946,200
Debt Service	2,238,980	2,762,500	2,338,500
Interfund Transfers	8,171,155	11,041,200	10,148,700
Contingencies	0	14,228,600	12,955,100
Special Payments	349,240	351,000	351,000
Unappropriated Ending Balance and Reserved for Future Expenditure	27,274,286	1,091,900	1,286,200
Total Requirements	81,296,333	84,711,000	78,651,700

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program	Total Requirements for each Organizational Unit or Program Full Time Equivalent Employees for each organizational unit or program		
General Fund - County Assessor	1,065,884	1,144,000	1,171,000
FTE	14.50	14.60	15.00
General Fund - County Clerk	530,910	561,000	572,000
FTE	5.00	5.00	5.00
General Fund - County Treasurer	356,668	433,000	444,000
FTE	4.00	4.00	4.00
General Fund - County Surveyor	58,776	69,000	74,000
FTE	0.82	1.00	1.01
General Fund - Veterans Service	162,296	219,000	215,000
FTE	3.00	3.00	3.00
General Fund - General Government	No FTE	228,990	288,000
General Fund - Court Facilities	No FTE	245,600	245,600
General Fund - Emergency Management	124,479	170,000	157,000
FTE	1.00	1.00	1.00
General Fund - Forestry	1,004,053	1,377,000	949,000
FTE	8.80	8.80	8.80
General Fund - Planning	369,269	534,000	492,000
FTE	5.00	6.17	6.00
General Fund - Non-Departmental	No FTE	8,433,590	6,587,400
Public Safety - Sheriff	6,460,368	7,250,400	5,193,600
FTE	44.70	52.25	39.60
Public Safety - District Attorney	1,706,540	1,893,000	1,830,300
FTE	20.45	21.07	21.00
Public Safety - Juvenile Justice	968,583	1,100,800	1,019,700
FTE	7.50	8.00	8.60
Public Safety Fund - Non-Departmental	No FTE	6,769,565	1,521,800
Public Works Fund	12,156,160	11,155,000	8,523,000
FTE	51.65	47.65	51.35
Adult Corrections Fund	4,370,392	4,584,000	5,623,000
FTE	27.00	27.00	30.00
Mental Health Fund	5,613,558	5,277,000	5,892,000
FTE	2.00	1.00	1.00
Public Health Fund	2,535,292	2,887,000	3,281,000
FTE	22.80	25.46	27.00
Internal Service Fund - Board of County Commissioners	482,899	497,000	507,000
FTE	6.00	5.50	5.50
Internal Service Fund - Finance	555,385	522,000	553,000
FTE	5.00	5.00	5.00
Internal Service Fund - Human Resources	265,210	331,000	326,000
FTE	3.00	3.00	3.00
Internal Service Fund - Property Management	79	65,000	65,000
FTE	0.00	0.50	0.50
Internal Service Fund - Information Technology	780,916	780,000	826,000
FTE	7.00	6.00	6.00
Internal Service Fund - Communications	237,085	233,000	265,000
FTE	2.00	2.00	2.00

Internal Service Fund - Geographic Information Systems		125,241	175,000	162,000
FTE		0.00	1.00	1.20
Internal Service Fund - Legal Counsel		415,557	414,000	476,000
FTE		3.70	3.70	4.20
Internal Service Fund - Law Library		159,829	147,000	142,000
FTE		0.80	0.80	0.80
Internal Service Fund - Non Departmental	No FTE	819,284	874,000	471,000
County Buildings & Fleet Fund - Building Operations & Maint.		1,711,256	1,945,600	1,935,300
FTE		15.00	16.00	16.00
County Buildings & Fleet Fund - County Fleet		645,602	736,800	732,000
FTE		2.65	2.65	2.65
County Buildings & Fleet Fund - Non Departmental	No FTE	872,081	637,600	677,700
Grant Projects Fund	No FTE	2,905,072	2,712,000	2,363,000
Building and Safety Fund		1,744,938	1,493,000	1,334,000
FTE		5.50	5.50	4.50
Commission on Children and Families Fund	No FTE	198,136	182,000	158,000
Court Facilities and Security Fund	No FTE	87,236	75,000	77,000
Fairgrounds Fund		661,599	695,000	703,000
FTE		2.30	2.55	2.55
Parks Fund		1,182,683	1,120,000	1,149,000
FTE		6.80	6.80	6.80
Transit Fund		1,409,362	4,568,000	2,424,000
FTE		15.00	16.00	16.50
County Clerk Records Fund	No FTE	55,726	69,000	57,000
DA Forfeiture Fund	No FTE	133,502	133,000	134,000
DA Special Programs Fund		195,895	162,000	141,000
FTE		0.25	0.28	0.35
Juvenile Justice Special Programs Fund		162,925	175,000	181,000
FTE		1.50	1.60	1.60
Public Land Corner Preservation Fund		153,951	159,000	152,000
FTE		1.86	1.68	1.40
Public Works Special Programs Fund	No FTE	257,467	131,000	404,000
County Bridge Construction Fund	No FTE	941,846	750,000	250,000
Jail Commissary Fund	No FTE	138,959	233,000	137,000
Airports Fund		1,129,887	2,644,000	2,931,000
FTE		2.50	2.50	4.05
PERS Bond Debt Service Fund	No FTE	1,627,480	1,791,000	1,905,000
Adult Jail Facility Fund - Debt Service	No FTE	1,139,440	1,100,000	1,237,000
County School Trust Fund	No FTE	349,256	351,000	351,000
Human Service Programs Trust Fund	No FTE	135,321	142,300	128,300
Library Programs Trust Fund	No FTE	625,925	615,400	612,400
PEG Access Fund	No FTE	23,245	24,000	23,000
Sheriff Forfeiture Fund	No FTE	121,054	47,000	47,000
Sheriff Programs Trust Fund	No FTE	72,271	74,000	74,000
Insurance Reserve Fund	No FTE	1,040,668	907,000	992,000
Payroll Liability Reserve Fund	No FTE	281,889	541,000	700,000
Roads and Bridges Reserve Fund	No FTE	1,309,101	3,814,300	3,690,000
Property Reserve Fund	No FTE	1,897,648	3,764,000	3,498,000
Equipment Reserve Fund	No FTE	1,082,454	1,584,000	1,613,000
Total Requirements		81,296,333	84,711,000	78,651,700
Total FTE		299.08	309.06	306.96

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Overall the proposed budget shows an decrease of approximately seven percent (7%) from FY 2014-15 and in Public Safety Fund it is a twenty-four percent (24%) decrease due to reduction of O&C/SRS Federal Forest revenue and Transit had a reduction of 47% due to the ending of a pass through grant. This budget includes a proposed decrease of full-time equivalent positions (FTE) of nearly two and one tenth (2.10). This comparison does not reflect FY 2014-15 supplemental budget increases. This compares adopted FY14-15 budget and the FY15-16 budget as approved by the Budget Committee.

Josephine County requires that the majority of County programs be self sustaining through fees, grants, state contracts, gas tax dollars, and other revenue sources that DO NOT rely on property taxes or General Fund support. Monies that are for dedicated purposes are required to be shown as individual funds in the budget.

PROPERTY TAX LEVIES

	Rate or Amount Approved	Rate or Amount Approved	Rate or Amount Approved
Permanent Rate Levy (rate limit <u>\$0.5867</u> per \$1000)	\$0.5867	\$0.5867	\$0.5867
Local Option Levy -(Animal Shelter/Protection)	\$0.00	\$0.08	\$0.08
Levy For Bonded Debt or Obligations	\$1,030,000	\$1,060,000	\$1,020,000

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds - Adult Jail Bond	\$2,895,000	
Other Bonds - PERS Bond	\$9,084,265	
Other Borrowings	\$204,627	
Total	\$12,183,892	

Grants Pass
Daily Courier

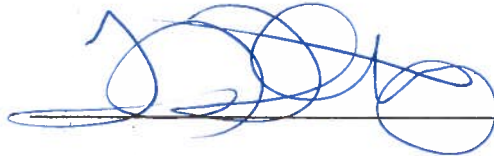
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AFFIDAVIT OF PUBLICATION

State of Oregon)
County of Josephine) ss.

I, Tamara Stuebing, being first duly sworn, depose and say that I am a manager of Courier Publishing Co., printer of the Grants Pass Daily Courier, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed and published at Grants Pass, in the aforesaid county and state; that the LEGAL NOTICE, a printed copy of which is herein enclosed, was published in the entire issue of said paper, for one insertion, on the following date:

June 10, 2015.



Subscribed and sworn to before me this
tenth day of June, 2015.



Notary Public of Oregon

348000

STAMP
LY CRAINE
IC-OREGON
NO. 937625
S MARCH 25, 2019

My commission expires the twenty fifth day of
March, 2019.

OFFICIAL STAMP
CHRISTINE HOLLY CRAINE
NOTARY PUBLIC-OREGON
COMMISSION NO. 937625
MY COMMISSION EXPIRES MARCH 25, 2019

**JOSEPHINE COUNTY
5520 Program Report (SB 916)**

PROGRAM

	Expenditures	Revenue				
		General Resources	Other Funds	Lottery Funds	State Funds	Direct Federal Funds

Assessment & Tax

ADOPTED BUDGET 2015-16	1,615,000	1,207,700	-	-	407,300	-	1,615,000
ADOPTED BUDGET 2014-15	1,598,000	1,188,400	-	-	409,600	-	1,598,000
ACTUAL 2013-14	1,422,553	1,083,394	-	-	339,159	-	1,422,553
ACTUAL 2012-13	1,539,934	1,138,531	-	-	401,403	-	1,539,934
ACTUAL 2011-12	1,796,907	1,394,901	-	-	402,006	-	1,796,907
ACTUAL 2010-11	1,777,336	1,358,631	-	-	418,705	-	1,777,336

Community Corrections

ADOPTED BUDGET 2015-16	4,750,300	-	1,018,800	-	3,731,500	-	4,750,300
ADOPTED BUDGET 2014-15	3,840,900	-	903,900	-	2,937,000	-	3,840,900
ACTUAL 2013-14	3,997,567	-	738,433	-	3,259,134	-	3,997,567
ACTUAL 2012-13	3,227,862	-	859,566	-	2,353,002	15,294	3,227,862
ACTUAL 2011-12	3,323,291	-	1,005,946	-	2,317,345	-	3,323,291
ACTUAL 2010-11	3,367,883	-	955,012	-	2,412,871	-	3,367,883

Public Health

ADOPTED BUDGET 2015-16	2,901,000	170,000	1,610,900	-	381,600	738,500	2,901,000
ADOPTED BUDGET 2014-15	2,732,500	210,000	1,368,100	-	1,090,600	63,800	2,732,500
ACTUAL 2013-14	2,290,917	230,000	914,969	-	1,086,414	59,534	2,290,917
ACTUAL 2012-13	2,496,587	382,300	1,055,715	-	1,030,423	28,149	2,496,587
ACTUAL 2011-12	2,800,743	468,685	1,281,545	-	1,043,380	7,133	2,800,743
ACTUAL 2010-11	3,076,000	444,000	1,472,805	-	1,132,580	26,615	3,076,000

District Attorney

ADOPTED BUDGET 2015-16	1,655,900	1,193,400	-	-	462,500	-	1,655,900
ADOPTED BUDGET 2014-15	2,004,600	1,504,100	-	-	500,500	-	2,004,600
ACTUAL 2013-14	1,792,664	1,224,528	-	-	568,136	-	1,792,664
ACTUAL 2012-13	1,566,975	1,148,103	-	-	418,872	-	1,566,975
ACTUAL 2011-12	2,002,934	1,586,766	-	-	416,168	-	2,002,934
ACTUAL 2010-11	2,031,180	1,613,315	-	-	417,865	-	2,031,180

Juvenile Justice

ADOPTED BUDGET 2015-16	1,200,700	999,100	-	-	195,000	6,600	1,200,700
ADOPTED BUDGET 2014-15	1,203,200	906,600	-	-	296,600	-	1,203,200
ACTUAL 2013-14	1,134,839	845,944	-	-	274,468	14,427	1,134,839
ACTUAL 2012-13	1,113,327	886,281	-	-	224,306	2,740	1,113,327
ACTUAL 2011-12	2,387,694	1,710,811	27,966	-	635,555	13,362	2,387,694
ACTUAL 2010-11	2,165,425	1,369,282	26,620	-	739,949	29,574	2,165,425

Sheriff

ADOPTED BUDGET 2015-16	5,193,600	5,178,800	-	-	14,800	-	5,193,600
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**JOSEPHINE COUNTY
5520 Program Report (SB 916)**

PROGRAM

	Expenditures	Revenue					
	Total Expenditures	General Resources	Other Funds	Lottery Funds	State Funds	Direct Federal Funds	Total
ADOPTED BUDGET 2014-15	7,290,400	6,626,900	-	-	663,500	-	7,290,400
ACTUAL 2013-14	6,460,368	5,676,966	-	-	514,400	269,002	6,460,368
ACTUAL 2012-13	5,601,872	5,017,501	-	-	455,350	129,021	5,601,872
ACTUAL 2011-12	11,406,670	10,451,618	-	-	675,228	279,824	11,406,670
ACTUAL 2010-11	11,417,125	10,530,640	-	-	604,395	282,090	11,417,125

Mental Health

(contract over 90% to Non-Profit)

ADOPTED BUDGET 2015-16	5,749,700	-	159,400	-	5,590,300	-	5,749,700
ADOPTED BUDGET 2014-15	5,408,000	-	166,300	-	5,241,700	-	5,408,000
ACTUAL 2013-14	5,384,307	-	29,979	-	5,354,328	-	5,384,307
ACTUAL 2012-13	4,927,301	-	419,336	-	4,507,965	-	4,927,301
ACTUAL 2011-12	4,656,993	-	457,617	-	4,199,376	-	4,656,993
ACTUAL 2010-11	4,543,948	-	405,031	-	4,115,665	23,252	4,543,948

Veterans

ADOPTED BUDGET 2015-16	215,000	153,000	7,000	-	55,000	-	215,000
ADOPTED BUDGET 2014-15	219,000	108,000	56,000	-	55,000	-	219,000
ACTUAL 2013-14	162,296	2,100	27,479	-	132,717	-	162,296
ACTUAL 2012-13	139,630	66,383	15,700	-	57,547	-	139,630
ACTUAL 2011-12	154,062	98,940	-	-	55,122	-	154,062
ACTUAL 2010-11	158,600	90,690	-	-	67,910	-	158,600

Economic Development

ADOPTED BUDGET 2015-16	305,500	-	-	305,500	-	-	305,500
ADOPTED BUDGET 2014-15	305,000	-	-	305,000	-	-	305,000
ACTUAL 2013-14	317,135	-	-	317,135	-	-	317,135
ACTUAL 2012-13	325,642	-	-	325,642	-	-	325,642
ACTUAL 2011-12	397,041	-	-	397,041	-	-	397,041
ACTUAL 2010-11	509,312	-	-	509,312	-	-	509,312

Roads & Bridges

ADOPTED BUDGET 2015-16	7,328,400	-	6,352,400	-	425,000	551,000	7,328,400
ADOPTED BUDGET 2014-15	10,153,000	-	8,693,100	-	459,900	1,000,000	10,153,000
ACTUAL 2013-14	7,758,981	-	5,345,814	-	1,367,506	1,045,661	7,758,981
ACTUAL 2012-13	7,497,470	-	5,953,606	-	479,606	1,064,258	7,497,470
ACTUAL 2011-12	10,445,583	-	8,821,120	-	-	1,624,463	10,445,583
ACTUAL 2010-11	8,985,132	-	6,112,233	-	1,447,546	1,425,353	8,985,132

Introduction





Josephine County Budget Message Fiscal Year 2015-16

April 30, 2015

To Josephine County Budget Committee Members

We are pleased to present the Fiscal Year 2015-16 Annual Proposed Budget for Josephine County. All budgets are balanced as required by Oregon Budget Law, which means that resources match or exceed projected annual requirements. This budget message outlines the financial priorities of the County and highlights major changes to the funds.

The Government Finance Officers Association (GFOA) of the United States and Canada has given the Distinguished Budget Presentation Award to Josephine County for the third year in a row. This award is the highest form of recognition in governmental budgeting and shows that our budget document reflects nationally recognized guidelines for effective budget presentation. It also recognizes our open and accountable budget process, as well as our commitment to provide an accessible budget document to the citizens of Josephine County.

Proposed Budget Goals and Directives

The Board of County Commissioners set goals to provide direction related to the “big picture” rather than listing individual actions or activities. Each department has detailed in their budget how their programs meet the following goals approved by the Board of County Commissioners on 02-12-2015:

1. Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County departments and provide enhanced service to citizens.
2. Develop a sustainable plan for all mandated and essential County government programs.
3. Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner.

The Board of County Commissioners also provided several directives to be used in preparing department budgets. As you review the narratives, you will see how the directives are being addressed by the individual programs. Main directives are:

1. Budget at a level consistent with current operational service levels.
2. Budget only for mandatory and/or self-supporting programs.
3. Address County goals and clearly define program purpose and expected outcomes.

Summary of Funds

In the Proposed Budget Book on pages 14 and 15 you will find a summary of funds. The total budget for FY 2015-16 for all funds equals \$76,479,700. This amount is \$8,231,000 less than last year, a 9% reduction. The major changes are:

- a. \$4.8 million decrease in the Public Safety fund (SRS funding and contract revenue);
- b. \$2.1 million decrease in Transit (Pass-thru grant);
- c. \$2.6 million decrease in Public Works (Transfer to reserves), and;
- d. \$1.0 million increase in Community Corrections Parole and Probation (Justice Reinvestment)

Proposed Budget Development Approach

General Fund

We are maintaining current service levels in the general fund departments. The Proposed General Fund Budget for FY 2015-16 is \$11,762,000 approximately a 1% increase over last year. Most of the program budgets remain consistent with the prior year, the exceptions being Planning which is down due to a reduction in staff & supplies and in General Government which is up due to increases in insurance premiums.

Special Revenue Funds

Josephine County requires the majority of County programs to be self-sustaining through fees, grants, state contracts, and other revenue sources that don't rely on property taxes or general fund support. Most departments continue to provide services at a reduced level for our citizens.

Significant Changes to County Programs

In the Proposed Budget Book on pages 16 and 17 you will find a brief description of the significant changes to County programs. In this budget message I will highlight three items.

Animal Protection and Regulation

In May 2014 the citizens of Josephine County passed a three-year local option levy of .08c/\$1,000. FY 2015-16 is the second year of the three-year levy and is expected to increase Animal Shelter revenues by approximately \$530,000. The purpose of the program is to provide professional and compassionate animal services through shelter, adoption, educational programs, population control and health care services while remaining fiscally responsible.

Forestry Reserve

In 2013 approximately 2,600 acres of County forest land was burned by wildfire. The Forestry Department began salvage logging operations almost immediately. The Board of County Commissioners decided to place the funds collected through the salvage operations into a Forestry Reserve Fund in order to smooth out the revenue stream for funding the general fund and to provide adequate revenue for the Forestry Department as they continue in the second year of their three-year reforestation project for the burned timber lands.

The foresight of this decision to establish a Forestry Reserve is evident today, since it appears that the market for timber is so low that the County is not going to offer any timber sales in the current year.

Public Safety Fund

The Proposed Budget shows a decrease of 39% in the Public Safety Fund, and a reduction of 31.47 FTE. This is a direct result of the loss of federal O&C funding, now known as SRS funding. This is the fourth year of significant losses to the Public Safety Fund.

However, on April 16, 2015 the reauthorized Secure Rural Schools Act was signed into law and extended SRS funding for two years. The amount available for Josephine County was not yet known as of the printing of the Proposed Budget Book. A revised budget will be included in the budget presentations from Public Safety. The extension provides 5% less funding than the prior year, which means Public Safety will still be reduced from their current budget level, although not as drastically as the 39% reduction indicated in the Proposed Budget.

The SRS extension is anticipated to provide an additional \$2 million to the budget for the Sheriff, District Attorney, and Juvenile Justice programs. Revenues for the Public Safety fund are expected to include a transfer from the general fund of \$2.5 million dollars, carryover dollars of \$2.4 million, and dedicated revenues of \$1.5 million. An election is scheduled for May 19 that, if passed, will fund the Jail, Sheriff Patrols, and Juvenile Justice; but these revenues are not included in the budget since it has not yet been approved by the citizens.

Title III and County Schools & Roads were also funded by the SRS extension.

Conclusion

Josephine County is able to maintain essential service in most programs, although at reduced levels, because of policies put in place and maintained by the Board of County Commissioners. In the Proposed Budget Book on pages 11 and 12 you will find a list of the changes and efforts made by the County in response to our budget constraints.

We are facing challenges, especially in Public Safety, but service reductions and other strategic efforts have been implemented that will allow the County to continue to operate within a balanced budget.

I look forward to reviewing the proposed budget with you and wish to thank the many individuals in the various departments who are responsible for preparing this budget. Special thanks go to Chris Carlson, Budget Analyst in the Finance Office, who spent many hours ensuring that this budget document met the collective requirements of the County and the GFOA.

Respectfully submitted,



Arthur O'Hare
Finance Director & Budget Officer

Josephine County Budget Process

▶ Oregon Budget Law & County Process

- *Appoint Budget Officer*
- *Establish Calendar*
- *Budget Directives*
- *Departments develop Proposed Budget*
- *Finance consolidates into Funds*
- *Departments meet with BCC Liaisons/CFO*
- *Meetings with BCC (open to Public)*
- *Present balanced budget to Budget Committee*
- *Budget Committee meets in public session*
- *Publish approved Budget Committee Budget*
- *Hold Public Hearing and Adopt budget with appropriation resolution*
- *Certify Tax*

▶ Budget Calendar 2015-16

- *April 16: Budget Workshop - Budget Committee (4 to 5 p.m.)*
- *March 13, Friday: Completed Budgets to Finance*
- *March 30, Week of: BCC review with Finance and Individual Dept.*
- *April 30, May 7, 14, 21, 28, Thursday: Budget Committee Meeting, 4 to 6pm (Others meetings may be added or removed at first meeting)*
- *June 17th, Wednesday: Hold Budget Hearing and Adopt Budget & Certify Tax*
- *By July 15th: LB-50 Property Tax Form to County Assessor*

Josephine Approved Budget Goals

- 1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.
- 2) Develop a sustainable plan for all mandated and essential County government programs.
- 3) Provide access to County services to the citizens of Josephine County in a transparent, open and efficient manner.

*Departments are to explain in their budget submissions how their budget(s) meet these goals.

The County Process – Budget Overview

Josephine County uses budgeting for outcomes model.

- ▶ Budgeting for Outcomes is:
 - A departure from the traditional budgeting model of using last year as a base, adding inflation, and then cutting the result to balance the budget.
 - A type of zero-based budgeting (programs versus historical).
 - A top-to-bottom review of everything from citizens' perspectives and priorities, rather than a department or government perspective.
 - A way of establishing program priorities and allocating resources when revenues are limited.
 - A better tool for elected officials to set the direction of the County and choose the services it will provide.
 - The County operates on accrual based budgeting and accounting.
- ▶ Budgeting for Outcomes focuses on:
 - Setting the price of government.
 - Setting the priorities of government
 - Setting the price of each priority
 - The “keeps”, not the cuts.
- ▶ Budgeting for Outcomes asks Four Basic Questions:
 - How much revenue will we have: What price of government will we charge the citizens?

- What outcomes (results) matter most to our citizens?
- How much should we spend to achieve each outcome?
- How can we “best” deliver each outcome that citizens expect?
- ▶ **Budgeting for Outcomes – County Level:**
 - Josephine County looks at programs provided by each department and the level to which each should be funded, rather than looking at expenditure categories and line items as in the past.
 - If funding is reduced or lost, priorities will help the County determine how best to adjust service levels and choose which programs to keep.

Budget Overview

- ▶ **Funds grouped by CAFR Designation**
 - Operational funds
 - General Fund – (Assessor, Treasurer, Clerk, Surveyor, Planning, Forestry)
 - Public Safety Fund – (Sheriff, District Attorney, Juvenile Justice)
 - Public Works Fund
 - Reserve funds
 - Property (land and buildings)
 - Equipment (capital)
 - Roads & Bridges (PW)
 - Special Revenue funds
 - Fairgrounds
 - Building Safety
 - Parks
 - Multiple
- ▶ **Fund Structure**
 - Revenues, transfers, & ISF Indirect charges at Fund level vs. Dept level
 - Expenditures (example)
 - Fund ex: Public Safety
 - Office/Division ex: Office of Sheriff
 - Program ex: Adult Jail
 - GL Code ex: Operating Supplies
- ▶ **Internal Service Funds:**
 - Indirect Fixed Costs – at Fund Level

- Direct Fixed Costs – shown as internal vendors and expensed directly to departments (Building O&M, Fleet, and Insurance)

ISF Departments

- | | |
|---------------------------------|-------------------------------------|
| ◦ Board of County Commissioners | ◦ Property Management |
| ◦ Communications | |
| ◦ Finance | |
| ◦ GIS | ◦ Building Operations & Maintenance |
| ◦ Human Resources | ◦ County Fleet |
| ◦ Information Technology | ◦ Insurance |
| ◦ Legal | |

Internal Vendors

ISF Methodology

- Step 1 – Calculate ISF amount by taking ISF Budgets less revenue offsets. BCC sets ISF rate as percentage (currently 10%).
- Step 2 – Allocate ISF amount proportionally to Operating Funds based on Personal Service and Materials and Service budget (excluding Capital and pass-through payments).

Internal Vendors (Cost Methodology)

- ▶ BOM – all costs based on square footage (currently .6032 cents/sq. ft.):

◦ Utilities	◦ Landscaping
◦ Repairs & Maintenance	◦ Depreciation (currently 2.5 cents)
◦ Custodial	
- ▶ County Fleet -

◦ Operation & Maintenance – rate based (Gas is actual cost)	◦ Purchase/Replacement – rate based
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Budget Directives/Guidelines

- ▶ Based on Local Budget Law and Budgeting for Outcomes
 - Status Quo budget required unless change is supported by revenue
 - Revenue projections with support for inclusion at Fund level
 - Expenditures – Department level (Departments: Offices, Divisions, Programs)
 - Reported at Service Levels - Mandatory and/or self supporting
 - Source of Revenue – document additions or reductions
 - Narratives describing program and relation to County goals
 - Funds supported by dedicated and/or outside sources need to balance revenues with expenditures
 - Personal Services Budget – prepared by Finance
 - Based on current payroll (February 2015)
 - Allocate at Department level
 - Vacant and/or new positions require justification paper
 - Capital Outlay
 - Limited to \$5,000 or above, requires justification paper
 - 5 Year Projection (County Charter requirement)
 - Expensed to related Reserve Fund (may require transfer from operating)
 - Transfers between Funds (at fund level)
 - Debt Service (at fund level)

Budget Directives/Guidelines (additional 2015-16 Specific)

- ▶ General Fund Reserve (Contingency) minimum of \$3 million dollars. Need to rebuild reserves.
- ▶ Transfer to Public Safety from General Funds in the amount of \$2.5 million dollars.
- ▶ No approved Levy budget to be submitted.
- ▶ Public Safety Fund budgets and FTE requirements should not exceed projections for FY 14-15. Dollar limits will be provided to departments based on FY 14-15 actual percentage allocation.

- ▶ Insurance, County Fleet, Building Operations, Internal Service Funds are to maintain rates based on 14-15 budget.

Budget Changes after Adoption

- ▶ Josephine County follows Oregon Budget Law processes regarding changes to the adopted budget.
- ▶ When the budget was adopted by the governing body (BCC); it set the legal expenditure limitations by appropriation. These limitations are detailed in the appropriation resolution.
- ▶ Appropriations may be increased or decreased, transferred from one appropriation category to another, or new appropriation categories created. The method used to amend the budget is determined by the budgetary change needed.
 - If the change involves a new fund or a new appropriation category, a **supplemental budget** is usually required.
 - *The governing body may adopt a supplemental budget at a regular public meeting if prior notice is given and the expenditures in the supplemental budget are 10 percent or **less** than of the budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget and hold a special hearing.*
 - If the change is a transfer of appropriation authority (and the corresponding resources) from one fund to another, or within the same fund, then a **resolution** transfer is allowed.
 - *A resolution may be adopted by the governing body and noticed to public similar to regular board meetings.*
 - In some cases (like Bond proceeds), the change falls within an **exception** to the Local Budget Law and the governing body may appropriate expenditures with no budget amendment required.

More information on the detailed process of a supplemental budget, resolution amending the budget and budget amendment exceptions can be found in the Oregon Department of Revenue “Local Budgeting Manual” on their website at

http://cms.oregon.gov/dor/PTD/pages/ptd_localbudpubs.aspx.

Timber Harvest Revenue and National Forests- History

Timber Harvest Revenue to Counties goes back more than a century. In 1893, President Harrison created Forest Reserves which were expanded by President Cleveland in 1897. Then, in 1908, President Theodore Roosevelt created the National Forests. Also in 1908, President Roosevelt signed an agreement that recognized the fiscal constraint to counties by lack of taxation on this federally claimed land and enacted federal payments to counties as well as a share of timber harvests from these lands.

The revenue from the National Forest harvesting went to supporting county road funds and eventually also school funds. However, between 1970 and 1993, policies changed. In 1976, the National Forest Management Act of 1976 was passed. In the 1990's, the cutting of old growth trees began to conflict with the Clean Water Act, the National Environmental Policy Act and the Endangered Species Act. And in 1990 the Spotted Owl was put on the endangered species list, and it had the effect of sharply decreasing the ability to harvest timber from National Forests, thereby decreasing the revenue counties were receiving. From 1993 to present, there has been continuing decreases in timber harvests and reforms to Forest Service Planning.

Beginning in 1993 Congress recognized that revenues were declining and devised a payments program not based on harvest. This plan was expressed first as the Omnibus Reconciliation Act of 1993 (OBRA), providing an alternative annual safety net payment which was replaced by the Secure Rural Schools and Community Self-Determination Act of 2000 (SRS). A one-year extension of the SRS expired in September 2007 and had not been renewed by Congress despite efforts by the Oregon delegation and others by July 1, 2008.

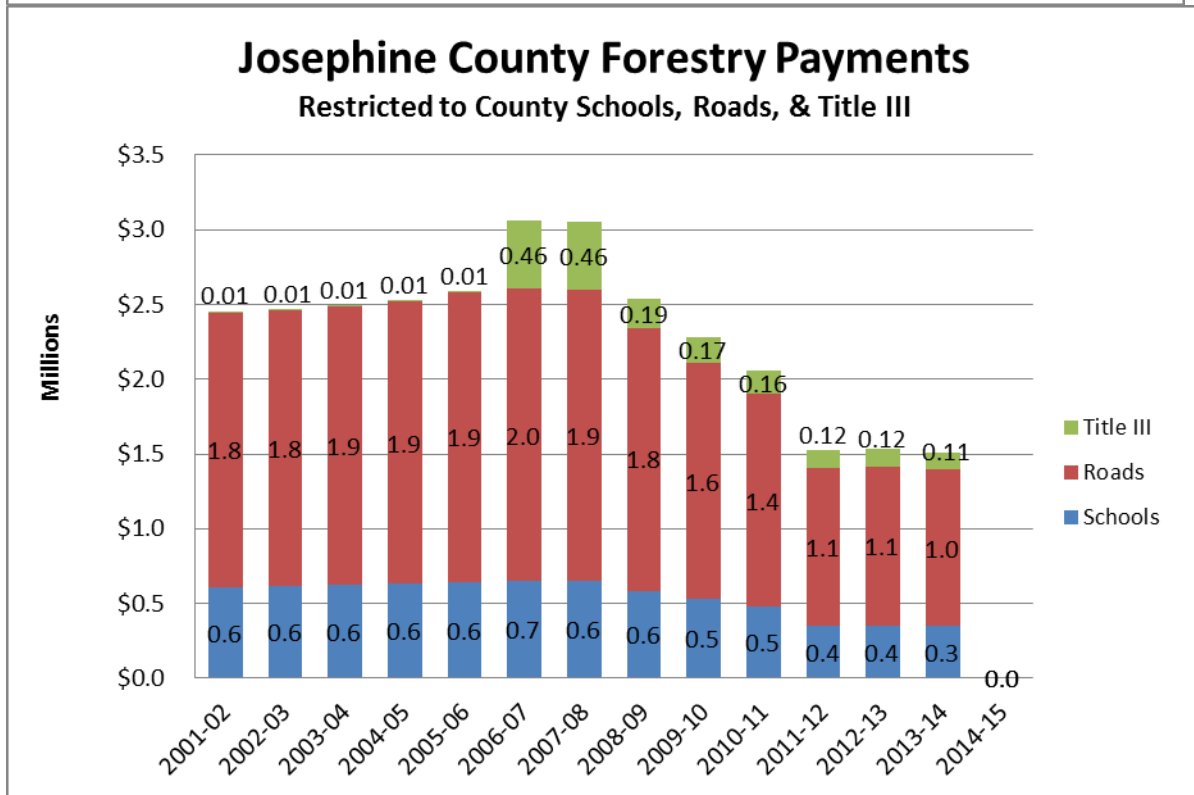
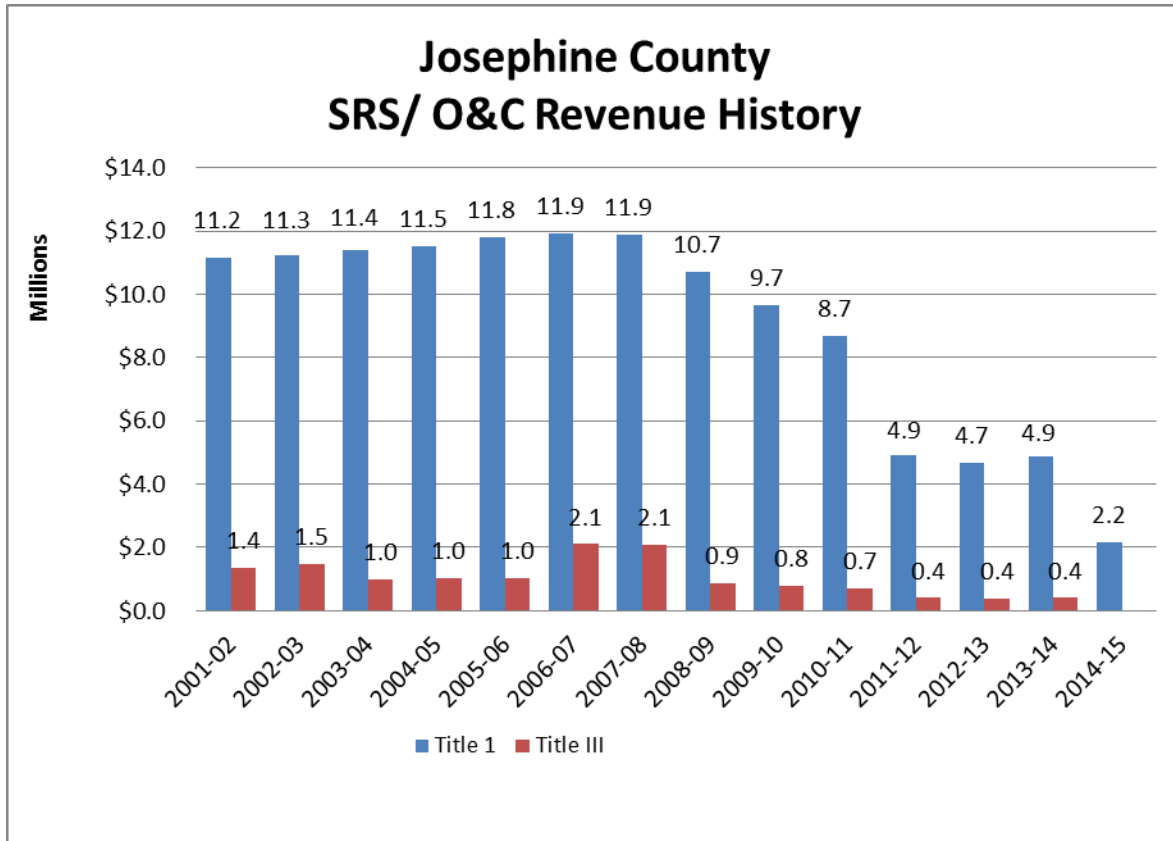
Then on October 3, 2008, Congress passed the Emergency Economic Stabilization Act and the President signed the four-year continuation and phase-out of the payments. This had a four year payment reduction with the final year being 40% of the original payments.

Recently, the Transportation Act of 2012, signed by President Obama, has included a one-time payment to counties but only a percent of the final 40% payment will be paid out. This extension amounted to roughly \$4.7 million for Josephine County in discretionary funds that the county budgeted for public safety. In 2013, O&C was added to approved legislation under Helium Act and received one more payment of roughly \$4.9 million.

O&C Lands - Bureau of Land Management

In addition to the National Forest system, in 1916 the Federal Government reclaimed 2.8 million acres in Oregon that had originally been designated for a railroad. The lands, now known as 'O&C', are managed by the Bureau of Land Management. In 1926, the Stanfield Act provided that the counties also receive a share of the revenue from the timber harvests occurring on the O&C lands. Timber harvest has also dramatically decreased on the O&C lands, for the same reasons it has decreased in the National Forests.

Timber/SRS/O&C Revenue History to Josephine County

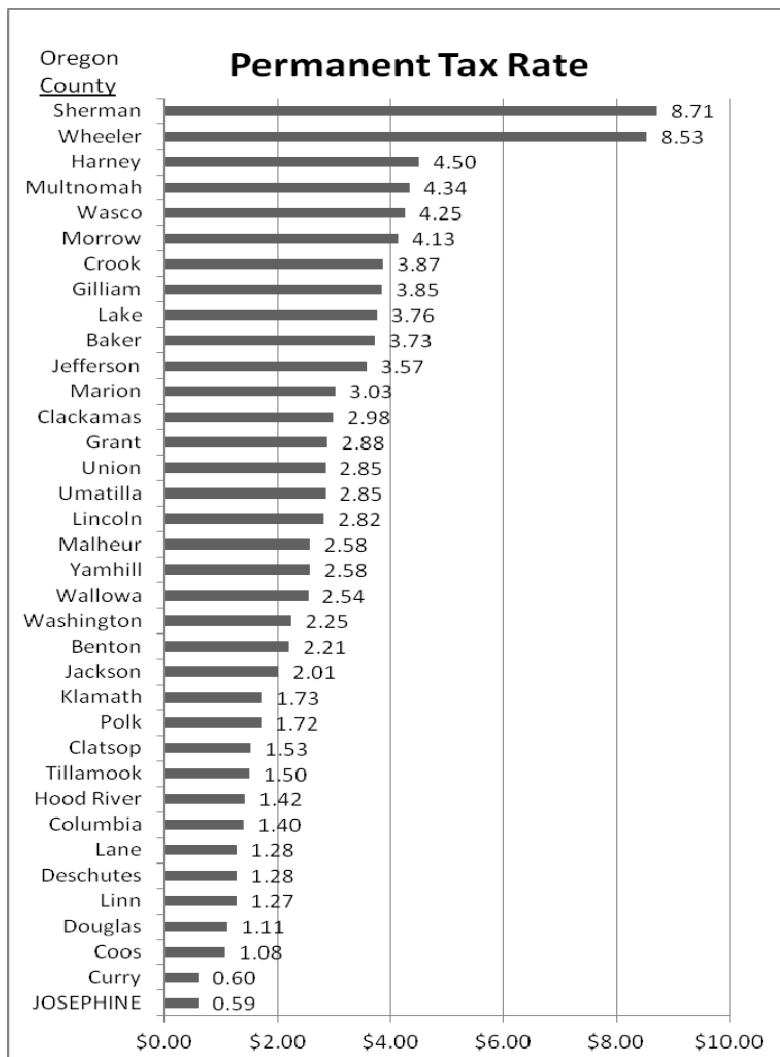


Local Property Tax Revenue Limitations

Property taxes are collected by local governments to support schools, roads, police and fire protection, and other services. Oregon’s property tax system is uniquely limited by two voter-passed constitutional amendments; Measures 5 and 50. **Measure 5**, approved in 1990, created a permanent limitation on property taxes of **\$10 dollars for general government** services, and **\$5 dollars for education services**. If the tax extended exceeds Measure 5 limits then tax compression occurs.

Measure 50, approved in 1997, and assigned a permanent rate to each taxing district that cannot be raised without statewide-voter approval. For 1997 the assessed value of the property is the real market value or 90% of the 1995 assessed value, whichever is lower. The assessed value of properties can only increase 3% annually. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995. General obligation bonds are not limited by Measure 5 limits, but local option levies, GAP bonds, and urban renewal levies are. **The permanent tax rate for Josephine County was set at \$0.5867 per \$1,000 of assessed value.** This rate had the assumption the O&C Federal payments would continue. According to the Assessor’s office, Josephine County’s taxable value averages just over \$6.25 million and with a tax rate of .5867 cents multiplier it raises under \$4 million for county services or less than the taxable value. The county adopts

with expenditures close to \$83 million and in 2014-15 at \$56.5 million. Illustrating the County receives most its revenues from other sources to operate its programs.



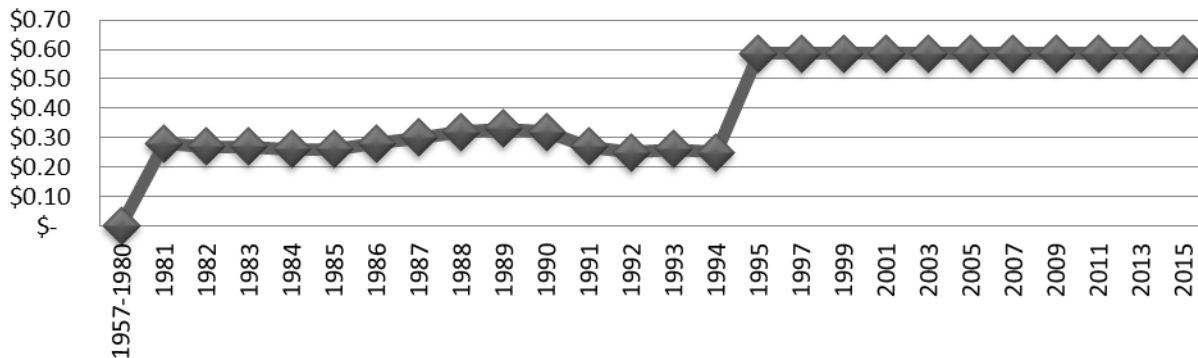
Permanent Rates Analysis

- 2 counties under \$1.00 ranges
- 14 counties between \$1.00 & \$2.50
- 10 counties between \$2.51 & \$3.57
- 8 counties between \$3.58 & \$4.50
- 2 counties between \$8.50 & \$9.00
- *average \$2.59** (minus high/lowest 2)

Comparable Counties to Josephine based on similar population

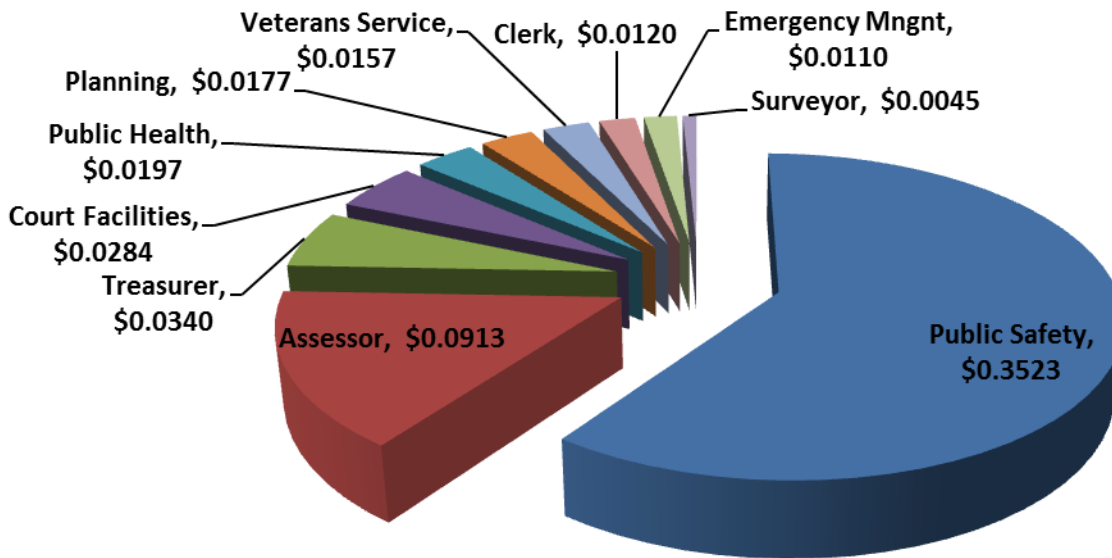
- Benton - rate \$2.21
- Coos - rate \$1.08
- Douglas - rate \$1.11
- Klamath - rate \$1.73
- Linn - rate \$1.27
- Polk - rate 1.72
- Umatilla - rate \$2.85
- Yamhill - rate \$2.58
- average rate above of \$1.82**

Josephine County Tax Rate History (excluding bonds - note permanent rate set 1995)



*from 1957-1980 the County charged zero taxes to citizens and roughly **30 cents** from 1981 to 1994
 *Measure 50 tax rate of **59 cents** was set and no rate increase has occurred since 1995 (for 20 years)

Josephine County Property Taxes Where your \$0.5867 cents goes



- Josephine County’s permanent rate is 0.5867 per \$1,000 of assessed value.
- The money raised by the property taxes pay for the services shown in above graph.
- The costs of services above net \$5.1 million and tax revenue net \$3.9 million, requiring the above data to be the closest representation of the expenditures. Remaining paid by fund balance.
- These figures are based on the Josephine County’s 2015-16 Adopted Budget.

JOSEPHINE COUNTY PUBLIC SAFETY/LIBRARY ELECTION HISTORY			Gray = Yes, Passed	
Year	Cost per \$1,000	Intent	Result	
May-98	bond	17-67 \$13,940,000 Build a New Adult Jail Facility Bond Levy	YES, PASSED (voided by M50)	
May-98	\$0.98	17-68 Jail Operation Serial Levy - 3 Year (\$8,584,017 levy ~ .98c)	YES, PASSED (voided by M50)	
		MEASURE 50 PASSED 1997 AND STATE REQUIRED ALL MAY LOCAL LEVIES BE PUT BACK TO VOTERS IN NOVEMBER 1998		
Nov-98	bond	17-67 \$13,940,000 Build a New Adult Jail Facility Bond Levy	54% YES, 46% NO	
Nov-98	\$0.98	17-68 Jail Operation Serial Levy - 3 Year (\$8,584,017 levy ~ .98c)	47% YES, 53% NO	
Nov-98	\$0.13	17-66 Library System Levy - 4 Year	63% YES, 37% NO	
May-00	\$1.76	17-73 Community Health & Safety Levy - 3 Year	39% YES, 61% NO	
Sep-00		17-75 DA Levy \$369,675 - 1 Year	50.4% YES, 49.6% NO	
Sep-00		17-76 Sheriff Levy \$1,964,000 - 1 Year	59% YES, 41% NO	
Nov-04	\$0.34	17-04 Jail Operations Levy - 4 Year	36% YES, 59% NO	
Nov-06	\$0.55	17-16 Josephine County Library District	43% YES, 57% NO	
May-07	\$2.49	17-19 Criminal Justice Levy (Sheriff, DA, Juvenile -all services)	38% YES, 62% NO	
Nov-08	\$0.99	17-25 Law Enforcement District #1, (jail, court, emergency planning, search & rescue, mandated srvc)	40% YES, 60% NO	
Nov-08	\$1.09	17-26 Law Enforcement District #2, (rural patrol, investigation, traffic, other police services)	34% YES, 66% NO	
May-12	\$1.99	17-43 Criminal Justice Levy (Sheriff, DA, Juvenil -all services at reduced level than \$2.49 in 2007)	43% YES, 57% NO	
May-13	\$1.48	17-49 Law Enforcement Levy (Jail, DA, School Security, Animal Shelter/Control, Juvenile Shelter/Detention, Patrol, SO Civil investigations, evidence, records, court security)	49% YES, 51% NO	
May-14	\$1.19	17-59 Jail and Youth Services Levy (Jail & Juvenile Detention/Shelter)	47% YES, 53% NO	Citizen Initiated (SOS)
May-14	\$0.08	17-60 Animal Shelter/Control Levy	62% YES, 38% NO	Citizen Initiated
May-15	\$1.40	17-66 Law Enforcement Funding (Jail, Patrol, Juvenile Detention/ Shelter)	46% YES, 54% NO	Citizen Initiated (CUFFS)

WHAT HAS JOSEPHINE COUNTY DONE?

- FY 2005-06**
- 1 Reorganization of County management structure
 - 2 Elimination and consolidation of positions and departments
 - 3 Reduction of non-union benefits
 - 4 Reduction of union benefits as bargained
 - 5 Privatized Community Action programs (Transit)
- FY 2006-07**
- 1 Programs **removed from the General Fund** (Public Health, Fair, Parks, etc no GF monies)
 - 2 Service Level 1 established: Majority of county programs became self sustaining through fees, grants, other revenue
 - 3 Public Safety Fund established (Sheriff, DA, and Community Justice)
 - 4 O&C monies transferred to Public Safety Fund from General Fund
 - 5 Mental Health Programs privatized
 - 6 **Levy defeated for Library District funding of \$0.55 cents per \$1,000**
 - 7 Capital Property & Equipment Reserve Funds established for major repairs/replacement
 - 8 Budget reflected a **loss of 165.97** county staff positions (151.53 FTE is Mental Health)
- FY 2007-08**
- 1 **Library closed, General Fund savings**
 - 2 Adult Corrections Fund established (moved out of Public Safety) -due to Grant Funding
 - 3 Reinstate Community Action (Transit) programs as required by State
 - 4 Levy defeated for Public Safety funding in May
 - 5 Received one year extension of O&C monies for Public Safety
 - 6 Budget Committee allocated 50% of O&C to FY 07-08 spending & rest carryover for 08-09
 - 7 General Fund transferred \$4.8 million to Public Safety
 - 8 Reduction of **21.81** FTE staff in General, Internal Service, BOM and Public Safety Funds
- FY 2008-09**
- 1 Reduced transfer to Public Safety from General Fund to be \$3 million
 - 2 **Hiring freeze in place February 2008, All new proposed positions require justification of funding**
 - 3 Kept rest of county programs at reduced service level 1, 2007-08 levels
 - 4 Regional Hospital Fund closed, transferred to Jefferson Behavioral Health
 - 5 Capital Roads & Bridges Reserve Fund established
 - 6 Law Enforcement Districts on Nov 2008 ballot defeated
 - 7 County refinanced Adult Jail Facility Bond, **saving \$965,000**

- FY 2009-10**
- 1 **Approved Jan 2009 Public Safety 3 Year Plan to utilize federal funding over time**
 - 2 **Of the \$10.8 million O&C funding received, budgeted to use \$550 thousand**
 - 3 Kept rest of county programs at reduced service level 1, 2007-08 levels
 - 4 **Assisted Non-Profit Library entity to re-open Libraries with county matching grant**
 - 5 Maintained Reserves for future budget years
- FY 2010-11**
- 1 Continued use of Approved Public Safety Plan to utilize federal funding over time
 - 2 **Of the \$10.9 million carryover and new deposit of \$8.7 million, \$9 million will be carried over to 11-12 budget**
 - 4 Budgeted to re-instate Mental Health if required
 - 5 Kept rest of county programs at reduced service level 1, 2007-08 levels
 - 6 Centralized services maintained FY 09-10 levels to keep overhead low
 - 7 County further reduced costs to departments by implementing Insurance Fund and moving away from Self-Insurance
 - 8 Maintained Reserves for future budget years
- FY 2011-12**
- 1 Continued use of Approved Public Safety Plan to utilize federal funding over time
 - 2 **Of the \$9 million carryover and new deposit of \$4.8 million, \$2.3 million will be carryovered to 12-13 budget year**
 - 3 This budget reflected a **loss of 21.35** FTE county staff positions
 - 4 County settled with AFSCME to not reinstate Mental Health and sustain programs at non-profit agencies
 - 5 Centralized services (ISF) **reduced 4 positions**
 - 6 Maintained Reserves for future budget years
- FY 2012-13**
- 1 Public Safety Plan utilize final carryover resulted in \$3 million for 2012-13, leaving little for 2013-14 budget
 - 2 Criminal Justice Levy of \$1.99 per \$1,000 assessed value in May 2012 failed
 - 3 Budget committee approved use of \$425,000 federal road dollars to be used for Sheriff Rural Patrol as approved by Oregon Legislature March 2012
 - 4 This budget reflected a **loss of 118.85** FTE county staff positions (89.18 FTE attributed to Public Safety Departments)
 - 5 Reduced transfer from General Fund to Public Safety to be \$2 million in order to maintain mandated functions and have sufficient reserves
 - 6 Refinanced County Tax Pension Bonds, **saving the county \$1 million** over life of bond
 - 7 Reduction of non-union benefits, COLAs (Cost of Living Adjustment) not given Jan 2013
 - 8 Reduction of union benefits as bargained (unions bargaining are AFSCME, SEIU, Sheriff Assoc)
- FY 2013-14**
- 1 Criminal Justice Levy of \$1.48 per \$1,000 assessed value in May 2013 failed
 - 2 This budget reflected a **loss of 11.19** FTE county staff positions
 - 3 The County ensured sufficient reserves and was able to maintain status quo for this year
 - 4 The Budget Committee approved transfer increases to Sheriff and District Attorney to fund Jail Beds at 100 and have more prosecution support.
 - 5 The County continues to look for programs that can be consolidated and successfully reorganized Emergency Mngt
 - 6 The County no longer operates horse racing, CCF, CASA programs resulting in savings.
 - 7 Reduction of non-union benefits, COLAs (Cost of Living Adjustment) not given Jan 2014
 - 8 Centralized services maintained the same rate as prior year to keep department costs low.
- FY 2014-15**
- 1 Criminal Justice Levy of \$1.19 per \$1,000 assessed value in May 2014 failed (CITIZEN INITIATED)
 - 2 **Animal Shelter Levy of \$0.08 cents per \$1,000 assessed value in May 2014 passed**
 - 3 The County ensured sufficient reserves and was able to maintain status quo for this year
 - 4 The Budget Committee approved transfer increases to Sheriff for increased Patrols to 12 hrs a day from General Fund PILT revenues
 - 5 When bargained, the County has given no pay raises for Cost of Living Adjustments
 - 6 Bargained a Sheriff Association Union contract with zero cost of living raises for the next 3 years
 - 7 Centralized services (ISF) maintained the same rate as prior year to keep department costs low.
- FY 2015-16**
- 1 Criminal Justice Levy of \$1.40 per \$1,000 assessed value in May 2015 failed (CITIZEN INITIATED)
 - 2 The County awarded 2 year extension of SRS funding for Public Safety and continued City of Grants Pass contract for jail beds ensuring no layoffs (Supplemental will be issued to reflect this last minute funding)
 - 3 Reserves established for Assessor/Treasury for a new Assessment and Tax software program
 - 4 Bargained a AFSCME Union contract with zero cost of living raises for the next 3 years

Financial Summaries



**JOSEPHINE COUNTY
SUMMARY OF BUDGETS
2013-14, 2014-15, 2015-16**

	2013-14 (incl. Supplemental)			2014-15 (incl. Supplemental)			2015-16		
	Full Time Equivalents (FTE)	Adopted Budget incl. Suppl.	Budgeted Operating Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Operating Expenditures (1)	Full Time Equivalents (FTE)	Budget	Budgeted Operating Expenditures (1)
Major Operating Funds:									
10 General Fund (2)	42.12	\$ 10,682,000	\$ 4,594,400	43.57	\$ 12,738,000	\$ 4,706,600	43.81	\$ 11,762,000	\$ 4,779,600
11 Public Works Fund	51.65	11,365,000	5,980,000	51.65	11,155,000	5,272,500	51.35	8,523,000	5,344,000
12 Public Safety Fund	72.65	15,544,000	9,210,200	82.22	16,606,000	10,254,200	82.90	9,143,000	8,166,600
13 Adult Corrections Fund	27.00	3,733,000	3,135,900	28.00	4,614,000	3,467,500	30.00	5,623,000	4,216,300
14 Public Health Fund	22.80	2,552,000	2,304,400	27.80	2,917,000	2,497,800	27.00	3,281,000	2,611,900
15 Mental Health Fund	2.00	5,759,000	5,469,500	1.00	5,582,000	5,335,500	1.00	5,892,000	5,672,700
Special Revenue Funds:									
16 Grant Projects Fund (2)	-	2,277,000	470,000	-	2,912,000	1,456,000	-	2,363,000	1,077,000
20 Building and Safety Fund	4.50	1,621,000	563,000	5.50	1,563,000	670,300	4.50	1,334,000	545,600
21 Commission for Children & Families Fund	-	190,400	189,000	-	182,000	180,400	-	158,000	150,000
22 Court Security Fund (2)	-	93,000	73,000	-	75,000	65,000	-	77,000	65,000
23 Fairgrounds Fund	2.30	626,000	551,100	2.55	695,000	590,300	2.55	703,000	602,600
24 Parks Fund	6.80	1,113,900	959,300	6.80	1,150,000	1,046,800	6.80	1,149,000	973,600
25 Transit Fund	15.00	1,382,000	1,155,000	16.00	4,568,000	3,307,000	16.50	2,424,000	1,505,000
30 County Clerk Records Fund	-	72,000	65,400	-	69,000	31,000	-	57,000	31,000
31 DA Forfeiture Fund	-	128,000	-	-	133,000	133,000	-	134,000	-
32 DA Special Programs Fund	0.25	233,400	58,000	0.28	162,000	59,600	0.35	141,000	48,900
33 Juvenile Justice Special Programs Fund	1.50	171,400	158,300	1.60	182,000	167,700	1.60	181,000	166,200
34 Public Land Corner Preservation Fund	1.86	157,000	141,600	1.68	159,000	129,800	1.40	152,000	127,300
35 Public Works Special Programs Fund	-	165,000	138,900	-	171,000	138,000	-	404,000	128,000
Enterprise Funds:									
50 Jail Commissary Fund	-	141,000	65,000	-	233,000	60,000	-	137,000	57,000
51 Airports Fund	2.50	1,631,000	1,391,100	3.50	2,674,000	2,446,000	4.05	2,931,000	2,794,900
Internal Service and Internal Vendor Funds:									
40 Internal Services Fund	28.50	3,811,900	3,601,800	27.70	4,168,000	3,336,000	28.20	3,809,000	3,361,500
41 County Buildings and Fleet Fund	17.65	3,225,000	2,675,300	18.65	3,405,000	2,682,400	18.65	3,345,000	2,667,300
42 Insurance Reserve Fund	-	909,000	867,000	-	967,000	912,000	-	992,000	918,000
43 Payroll Liability Reserve Fund	-	320,000	310,000	-	541,000	540,000	-	700,000	500,000
Capital Project and Capital Reserve Funds:									
45 County Bridge Construction Fund	-	949,000	949,000	-	750,000	750,000	-	250,000	250,000
46 Roads and Bridges Reserve Fund	-	1,882,000	1,761,500	-	3,814,000	1,482,000	-	3,690,000	1,153,000
47 Property Reserve Fund	-	1,556,000	841,000	-	4,969,000	2,835,000	-	3,498,000	2,227,000
48 Equipment Reserve Fund	-	1,039,000	602,400	-	1,727,000	1,367,000	-	1,613,000	1,332,200
Debt Service Funds:									
60 Adult Jail Facility Debt Service Fund	-	1,051,000	1,051,000	-	1,049,000	1,049,000	-	1,047,000	1,047,000
61 PERS Bond Debt Service Fund	-	1,129,000	1,129,000	-	1,178,000	1,178,000	-	1,231,000	1,231,000
Trust Funds:									
71 County School Trust Fund	-	351,000	351,000	-	358,000	351,000	-	351,000	351,000
72 Human Service Programs Trust Fund	-	92,000	92,000	-	95,000	95,000	-	81,000	81,000
74 Library Programs Trust Fund	-	277,000	234,900	-	248,000	209,900	-	245,000	209,000
75 PEG Access Fund	-	25,000	23,900	-	24,000	1,000	-	23,000	23,000
76 Sheriff Forfeiture Fund	-	130,000	2,000	-	47,000	1,000	-	47,000	1,000
77 Sheriff Programs Trust Fund	-	85,000	34,400	-	74,000	74,000	-	74,000	74,000
911 Excise Tax Fund	-	-	-	-	-	-	-	-	-
Total Appropriation	299.08	\$ 76,469,000	\$ 51,199,300	318.50	\$ 91,954,000	\$ 58,878,300	320.66	\$ 77,565,000	\$ 54,489,200
Unappropriated Ending Fund Balances:									
60 Adult Jail Facility Debt Service Fund	-	44,000	-	-	51,000	-	-	190,000	-
61 PERS Bond Debt Service Fund	-	481,000	-	-	613,000	-	-	674,000	-
72 Human Service Programs Trust Fund	-	47,300	-	-	47,300	-	-	47,300	-
74 Library Programs Trust Fund	-	367,400	-	-	367,400	-	-	367,400	-
Total Ending Fund Balances	-	939,700	-	-	1,078,700	-	-	1,278,700	-
Total Budget	299.08	\$ 77,408,700	\$ 51,199,300	318.50	\$ 93,032,700	\$ 58,878,300	320.66	\$ 78,843,700	\$ 54,489,200

(1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.
(2) Veterans Office budget (within Grant Fund) and Court Security BOM costs moved to General Fund in 2013-14.

JOSEPHINE COUNTY
SUMMARY COMPARISON OF BUDGETS
 Prior Year and Current

	2014-15 (incl. Supplemental)			2015-16			COMPARISON 2014-15 TO 2015-16 BUDGET				
	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Operating Expenditures (1)	Full Time Equivalents (FTE)	Budget	Budgeted Operating Expenditures (1)	Comparison % Loss	Comparison Appropriation Budget	Comparison % Loss	Comparison Operating Expense (1)	Full Time Equiv. (FTE-Loss) + (-)
Major Operating Funds:											
10 General Fund	43.57	\$ 12,738,000	\$ 4,706,600	43.81	\$ 11,762,000	\$ 4,779,600	-8%	\$ (976,000)	2%	\$ 73,000	0.24
11 Public Works Fund	51.65	11,155,000	5,272,500	51.35	8,523,000	5,344,000	-24%	(2,632,000)	1%	71,500	(0.30)
12 Public Safety Fund	82.22	16,606,000	10,254,200	82.90	9,143,000	8,166,600	-45%	(7,463,000)	-20%	(2,087,600)	0.68
13 Adult Corrections Fund	28.00	4,614,000	3,467,500	30.00	5,623,000	4,216,300	22%	1,009,000	22%	748,800	2.00
14 Public Health Fund	27.80	2,917,000	2,497,800	27.00	3,281,000	2,611,900	12%	364,000	5%	114,100	(0.80)
15 Mental Health Fund	1.00	5,582,000	5,335,500	1.00	5,892,000	5,672,700	6%	310,000	6%	337,200	-
Special Revenue Funds:											
16 Grant Projects Fund	-	2,912,000	1,456,000	-	2,363,000	1,077,000	-19%	(549,000)	-26%	(379,000)	-
20 Building and Safety Fund	5.50	1,563,000	670,300	4.50	1,334,000	545,600	-15%	(229,000)	-19%	(124,700)	(1.00)
21 Commission for Children & Families Fund	-	182,000	180,400	-	158,000	150,000	-13%	(24,000)	-17%	(30,400)	-
22 Court Security Fund	-	75,000	65,000	-	77,000	65,000	3%	2,000	0%	-	-
23 Fairgrounds Fund	2.55	695,000	590,300	2.55	703,000	602,600	1%	8,000	2%	12,300	-
24 Parks Fund	6.80	1,150,000	1,046,800	6.80	1,149,000	973,600	0%	(1,000)	-7%	(73,200)	-
25 Transit Fund	16.00	4,568,000	3,307,000	16.50	2,424,000	1,505,000	-47%	(2,144,000)	-54%	(1,802,000)	0.50
30 County Clerk Records Fund	-	69,000	31,000	-	57,000	31,000	-17%	(12,000)	0%	-	-
31 DA Forfeiture Fund	-	133,000	133,000	-	134,000	-	1%	1,000	-	(133,000)	-
32 DA Special Programs Fund	0.28	162,000	59,600	0.35	141,000	48,900	-13%	(21,000)	-18%	(10,700)	0.07
33 Juvenile Justice Special Programs Fund	1.60	182,000	167,700	1.60	181,000	166,200	-1%	(1,000)	-1%	(1,500)	-
34 Public Land Corner Preservation Fund	1.68	159,000	129,800	1.40	152,000	127,300	-4%	(7,000)	-2%	(2,500)	(0.28)
35 Public Works Special Programs Fund	-	171,000	138,000	-	404,000	128,000	136%	233,000	-7%	(10,000)	-
Enterprise Funds:											
50 Jail Commissary Fund	-	233,000	60,000	-	137,000	57,000	-41%	(96,000)	-5%	(3,000)	-
51 Airports Fund	3.50	2,674,000	2,446,000	4.05	2,931,000	2,794,900	10%	257,000	14%	348,900	0.55
Internal Service and Internal Vendor Funds:											
40 Internal Services Fund	27.70	4,168,000	3,336,000	28.20	3,809,000	3,361,500	-9%	(359,000)	1%	25,500	0.50
41 County Buildings and Fleet Fund	18.65	3,405,000	2,682,400	18.65	3,345,000	2,667,300	-2%	(60,000)	-1%	(15,100)	-
42 Insurance Reserve Fund	-	967,000	912,000	-	992,000	918,000	3%	25,000	1%	6,000	-
43 Payroll Liability Reserve Fund	-	541,000	540,000	-	700,000	500,000	29%	159,000	-7%	(40,000)	-
Capital Project and Capital Reserve Funds:											
45 County Bridge Construction Fund	-	750,000	750,000	-	250,000	250,000	-67%	(500,000)	-67%	(500,000)	-
46 Roads and Bridges Reserve Fund	-	3,814,000	1,482,000	-	3,690,000	1,153,000	-3%	(124,000)	-22%	(329,000)	-
47 Property Reserve Fund	-	4,969,000	2,835,000	-	3,498,000	2,227,000	-30%	(1,471,000)	-21%	(608,000)	-
48 Equipment Reserve Fund	-	1,727,000	1,367,000	-	1,613,000	1,332,200	-7%	(114,000)	-3%	(34,800)	-
Debt Service Funds:											
60 Adult Jail Facility Debt Service Fund	-	1,049,000	1,049,000	-	1,047,000	1,047,000	0%	(2,000)	0%	(2,000)	-
61 PERS Bond Debt Service Fund	-	1,178,000	1,178,000	-	1,231,000	1,231,000	4%	53,000	4%	53,000	-
Trust Funds:											
71 County School Trust Fund	-	358,000	351,000	-	351,000	351,000	-2%	(7,000)	0%	-	-
72 Human Service Programs Trust Fund	-	95,000	95,000	-	81,000	81,000	-15%	(14,000)	-15%	(14,000)	-
74 Library Programs Trust Fund	-	248,000	209,900	-	245,000	209,000	-1%	(3,000)	0%	(900)	-
75 PEG Access Fund	-	24,000	1,000	-	23,000	23,000	-4%	(1,000)	2200%	22,000	-
76 Sheriff Forfeiture Fund	-	47,000	1,000	-	47,000	1,000	0%	-	0%	-	-
77 Sheriff Programs Trust Fund	-	74,000	74,000	-	74,000	74,000	0%	-	0%	-	-
Total Appropriation	318.50	\$ 91,954,000	\$ 58,878,300	320.66	\$ 77,565,000	\$ 54,489,200	-16%	\$ (14,389,000)	-7%	\$ (4,389,100)	2.16
Unappropriated Ending Fund Balances:											
60 Adult Jail Facility Debt Service Fund	-	51,000	-	-	190,000	-	273%	139,000	-	-	-
61 PERS Bond Debt Service Fund	-	613,000	-	-	674,000	-	10%	61,000	-	-	-
72 Human Service Programs Trust Fund	-	47,300	-	-	47,300	-	0%	-	-	-	-
74 Library Programs Trust Fund	-	367,400	-	-	367,400	-	0%	-	-	-	-
Total Ending Fund Balances	-	1,078,700	-	-	1,278,700	-	19%	200,000	-	-	-
Total Budget	318.50	\$ 93,032,700	\$ 58,878,300	320.66	\$ 78,843,700	\$ 54,489,200	-15%	\$ (14,189,000)	-7%	\$ (4,389,100)	2.16

(1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.

EXPENDITURE SUMMARY EXPLANATION

County has many departments that are funded primarily through grants and the nature of grants are to have an increase one year and reduction the following year when the grant closes. This is the reason for most percentage shifts from year to year. The following is a general explanation of the percent change between the budget for fiscal year 2014-15 and fiscal year 2015-16 where the change occurring is a result in significant change to the program.

PUBLIC SAFETY

- The decrease of 45 percent is a direct result of loss of federal SRS/O&C funding and use of fund balance from prior years. This is the fourth year of significant losses to public safety. From 2011-12 to 2012-13 year the public safety fund lost over 85 full time employees due to funding reductions. There was an election for tax increase of \$1.99 in May 2012 which failed and again in May 2013 election of \$1.48 increase, May 2014 of \$1.19 increase, May 2015 of \$1.40 increase, all of which have failed. The Board of County Commissioners, Elected Officials and Department leaders continue to search for ways to fund public safety in the future, however this is limited to legal options in the State of Oregon. The operating percent is actually decreased by 20%. The 2015-16 budget reflects the use of fund balance towards operating expenditure. The county found out late in the budget process that we would receive a 2 year extension of SRS/O&C funding and local jail contract revenue. We did not issue layoffs and will issue a supplemental to address the revenue/expense since the notice occurred so close to signing the budget we did not have enough time to address the financial change prior to adoption. There will be no significant change from 2014-15 to 2015-16 in public safety.

PUBLIC WORKS

- The decrease of 24 percent is due to the continued effort to set aside funding in the Road and Bridge Reserve fund for future large scale bridge expenditures. This does not affect the operations of Public Works services. The operations expenditure increased 1% over prior year.

ADULT CORRECTIONS

- The increase of 22 percent is due to the increases in State grant funding under House Bill 3194 that was designed to manage prison growth in Oregon. With this funding they were able to add 3 full time employees in 2014-15 and increase alcohol and drug treatment and work crew programs.

TRANSIT

- The decrease of 47 percent is due to the federal funding decrease for transit grant pass through funding. This does not impact the operating expenditure for the county transit program.

PUBLIC WORKS SPECIAL PROGRAMS – SOLID WASTE AND NORTH VALLEY INDUSTRIAL PARK

- The increase of 136 percent is due to planned capital expenditures in the 2015-16 year that is funded by property sale revenue.

JAIL COMMISSARY FUND

- The decrease of 41 percent is due to the fact the City of Grants Pass jail bed contract has not been renewed and the jail funding is reduced by O&C SRS federal funding. There will be fewer inmates and less expenditure. In the end of the budget process we were notified of a renewal of the Grants Pass Jail Bed contract and will address this budget during a supplemental budget.

PAYROLL LIABILITY FUND

- The increase of 29 percent is for anticipation of end of year layoffs that may occur in public safety if no new revenue streams are found.

CAPITAL PROJECT FUNDS

- All funds but county bridge construction are seeing an increase this next fiscal year. The Roads and Bridges Reserve is increased because of a Board policy to maintain adequate reserves for future County road and bridge capital needs. This is funded by gas tax dollars transferring in from Public Works operating fund. The Property and Equipment Reserve have increases due to planned county projects with some having multi-year reserve payments.

**JOSEPHINE COUNTY
FIVE YEAR PROJECTION OF BUDGET
2015-16 through 2019-20**

	Adopted Budget 2015-16	Projection			
		2016-17	2017-18	2018-19	2019-20
Major Operating Funds:					
10 General Fund (3)	\$ 11,762,000	\$ 11,562,000	\$ 11,293,240	11,019,105	\$ 10,739,487
11 Public Works Fund	8,523,000	9,223,000	9,407,460	9,595,609	9,787,521
12 Public Safety Fund	9,143,000	11,143,000	7,143,000	7,285,860	7,431,577
13 Adult Corrections Fund	5,623,000	5,623,000	5,735,460	5,850,169	5,967,173
14 Public Health Fund	3,281,000	3,281,000	2,846,620	2,903,552	2,961,623
15 Mental Health Fund	5,892,000	5,892,000	6,009,840	6,130,037	6,252,638
Special Revenue Funds:					
16 Grant Projects Fund (3)	2,363,000	1,863,000	1,363,000	1,390,260	1,418,065
20 Building and Safety Fund	1,334,000	1,334,000	1,360,680	1,387,894	1,415,651
21 Commission for Children & Families Fund	158,000	-	-	-	-
22 Court Security Fund (3)	77,000	77,000	78,540	80,111	81,713
23 Fairgrounds Fund	703,000	683,000	696,660	710,593	724,805
24 Parks Fund	1,149,000	1,049,000	1,069,980	1,091,380	1,113,207
25 Transit Fund	2,424,000	2,224,000	2,268,480	2,313,850	2,360,127
30 County Clerk Records Fund	57,000	57,000	58,140	59,303	60,489
31 DA Forfeiture Fund	134,000	10,000	10,200	10,404	10,612
32 DA Special Programs Fund	141,000	141,000	143,820	146,696	149,630
33 Juvenile Justice Special Programs Fund	181,000	181,000	184,620	188,312	192,079
34 Public Land Corner Preservation Fund	152,000	152,000	155,040	158,141	161,304
35 Public Works Special Programs Fund	404,000	334,000	340,680	347,494	354,443
Enterprise Funds:					
50 Jail Commissary Fund	137,000	137,000	139,740	142,535	145,385
51 Airports Fund	2,931,000	3,331,000	1,947,620	3,786,572	962,304
Internal Service and Internal Vendor Funds:					
40 Internal Services Fund	3,809,000	3,809,000	3,435,180	3,503,884	3,573,961
41 County Buildings and Fleet Fund	3,345,000	3,345,000	3,286,900	3,352,638	3,419,691
42 Insurance Reserve Fund	992,000	600,000	600,000	600,000	600,000
43 Payroll Liability Reserve Fund	700,000	700,000	700,000	700,000	700,000
Capital Project and Capital Reserve Funds:					
45 County Bridge Construction Fund	250,000	200,000	-	500,000	-
46 Roads and Bridges Reserve Fund	3,690,000	2,500,000	2,800,000	2,500,000	2,800,000
47 Property Reserve Fund	3,498,000	2,600,000	2,900,000	2,400,000	2,400,000
48 Equipment Reserve Fund	1,613,000	1,488,000	1,319,000	1,319,000	1,319,000
Debt Service Funds:					
60 Adult Jail Facility Debt Service Fund	1,047,000	1,048,600	1,050,000	-	-
61 PERS Bond Debt Service Fund	1,231,000	1,290,000	1,347,400	1,401,500	1,468,000
Trust Funds:					
71 County School Trust Fund	351,000	351,000	-	-	-
72 Human Service Programs Trust Fund	81,000	61,000	62,220	63,464	64,734
74 Library Programs Trust Fund	245,000	245,000	249,900	254,898	259,996
75 PEG Access Fund	23,000	15,000	8,000	8,160	8,323
76 Sheriff Forfeiture Fund	47,000	25,000	25,500	40,000	40,800
77 Sheriff Programs Trust Fund	74,000	50,000	51,000	52,020	53,060
Total Appropriation	\$ 77,565,000	\$ 76,624,600	\$ 70,087,920	\$ 71,293,440	\$ 68,997,399
Unappropriated Ending Fund Balances:					
60 Adult Jail Facility Debt Service Fund	190,000	190,000	190,000	-	-
61 PERS Bond Debt Service Fund	674,000	674,000	674,000	674,000	674,000
72 Human Service Programs Trust Fund	47,300	47,300	47,300	47,300	47,300
74 Library Programs Trust Fund	367,400	367,400	367,400	367,400	367,400
Total Ending Fund Balances	1,278,700	1,278,700	1,278,700	1,088,700	1,088,700
Total Budget	\$ 78,843,700	\$ 77,903,300	\$ 71,366,620	\$ 72,382,140	\$ 70,086,099

Major assumptions used:

The projection for 2016-17 is reduced from 2015-16; adjusted for planned changes in beginning fund balances, capital projects and actual debt service obligations. Major reductions are in carryover for Public Safety, Public Works & Grants Fund which are all related to not receiving federal O&C Timber revenue.

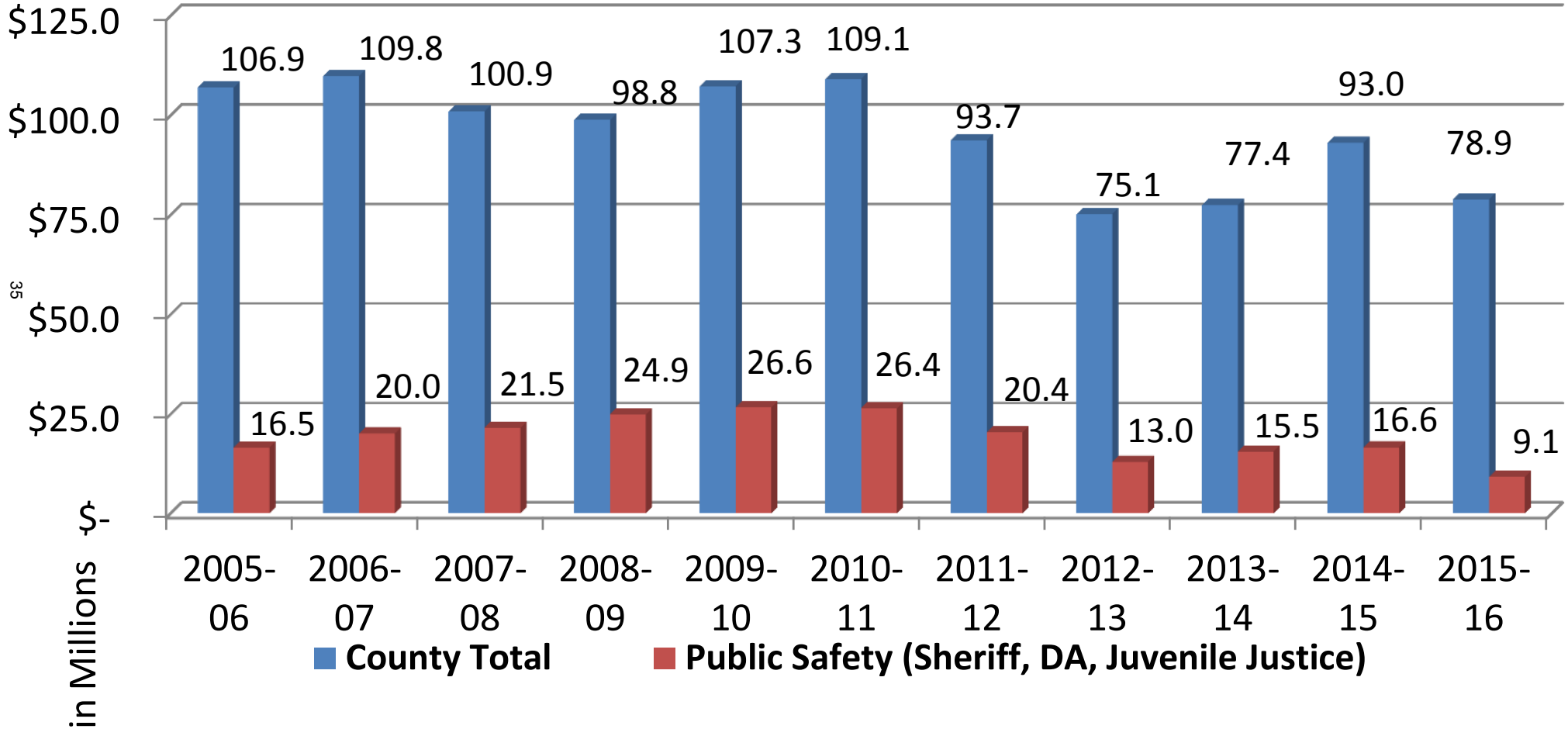
The projection for the following 3 years generally assumes a 2% inflation factor, adjusted for planned changes in capital projects, estimated changes in grant funding levels, and actual debt service obligations.

Unappropriated ending fund balances are projected to not change.

BUDGET HISTORY

JOSEPHINE COUNTY ADOPTED BUDGETS

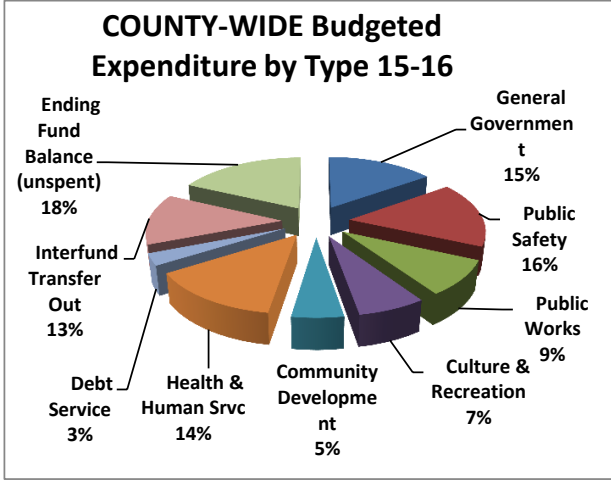
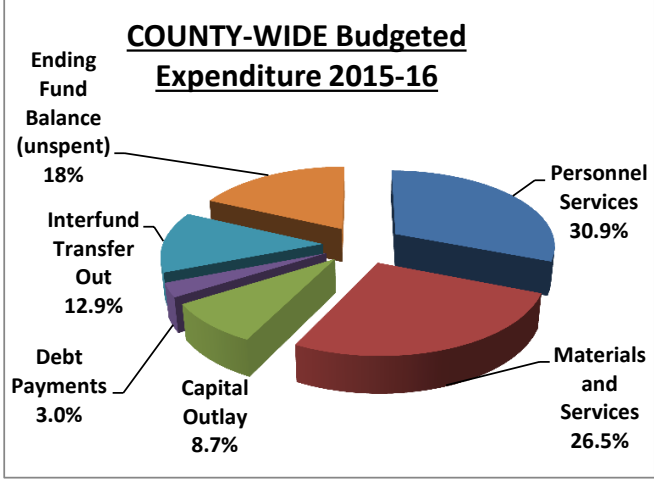
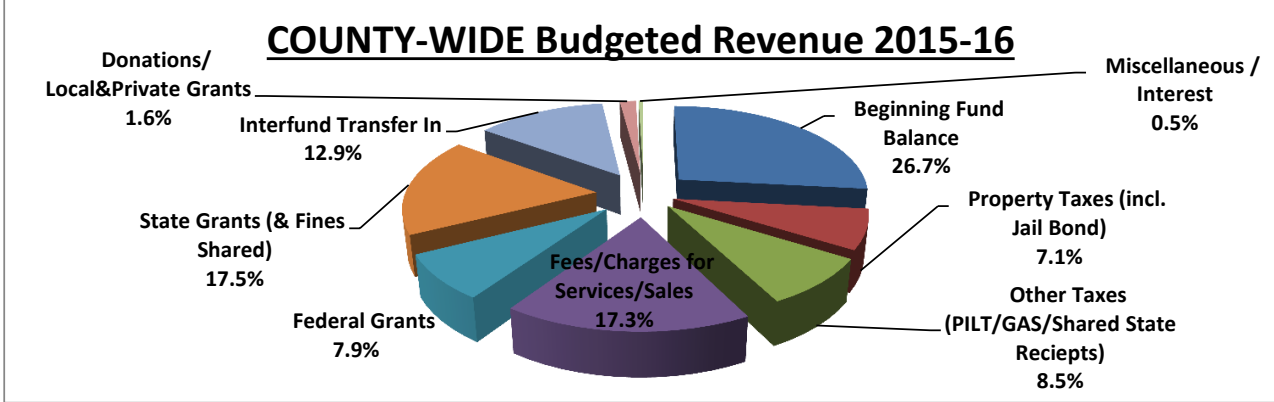
(including Supplemental Changes)



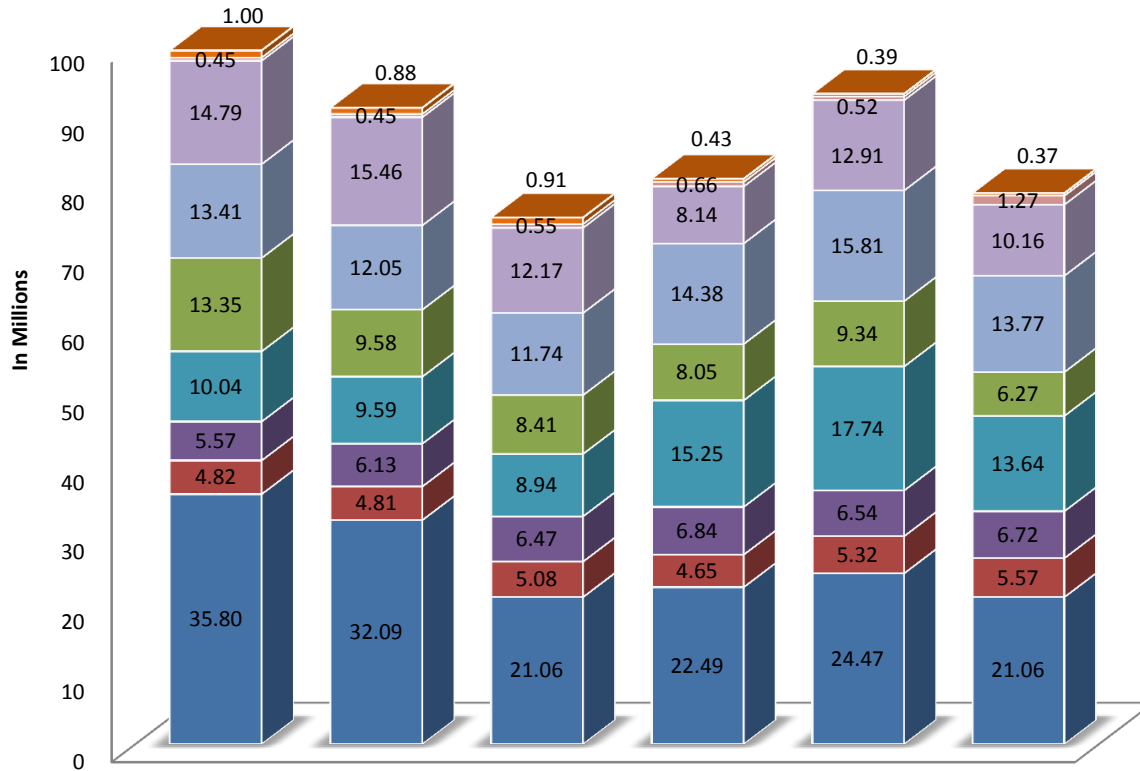
Josephine County Multi-Year Summary of Revenues and Expenditures by Category

REVENUES	Actual 2010-11	Actual 2011-12	Actual 2012-13	Actual 2013-14	Budget 2014-15	Budget 2015-16
Beginning Fund Balance	35,796,542	32,086,006	21,063,541	22,485,800	24,465,400	21,062,600
Property Taxes (incl. Jail Bond)	4,824,572	4,807,749	5,075,812	4,648,881	5,319,000	5,574,000
Other Taxes (PILT/GAS/Shared State Receipts)	5,569,629	6,127,906	6,474,105	6,837,389	6,540,000	6,722,500
Fees/Charges for Services/Sales	10,037,201	9,588,268	8,944,550	15,247,622	17,740,700	13,644,400
Federal Grants	13,349,931	9,580,474	8,412,200	8,053,516	9,343,000	6,266,100
State Grants (& Fines Shared)	13,409,462	12,051,252	11,738,403	14,377,456	15,813,100	13,770,300
Interfund Transfer In	14,786,334	15,455,369	12,173,385	8,143,923	12,907,200	10,164,700
Donations/ Local&Private Grants	453,269	451,757	545,868	656,365	516,100	1,273,000
Miscellaneous / Interest	1,001,684	882,590	909,423	430,259	388,200	366,100
Total REV	99,228,624	91,031,371	75,337,287	80,881,213	93,032,700	78,843,700

EXPENDITURES	Actual 2010-11	Actual 2011-12	Actual 2012-13	Actual 2013-14	Budget 2014-15	Budget 2015-16
Personnel Services	29,962,356	30,540,795	21,834,667	23,152,562	25,628,300	24,361,400
Materials and Services	20,253,601	20,100,704	17,916,923	17,920,060	22,830,500	20,882,100
Capital Outlay	3,944,103	6,329,000	2,460,021	2,538,829	8,134,000	6,879,200
Debt Payments	2,138,612	2,304,612	2,145,882	2,238,979	2,287,500	2,338,500
Interfund Transfer Out	10,843,946	10,692,719	8,493,993	8,143,923	12,907,200	10,164,700
Ending Fund Balance/ Contingency (unspent)	32,086,006	21,063,541	22,485,800	26,886,860	21,245,200	14,217,800
Total EXP	99,228,624	91,031,371	75,337,287	80,881,213	93,032,700	78,843,700



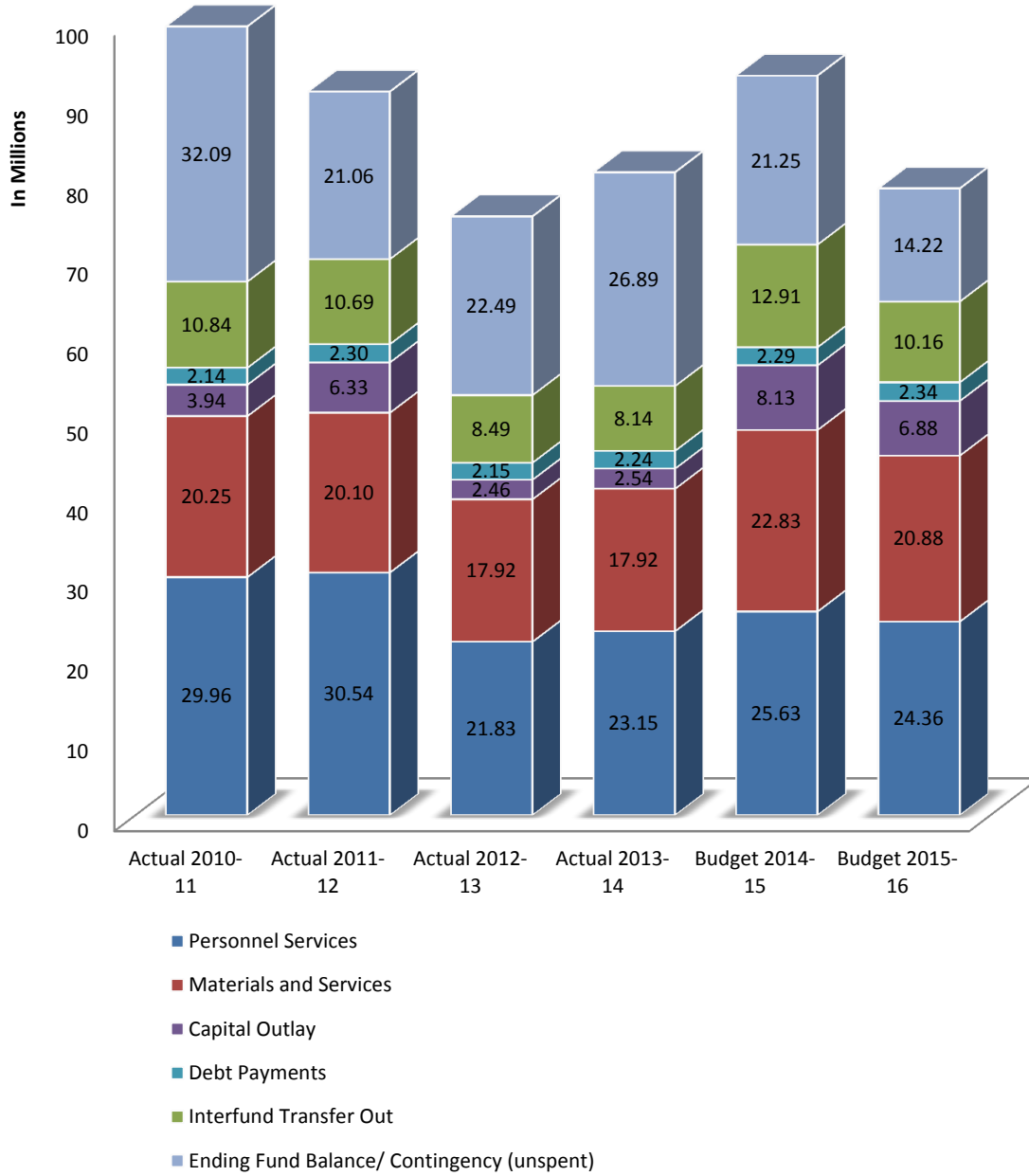
COUNTY-WIDE Multi-Year Summary of Revenues by Category



Actual 2010-11 Actual 2011-12 Actual 2012-13 Actual 2013-14 Budget 2014-15 Budget 2015-16

- Beginning Fund Balance
- Property Taxes (incl. Jail Bond)
- Other Taxes (PILT/GAS/Shared State Receipts)
- Fees/Charges for Services/Sales
- Federal Grants
- State Grants (& Fines Shared)
- Interfund Transfer In
- Donations/ Local&Private Grants
- Miscellaneous / Interest

COUNTY-WIDE Multi-Year Summary of Expenditures by Category



The following is a description of the sources of revenue for Josephine County.

***Beginning Fund Balance** - The Beginning Fund Balance represents prior year funds and cash carried forward into the current fiscal year. Fund Balances stay in the programs to be used for the same purposes the following year.

***Property Taxes** – The Josephine County permanent tax rate is \$0.5867 per \$1,000 of assessed value, as approved by voters in 1997 through measure 50. This accounts for under \$4 million in revenue a year. Currently, the voter approved jail bond that built the county jail is assessed at roughly \$0.17 cents per \$1,000 until this debt is paid in 2017-18 fiscal year. This brings in roughly a \$1 million dollars a year.

***Other Taxes** – This is mainly made up of State Shared Receipts like gas taxes, cigarette taxes, amusement devise taxes, OLCC fine reimbursement, beer & wine taxes. Additionally, PILT (Payment in Lieu of Taxes) from Department of the Interior for O&C railroad lands.

*** Fees & Charges for Services** – Many county departments collect fees. A few examples includes: Parks program for parking/camping fees, County Clerk for marriage licenses, Public Health for dog licenses, the Planning department for building permits, etc. Additionally, the County receives revenue for providing services to the general public like copies, rentals of county facilities, etc. This also includes revenue between county departments that charge for services but choose to use a county department rather than an outside vendor.

***Federal & State Grants** – The County receives grants for specific purposes. Like WIC for pregnant and young child nutrition, Transit for Elderly & Disabled persons transportation, etc.

***Fines** – This revenue is considered intergovernmental revenue like shared receipts. The County receives fine revenue from state courts when applicable like the District Attorney’s office for contempt fines, Sheriff Patrol for tickets, etc.

***Donations / Local & Private Grants** – These revenues are given to the county by local and private entities.

***Miscellaneous & Interest** – This accounts for revenues that do not fit under any other classification above. And includes interest which the county Treasurer is responsible for investment of monies for all of Josephine County funds and this category reflects the interest derived from those investments.

JOSEPHINE COUNTY, OREGON
Summary of Estimated Financial Sources Uses - All Funds

Major Funds (pg 1 of 2)

	General Fund			Public Safety			Public Works		
	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget
Revenues:									
Beginning Fund Balance	\$ 3,171,107	\$ 3,531,000	\$ 3,557,000	\$ 4,752,847	\$ 5,627,000	\$ 2,604,200	\$ 4,463,530	\$ 4,100,000	\$ 1,530,000
Property Taxes (& Jail Bond ~17c & Animal Shelter 8c)	3,616,453	3,779,000	3,895,000	-	-	-	-	-	-
Other Taxes (PILT /GAS /Shared State Receipts)	1,171,270	1,072,000	1,154,500	-	-	-	5,589,721	5,400,000	5,500,000
Fees & Charges for Service	3,592,070	3,494,300	2,232,000	1,983,640	2,224,500	923,400	299,712	68,300	407,600
Federal Grants	132,967	25,000	-	4,872,562	4,800,000	1,466,500	1,045,661	1,000,000	551,000
State Grants (& Fines Shared)	592,404	608,200	526,800	1,308,243	1,380,600	550,500	618,506	459,900	425,000
Donations/ Local Grants	11,797	-	-	104,978	11,500	13,500	-	-	-
Miscellaneous / Interest	158,450	134,500	112,700	15,564	17,900	12,200	66,430	59,200	33,400
Total Revenue	12,446,519	12,644,000	11,478,000	13,037,834	14,061,500	5,570,300	12,083,561	11,087,400	8,447,000
Transfers In	161,226	94,000	284,000	2,867,221	2,544,500	3,572,700	72,600	67,600	76,000
Total Financial Sources	\$12,607,745	\$12,738,000	\$11,762,000	\$15,905,055	\$16,606,000	\$ 9,143,000	\$12,156,161	\$11,155,000	\$ 8,523,000
Expenditures by Category:									
Personnel Services	\$ 2,664,455	\$ 3,014,600	\$ 3,075,400	\$ 6,993,067	\$ 7,915,300	\$ 5,998,000	\$ 3,765,331	\$ 3,770,400	\$ 3,998,200
Materials and Services	1,482,470	1,692,000	1,704,200	2,142,423	2,338,900	2,168,600	1,926,217	1,502,100	1,345,800
Capital Outlay	-	-	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-	-	-
Total Expenditures	4,146,925	4,706,600	4,779,600	9,135,490	10,254,200	8,166,600	5,691,548	5,272,500	5,344,000
Transfers Out	3,271,900	4,696,800	3,927,900	927,300	1,051,400	853,700	1,808,000	4,137,500	1,734,400
Total Financial Uses	\$ 7,418,825	\$ 9,403,400	\$ 8,707,500	\$10,062,790	\$11,305,600	\$ 9,020,300	\$ 7,499,548	\$ 9,410,000	\$ 7,078,400
Ending Fund Balance / Contingency	\$ 5,188,920	\$ 3,334,600	\$ 3,054,500	\$ 5,842,265	\$ 5,300,400	\$ 122,700	\$ 4,656,612	\$ 1,745,000	\$ 1,444,600
Expenditures by Type:									
General Government	\$ 2,306,931	\$ 2,742,000	\$ 2,804,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	245,600	245,600	245,600	9,135,490	10,254,200	8,166,600	-	-	-
Public Works	-	-	-	-	-	-	5,691,548	5,272,500	5,344,000
Culture & Recreation	-	-	-	-	-	-	-	-	-
Community Development	1,432,098	1,500,000	1,515,000	-	-	-	-	-	-
Health & Human Srvc	162,296	219,000	215,000	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Total Expenditures	4,146,925	4,706,600	4,779,600	9,135,490	10,254,200	8,166,600	5,691,548	5,272,500	5,344,000
Transfers Out	3,271,900	4,696,800	3,927,900	927,300	1,051,400	853,700	1,808,000	4,137,500	1,734,400
Total Financial Uses	\$ 7,418,825	\$ 9,403,400	\$ 8,707,500	\$10,062,790	\$11,305,600	\$ 9,020,300	\$ 7,499,548	\$ 9,410,000	\$ 7,078,400
Ending Fund Balance / Contingency	\$ 5,188,920	\$ 3,334,600	\$ 3,054,500	\$ 5,842,265	\$ 5,300,400	\$ 122,700	\$ 4,656,612	\$ 1,745,000	\$ 1,444,600

JOSEPHINE COUNTY, OREGON
Summary of Estimated Financial Sources Uses - All Funds

Major Funds (pg 2 of 2)

	Community Corrections			Public Health			Mental Health		
	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget
Revenues:									
Beginning Fund Balance	\$ 372,826	\$ 852,600	\$ 944,000	\$ 52,628	\$ 46,800	\$ 350,000	\$ 207,388	\$ 242,300	\$ 203,700
Property Taxes (& Jail Bond -17c & Animal Shelter 8c)	-	-	-	-	500,000	539,000	-	-	-
Other Taxes (PILT / GAS /Shared State Receipts)	-	-	-	-	-	-	76,252	68,000	68,000
Fees & Charges for Service	479,818	514,800	634,000	823,425	985,700	904,000	25,168	28,000	28,000
Federal Grants	(1)	-	100,000	63,461	-	738,500	-	-	-
State Grants (& Fines Shared)	3,259,135	2,977,000	3,676,500	1,088,564	1,090,600	381,600	5,278,076	5,241,700	5,590,300
Donations/ Local Grants	20,070	21,100	19,000	247,025	52,400	184,100	1,175	-	-
Miscellaneous / Interest	3,545	3,500	4,500	30,189	31,500	13,800	25,499	2,000	2,000
Total Revenue	4,135,393	4,369,000	5,378,000	2,305,292	2,707,000	3,111,000	5,613,558	5,582,000	5,892,000
Transfers In	235,000	245,000	245,000	230,000	210,000	170,000	-	-	-
Total Financial Sources	\$ 4,370,393	\$ 4,614,000	\$ 5,623,000	\$ 2,535,292	\$ 2,917,000	\$ 3,281,000	\$ 5,613,558	\$ 5,582,000	\$ 5,892,000
Expenditures by Category:									
Personnel Services	\$ 2,366,388	\$ 2,532,300	\$ 2,748,000	\$ 1,443,466	\$ 1,688,400	\$ 1,791,300	\$ 95,393	\$ 74,500	\$ 74,700
Materials and Services	713,882	965,200	1,468,300	634,351	809,400	820,600	5,208,157	5,240,000	5,577,000
Capital Outlay	-	-	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	20,457	21,000	21,000
Total Expenditures	3,080,269	3,497,500	4,216,300	2,077,817	2,497,800	2,611,900	5,324,007	5,335,500	5,672,700
Transfers Out	301,700	343,400	534,000	213,100	234,700	289,100	60,300	72,500	77,000
Total Financial Uses	\$ 3,381,969	\$ 3,840,900	\$ 4,750,300	\$ 2,290,917	\$ 2,732,500	\$ 2,901,000	\$ 5,384,307	\$ 5,408,000	\$ 5,749,700
Ending Fund Balance / Contingency	\$ 988,424	\$ 773,100	\$ 872,700	\$ 244,375	\$ 184,500	\$ 380,000	\$ 229,252	\$ 174,000	\$ 142,300
Expenditures by Type:									
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	3,080,269	3,497,500	4,216,300	-	-	-	-	-	-
Public Works	-	-	-	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-	-	-
Health & Human Svc	-	-	-	2,077,817	2,497,800	2,611,900	5,303,550	5,314,500	5,651,700
Debt Service	-	-	-	-	-	-	20,457	21,000	21,000
Total Expenditures	3,080,269	3,497,500	4,216,300	2,077,817	2,497,800	2,611,900	5,324,007	5,335,500	5,672,700
Transfers Out	301,700	343,400	534,000	213,100	234,700	289,100	60,300	72,500	77,000
Total Financial Uses	\$ 3,381,969	\$ 3,840,900	\$ 4,750,300	\$ 2,290,917	\$ 2,732,500	\$ 2,901,000	\$ 5,384,307	\$ 5,408,000	\$ 5,749,700
Ending Fund Balance / Contingency	\$ 988,424	\$ 773,100	\$ 872,700	\$ 244,375	\$ 184,500	\$ 380,000	\$ 229,252	\$ 174,000	\$ 142,300

JOSEPHINE COUNTY, OREGON
Summary of Estimated Financial Sources Uses - All Funds

Non-Major Funds (pg 1 of 2)

	Other Governmental (1)			Other Enterprise Funds (2)			Other Capital Funds (3)		
	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget
Revenues:									
Beginning Fund Balance	\$ 4,928,881	\$ 5,017,300	\$ 4,741,700	\$ 338,655	\$ 360,000	\$ 210,000	\$ 2,559,057	\$ 3,003,000	\$ 5,575,000
Property Taxes (& Jail Bond -17c & Animal Shelter 8c)	1,032,428	1,040,000	1,140,000	-	-	-	-	-	-
Other Taxes (PILT /GAS /Shared State Receipts)	147	-	-	-	-	-	-	-	-
Fees & Charges for Service	3,386,477	5,347,100	3,404,800	667,751	727,800	698,800	265,777	222,800	116,500
Federal Grants	1,722,714	2,218,000	2,205,100	190,152	1,300,000	1,205,000	26,000	-	-
State Grants (& Fines Shared)	1,324,368	1,981,500	1,700,600	-	425,000	633,000	840,012	1,550,000	185,000
Donations/ Local Grants	209,928	355,100	294,400	5,389	26,000	172,000	55,594	50,000	590,000
Miscellaneous / Interest	35,837	29,000	23,400	36,899	8,200	44,200	25,880	13,800	37,800
Total Revenue	12,640,779	15,988,000	13,510,000	1,238,846	2,847,000	2,963,000	3,772,320	4,839,600	6,504,300
Transfers In	159,351	184,700	144,700	30,000	60,000	105,000	1,458,729	6,420,400	2,546,700
Total Financial Sources	\$12,800,130	\$16,172,700	\$13,654,700	\$ 1,268,846	\$ 2,907,000	\$ 3,068,000	\$ 5,231,049	\$11,260,000	\$ 9,051,000
Expenditures by Category:									
Personnel Services	\$ 1,913,355	\$ 2,152,400	\$ 2,135,000	\$ 162,583	\$ 180,500	\$ 256,100	\$ -	\$ -	
Materials and Services	2,618,792	6,561,400	4,024,200	602,443	625,500	611,800	-	-	67,000
Capital Outlay	-	-	-	288,229	1,700,000	1,984,000	2,250,600	6,434,000	4,895,200
Debt Payments	2,179,263	2,227,000	2,278,000	-	-	-	-	-	-
Total Expenditures	6,711,409	10,940,800	8,437,200	1,053,255	2,506,000	2,851,900	2,250,600	6,434,000	4,962,200
Transfers Out	1,230,577	1,820,700	2,040,600	67,200	106,500	36,100	-	-	180,000
Total Financial Uses	\$ 7,941,986	\$12,761,500	\$10,477,800	\$ 1,120,455	\$ 2,612,500	\$ 2,888,000	\$ 2,250,600	\$ 6,434,000	\$ 5,142,200
Ending Fund Balance / Contingency	\$ 4,858,144	\$ 3,411,200	\$ 3,176,900	\$ 148,392	\$ 294,500	\$ 180,000	\$ 2,980,449	\$ 4,826,000	\$ 3,908,800
Expenditures by Type:									
General Government	\$ 392,058	\$ 390,000	\$ 405,000	\$ -	\$ -	\$ -	\$ 627,871	\$ 2,616,000	\$ 1,358,200
Public Safety	273,029	516,900	355,100	47,121	60,000	57,000	-	129,000	9,000
Public Works	-	-	-	-	-	-	1,543,499	2,486,000	1,563,000
Culture & Recreation	1,485,691	1,847,000	1,785,200	1,006,134	2,446,000	2,794,900	40,216	50,000	800,000
Community Development	1,066,088	2,394,100	1,877,900	-	-	-	-	525,000	672,000
Health & Human Svc	1,315,280	3,565,800	1,736,000	-	-	-	39,014	628,000	560,000
Debt Service	2,179,263	2,227,000	2,278,000	-	-	-	-	-	-
Total Expenditures	6,711,409	10,940,800	8,437,200	1,053,255	2,506,000	2,851,900	2,250,600	6,434,000	4,962,200
Transfers Out	1,230,577	1,820,700	2,040,600	67,200	106,500	36,100	-	-	180,000
Total Financial Uses	\$ 7,941,986	\$12,761,500	\$10,477,800	\$ 1,120,455	\$ 2,612,500	\$ 2,888,000	\$ 2,250,600	\$ 6,434,000	\$ 5,142,200
Ending Fund Balance / Contingency	\$ 4,858,144	\$ 3,411,200	\$ 3,176,900	\$ 148,392	\$ 294,500	\$ 180,000	\$ 2,980,449	\$ 4,826,000	\$ 3,908,800

- (1) **Other Governmental includes:** Grant Fund, Building Safety, CCF (Commission Children & Families), Court Security, Fair, Parks, Transit, Clerk Records, DA Forfeiture, DA Special Programs, Juvenile Justice Special Programs, Public Land Corner Preservation, Public Works Special Programs, County School Trust, Human Service Trust, Library Trust, PEG Access, Sheriff Forfeiture, Sheriff Special Programs, Adult Jail Facility Debt, PERS Debt Service Funds.
- (2) **Other Enterprise Includes:** Jail Commissary Fund, and Grants Pass & Illinois Valley Airports Fund.
- (3) **Other Capital includes:** County Bridge Construction, Roads & Bridges Reserve, Property Reserve, Equipment Reserve Funds.
- (4) **Other Internal Vendor includes:** County Building & Fleet, Insurance & Payroll Liability Reserve and Internal Services Funds.

JOSEPHINE COUNTY, OREGON
Summary of Estimated Financial Sources Uses - All Funds

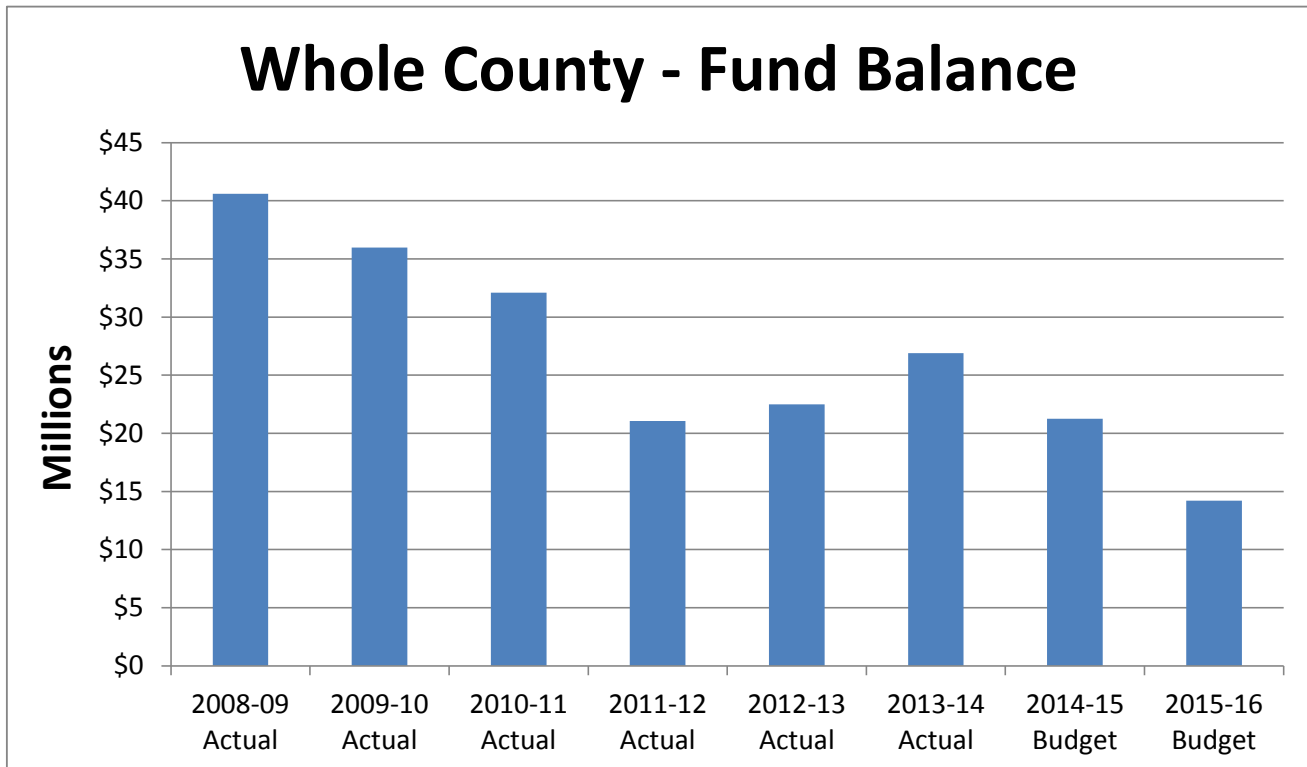
Non-Major Funds (pg 2 of 2)

	Other Internal Vendor Funds (4)			Total ALL FUNDS		
	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget	2013-14 ACTUAL	2014-15 Budget	2015-16 Budget
Revenues:						
Beginning Fund Balance	\$ 1,638,881	\$ 1,685,400	\$ 1,347,000	\$22,485,800	\$24,465,400	\$21,062,600
Property Taxes (& Jail Bond -17c & Animal Shelter 8c)	-	-	-	4,648,881	5,319,000	5,574,000
Other Taxes (PILT /GAS /Shared State Receipts)	-	-	-	6,837,389	6,540,000	6,722,500
Fees & Charges for Service	3,723,784	4,127,400	4,295,300	15,247,622	17,740,700	13,644,400
Federal Grants	-	-	-	8,053,516	9,343,000	6,266,100
State Grants (& Fines Shared)	68,147	98,600	101,000	14,377,456	15,813,100	13,770,300
Donations/ Local Grants	-	-	-	655,957	516,100	1,273,000
Miscellaneous / Interest	32,374	88,600	82,100	430,668	388,200	366,100
Total Revenue	5,463,186	6,000,000	5,825,400	72,737,289	80,125,500	68,679,000
Transfers In	2,929,796	3,081,000	3,020,600	8,143,923	12,907,200	10,164,700
Total Financial Sources	\$ 8,392,982	\$ 9,081,000	\$ 8,846,000	\$80,881,213	\$93,032,700	\$78,843,700
Expenditures by Category:						
Personnel Services	\$ 3,748,523	\$ 4,299,900	\$ 4,284,700	\$23,152,562	\$25,628,300	\$24,361,400
Materials and Services	2,591,325	3,096,000	3,094,600	17,920,060	22,830,500	20,882,100
Capital Outlay	-	-	-	2,538,829	8,134,000	6,879,200
Debt Payments	39,260	39,500	39,500	2,238,979	2,287,500	2,338,500
Total Expenditures	6,379,108	7,435,400	7,418,800	45,850,430	58,880,300	54,461,200
Transfers Out	263,847	443,700	491,900	8,143,923	12,907,200	10,164,700
Total Financial Uses	\$ 6,642,955	\$ 7,879,100	\$ 7,910,700	\$53,994,353	\$71,787,500	\$64,625,900
Ending Fund Balance / Contingency	\$ 1,750,027	\$ 1,201,900	\$ 935,300	\$26,886,860	\$21,245,200	\$14,217,800
Expenditures by Type:						
General Government	\$ 6,339,848	\$ 7,395,900	\$ 7,379,300	\$ 9,666,709	\$13,143,900	\$11,946,500
Public Safety	-	-	-	12,781,509	14,703,200	13,049,600
Public Works	-	-	-	7,235,047	7,758,500	6,907,000
Culture & Recreation	-	-	-	2,532,041	4,343,000	5,380,100
Community Development	-	-	-	2,498,186	4,419,100	4,064,900
Health & Human Svc	-	-	-	8,897,957	12,225,100	10,774,600
Debt Service	39,260	39,500	39,500	2,238,979	2,287,500	2,338,500
Total Expenditures	6,379,108	7,435,400	7,418,800	45,850,430	58,880,300	54,461,200
Transfers Out	263,847	443,700	491,900	8,143,923	12,907,200	10,164,700
Total Financial Uses	\$ 6,642,955	\$ 7,879,100	\$ 7,910,700	\$53,994,353	\$71,787,500	\$64,625,900
Ending Fund Balance / Contingency	\$ 1,750,027	\$ 1,201,900	\$ 935,300	\$26,886,860	\$21,245,200	\$14,217,800

- (1) **Other Governmental includes:** Grant Fund, Building Safety, CCF (Commission Children & Families), Court Security, Fair, Parks, Transit, Clerk Records, DA Forfeiture, DA Special Programs, Juvenile Justice Special Programs, Public Land Corner Preservation, Public Works Special Programs, County School Trust, Human Service Trust, Library Trust, PEG Access, Sheriff Forfeiture, Sheriff Special Programs, Adult Jail Facility Debt, PERS Debt Service Funds.
- (2) **Other Enterprise Includes:** Jail Commissary Fund, and Grants Pass & Illinois Valley Airports Fund.
- (3) **Other Capital includes:** County Bridge Construction, Roads & Bridges Reserve, Property Reserve, Equipment Reserve Funds.
- (4) **Other Internal Vendor includes:** County Building & Fleet, Insurance & Payroll Liability Reserve and Internal Services Funds.

FUND BALANCE ANALYSIS

	<u>General Fund</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Community Corrections</u>	<u>Public Health</u>	<u>Mental Health</u>	<u>All Other Funds</u>	<u>Whole County</u>
2008-09 Actual	\$ 3,598,996	\$ 10,552,560	\$ 8,314,339	\$ 370,375	\$ (25,000)	\$ 147,056	\$ 17,652,236	\$ 40,610,562
2009-10 Actual	\$ 3,417,700	\$ 10,835,884	\$ 6,063,286	\$ 341,815	\$ (117,670)	\$ 150,705	\$ 15,275,031	\$ 35,966,751
2010-11 Actual	\$ 2,696,802	\$ 9,446,289	\$ 5,207,206	\$ 341,540	\$ 1,627	\$ 248,728	\$ 14,143,814	\$ 32,086,006
2011-12 Actual	\$ 2,378,684	\$ 3,497,082	\$ 4,416,825	\$ 270,923	\$ (227,059)	\$ 297,383	\$ 10,429,703	\$ 21,063,541
2012-13 Actual	\$ 3,143,878	\$ 4,752,385	\$ 4,463,530	\$ 372,826	\$ 52,628	\$ 207,388	\$ 9,493,165	\$ 22,485,800
2013-14 Actual	\$ 5,188,920	\$ 5,842,265	\$ 4,656,612	\$ 988,424	\$ 244,375	\$ 229,252	\$ 9,737,012	\$ 26,886,860
2014-15 Budget	\$ 3,334,600	\$ 5,300,400	\$ 1,745,000	\$ 773,100	\$ 184,500	\$ 174,000	\$ 9,733,600	\$ 21,245,200
2015-16 Budget	\$ 3,054,500	\$ 122,700	\$ 1,444,600	\$ 872,700	\$ 380,000	\$ 142,300	\$ 8,201,000	\$ 14,217,800



Major changes in fund balance for the county have been due to loss of Federal O&C SRS funding, which the county chose to give 100% to Public Safety Fund.

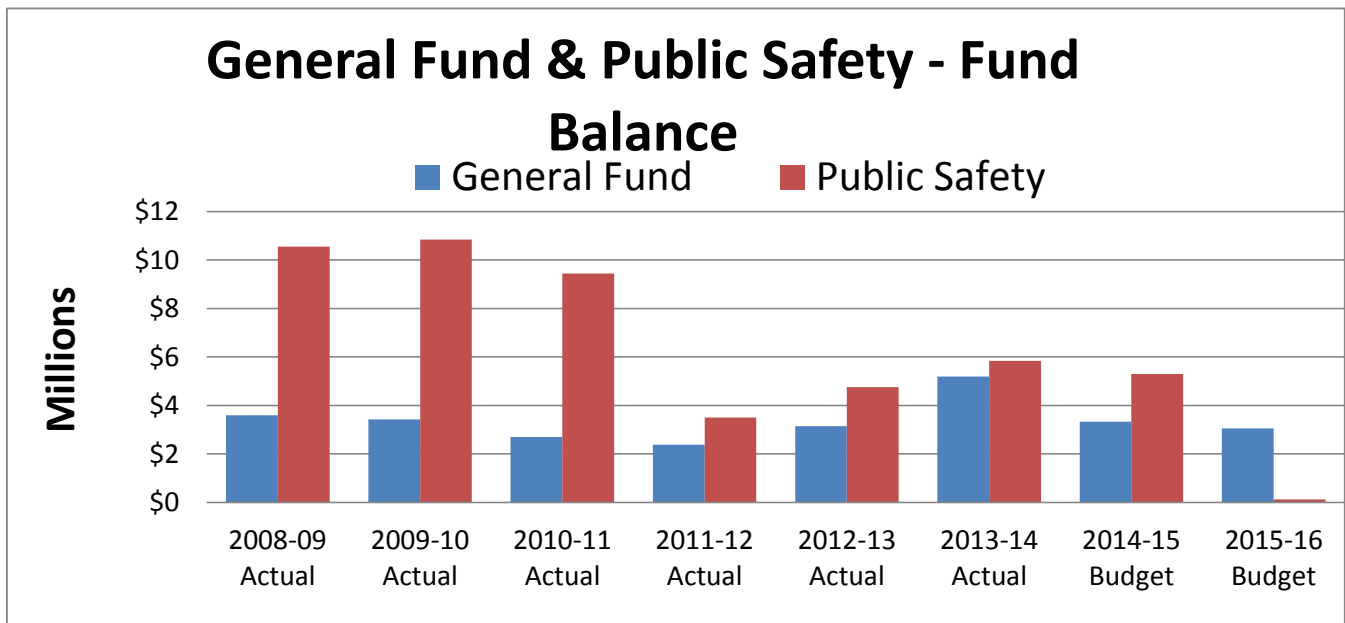
2008-09 to 2010-11 saw a Federal O&C deposit of \$10.7, 9.7, 8.7 million, respectively.

2011-12 to 2013-14 saw a Federal O&C deposit of \$4.9, 4.7, 4.8 million respectively.

2013-14 saw an increase in state grant funding.

2014-15 & 2015-16 are budgeted to maintain status quo and using some grant deposits that were received in 1 year but were for 2 years of funding.

The County overall has stable funding for dedicated funds and General Fund. The main challenge in Josephine County is getting support for Public Safety funding. Overall, Josephine County is able to maintain essential service in most programs. The County requires that most programs be self sustaining through fees, grants, contracts and other revenue that do not rely on property taxes or General Fund support.



General Fund & Public Safety are put together to show the relationship between the two since these funds have the most discretionary funding. Discretionary, meaning the Board of County Commissioners decide the use the funds. There are still restricted revenue sources within each that must be used for the purpose they were received. And state mandated general government programs that must be supported.

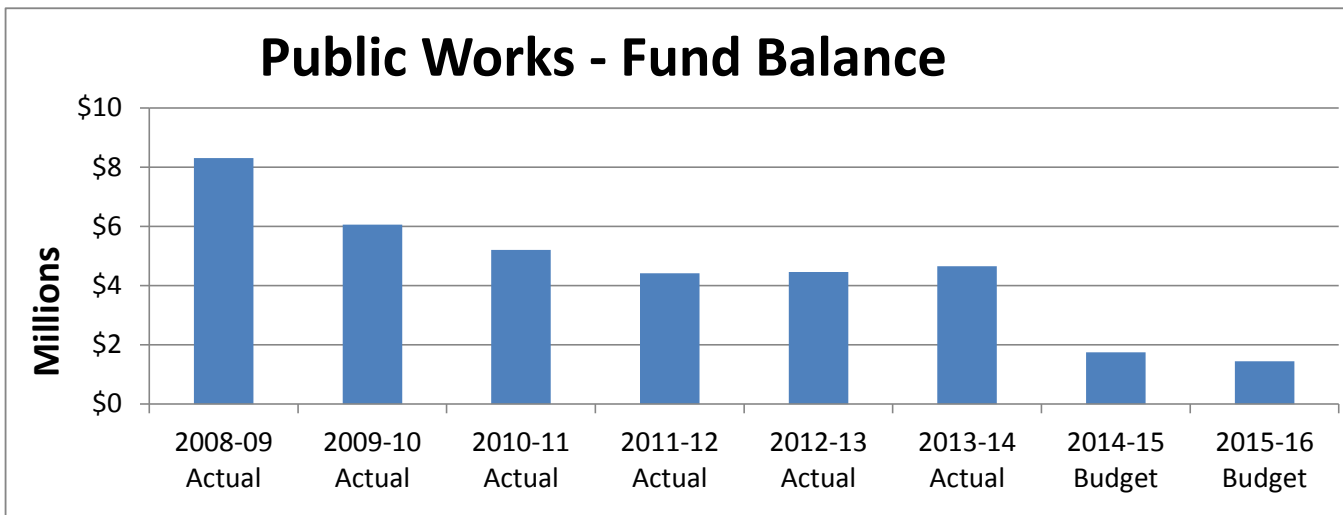
Public Safety Fund Balance: 2008-09 through 2010-11 was high due to O&C SRS Federal Funding.

2011-12: Used the prior year fund balance to maintain public safety as part of a 3 year public safety plan.

2012-13: Was a result of 2011-12 having the first year of severely reduced O&C SRS deposit from nearly 10 million down to under 5 million coupled with a vote of no funding for a tax levy by citizens. And to maintain a balanced budget, due to Oregon Budget Law, the county reduced the Public Safety departments staff by almost 60%.

2013-14: Saw slightly higher balances in General Fund due to Timber (Fire) Sales in Forestry, higher PILT (Payment in Lieu of Taxes), and Public Safety saw a higher balance to due to slightly higher O&C deposit (\$200,000) and higher General Fund support, and higher Sheriff and DA grant funding.

2014-15 to 2015-16: Is budgeted to use the remaining fund balance in Public Safety to stop layoffs. There will be a supplemental budget shortly after this budget is adopted to reflect the 2 year extension of O&C SRS Funding. General Fund must maintain a steady balance to ensure financial solvency for the county.



Public Works' fund balance has reduced over time.

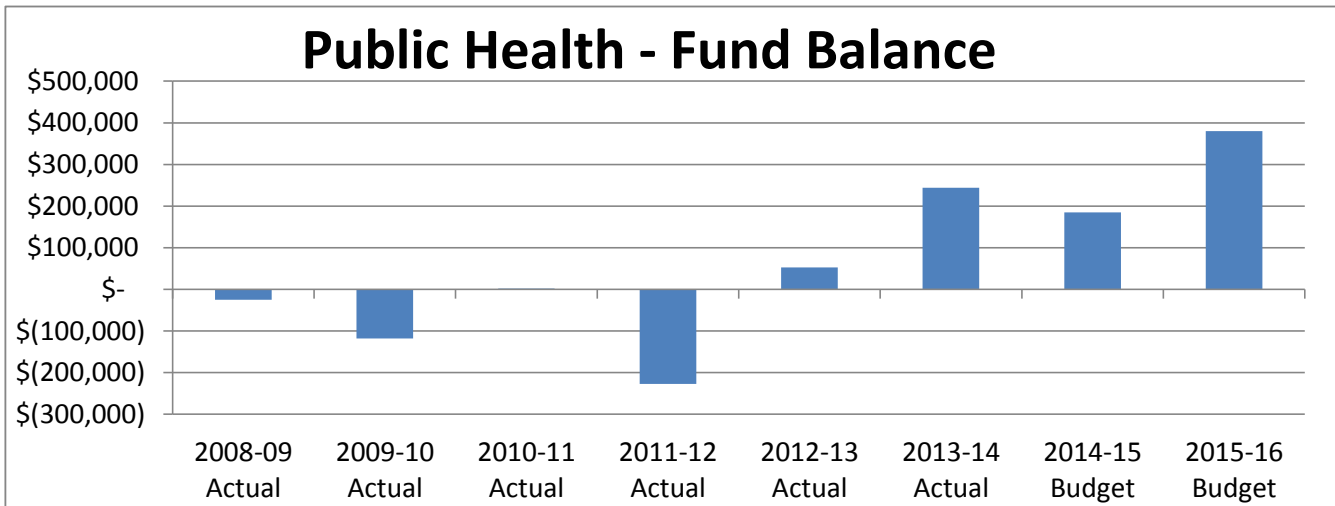
2008-09: Was still a drop over prior year due to planned capital improvements.

2009-10: Realized a drop in gas tax slightly and expended more in planned capital improvements & equipment.

2010-11: Expended more in planned Road & Bridge capital outlay.

2011-12 to 2013-14: remained steady

2014-15-2015-16: Was a deliberate move of fund balance over to Public Works Reserve for future planning of major capital expenditures. And Budgeted with anticipation of less Federal Forest receipt revenue.



Public Health's fund balance has seen swings of barely positive to extremely negative over time. This was due to grant funding and county required expenditures to assist the public. As of 2013-14 the Fund Balance has grown.

2009-10: Ended negative due to a loss of Charges for services collection of medical services.

2010-11: Ended positive due to additional General Fund support for Animal Shelter & a loan of \$324,000.

2011-12: Ended negative due to a loss State Grant funding but after services were performed.

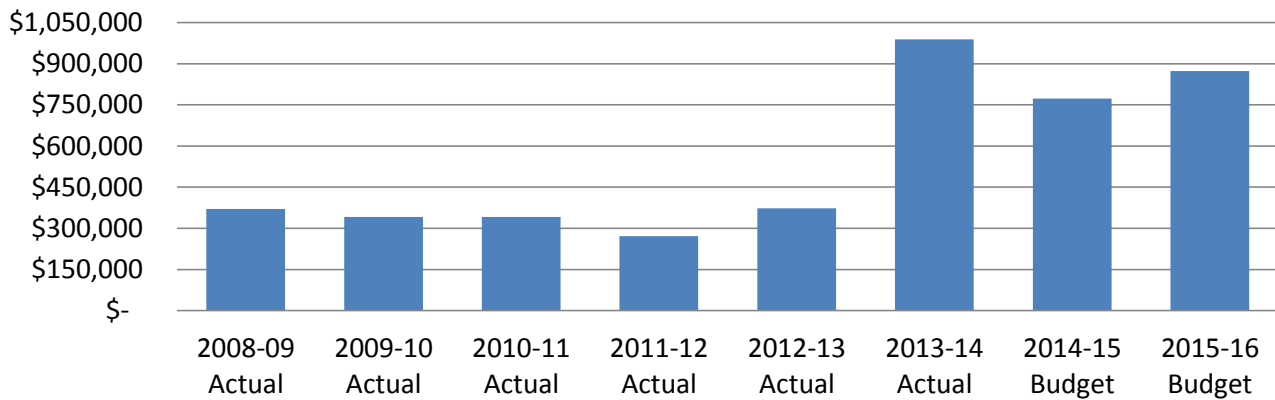
2012-13: Ended positive due to higher donations and General Fund support of over \$250,000 coupled with drastic reductions to staff saving \$480,000 over prior year.

2013-14: Ended positive due to increase in State Grants & continued donations, stable General Fund support

2014-15: Is budgeted to end positive due to a newly passed Animal Shelter tax levy and steady Grant support.

2015-16: Is budgeted to end more positively due to Animal Levy carryover & new Fee revenue in Environmental.

Community Corrections - Fund Balance



Community Corrections has seen a steady fund balance up until 2013-14 with state funding changes to reduce state prison populations.

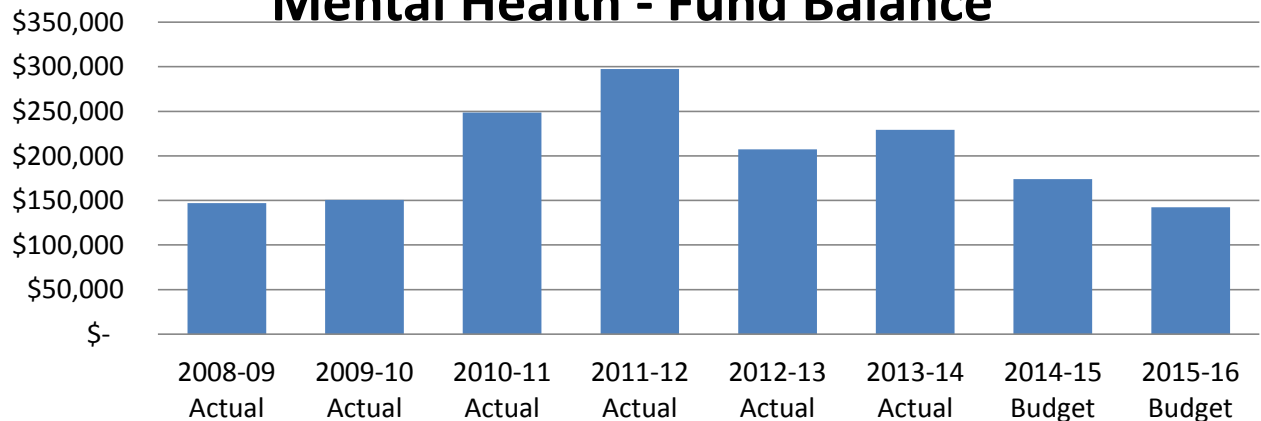
2008-09 through 2012-13: remained steady

2013-14: Ended more positively due to Justice Reinvestment Act (2 year of funding deposited) to provide more funding to Parole/Probation.

2014-15: Is budgeted to reduce slightly to implement new expanded programs for addictions and probation.

2015-16: Is budgeted slightly higher due to an increase in state grant funding.

Mental Health - Fund Balance



Mental Health's fund balance is based on Grant funding. This fund is mostly a pass through fund to a non-profit to operate Mental Health programs. The county does operate alcohol & drug planning and prevention with a staff of one.

2008-09 to 2009-10: steady fund balance

2010-11 to 2011-12: received more state grant funding.

2012-13: Reduced fund balance as the prior year funds were passed through to local non-profit entity.

2013-14: remained steady with prior year.

2014-15 and 2015-16: are Budgeted slightly lower as Alcohol & Drug program supported a local non-profit to begin a Sobering Center for Josephine County.

General Fund



JOSEPHINE COUNTY, OREGON
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JOSEPHINE COUNTY General Fund Description

The General Fund is the chief operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund includes four elected offices and three programs, referred to as Departments. Elected Offices include the County Assessor, County Treasurer, County Clerk, and the County Surveyor. Operational programs include Planning, Forestry and General Government. Emergency Management, Court Facilities and Veterans Service, formerly were programs in other funds, are now a part of General Fund. Other departments which were formerly in the General Fund have been incorporated into other funds which may receive some funding from the General Fund as inter-fund transfers. This change provides more transparency concerning the cost of individual government programs by grouping similar services into one fund. The Sheriff's Office, District Attorney's Office and Juvenile Justice are now in the Public Safety Fund. Adult Corrections, Public Health and Mental Health are now in individual funds.

Cash carried over from the prior year (Beginning Fund Balance) is a major source of revenue for the General Fund. Other major sources consist of property taxes and receipts from the sale of timber harvested on County owned forest lands. For several years, O&C payments from the Federal Government had been the largest source of revenue for the General Fund. In FY 2007-08 O&C funds were budgeted to go directly to the Public Safety Fund.

Expenditures in the General Fund are primarily the expenses of operating the seven departments in the fund and inter fund transfers to support other Funds. The largest of these support transfers goes to the Public Safety Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the General Fund (Resources and Requirements) is presented first, followed by sections for each of the seven departments. The money available for them and for the support transfers is equal to total resources of the fund, less contingency.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. (If a department has only one program, Schedule A is omitted.) Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

GENERAL FUND (10)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16			
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Proposed Changes By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14						
				RESOURCES				
\$ 2,696,802	\$ 2,378,684	\$ 3,143,878	\$ 3,475,000	Beginning Fund Balance	\$ 3,550,000	\$ 3,550,000	\$ 3,550,000	\$ 3,550,000
		27,229	56,000	Beginning Fund Balance - Veterans Grants	7,000	7,000	7,000	7,000
3,442,163	3,503,159	3,479,962	3,609,000	Property Taxes - Current year	3,750,000	3,750,000	3,750,000	3,750,000
102,863	235,491	136,491	170,000	Property Taxes - Prior years	145,000	145,000	145,000	145,000
				Revenues generated by departments:				
357,418	367,091	320,618	380,000	Assessor	382,000	382,000	382,000	382,000
481,073	514,243	504,485	498,000	Clerk	468,000	468,000	468,000	468,000
177,483	172,046	159,661	144,000	Treasurer	150,000	150,000	150,000	150,000
23,638	20,791	26,708	35,000	Surveyor	35,000	35,000	35,000	35,000
-	-	132,967	55,000	Veterans Service	55,000	55,000	55,000	55,000
	65,241	-	-	General Government	-	-	-	-
	56,229	96,914	75,000	Emergency Management	62,000	62,000	62,000	62,000
896,665	1,044,460	2,464,501	2,236,000	Forestry	1,019,000	1,019,000	1,019,000	1,019,000
309,813	288,760	340,523	389,000	Planning	276,000	276,000	276,000	276,000
				Other Revenues:				
38,157	47,773	40,873	49,000	Interest Income	41,000	41,000	41,000	41,000
238,427	582,544	670,517	580,000	Payment in Lieu of Tax	670,500	670,500	670,500	670,500
216,900	211,228	241,795	216,000	Solid Waste Fees	220,000	220,000	220,000	220,000
84,347	81,785	77,315	90,000	Cigarette Taxes	80,000	80,000	80,000	80,000
19,116	19,186	18,732	20,000	Amusement Device Tax	19,000	19,000	19,000	19,000
185,737	143,999	157,401	180,000	Franchise Taxes	160,000	160,000	160,000	160,000
368,082	383,356	402,270	382,000	OLCC Fine Reimbursement	385,000	385,000	385,000	385,000
(705)	4,224	3,679	5,000	Miscellaneous	3,500	3,500	3,500	3,500
7,958	7,473	-	-	Miscellaneous - Sheriff Auction Proceeds	-	-	-	-
				Interfund Transfers:				
40,000	-	35,000	20,000	16 - Grant Projects Fund - ED for Planning	20,000	20,000	20,000	20,000
60,000	59,673	-	-	16 - Grant Projects Fund - Title III for Forestry	-	-	-	-
14,360	20,500	36,226	24,000	16 - Grant Projects Fund - SRS 2008 for Forestry	24,000	24,000	24,000	24,000
-	50,000	90,000	50,000	16 - Grant Projects Fund - SRS 2008 for Emergency Mgt	-	-	-	-
100,000	-	-	-	14 - Public Health Fund - Debt Service Interfund Loan	-	-	-	-
-	-	-	-	20 - Building Safety Fund - Ordinance for Planning	20,000	20,000	20,000	20,000
25,000	-	-	-	24 - Parks Fund - Debt Service Interfund Loan	-	-	-	-
-	-	-	-	42 - Insurance Fund - Ordinance for Planning	40,000	40,000	40,000	40,000
-	-	-	-	47 - Property Fund - Forestry Reserve	180,000	180,000	180,000	180,000
\$ 9,885,297	\$ 10,257,936	\$ 12,607,745	\$ 12,738,000	TOTAL RESOURCES	\$ 11,762,000	\$ 11,762,000	\$ 11,762,000	\$ 11,762,000

RESOURCES AND REQUIREMENTS

GENERAL FUND (10)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16			
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Proposed Changes By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14						
				REQUIREMENTS				
				Operating Expenditures:				
\$ 1,183,148	\$ 1,076,552	\$ 1,065,884	\$ 1,144,000	Assessor	\$ 1,171,000	\$ 1,171,000	\$ 1,171,000	\$ 1,171,000
578,764	544,744	530,910	581,000	Clerk	572,000	572,000	572,000	572,000
491,658	448,382	356,668	454,000	Treasurer	444,000	444,000	444,000	444,000
59,499	54,271	58,776	69,000	Surveyor	74,000	74,000	74,000	74,000
-	-	162,296	219,000	Veterans Service	215,000	215,000	215,000	215,000
-	245,890	228,990	408,000	General Government	460,000	460,000	460,000	460,000
-	-	245,600	245,600	Court Facilities	245,600	245,600	245,600	245,600
-	63,415	124,479	155,000	Emergency Management	157,000	157,000	157,000	157,000
755,746	773,624	1,004,053	902,000	Forestry	949,000	949,000	949,000	949,000
490,108	457,380	369,269	529,000	Planning	492,000	492,000	492,000	492,000
				Interfund Transfers:				
-	600	600	600	11 - Public Works Fund - Radio Infrastructure Payback	600	600	600	600
12,300	24,000	26,000	33,000	35 - Public Works Special Programs Fund - Solid Waste	26,000	26,000	26,000	26,000
86,700	86,700	-	-	16 - Grant Projects Fund for Veterans Service Office	-	-	-	-
-	315,000	-	-	23 - Fairgrounds Fund	-	-	-	-
3,000,000	2,000,000	2,568,700	2,311,000	12 - Public Safety Fund	2,500,000	3,045,200	3,045,200	3,045,200
-	1,100	1,100	1,100	12 - Public Safety Fund - Radio Infrastructure Payback	1,100	1,100	1,100	1,100
-	252,300	100,000	165,000	14 - Public Health Fund - Administration / Clinic	145,000	145,000	145,000	145,000
45,000	45,000	45,000	45,000	14 - Public Health Fund - Solid Waste	25,000	25,000	25,000	25,000
75,000	85,000	85,000	-	14 - Public Health Fund - Animal Control	-	-	-	-
-	-	-	-	24 - Parks Fund - Administration	-	-	-	-
232,032	232,800	-	-	22 - Court Security Fund	-	-	-	-
356,600	382,300	445,500	456,100	40 - Internal Services Fund (ISF)	478,000	478,000	478,000	478,000
-	-	-	5,000	40 - Internal Services Fund (ISF) - GIS	-	-	-	-
-	-	-	1,580,000	47 - Property Reserve Fund - Forestry	-	-	-	-
-	-	-	-	47 - Property Reserve Fund - Solid Waste Kerby Landfill	67,000	67,000	67,000	67,000
-	-	-	-	47 - Property Reserve Fund - Emergency Mngt	15,000	15,000	15,000	15,000
85,100	15,000	-	15,000	48 - Equipment Reserve Fund - Assessor	50,000	50,000	50,000	50,000
37,000	-	-	10,000	48 - Equipment Reserve Fund - Treasurer	-	-	-	-
-	-	-	75,000	48 - Equipment Reserve Fund - Clerk	75,000	75,000	75,000	75,000
10,000	10,000	-	-	75 - PEG Fund - Operations	-	-	-	-
7,958	-	-	-	77 - Sheriff Program Trust - Auction Proceeds	-	-	-	-
-	-	-	3,334,600	Contingency	3,599,700	3,054,500	3,054,500	3,054,500
7,506,613	7,114,058	7,418,825	12,738,000	TOTAL REQUIREMENTS	\$ 11,762,000	\$ 11,762,000	\$ 11,762,000	\$ 11,762,000
2,378,684	3,143,878	5,188,920		Ending Fund Balance				
\$ 9,885,297	\$ 10,257,936	\$ 12,607,745		TOTAL ACTUAL				

gray changes

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: General Fund (10)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
14.60	\$ 380,000	\$ 1,144,000	\$ (764,000)	Assessor	15.00	\$ 382,000	\$ 1,171,000	\$ (789,000)
4.00	144,000	454,000	(310,000)	Treasury/Tax Clerk	4.00	150,000	444,000	(294,000)
5.00	498,000	581,000	(83,000)	Surveyor	5.00	468,000	572,000	(104,000)
1.00	35,000	69,000	(34,000)	Planning	1.01	35,000	74,000	(39,000)
6.17	409,000	529,000	(120,000)	Forestry	6.00	356,000	492,000	(136,000)
8.80	2,260,000	902,000	1,358,000	General Government	8.80	1,043,000	949,000	94,000
-	-	408,000	(408,000)	Emergency Management	-	-	460,000	(460,000)
1.00	125,000	155,000	(30,000)	Court Facilities	1.00	62,000	157,000	(95,000)
-	-	245,600	(245,600)	Veterans Service	-	-	245,600	(245,600)
3.00	111,000	219,000	(108,000)		3.00	62,000	215,000	(153,000)
43.57	3,962,000	\$ 4,706,600	\$ (744,600)	Total for Fund	43.81	\$ 2,558,000	\$ 4,779,600	\$ (2,221,600)
				Fund Level				
	3,475,000			Fund Balance		3,550,000		
	3,609,000			Property Taxes - current		3,750,000		
	170,000			Property Taxes - prior years		145,000		
	1,522,000			Other Fees/Revenues		1,759,000		
		4,696,800		Transfers Out to Other Funds			3,927,900	
		3,334,600		Contingency			3,054,500	
	\$12,738,000	\$ 12,738,000	\$ -			\$ 11,762,000	\$ 11,762,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division:
Program: 0000 (Fund Level)
Cost Center #: 0000 (Fund Level)

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance		\$	-
Program Revenues (Schedule C)			5,474,000
Interfund Transfers (In) (Schedule C)			180,000
Total Resources - To Schedule A			\$ 5,654,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		\$	-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			3,927,900
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 3,927,900
			1,726,100

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: General Fund (10)
Office/Division: General Fund (10)
Program: 0000 (Fund Level)
Cost Center #: 0000 (Fund Level)

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ 3,750,000
30100 Prior Year Taxes	145,000
30900 Other Taxes	-
30915 Cigarette Taxes	80,000
30925 Amusement Device Taxes	19,000
30930 PILT (Payment In Lieu of Taxes)	670,500
30935 OLCC Fine Reimbursement	385,000
31100 Licenses, Permits and Fees	-
31118 Franchise Fees	160,000
31132 Solid Waste Fees	220,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	41,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	3,500
Total Revenues - To Schedule B	<u><u>\$ 5,474,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Forest Reserve (47) - Annual Revenue to Gen Fund	\$ 180,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 180,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: 0
Program: 0000 (Fund Level)
Cost Center #: 0000 (Fund Level)

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ -
Transfers to Other Funds (List recipients):	
45200 Transfer Out to County Funds	\$ 3,927,900
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 3,927,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Assessor
Program: Assessment Administration
Cost Center #: 1010

Budget Amounts	
FTE	Dollars

Resources:

Beginning Fund Balance		\$	-
Program Revenues (Schedule C)			382,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 382,000

Requirements:

Expenditures:

Personal Services (Schedule D)	15.00	\$	991,800
Materials and Services (Schedule E)			179,200
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A			\$ 1,171,000

Purpose of Program:

The Assessor is responsible for the assessment of all taxable real and personal property within the county. The office maintains ownership records of all properties, exemptions and special assessments of specific properties, mailing addresses of all property owners and plat maps of the entire county. The office also reviews the taxing districts rates and levies and computes each property's tax bill. The office assists the public with many varied inquiries regarding property.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Goal #1 is supported by:

- * Public access through our interactive website, allowing taxpayers to look up public information from home and to acquire property tax education and forms pertinent to their property.
- * A public computer terminal is also available at the Assessor's Office in the courthouse.
- * Ongoing project to scan Assessor's Office records, increasing ease of access which in turn saves research time and allows for faster response time to inquiries.
- * Utilize ORMAP grants to leverage our ability to update tax maps with the currently available software.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The following outcomes relate to Budget Goal #2 in that they identify the bare minimum, core requirements of ORS chapters 305 thru 321 that state more than 250 times, the "Assessor shall".

- * Accurate appraisal of real property in accordance with OAR 150-308.234.
 - * Complete assessment of all exception activity described in ORS 308.146.
 - * Accurately process all special assessment qualification and disqualifications, property tax exemption and deferral applications.
 - * Accurately process all property tax returns.
 - * Maintain current successful rate of appeal defense while continuing to listen to public concerns and educate taxpayers on Oregon tax law.
 - * Complete the annual ratio report and appraisal plan to meet the requirements of ORS 309.200, 308.234, and OAR 150-309.200-(A), (B)& [C].
 - * Maintain property records with all straightforward transfers and name & address changes processed within a week.
 - * Maintenance of all cadastral functions such that those taxpayers relying on changes to tax maps are able to conduct their business timely.
 - * Maintain accurate and current assessment and tax rolls and complete roll summary reports as required by ORS 309.990.
 - * Continuously review staffing in order to maintain adequate, qualified staff necessary to meet our mandated requirements.
 - * Cross-training of staff increasing our ability to meet mandates
- * CAFFA supports about 24% of our budget. The requirements of an approved CAFFA grant are focused in Appraisal and Assessment Administration. Customer service is the one area not usually included in the statutes or in a qualifying CAFFA grant but will impact the taxpayers of Josephine County nonetheless. ORMAP and fees support approximately 9% of our budget.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Budget goal #3 is supported by:

- * All non-confidential records are obtainable during normal Assessor's Office hours.
- * Assessment values, maps, and forms are available online 24/7.

The leveraging of technology has allowed us to manage ever increasing accounts and greater complexity due to legislation, with less staff than we had in 2000.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Assessor
Program: Assessment Administration
Cost Center #: 1010**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	22,500
32100 Federal Grants	-
32200 State Grants	331,300
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	28,200
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 382,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1010	32256	ORMAP - Statewide effort to digitize tax lots	DOR	7/1/2015-6/30/2016	\$ 51,600	\$ -	N	N/A	Continuing	County shall digitize tax lots within its boundaries. Annually the tax lots required to digitize are put into the grant award documents. This award funds our part time GIS tech.
2	10-1010	32203	CAFFA (County Assessment Function Funding Assistance)	DOR	7/1/2015-6/30/2016	\$ 279,700	\$ -	N	N/A	Continuing	Perform the following property tax duties: assessment administration, valuation, appeals, cartography, tax collection & distribution, and GIS and IT functions assisting assessment and tax collection.
3	10-1010	33100	Charge for Services-Assessments	Public	7/1/2015-6/30/2016	\$ 23,600	\$ -	N	N/A	Continuing	Charge for requests for assessments and subscription costs of the A&T assessment system.
4	10-1010	31100	License, Permit, Fees	Public & DOR permit distribution	7/1/2015-6/30/2016	\$ 27,100	\$ -	N	N/A	Continuing	Fees for mobile home trip permits, DCBS fees, etc.
						\$ 382,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Assessor
Program: Assessment Administration
Cost Center #: 1010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,200
43015 Operating Supplies	2,100
43025 Aviation Fuel (Airport only)	
43035 Educational Supplies (DA only)	
43040 Food and Related Supplies (CJ and Sheriff only)	
43045 Equipment (<\$5,000)	5,900
43050 Postage and Shipping	2,900
43055 Printing and Duplication	1,600
<u>Fees and Services:</u>	
44040 Advertising	100
44020 Contracted Services	12,600
44025 Drug Testing (Adult Corrections only)	
44030 Dues and Subscriptions	3,500
44035 Insurance	3,000
44040 Investigation Expense (DA only)	
44045 Medical Services (Sheriff & Insurance only)	
44050 Professional Services	300
44055 Self Insurance Claims (Insurance Fund only)	
44065 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44070 Travel	9,000
44075 Education and Training	4,000
<u>Facilities and Utilities:</u>	
45010 Utilities	
45015 Communications	1,100
45020 Rental - Land and Buildings	
45025 Rental - Vehicles and Equipment	
45030 Building Operation, Repairs and Maint (BOM)	43,200
45035 Equipment Operation, Repairs and Maint (Fleet)	78,600
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	
45045 Emergency Food & Shelter (Adult Corr only)	
45055 Intergovernmental Payments	10,100
45090 Miscellaneous	
Total Materials and Services - To Schedule B	-
	\$ 179,200
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

Josephine County
Schedule D- Personnel Services
Assessor
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	
10	1010	Assessor	E03	1	EO	S	1.00	71,902	41,638	113,540	
10	1010	Chief Deputy Assessor	N16	5	NU	S	1.00	59,462	35,295	94,757	
10	1010	Chief Appraiser	N16	5	NU	S	1.00	59,462	33,146	92,608	
10	1010	Property Appraiser II	A15	9	AF	S	1.00	46,943	28,460	75,403	
10	1010	Cartographer/GIS Technician	A15	7	AF	S	1.00	44,517	26,772	71,289	
10	1010	Property Data Analyst	A15	1	AF	S	1.00	38,034	24,479	62,513	
10	1010	Property Appraiser I	A13	8	AF	S	1.00	40,965	28,731	69,696	
10	1010	Property Appraiser I	A13	6	AF	S	1.00	38,865	27,952	66,817	
10	1010	Property Appraiser I	A13	3	AF	S	1.00	35,913	24,371	60,285	
10	1010	Assessment/GIS Technician	A11	3	AF	H	0.80	25,694	11,459	37,153	
10	1010	Assessment/GIS Technician	A11	2	AF	S	1.00	31,287	19,488	50,775	
10	1010	Title Examiner	A11	1	AF	H	0.50	15,246	5,347	20,593	
10	1010	Data Gatherer	A10	1	AF	S	1.00	28,784	21,759	50,542	
10	1010	Department Specialist-Assessor	A10	12	AF	S	1.00	37,417	26,283	63,700	
10	1010	Department Specialist-Assessor	A10	3	AF	H	0.70	21,213	7,440	28,653	
10	1010	Department Specialist-Assessor	A10	1	AF	H	0.50	14,397	5,050	19,448	
10	1010	Department Assistant-Assessor	A07	2	AF	H	0.50	12,420	1,579	13,999	
								15.00	622,521	369,249	991,770
ROUNDED FOR SCHEDULE B								15.00	622,500	369,200	991,800

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: General Fund (10)
Clerk & Recorder's Office

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.60	\$ 2,500	\$ 114,000	\$ (111,500)	Admin -1110	0.60	\$ 2,500	\$ 116,000	\$ (113,500)
1.80	55,500	264,000	(208,500)	Elections -1120	2.10	25,500	281,500	(256,000)
2.40	420,000	163,000	257,000	Recording - 1130	2.10	440,000	153,700	286,300
0.20	-	20,000	(20,000)	Board of Property Tax Appeals- 1140	0.20	-	20,800	(20,800)
				Total for Fund				
<u>5.00</u>	<u>478,000</u>	<u>\$ 561,000</u>	<u>\$ (83,000)</u>		<u>5.00</u>	<u>\$ 468,000</u>	<u>\$ 572,000</u>	<u>\$ (104,000)</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division Clerk & Recorder
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		468,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 468,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 364,000
Materials and Services (Schedule E)		208,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 572,000
Fund Level Only:		
Interfund Transfer (Out) - Equipment Reserve		\$ 75,000

Budget Goals

Budget Goal 1: Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

Over the past few years, the County Clerk's Office has transitioned from a primary reliance on printed resources to electronic database resources as much as possible.

Recording:

We have two public computer terminals in our office which allow our customers to search our database at no charge. This is not only convenient for our customers but allows them to print any copies they may care to purchase at a reduced price. We also offer an online subscription service for our industry partners such as Title Companies, Banks, Mortgage Brokers, etc. By paying a monthly fee, these customers are able to search our database online and print as many copies as they need at no extra charge.

Elections:

We are continually looking for different ways to improve our website. We now have the vast majority of all forms used by local candidates and Political Action Committees (PACS) on our website in fillable PDF format. This means fewer trips to our office for our customers. We also post candidate lists, measure text, voters' pamphlet, and other pertinent information regarding elections on our site. Three different styles of precinct maps are also posted.

Budget Goal 2: Develop a sustainable plan for all mandated and essential County government programs.

Every service we provide in the Clerk & Recorder's Office is a mandated service with the exception of Passport Acceptance and Passport Photos. Over the past few years, it has become increasingly difficult to offer these services and maintain an adequate level of customer service.

We have responded to this challenge in the following ways:

- Public service computer stations allow customers to search our database.
- E-recording: We have added two vendors allowing us to accept approx. 45% of all our recordings electronically.
- Enhanced website with fillable forms, instructions and information for elections and recording.
- Physically rearranged general office to reduce the amount of time needed to service our walk-in customers.
- Reduced staffing by 25% in the last 5 years.
- Cross trained staff to insure that the vast majority of our customers can be served by any staff member.

Budget Goal 3: Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

- The Clerk & Recorder's Office will continue to operate in an open, transparent and professional manner.
- We deliver 90% of the documents / reports requested by the public within 2 business days. (Special requests may require slightly more time. Up to 5 business days.)
- Public computer stations allow unrestricted access to our public recording database.
- Public announcements / press releases solicit election observers prior to every election.
- Phone messages are gathered and returned within 24hours. The vast majority are returned on the same day.
- The County Clerk offers presentations on the election process, voter registration and a variety of other subjects pertaining to the Clerk's Office procedures to schools, service clubs, and political organizations.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	375,000
32100 Federal Grants	-
32200 State Grants	2,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	25,000
33200 Sales of Materials	500
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	65,000
Total Revenues - To Schedule B	<u>\$ 468,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1110	32203	CAFFA	DOR	7/1/14-6/30/15	\$ 2,500					Based on Assessment function. Clerk's Office serves as the Clerk of the Board of Property Tax Appeals Board.
2	10-1120	33200	Copies / Reports	Public		\$ 500					Misc. copies & reports. Fees range from \$0.25 for a copy to \$40.00 for election reports.
3	10-1120	33100	Election Services / Filing Fees	Public		\$ 25,000					Fees charged for candidate filings and election services. Fees range from \$10.00 for candidate filings to several \$1,000 for election services.
4	10-1130	33100	Recording Fees / Copies	Public		\$ 375,000					Fees charged for recordation of documents and the purchase of copies of documents. Fees range from \$0.25 for copies to over \$100 for recordings.
5	10-1130	37900	Passports / Misc	Public		\$ 65,000					Fees collected for passport applications and passport photos & misc reports/research projects.. Approx. 1,600 passport applications per year.
						\$ 468,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 4,000
43015 Operating Supplies	7,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	24,600
43055 Printing and Duplication	41,500
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	41,700
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	800
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	37,100
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	2,500
44075 Education and Training	2,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	42,200
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 208,000</u></u>
 <u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Admin.
Cost Center #: 1110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		2,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 64,700
Materials and Services (Schedule E)		51,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.60	\$ 116,000

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

To facilitate and support all functions and duties of the Clerk & Recorder's Office.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Admin.
Cost Center #: 1110**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	2,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 2,500</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Admin.
Cost Center #: 1110

<u>Materials and Services:</u>	Budget
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,000
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	800
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,200
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	42,200
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 51,300
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Elections
Cost Center #: 1120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		25,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 25,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.10	\$ 148,300
Materials and Services (Schedule E)		133,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.10	\$ 281,500

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

- Administration of election laws to achieve and maintain a maximum degree of correctness, impartiality, efficiency, uniformity, transparency and integrity in application.
- Comply with NVRA (National Voter registration Act) & HAVA (Help America Vote Act)
- Provide information & assistance to Special Districts
- Encourage public participation (voter registration & turn-out)

Goals of Program (cont.):

- Maintain election history for Josephine County
- Increase public confidence in the election process.
(allowing public observers whenever possible)

The County Clerk is the Chief Election Officer of the County, charged by statute with the conduct of Elections. This involves managing voter registration (received over the counter, by mail, from Dept. of Motor Vehicles, from on-line and registration drives) per the mandates of the National Voter Registration Act (NVRA) and the Help America Vote Act (HAVA), establishing precinct boundaries and working with the cities on property annexation changes and adjusting district boundaries according to redistricting requirements.

County, Special District and School District candidates file for election with the County Clerk. The County Clerk is also responsible for the acquisition of ballot tallying systems per HAVA, for the programming for accurate tally of votes, laying out and proofing the ballots and certifying election results to the State, County, City, and Special Districts when applicable, and billing out charges when appropriate.

The County Clerk also advises and administers the filing of initiative, referendum and recall petitions for proper forms and procedure per Oregon law and County Charter requirements.

The County Clerk produces voters' pamphlets for the electorate in conjunction with HAVA requirements of voter education.

There are currently approx. 51,000 registered voters in Josephine County.

ALL SERVICES PROVIDED ARE MANDATED.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Elections
Cost Center #: 1120**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	25,000
33200 Sales of Materials	500
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 25,500</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Elections
Cost Center #: 1120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,200
43015 Operating Supplies	4,900
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	24,000
43055 Printing and Duplication	41,000
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	40,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	19,600
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 133,200
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Recording
Cost Center #: 1130

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		440,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 440,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.10	\$ 132,800
Materials and Services (Schedule E)		20,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.10	\$ 153,700

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, & 205.

Goals of Program:

- Maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney and other interests affecting the title to real property required or permitted by law to be recorded.
- Issue marriage licenses & domestic partnerships
- Process passport applications & provide passport photos
- Provide easy public access wherever possible.
- Provide professional and friendly customer service at all times.

Goals of Program (cont.):

The County Clerk is charged by statute with the recording, custodial retention and public availability of land records and other records allowed for recording by law. These include, but are not limited to deeds, mortgages, reconveyances, plats, subdivisions, powers of attorney, contracts, liens, Josephine County Tax Department Warrants and satisfactions, mining affidavits and other documents affecting the title to real property. The County Commissioners' Journal of official business is also recorded. Documents are received by mail, by individuals over the counter, by legal offices and title companies. Approx. 45% of all recordings are now received via e-recording. Documents are indexed and scanned on a daily basis and transmitted to title companies by FTP. Documents are also made available on-line to the Assessor's Office, Tax Office, Planning, Legal and other departments as well as title companies and others. These records are also available to the public in our office on public workstations and film readers. Documents continue to be retained on microfilm per archival directives. Our office will record approx. 20,000 documents this fiscal year.

Marriage licenses are also issued and recorded. All marriage license fee (\$60.00) are apportioned to Clerk, State Domestic Violence fund and County Juvenile Mediation Service.

The County Clerk's Office also processes passport applications per Federal laws (\$25.00 county execution fee).

Our office also maintains the County Lien Docket for road assessments.

ALL SERVICES PROVIDED ARE MANDATED EXCEPT PASSPORTS & PHOTOS.
(Passports and passport photos generate **over \$40,000 per year in revenue.**)

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Recording
Cost Center #: 1130**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	375,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	65,000
Total Revenues - To Schedule B	<u>\$ 440,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Recording
Cost Center #: 1130

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,500
43015 Operating Supplies	900
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	500
43055 Printing and Duplication	500
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	17,500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 20,900
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -
	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Board of Property Tax Appeals
Cost Center #: 1140

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.20	\$ 18,200
Materials and Services (Schedule E)		2,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.20	\$ 20,800

Purpose of Program:

Oregon Statutes including but not limited to Chapter 309

Goals of Program:

- Act as the Clerk of the Board for all filings.
- Provide friendly, professional assistance to all petitioners.
- Facilitate all processes in accordance with all statutory time lines.

The County Clerk is the clerk to the Board of Property Tax Appeals, charged with appointing board members, accepting petitions, recording hearings and mailing orders, according to ORS and Department of Revenue directives.

**ALL SERVICES
PROVIDED
ARE MANDATED**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Board of Property Tax Appeals
Cost Center #: 1140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	1,700
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	300
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 2,600
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personnel Services
Clerk
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation				
											Admin - 1110	Election - 1120	Recording - 1130	BOPTA - 1140	
10	1130	Clerk	E03A	1	EO	S	1.00	71,902	40,364	112,266	56,133	28,066	16,840	11,227	
10	1120	Chief Administrative Supervisor-Clerk	N16	3	NU	S	1.00	55,397	30,657	86,054	8,605	64,540	8,605	4,303	
10	1130	Recording Specialist	A10	12	AF	S	1.00	37,417	26,281	63,698		3,185	60,513		
10	1130	Recording Specialist	A10	3	AF	S	1.00	30,311	21,755	52,066		2,603	46,860	2,603	
10	1120	Recording Specialist	A10	2	AF	S	1.00	29,536	18,870	48,406		48,406			
10	1120	Overtime						1,100	368	1,468		1,468			
							5.00	225,663	138,295	363,959	64,738	148,270	132,818	18,133	
ROUNDED FOR SCHEDULE B							5.00	225,700	138,300	364,000	64,700	148,300	132,800	18,200	
FTE							5.00					0.60	2.10	2.10	0.20

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 1210

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			150,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 150,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	4.00	\$	291,800
Materials and Services (Schedule E)			152,200
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		4.00	\$ 444,000

Purpose of Program:

The Treasury Division acts as the County bank and is responsible for the collection, distribution and investment of monies for all Josephine County Funds and Treasurer's trust and agency funds, including taxing districts funds, with emphasis on compliance, protection of principal, liquidity and maximum investment returns.

The Tax Division collects all taxes assessed on real and personal property in Josephine County, for the benefit of all taxing districts. Within the constraints of Oregon law and available resources, departmental activities emphasised are those that best benefit taxing districts and tax payers.

Mandated Activities - Treasury

Receipt and account for all monies received by Josephine County. **ORS 208.010 et seq.**

Maintain Bank accounts and make payment of County "orders". **ORS 208.020**

Maintain accounting of cash in all funds in Treasury. **ORS 208.070**

Invest surplus funds in approved manner. High of \$59,702,000. **ORS 294.035 et seq.**

Distribution of payments to taxing districts. Excess of \$56,752,000. **ORS 311.395**

Annual and monthly reports to County Board and Taxing Districts. **ORS 294.155, 208.290**

Maintain Treasurer's records archives. **ORS 192.001 et seq., OAR 166.030. et seq**

Maintain bond reserve accounts and remit payments to fiscal agent. **ORS 288.040**

Distribute payments received from:

>Federal Forest Receipts. **ORS 294.060**

>Sale of tax foreclosed property. **ORS 275.275**

>County Assessment and Taxation Fund collections. **ORS 311.508**

>Abandoned Property Sales. **ORS 90.425**

>County School Fund. **ORS 328.030**

Mandated Activities - Tax Division

Prepare and maintain the tax roll data base of 50,465 accounts. **ORS 311.005 et seq.**

Send tax bills totaling over \$61,820,000 and collect payments **ORS 311.250 et seq.**

Deposit tax collections with County Treasurer **ORS 311.375 et seq.**

Manage collection of delinquent taxes ORS 311.405 et seq., **ORS 311.505 et seq.**

Prepare annual statements and other reports **ORS 311.531, 311.390 et seq.**

Manage foreclosure process **312.050 et seq.**

Outcome 1: Administer a successful treasury program for all taxing entities in Josephine County, including Josephine County government. Emphasis is on protection of principal, liquidity, maximum investment returns and compliance with Oregon Statutes and the Josephine County Investment Policy.

The Treasurer's monthly and quarterly reports to the Board of Commissioners shows that this outcome is accomplished. The published quarterly reports show that the investment returns, activities and compliance activities prove this outcome.

The Treasurer's investment returns have consistently exceeded the 90 day US Treasury Bill and since February 2008 have exceeded the Oregon State Treasury Local Government Investment Pool returns.

Outcome 2: Administer a successful property tax collection program which complies with Oregon Statutes, minimizing negative impacts on tax payers and minimizing delinquencies and foreclosures.

Statistics show that less than 0.4% (four tenths of one percent) of property taxes levied remain unpaid 4 years after the original levy. Statistics on tax collection are tracked and reported to the Board of Commissioners quarterly.

Foreclosures have been minimized by the department's tax payer contact activities. The number of properties taken by the county have fallen to the lowest number possible, only properties abandoned by the owner have been foreclosed in the recent past. Since 1997 only 3 "owner occupied" homes were foreclosed, one of which was later sold back.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: General Fund (10)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 1210

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	76,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	74,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 150,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Revenue?
1	10-1210	32203	CAFFA Grant	Oregon Dept of Revenue	7/1/15-6/30/16	\$ 76,000	\$ -	N	N/A	Continuing	Commitment of Board of County Commissioners to fund Tax Collection as budgeted.
2	10-1210	33114	Data Subscription	Public		\$ 4,500		N	N/A	Continuing	Subscription charge for external users of the A&T system
3	10-1210	33123	Foreclosure Fee	Public		\$ 2,000		N	N/A	Continuing	Charge for Treasury to defray costs to the County of property tax foreclosure accounts as allowed by ORS 312.120.
4	10-1210	33134	NSF Fee	Public		\$ 1,500		N	N/A	Continuing	Charge for bank fee of insufficient funds on checks deposited to Treasury from all departments.
5	10-1210	33144	Publishing Fee	Public		\$ 5,000		N	N/A	Continuing	Charge for Treasury to publish tax foreclosure notice as required by ORS 312.040.
6	10-1210	33145	Recording Fee	Public		\$ 3,000		N	N/A	Continuing	Charge for Treasury to record delinquent taxes in the Clerk's office reimbursed by delinquent property tax owners as allowed by ORS 311.625(2).
7	10-1210	33155	Warrant Fee	Public		\$ 2,500		N	N/A	Continuing	Charge for Treasury to issue warrants for property tax collection as allowed by ORS 311.633
8	10-1210	33127	Investment Fee			\$ 55,500		N	N/A	Continuing	Charge for Treasury to manage investments and distribute interest as allowed Josephine County Investment Policy.
						\$ 150,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 1210

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,900
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	33,500
43055 Printing and Duplication	6,800
<u>Fees and Services:</u>	
44040 Advertising	3,400
44020 Contracted Services	31,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	400
44035 Insurance	3,400
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	49,500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,800
44075 Education and Training	1,800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	700
45030 Building Operation, Repairs and Maint (BOM)	14,700
45035 Equipment Operation, Repairs and Maint (Fleet)	700
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	100
Total Materials and Services - To Schedule B	-
	\$ 152,200
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Treasury
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
10	1210	Treasurer	E03T	1	EO	S	1.00	71,902	37,487	109,390
10	1210	Deputy Treasurer III	A13	12	AF	S	1.00	44,364	29,108	73,472
10	1210	Accounting Specialist-Treasurer	A10	6	AF	S	1.00	32,787	25,118	57,905
10	1210	Accounting Specialist-Treasurer	A10	2	AF	S	1.00	29,536	21,481	51,017
							4.00	178,589	113,195	291,784

ROUNDED FOR SCHEDULE B

4.00	178,600	113,200	291,800
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Surveyor
Program: Administration
Cost Center #: 1310

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		35,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 35,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.01	\$ 63,200
Materials and Services (Schedule E)		10,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.01	\$ 74,000

Purpose of Program:

The main purpose of the Surveyor's Office is to store and provide access to land survey and corner records, land measurement data, and property line/boundary information for both private individuals and public agencies for Josephine County. These records provide information pertaining to real property, its boundaries and measurement thereof, which will assist in the determination or reestablishment of property boundaries and corners, and other areas of land measurement. These records date from the mid-1850's to the present.

The County Surveyor is responsible for the review and checking of all plats and maps as submitted for recording or filing for Josephine County and the City of Cave Junction, and for the filing of all maps or plats of surveys within the entirety of Josephine County. Once plats and maps are submitted, our office processes them for filing, distribution, storage and future access. These are just some of the duties as mandated by state statute and administrative rules.

Applicable Statutes and Administrative Rules:

- County Surveyor general duties: ORS 209.070, 209.130, 209.270
- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

Budget Goal #1- Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

The land and its records, especially those pertaining to property boundaries, are essential to many departments, agencies (public & private) and private individuals. We store copies and original maps of boundary surveys, property line adjustments, partition plats, subdivision plats, condominium plats and cemetery plats, together with records of homestead exemptions, donation land claims, mining claims, railroads, roads and rights of way pertaining to Josephine County. We also store other pertinent documents associated with these maps and records. We are currently involved with Grants Pass High School in the local "Trig-Star" trigonometry competition, and we often attend local organizational meetings/gatherings to encourage and promote interest in our office and the records within.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

Our department's funding is primarily accomplished through our over-the-counter sales of maps and other documents, and through fees charged for our services. We also receive general fund monies for our department. Our department has a longstanding history of making cuts and minimizing our expenses over the past several years, even to the point where the County Surveyor position itself, although an elected position, is not full-time. We often utilize the volunteer services of individuals through our Community Corrections Department who need to "work off" community service hours doing routine office duties. When available, we have also used volunteers to help as well. We have these and other creative methods to maintain our current service levels while at low FTE levels. We are working diligently to offer some of our records "on line," thereby freeing up personnel to manage and perform other tasks. To maintain a sufficient level of funding for our office, we will be examining our current fee structure to make changes as necessary to accommodate our services and costs.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Our department's records are available to the public and we encourage them to visit our office to research, review, and examine the public documents we have stored and available. We will assist both the general public and other departments or agencies in searching for and locating documents pertinent to their needs, and our staff strives to go beyond 100% in helping these individuals with their endeavor.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Surveyor
Program: Administration
Cost Center #: 1310**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	14,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	9,000
33200 Sales of Materials	10,000
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	2,000
Total Revenues - To Schedule B	<u>\$ 35,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1310	31124	Partition Plat Filing Fee	Public		\$ 4,000	N	N	N/A	Continuing	Surveyor office provides partition plats
2	10-1310	31133	Survey Recording Fee	Public		\$ 10,000	N	N	N/A	Continuing	Surveyor office provides county records
3	10-1310	33100	Charges for Services	Public		\$ 3,000	N	N	N/A	Continuing	Surveyor office charges for all other general requests besides plat checking
4	10-1310	33141	Plat Checking Fee	Public		\$ 6,000	N	N	N/A	Continuing	Surveyor office charges for providing plat checking
5	10-1310	33200	General Sales of Materials	Public		\$ 3,000	N	N	N/A	Continuing	Surveyor office charges for copies, and all other items except for Maps
6	10-1310	33205	Map Sales	Public		\$ 7,000	N	N	N/A	Continuing	Surveyor office charges for map sales
7	10-1310	37900	Miscellaneous	Public		\$ 2,000	N	N	N/A	Continuing	All other items that cannot be categorized above
						\$ 35,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Surveyor
Program: Administration
Cost Center #: 1310

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 200
43015 Operating Supplies	600
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	1,800
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	200
44035 Insurance	1,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	600
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	300
44075 Education and Training	200
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	5,000
45035 Equipment Operation, Repairs and Maint (Fleet)	400
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 10,800
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

**Josephine County
Schedule D - Personnel Services
Surveyor
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
											Gen Fund - 10-1310	Public Land Corner -34-1320
10	1310	Surveyor (at 20hr per month)-new rate	E01	1	EO	S	0.13	8,297	11,978	20,274	5,069	15,206
34	1320	Surveyor Tech III	A15	8	AF	S	1.00	45,717	30,493	76,210	7,621	68,589
10	1310	Senior Department Specialist-Surveyor	A12	11	AF	S	1.00	43,305	26,340	69,645	41,787	27,858
10	1310	Department Assistant-Surveyor	A07	5	NR	H	0.28	7,529	655	8,184	8,184	-
		"Overtime" (3 hr per month -6 mo possible)						1,850	192	2,042	511	1,532
							2.41	106,698	69,658	176,356	63,171	113,184
NOTE: Surveyor (elected position) was approved at new pay rate \$34.57 but still 20 hours, not 23 hours in original budget.												
ROUNDED FOR SCHEDULE B											63,200	
FTE -Surveyor General Fund							1.01				1.01	
											113,200	
FTE -Public Land Corner Fund							1.40					1.40

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: General Fund (10)
Veteran Service Office

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.25	\$ 55,000	\$ 163,000	\$ (108,000)	Veteran Service -1840	3.00	\$ 55,000	\$ 208,000	\$ (153,000)
-	7,000	7,000	-	Veteran Music Outreach - 1841	-	7,000	7,000	-
0.75	49,000	49,000	-	Veteran Extended Outreach - 1846	-	-	-	-
<u>3.00</u>	<u>111,000</u>	<u>\$ 219,000</u>	<u>\$ (108,000)</u>	Total for Fund	<u>3.00</u>	<u>\$ 62,000</u>	<u>\$ 215,000</u>	<u>\$ (153,000)</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division Veterans Service Office
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 7,000
Program Revenues (Schedule C)		55,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 62,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.00	\$ 180,000
Materials and Services (Schedule E)		35,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.00	\$ 215,000

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1840	32250	Oregon DVA SB 1100 distribution and Historical aids to County funding for Veteran Services	Oregon Department of Veteran Affairs	07/01/2015-07/01/2016	\$ 55,000	\$ 55,000	N	N/A	Continuing	Matching funds and provide Veteran Services to local Veterans
							\$ 55,000				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Veterans Service Office
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,500
43015 Operating Supplies	5,200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	2,500
43050 Postage and Shipping	-
43055 Printing and Duplication	1,500
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	1,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,000
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	800
44075 Education and Training	3,800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	9,300
45035 Equipment Operation, Repairs and Maint (Fleet)	2,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 35,000
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 1840

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		55,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 55,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.00	\$ 180,000
Materials and Services (Schedule E)		28,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.00	\$ 208,000

Purpose of Program:

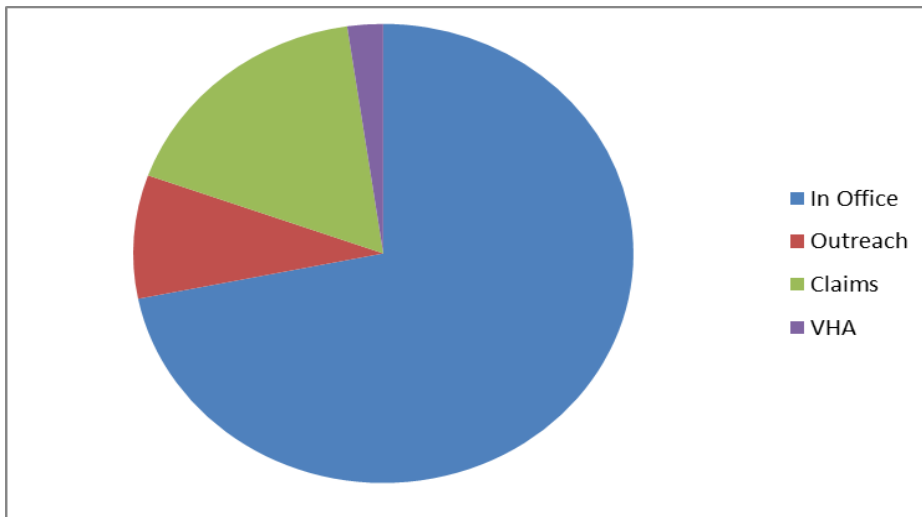
The purpose of the County Veteran Service Office is to prepare, present and prosecute claims before the department of Veterans Affairs ,underlaws pertaining to veterans, on behalf of the veteran community in our jurisdiction. This program, in essence, supports the 12000 veterans living in our area by provideing competent accredited representation and a myriad of secondary services important for the health and well being of our local Veteran 's and thier families.

2014 Workload and Results

2014 our office assisted 2828 clients in office and 342 clients out in the field. We developed 676 claims to include appeals at the BVA level. The VSO enrolled 91 clients in healthcare as well as assisted approximately 25 veterans with their education enrollment process and fielded 4656 phone calls. Results:

2014 Workload and Results (continued)

\$8,434,000. Additional Federal Dollars



#1 Improve Community outreach, technology, Enhanced services

Josephine County VSO has an extensive outreach program. We take our show on the road reaching clients in sometimes very remote areas of the region. Due to the receipt of a competitive grant in 2014, which supported increased outreach efforts we established mobile office technology which bolsters out existing program allowing us to fully infuse our program in the community which harmonizes with budget goal #1 and #3 Our outreach clients increased by 43%, phone calls increased 22%.

#2 Sustainable Funding

Continued involvement with the Oregon County Veteran Service Officers Association, Oregon Department of Veteran and the Oregon Legislative Assembly helps to assure dedicated pass through funding continues to support our operation. Keeping abreast of competitive grant funding opportunities we are being proactive in the sustainability of our program.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 1840**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	55,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 55,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 1840

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,500
43015 Operating Supplies	2,700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	1,500
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,000
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	800
44075 Education and Training	3,800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	9,300
45035 Equipment Operation, Repairs and Maint (Fleet)	2,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 28,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veterans Music Outreach Grant Program
Cost Center #: 1841

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 7,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 7,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		7,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 7,000

Purpose of Program:

The Veteran Music Outreach Program was established February 2011. The idea was to provide a platform where combat veterans can utilize the music medium as a means to alleviate some of the stressors of reintegration through shared talent and instruction. Our data shows 5-9 veterans have attended the group consistently from its conception. The standard feedback from the veteran; "I always feel better when I leave than when I walked in". An unexpected outcome is the peer mentoring aspect naturally happening during sessions. This outreach provides an arena where our most honored veterans can commune with peers in a positive productive environment.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veterans Music Outreach Grant Program
Cost Center #: 1841

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	
43015 Operating Supplies	2,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	2,500
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	1,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 7,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Veteran's Office
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
10	1840	Veterans Program Manager	N18	2	NU	S	1.00	58,953	31,900	90,853
10	1840	Assistant Veterans Service Officer	A10	4	AF	S	1.00	31,112	24,524	55,636
10	1840	Department Assistant-Veterans	A07	2	AF	H	0.50	12,420	4,358	16,779
10	1840	Department Assistant-Veterans	A07	2	AF	H	0.50	12,420	4,358	16,779
							3.00	114,905	65,142	180,046
ROUNDED FOR SCHEDULE B							3.00	114,900	65,100	180,000
FTE							3.00			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Board of County Commissioners
Program: General Government
Cost Center #: 1910

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		460,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 460,000

Purpose of Program:

General Government is for budgeting County-Wide costs such as the annual audit, legal notices, for budget and other hearings, insurance, postage & shipping, etc. Costs are attributed to this budget by the Board's office when the costs do not benefit a specific program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Board of County Commissioners
Program: General Government
Cost Center #: 1910

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	1,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	88,000
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	5,000
44020 Contracted Services	10,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	78,000
44035 Insurance	207,700
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	59,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	6,800
44075 Education and Training	2,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	1,000
45090 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 460,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget**

Fund: General Fund (10)
Office/Division: General Government
Program: Court Facilities
Cost Center #: 1920

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)	BOM 45030 Expenses Only		245,600
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 245,600

Purpose of Program:

As required under ORS 1.185, which states:

1.185 County to provide courtrooms, offices and jury rooms. (1) The county in which a circuit court is located or holds court shall:

(a) Provide suitable and sufficient courtrooms, offices and jury rooms for the court, the judges, other officers and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices and jury rooms.

(b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state.

(2) Except as provided in subsection (1) of this section, all supplies, materials, equipment and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.187.

This budgeted cost center covers the building, operation, and maintenance costs of the court facilities.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: General Fund (10)
Emergency Management

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.50	\$ 80,000	\$ 110,000	\$(30,000)	Emergency Management (1940)	1.00	\$ 62,000	\$ 157,000	\$ (95,000)
0.50	60,000	60,000	-	Public Health Emergency Preparedness (1941)	-	-	-	-
<u>1.00</u>	<u>140,000</u>	<u>\$ 170,000</u>	<u>\$(30,000)</u>	Total for Fund	<u>1.00</u>	<u>\$ 62,000</u>	<u>\$ 157,000</u>	<u>\$ (95,000)</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Board of County Commissioners
Program: Emergency Management
Cost Center #: 1940

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		62,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 62,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 91,500
Materials and Services (Schedule E)		65,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 157,000

Purpose of Program:

Emergency Management is responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters. Responsible for coordination of writing and updating multiple emergency operations plans and annexes. Operations of the County Emergency Operations Center during an event, training and exercising staff in non emergency times. Administer multiple grants and ensure compliance with those grants, including securing future funding sources through the Emergency Management Performance Grant and the Public Health Emergency Preparedness grant. This program coordinates with local, state agencies and the community with emergency preparedness.

Mandates:

- OAR 401.305 - the County shall designate an Emergency Management Agency
- ORS 453.347 - Emergency Response Planning
- ORS 453.374 - Hazardous material emergency response
- ORS 453.382 - Cost of responding to an emergency; responsibilities; billing; recovery
- OAR 101-010-0005 - Participation of local government in the Emergency Management Assistance Program through FEMA

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Community outreach is critically important when it comes to preparedness. In 2014 EM and a team of volunteers will be offered classes, training sessions, forums and opportunities for citizens and employees to better understand the hazards we face and then have the knowledge and tools to take preparedness actions. We are building a cadre of instructors, re-inventing the Community Emergency Response Team (CERT) program and designing resources and tools that will be accessible on line for everyone to access. We have also put time into strengthening the Emergency Operations Center and Call Center which was heavily used during the 2013 wildfires. This resource proved to be vital to our community as 911 becomes quickly overwhelmed in any large emergency.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The Emergency Services Manager has developed a Strategic Plan for the next two years looking at both the PHEP and EM programs to determine where overlaps are, how to accomplish as many tasks as required for both grants and provide training and exercises to ensure County readiness. In 2015-16 the PHEP grant has moved back under Public Health department for them to administer. The Emergency Management Performance Grant (EMPG) is a FEMA grant sent through the State, then Oregon Emergency Management determines the amounts each County is eligible for based on an equation applied to each Oregon County. The EMPG grant provides financial support to the local government in a 50% match with general fund dollars. With General Fund support we are now able to receive more EMPG grant funding. This is more in line with other Counties across the State of Oregon as a more stable funding model.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

We have been very successful in providing community information through social media sites, County webpage, doing outreach with a wide variety of groups and organizations. We strive to put not only our best foot forward for our program but as a representative for Local Government. During any incident we reach out to regional media, partner with other County agencies to have one voice and be flexible to change course if what we are providing is not working.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: General Fund (10)
Office/Division: Board of Commissioners
Program: Emergency Management
Cost Center #: 1940

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	62,000
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 62,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1940	32220	Emergency Management Performance Grant (EMPG)	Oregon Emergency Management (OEM)	07/01/15-06/30/16	\$ 62,000	\$ 62,000	Y	97.042	Continuing	EM program is responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters. Coordinate writing and revising all emergency operations plans, administers Emergency Mgmt Performance Grant. Coordinate with local, state agencies and community partners in and on emergency preparedness. Mandates: ORS 401; OAR 333, Division 3; OAR 104; ORS 453.(347,374,382)
						\$ 62,000	\$ 62,000				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Board of Commissioners
Program: Emergency Management
Cost Center #: 1940

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,000
43015 Operating Supplies	10,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	5,000
43050 Postage and Shipping	-
43055 Printing and Duplication	2,100
<u>Fees and Services:</u>	
44040 Advertising	3,000
44020 Contracted Services	10,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	20,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	3,500
44075 Education and Training	2,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	3,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	<u>\$ 65,500</u>
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule D - Personnel Services
Emergency Management
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
10	1940	Emergency Services Manager	N16	5	NU	S	1.00	59,460	32,078	91,538
							1.00	59,460	32,078	91,538
ROUNDED FOR SCHEDULE B							1.00	59,500	32,000	91,500

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: General Fund (10)
Forestry Department

2014-15 Budget			2015-16 Budget			
FTE	Resources	Requirements	FTE	Resources	Requirements	Net
1.05	\$ 49,000	259,000	1.05	\$ 49,000	258,500	\$ (209,500)
3.60	1,106,000	315,400	3.60	994,000	343,200	650,800
4.15	-	327,600	4.15	-	347,300	(347,300)
			Program Name			
					Admin -2110	
					Timber -2120	
					Reforest -2130	
8.80	1,155,000	902,000	8.80	\$ 1,043,000	\$ 949,000	\$ 94,000
			Total for Fund			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division Forestry
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,019,000
Interfund Transfers (In) (Schedule C)		24,000
Total Resources - To Schedule A		\$ 1,043,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	8.80	\$ 662,500
Materials and Services (Schedule E)		286,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	8.80	\$ 949,000

Purpose of Program:

The Forestry Department is responsible for the management of natural resources located on the County's 30,000 acre forest. The timber resources are managed on a sustained yield basis and in accordance with the Oregon Forest Practices Act. Proceeds from timber sales are deposited into the County's General Fund. After harvests occur, the area is reforested and cared for to ensure timber for the future generations. Other resources includes firewood sales, rock/mineral extraction, cell tower sites and water.

The Forestry Department will be working on two large projects during the fiscal year that are in addition to its normal operations.

- 1 One of the main objectives for the Forestry Department for the fiscal year is to continue rehabilitation efforts on the 2,600 acres of County owned land that was burned in 2013. During fiscal year 2014/15 the Forestry department completed the first year of this three year reforestation project. For fiscal year 2015/16, Forestry is planning to plant approximately 435,000 more seedlings in affected areas. Reforestation costs are funded from the salvage logging operations.
- 2 During fiscal year 2014/15 the Forestry Department completed a forest inventory. Objectives for fiscal year 2015/16 and subsequent years are to update and improve the inventory by sampling 10% of the County owned properties. Within the next ten years the Forestry Department will have a very accurate inventory for long range planning goals.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

The Forestry Department's main outreach program is the Annual Youth Tree Plant. For the past 25 years, County forestry and 50 volunteers have given approximately 1,000 kids per year the opportunity to plant tree seedlings and learn about the environment in a forest setting. County lands and staff are also involved with the OSU Extension Service to provide a resource for small woodland owners. Foresters are also available for over the counter advice for forestry related issues.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

Since the timber on the County forest lands are being harvested on a sustained yield basis, the Forestry Department can not only provide revenue to support itself but also the proceeds that exceed budget requirements are deposited into the General Fund. Additional long term funding sources includes cell tower leases and firewood permits.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County government programs.

Contracts for timber sales are sold through a competitive bids process in a public forum and harvest areas are reviewed by the Oregon Department of Forestry for compliance to the Oregon Forest Practices Act. Forest and mineral management plans are reviewed through citizens advisory boards.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Forestry
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	4,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	964,800
33300 Rental Charges	49,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	1,200
Total Revenues - To Schedule B	<u><u>\$ 1,019,000</u></u>

Transfers from Other Funds (List sources):

35200 SRS Title III (16)	\$ 24,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 24,000</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-2110	33304	LEASES (CELL TOWER)	Private/Public		\$ 49,000	\$ -				Towers on Forestry locations
2	10-2120	31128	PUBLIC FIREWOOD PERMITS	Private/Public		\$ 2,000	\$ -				
3	10-2120	33210	COMMERCIAL FIREWOOD PERMITS	Private/Public		\$ 2,000	\$ -				
4	10-2120	33209	TIMBER SALES	Private/Public		\$ 964,800	\$ -	N	N/A		The County sells timber from County owned land. This revenue is from some continuing payments from prior year sales and new sales anticipated for next spring.
5	10-2120	35200	INTERFUND TRANSFER IN SRS TITLE III	GRANT		\$ 24,000	\$ -	Y	15.234/10.665		Federal Funding from SRS Title III allots programs for fire fuels reduction programs that Forestry can manage
6	10-2120	37900	OTHER RECEIPTS/COPIES/MISC	Private/Public		\$ 1,200	\$ -				
						\$ 1,043,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,000
43015 Operating Supplies	65,900
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	2,300
43050 Postage and Shipping	600
43055 Printing and Duplication	600
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	23,200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	200
44035 Insurance	3,800
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	12,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	500
44075 Education and Training	300
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	11,100
45035 Equipment Operation, Repairs and Maint (Fleet)	61,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	100,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	<u>\$ 286,500</u>
 <u>Transfers to Other Funds (List recipients):</u>	
45200 Property Reserve Fund (47)	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Admin
Cost Center #: 2110

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			49,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 49,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.05	\$	79,100
Materials and Services (Schedule E)			179,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		1.05	\$ 258,500

Purpose of Program:

The 1.05 FTE's in Administration provides overhead, leadership, agreement negotiations and grant writing in support of Forestry's Timber Sale and Reforestation Programs. The program includes costs for fire protection from the Oregon Department of Forestry.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Forestry
Program: Admin
Cost Center #: 2110**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	49,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 49,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Admin
Cost Center #: 2110

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,000
43015 Operating Supplies	3,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	200
43055 Printing and Duplication	200
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	3,800
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	500
44075 Education and Training	300
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	11,100
45035 Equipment Operation, Repairs and Maint (Fleet)	55,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments ODF Fire Tax	100,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 179,400
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Timber
Cost Center #: 2120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		970,000
Interfund Transfers (In) (Schedule C)		24,000
Total Resources - To Schedule A		\$ 994,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.60	\$ 303,500
Materials and Services (Schedule E)		39,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.60	\$ 343,200

Purpose of Program:

The Timber Program utilizes 3.6 FTE's to manage the timber resources on Josephine County's 30,000 acre forest

- Plan, conduct field work, develop contracts, auction and administrate the harvest of 19 timber sales. Receipts from sales are to be deposited into the General Fund.
- Ensure that State and Federal regulations concerning the environment are complied with through training and conducting endangered wildlife/plant surveys.
- Provide firewood to the general public and small commercial operators.
- Salvage harvest approximately 50 mbf of timber

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: General Fund (10)
Office/Division: Forestry
Program: Timber
Cost Center #: 2120**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	4,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	964,800
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	1,200
Total Revenues - To Schedule B	<u><u>\$ 970,000</u></u>

Transfers from Other Funds (List sources):

35200 SRS Title III (16)	\$ 24,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 24,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Timber
Cost Center #: 2120

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	20,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	500
43050 Postage and Shipping	400
43055 Printing and Duplication	400
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	200
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	12,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	6,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 39,700
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Reforest
Cost Center #: 2130

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.15	\$ 279,900
Materials and Services (Schedule E)		67,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.15	\$ 347,300

Purpose of Program:

The Reforestation program focuses on planting, enhancing growth and health of young trees by utilizing its 4.15 FTE workforce to accomplish the following:

- Plant 470,000 seedlings on areas burned by wildfires (contract work)
- Plant 12,000 seedlings on approximately 80 acres on areas that are not related to the fire.
- Brush control and/or thinning on 100 acres.
- Collect 250 cones from Rust (disease) Resistant Sugar Pine trees and 100 pounds of Douglas-fir seeds to replenish storehouse that was depleted from the wildfire reforestation efforts.
- Plus tree and orchard maintenance for future reforestation needs

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Reforest
Cost Center #: 2130

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	42,900
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,800
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	22,700
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 67,400
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Foetry
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation				
											Admin -10-2110	Timber - 10-2120	Reforest - 10-2130	Parks Fund - 24-2010	
10	2110	Forestry Program Manager	N18	10	NU	S	1.00	75,839	33,659	109,498	27,374	65,699	16,425		
10	2120	Forester II	N17	7	NU	S	1.00	67,008	34,966	101,975		50,987	50,987		
10	2120	Forestry Project Foreman	N10	10	NU	S	1.00	50,328	36,045	86,373		43,187	43,187		
10	2120	Forestry Technician II	A14	12	AF	S	1.00	46,898	32,775	79,673		79,673			
10	2120	Forestry Technician I	A13	8	AF	S	1.00	40,965	23,037	64,002		64,002			
10	2110	Administrative Secretary	A11	12	AF	S	1.00	39,610	25,043	64,653	51,723			12,931	
10	2130	Forestry Project Specialist II	A09	4	AF	H	1.00	29,386	25,853	55,240			55,240		
10	2130	Forestry Project Specialist II	A09	4	AF	S	1.00	29,386	21,424	50,810			50,810		
10	2130	Forestry Project Specialist I	A08	11	AF	S	1.00	34,468	28,765	63,233			63,233		
							9.00	413,890	261,567	675,457	79,097	303,547	279,882	12,931	
ROUNDED FOR SCHEDULE B										662,500	79,100	303,500	279,900		
FTE - Forestry -General Fund							8.80					1.05	3.6	4.15	
FTE - Parks Fund							0.20							0.20	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: General Fund (10)
Office/Division: Planning
Program: Administration
Cost Center #: 3210

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			276,000
Interfund Transfers (In) (Schedule C)			80,000
Total Resources - To Schedule A			\$ 356,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	6.00	\$	430,600
Materials and Services (Schedule E)			61,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		6.00	\$ 492,000

Purpose of the Program – Planning Department

The purpose of the planning program is to provide the land conservation and development planning and regulatory functions as mandated by state law. The Planning Department conducts reviews of land use proposals and issues land use permits under the authority of the Josephine County Rural Land Development Code. The Department consists of a full-time staff of six including a director, three planners, one planning specialist; and, one ordinance administrator. The director and planners provide land use information and permit services to customers and interested land use participants by: providing 20 hours per week of direct customer service at the Planning office counter, as-needed telephone and e-mail customer service, reviewing and processing land use applications, staffing public hearings, and supporting the Planning Commission and Board of County Commissioners in land use policy-making and decision-making; and, staffing advisory sub-committees of the Planning Commission focused on various topics. The planning specialist provides support services to the director and planners, handles financial management, and manages office functions. The ordinance administrator is responsible for responding to, and resolving, complaints on violations of county codes (land use, building safety, environmental, and solid waste).

The director and planning staff also attend coordination meetings with federal, state, and regional agencies and groups whose actions affect land use issues in Josephine County. These groups include: Rogue Valley Council of Governments; Chamber of Commerce; Southern Oregon Regional Economic Development, Inc.; Oregon Departments of Environmental Quality, Fish and Wildlife, Transportation, and Land Conservation and Development; special councils and districts (watershed, soil and water conservation, fire); Bureau of Land Management and U.S. Forest Service.

The Planning Department also serves as a point of contact for neighborhood groups and individuals interested in issues of land use and development within the County.

Budget Goal #1: Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

Budget Goal #1 is supported by:

- 1 - Comprehensive planning and implementing ordinances, in accordance with ORS 197.195.
- 2 - Accurate and timely processing of land use applications, as required by ORS 197.195 and 215.427.
- 3 - Coordinating all planning activities in the County with other jurisdictions, as required by ORS 195.025.
- 4 - Accurately answering all inquiries from property owners regarding land use codes.
- 5 - Maintaining current successful rate of appeal defense while continuing to listen to public concerns and educate landowners on Oregon land use law.
- 6 - Continuing the staffing and support of the Board of County Commissioners and Planning Commission in public workshops and hearings.
- 7 - Maintaining property records with all land use actions, including addressing.
- 8 - Continuous updating of the department webpage with information pertaining to land use matters, and including the provision of online services.
- 9 - Studying project tracking software needs and making the necessary changes to the current system.
- 10 - Meeting with County-wide organizations to identify land use needs, and UGB discussions as required by ORS 195.025.
- 11 - Providing an annual report to the Department of Land Conservation and Development regarding Comprehensive Plan compliance, as required in ORS 195.040.

In summary, community outreach will be supported by: Improving the Planning webpage, and continuing to provide superior customer service through direct contact at the Planning office counter, and through email and phone contact. Customer contacts are averaging 380 per month thus far in FY 2014-2015.

Budget Goal #2: Develop a sustainable plan for all mandated and essential County government programs.

Budget Goal #2 is supported by the following:

- 1 - The revised planning fee schedule which became effective December 26, 2013 is designed to provide full-cost recovery for the regulatory function being carried out. Monitoring of the cost of services is on-

going, and requests for fee schedule revision will be made as necessary to continue providing full-cost recovery on services provided.

2 - State grant funding is variable and unpredictable. No state grant funding has been included in the current budget. The Planning staff will be vigilant in looking for grant funding opportunities.

3 - Unused Planning office space has been leased to the Oregon Water Resources Department since 2011, and the office space rental will continue. This rental income will produce \$5,400 in revenue for the Planning department during FY 2015-2016.

4- Costs of office materials and services, except for one-time expenditures, are being held relatively constant.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and efficient manner.

Budget Goal #3 is supported by:

1 - The department provides public notices for all land use actions, and provides open access to all Planning records.

2 - All non-confidential records are obtainable during the Planning office open-office hours. Land use applications, the Rural Land Development Code, and other public documents are available on-line, serving as resources for property owners and other interested parties.

3 - Investments in technology in previous years is allowing management of public inquiries and responses to Board priorities with less staff than we had in 2012.

4 – Updating of the Planning department’s Geographic Information System (GIS) mapping database will provide enhanced access to information essential to the planning and development process. An online mapping application has been created which allows public access to a large amount of planning information.

Summary

The proposed budget for FY 2015-2016 is a status quo budget. Authorized and filled positions will remain at 6.0. There are a couple of changes to note in the make-up of the personnel roster. The Planner III position which was authorized in the FY 2014-2015 budget was never filled and that position is not included in the current budget. Instead, the sixth position in the department will become the Ordinance Administrator. That position will be transferred from the Building Safety Department to Planning. The transfer is a recognition that the work of the position predominantly involves enforcement of the land use code of the County. The position will still work with other County departments to enforce other parts of the County code. The other personnel change reflected in this budget is the upgrade of the Planner I position to a Planner II position. This is in recognition of the professional growth of the person in the position and the enhanced level of work the person is able to do for Planning. It is also a recognition of the person’s key participation in the on-going development of GIS services within the County.

The budget proposal contains a request for Economic Development funds in the amount of \$20,000. The funds will be used to support general economic development activities, and to pay for contracted services to do database programming on the Department’s project tracking system.

The budget proposal for FY2015-2016 will require \$136,000 in general fund support, or 28% of the department budget. This level of general fund support is about the same percentage of support (25%) provided in the FY 2014-2015 budget. Of the total general fund support, \$20,000 is expected to come from fees collected from the solid waste franchise. This is funding to the Planning Department to support the Ordinance Administrator position.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: General Fund (10)
Office/Division: Planning
Program: Administration
Cost Center #: 3210

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	270,600
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	5,400
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 276,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Econ Develop - General ED Activities	\$ 20,000
35200 Building Safety	20,000
35200 Insurance Fund	40,000
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 80,000</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc. & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-3210	31100	Licenses, Permits, Fees	Public/Private		\$ 270,600					Planning charges for all permits and fees like Site Plan & Review, Lot Determinations, Development Permits, Medical Hardship, Farm/Forest Dwelling, Plat, Property Line adjustments, Land Use, etc.
2	10-3210	33300	Rental Charges	Water Resources		\$ 5,400					Water Resources Dept rental of Planning office space
3	10-3210	35200	Building Safety			\$ 20,000					Funding to support Ordinance Administrator
4	10-3210	35200	Insurance Fund			\$ 40,000					Funding to support Ordinance Administrator
5	10-3210	35205	Economic Development			\$ 20,000					General ED activities
						\$ 356,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: General Fund (10)
Office/Division: Planning
Program: Administration
Cost Center #: 3210

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 4,300
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	500
43050 Postage and Shipping	200
43055 Printing and Duplication	1,200
<u>Fees and Services:</u>	
44040 Advertising	1,000
44020 Contracted Services (Database Programming - Project Tracking)	10,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	600
44035 Insurance	3,800
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training (Flood Plain Management)	2,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	600
45020 Rental - Land and Buildings	1,300
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	31,900
45035 Equipment Operation, Repairs and Maint (Fleet)	3,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 61,400
Transfers to Other Funds (List recipients):	
45200	-
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

Josephine County
 Schedule D - Personnel Services
 Planning
 2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
10	3210	Planning Director	N21	7	NU	S	1.00	81,454	19,815	101,270
10	3210	Planner III	A19	10	AF	S	1.00	59,872	30,643	90,516
10	3210	Planner II	A17	6	AF	S	1.00	48,393	7,693	56,086
10	3210	Planner II	A17	1	AF	S	1.00	40,049	23,285	63,334
10	3210	Ordinance Administrator	A16	1	AF	S	1.00	40,204	25,987	66,191
10	3210	Planning Specialist	A12	2	AF	S	1.00	33,112	20,133	53,245
							6.00	303,086	127,556	430,641
ROUNDED FOR SCHEDULE B							6.00	303,100	127,600	430,600

Public Works Fund



JOSEPHINE COUNTY, OREGON
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Public Works Fund

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JOSEPHINE COUNTY

Public Works Fund Description

The Public Works Fund was formed effective July 1, 2007. It includes several programs that had previously been in the Property Services Fund, which has been discontinued. The Roads and Bridges program, operated by the Public Works Division, is by far the largest component.

The North Valley Industrial Park and the Solid Waste Disposal Site programs were placed in Fund 202, Public Works Special Programs in order to provide greater transparency of revenues and expenditures for those programs.

The major source of revenue for the Public Works Fund is motor vehicle fuel taxes apportioned from the State. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for this fund.

Expenditures in the fund are primarily the expenses of operating the Roads and Bridges program. The Public Works Fund has also budgeted inter-fund transfers to the Property Reserve and Equipment Reserve Funds. The planned use of these funds is described in the Capital Projects section of this book. The Contingency budget amount is intended as a carryover to the following fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Public Works Fund (Resources and Requirements) is presented first, followed by sections for each of the programs. The money available for them and for the inter-fund transfers is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

For each program, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS FUND (11)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					RESOURCES		
				Beginning Fund Balance:			
\$ 5,207,206	\$ 4,416,825	\$ 4,463,530	\$ 4,100,000	Roads & Bridges	\$ 1,530,000	1,530,000	1,530,000
				Revenues generated by programs:			
				Roads & Bridges:			
5,343,968	5,341,219	5,589,721	5,400,000	Gas Tax distributions from the State	5,500,000	5,500,000	5,500,000
1,624,463	1,064,258	1,045,661	1,000,000	Federal Grants	551,000	551,000	551,000
-	479,606	618,506	459,900	State Grants	425,000	425,000	425,000
15,427	24,110	84,509	14,000	Charges for Services	18,300	18,300	18,300
2,116	-	163,912	-	Charges to other County departments/funds	300,000	300,000	300,000
52,938	52,492	51,292	54,300	Rental Income	54,300	54,300	54,300
152,987	76,794	55,103	50,000	Other Income	60,400	60,400	60,400
16,454	12,704	11,326	9,200	Interest income	8,000	8,000	8,000
				Interfund Transfers:			
14,029	13,000	17,000	16,500	35 - Public Works Special Programs Fund	17,700	17,700	17,700
2,800	2,800	3,000	3,500	25 - County Transit Fund	3,700	3,700	3,700
-	-	-	-	45 - County Bridge Construction Fund	-	-	-
70,000	50,000	46,000	41,000	41 - County Buildings and Fleet Fund - Fleet	48,000	48,000	48,000
-	6,600	6,600	6,600	13/20/14/10 - Radio Infrastructure Payback	6,600	6,600	6,600
\$ 12,502,388	\$ 11,540,408	\$ 12,156,160	\$ 11,155,000	TOTAL RESOURCES	\$ 8,523,000	\$ 8,523,000	\$ 8,523,000

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS FUND (11)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					REQUIREMENTS		
				Operating Expenditures:			
				Roads and Bridges:			
\$ 4,216,077	\$ 3,739,234	\$ 3,765,331	\$ 3,770,400	Personal Services	\$ 3,998,200	\$ 3,998,200	\$ 3,998,200
1,673,486	1,608,644	1,926,217	1,502,100	Materials and Services	1,345,800	1,345,800	1,345,800
				Interfund Transfers:			
-	425,000	-	-	12 - Public Safety - Sheriff Patrol - HB4175	-	-	-
596,000	554,000	598,000	526,500	40 - Internal Services Fund (ISF)	534,400	534,400	534,400
1,300,000	500,000	1,000,000	3,477,000	46 - Roads and Bridges Reserve Fund	1,160,000	1,160,000	1,160,000
300,000	250,000	210,000	134,000	48 - Equipment Reserve Fund	40,000	40,000	40,000
			1,745,000	Contingency/Fund Balances	1,444,600	1,444,600	1,444,600
\$ 8,085,563	\$ 7,076,878	\$ 7,499,548	\$ 11,155,000	TOTAL REQUIREMENTS	\$ 8,523,000	\$ 8,523,000	\$ 8,523,000
4,416,825	4,463,530	4,656,612		Ending Fund Balance			
\$ 12,502,388	\$ 11,540,408	\$ 12,156,160		TOTAL ACTUAL			

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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (11) Public Works Operating
Office/Division: Public Works
Program: Road & Bridges
Cost Center #: 3410

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 1,530,000
Program Revenues (Schedule C)		6,917,000
Interfund Transfers (In) (Schedule C)		76,000
Total Resources - To Schedule A		\$ 8,523,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	51.35	\$ 3,998,200
Materials and Services (Schedule E)		1,345,800
Interfund Transfers (Out) (Schedule E)		1,734,400
Capital Outlays directly from program (Schedule F)		-
Contingency		1,444,600
Ending Fund Balance		-
Total Requirements - To Schedule A	51.35	\$ 8,523,000

Purpose of Program:

Public Works makes living and traveling in Josephine County safe, convenient, and enjoyable. The revenue received from; state motor vehicle fuel tax, and a portion of the timber receipts from U.S. Forest Service lands are designated by law to be used by the county for road purposes.

Josephine County Public Works

Public Works is responsible for managing and maintaining: 560 miles of county maintained roads, 170 bridges and structures, approximately 13,000 road and driveway culverts, Fleet Maintenance Facilities, and 19 gravel resource and stockpile sites. Designated work efforts on major maintenance programs include: crack sealing, AC patching, chip sealing, ditch cleaning, storm response and vegetation management.

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

Public Works facilities are an integral part of our community and the Department is entrusted by the public to effectively use its resources to make living and traveling in Josephine County safe, convenient, and enjoyable. The Department has two sources of revenue which provide nearly all its funds: state gasoline taxes and a portion of the timber receipts from U.S. Forest Service lands. These two revenue sources are referred to as "designated road funds" because they are designated by law to be used by the County for road purposes. The Department does not receive any county property taxes to fund its operations. Participation in Federal and State cooperative funding projects is continually sought.

Work on completing all preservation, and modernization projects and work, will be done as described in the Department Project Control System and Maintenance Management System. Designated work efforts on major maintenance programs, such as crack sealing, AC patching, chip sealing, repainting centerline and fog stripes, pavement markings, ditch cleaning, and vegetation management will be completed.

This fund also handles all activities for the management of Public Works' fleet, provides all labor, material, and equipment expenses needed to operate the fleet maintenance repair shop, maintains the Public Works fleet and acquires new equipment. The fleet management program is used to keep our fleet at a reasonable level of effectiveness and safety, in order to accomplish the maintenance and preservation programs of the Public Works Department.

Public Works encourages public involvement in many ways, including –

Staffing on the Josephine County Bikeways/Walkways Committee

Representation on the Rogue Valley Area Commission on Transportation (RVACT)

Representation on the Middle Rogue Metropolitan Planning Organization (MRMPO)

Public meetings to gather input during the development/updates of the Josephine County Transportation System Plan

Public survey on opinions/preferences regarding the Josephine County road/bridge system, via Road User Surveys.

Public meetings with impacted property owners and business to discuss large-scale projects, including bridge reconstructions, major betterments and road widening.

Continued 40-hour/week front counter staffing, to assist the general public in road/development permitting.

Offering the ability for the public to contact our office to report road and bridge issues and hazards.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Funding and Mandated Spending

Public Works has been historically funded from two primary sources – the State Highway Fund and revenues stemming from the O&C payments from United States Forest Service lands. These funds are dedicated to County roads and bridges via Public Law 106-393 (the Secure Rural Schools act) and the Oregon Constitution. Specifically, Article IX, Section 3A dictates that these funds shall be used “exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and roadside rest areas in this state”. Further, ORS 366.774 stipulates that counties receiving these monies “shall report annually to the Legislative Assembly the expenditures of those moneys in each of the following areas: Administration, bicycle paths, construction and expansion, operations and maintenance, other payments, payments to other governments, and repair and preservation.”

Public Works has seen an overall increase in average annual revenue from the State Highway Fund; however, this increase has effectively served as an ‘offset’ to rising fixed costs. Unfortunately, Public Works has also lost most funding related to the O&C payments via 106-393. To offset this loss and continue to meet budget goal #2, Public Works has done the following –

Drastically reduced the number of annual miles that are chip-sealed. Chip-sealing is our most cost-intensive program, annual miles have dropped from ~30/year during the 2000s to less than 20/year at present. Continued to aggressively pursue state and federal funding for bridge replacement/rehabilitation. These programs fund bridge work at either 90% or 100% of cost, and with a typical bridge costing no less than \$750,000 for replacement, Public Works’ capital budget could rarely afford these projects. By 2015, Public Works will have replaced 10 bridges over the past decade, with 9 of those bridges having received the 90%/100% funding from outside agencies.

Continue to focus our operation on road maintenance activities that will reduce future maintenance costs.

Expanded inter-agency work with the Oregon Department of Transportation and the City of Grants Pass. Arrangements with these entities allow for cost sharing on equipment, maintenance work and project management. Work facilitated via monthly meetings.

The cost-control measures above will allow Public Works to continue to provide a wide range of public works planning and operations functions that are required by statute, including: Provision of traffic control devices, signing and striping that meet national standards; bi-annual comprehensive bridge inspection and structural rating; adoption and maintenance of a county wide multi-modal transportation system plan. Public Works also maintains the ability to provide 24-7 response to road hazards.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Budget Goal #3 is supported by:

Annual local road and street revenue/expense cost accounting report to State for use of dedicated road funds is available on the Public Works webpage.

All capital improvements are managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting. This includes public bid noticing, openings and awards; formalized scoring of RFPs and use of the Department of Administrative Services cooperative purchasing agreements at the state level.

All non-confidential records are available during normal business hours and/or by public records requests.

Local notice to property owners when roadwork/bridgework will potentially impact their travel/use of county roads.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: (11) Public Works Operating
Office/Division: Public Works
Program: Road & Bridges
Cost Center #: 3410

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	5,500,000
31100 Licenses, Permits and Fees	18,300
32100 Federal Grants	551,000
32200 State Grants	425,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	35,000
33300 Rental Charges	54,300
34200 Fines and Forfeitures	-
35300 Interfund Payments	300,000
37100 Interest Earned	8,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	25,400
Total Revenues - To Schedule B	<u><u>\$ 6,917,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 County Fleet (41-3430)	\$ 48,000
35200 Solid Waste (35-3425)	10,400
35200 NVIP (35-3420)	7,300
35200 Transit (25-3510)	3,700
35200 Various County Departments	6,600
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 76,000</u></u>

Josephine County
 Schedule C Appendix
 Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	11-3410	30910	Motorfuel Taxes	ODOT	7/1/14-6/30/15	\$ 5,500,000	\$ -	N		Continuing	Used for Road Maintenance
2	11-3410	32102	Federal Forest Receipts	Federal	7/1/14-6/30/15	\$ 51,000		Y	#10.665	Continuing	Used for Road Maintenance
3	11-3410	32231	ODOT - Surface Transportation Program	ODOT	7/1/14-6/30/15	\$ 425,000				Continuing	Performance of work on certain types of improvement projects ORS 190.110,366.572,366.576. 2014-15 FY approximately \$110,000 went to new MPO.
4	11-3410	32100	Federal Lands Access Program	Federal	7/1/14-6/30/15	\$ 500,000	\$ 51,350	Y		NEW	Used for Road Maintenance that provide access or are adjacent to Federal Lands.
5	11-3410	33203	Fuel Sales	JCF	7/1/14-6/30/15	\$ 35,000		N		Continuing	JCF reimb PW for fuel from PW site
6	11-3410	31100	PW Fees - Misc	Public	7/1/14-6/30/15	\$ 2,300		N		Continuing	PW Permit Fees (Partitions, Subdivisions, Site Plans,etc)
7	11-3410	33156	PW Fees - Waivers	Public	7/1/14-6/30/15	\$ 2,000		N		Continuing	Public Works Permit Fees \$65
8	11-3410	33117	PW Fees - Driveway Approach	Public	7/1/14-6/30/15	\$ 14,000		N		Continuing	Public Works Permit Fees \$160
9	11-3410	33307	Rental (PW Properties)	Rentor	7/1/14-6/30/15	\$ 34,300		N		Continuing	3 Lease/Rent sites (\$2091, \$220, \$550)
10	11-3410	33306	Rental (County Fleet)	County Fleet (41)	7/1/14-6/30/15	\$ 20,000		N		Continuing	County Fleet Shop Space, Utilities, Custodial Services
11	11-3410	35220	Interfund Transfer (County Fleet)	County Fleet (41-3430)	7/1/14-6/30/15	\$ 48,000		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
12	11-3410	35204	Interfund Transfer (Solid Waste)	Solid Waste (35-3425)	7/1/14-6/30/15	\$ 10,400		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
13	11-3410	35212	Interfund Transfer (NVIP)	NVIP (35-3420)	7/1/14-6/30/15	\$ 7,300		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
14	11-3410	35200	Interfund Transfer (Radios)	Various Co Depts	7/1/14-6/30/15	\$ 6,600		N		Continuing	Reimbursement from other Departments for Narrowband
15	11-3410	35215	Interfund Transfer (Co Transit)	Transit (25-3510)	7/1/14-6/30/15	\$ 3,700		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
16	11-3410	35300	Interfund Payments (Solid Waste Capital - Property Reserve Fd)	Property Reserve - SW (47-3425)	7/1/14-6/30/15	\$ 100,000		N		NEW	Administration support - Budget, A/P, A/R, HR, Payroll
17	11-3410	35301	Interfund Payments (Co Bridge)	Bridge Const. (45-3441)	7/1/14-6/30/15	\$ 200,000		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
18	11-3410	37100	Interest		7/1/14-6/30/15	\$ 8,000		N		Continuing	Interest Earned
19	11-3410	37900	Misc Revenue		7/1/14-6/30/15	\$ 25,400		N		Continuing	Bikeway Litter Patrol Reimb, Oversize Permit Reimb, Sno Park Reimb, Misc.
						\$ 6,993,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: (11) Public Works Operating
Office/Division: Public Works
Program: Road & Bridges
Cost Center #: 3410

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 4,500
43015 Operating Supplies	855,100
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	6,800
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	34,800
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	6,300
44035 Insurance	27,400
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	24,700
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	20,800
44075 Education and Training	18,900
<u>Facilities and Utilities:</u>	
45010 Utilities	34,200
45015 Communications	8,700
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	233,400
45035 Equipment Operation, Repairs and Maint (Fleet)	63,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	7,200
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 1,345,800</u></u>
 Transfers to Other Funds (List recipients):	
45200 Internal Service Funds (40)	\$ 534,400
45200 Equipment Reserve (48-3410)	40,000
45200 Roads & Bridges Reserve (46-3410)	1,160,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ 1,734,400</u></u>

**Josephine County
Schedule D - Personnel Services
Public Works
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
											Public Works - 11-3410	Fleet Fund -41-3430	
11	3410	Public Works Director	N24	9	NU	S	1.00	105,646	44,951	150,597	150,597		
11	3410	County Engineer	N21	10	NU	S	1.00	87,858	48,401	136,259	136,259		
11	3410	Senior Administrative Supervisor-Public Works	N14	10	NU	S	1.00	62,400	36,488	98,888	98,888		
11	3410	Senior Administrative Supervisor-Public Works	N14	10	NU	S	1.00	62,400	36,488	98,888	98,888		
11	3410	Public Works Service Officer	A17	10	AF	S	1.00	53,830	27,449	81,279	81,279		
11	3410	Accounting Technician-Public Works	A12	12	AF	S	1.00	41,926	28,116	70,042	70,042		
11	3410	Senior Department Specialist-Public Works	A12	12	AF	S	1.00	41,926	25,506	67,432	67,432		
11	3410	Senior Department Specialist-Public Works	A12	12	AF	S	1.00	41,926	25,506	67,432	67,432		
11	3410	Accounting Specialist-Public Works	A10	12	AF	S	1.00	37,417	23,671	61,088	61,088		
11	3410	Public Works Superintendent	N19	6	NU	S	1.00	71,370	46,907	118,277	118,277		
11	3410	Operations Supervisor	N16	9	NU	S	1.00	67,592	45,015	112,608	112,608		
11	3410	Operations Supervisor	N16	8	NU	S	1.00	66,263	44,345	110,609	110,609		
11	3410	Civil Engineer	N16	6	NU	S	1.00	61,661	33,960	95,621	95,621		
11	3410	Engineering Tech IV	A17	2	AF	S	1.00	43,716	29,616	73,332	73,332		
11	3410	Engineering Technician III	A15	11	AF	S	1.00	51,258	30,055	81,312	81,312		
11	3410	Engineering Tech II	A13	8	AF	S	1.00	41,115	26,299	67,415	67,415		
11	3410	Purchasing/Warehouse Coordinator	A11	12	AF	S	1.00	39,610	28,558	68,169	68,169		
11	3410	Road Surface Coordinator	O50	12	SE	S	1.00	54,889	38,599	93,488	93,488		
11	3410	Traffic Control Coordinator	O50	12	SE	S	1.00	54,889	38,599	93,488	93,488		
11	3410	Vegetation Control Coordinator	O50	10	SE	S	1.00	53,298	37,796	91,094	91,094		
11	3410	Road Worker IV	O40	12	SE	S	1.00	51,626	36,962	88,588	88,588		
11	3410	Road Worker IV	O40	12	SE	S	1.00	51,626	36,962	88,588	88,588		
11	3410	Road Worker IV	O40	11	SE	S	1.00	51,626	36,958	88,583	88,583		
11	3410	Road Worker IV	O40	11	SE	S	1.00	51,626	36,958	88,583	88,583		
11	3410	Road Worker III	O30	12	SE	S	1.00	47,256	34,769	82,025	82,025		
11	3410	Road Worker III	O30	12	SE	S	1.00	47,256	34,769	82,025	82,025		
11	3410	Road Worker III	O30	5	SE	S	1.00	40,495	29,194	69,689	69,689		
11	3410	Road Worker III	O30	4	SE	S	1.00	39,484	28,741	68,226	68,226		
11	3410	Road Worker III	O30	3	SE	S	1.00	38,473	28,289	66,762	66,762		
11	3410	Road Worker III	O30	3	SE	S	1.00	38,473	28,289	66,762	66,762		
11	3410	Road Worker III	O30	3	SE	S	1.00	38,473	28,289	66,762	66,762		
11	3410	Road Worker III	O30	2	SE	S	1.00	37,517	27,860	65,377	65,377		
11	3410	Road Worker III	O30	2	SE	S	1.00	37,517	27,860	65,377	65,377		
11	3410	Road Worker II	O20	12	SE	S	1.00	42,719	32,492	75,211	75,211		
11	3410	Road Worker II	O20	8	SE	S	1.00	39,654	28,818	68,472	68,472		
11	3410	Road Worker II	O20	8	SE	S	1.00	39,654	28,818	68,472	68,472		
11	3410	Road Worker II	O20	5	SE	S	1.00	36,795	27,537	64,332	64,332		
11	3410	Road Worker II	O20	4	SE	S	1.00	35,869	27,122	62,991	62,991		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,231	24,592	54,823	54,823		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,256	24,603	54,859	54,859		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,206	24,580	54,787	54,787		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Fleet Program Supervisor	N16	9	NU	S	1.00	66,120	36,760	102,880	77,160	25,720	
11	3410	Lead Mechanic	O61	8	SE	S	1.00	49,985	30,449	80,434	80,434		
41	3430	Journeyman Mechanic	O41	12	SE	S	1.00	46,589	31,641	78,231		78,231	
11	3410	Mechanic	O31	8	SE	S	1.00	43,219	27,824	71,043	71,043		
11	3410	Mechanic	O31	4	SE	S	1.00	39,183	26,257	65,440	65,440		
11	3410	Mechanic	O31	3	SE	S	1.00	38,235	25,887	64,121	64,121		
11	3410	Mechanic	O31	2	SE	S	1.00	37,309	25,528	62,837	62,837		
41	3430	Mechanic	O31	8	SE	S	1.00	43,219	27,824	71,043		71,043	
11	3410	Storeroom Maintenance/Data Entry Clerk	A10	2	AF	S	1.00	29,536	19,903	49,439	29,663	19,775	
11	3410	Overtime						150	50	200	-	200	
								54.00	2,511,995	1,681,143	4,193,137	3,998,168	194,969
ROUNDED FOR SCHEDULE B													
FTE - Public Works Fund								51.35				3,998,200	
FTE - County Fleet Fund								2.65					195,000

Public Safety Fund



JOSEPHINE COUNTY, OREGON
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JOSEPHINE COUNTY
Public Safety Fund Description

The Public Safety Fund was formed in 2006. It was comprised of three departments: Sheriff, District Attorney, and Community Justice, which had previously been in the General Fund. The Community Justice Department was further reorganized into Juvenile Justice and Adult Corrections. In 2007, Adult Corrections was moved to a separate fund. The Sheriff and District Attorney are elected officials. The manager of the Juvenile Justice Department reports to a liaison County Commissioner. The departments within this fund provide support for the criminal justice system utilized by city, county and state law enforcement. County wide services include court prosecution, civil services, the jail and juvenile facility,

The budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. The primary source of revenue to operate the departments in this Fund had been monies received under the Troubled Assets Relief Program (TARP) and a transfer from the General Fund. Additionally, programs operated by the three departments generate revenues for specific program purposes. The TARP “county payments” money replaced the O&C distributions that the County received for many years.

In the pages that follow, a summary of the Public Safety Fund (Resources and Requirements) is presented first, followed by sections for each of the three departments. The money available for them is equal to total resources of the fund, less the requirement for Internal Service Fund charges. Major reductions in programs occurred in FY 2012-13 due to the loss of funding and five percent reductions have been occurring annually since.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.



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**RESOURCES AND REQUIREMENTS
PUBLIC SAFETY FUND (12)**

Josephine County

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16			
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Proposed Changes By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES				
\$ 9,446,289	\$ 3,497,082	\$ 4,752,385	\$ 5,550,000	Beginning Fund Balance (*includes 1st SRS deposit)	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,576,000
4,910,825	4,685,831	4,858,135	4,800,000	County Payments (O & C/SRS/Bailout Distributions)	-	1,445,700	1,445,700	1,445,700
				Revenues Generated by departments:				
2,150,483	1,821,571	2,535,691	2,817,500	Sheriff	832,900	832,900	832,900	832,900
431,223	396,048	588,635	595,600	District Attorney	501,600	501,600	501,600	501,600
640,589	224,973	290,211	283,000	Juvenile Justice	201,900	201,900	201,900	201,900
25,717	12,223	12,776	15,400	Interest Income	12,100	12,200	12,200	12,200
				Interfund Transfers:				
3,000,000	2,000,000	2,568,700	2,311,000	10 - General Fund Support	2,500,000	3,045,200	3,045,200	3,045,200
-	425,000	-	-	11 - Public Works Fund - Road Dollars HB 4175	-	-	-	-
-	-	-	-	13 - Community Corrections for DA Prosecution	110,000	110,000	110,000	110,000
247,300	162,000	135,000	150,000	16 - Grant Projects Fund Title III for Sheriff	200,000	200,000	200,000	200,000
-	153,700	-	-	31 - DA Forfeiture Fund	134,000	134,000	134,000	134,000
49,000	49,000	50,423	50,400	32 - DA Special Projects Fund CAMI Program	50,400	50,400	50,400	50,400
-	40,000	-	-	50 - Jail Commissary Fund for Sheriff	-	-	-	-
-	100,000	100,000	20,000	76 - Sheriff Forfeiture Fund for Sheriff	20,000	20,000	20,000	20,000
-	13,100	13,100	13,100	10/13/14/20 - Radio Infrastructure Payback	13,100	13,100	13,100	13,100
\$ 20,901,426	\$ 13,580,528	\$ 15,905,056	\$ 16,606,000	TOTAL RESOURCES	\$ 6,976,000	\$ 8,967,000	\$ 8,967,000	\$ 9,143,000

**RESOURCES AND REQUIREMENTS
PUBLIC SAFETY FUND (12)**

Josephine County

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16			
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Proposed Changes By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				REQUIREMENTS				
				Departmental Operating Expenditures:				
\$ 11,406,669	\$ 5,601,872	\$ 6,460,368	\$ 7,290,400	Sheriff	\$ 3,648,600	\$ 5,193,600	\$ 5,193,600	\$ 5,193,600
1,933,410	1,497,450	1,706,540	1,893,000	District Attorney	1,565,300	1,830,300	1,830,300	1,990,300
2,131,925	928,646	968,583	1,070,800	Juvenile Justice	982,700	982,700	982,700	982,700
				Interfund Transfers:				
17,900	12,400	14,700	30,000	33 - Juvenile Justice Special Programs	37,000	37,000	37,000	37,000
1,486,100	787,775	912,600	1,021,400	40 - Internal Services Fund (ISF)	619,700	800,700	800,700	816,700
28,340	-	-	-	47 - Property Reserve Fund	-	-	-	-
400,000	-	-	-	48 - Equipment Reserve Fund	-	-	-	-
-	-	-	5,300,400	Contingency	122,700	122,700	122,700	122,700
17,404,344	8,828,143	10,062,791	16,606,000	TOTAL REQUIREMENTS	\$ 6,976,000	\$ 8,967,000	\$ 8,967,000	\$ 9,143,000
3,497,082	4,752,385	5,842,265		Ending Fund Balance				
\$ 20,901,426	\$ 13,580,528	\$ 15,905,056		TOTAL ACTUAL				

includes DA supplemental grant

gray changes

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Public Safety (12)
Sheriff Dept

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.70	\$ 2,000	\$ 183,200	\$ (181,200)	Administration	1.20	\$ 1,000	\$ 236,400	\$ (235,400)
0.85	163,000	163,000	\$ -	Search and Rescue	1.20	214,800	214,800	\$ -
3.10	222,300	398,400	\$ (176,100)	Civil	3.10	278,000	400,700	\$ (122,700)
0.75	3,000	68,600	\$ (65,600)	Records	0.75	1,800	66,000	\$ (64,200)
3.00	3,000	277,700	\$ (274,700)	Dispatch	3.00	-	228,000	\$ (228,000)
9.70	472,500	1,343,300	\$ (870,800)	Patrol Operations	9.70	471,100	1,291,800	\$ (820,700)
-	-	-	\$ -	Rural Road Patrol (HB 4175)	-	-	-	\$ -
0.75	4,000	143,600	\$ (139,600)	Evidence & Property	0.75	4,000	147,600	\$ (143,600)
30.40	2,055,500	4,484,200	\$ (2,428,700)	Adult Jail	29.60	20,000	2,386,300	\$ (2,366,300)
2.00	62,200	228,400	\$ (166,200)	Court Services	2.00	62,200	222,000	\$ (159,800)
<u>52.25</u>	<u>\$ 2,987,500</u>	<u>\$ 7,290,400</u>	<u>\$ (4,302,900)</u>	Total for Fund	<u>51.30</u>	<u>\$ 1,052,900</u>	<u>\$ 5,193,600</u>	<u>\$ (4,140,700)</u>
							Discretionary Funds	\$ 2,595,700
					jail open		SRS Addition	\$ 1,545,000
					*10 hour patrol			\$ 4,140,700

(0.95) REDUCTION

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		832,900
Interfund Transfers (In) (Schedule C)		220,000
Total Resources - To Schedule A		\$ 1,052,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	51.30	\$ 3,433,200
Materials and Services (Schedule E)		1,760,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	51.30	\$ 5,193,600
	Required Funding	\$ 4,140,700
Discretionary Funds (includes SRS shared timber receipt)		\$ (2,595,700)
Additional SRS Funding		\$ (1,545,000)
		\$ (4,140,700)

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	78,800
32100 Federal Grants	-
32200 State Grants	14,800
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	697,700
33200 Sales of Materials	1,500
33300 Rental Charges	-
34200 Fines and Forfeitures	36,600
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	1,000
37850 Equity Transfer In	-
37900 Miscellaneous	2,500
	<u>\$ 832,900</u>

Total Revenues - To Schedule B

Transfers from Other Funds (List sources):

35200 Title III (Search & Rescue)	\$ 200,000
35200 Forfeiture Fund	20,000
35200 Community Corrections (13) - Justice Reinv. Grant	-
35200	-
35200	-
	<u>\$ 220,000</u>

Total Interfund Transfers (In) - To Schedule B

\$ 1,052,900

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	12-2910	37200	Donations	Public	N/A	\$ 1,000	\$ -	N		Continuing	donations to Sheriff's Office
2	12-2915	32200	EMPG Grant	Oregon Emergency Mngt (OEM)	7/1/2015-6/30/2016	\$ 14,800	\$ 14,800	Y	97.042	Continuing	Responsible to coordinate with EM Manager, state & local agencies for county wide planning, mitigation, response to natural and man-made disasters.
3	12-2915	35213	Interfund Transfer In Title III PL-106-393 Funding	GRANT Fund	N/A	\$ 200,000	\$ -	N	15.234/10.665	Continuing	Federal Funding from Title III allots for use of old PL-106-393 for SRS program support.
4	12-2920	31100	Filing Fees	Public/Private	N/A	\$ 73,700	\$ -	N		Continuing	Charges for services for Concealed Weapons Permits.
5	12-2920	31136	OLCC Fees	Public/Private	N/A	\$ 5,100	\$ -	N			Records request based on OLCC.
6	12-2920	33109	Civil Service Fees	Public/Private		\$ 185,600	\$ -	N	N/A	Continuing	Charges for process service as mandated by ORS.
7	12-2920	33132	Fingerprinting Service Fees	Public/OYA	N/A	\$ 13,600	\$ -	N			Charges for fingerprinting services for CWP, and background investigations.
8	12-2925	33100	Records Request	Public/Private	N/A	\$ 1,800	\$ -	N			Requests for copies of Police Reports for both the general public and other agencies.
9	12-2935	33105	BLM Patrol	BLM	7/1/2015-6/30/2016	\$ 135,000	\$ -	Y		Continuing	Provide law enforcement patrol services on BLM lands located within County borders.
10	12-2935	33107	City of Cave Junction Patrol	City of CJ	7/1/2015-6/30/2016	\$ 152,300	\$ -	N	N/A	Continuing	Contract to provide law enforcement services within the city limits of Cave Junction for 40 hours/week.
11	12-2936	33149	Marine Patrol	Oregon State Marine Board	7/1/2015-6/30/2016	\$ 147,200	\$ -	Y	97.012	Continuing	Provide boating safety and patrol services on the lakes and waterways of the County. Also includes Aquadic Invasive Species enforcement.
12	12-2935	34200	Fines & Forfeitures	State of Oregon		\$ 36,600	\$ -	N	N/A	Continuing	Shared state receipts for crimes occurring within Josephine County (ex/speeding tickets). Most funds go to state for state court costs.

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
13	12-2940	33200	Sales of Materials	Various		\$ 1,500	\$ -	N	N/A	Continuing	Various sales of items from evidence as allowed by law, like metal recycling of items not able to sell at auction.
14	12-2940	37300	Reimbursement	Various		\$ 2,500	\$ -	N	N/A	Continuing	Reimbursement for towing expenses to/from evidence.
15	12-2965	32219	SB 395	OR-Department of Corrections	Perpetual - Non-grant	\$ -	\$ -	N	N/A	Continuing	Felony DUII are required to serve a mandatory 90 days in a local jail, reimbursed by OR-DOC. Averages 2 beds/day.
16	12-2965	32222	HB 1145	OR-Department of Corrections	Perpetual - Non-grant	\$ -	\$ -	N	N/A	Continuing	Adult Jail provides beds for Community Corrections clients serving prison sentences at local jail facilities. 11 Beds.
17	12-2965	32200	HB 3194	OR-Department of Corrections	Perpetual - Non-grant	\$ -	\$ -	N	N/A	Continuing	House Bill 3194 modified sentences imposed on felony offenses for certain offenders and assists county jail expenses.
18	12-2965	33151	Federal Jail Bed Rentals	US Marshals Service	7/1/2015-6/30/2016	\$ -	\$ -	N	N/A	Continuing	Contract with US Marshals to provide housing of Federal inmates. Contract rate of \$100/day.
19	12-2965	33142	Federal Jail Bed Rentals	ICE	7/1/2015-6/30/2016	\$ -	\$ -	N	N/A	Continuing	Contract with ICE to provide housing of Federal inmates. Contract rate of \$100/day.
20	12-2965	33159	Inmate Pay to Stay	Inmates		\$ -	\$ -	N	N/A	Continuing	Inmates are charged for their stay of \$50/day at Adult Jail.
21	12-2965	37300	Miscellaneous	Various		\$ -	\$ -	N	N/A	Continuing	Transportation Reimbursement and other misc. revenue.
22	12-2965	35210	Transfer In from Forfeiture Funds	Federal		\$ 20,000	\$ -	N	N/A	Continuing	Federal share of receipts of forfeiture for crimes occurring within Josephine County.
23	12-2970	33113	Court Security Charges	State of Oregon		\$ 62,200	\$ -	N	N/A	Continuing	Provide courtroom security for both the Circuit & Family courts.
						\$ 1,052,900					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 7,000
43015 Operating Supplies	40,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	167,800
43045 Equipment (<\$5,000)	6,300
43050 Postage and Shipping	500
43055 Printing and Duplication	8,000
<u>Fees and Services:</u>	
44040 Advertising	60,400
44020 Contracted Services	67,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	5,300
44035 Insurance	153,900
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	333,800
44050 Professional Services	11,200
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	15,500
44075 Education and Training	11,400
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	36,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	590,800
45035 Equipment Operation, Repairs and Maint (Fleet)	245,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 1,760,400</u></u>
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Administration
Cost Center #: 2910

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.20	\$ 124,100
Materials and Services (Schedule E)		112,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.20	\$ 236,400

Purpose of Program:

Responsible for the Office's planning & research, contracts and records, professional standards and ethics, labor relations, grant management, community relations & training, as well as fiscal and personnel management functions.

ORS 206.010

General duties of the Sheriff. The Sheriff is the chief executive officer and conservator of the peace of the County.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Administration
Cost Center #: 2910

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	1,000
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 1,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Administration
Cost Center #: 2910

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,000
43015 Operating Supplies	2,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	44,000
43045 Equipment (<\$5,000)	1,300
43050 Postage and Shipping	-
43055 Printing and Duplication	900
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	12,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,500
44035 Insurance	15,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	7,300
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	4,000
44075 Education and Training	1,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	18,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 112,300
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 2915

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		14,800
Interfund Transfers (In) (Schedule C)		200,000
Total Resources - To Schedule A		\$ 214,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.20	\$ 141,400
Materials and Services (Schedule E)		73,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		
Ending Fund Balance		
Total Requirements - To Schedule A	1.20	\$ 214,800

Purpose of Program:

Responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters; coordinates writing and revisions for all emergency operations plans. Administers Homeland Security grant funds, assists other departments, agencies, and the community with emergency preparedness.

ORS 401.560 & 401.573

The Sheriff is responsible for search and rescue activities within the County, and shall adopt a search and rescue plan.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 2915

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	14,800
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 14,800</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Grant Project Fund (16) Title III	\$ 200,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 200,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 2915

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,000
43015 Operating Supplies	6,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	3,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	300
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	100
44035 Insurance	4,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	2,500
44075 Education and Training	800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	4,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	38,900
45035 Equipment Operation, Repairs and Maint (Fleet)	11,800
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 73,400
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Civil
Cost Center #: 2920

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		278,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u><u>\$ 278,000</u></u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.10	\$ 298,600
Materials and Services (Schedule E)		102,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>3.10</u></u>	<u><u>\$ 400,700</u></u>

Purpose of Program:

Responsible for prompt and efficient service of all court documents for the community; this includes subpoenas, writs, judgements, restraining orders, eviction notices, etc. Civil Division is also responsible for Concealed Weapons Permits and fingerprinting for employment and licensing purposes.

ORS 206.010

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

ORS 206.030 and 040

-The Sheriff must serve papers, execute process, and make return thereon.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Civil
Cost Center #: 2920

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	78,800
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	199,200
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 278,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Civil
Cost Center #: 2920

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,000
43015 Operating Supplies	1,600
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	60,400
44020 Contracted Services	2,400
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	8,800
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,200
44075 Education and Training	100
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	26,100
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 102,100
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Records
Cost Center #: 2925

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,800
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.75	\$ 62,500
Materials and Services (Schedule E)		3,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.75	\$ 66,000

Purpose of Program:

Responsible for both emergency and non-emergency calls-for-service, as well as serves as a clearinghouse for most Office contacts. Oversees the integrity of the Records Management System, including warrant entry, expungements, sealed records, and Case Report distribution to other Criminal Justice agencies.

ORS 206.010

-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 401.720

-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Records
Cost Center #: 2925

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	1,800
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 1,800</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Records
Cost Center #: 2925

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 100
43015 Operating Supplies	300
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	300
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	2,700
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 3,500
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 2930

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.00	\$ 198,100
Materials and Services (Schedule E)		29,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.00	\$ 228,000

Purpose of Program:

The dispatch center operates telephone, radio, computer and other office equipment in receiving and processing incoming calls for law enforcement emergency assistance and other public requests for help; dispatches public safety resources to scenes of emergency and investigation, and routes other emergency and non-emergency calls to other appropriate agencies. Provides pre-arrival instructions to callers awaiting arrival of arriving response.

ORS 206.010

-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 401.720

-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 2930

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 400
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	900
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	8,200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	300
44035 Insurance	12,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	300
44075 Education and Training	700
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,400
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	4,500
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 29,900
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 2935

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		323,900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 323,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	8.65	\$ 895,300
Materials and Services (Schedule E)		237,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	8.65	\$ 1,132,700

Purpose of Program:

Promote the safety of the community and engender a feeling of security among the citizens. Responds to calls-for-service, identifies and arrests criminal element, patrol and enforcement of laws within the County. Patrol deputies are the first responders to all emergent and non-emergency calls-for-service. Patrol area is over 1,600 square miles.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 2935

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	287,300
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	36,600
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 323,900</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200 Forfeiture Fund	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 2935

WILL NEED TO ADJUST IF ADD PERSONNEL

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	15,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	200
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	8,900
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,400
44035 Insurance	10,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	200
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,600
44075 Education and Training	5,900
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	20,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	44,900
45035 Equipment Operation, Repairs and Maint (Fleet)	128,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 237,400</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 2936

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		147,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 147,200
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.05	\$ 121,900
Materials and Services (Schedule E)		37,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.05	\$ 159,100

Purpose of Program:

Responsible for patrolling the waterways of Josephine County including the Rogue River, Illinois River, Applegate River, Lake Selmac and Bolen Lake. This is a contract program.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 2936

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	147,200
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 147,200</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 2936

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	1,400
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	9,200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	7,000
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	900
44075 Education and Training	200
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	18,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 37,200
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 2940

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		4,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 4,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.75	\$ 69,600
Materials and Services (Schedule E)		78,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.75	\$ 147,600

Purpose of Program:

Responsible for the care and chain of custody for all evidentiary property related to criminal cases.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 2940

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	1,500
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	2,500
Total Revenues - To Schedule B	<u><u>\$ 4,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 2940

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 200
43015 Operating Supplies	3,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	2,000
43050 Postage and Shipping	300
43055 Printing and Duplication	700
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	11,800
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	3,700
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	2,500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	2,200
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	48,700
45035 Equipment Operation, Repairs and Maint (Fleet)	1,900
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 78,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 2965

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		\$ 20,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	29.60	\$ 1,306,500
Materials and Services (Schedule E)		1,079,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	29.60	\$ 2,386,300

Purpose of Program:

Responsible for the incarceration of offenders in a humane, professional, sound manner as well as providing for safe and secure operations. This includes protecting the public from escape risks, protecting jail staff, contractors, and inmates from exposure to violence to the extent possible within budgetary constraints.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses

ORS 169.320

-The County must pay for the care of county prisoners.
 -The Sheriff has custody and control of prisoners in the facility.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 2965**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ -

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200 Forfeiture Fund	20,000
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ 20,000
	\$ 20,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 2965

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,000
43015 Operating Supplies	9,700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	123,800
43045 Equipment (<\$5,000)	3,000
43050 Postage and Shipping	-
43055 Printing and Duplication	2,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	11,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	2,000
44035 Insurance	87,300
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	333,800
44050 Professional Services	1,200
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	4,000
44075 Education and Training	2,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	6,100
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	453,800
45035 Equipment Operation, Repairs and Maint (Fleet)	37,600
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 1,079,800</u></u>
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 2970

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		62,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 62,200
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 215,200
Materials and Services (Schedule E)		6,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 222,000

Purpose of Program:

The fundamental duty of Court Services is the provisioning of a safe and secure work environment for the court, it's officers, employees and patrons.

ORS 206.010

-Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the County, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 2970

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	62,200
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 62,200

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 2970

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	4,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	200
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	2,100
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,800
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Public Safety (12)
District Attorney

2014-15 Budget (incl. supplemental)				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
16.17	\$ 372,000	\$ 1,538,100	\$ (1,166,100)	Criminal Prosecution -1410	17.10	\$ 478,100	\$ 1,595,800	\$ (1,117,700)
3.25	161,000	193,000	(32,000)	Victim Assistance -1420	3.35	145,900	185,700	(39,800)
2.55	168,000	216,900	(48,900)	Support Enforcement -1430	2.55	162,000	208,800	(46,800)
21.97	\$ 701,000	\$ 1,948,000	\$ (1,247,000)	Total for Fund	23.00	\$ 786,000	\$ 1,990,300	\$ (1,204,300)

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 28,200
Program Revenues (Schedule C)		473,400
Interfund Transfers (In) (Schedule C)		284,400
Total Resources - To Schedule A		\$ 786,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	23.00	\$ 1,825,300
Materials and Services (Schedule E)		165,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	23.00	\$ 1,990,300

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	126,500
32100 Federal Grants	-
32200 State Grants	343,900
32200 Local Grants	-
32300 Private Grants	-
32500 Charges for Services	-
33100 Sales of Materials	-
33200 Rental Charges	-
33300 Fines and Forfeitures	3,000
34200 Interfund Payments	-
35300 Interest Earned	-
37100 Donations	-
37200 Equity Transfer In	-
37850 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>473,400</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Fund 32 - CAMI	\$ 50,400
35200 Fund 31 - Forfeiture	134,000
35200 Fund 13 - Community Corrections	100,000
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 284,400</u></u>
	\$ 757,800

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	12-1410	31109	Discovery Fees. Fees received for providing copies of discoverable case file items to defendants & defense attorneys.	Fees	N/A	\$ 120,000	\$ -	N			
2	12-1410	31110	Diversion Fees. Fees received from defendants entering into a DA Diversion Program.	Fees	N/A	\$ 4,000	\$ -	N			
3	12-1410	31114	Expungement Fees. Fees received from defendants filing to set aside their arrest or conviction.	Fees	N/A	\$ 2,500	\$ -	N			
4	12-1410	32224	Juvenile Dependency Intergovernmental Agreement for DA to conduct juvenile dependency litigation.	Oregon Department of Justice	07/01/15 - 06/30/17	\$ 36,000	\$ -	N	N/A	Continuing	Deputy DA's shall actively participate in dependency hearings and present the State of Oregon's case.
5	12-1410	34201	Court Imposed Fines. Contempt of Court punitive sanctions received from sentenced defendants as they pay their court fines/fees to the Court.	Fines	N/A	\$ 3,000	\$ -	N			
6	12-1410	35200	Interfund Transfer from Justice Reinvestment Funds	Transfer in	N/A	\$ 100,000	\$ -	N			DA portion of Justice Reinvestment Grant
7	12-1410	35203	Interfund Transfer from CAMI Fund	Transfer in	N/A	\$ 50,400	\$ -	N			Funds pay a portion of a DDA's salary. The DDA must specialize in and prosecute child abuse and sexual abuse cases, and chair the MDT.
8	12-1410	35210	Interfund Transfer from DA Forfeiture Fund	Forfeitures	N/A	\$ 134,000	\$ -	N			
9	12-1410	39900	Fund Balance - Justice Reinvestment Funds	BFB	N/A	\$ 28,200	\$ -	N			Justice Reinvestment Grant paid to DA in 13-14 year for two fiscal year uses. Using this remaining amount in 15-16.

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
10	12-1420	32249	Criminal Fines & Assessments Grant. Pays for .85 of a Victim Specialist/Director	Oregon Department of Justice	07/01/15 - 06/30/17	\$ 53,300		N	N/A	Continuing	Victim Assistance Director shall manage all victim grant programs, gather statistical data and submit quarterly & annual reports. Volunteers must be utilized in the Victim Assistance Program.
11	12-1420	32251	VOCA Competitive Grant. Funds pay for a 1.00 FTE Victim Advocate to assist crime victims.	Oregon Department of Justice	10/01/14 - 09/30/16	\$ 53,500	Volunteer Hours & In-Kind	Y	16.575	Continuing	Victim Advocates shall provide services to all victims of juvenile crime in Josephine County and maintain statistics.
12	12-1420	32252	VOCA Non-Competitive Grant. Funds pay for a .90 FTE Victim Advocate to assist crime victims.	Oregon Department of Justice	10/01/12 - 09/30/15	\$ 39,100	\$ 9,776	Y	16.575	Continuing	Victim Advocates shall provide services to all victims of adult crime in Josephine County, and maintain statistics.
13	12-1430	32245	Oregon Child Support Program; Partial Reimbursement of Program Expenses	Oregon Department of Justice/Dept. of Health & Human Services	N/A	\$ 162,000	\$ 46,800	Y	93.563	Continuing	Deputy DA must track all time spent on Child Support matters. Support Enforcement Specialist must maintain statistics and submit quarterly reports. Federal guidelines, forms, audits and rules must be adhered to.
						\$ 786,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 12,400
43015 Operating Supplies	3,300
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	5,000
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	16,800
43050 Postage and Shipping	300
43055 Printing and Duplication	10,700
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	9,600
44035 Insurance	3,100
44040 Investigation Expense (DA only)	15,000
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	13,000
<u>Training and Travel:</u>	
44070 Travel	10,500
44075 Education and Training	5,700
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	50,300
45035 Equipment Operation, Repairs and Maint (Fleet)	8,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 165,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 1410

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 28,200
Program Revenues (Schedule C)		165,500
Interfund Transfers (In) (Schedule C)		284,400
Total Resources - To Schedule A		\$ 478,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	17.10	\$ 1,442,200
Materials and Services (Schedule E)		153,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	17.10	\$ 1,595,800

Purpose of Program:

Oregon Revised Statutes mandate that the District Attorney shall attend court and prosecute all offenses occurring in the District Attorney's county. ORS 8.660. Oregon Revised Statutes mandate that the District Attorney shall attend and advise the grand jury. ORS 8.670. Oregon Revised Statutes mandate that the District Attorney shall appear in juvenile court to assist the court in any matter within the juvenile court's jurisdiction. ORS 8.685. The goal of the criminal prosecution unit is to successfully prosecute offenders for all crimes occurring in Josephine County and obtain an appropriate sentence that both advances public safety and provides justice to the victim.

DESIRED OUTCOMES AND GOALS

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

The District Attorney's Office serves citizens by incarcerating the most dangerous offenders in state prison, holding accountable and encouraging reformation of lesser offenders, protecting children from physical and sexual abuse, lowering the crime rate, instilling a sense of safety in the community, and helping to provide our community with a business friendly environment.

The District Attorney's Office meets Budget Goal #1 by employing attorneys to represent the interests of the community in criminal court. Deputy District Attorneys openly communicate with victims when appropriate. The District Attorney's Victim's Assistance Unit constantly updates all victims on the status of their case whenever a victim requests such notification.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The District Attorney's Office employs Deputy District Attorneys (lawyers) to attend court and prosecute all offenses in Josephine County. For lawyers to obtain successful outcomes in court, the assistance of support staff is required. Support staff are responsible for: arranging the appearance of witnesses in court; obtaining copies of police and lab reports; organizing files; assisting in preparing exhibits for trial; providing discovery to defense counsel; communicating with court staff; answering questions of the public when appropriate, etc. Together, the lawyers and support staff of the District Attorney's Office almost always obtain positive outcomes for victims and the community.

The District Attorney's Office meets Budget Goal #2 by allocating 91% of its budget to personal services costs. Maintaining the employment of the skilled professionals in the District Attorney's Office ensures the citizens of Josephine County will have access to justice when victimized. Maintaining the employment of the skilled professionals in the District Attorney's Office ensures the safety of our community. The District Attorney's Office actively seeks reimbursements and grants for any of the work that qualifies for assistance.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Protecting ongoing investigations, victims, and informants can require the District Attorney's Office to withhold information from the public. Additionally, the Oregon State Bar Association places restrictions on the information prosecuting attorneys can make public in active cases. However, the District Attorney's Office meets Budget Goal #3 by, when appropriate, making information easily accessible to the public through communication with our attorneys, support staff, or victim's services office.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 1410**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	126,500
32100 Federal Grants	-
32200 State Grants	36,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	3,000
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 165,500</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Fund 32 - CAMI	\$ 50,400
35200 Fund 21 - Forfeiture	134,000
35200 Fund 13 - Community Corrections	100,000
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 284,400</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 1410

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 10,000
43015 Operating Supplies	3,300
43025 Aviation Fuel (Airport only)	
43035 Educational Supplies (DA only)	5,000
43040 Food and Related Supplies (CJ and Sheriff only)	
43045 Equipment (<\$5,000)	14,800
43050 Postage and Shipping	200
43055 Printing and Duplication	6,500
<u>Fees and Services:</u>	
44040 Advertising	
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	
44030 Dues and Subscriptions	9,600
44035 Insurance	3,100
44040 Investigation Expense (DA only)	15,000
44045 Medical Services (Sheriff & Insurance only)	
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	
44065 Witness Fees (DA only)	13,000
<u>Training and Travel:</u>	
44070 Travel	9,000
44075 Education and Training	5,000
<u>Facilities and Utilities:</u>	
45010 Utilities	
45015 Communications	
45020 Rental - Land and Buildings	
45025 Rental - Vehicles and Equipment	
45030 Building Operation, Repairs and Maint (BOM)	50,300
45035 Equipment Operation, Repairs and Maint (Fleet)	8,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	
45045 Emergency Food & Shelter (Adult Corr only)	
45055 Intergovernmental Payments	
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 153,600
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 1420

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		145,900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 145,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.35	\$ 181,700
Materials and Services (Schedule E)		4,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.35	\$ 185,700

Purpose of Program:

The District Attorney is required to advise victims of their Constitutional rights and to assist them in the exercise of their rights. ORS 137.106; ORS 147.417; Oregon Constitution, Article 1, § 42

The program's desired outcomes are to afford the victim meaningful participating in the criminal justice process so that the physical, emotional and economic impact of crime is minimized. Staff members provide victims access to information and resources in a compassionate, responsive and dedicated manner. They research, verify and request restitution from the offenders to the crime victim. They provide emotional support and educate crime victims during the course of their criminal cases, and assist them with filing restraining orders and no-contact orders. They keep the victim advised of the progress of their case and notify them of all court dates and outcomes.

The majority of the Victims Assistance Program is funded by Victims of Crimes Act (VOCA) grant funds and Unitary Assessment Funds received from the State for the express purpose of operating this program. The VOCA Non-Competitive Grant has been funding a Victim Assistance Specialist position for over 25 years. This grant now pays for 80% of this position. This staff member's primary function is to assist victims of crimes perpetrated by adults. The VOCA Competitive Grant currently completely funds a full-time Victim Assistance Specialist whose function is to assist victims of crimes perpetrated by both juvenile and adult offenders. Unitary Assessment dollars fund 90% of the Victim Assistance Director's position. The VA Director is responsible for overseeing the entire program, collecting and maintaining required statistics and reports, recruiting & training volunteers, and assisting all victims of crime in Josephine County.

The Victim Assistance Program goal is to provide victims of crime with information and services that support and enhance their understanding of and participating in the criminal justice system. Outcomes include 95% of victims self report a better understanding of their rights as a victim of crime, a better understanding of the criminal justice system as it relates to their case, and satisfaction with the results of the prosecution of their offender.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 1420**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	145,900
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 145,900</u></u>

Transfers from Other Funds (List sources):

35200	-
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 1420

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,200
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	-
43055 Printing and Duplication	200
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 4,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 1430

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		162,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u><u>\$ 162,000</u></u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.55	\$ 201,400
Materials and Services (Schedule E)		7,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>2.55</u></u>	<u><u>\$ 208,800</u></u>

Purpose of Program:

ORS 8.675 tells the District Attorney that except for criminal prosecutions he shall give priority to the enforcement of child support orders. The goal of the program is to enhance the well-being of children by providing child support services to families.

Desired outcomes are that the Support Enforcement Program helps more than 1,000 parents provide the financial and emotional support their children need while returning crucial funds to the community. The services it provides help children in need, reduce reliance on public assistance, encourage family self-sufficiency and save taxpayer money. Collecting child support is a vital job because it makes a major difference in the lives of children in Josephine County.

Program staff pursue delinquent parents and work with parents who want to support their children. Contempt charges for non support are filed against delinquent parents who are willfully failing to pay their child support obligations, are seriously delinquent and owe large amount of back support. They work with parents to increase and/or decrease the amount of support ordered when changes in financial circumstances warrant an adjustment.

Program outcomes of the Josephine County District Attorney's Support Enforcement Division include the annual collection of over \$3,000,000 in child support owed.

Approximately 85% of all costs associated with the Support Enforcement Program are reimbursed by the State of Oregon.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 1430**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	162,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 162,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 1430

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,200
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	100
43055 Printing and Duplication	4,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	500
44075 Education and Training	200
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 7,400
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personnel Services
District Attorney
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation								
											Prosecution - 12-1410	Victim Asst 12-1420	Support Enforcement 12-1430	Fund 32 -Support Incentives -1440					
12	1410	District Attorney	E02	1	EO	S	1.00	21,159	11,138	32,297	32,297								
12	1410	Chief Deputy District Attorney	N25	10	NU	S	1.00	104,628	53,467	158,095	158,095								
12	1410	Deputy DA III	N24	2	NU	S	1.00	79,005	43,130	122,136	122,136								
12	1410	Deputy DA III	N24	5	NU	S	1.00	87,857	41,941	129,797	129,797								
12	1430	Deputy DA II	N21	4	NU	S	1.00	73,249	36,814	110,063	13,538	60,535		35,991					
12	1410	Deputy DA I	N19	1	NU	S	1.00	59,759	32,079	91,837	91,837								
12	1410	Deputy DA I	N19	1	NU	S	1.00	59,759	32,079	91,837	91,837								
12	1410	Deputy DA I	N19	1	NU	S	1.00	59,759	32,079	91,837	91,837								
12	1410	Deputy DA I-new	N19	1	NU	S	1.00	59,759	32,079	91,837	91,837								
12	1410	Chief Administrative Supervisor-DA	N16	9	NU	S	1.00	67,442	38,540	105,982	105,982								
12	1410	Legal Secretary-DA	A12	12	AF	S	1.00	41,926	28,116	70,042	70,042								
12	1410	Legal Secretary-DA	A12	12	AF	S	1.00	41,926	28,116	70,042	70,042								
12	1410	Legal Secretary-DA	A12	12	AF	S	1.00	41,926	30,603	72,529	72,529								
12	1410	Legal Secretary-DA	A12	12	AF	S	1.00	41,926	25,506	67,432	67,432								
12	1410	Legal Secretary-DA	A12	6	AF	S	1.00	36,764	24,035	60,799	60,799								
12	1410	Legal Secretary-DA	A12	3	AF	S	1.00	33,988	23,050	57,038	57,038								
12	1410	Legal Secretary-DA-new	A12	1	AF	S	1.00	32,273	22,450	54,723	54,723								
12	1410	Department Specialist-DA	A10	10	AF	S	1.00	36,439	23,918	60,356	60,356								
12	1420	Victim Assistant Specialist II	A13	5	AF	S	1.00	37,864	21,810	59,674		59,674							
12	1420	Victim Assistant Specialist I	A10	3	AF	S	1.00	30,311	24,242	54,553		54,553							
12	1420	Victim Assistant Specialist I	A10	2	AF	S	1.00	29,536	23,955	53,491		53,491							
12	1420	Victim Assistant Specialist I	A10	2	NR	H	0.35	10,337	3,626	13,963		13,963							
12	1430	Support Enforcement Specialist II	A13	12	AF	S	1.00	44,364	29,108	73,472		73,472							
12	1430	Support Enforcement Specialist I	A12	12	AF	S	1.00	41,926	25,506	67,432		67,432							
											23.35	1,173,883	687,384	1,861,266	1,442,156	181,682	201,438	35,991	
ROUNDED FOR SCHEDULE B																			
FTE - DA Public Safety Fund (12)											23.00				1,825,300	1,442,200	181,700	201,400	
FTE - DA Special Programs Fund (32)											0.35			36,000					0.35
											23.35			1,861,300					

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Public Safety (12)
Juvenile Justice

<u>2014-15 Budget</u>				<u>Program Name</u>	<u>2015-16 Budget</u>			
<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>	<u>Net</u>		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>	<u>Net</u>
8.00	\$ 283,000	\$ 1,100,800	\$ (817,800)	Court & Field	8.60	\$ 201,900	\$ 1,019,700	\$ (817,800)
<u>8.00</u>	<u>\$ 283,000</u>	<u>\$ 1,100,800</u>	<u>\$ (817,800)</u>	Total for Fund	<u>8.60</u>	<u>\$ 201,900</u>	<u>\$ 1,019,700</u>	<u>\$ (817,800)</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 2430

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			201,900
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 201,900
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		8.60	\$ 739,500
Materials and Services (Schedule E)			243,200
Interfund Transfers (Out) (Schedule E)			37,000
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		8.60	\$ 1,019,700

Purpose of Program:

Juvenile Court and Field Services are mandated in ORS 419A.010-020. Felony youth referrals are received from law enforcement, evaluated by the District Attorney's Office for legal sufficiency and the course of disposition is prescribed by Juvenile Justice. Misdemeanor referrals are evaluated by Juvenile Justice. The program promotes community protection through accountability for youth, opportunity for reformation and justice for victims. The course of action is driven by severity of offense and risk assessment with most services being directed to the medium to high risk offender. Lower risk, first time offenders are usually diverted from court with informal action which includes Community Service and restitution to victims when appropriate.

Outcomes include mandates that youth abide by their informal contracts or court ordered probation conditions. Victim restitution is collected or docketed as civil judgment in most cases. Caseload contacts are maintained according to the youth's level of risk and the severity of the crime. Youth violations result in a structured sanction process. The supervision of medium and high risk youth may include a mandate to attend Aggression Replacement Training and/or Functional Family Therapy (FFT), each are evidence-based programs.

A budget goal of community outreach is accomplished in the geographical assignment of caseloads. In compliance with law, schools are advised of youth pending court and final dispositions. Juvenile participates in quarterly meetings of law enforcement, schools and treatment providers. Options, Department of Human Services and Oregon Youth Authority consult with the program regarding out-of-home placements. Functional Family Therapy is partially funded by the Division and accepts family referrals from throughout the community. Funding revenue from the state, office rent and fees account for 20% of the budget. The balance is required from County public safety funds. The department maintains training standards and accreditation through the Oregon Juvenile Department Director's Association (OJDDA).

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 2430

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	1,400
32100 Federal Grants	6,000
32200 State Grants	167,000
32300 Local Grants (JAG)	10,000
32500 Private Grants	-
33100 Charges for Services - Discovery	2,000
33100 Charges for Services - A&D	1,000
33200 Sales of Materials	-
33300 Rental Charges	14,500
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 201,900</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	12-2430	31127	Probation Fees	Various		\$ 1,400				Continuing	Court ordered - offsets department expenses
2	12-2430	32100	JABG -Juvenile Accountability Block Grant	Dept of Educ.	07/01/2015 - 6/30/2016	\$ 6,000	\$ -	Y	16.523	Continuing	
3	12-2430	32218	Juvenile Crime Prevention-Basic	State of Oregon/OYA	07/01/2015 - 6/30/2017	\$ 90,300	\$ -	N	N/A	Continuing	Rent Detention beds from Jackson/Douglas County
4	12-2430	32218	Juvenile Crime Prevention-Diversion	State of Oregon/OYA	07/01/2015 - 6/30/2017	\$ 76,700	\$ -	N	N/A	Continuing	Provide probation officer services-offsets probation staff costs
5	12-2430	32300	Justice Assistance Grant	City of Grants Pass	07/01/2014 - 6/30/2016	\$ 10,000	\$ -	N	N/A	Continuing	Provide workcrew supervision by staff, supplies and tools
6	12-2430	33147	Charges for Services - A&D			\$ 1,000				Continuing	Offsets department expenses
7	12-2430	33116	Charges for Services - Discovery	Office of Public Defense		\$ 2,000				Continuing	Reimbursement for Discovery expenses
8	12-2430	33300	OYA Office Rent	State of Oregon/OYA	07/01/2015 - 6/30/2017	\$ 14,500	\$ -	N	N/A	Continuing	Keep 3 offices available for OYA staff
						\$ 201,900					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Safety Fund (12)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 2430

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,500
43015 Operating Supplies	4,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	5,000
43050 Postage and Shipping	200
43055 Printing and Duplication	2,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	140,800
44025 Drug Testing (Adult Corrections only)	1,000
44030 Dues and Subscriptions	1,900
44035 Insurance	10,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	4,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	5,000
44075 Education and Training	4,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	3,500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	16,000
45030 Building Operation, Repairs and Maint (BOM)	41,300
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 243,200
Transfers to Other Funds (List recipients):	
45200 Juv Special Program Fund (33) - CAMI (2420)	\$ 13,000
45200 Juv Special Program Fund (33) - Mediation (2440)	24,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 37,000

**Josephine County
Schedule D - Personnel Services
Juvenile Justice
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
12	2430	Juvenile Justice Director	N21	4	NU	S	1.00	73,249	40,899	114,148
12	2430	Senior Administrative Supervisor-Juvenile	N14	9	NU	S	1.00	61,176	35,991	97,166
12	2430	Juvenile Probation Officer III	A18	12	AF	S	1.00	58,258	34,549	92,806
12	2430	Juvenile Probation Officer III	A18	12	AF	S	1.00	58,258	34,549	92,806
12	2430	Juvenile Probation Officer II	A17	12	AF	S	1.00	55,235	33,194	88,430
12	2430	Juvenile Probation Officer II	A17	5	AF	S	1.00	47,143	32,175	79,318
12	2430	Legal Secretary-Juvenile	A12	6	AF	H	0.50	18,385	7,435	25,820
12	2430	Juvenile Probation Officer I	A16	2	AF	H	0.60	24,751	9,114	33,866
12	2430	Legal Secretary-Juvenile	A12	8	AF	H	0.50	19,367	14,615	33,981
12	2430	Department Specialist-Juvenile	A10	4	AF	S	1.00	31,112	19,427	50,538
							<u>8.60</u>	<u>446,932</u>	<u>261,947</u>	<u>708,880</u>
Transport Officer (fill-in)-POOL								<u>27,351</u>	<u>3,247</u>	<u>30,598</u>
Total Current Staff and Related Costs							<u>8.60</u>	<u>474,283</u>	<u>265,194</u>	<u>739,478</u>
ROUNDED FOR SCHEDULE B							<u>8.60</u>	<u>474,300</u>	<u>265,200</u>	<u>739,500</u>

Adult Corrections Fund



JOSEPHINE COUNTY, OREGON
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JOSEPHINE COUNTY
Adult Corrections Fund Description

The Adult Corrections Fund was formed effective July 1, 2007. It includes several related programs which had previously been in the Community Justice Department. This department was reorganized into Juvenile Justice, which remained in the Public Safety Fund and Adult Corrections, which is now in this fund.

Adult Corrections administers a number of programs focused on the supervision, treatment and sanctioning of felony and misdemeanor offenders placed on probation by the courts or released from prison under jurisdiction of the Board of Parole and Post- Prison Supervision. The programs, described later in this section, include Field Services, Work Crew and Community Service, Alcohol/ Drug and Cognitive Treatment, Home Detention and Supervisory Authority. Additional efforts include re-entry services for high risk offenders returning from prison. Community Corrections is dedicated to community safety and offender accountability while promoting positive behavior change.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Adult Corrections Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the eight programs in the fund. The money available for them is equal to total resources of the fund, less the requirement and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.



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RESOURCES AND REQUIREMENTS

Josephine County

ADULT CORRECTIONS FUND (13)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					RESOURCES		
\$ 341,540	\$ 270,923	\$ 372,826	\$ 852,600	Beginning Fund Balance	\$ 944,000	\$ 944,000	\$ 944,000
				Revenues generated by programs:			
2,317,345	2,368,296	3,259,134	2,937,000	State Grants	3,736,500	3,736,500	3,736,500
567,621	579,021	412,701	480,100	Fees and Charges for Services	619,000	619,000	619,000
62,721	74,035	67,116	74,700	Charges to County Dept (Work Crew)	55,000	55,000	55,000
29,287	23,413	23,615	24,600	Other (Interest & Reimbursements)	23,500	23,500	23,500
				Interfund Transfers:			
275,700	285,000	235,000	235,000	16 - Grant Projects Fund - Title III for Community	235,000	235,000	235,000
-	-	-	10,000	15 - Mental Health Fund - Alcohol & Drug Prevention	10,000	10,000	10,000
\$ 3,594,214	\$ 3,600,688	\$ 4,370,392	\$ 4,614,000	TOTAL RESOURCES	\$ 5,623,000	\$ 5,623,000	\$ 5,623,000
				REQUIREMENTS			
\$ 2,327,165	\$ 2,223,390	\$ 2,366,388	\$ 2,532,300	Personal Services	\$ 2,748,000	\$ 2,748,000	\$ 2,748,000
720,326	687,872	713,882	965,200	Materials and Services	1,468,300	1,468,300	1,468,300
				Interfund Transfers:			
273,400	302,600	287,700	329,400	40 - Internal Services Fund (ISF)	410,000	410,000	410,000
2,400	2,400	2,400	2,400	47 - Property Reserve Fund	2,400	2,400	2,400
-	3,900	3,900	3,900	11 - Public Works Fund - Radio Infrastructure Payback	3,900	3,900	3,900
-	7,700	7,700	7,700	12 - Public Safety Fund - Radio Infrastructure Payback	7,700	7,700	7,700
-	-	-	-	12 - District Attorney -Justice Reinv. Grant-Prosecution	110,000	110,000	110,000
-	-	-	773,100	Contingency	872,700	872,700	872,700
3,323,291	3,227,862	3,381,970	\$ 4,614,000	TOTAL REQUIREMENTS	\$ 5,623,000	\$ 5,623,000	\$ 5,623,000
270,923	372,826	988,422		Ending Fund Balance			
\$ 3,594,214	\$ 3,600,688	\$ 4,370,392		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Adult Corrections (13)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.00	\$ 950,700	\$ 1,234,400	\$ (283,700)	Administration -2710	2.00	\$ 1,084,100	\$ 1,447,500	\$ (363,400)
3.00	344,000	314,100	29,900	Treatment Services -2720	5.00	488,900	444,400	44,500
14.00	1,914,400	1,740,400	174,000	Field Services -2730	15.00	2,604,300	2,367,600	236,700
2.00	200,100	181,900	18,200	Supervisory Authority -2740	2.00	199,100	181,000	18,100
5.00	522,600	475,100	47,500	Work Crew/Community Srvc -2750	5.00	544,300	494,800	49,500
-	256,500	256,500	-	Drug Court -2760	-	175,500	175,500	-
-	268,800	268,800	-	Justice Reinvestment Act -2765	-	364,000	364,000	-
1.00	106,300	96,600	9,700	Home Detention -2770	1.00	114,300	103,900	10,400
-	50,600	46,200	4,400	Transition House -2780	-	48,500	44,300	4,200
27.00	4,614,000	\$ 4,614,000	\$ -	Total for Fund	30.00	\$ 5,623,000	\$ 5,623,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division Adult Probation and Parole
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		944,000
Program Revenues (Schedule C)		4,434,000
Interfund Transfers (In) (Schedule C)		245,000
Total Resources - To Schedule A		\$ 5,623,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	30.00	\$ 2,748,000
Materials and Services (Schedule E)		1,468,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		872,700
Ending Fund Balance		-
Total Requirements - To Schedule A	30.00	\$ 5,089,000

Department Summary:

Josephine County Community Corrections is a state funded, mandated county program charged with the supervision of felony and misdemeanor offenders placed on probation by the courts or offenders released from prison under the jurisdiction of the Board of Parole and Post-Prison Supervision. The department is committed to public safety, victim rights, offender accountability and opportunity for change. Community Corrections is dedicated to implementing evidence-based practices, utilizing supervision strategies that have proven to be effective in the overall reduction of risk to recidivate in the community. Community Corrections supervises an offender population of nearly 1000.

Adult Corrections - Budget Goals

Budget Goal #1. Community Corrections is mandated to provide supervision, sanctions and services to felony offenders placed on probation by the courts or released on post-prison supervision. SB 1145 assures baseline state funding for these mandated services and has historically been accomplished without county general fund assistance. FY 14-15 budget continues these services in addition to alternative sanctioning options such as home detention and work crews as well as alcohol and drug treatment.

Budget Goal #2. Community Corrections is very responsive to the needs of the citizens and routinely provide information about probation, parole, treatment, victim services and the county criminal justice system as a whole. Public records requests are dealt with in a timely manner and budget documents are presented in a public forum as well as available on line when completed as part of the county budget document. The office is open to the public 7:30 to 5:30pm M-F and during the lunch hour as well as a satellite office open on Tuesdays in Cave Junction.

Budget Goal #3: Community Corrections is dedicated to the continued partnerships with other agencies and offering assistance to the overall systemic function of public safety. New partnerships and an expansion of services are proposed in this budget to offer additional services to the community in the form of DUII evaluations and monitoring, expansion of alcohol and drug treatment services, expansion of field services in the form of adding an additional PPO, support for RADE to increase public safety support and response county-wide, and a partnership with the Sheriff's Office to deploy potential secure treatment.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	263,000
32100 Federal Grants	5,000
32200 State Grants	3,731,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	296,000
33200 Sales of Materials	-
33300 Rental Charges	20,000
34200 Fines and Forfeitures	40,000
35300 Interfund Payments	55,000
37100 Interest Earned	4,500
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	19,000
Total Revenues - To Schedule B	<u><u>\$ 4,434,000</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	10,000
35200 Interfund Transfer- Work Crew (Title III)	235,000
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 245,000</u></u>
	\$ 4,679,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 10,950
43015 Operating Supplies	34,350
43045 Equipment (<\$5,000)	40,000
43050 Postage and Shipping	1,200
43055 Printing and Duplication	10,600
<u>Fees and Services:</u>	
44020 Contracted Services	963,600
44025 Drug Testing (Adult Corrections only)	15,000
44030 Dues and Subscriptions	2,000
44035 Insurance	4,000
44050 Professional Services	96,000
<u>Training and Travel:</u>	
44070 Travel	21,100
44075 Education and Training	7,500
<u>Facilities and Utilities:</u>	
45010 Utilities	12,000
45015 Communications	3,500
45025 Rental - Vehicles and Equipment	4,000
45030 Building Operation, Repairs and Maint (BOM)	120,700
45035 Equipment Operation, Repairs and Maint (Fleet)	91,400
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	12,500
45045 Emergency Food & Shelter (Adult Corr only)	14,500
45090 Miscellaneous	3,400
Total Materials and Services - To Schedule B	\$ 1,468,300
 <u>Transfers to Other Funds (List recipients):</u>	
45200 Interfund - ISF	\$ 410,000
45200 Interfund - Narrowband Infrastructure (Public Safety)	7,700
45200 Interfund - Narrowband Infrastructure (Public Works)	3,900
45200 Interfund - Transition House (Property Reserve)	2,400
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	110,000
Total Interfund Transfers (Out) - To Schedule B	\$ 534,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Administration
Cost Center #: 2710

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 785,000
Program Revenues (Schedule C)		289,100
Interfund Transfers (In) (Schedule C)		10,000
Total Resources - To Schedule A		\$ 1,084,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 219,900
Materials and Services (Schedule E)		41,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		785,000
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 1,046,400

Purpose of Program:

Administration is responsible for program policy development and implementation as well as contract and record maintenance, and personnel selection and training. It is also responsible for all fiscal services including expenditure and revenue accounting, purchasing coordination, annual budget preparation and grant management. Budget and policies are public documents and program implementation is done with public safety as priority. Our management model encourages, hires and trains toward a high degree of professionalism and ethics.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Administration
Cost Center #: 2710**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	5,000
32200 State Grants	279,100
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	1,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	4,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 289,100</u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ 10,000
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 10,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Administration
Cost Center #: 2710

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 800
43015 Operating Supplies	100
43045 Equipment (<\$5,000)	15,000
43050 Postage and Shipping	-
43055 Printing and Duplication	200
<u>Fees and Services:</u>	
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,600
44035 Insurance	400
44050 Professional Services	-
<u>Training and Travel:</u>	
44070 Travel	2,000
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	600
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	11,300
45035 Equipment Operation, Repairs and Maint (Fleet)	7,900
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45090 Miscellaneous	600
Total Materials and Services - To Schedule B	\$ 41,500
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ 389,500
45200 Interfund - Narrowband Infrastructure (Public Safety)	7,700
45200 Interfund - Narrowband Infrastructure (Public Works)	3,900
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ 401,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Alcohol & Drug Treatment
Cost Center #: 2720

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		488,900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 488,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 391,400
Materials and Services (Schedule E)		53,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 444,400

Purpose of Program:

Treatment Services is contained in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental Agreement with the Oregon Department of Corrections. The program offers treatment to indigent offenders who may have difficulty accessing other treatment options. The program is funded by DOC and offender fees and provides evidence based strategies for behavior change for adult offenders. Alcohol and drug treatment is a specific condition of supervision for most offenders placed on probation or post-prison supervision. The program is subject to Senate Bill 267 compliance and has participated in Department of Corrections assessment, called the Correctional Program Checklist (CPC) and scored a "very satisfactory" rating. Program components also include Moral Recognition Therapy and the Matrix Program as evidenced based curriculum. Community Corrections continues to receive additional money this biennium as a part of Measure 57 directed funding focused specifically to the treatment of prison-bound property offenders with substance abuse issues. Community Corrections Treatment Services is involved in community outreach through participation in the LADPC Provider Network, Substance Abuse Community Action Team, and the Meth Task Force. Counselors are Certified Drug and Alcohol Counselors and are required to maintain that certification. They are also certified cognitive behavioral instructors in keeping with best practices. Community Corrections is utilizing the availability of Oregon Health Plan funds to help subsidize the program for those who qualify. This newly developed revenue stream will help with the expansion of services.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Alcohol & Drug Treatment
Cost Center #: 2720**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	288,900
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	185,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	15,000
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 488,900</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Alcohol & Drug Treatment
Cost Center #: 2720

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,000
43015 Operating Supplies	6,000
43045 Equipment (<\$5,000)	500
43050 Postage and Shipping	-
43055 Printing and Duplication	2,000
<u>Fees and Services:</u>	
44020 Contracted Services	
44025 Drug Testing (Adult Corrections only)	6,000
44030 Dues and Subscriptions	-
44035 Insurance	600
44050 Professional Services	10,000
<u>Training and Travel:</u>	
44070 Travel	1,500
44075 Education and Training	500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	600
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	18,900
45035 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	2,000
45090 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 53,000
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Field Services
Cost Center #: 2730

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		2,604,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,604,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	15.00	\$ 1,477,800
Materials and Services (Schedule E)		889,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	15.00	\$ 2,367,600

Purpose of Program:

Field Services is a state mandated program and services are outlined through an Inter-governmental agreement with Oregon Department of Corrections. Field Services supervises all adult felony and misdemeanor cases placed on probation by the courts or released from prison on parole or post-prison supervision. Parole and Probation Officers enforce conditions of supervision, assess offenders and make referrals for treatment services, monitor compliance, sanction offenders for non-compliance, and work with law enforcement agencies in the community with regard to controlling offenders who pose a risk to public safety. Field Services contracts for services in the areas of mental health, sex offender and drug court treatment and re-entry efforts. Outcomes monitored by Oregon Department of Corrections measure employment, treatment, restitution paid to victims, community service completed, cases closed successful and recidivism. These outcomes are set by state averages and drive program development, data entry and staff training. This unit is also dedicated to best practices using newly developed assessment tools to identify criminogenic factors, which when addressed appropriately, have the best chance of changing behavior. Resources have also focused on the high and medium risk offenders who pose the most threat to public safety. Field Services recognizes unique populations, and specializes in the criminogenic factors associated with each specialized population including domestic violence, sex offenders, mental health, Drug Offenders, Alternative Incarcerated Programs, etc... Further, Field services is dedicated to internal training and development to assure staff meet industry training standards recommended by the department of public safety standards and trainin. Field services internal training includes defensive tactics, reasonable standard training, firearms training, field training programs, evidence-based practices, case planning, supervision strategies, etc...

It is worth noting, Department of Corrections does not fund the supervision of misdemeanors offenders, however Community Corrections continues to supervise this population as a public safety service to the county. Additionally, minimal jail resources have changed the way parole and probation officers sanction offenders, using more non-custodial sanctions and interventions. Due to the short jail sanctions available, high risk offenders are rarely held pending adjudication by the courts resulting in high failure to appear rates and warrant requests. Budget Goals are

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Field Services
Cost Center #: 2730**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	192,000
32100 Federal Grants	-
32200 State Grants	2,393,300
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	19,000
Total Revenues - To Schedule B	<u><u>\$ 2,604,300</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Field Services
Cost Center #: 2730

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 6,000
43015 Operating Supplies	7,000
43045 Equipment (<\$5,000)	15,000
43050 Postage and Shipping	1,200
43055 Printing and Duplication	6,000
<u>Fees and Services:</u>	
44020 Contracted Services	631,600
44025 Drug Testing (Adult Corrections only)	6,500
44030 Dues and Subscriptions	400
44035 Insurance	2,000
44050 Professional Services	80,000
<u>Training and Travel:</u>	
44070 Travel	6,000
44075 Education and Training	5,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,000
45025 Rental - Vehicles and Equipment	4,000
45030 Building Operation, Repairs and Maint (BOM)	60,300
45035 Equipment Operation, Repairs and Maint (Fleet)	36,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	12,500
45045 Emergency Food & Shelter (Adult Corr only)	7,500
45090 Miscellaneous	1,800
Total Materials and Services - To Schedule B	\$ 889,800
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	
45200 Interfund - Narrowband Infrastructure (Public Works)	
45200 Interfund - Transition House (Property Reserve)	
45200 Interfund - Jail Beds (Public Safety)	
45200 Interfund - DA Prosecution (Public Safety)	
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Supervisory Authority
Cost Center #: 2740**

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		199,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 199,100</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 170,500
Materials and Services (Schedule E)		10,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.00</u>	<u>\$ 181,000</u>

Purpose of Program:

Supervisory Authority manages the sentenced inmate population, moving offenders between jail and other custodial programs. Staff provides assessment of offenders placed under the control of the Supervisory Authority and makes recommendations to the jail staff for movement of offenders to alternative sanction programs when the jail reaches capacity. Staff provides recommendations for post-prison supervision conditions of local control offenders via release plans. Staff also acts as a liaison between alternative sanction programs, field services staff and the county jail. Supervisory Authority is funded in total by Oregon Department of Corrections. Supervisory Authority staff work closely with the county jail in managing the inmate population assuring high risk offenders are held accountable. This program is staffed with one certified parole and probation officer trained in jail operations, officer safety, offender assessment and alternative programs to manage this population in an efficient manner, resulting in a safer community and the financial benefits of using the least restrictive sanction necessary to change behavior. Unfortunately, overcrowding and early releases due to lack of jail space, has kept this program very busy with daily release decisions on an increasingly high risk population that have a history of non-compliance and alternative program failure.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Supervisory Authority
Cost Center #: 2740**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	159,100
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	40,000
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 199,100</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Supervisory Authority
Cost Center #: 2740

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 50
43015 Operating Supplies	50
43045 Equipment (<\$5,000)	100
43050 Postage and Shipping	-
43055 Printing and Duplication	300
<u>Fees and Services:</u>	
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	300
44050 Professional Services	
<u>Training and Travel:</u>	
44070 Travel	600
44075 Education and Training	100
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	7,500
45035 Equipment Operation, Repairs and Maint (Fleet)	1,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 10,500
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Work Crew/Community Service
Cost Center #: 2750

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		309,300
Interfund Transfers (In) (Schedule C)		235,000
Total Resources - To Schedule A		\$ 544,300

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 409,400
Materials and Services (Schedule E)		85,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 494,800

Purpose of Program:

The Community Service and Work Crew Program serves an important role in the operations of Community Corrections. The program provides contracted labor to participating governmental and non-profit agencies. Historically, the program receives Title III funds for work crew efforts on projects authorized by the Title III requirements. We are anticipating the loss of Title III moneys in FY 2016. Work Crews are a sanctioning option for adult offenders. Work Crews are also considered a custodial program for those inmates released from the county jail. The Work Crews are highly visible in the community while fulfilling contracts maintaining Josephine County parks, forests, highways and cities. The Community Service program allows offenders to complete their Court ordered obligation or work off their Court Fees if they are indigent. Communication with neighbors and citizen feedback is encouraged. This program helps save citizens the cost of expensive jail beds while teaching and modeling job skills. Work Crew foremen are also well trained in safety and supervision of the crews. The Community Service program allows offenders to complete their Court requirements and allows people a way to pay off their Court fees if they are indigent, by working them off in the community.

During the previous biennium, nearly 7500 jail days were spent on the work crews fulfilling contract obligations throughout Josephine County, saving approximately \$630,000 in jail costs and, in turn, creating more jail space for violent, non-compliant, high risk offenders. Almost 1700 work days were donated by the program to assist other county programs such as Senior Meals, Animal Control, Parks and the Fairgrounds.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Work Crew/Community Service
Cost Center #: 2750**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	6,000
32100 Federal Grants	-
32200 State Grants	153,300
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	110,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	40,000
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 309,300</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	235,000
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 235,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Work Crew/Community Service
Cost Center #: 2750

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,000
43015 Operating Supplies	9,000
43045 Equipment (<\$5,000)	9,000
43050 Postage and Shipping	-
43055 Printing and Duplication	2,000
<u>Fees and Services:</u>	
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	2,500
44030 Dues and Subscriptions	-
44035 Insurance	600
44050 Professional Services	4,500
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,000
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	18,900
45035 Equipment Operation, Repairs and Maint (Fleet)	35,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45090 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 85,400
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Drug Court (Pass Through)
Cost Center #: 2760

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 70,000
Program Revenues (Schedule C)		105,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 175,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		116,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		59,200
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 175,500

Purpose of Program:

The Drug Court is a longstanding program in Josephine County. It is funded in a variety of ways to include participant fees as well as Community Corrections funding. This fiscal year the budget includes grant fund revenue of approximately \$100,000 for services associated with the Pro-Team, a family component of the treatment program. Drug Court encourages public involvement with a highly publicized graduation ceremony. This program has made great strides in adapting best practices over the past two years focusing on accurate screening, assessment, separation of risk levels and gender in treatment and sharing of information. Drug Court operates with Steering Committee oversight and, based on Oregon Criminal Justice Commission's research, has attained a new charge rate 33% lower than the state average. Recent recidivism studies reveal a greater impact to recidivism than traditional methods of supervision.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Drug Court (Pass Through)
Cost Center #: 2760**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	10,000
32100 Federal Grants	-
32200 State Grants	95,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	500
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 105,500</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Drug Court (Pass Through)
Cost Center #: 2760

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	200
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44020 Contracted Services	105,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44050 Professional Services	1,000
<u>Training and Travel:</u>	
44070 Travel	10,000
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45090 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 116,300
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Justice Reinvestment Act Funds
Cost Center #: 2765

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 89,000
Program Revenues (Schedule C)		275,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 364,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		205,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		28,500
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 233,500

Purpose of Program:

As a result of HB 3194, passed during the 2013 Legislative Session, a variety of sentence reforms were implemented to reduce the state prison population growth. A portion of the projected savings from these law changes were made available to counties to invest in "community-based sanctions, services and programs" for adult offenders to reduce recidivism and the resulting use of prison beds. The Oregon Criminal Justice Commission (CJC) will oversee this grant program. Community Corrections will operate as the administrator of the funds, and make recommendations to the Local Public Safety Coordinating Council for distributions of those funds throughout County jurisdictions.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Justice Reinvestment Act Funds
Cost Center #: 2765**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	275,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 275,000</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Justice Reinvestment Act Funds
Cost Center #: 2765

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44020 Contracted Services	200,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44050 Professional Services	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	5,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 205,000
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ 20,500
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	110,000
Total Interfund Transfers (Out) - To Schedule B	\$ 130,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Home Detention/Electronic Monitoring
Cost Center #: 2770

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		114,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 114,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 79,000
Materials and Services (Schedule E)		24,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 103,900

Purpose of Program:

Home Detention is a sentencing and sanctioning alternative utilized by offenders sentenced to jail or other custodial programs. The program is designed to allow offenders to remain at home under specific and highly structured conditions. This sanction also allows offenders to continue employment and allows physically ill offenders the opportunity to serve their sentence without costing the county the medical care that would be incurred if the offender remained in jail. Currently the cost of the program is \$15 per day for FY 14-15, and there will be a proposal to increase the amount to \$20 a day to commence in 2016. The program is not mandated and has been primarily self-sustaining through offender fees. This program saw a drastic drop in prosecution services during FY 12-13 due to county budget reductions and is slowly regaining numbers but far from historic figures. We have expanded our participant base to be more available for diversion programs such as Drug Court and have reviewed the possibility of subsidizing some offenders who need the monitoring, but cannot afford the full 15.00/day fee. New technology includes GPS monitoring using Google Earth which gives close to real time offender positioning and equipment designed to gather data from cell phone towers instead of requiring the offender to have a land line phone to participate which is a barrier to many.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Home Detention/Electronic Monitoring
Cost Center #: 2770**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	55,000
32100 Federal Grants	-
32200 State Grants	59,300
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 114,300</u></u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Home Detention/Electronic Monitoring
Cost Center #: 2770

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 100
43015 Operating Supplies	10,000
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	100
44050 Professional Services	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	100
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	300
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	3,800
45035 Equipment Operation, Repairs and Maint (Fleet)	10,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45090 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 24,900
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	-
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Transition House
Cost Center #: 2780

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		48,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 48,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		41,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 41,900

Purpose of Program:

This program provides transitional housing for offenders upon release from prison. A State Alcohol and Drug Free Housing Grant funds a contract with Welcome Home Oregon, a non-profit re-entry organization, to assist in the day-to-day operation of the transition house. This program is designed to reduce recidivism in the post-prison population by focusing on outcomes such as employment and treatment.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Transition House
Cost Center #: 2780

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	28,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	20,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 48,500</u>

Transfers from Other Funds (List sources):

35200 Interfund Transfer- (Alcohol & Drug Prev 15-2540)	\$ -
35200 Interfund Transfer- Work Crew (Title III)	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Transition House
Cost Center #: 2780

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	2,000
43045 Equipment (<\$5,000)	400
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44020 Contracted Services	27,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44050 Professional Services	500
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	12,000
45015 Communications	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 41,900
Transfers to Other Funds (List recipients):	
45200 Interfund - ISF	\$ -
45200 Interfund - Narrowband Infrastructure (Public Safety)	-
45200 Interfund - Narrowband Infrastructure (Public Works)	-
45200 Interfund - Transition House (Property Reserve)	2,400
45200 Interfund - Jail Beds (Public Safety)	-
45200 Interfund - DA Prosecution (Public Safety)	-
Total Interfund Transfers (Out) - To Schedule B	\$ 2,400

Josephine County
Schedule D - Personnel Services
Community Corrections
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation									
											Admin- 2710	Treatment - 2720	Field Svc - 2730	Supervisory - 2740	Work Crew - 2750	Home Det. - 2770				
13	2710	Community Corrections Director	N22	5	NU	S	1.00	79,689	46,331	126,020	126,020									
13	2710	Senior Administrative Supervisor-Comm Corr	N14	9	NU	S	1.00	61,176	32,699	93,875	93,875									
13	2720	Treatment Services Program Supervisor	N18	10	NU	S	1.00	75,839	43,299	119,138		119,138								
13	2720	Alcohol/Drug Counselor	A16	2	AF	S	1.00	41,241	23,733	64,973		64,973								
13	2720	Alcohol/Drug Counselor	A16	2	AF	S	1.00	41,241	28,830	70,071		70,071								
13	2720	Alcohol/Drug Counselor	A16	1	AF	S	1.00	40,195	28,428	68,624		68,624								
13	2720	Alcohol/Drug Counselor	A16	1	AF	S	1.00	40,195	28,428	68,624		68,624								
13	2730	Parole.Probation Program Supv	N18	9	NU	S	1.00	74,358	47,050	121,408			121,408							
13	2730	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	47,289	116,552			116,552							
13	2730	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	45,416	114,679			114,679							
13	2730	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	49,278	118,541			118,541							
13	2730	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	41,997	111,260			111,260							
13	2730	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	45,337	114,599			114,599							
13	2730	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	46,125	115,388			115,388							
13	2730	Parole/Probation Officer - Advanced	F18	5	FO	S	1.00	62,828	43,131	105,959			105,959							
13	2730	Parole/Probation Officer - Intermediate	F17	7	FO	S	1.00	64,715	42,766	107,481			107,481							
13	2730	Parole/Probation Officer - Intermediate	F17	7	FO	S	1.00	64,715	42,171	106,887			106,887							
13	2730	Parole/Probation Officer - Basic	F16	3	FO	S	1.00	49,754	32,500	82,254			82,254							
13	2730	Parole/Probation Officer - Basic	F16	2	FO	S	1.00	47,387	31,360	78,747			78,747							
13	2730	Parole/Probation Officer - Basic	F16	1	FO	S	1.00	44,708	30,202	74,909			74,909							
13	2730	Senior Department Specialist-Comm Corr	A12	2	AF	S	1.00	33,112	20,133	53,245			53,245							
13	2730	Senior Department Specialist-Comm Corr	A12	2	AF	S	1.00	33,112	22,743	55,856			55,856							
13	2740	Parole/Probation Officer - Advanced	F18	8	FO	S	1.00	69,263	45,562	114,824			114,824							
13	2740	Senior Department Specialist-Comm Corr	A12	4	AF	S	1.00	34,888	20,760	55,648			55,648							
13	2750	Work Crew Program Supervisor	N14	10	NU	S	1.00	62,400	37,594	99,994				99,994						
13	2750	Community Corrections Case Spec	A14	12	AF	S	1.00	46,898	30,971	77,869				77,869						
13	2750	Work Crew Coordinator I	A12	12	AF	S	1.00	41,926	30,073	71,999				71,999						
13	2750	Work Crew Coordinator I	A12	12	AF	S	1.00	41,926	27,231	69,157				69,157						
13	2750	Work Crew Coordinator I	A12	12	AF	S	1.00	41,926	27,231	69,157				69,157						
13	2770	Home Detention Specialist	A15	12	AF	S	1.00	49,507	29,468	78,975						78,975				
											30.00	1,658,575	1,068,137	2,726,712	219,895	391,430	1,477,764	170,472	388,176	78,975
Work Crew Coord I F/I-POOL												18,820	2,410	21,230	-	-	-	-	21,230	-
Current Staff and Related Costs											30.00	1,677,395	1,070,547	2,747,942	219,895	391,430	1,477,764	170,472	409,406	78,975
ROUNDED FOR SCHEDULE B											30.00	1,677,400	1,070,500	2,747,900	219,900	391,400	1,477,800	170,500	409,400	79,000
FTE											30.00				2.00	5.00	15.00	2.00	5.00	1.00

Public Health Fund



JOSEPHINE COUNTY, OREGON
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Public Health Fund

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JOSEPHINE COUNTY
Public Health Fund Description

The Public Health Fund was formed effective July 1, 2007. It includes the Public Health Division which had previously been in the Health and Human Services Fund, which has been discontinued. The Public Health Division serves the public with health related resources and environmental health and communicable disease prevention programs. Public Health also operates the Animal Protection program.

The largest source of revenue for this fund is grants from the state. Some of the programs charge fees for services provided but are prohibited by regulation from setting fees at a rate higher than what it costs to provide the service. This Fund has received support from the County's General Fund previously and is requesting monies for Clinic, Animal Protection and Solid Waste enforcement this fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. Bear in mind that the state mandates the provision of services on a sliding fee scale and regardless of a client's ability to pay, which makes revenue estimates challenging.

In the pages that follow, a summary of the Public Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the various programs in the fund. The money available for operating the programs is estimated to be equal to total resources of the fund, less the requirement for Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.



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RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC HEALTH FUND (14)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	First Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 1,627	\$ (227,059)	\$ 52,628	\$ 46,800	Beginning Fund Balance	\$ 350,000	\$ 350,000	\$ 350,000
				Operating revenues:			
-	-	-	500,000	Property Taxes	539,000	539,000	539,000
942,138	997,182	822,506	985,700	Licenses, Fees, Charges for Services	904,000	904,000	904,000
1,175,331	1,239,130	1,322,672	1,107,600	State, Federal and Private Grants	1,265,100	1,265,100	1,265,100
470,303	-	-	-	Adult Jail Health Clinic (Correctional Health)	-	-	-
20,833	-	-	-	Juvenile Justice Nurse Services	-	-	-
70,511	105,034	107,486	66,900	Miscellaneous / Donations	52,900	52,900	52,900
				Interfund Transfer:			
75,000	85,000	85,000	-	10 - General Fund for Animal Control	-	-	-
45,000	45,000	45,000	45,000	10 - General Fund for Solid Waste Program	25,000	25,000	25,000
-	252,300	100,000	165,000	10 - General Fund for Administration/Clinic	145,000	145,000	145,000
\$ 2,800,743	\$ 2,496,587	\$ 2,535,292	\$ 2,917,000	TOTAL RESOURCES	\$ 3,281,000	\$ 3,281,000	\$ 3,281,000
				REQUIREMENTS			
\$ 1,853,407	\$ 1,372,373	\$ 1,443,466	\$ 1,688,400	Personal Services	\$ 1,791,300	\$ 1,791,300	\$ 1,791,300
856,695	852,286	634,351	809,400	Materials and Services	820,600	820,600	820,600
100,000	-	-	-	Debt Service to Gen Fund Loan	-	-	-
				Interfund Transfer:			
217,700	217,200	211,000	232,600	40 - Internal Services Fund (ISF)	247,000	247,000	247,000
-	1,400	1,400	1,400	11 - Public Works - Radio Infrastructure	1,400	1,400	1,400
-	700	700	700	12 - Public Safety - Radio Infrastructure	700	700	700
-	-	-	-	47 - Property Reserve - Animal	40,000	40,000	40,000
				Contingency	380,000	380,000	380,000
3,027,802	2,443,959	2,290,917	2,917,000	TOTAL REQUIREMENTS	\$ 3,281,000	\$ 3,281,000	\$ 3,281,000
(227,059)	52,628	244,375		Ending Fund Balance			
\$ 2,800,743	\$ 2,496,587	\$ 2,535,292		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Public Health Fund (14)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.15	\$ 206,000	\$ 206,000	\$ -	Administration	0.10	\$ 203,000	\$ 203,000	\$ -
1.00	88,000	88,000	-	Vital Records	1.00	84,000	84,000	\$ -
9.70	891,000	891,000	-	Clinical & Prevention Services	7.15	886,000	886,000	-
7.30	837,200	837,200	-	Animal Protection and Regulation	8.50	1,110,000	1,110,000	-
5.55	464,600	464,600	-	Women Infant and Children	5.91	454,000	454,000	-
4.10	430,200	430,200	-	Environmental Community Safety	4.34	544,000	544,000	-
27.80	2,917,000	2,917,000	-	Total for Fund	27.00	3,281,000	3,281,000	-

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division Public Health
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 350,000
Program Revenues (Schedule C)		2,761,000
Interfund Transfers (In) (Schedule C)		170,000
Total Resources - To Schedule A		\$ 3,281,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	27.00	\$ 1,791,300
Materials and Services (Schedule E)		820,600
Interfund Transfers (Out) (Schedule E)		289,100
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		380,000
Ending Fund Balance		-
Total Requirements - To Schedule A	27.00	\$ 3,281,000

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Summary

	Budget Amount
<u>Revenues:</u>	
30000 Property Taxes	\$ 535,000
30100 Prior Year Taxes	4,000
30900 Other Taxes	-
31100 Licenses, Permits and Fees	440,000
32100 Federal Grants	738,500
32200 State Grants	381,600
32300 Local Grants	128,000
32500 Private Grants	17,000
33100 Charges for Services	459,400
33200 Sales of Materials	-
33300 Rental Charges	4,600
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	35,500
37850 Equity Transfer In	-
37900 Miscellaneous	17,400
Total Revenues - To Schedule B	\$ 2,761,000
 <u>Transfers from Other Funds (List sources):</u>	
35200 General Fund (10) - Admin/Clinic support	\$ 145,000
35200	-
35200 General Fund (10) - Solid Waste Franchise Fee	25,000
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ 170,000
	\$ 2,931,000

JOSEPHINE COUNTY
Schedule C - Resources (Appendix)
Revenue Detail 2015-16 Budget

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Fed, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	14-2210	32240	SSBHC	State	7/1/2015-6/30/2016	159,000		N		Continuing	School Base Health Clinic pass thru to Siskiyou Community Health School Based Clinics
2	14-2210	32500	NACHO	National	7/1/2015-6/30/2016	5,000				Continuing	National Association of County and City Health Officials recruitment and training for our Medical Reserve Corp
3	14-2210	33132	Medicaid Admin Claim	OHA	NA	18,000	\$ 9,000				Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
4	14-2210	33300	Rental Charges	DEQ	7/1/2015-6/30/2016	4,600		N		Continuing	DEQ space rental at 700 NW Dimmick St Bldg \$88.27 per mo & HCCSO rental of \$300 per mo
5	14-2210	37300	HCCSO Reimbursment	HCCSO	NA	3,600		N		Continuing	HCCSO reimburses Public Health Director time of \$300 per month (\$3600 per year)
6	14-2210	37900	Various	Public	NA	12,800		N		Continuing	Other
7	14-2211	33103	Vital Records	Public		84,000		N		Continuing	Collect required State purchase fee for Birth/Death Certificates
8	14-2220	32227	MCH Title V FF	OHA	7/1/2015-6/30/2016	18,000		Y	93.994	Continuing	Early home visitation services by Public Health Nurses to improve outcomes for children and families.
9	14-2220	32233	MCH Parent/Child Health	OHA	7/1/2015-6/30/2016	7,700		Y	93.994	Continuing	Public Health Nurses work to address health promotion issues across the lifespan of individuals and families.
10	14-2220	32228	MCH CAH GF	OHA	7/1/2015-6/30/2016	7,200				Continuing	Home visitation services by Public Health Nurses to improve outcomes for children and families.
11	14-2220	32209	Babies First	OHA	7/1/2015-6/30/2016	12,100		N		Continuing	Babies First is a nurse home visiting program for families with babies and young children up to age 5. The goal of Babies First is to help families make sure that their babies are healthy as they grow and learn.
12	14-2220	32501	CaCoon	OHSU	10.01.13-09.30.14	12,000		N		Continuing	Nurse home visiting program with coordination of medical and social services.
13	14-2220	33100	CAH OHP Charges	OHP	7/1/2015-6/30/2016	3,000		N		Continuing	Healthcare reimbursement for chargeable OHP patients.
14	14-2220	33102	CAH OHP	OHA	7/1/2015-6/30/2016	62,000		N		Continuing	Child Adolescent Health Oregon Health Plan Home Visiting program fee for services.
15	14-2220	33132	MAC - CAH	OHA	7/1/2015-6/30/2016	17,000	\$ 8,500			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
16	14-2220	33139	CH Fee for Service	Public	NA	2,000		N		Continuing	Child Health Medical Clinic fee for services.
17	14-2221	32247	TB	OHA	7/1/2015-6/30/2016	1,700		Y	93.116	Continuing	Preventing Transmission of Tuberculosis and Infection Control
18	14-2221	32243	State Support	OHA	7/1/2015-6/30/2016	91,900		N		Continuing	State Support for Public Health Communicable Disease early detection, education and prevention activities
19	14-2221	33100	CPD OHP Charges	OHP	NA	1,000		N		Continuing	Healthcare reimbursement for chargeable OHP patients.
20	14-2221	33101	OHP Fee for Service -CPD	OHA	NA	2,500		N		Continuing	Oregon Health Plan Medical clinic fee for services.
21	14-2221	33106	Breast Cervical Cancer Screening Fee for Service	OHA	7/1/2015-6/30/2016	7,500		N		Continuing	Medical Clinic fee for services.
22	14-2221	33110	CPD Fee for service	Public	NA	15,400		N		Continuing	Communicable Preventable Disease Medical clinic fee for services.
23	14-2221	33132	MAC - CPD	OHA	7/1/2015-6/30/2016	19,000	\$ 9,500			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
24	14-2221	35208	CPD Clinic support	General Fund - JoCo	NA	63,000		N		Continuing	Communicable Preventable Disease Medical clinic services continue at appropriate levels for the public.
25	14-2222	32223	Immunization Program	OHA	7/1/2015-6/30/2016	24,000		Y	93.778	Continuing	Immunizations State Law Requirements for School and Child Care
26	14-2222	33132	MAC - IMM	OHA	7/1/2015-6/30/2016	17,000	\$ 13,000			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
27	14-2222	33101	OHP Fee for Service -IMM	OHA	NA	40,500		N		Continuing	Oregon Health Plan Medical clinic fee for services.
28	14-2222	33125	Immunizations	Public	NA	95,500		N		Continuing	Immunization Clinic fee for services.
29	14-2222	35208	Imm services support	General Fund - JoCo	NA	59,000		N		Continuing	Immunization clinic services continue at appropriate levels for the public.
30	14-2222	37900	Miscellaneous	Public	NA	1,000		N		Continuing	Other
31	14-2222	32301	AllCare-Clinic support	AllCare-MRIPA	07.01.14 - 06.30.15			N		NEW	Provides support for personnel and supplies in Communicable Preventable Disease, Immunization, and Child Adolescent Health programs
32	14-2223	32100	Healthy Communities	OHA	7/1/2015-6/30/2016	32,500		Y	93.283	Continuing	Health prevention of chronic diseases and policy changes
33	14-2223	32248	Tobacco Prevention& Education	OHA	7/1/2015-6/30/2016	97,500			Other	Continuing	Tobacco Prevention and Education in our Community and policy changes.
34	14-2225	32232	OregonMothersCare	OHA	7/1/2015-6/30/2016	5,100		Y	93.994	Continuing	Provides coordination with pregnancy testing, prenatal care, OHP assistance, referrals and education resources
35	14-2225	32236	MCH Perinatal Gen Funds	OHA	7/1/2015-6/30/2016	3,900		N		Continuing	Public Health Nurse provides education, outreach and referral services in coordination with other social and health care providers for pregnant and breastfeeding women.
36	14-2225	33100	MCH - OHP Charges	OHP	7/1/2015-6/30/2016	5,400		N		Continuing	Healthcare reimbursement for chargeable OHP patients.

37	14-2225	33103	MCM Fee for service	OHA	7/1/2015-6/30/2016	10,000		N		Continuing	Maternity Case Management Oregon Health Plan Public Health Nurse Home Visiting Program.
38	14-2225	35208	Perinatal Gen Fund support	General Fund - JoCo	NA	12,000		N		Continuing	Perinatal clinic services continue at appropriate levels for the public.
39	14-2226	32258	Family Planning State Grant	OHA	7/1/2015-6/30/2016	11,000		Y	93.994 93.217	Continuing	Provides family planning support to patients.
40	14-2226	33100	FP OHP Charges	DMAP	NA	3,000		N		Continuing	Healthcare reimbursement for chargeable OHP patients.
41	14-2226	33101	FP OHP	DMAP	NA	6,000		N		Continuing	Family Planning OHP fees for services.
42	14-2226	33132	FP MAC	OHA	7/1/2015-6/30/2016	2,000	\$ 1,000			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
43	14-2226	35208	Reproductive Health Gen Fund support	General Fund - JoCo	NA	11,000		N		Continuing	RH clinic services continue at appropriate levels for the public.
44	14-2227	32300	Healthy Start-Eliminating Disparities in Perinatal Health	HCCSO	6/1/2014-5/1/2019	108,000		N		Continuing	Reduce disparities in infant mortality and adverse perinatal health outcomes by linking women to medical homes, health insurance, preventative services.
45	14-2230	30000	Taxes	Public	NA	535,000	\$ -	N		Continuing	3 year Local option tax of .08c/\$1,000 value added Nov 2014 tax bills with passage May 2014.
46	14-2230	30100	Prior Year Taxes	Public	NA	4,000	\$ -	N		Continuing	3 year Local option tax of .08c/\$1,000 value added Nov 2014 tax bills with passage May 2014.
47	14-2230	31111	Dog Licenses	Public	NA	195,500	\$ -	N		Continuing	Collect dog licenses of \$20/\$40 per dog & dog must be vaccinated against rabies. This ensures public and animal safety.
48	14-2230	33146	Shelter Fees/Adoptions	Public	NA	50,000		N		Continuing	Collect fees for all shelter activities (adoptions, impound, boarding, surrender, traps and feral cat intakes).
49	14-2230	37200	Shelter Donations	Public	NA	35,500		N		Continuing	Fund raising activities
50	14-2240	32253	Women Infants Children	OHA	7/1/2015-6/30/2016	427,000		Y	10.557	Continuing	Supplemental Nutrition Education Program for Pregnant & breastfeeding Women, Infants and Children.
51	14-2240	32254	WIC - Peer Counseling	OHA	7/1/2015-6/30/2016	27,000		Y	10.557	Continuing	One on one education and peer support for breastfeeding mothers.
52	14-2250	32205	Air Quality	DEQ	7/1/2015-6/30/2016	10,000		N		Continuing	Provides community education, information and responds to complaints of open burning on no burn days and illegally burning of prohibited materials.
53	14-2251	32242	Drinking Water Grant	OHA	7/1/2015-6/30/2016	95,000		Y	66.432/ 66.468	Continuing	Public drinking water system monitoring to protect the users from water born contamination, investigate all water systems violation alerts received from the Oregon Health Authority. Monitor public drinking water systems to protect the users from water born contamination. conduct sanitary surveys on water systems every five years.
54	14-2252	32211	PH Emerg. Preparedness	OHA	7/1/2015-6/30/2016	89,500		Y	93.069	Continuing	Emergency Preparedness Community education and planning activities.
55	14-2253	31101	AMR	Private	7/1/2015-6/30/2016	25,000		N		Continuing	Provide American Medical Response Medical equipment inspections.
56	14-2253	31116	Food Handlers Certificates	Public	NA	9,400		N		Continuing	Provide education, materials and testing for certification.
57	14-2253	31117	Food Services	Public	NA	179,500		N		Continuing	Inspection of licensed facilities - Education and Prevention of foodborne outbreaks.
58	14-2253	31120	Inspection Request	Public	NA	9,000		N		Continuing	Inspection of licensed facilities - Education and Prevention of foodborne outbreaks.
59	14-2253	31129	Rural Property (Burial)	Public	NA	600		N		Continuing	Fee for Inspection of private property for burial of human remains to ensure the burial site meets setback State statutes.
60	14-2253	31134	Pools/Spas	Public	NA	7,100		N		Continuing	Inspect the non-food service facilities for compliance with the Oregon Revised Statutes and Oregon Administrative Rules. These facilities include motels, hotels, recreation parks, organizational parks, public swimming pools/spas.
61	14-2253	31135	Tourist Facility	Public	NA	13,900		N		Continuing	Inspect the non-food service facilities for compliance with the Oregon Revised Statutes and Oregon Administrative Rules. These facilities include motels, hotels, recreation parks, organizational parks, public swimming pools/spas.
62	14-2254	32300	Solid Waste Agency support	SW Agency	NA	20,000		N		Continuing	Solid Waste services continue at appropriate levels for the public.
63	14-2254	35208	Solid Waste services support	General Fund - JoCo	NA	25,000		N		Continuing	Solid Waste services continue at appropriate levels for the public.
						\$ 2,931,000	\$ 41,000				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 18,900
43015 Operating Supplies	180,200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	20,200
43050 Postage and Shipping	400
43055 Printing and Duplication	7,200
<u>Fees and Services:</u>	
44040 Advertising	9,500
44020 Contracted Services	170,200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	5,600
44035 Insurance	8,200
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	81,500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	18,200
44075 Education and Training	22,700
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	12,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	148,300
45035 Equipment Operation, Repairs and Maint (Fleet)	23,100
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	87,600
45090 Miscellaneous	6,800
Total Materials and Services - To Schedule B	\$ 820,600
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 247,000
45200 Radio Infrastructure (Public Safety & Public Works)	2,100
45200 Property Reserve (47)	40,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 289,100
	\$ 1,109,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Administration
Cost Center #: 2210

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		203,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 203,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.10	\$ 13,100
Materials and Services (Schedule E)		184,300
Interfund Transfers (Out) (Schedule E)		5,600
Capital Outlays directly from program (Schedule F)		-
Debt Service		
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.10	203,000

Purpose of Program:

Administration:

Program overview: The Administration section of the PH budget provides a holding place for programs and grants that are either "passed through" to other agencies or are broad grants not directed towards a specific program. Work funded can include strategic planning, administration of contracts and staff, and outreach and education on Public Health to the community. Programs specifically funded in this area are the School Based Health Center program dollars (pass through to Siskiyou Community Health Center), Health Care Coalition for Southern Oregon grant dollars, National Association of City and County Health Official dollars and other small grants as become available.

Outcomes: 1. School Based Health Centers will meet 100% of requests for services, or refer services to other providers. 2. The PH Director will assure 100% of training and reporting requirements for staff and programs are met.

Mandates: Provision of leadership, planning and outreach are all mandated functions of a Public Health department as defined in ORS 431, and throughout OAR 333, and specific priorities under OAR 333, Division 14.

Per ORS 431.510 "The governing body of the County shall provide adequate quarters and facilities for the office and work of the County Board of Health and shall appropriate sufficient funds for the administration or the Board and the operation of the Health Department.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Administration
Cost Center #: 2210

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants SBHC Pass Thru Dollars (141,000)	159,000
32300 Local Grants	-
32500 Private Grants	5,000
33100 Charges for Services	18,000
33200 Sales of Materials	-
33300 Rental Charges	4,600
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	16,400
Total Revenues - To Schedule B	<u>\$ 203,000</u>

<u>Transfers from Other Funds (List sources):</u>	<u>Budget Amount</u>
35200 GF Support	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Administration
Cost Center #: 2210

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,000
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	300
43050 Postage and Shipping	-
43055 Printing and Duplication	1,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	141,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	700
44035 Insurance	6,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	1,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	600
44075 Education and Training	1,100
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	700
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	22,200
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	5,000
45090 Miscellaneous	3,600
Total Materials and Services - To Schedule B	\$ 184,300
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 5,600
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 5,600
	\$ 189,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Vital Records
Cost Center #: 2211

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		84,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 84,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 67,400
Materials and Services (Schedule E)		9,000
Interfund Transfers (Out) (Schedule E)		7,600
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 84,000
		-

Purpose of Program:

Vital Records:

Program Overview: This program provides birth and death certificates in a timely manner per requests from individuals, physicians, and local hospital and mortuary services. In addition, we provide outreach and support to local providers, mortuaries and others that support vital records needs. Funding is provided through fees for certificates, as requested.

Outcomes: To provide 100% of certificates to those requesting them in a timely and accurate manner per State guidelines.

Mandates: Vital Records are mandated by ORS 432 and OAR 333, Division 11.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Vital Records
Cost Center #: 2211

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	84,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 84,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 GF Support	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Vital Records
Cost Center #: 2211

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 600
43015 Operating Supplies	1,600
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	500
43050 Postage and Shipping	-
43055 Printing and Duplication	1,500
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	1,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	100
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	200
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	2,300
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 9,000
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 7,600
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 7,600
	\$ 16,600

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Child Adolescent Health
Cost Center #: 2220

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		141,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 141,000

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.03	90,000
Materials and Services (Schedule E)		38,200
Interfund Transfers (Out) (Schedule E)		12,800
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.03	\$ 141,000

Purpose of Program:
Child Adolescent Health:

Program Overview: This area encompasses a variety of services and programs, including: sports physicals, paternity testing, Multi Disciplinary Team (MDT), Babies First and CaCoon Targeted Case Management nurse home visiting programs. Funding comes from a variety of grants, fees. All services are promoted to eligible clients.

Outcomes: 1) Work with MDT to address all pending cases of child abuse and neglect.

Mandates: These programs are mandated under OAR 333-014-0050 and ORS 418.747 (for MDT).

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Child Adolescent Health
Cost Center #: 2220

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	25,700
32200 State Grants	19,300
32300 Local Grants	-
32500 Private Grants	12,000
33100 Charges for Services	84,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 141,000

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Child Adolescent Health
Cost Center #: 2220

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	3,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	500
43050 Postage and Shipping	-
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	300
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	700
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	600
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	10,800
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	18,900
45090 Miscellaneous	1,300
Total Materials and Services - To Schedule B	\$ 38,200
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 12,800
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 12,800
	\$ 51,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Communicable Preventable Disease
Cost Center #: 2221

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		139,000
Interfund Transfers (In) (Schedule C)		63,000
Total Resources - To Schedule A		\$ 202,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.57	\$ 160,000
Materials and Services (Schedule E)		23,600
Interfund Transfers (Out) (Schedule E)		18,400
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.57	\$ 202,000

Purpose of Program:

Communicable/Preventable Disease:

Program Overview: Communicable Disease investigations include HIV, TB, Breast and Cervical Cancer, and Sexually Transmitted Disease program funding that come from State, Federal and fees for service. Communicable disease also covers zoonotic diseases (animal) that may affect humans adversely, and food borne illness investigation with Environmental Health. A comprehensive program is required to assure the health and safety of the community when at risk for communicable diseases. Outreach and education on prevention, risk, testing and treatment are a necessity with this program.

Outcomes: Outcomes are to meet 100% of program specific requirements on investigation, treatment, testing, partner notification and reporting as defined and regulated by State Public Health. These outcomes are based on timeliness and completeness of investigations on all communicable diseases.

Mandates: Communicable Disease prevention, education and reporting are mandated through ORS 433.004, and defined through OAR 333, Divisions 14, 17, 18, 19.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Communicable Preventable Disease
Cost Center #: 2221

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	1,700
32200 State Grants	91,900
32300 Local Grants	
32500 Private Grants	
33100 Charges for Services	45,400
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 139,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 GF Support	\$ 63,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 63,000</u>
	\$ 202,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Communicable Preventable Disease
Cost Center #: 2221

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	3,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	500
43050 Postage and Shipping	-
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	300
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	700
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	2,500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	200
44075 Education and Training	600
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	700
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	7,400
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	6,200
45090 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 23,600
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 18,400
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 18,400
	\$ 42,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Immunization
Cost Center #: 2222

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		178,000
Interfund Transfers (In) (Schedule C)		59,000
Total Resources - To Schedule A		\$ 237,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.10	\$ 69,500
Materials and Services (Schedule E)		145,900
Interfund Transfers (Out) (Schedule E)		21,600
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.10	\$ 237,000

Purpose of Program:

Immunizations:

Program Overview: Services are available during all office hours, are efficient and provide required vaccinations for school aged children, adult vaccines for health and travel vaccines. Funding comes from State and Federal grants and fees for services provided. Outreach and education occur as part of the mandate and in conjunction with Communicable Disease prevention.

Outcomes: 1) Provide one outreach activity for immunizations a year, outside of normal work hours. 2) Increase immunization rates in the Illinois Valley area. Increased rates or immunization would reduce communicable diseases, time missed from school and work, and health care costs for the community as a whole.

Mandates: Provision of community immunization services and education are mandated by ORS 433.040, 433.090, 433.267 and OAR 333. Divisions 48-50. Provision of Travel immunizations is not mandated, however, is a community service that Public Health provides in an effort to decrease communicable disease.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Immunization
Cost Center #: 2222

Revenues:	Budget Amount
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	24,000
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	153,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	1,000
Total Revenues - To Schedule B	\$ 178,000

Transfers from Other Funds (List sources):	
35200 General Fund (10) - Clinic Support	\$ 59,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ 59,000
	\$ 237,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Immunization
Cost Center #: 2222

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,100
43015 Operating Supplies	74,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	1,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	700
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	33,600
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	300
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	17,000
45035 Equipment Operation, Repairs and Maint (Fleet)	1,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	15,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 145,900
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 21,600
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 21,600
	\$ 167,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Tobacco Prevention & Healthy Communities
Cost Center #: 2223

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		
Program Revenues (Schedule C)		130,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 130,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.85	\$ 92,100
Materials and Services (Schedule E)		26,100
Interfund Transfers (Out) (Schedule E)		11,800
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.85	\$ 130,000

Purpose of Program:

Tobacco Prevention and Education Program (TPEP):

Program Overview: The TPEP program includes Tobacco Prevention and Healthy Communities dollars from State grants. These programs work together to reduce tobacco related and other chronic diseases in our community. Community collaboration and outreach is critical to making these programs successful.

Outcomes: Outcomes for this fiscal year are to 1) Work with partners to assure that one multi-unit housing property in Josephine County will adopt no-smoking rules on the property, 2) The Josephine County TPEP coordinator will respond to 100% of complaints and or violations of the Smokefree Workplace Law, 4) Develop a plan for sharing available chronic disease prevalence data and the link between chronic diseases and tobacco use/exposure with decision-makers.

Mandates: Both programs meet the mandate for health education and outreach as listed in OAR 333, Divisions 10, 15 and the TPEP program provides local enforcement of the Indoor Clean Air Act of 2009.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Tobacco Prevention & Healthy Communities
Cost Center #: 2223

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	32,500
32200 State Grants	97,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 130,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Tobacco Prevention & Healthy Communities
Cost Center #: 2223

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,500
43015 Operating Supplies	5,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	200
43055 Printing and Duplication	800
<u>Fees and Services:</u>	
44040 Advertising	1,600
44020 Contracted Services	1,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	800
44035 Insurance	1,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,500
44075 Education and Training	2,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,900
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	4,000
45035 Equipment Operation, Repairs and Maint (Fleet)	800
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 26,100
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 11,800
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 11,800
	\$ 37,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Perinatal
Cost Center #: 2225

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		23,000
Interfund Transfers (In) (Schedule C)		12,000
Total Resources - To Schedule A		\$ 35,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.25	\$ 24,900
Materials and Services (Schedule E)		6,900
Interfund Transfers (Out) (Schedule E)		3,200
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.25	\$ 35,000

Purpose of Program:

Perinatal Health:

Program Overview: Programs under this area include: Maternity Case Management (nurse home visiting), Oregon Mothers Care (OHP support), Health Care Coalition for Southern Oregon (home visiting). Programs are funded through State grants, private grants and fee for services.

Outcomes: 1) Accept all referrals to Home visiting program and review based on priorities. Provide services to as many women seeking services as possible, based on staffing. Note: this program is unable to meet all services requested due to current funding and staffing.

Mandates: All are defined under OAR 333-014-0050

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Perinatal
Cost Center #: 2225

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	5,100
32200 State Grants	3,900
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	14,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 23,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 GF Support	\$ 12,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 12,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Perinatal
Cost Center #: 2225

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 100
43015 Operating Supplies	2,200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	100
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	200
44075 Education and Training	800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	500
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	2,500
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,900
Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 3,200
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 3,200
	\$ 10,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Reproductive Health- Family Planning
Cost Center #: 2226

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		22,000
Interfund Transfers (In) (Schedule C)		11,000
Total Resources - To Schedule A		\$ 33,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.15	\$ 17,100
Materials and Services (Schedule E)		12,900
Interfund Transfers (Out) (Schedule E)		3,000
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.15	\$ 33,000

Purpose of Program:

Reproductive Health:

Program Overview: Reproductive Health services include Family Planning, Sexually Transmitted Disease testing and treatment, pregnancy testing, women's annual exams. Services are provided by appointment and walk in four days a week. Funding is provided through a small state grant and fees for services. All internal programs and community health care provider partners refer clients to these services.

Outcomes: Current outcomes are to provide services for clients, as available. Future outcomes would include expanding appointment hours to provide more services to a broader range of clientele, that we are not currently able to provide services for. This expansion would require more staff and funding for support.

Mandates: This program is mandated under OAR 333-014-0050 and OAR 333, Divisions 4, 10, 24.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Reproductive Health- Family Planning
Cost Center #: 2226

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	11,000
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	11,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 22,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 GF Support	\$ 11,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 11,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Reproductive Health - Family Planning
Cost Center #: 2226

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	3,200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	1,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	100
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	900
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	500
44075 Education and Training	1,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	400
45035 Equipment Operation, Repairs and Maint (Fleet)	300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	4,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 12,900
Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 3,000
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 3,000
	\$ 15,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Healthy Start
Cost Center #: 2227

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		108,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 108,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.20	\$ 80,100
Materials and Services (Schedule E)		18,100
Interfund Transfers (Out) (Schedule E)		9,800
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.20	\$ 108,000

Purpose of Program:

Healthy Start:

Program Overview: Health Care Coalition contracts with Public Health to provide outreach, case management and service coordination to women residing in rural areas of the county. Service coordination will link families to medical homes, increase health insurance coverage, and support preventative services for women before, during and after pregnancy. The purpose of the healthy start initiative is to reduce disparities in infant mortality and adverse perinatal health outcomes.

Outcomes: Current outcomes are to provide services for clients, as available. Future outcomes would include expanding appointment hours and outreach to provide more services to a broader range of clientele, that we are not currently able to provide services for. This expansion would require more staff and funding for support.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Healthy Start
Cost Center #: 2227

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	108,000
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 108,000

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Healthy Start
Cost Center #: 2227

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 600
43015 Operating Supplies	5,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	500
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	5,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	3,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 18,100
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 9,800
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 9,800
	\$ 27,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 2230

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 290,000
Program Revenues (Schedule C)		820,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,110,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	8.50	\$ 480,100
Materials and Services (Schedule E)		192,600
Interfund Transfers (Out) (Schedule E)		107,300
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		330,000
Ending Fund Balance		-
Total Requirements - To Schedule A	8.50	\$ 1,110,000

Purpose of Program:

Animal Protection and Regulation:

Program Overview: APR responds to citizen complaints on the following issues: 1) Dog bites and rabies control, 2) Humane complaints, 3) Livestock chased, injured or killed by dogs, 4) Dog nuisance trespassing, 5) Dog nuisance barking. Funding comes from shelter adoption fees, dog license fees and donations. APR encourages public involvement through volunteerism, donation and education programs and strives to provide transparent and efficient services to the whole community.

Outcomes: 1) Respond to 100% of dog bite complaints to reduce rabies transmission, 2) Respond to 100% of humane check complaints, 3) Keep shelter doors open to the public a minimum of 4 days a week.

Mandates: APR programs are mandated through ORS 609 and through Local Ordinance's 92-9 amended by Local Ordinance 96-1, in Josephine County Charter section 14.6, and OAR 333, Division 19.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 2230

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ 535,000
30100 Prior Year Taxes	4,000
30900 Other Taxes	-
31100 Licenses, Permits and Fees	195,500
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services (Shelter/Adoptions)	50,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	35,500
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 820,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 2230

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 5,500
43015 Operating Supplies	50,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	15,000
43050 Postage and Shipping	-
43055 Printing and Duplication	1,400
<u>Fees and Services:</u>	
44040 Advertising	1,200
44020 Contracted Services	15,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	300
44035 Insurance	600
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	43,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,400
44075 Education and Training	6,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	4,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	33,200
45035 Equipment Operation, Repairs and Maint (Fleet)	16,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 192,600
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 67,300
45200	-
45200 Property Reserve (47)	40,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 107,300
	\$ 299,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 2240

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		454,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 454,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.91	\$ 367,500
Materials and Services (Schedule E)		45,200
Interfund Transfers (Out) (Schedule E)		41,300
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.91	\$ 454,000
		-

Purpose of Program:

Women, Infant and Children:

Program Overview: WIC provides nutrition education classes, promotes breastfeeding, works with local providers on high risk clients in need of special nutritional options, provides outreach to the community to assure caseload, provides services in outlying communities and does outreach at local grower's markets to promote consumption of fresh fruits and vegetables. WIC receives Federal funding through a state grant based on caseload.

Outcomes: 1) Provide services to 2900 families quarterly, 2) Do outreach to community one time per year per requirements, 3) Increase breastfeeding support through a breastfeeding peer counselor.

Mandates: The WIC program is mandated under OAR 333-014-0050 and Divisions 52-54

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 2240

Revenues:	Budget Amount
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	454,000
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 454,000

Transfers from Other Funds (List sources):	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 2240

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,000
43015 Operating Supplies	15,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	800
<u>Fees and Services:</u>	
44040 Advertising	2,000
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	700
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,100
44075 Education and Training	5,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	16,800
45035 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 45,200
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 41,300
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 41,300
	\$ 86,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Air Quality
Cost Center #: 2250

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		10,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 10,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.08	\$ 6,900
Materials and Services (Schedule E)		2,200
Interfund Transfers (Out) (Schedule E)		900
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.08	\$ 10,000
		-

Purpose of Program:

Air Quality:

Program Overview: Air Quality funding comes from the Department of Environmental Quality (DEQ) who mandates the program requirements of education, outreach and monitoring of illegal burning activities. The Air Quality program supports the Burn Line (476-WOOD) and monitors air quality advisories from the National Weather Service and other resources.

Outcomes: 1) To investigate 100% of illegal burning complaints, 2) To work with the media, local realtors and DEQ to promote the new State Woodstove Ordinance that is in affect 8-1-10.

Mandates: OAR 340, Division 264, and Federal Environmental Protection Agency (EPA) Clean Air Act of 1990. These standards are set to reduce health impacts from burning of illegal materials, burning on low air circulation days, and reduction in other types of burning.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Air Quality
Cost Center #: 2250

		<u>Budget</u>	<u>Amount</u>
<u>Revenues:</u>			
30000	Property Taxes	\$	-
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		10,000
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
	Total Revenues - To Schedule B	\$	<u>10,000</u>

<u>Transfers from Other Funds (List sources):</u>			
35200		\$	-
35200			-
35200			-
35200			-
35200			-
	Total Interfund Transfers (In) - To Schedule B	\$	<u>-</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Air Quality
Cost Center #: 2250

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 100
43015 Operating Supplies	200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	100
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	100
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	1,000
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 2,200
Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 900
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 900
	\$ 3,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Drinking Water Environmental Protection
Cost Center #: 2251

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		95,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 95,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.90	\$ 76,200
Materials and Services (Schedule E)		10,200
Interfund Transfers (Out) (Schedule E)		8,600
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.90	\$ 95,000

Purpose of Program:

Drinking Water:

Program Overview: The drinking water program monitors wells and water systems with 4 or more connections throughout Josephine County. This environmental health program assures that users of community systems have clean drinking water free of contaminants, and work with system owners to prevent disease spread. Systems include schools, restaurants, mobile home parks, and multi-unit housing facilities. Program dollars are provided through State funding based on the number of systems regulated bi-annually and billable activities.

Outcomes: To provide inspections to 100% of systems, to provide follow-up on 100% of alerts and to correct issues with 100% of Significant Non-Complier systems.

Mandates: Under ORS 468B and OAR 333, Division 61.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Drinking Water Environmental Protection
Cost Center #: 2251

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	95,000
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 95,000

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Drinking Water Environmental Protection
Cost Center #: 2251

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	700
43050 Postage and Shipping	-
43055 Printing and Duplication	300
<u>Fees and Services:</u>	
44040 Advertising	300
44020 Contracted Services	200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,100
44075 Education and Training	200
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	600
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	5,500
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 10,200
Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 8,600
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 8,600
	\$ 18,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Emergency Preparedness BT
Cost Center #: 2252

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		89,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 89,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.07	\$ 58,100
Materials and Services (Schedule E)		21,400
Interfund Transfers (Out) (Schedule E)		10,000
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.07	\$ 89,500

Purpose of Program:

Emergency Services:

Program Overview: This program encompasses the State Emergency Preparedness grant, administrative funding for Emergency Medical services (EMS) program and the federally funded Emergency Management preparedness grant. The EMS program oversees the EMS Board, ambulance services, and ambulance inspections

Outcomes: 1) Pass a revised EMS ordinance, 2) Meet emergency preparedness guidelines on exercising, planning and responding to all hazards emergencies. This involves up to two exercises or two real life events, multiple plans that need revision based on past experiences or new objectives and support to Emergency Management and other First Responders in a real life event.

Mandates: Under OAR 200, 250, 255, 260. And OAR 333, Division 3.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Emergency Preparedness BT
Cost Center #: 2252

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	89,500
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 89,500

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Emergency Preparedness BT
Cost Center #: 2252

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 600
43015 Operating Supplies	3,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	700
43050 Postage and Shipping	-
43055 Printing and Duplication	500
<u>Fees and Services:</u>	
44040 Advertising	1,000
44020 Contracted Services	1,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	3,000
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	700
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	9,400
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 21,400
Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 7,900
45200 Radio Infrastructure (Public Safety & Public Works)	2,100
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 10,000
	\$ 31,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 2253

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 60,000
Program Revenues (Schedule C)		244,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 304,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.96	\$ 160,100
Materials and Services (Schedule E)		71,300
Interfund Transfers (Out) (Schedule E)		23,100
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		50,000
Ending Fund Balance		-
Total Requirements - To Schedule A	1.96	\$ 304,500

Purpose of Program:

Environmental Community Safety:

Program Overview: Facility inspections conducted by registered environmental health specialists fall under this program. These include mobile, temporary and full-service restaurants, Bed and Breakfasts, spas, pools, hotels, motels, school food service, and non-profit food service. Additionally, environmental health supports communicable disease mandates through facility inspections potentially linked to food borne outbreaks. Program services are funded through fee for service inspections that are billed to the facilities annually, or collected at events. The program also provides education to business owners and operators, and food handlers, as well as, support for planning and building to meet State codes for food service.

Outcomes: 1) Provide inspections to 100% of facilities, 2) To follow-up on 100% of food borne disease outbreak complaints.

Mandates: The program is mandated under and defined under OAR 333, Divisions 12, 29, 39, 60, 62, 157, 158, 160, 162, 170, and 175.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 2253

	Budget Amount
<u>Revenues:</u>	
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	244,500
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 244,500

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 2253

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,500
43015 Operating Supplies	7,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	600
44020 Contracted Services	300
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	700
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	5,500
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	15,200
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	36,000
45090 Miscellaneous	700
Total Materials and Services - To Schedule B	\$ 71,300
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 23,100
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 23,100
	\$ 94,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Solid Waste Franchise
Cost Center #: 2254

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		20,000
Interfund Transfers (In) (Schedule C)		25,000
Total Resources - To Schedule A		\$ 45,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.33	\$ 28,200
Materials and Services (Schedule E)		12,700
Interfund Transfers (Out) (Schedule E)		4,100
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.33	\$ 45,000

Purpose of Program:

Solid Waste:

Program Overview: This program is funded through the Solid Waste Franchise fees collected from waste disposal agencies. Objectives include successful clean up of properties with Solid Waste issues to reduce vectors, disease risk, and air quality and sight issues.

Outcomes: Respond to 100% of complaints on Solid Waste nuisances

Mandates: The program is mandated by the Josephine County Solid Waste Nuisance Abatement ordinance, 90-16.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Solid Waste Franchise
Cost Center #: 2254

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	20,000
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 20,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200 General Fund (10) - Solid Waste Franchise Fee	25,000
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 25,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Solid Waste Franchise
Cost Center #: 2254

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	5,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	500
44020 Contracted Services	2,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	700
44075 Education and Training	300
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	600
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	2,600
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	300
Total Materials and Services - To Schedule B	\$ 12,700
Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 4,100
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 4,100
	\$ 16,800

Josephine County
Schedule D - Personnel Services
Public Health
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation														
											Admin - 2210	Vital Records - 2211	Clinic - 2219	Animal - 2230	WIC - 2240	Enviro. Safety - 2253									
14	2210	Public Health Director	N22	8	NU	S	1.00	88,603	42,595	131,198	13,120		9,184	26,240	32,799	49,855									
14	2210	Senior Department Specialist-Public Health	A12	12	AF	S	1.00	41,926	25,506	67,432	-	67,432													
14	2210	Senior Department Specialist-Public Health	A12	7	AF	S	1.00	37,739	26,859	64,598			6,460	25,839	-	32,299									
14	2210	Accounting Specialist-Public Health-part time	A10	1	AF	H	0.50	14,397	5,050	19,448			9,724	9,724											
14	2219	Medical Director	NUP	1	NR	H	0.10	31,200	4,147	35,347			35,347												
14	2219	Public Health Nursing Program Supervisor	N21	2	NU	S	1.00	68,252	41,582	109,834			109,834												
14	2219	Public Health Nurse (BA)	A22	6	NR	H	0.35	22,146	2,817	24,963			24,963												
14	2219	Public Health Nurse (BA)	A22	6	AF	S	1.00	63,274	39,370	102,644			76,983	-	25,661										
14	2219	Public Health Nurse (BA)	A22	1	AF	S	1.00	55,526	35,927	91,453			91,453												
14	2219	Tobacco Education Coordinator	A12	1	AF	S	1.00	32,272	19,833	52,105			52,105												
14	2219	Public Health Immunization Coordinator	A10	2	AF	S	1.00	29,536	18,870	48,406			48,406												
14	2219	Public Health Assistant - HC	A10	1	AF	H	0.80	23,036	11,465	34,501			34,501												
14	2219	Public Health Assistant - HS	A10	1	AF	H	0.80	23,036	11,465	34,501			27,601		6,900										
14	2240	Public Health Assistant	A10	12	AF	H	0.80	29,935	14,601	44,537					44,537										
14	2240	Public Health Assistant	A10	12	AF	H	0.80	29,935	16,340	46,275					46,275										
14	2240	Public Health Assistant	A10	6	AF	H	0.80	26,224	12,710	38,934					38,934										
14	2219	Public Health Assistant	A10	4	AF	H	0.80	24,892	12,190	37,082					37,082										
14	2240	WIC Breastfeeding Peer Counselor	A10	2	AF	H	0.40	11,814	4,624	16,439					16,439										
14	2240	Senior Administrative Supervisor-Public Health	N14	3	NU	S	1.00	50,250	28,840	79,091			7,118	-	51,409	20,564									
14	2240	Senior Department Specialist-Public Health	A12	12	AF	S	1.00	41,926	25,506	67,432					67,432										
14	2230	Sr Administrative Supervisor-Animal	N14	1	NU	S	1.00	46,822	27,641	74,463				74,463											
14	2230	Animal Control Officer and Shelter Coord Lead	A13	3	AF	S	1.00	35,913	26,759	62,673				62,673											
14	2230	Animal Control Officer	A11	6	AF	S	1.00	34,738	23,839	58,577				58,577											
14	2230	Animal Control Officer	A11	1	AF	H	0.80	24,394	11,369	35,763				35,763											
14	2230	Animal Control Officer	A11	1	AF	H	0.50	15,246	5,575	20,822				20,822											
14	2230	Animal Shelter Technician	A10	6	AF	S	1.00	32,787	25,606	58,394				58,394											
14	2230	Animal Shelter Technician	A10	3	AF	S	1.00	30,311	19,598	49,909				49,909											
14	2230	Animal Shelter Technician	A10	1	AF	H	0.35	10,078	3,826	13,904				13,904											
14	2230	Department Assistant - PH	A07	1	AF	S	1.00	24,210	19,627	43,837				43,837											
14	2252	Emergency Preparedness Specialist	A12	1	AF	S	1.00	32,272	19,872	52,143						52,143									
14	2253	Sanitarian	A17	12	NR	H	0.20	11,049	1,152	12,201						12,201									
14	2253	Sanitarian	A17	10	AF	S	1.00	53,770	28,381	82,151						82,151									
14	2253	Sanitarian	A17	9	AF	S	1.00	52,370	27,862	80,231						80,231									
											27.00	1,149,881	641,406	1,791,287	13,120	67,432	533,678	480,144	367,467	329,445					
																	1,149,900	641,400	1,791,300	13,100	67,400	533,700	480,100	367,500	329,400
ROUNDED FOR SCHEDULE B																									
							FTE	27.00							0.10	1.00	7.15	8.50	5.91	4.34					

Mental Health Fund



JOSEPHINE COUNTY, OREGON
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Mental Health Fund

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JOSEPHINE COUNTY
Mental Health Fund Description

The Mental Health Fund was formed effective July 1, 2007. The County Commissioners act as the Mental Health Authority. The Authority has oversight responsibilities for the mental health programs that were transferred to non-profit organizations and/or other governmental agencies as of July 1, 2006. The County also administers the Alcohol and Drug programs.

Major sources of revenue for this fund are mental health grants from the federal and state governments, which are passed through to the outside agencies that now administer the mental health programs. This Fund does not receive support from the County's General Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Mental Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the several programs in the fund. The money available for the programs is equal to total resources of the fund, less the requirements for debt service and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.



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RESOURCES AND REQUIREMENTS

Josephine County

MENTAL HEALTH FUND (15)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 248,728	\$ 297,382	\$ 207,388	\$ 242,300	Beginning Fund Balance	\$ 203,700	\$ 203,700	\$ 203,700
72,545	65,889	76,252	68,000	Beer & Wine Tax	68,000	68,000	68,000
4,199,376	4,507,965	5,278,076	5,241,700	Federal and State grants	5,590,300	5,590,300	5,590,300
136,344	56,065	51,842	30,000	Other revenue	30,000	30,000	30,000
\$ 4,656,993	\$ 4,927,301	\$ 5,613,558	\$ 5,582,000	TOTAL RESOURCES	\$ 5,892,000	\$ 5,892,000	\$ 5,892,000
				REQUIREMENTS			
\$ 215,796	\$ 102,955	\$ 95,393	\$ 74,500	Personal Services	\$ 74,700	\$ 74,700	\$ 74,700
4,107,058	4,524,502	5,208,157	5,240,000	Materials and Services	5,577,000	5,577,000	5,577,000
				Interfund Transfers:			
16,300	29,000	17,300	19,500	40 - Internal Services Fund (ISF)	21,000	21,000	21,000
-	43,000	43,000	43,000	40 - Internal Services Fund for MH Authority Admin	46,000	46,000	46,000
-	-	-	10,000	13 - Adult Corrections -Admin	10,000	10,000	10,000
20,456	20,456	20,457	21,000	Debt Service	21,000	21,000	21,000
-	-	-	174,000	Contingency	142,300	142,300	142,300
\$ 4,359,610	\$ 4,719,913	5,384,307	\$ 5,582,000	TOTAL REQUIREMENTS	\$ 5,892,000	\$ 5,892,000	\$ 5,892,000
297,383	207,388	229,251		Ending Fund Balance			
\$ 4,656,993	\$ 4,656,993	\$ 5,613,558		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Mental Health Fund (15)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	\$ 100,000	\$ 100,000	\$ -	MH Admin -2510	-	\$ 104,000	\$ 104,000	\$ -
-	4,275,000	4,275,000	-	MH Pass Through- 2520	-	4,500,000	4,500,000	-
1.00	452,000	452,000	-	A&D Program Admin- 2540	1.00	361,000	361,000	-
-	755,000	755,000	-	A&D Pass Through- 2541	-	927,000	927,000	-
1.00	5,582,000	\$ 5,582,000	\$ -	Total for Fund	1.00	\$ 5,892,000	\$ 5,892,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division Mental Health
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 203,700
Program Revenues (Schedule C)		5,688,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u><u>\$ 5,892,000</u></u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 74,700
Materials and Services (Schedule E)		5,577,000
Interfund Transfers (Out) (Schedule E)		77,000
Debt Service		21,000
Contingency		142,300
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>1.00</u></u>	<u><u>\$ 5,892,000</u></u>

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	68,000
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	5,590,300
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	28,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	2,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 5,688,300</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	15-2510	39900	Beginning Fund Balance			\$ 28,000	\$ -	N	N/A	Continuing	Amount carried over from prior year savings
2	15-2510	32229	MH Local Admin	OHA/AMH	07/01/2015-06/30/2016	\$ 46,000	\$ -	N		Continuing	Administer and manage mental health grant awards
3	15-2510	33300	Hugo Hills Rental Income	OPTIONS for So.Ore	07/01/2015-06/30/2016	\$ 28,000	\$ -	N		Continuing	Hugo Hills facility rental to cover mortgage expenses
4	15-2510	37100	Interest		07/01/2015-06/30/2016	\$ 2,000	\$ -	N		Continuing	Interest earned on fund balance
5	15-2520	32229	Intergovernmental agreement with the State of Oregon, Oregon Health Authority, Addictions and Mental Health Division (Service Element 37 of IGA)	OHA/AMH	07/01/2015-06/30/2016	\$ 4,500,000	\$ -	N		Continuing	County to provide mental health/addictions to Josephine County. County accomplishes this by contracting with Options of Southern Oregon.
6	15-2540	39900	Beginning Fund Balance			\$ 145,400	\$ -	N	N/A	Continuing	Amount carried over from prior year savings
7	15-2540	30920	Beer and Wine Tax Revenue	OHA/AMH	07/01/2015-06/30/2016	\$ 68,000	\$ -	N	N/A	Continuing	Local Alcohol and Drug Planning Committee to recommend funding allocation for Beer and Wine Tax revenue as approved in the Biennial Implementation Plan and Prevention Plan
8	15-2540	32204	IGA with the State of Oregon for Addictions and Mental Health Division for Prevention of Substance Abuse (Service Element 37/70 of IGA)	OHA/AMH	07/01/2015-06/30/2016	\$ 69,800	\$ -	N	N/A	Continuing	County to have a Designated Prevention Specialist with State Certification to administer Prevention Activities outlined in the OAR's and Approved County Prevention Plan.
9	15-2540	32208	LA01 & AD 03 Alcohol, Drug and Gambling Administrative Resource	OHA/AMH	07/01/2015-06/30/2016	\$ 32,200	\$ -	N	N/A	Continuing	Administrative support to administer Provider Contracts and the Local Alcohol and Drug Planning Committee (LADPC)
10	15-2540	32237	Problem Gambling (Prevention) SE37/80	OHA/AMH	07/01/2015-06/30/2016	\$ 45,600	\$ -	N	N/A	Continuing	Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.
11	15-2541	39900	Beginning Fund Balance			\$ 30,300	\$ -	N	N/A	Continuing	Amount carried over from prior year savings
12	15-2541	32204	IGA with the State of Oregon for Addictions and Mental Health Division for Prevention of Substance Abuse and Gambling (Service Element 37/70 of IGA)	OHA/AMH	07/01/2015-06/30/2016	\$ 85,000	\$ -	N	N/A	Continuing	County to have a Designated Prevention Specialist with State Certification to administer Prevention Activities outlined in the OAR's and Approved County Prevention Plan.

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
13	15-2541	32206	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services SE67	OHA/AMH	07/01/2015-06/30/2016	\$ 92,600	\$ -	N	N/A	Continuing	Residential Treatment and Capacity for inpatient beds located in JoCo for JoCo residents. This is passed through to providers in Josephine County.
14	15-2541	32208	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2015-06/30/2016	\$ 666,300	\$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling.
15	15-2541	32238	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2015-06/30/2016	\$ 52,800	\$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling.
						\$ 5,892,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,500
43015 Operating Supplies	60,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	9,000
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	4,525,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	10,500
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	938,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	27,000
44075 Education and Training	5,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 5,577,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200 ISF (40)	\$ 21,000
45200 ISF (40) MH Authority Admin	46,000
45200 Adult Corrections (13-2710) Admin	10,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 77,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Administration
Cost Center #: 2510

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 28,000
Program Revenues (Schedule C)		76,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 104,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		15,000
Interfund Transfers (Out) (Schedule E)		46,000
Debt Service		21,000
Contingency		22,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 104,000

Purpose of Program:

The Mental Health Authority administers the contracting for grants received from federal and state agencies and administers contracts with local organizations which provide the services for the grants. The Authority pays the debt service on the Hugo Hills Facility and collects an equal amount of rental income from OPTIONS for Southern Oregon, which operates the facility.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Administration
Cost Center #: 2510**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	46,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	28,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	2,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 76,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Administration
Cost Center #: 2510

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	2,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	8,000
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	5,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 15,000
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200 ISF (MH Authority Admin)	46,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 46,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 2520

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		4,500,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 4,500,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		4,500,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 4,500,000

Purpose of Program:

This program accounts for Mental Health pass-through grant funds. Funding is received from the State of Oregon OHA/DHS and is passed directly to the service provider in Josephine County. The grant is to provide mental health services to the citizens of Josephine County. Expenditures equal revenues and are recorded as Contractual Services.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 2520**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	4,500,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 4,500,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 2520

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	4,500,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 4,500,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Admin
Cost Center #: 2540

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 145,400
Program Revenues (Schedule C)		215,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 361,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 74,700
Materials and Services (Schedule E)		135,000
Interfund Transfers (Out) (Schedule E)		31,000
Capital Outlays directly from program (Schedule F)		-
Contingency		120,300
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 361,000

Purpose of Program:

This Program receives no County General Funds. Oregon Revised Statutes: 430.610(4) and 430.640(1) authorize the Oregon Department of Oregon Health Authority to assist Oregon counties in the establishment and financing of community mental health, developmental disability, and addiction programs operated or contracted for by County. The Substance Abuse and Problem Gambling Prevention programs are under Oregon Health Authority, Administrative Rules: 415-056-0030; 0035; 0040; and 0045.

The County Prevention Coordinator must be certified by the Addiction Counselor Certification Board of Oregon (ACCBO) as a Certified Prevention Specialist (CPS).

The roles and authorities of the County Prevention Coordinator include: 1. Development monitoring and oversight of the Prevention Implementation Plan, which shall be in compliance with the State Division of Addictions and Mental Health. 2. Implementation of the Center for Substance Abuse and Prevention (CSAP) and Institute of Medicine (IOM) strategies. 3. Management 4. Administer program funds. 5. Oversight of County prevention program and services. 6. Assisting other prevention staff to increase their knowledge, skills and abilities.

Through a public citizen process the Local Alcohol and Drug Planning Committee (LADPC) 1. Establish and administer citizen advisory board appointed by the Board of County Commissioners 2. Assess the community for alcohol and drug prevention intervention and treatment services. 3. Develop in partnership with the Mental Health provider a biennial Mental Health and Alcohol and Drug Prevention, Intervention and Treatment Plan. 4. Conduct public Request for Application (RFA) process to sub-contract for program services. 5. Monitor sub-contracts for financial, output and outcome performance. 6. Review provider report findings on a quarterly basis.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Admin
Cost Center #: 2540

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	68,000
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	147,600
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 215,600</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Admin
Cost Center #: 2540

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,500
43015 Operating Supplies	58,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	20,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	10,500
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	11,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	27,000
44075 Education and Training	5,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 135,000
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 21,000
45200	-
45200 Adult Corrections (13-2710) Admin	10,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 31,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Planning & Pass Through
Cost Center #: 2541

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 30,300
Program Revenues (Schedule C)		896,700
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 927,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		927,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 927,000

Purpose of Program:

This Program receives no County General Funds. Oregon Revised Statutes: 430.610(4) and 430.640(1) authorize the Oregon Department of Oregon Health Authority to assist Oregon counties in the establishment and financing of community mental health, developmental disability, and addiction programs operated or contracted for by County.

Mandated implementation through signed Intergovernmental Agreement between Addiction and Mental Health (AMH) and County. As directed by this Intergovernmental Agreement and Service Element (SE) descriptions, Josephine County sub-contracts for alcohol and drug prevention, intervention and treatment services to licensed providers through a public Request for Application (RFA) process. Program outcomes are reported quarterly and reviewed by the Local Alcohol and Drug Planning Committee (LADPC) and advisory committee to the Board of County Commissioners.

Program funds are Pass Through Funds to alcohol, other drugs and problem gambling prevention, intervention and treatment providers.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Planning & Pass Through
Cost Center #: 2541**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	896,700
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 896,700</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Planning & Pass Through
Cost Center #: 2541

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	927,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 927,000
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Mental Health
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
15	2540	Prevention Coordinator	A16	7	AF	S	1.00	47,043	27,664	74,706
							1.00	47,043	27,664	74,706
ROUNDED FOR SCHEDULE B										
							1.00	47,000	27,700	74,700

Special Revenue Funds



**JOSEPHINE COUNTY, OREGON
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Special Revenue Funds

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RESOURCES AND REQUIREMENTS

Josephine County

GRANT PROJECTS FUND (16)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget First Preceding Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					RESOURCES		
\$ 3,606,150	\$ 2,613,240	\$ 2,066,733	\$ 1,901,000	Beginning Fund Balance	\$ 1,552,000	\$ 1,552,000	\$ 1,552,000
				Revenues generated by programs:			
520,227	502,624	514,900	300,000	Title III - SRS	350,000	350,000	350,000
176,437	-	-	400,000	CDBG	150,000	150,000	150,000
429,430	339,628	317,135	305,000	Economic Development	308,000	308,000	308,000
55,132	57,547	-	-	Veterans Service Office (VSO)	-	-	-
33,020	8,677	6,304	6,000	Interest and Other Income	3,000	3,000	3,000
				Interfund Transfers:			
86,700	86,700	-	-	10 - General Fund for VSO	-	-	-
\$ 4,907,096	\$ 3,608,416	\$ 2,905,072	\$ 2,912,000	TOTAL RESOURCES	\$ 2,363,000	\$ 2,363,000	\$ 2,363,000
				REQUIREMENTS			
\$ 19,709	\$ 5,637	\$ -	\$ 6,000	Title III-PL 106-393	\$ 6,000	\$ 6,000	\$ 6,000
1,084,168	\$ 485,282	160,677	600,000	Title III SRS 2012 / 2013	500,000	\$ 500,000	500,000
176,437	-	-	400,000	CDBG	150,000	150,000	150,000
95,500	184,461	136,996	450,000	Economic Development	421,000	421,000	421,000
117,482	139,630	-	-	Veterans Service Office (VSO) -MOVED to GEN FUND 13-14	-	-	-
				Interfund Transfers:			
12,100	14,500	-	-	40 - Internal Services Fund (ISF) - VSO	-	-	-
16,100	-	-	-	Title III SRS 2008- 40 ISF - GIS	-	-	-
14,360	80,173	-	24,000	Title III SRS 2008- 10 GF - Forestry	24,000	24,000	24,000
				Title III PL 106-393 for:			
60,000	-	36,226	-	10 - General Fund - Forestry	-	-	-
-	-	90,000	50,000	10 - Emergency Management	-	-	-
247,300	212,000	135,000	150,000	12 - Public Safety Fund - Sheriff	200,000	200,000	200,000
275,700	285,000	235,000	235,000	13 - Adult Corrections Fund	235,000	235,000	235,000
25,000	25,000	25,000	25,000	40 - Internal Services Fund - Title III Administration	25,000	25,000	25,000
				Economic Development for:			
40,000	40,000	35,000	20,000	10 - General Fund - Planning	20,000	20,000	20,000
40,000	20,000	20,000	20,000	23 - Fairgrounds Fund	20,000	20,000	20,000
40,000	20,000	20,000	20,000	24 - Parks Fund	20,000	20,000	20,000
30,000	30,000	30,000	60,000	51/52 - Airports Fund - IV Airport	105,000	105,000	105,000
-	-	-	-	47 - Property Reserve Fund - Parks Project	30,000	30,000	30,000
-	-	27,229	-	Fund balance - transfer to Veterans in Gen Fund	-	-	-
-	-	-	852,000	Contingency	607,000	607,000	607,000
\$ 2,293,856	\$ 1,541,683	951,128	\$ 2,912,000	TOTAL REQUIREMENTS	\$ 2,363,000	\$ 2,363,000	\$ 2,363,000
2,613,240	2,066,733	1,953,944		Ending Fund Balance			
\$ 4,907,096	\$ 3,608,416	\$ 2,905,072		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Grant Projects Fund (16)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	\$ 705,000	\$ 705,000	\$ -	Economic Development -1820	-	\$ 758,000	\$ 758,000	\$ -
-	1,162,000	1,162,000	-	Title III PL106-393 -1825	-	508,000	508,000	-
-	645,000	645,000	-	Title III SRS2008/2012 -1831/1832	-	597,000	597,000	-
-	400,000	400,000	-	Comm. Dev Block Grant -1810	-	150,000	150,000	-
<hr/>				Total for Fund	<hr/>			
-	2,912,000	\$ 2,912,000	\$ -		-	\$ 2,013,000	\$ 2,013,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division Finance
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 1,552,000
Program Revenues (Schedule C)		811,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u><u>\$ 2,363,000</u></u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		1,077,000
Interfund Transfers (Out) (Schedule E)		679,000
Capital Outlays directly from program (Schedule F)		-
Contingency		607,000
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>-</u></u>	<u><u>\$ 2,363,000</u></u>

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	805,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	3,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	2,500
Total Revenues - To Schedule B	<u><u>\$ 811,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	1,000
44020 Contracted Services	1,076,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 1,077,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200 Economic Dev. Transfers to Depts	\$ 165,000
45200 Property Reserve (47) - Parks	30,000
45200 Search & Rescue (12-2915)	200,000
45200 Adult Corrections Work Crew (13-2750)	235,000
45200 Finance Administration (40-1610)	25,000
45200 Gen Fund-Forestry (10-2120)	24,000
Total Interfund Transfers (Out) - To Schedule B	\$ 679,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Economic Development
Cost Center #: 1820

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 450,000
Program Revenues (Schedule C)			308,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 758,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			421,000
Interfund Transfers (Out) (Schedule E)			195,000
Capital Outlays directly from program (Schedule F)			-
Contingency			142,000
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 758,000

Purpose of Program:

This program accounts for Oregon Lottery funds from the state of which are restricted for use in economic development activities.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Economic Development
Cost Center #: 1820**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	305,500
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	2,500
Total Revenues - To Schedule B	<u><u>\$ 308,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Economic Development
Cost Center #: 1820

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	1,000
44020 Contracted Services	420,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 421,000
 Transfers to Other Funds (List recipients):	
45200 Economic Dev. Transfers to Depts	\$ 165,000
45200 Property Reserve (47) - Parks	30,000
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 195,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III (PL 106-393)
Cost Center #: 1825

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 505,000
Program Revenues (Schedule C)		3,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 508,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		6,000
Interfund Transfers (Out) (Schedule E)		460,000
Capital Outlays directly from program (Schedule F)		-
Contingency		42,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 508,000

Purpose of Program:

This program accounts for the use of O&C Title III PL 106-393 monies which are restricted for uses tied to federal forest lands. Among such uses authorized are search & rescue, emergency services, community service work camps, conservation, forest related education and fire prevention programs.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III (PL 106-393)
Cost Center #: 1825

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	3,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 3,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III (PL 106-393)
Cost Center #: 1825

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	6,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200 Search & Rescue (12-2915)	200,000
45200 Adult Corrections Work Crew (13-2750)	235,000
45200 Finance Administration (40-1610)	25,000
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 460,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III/SRS 2012/2013
Cost Center #: 1831/1832 (Firewise/Comm Wildfire Prot.)

<u>Resources:</u>	Budget Amounts	
	FTE	Dollars
Beginning Fund Balance		\$ 597,000
Program Revenues (Schedule C)		350,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 947,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		500,000
Interfund Transfers (Out) (Schedule E)		24,000
Capital Outlays directly from program (Schedule F)		-
Contingency		423,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 947,000

Purpose of Program:

This program accounts for the use of SRS 2008/2012 Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are reimbursement for search & rescue operations, firewise, community wildfire protection programs.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III/SRS 2012/2013
Cost Center #: 1831/1832 (Firewise/Comm Wildfire Prot.)

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	350,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 350,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III/SRS 2012/2013
Cost Center #: 1831/1832 (Firewise/Comm Wildfire Prot.)

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	500,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 500,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
45200 Gen Fund-Forestry	24,000
Total Interfund Transfers (Out) - To Schedule B	\$ 24,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Community Development Block Grant (CDBG)
Cost Center #: 1810

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		150,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 150,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		150,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 150,000

Purpose of Program:

This is a pass through program for community development block grants awarded by State of Oregon (Business Oregon) for housing projects in Josephine County.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Community Development Block Grant (CDBG)
Cost Center #: 1810

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	150,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 150,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Community Development Block Grant (CDBG)
Cost Center #: 1810

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	150,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 150,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

BUILDING SAFETY FUND (20)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 1,768,805	\$ 1,503,683	\$ 1,301,965	\$ 1,137,500	Beginning Fund Balance	\$ 906,000	\$ 906,000	\$ 906,000
321,442	\$ 318,199	400,727	382,300	Fees and charges for services	425,000	425,000	425,000
6,867	5,253	4,346	3,200	Interest Income	3,000	3,000	3,000
				Interfund Transfers:			
35,000	40,000	37,900	40,000	42 - Insurance Reserve Fund	-	-	-
\$ 2,132,114	\$ 1,867,135	\$ 1,744,938	\$ 1,563,000	TOTAL RESOURCES	\$ 1,334,000	\$ 1,334,000	\$ 1,334,000
				REQUIREMENTS			
\$ 463,747	\$ 413,211	\$ 447,705	\$ 489,800	Personal Services	\$ 389,300	\$ 389,300	\$ 389,300
107,384	89,759	101,546	180,500	Materials and Services	156,300	156,300	156,300
				Interfund Transfers:			
57,300	57,900	53,800	60,000	40 - Internal Services Fund (ISF)	54,600	54,600	54,600
-	-	-	-	10 - General Fund - Planning -Ordinance	20,000	20,000	20,000
-	1,400	1,400	1,400	11 - Public Works - Radio Infrastructure	1,400	1,400	1,400
-	2,900	2,900	2,900	12 - Public Safety - Radio Infrastructure	2,900	2,900	2,900
				Contingency	709,500	709,500	709,500
\$ 628,431	\$ 565,170	607,351	\$ 1,563,000	TOTAL REQUIREMENTS	\$ 1,334,000	\$ 1,334,000	\$ 1,334,000
1,503,683	1,301,965	1,137,587		Ending Fund Balance			
\$ 2,132,114	\$ 1,867,135	\$ 1,744,938		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: County Building & Safety Fund (20)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
4.72	\$1,117,000	\$ 1,117,000	\$ -	Bldg Safety, Permits, Inspection	3.58	\$ 1,004,000	\$ 1,004,000	\$ -
0.78	446,000	446,000	-	Electrical Permits, Inspection	0.92	330,000	330,000	-
			-					-
			-					-
5.50	1,563,000	\$ 1,563,000	\$ -	Total for Fund	4.50	\$ 1,334,000	\$ 1,334,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Building Safety (20)
Office/Division Building Safety
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 906,000
Program Revenues (Schedule C)		428,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,334,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.50	\$ 389,300
Materials and Services (Schedule E)		156,300
Interfund Transfers (Out) (Schedule E)		78,900
Capital Outlays directly from program (Schedule F)		-
Contingency		709,500
Ending Fund Balance		-
Total Requirements - To Schedule A	4.50	\$ 1,334,000

Josephine County, Oregon

BUILDING SAFETY DEPARTMENT

Robert Rice, C.B.O. C.B.C.O. Director

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Josephine County Budget Goals Building Safety

1. Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Many opportunities currently exist to communicate openly with customers and such interaction is normal part of our day-to-day work in the office and at job sites. Building Safety customers range from the building owner and the builder to the eventual building occupants. The Building Official, and occasionally other staff, attends monthly meetings of the Josephine County Home Builders Association as time allows. Other opportunities are welcomed but are currently limited due to minimal staff and increased work load.

For the past couple years, we have anticipated the installation and implementation of a full-service online permitting system. This system will serve as our internal software system for issuing and tracking permits and inspections including finances. In addition, this system contains an online component accessible by customers to inquire about and track permits and inspection and provides the ability for licensed contractors to purchase over-the-counter permits from remote locations 24/7.

This permitting software system is provided by Building Codes Division and is funded by a surcharge on all permits issued in the state. This system will require a significant investment of time in configuration as well as the subsequent learning curve. We were scheduled to begin this project this past year. However, due to the un-anticipated loss of the only full-time inspector, in addition to our already minimal staff, we were not able to meet our objectives and timeline. Once we are able to staff this project and implement this system, the investment will pay off with increased efficiencies and will also provide greater customer-access to our services.

2. Develop a sustainable plan for all mandated and essential County government services.

The Josephine County Building Safety Department operates on permit and plan-review fees as provided for in ORS 455.210(3)(a). Per ORS 455.210(3)(c), the funds collected are “dedicated” and used solely for the department. The surplus or ending operating balance each year is maintained and carried over each year in order to assure maintenance of customer service levels. Building Safety has no direct influence over revenues since they are dependent on construction activity for which we have no control. Reasonable efforts are made to estimate revenues based on past activity and projected economic factors relating to the economy and housing markets.

Generally speaking, plan review and permit fees are based on the valuation of construction including materials and labor. The state has established the standard methodology for determining per-square-foot construction valuation based on occupancy classification and type of construction. The plan review and permit cost are based on that valuation per our established fee table.

3. Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

As noted, the implementation of the permit software system, and associated online components, will increase customer access. Further, with the recent addition of a plans examiner and the replacement of the full-time inspector, we will be revising and updating our customer handouts. We will also be investing time in creating new handouts for the more common questions on technical code matters as well as policies and procedures. These handouts will be made available on our webpage as downloadable PDF documents.

In addition, the newly-filled position of Plans Examiner increases customer access during open business hours. In the past year or more, the demands of daily field inspections has required both the full-time inspector and the Building Official to be out of the office. This newly-filled position, which is primarily in-office, ensures that customers have access to technical staff for plan submittal, review and other questions related to building codes.

For the past eight months, the Plans Examiner, Inspector and Building Official are enrolled in state-required training courses for Residential Plumbing and Residential Electrical Inspection Certifications. Once completed, all the technical staff will be cross-trained and knowledgeable in all areas of residential construction. This will provide greater customer service both at the front counter as well as with inspections.

The Building Safety Inspection Operating Program is available from the office during business hours.



**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Building Safety (20)
Office/Division: Building Safety
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	424,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	900
33200 Sales of Materials	100
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	3,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 428,000</u>

Transfers from Other Funds (List sources):

35200 Insurance Fund	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	20-1710	31102	Building Permit Fees	Public/Private		\$ 275,000	\$ -	N	N/A	Continuing	Building inspection and plan review
2	20-1710	31122	Mechanical Permit Fees	Public/Private		\$ 20,000	\$ -	N	N/A	Continuing	
3	20-1710	31123	Mobile Home Permit Fees	Public/Private		\$ 12,000	\$ -	N	N/A	Continuing	
4	20-1710	31126	Plumbing Permit Fees	Public/Private		\$ 25,000	\$ -	N	N/A	Continuing	
5	20-1710	31130	School Contract - 1% Administrative Fee for CET	Public School		\$ 2,000	\$ -	N	N/A	Continuing	
6	20-1710	33126	Charge for Services - Site Observation	Public/Private		\$ 800	\$ -	N	N/A	Continuing	
7	20-1710	33140	Charge for Services - Copy Charges	Public/Private		\$ 100	\$ -	N	N/A	Continuing	
8	20-1710	33201	Sale of Materials - Permit Holders	Public/Private		\$ 100	\$ -	N	N/A	Continuing	
9	20-1710	37100	Interest Earned	Treasury		\$ 3,000	\$ -	N	N/A	Continuing	
10	20-1720	31112	Electrical Permit Fees	Public/Private		\$ 90,000	\$ -	N	N/A	Continuing	Electrical inspection and plan review
						\$ 428,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,300
43015 Operating Supplies	5,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,300
43050 Postage and Shipping	-
43055 Printing and Duplication	200
<u>Fees and Services:</u>	
44040 Advertising	400
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,200
44035 Insurance	9,300
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	80,000
44055 Self Insurance Claims (Insurance Fund only)	-
44060 Service Charge	2,000
<u>Training and Travel:</u>	
44070 Travel	5,500
44075 Education and Training	4,600
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	1,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	21,300
45035 Equipment Operation, Repairs and Maint (Fleet)	22,600
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	600
Total Materials and Services - To Schedule B	<u><u>\$ 156,300</u></u>
 <u>Transfers to Other Funds (List recipients):</u>	
45200 Internal Services Fund (ISF)	\$ 54,600
45200 Public Safety Fund	2,900
45200 Public Works Fund	1,400
45200 Planning	20,000
45200	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ 78,900</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 1710

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 666,000
Program Revenues (Schedule C)			338,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 1,004,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	3.58	\$	307,700
Materials and Services (Schedule E)			90,900
Interfund Transfers (Out) (Schedule E)			60,500
Capital Outlays directly from program (Schedule F)			-
Contingency			544,900
Ending Fund Balance			-
Total Requirements - To Schedule A		3.58	\$ 1,004,000

Purpose of Program:

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Building Safety (20)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 1710**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	334,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	900
33200 Sales of Materials	100
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	3,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 338,000</u></u>

Transfers from Other Funds (List sources):

35200 Insurance Fund	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 1710

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,100
43015 Operating Supplies	3,000
43025 Aviation Fuel (Airport only)	
43035 Educational Supplies (DA only)	
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	-
43055 Printing and Duplication	200
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,000
44035 Insurance	7,600
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	30,000
44055 Self Insurance Claims (Insurance Fund only)	-
44060 Service Charge	2,000
<u>Training and Travel:</u>	
44070 Travel	4,500
44075 Education and Training	4,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	800
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	17,700
45035 Equipment Operation, Repairs and Maint (Fleet)	17,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	-
	<u>\$ 90,900</u>
Transfers to Other Funds (List recipients):	
45200 Internal Services Fund (ISF)	\$ 39,900
45200 Public Safety Fund	2,400
45200 Public Works Fund	1,200
45200 Planning	17,000
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	<u>\$ 60,500</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 1720

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 240,000
Program Revenues (Schedule C)		90,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 330,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.92	\$ 81,600
Materials and Services (Schedule E)		65,400
Interfund Transfers (Out) (Schedule E)		18,400
Capital Outlays directly from program (Schedule F)		-
Contingency		164,600
Ending Fund Balance		-
Total Requirements - To Schedule A	0.92	\$ 330,000

Purpose of Program:

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Building Safety (20)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 1720**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	90,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 90,000</u></u>

Transfers from Other Funds (List sources):

35200 Insurance Fund	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 1720

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 200
43015 Operating Supplies	2,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	300
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	200
44035 Insurance	1,700
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	50,000
44055 Self Insurance Claims (Insurance Fund only)	-
44060 Service Charge	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	600
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	200
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	3,600
45035 Equipment Operation, Repairs and Maint (Fleet)	5,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	100
Total Materials and Services - To Schedule B	-
	\$ 65,400
Transfers to Other Funds (List recipients):	
45200 Internal Services Fund (ISF)	\$ 14,700
45200 Public Safety Fund	500
45200 Public Works Fund	200
45200 Planning	3,000
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ 18,400

**Josephine County
Schedule D - Personnel Services
Building Safety
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation					
											Building -10-1710	Electrical -10-1720				
20	1710	Building Safety Director	N21	10	NU	S	1.00	86,076	34,484	120,560	90,420	30,140				
20	1710	Multi-Certified Building Inspector	A20	3	AF	S	1.00	51,238	32,146	83,384	70,876	12,508				
20	1710	Multi-Certified Building Inspector	A20	2	AF	S	1.00	49,921	29,549	79,471	56,424	23,046				
20	1710	Building Safety Permit Tech II	A14	12	AF	S	1.00	46,898	32,627	79,525	67,596	11,929				
20	1710	Department Specialist-Bldg Safety	A10	12	AF	H	0.50	18,710	7,614	26,323	22,375	3,949				
ROUNDED FOR SCHEDULE B											4.50	252,800	136,400	389,300	307,700	81,600
FTE											4.50	3.58	0.92			

RESOURCES AND REQUIREMENTS

Josephine County

COMMISSION FOR CHILDREN AND FAMILIES FUND (21)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 71,616	\$ 41,277	\$ 30,231	\$ 17,600	Beginning Fund Balance	\$ 18,000	\$ 18,000	\$ 18,000
382,416	327,836	167,713	164,400	Federal and State Grants	140,000	140,000	140,000
4,369	14,999	104	-	Fees and Charges for Services	-	-	-
363	204	88	-	Other Revenue	-	-	-
\$ 458,764	\$ 384,316	\$ 198,136	\$ 182,000	TOTAL RESOURCES	\$ 158,000	\$ 158,000	\$ 158,000
				REQUIREMENTS			
\$ 114,565	\$ 105,390	\$ -	\$ -	Personal Services	\$ -	\$ -	\$ -
262,256	233,195	172,341	180,400	Materials and Services	150,000	150,000	150,000
				Interfund Transfers:			
12,700	15,500	1,400	1,600	40 - Internal Services Fund (ISF)	1,000	1,000	1,000
27,966	-	-	-	33 - Juvenile Justice Special Programs Fund	-	-	-
-	-	-	-	Contingency	7,000	7,000	7,000
\$ 417,487	\$ 354,085	173,741	\$ 182,000	TOTAL REQUIREMENTS	\$ 158,000	\$ 158,000	\$ 158,000
41,277	30,231	24,395		Ending Fund Balance			
\$ 458,764	\$ 384,316	\$ 198,136		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Commission on Children and Families (21)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
	\$ 17,600	\$ 17,600	\$ -	Administration	\$ 18,000	\$ 18,000	\$ -	
	110,000	110,000	-	Healthy Start	140,000	140,000	-	
	54,400	54,400	-	Youth Child	-	-	-	
-	182,000	\$ 182,000	\$ -	Total for Fund	-	\$ 158,000	\$ 158,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Commission for Children and Families (21)
Office/Division CCF and Finance
Program: Summary
Cost Centers: 4610-4611

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 18,000
Program Revenues (Schedule C)		140,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 158,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E) (\$140,000 pass thru)		150,000
Interfund Transfers (Out) (Schedule E)		1,000
Capital Outlays directly from program (Schedule F)		-
Contingency		7,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 158,000

Purpose of Program:

Oregon Revised Statutes: 417.705 through 417.825 established the Oregon Commission on Children and Families System. The Local County Commission is an advisory board to the Board of County Commissioners. Mandated functions of the Local Commission include: 1. Comprehensive Community Planning and Implementation; 2. Policy Development; 3. Community Mobilization; 4. System Development and Service Delivery Improvement for Josephine County children, ages 0-18 and their families.

CCF is now handled through Oregon Education and Investment Board under the Governor's office. This budget reflects pass through contracts from Oregon Dept of Education until full implementation of regionalization occurs by the state.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Commission for Children and Families (21)
Office/Division: CCF and Finance
Program: Summary
Cost Centers: 4610-4611**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants (Pass Through)	140,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 140,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Commission for Children and Families (21)
Office/Division: CCF and Finance
Program: Summary
Cost Centers: 4610-4611

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services (\$140,000 Pass Through)	150,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 150,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200 ISF Fund (40)	\$ 1,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 1,000

RESOURCES AND REQUIREMENTS

Josephine County

COURT SECURITY FUND (22)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 11,973	\$ 27,859	\$ 23,282	\$ 12,800	Beginning Fund Balance	\$ 14,800	\$ 14,800	\$ 14,800
70,276	46,967	63,954	62,200	Operating Revenues	62,200	62,200	62,200
				Interfund Transfer:			
232,032	232,000	-	-	10 - General Fund	-	-	-
				(all facility charges moved to GF 13-14)			
\$ 314,281	\$ 306,826	\$ 87,236	\$ 75,000	TOTAL RESOURCES	\$ 77,000	\$ 77,000	\$ 77,000
				REQUIREMENTS			
\$ 286,422	\$ 283,544	\$ 70,202	\$ 65,000	Materials and Services	\$ 65,000	\$ 65,000	\$ 65,000
-	-	-	10,000	Contingency	12,000	12,000	12,000
\$ 286,422	\$ 283,544	\$ 70,202	\$ 75,000	TOTAL REQUIREMENTS	\$ 77,000	\$ 77,000	\$ 77,000
27,859	23,282	17,034		Ending Fund Balance			
\$ 314,281	\$ 306,826	\$ 87,236		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Court Security Fund (22)
Office/Division: General Government
Program: Court Security
Cost Center #: 1920

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 14,800
Program Revenues (Schedule C) (34200 Court Fines/Forfeitures)		62,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 77,000

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E) (44020 Contractual Services)		65,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		12,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 77,000

Purpose of Program:

To provide a safe and secure work environment for state courts, it's officers, employees and patrons. This fund receives court fines from the state which cover some costs for security provided by the Sheriff's office.

Mandated: ORS 206.010

Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, Circuit Court, Justice Court, or County Court held within the County, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Court Security Fund (22)
Office/Division: General Government
Program: Court Security
Cost Center #: 1920

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	62,200
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 62,200</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Court Security Fund (22)
Office/Division: General Government
Program: Court Security
Cost Center #: 1920

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	65,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 65,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

FAIRGROUNDS FUND (23)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 65,027	\$ (41,165)	\$ 14,175	\$ 75,000	Beginning Fund Balance	\$ 75,000	\$ 75,000	\$ 75,000
816,392	615,775	576,460	555,000	Operating Revenues	559,000	559,000	559,000
291,502	48,110	50,964	45,000	Federal and State Grants	49,000	49,000	49,000
				Interfund Transfer:			
-	315,000	-	-	10 - General Fund support	-	-	-
40,000	40,000	20,000	20,000	16 - Grant Projects Fund - Economic Development	20,000	20,000	20,000
\$ 1,212,921	\$ 977,720	\$ 661,599	\$ 695,000	TOTAL RESOURCES	\$ 703,000	\$ 703,000	\$ 703,000
				REQUIREMENTS			
\$ 242,507	\$ 125,218	\$ 74,982	\$ 101,500	Personal Services	\$ 147,200	\$ 147,200	\$ 147,200
939,798	773,227	443,144	488,800	Materials and Services	455,400	455,400	455,400
				Interfund Transfer:			
44,800	65,100	53,700	58,300	40 - Internal Services Fund (ISF)	59,500	59,500	59,500
-	-	21,200	33,200	47 - Property Reserve Fund	33,400	33,400	33,400
26,981	-	-	-	48 - Equipment Reserve Fund	-	-	-
			13,200	Contingency (Fund Balance)	7,500	7,500	7,500
\$ 1,254,086	\$ 963,545	593,026	\$ 695,000	TOTAL REQUIREMENTS	\$ 703,000	\$ 703,000	\$ 703,000
(41,165)	14,175	68,573		Ending Fund Balance			
\$ 1,212,921	\$ 977,720	\$ 661,599		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Fairgrounds Fund (23)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.55	\$ 190,000	\$ 410,000	\$ (220,000)	Administration -3810	2.55	\$ 187,600	\$ 422,600	\$ (235,000)
	285,000	218,000	67,000	County Fair -3820		291,000	227,200	63,800
	48,000	19,800	28,200	Horse Racing -3830		49,400	20,400	29,000
	172,000	34,000	138,000	Special Events -3840		175,000	25,300	149,700
2.55	695,000	\$ 681,800	\$ 13,200	Total for Fund	2.55	\$ 703,000	\$ 695,500	\$ 7,500
			\$ 13,200	Ending Fund Balance				\$ 7,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 75,000
Program Revenues (Schedule C)		608,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		\$ 703,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.55	\$ 147,200
Materials and Services (Schedule E)		455,400
Interfund Transfers (Out) (Schedule E)		92,900
Capital Outlays directly from program (Schedule F)		-
Contingency		7,500
Ending Fund Balance		-
Total Requirements - To Schedule A	2.55	\$ 703,000



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ARTS & CRAFTS BLDG. FLORAL BUILDING & PAVILION FOR RENT - HORSE ARENA & BOARDING - GRANTS PASS DOWNS RACE TRACK

Josephine County Fairgrounds Budget Narrative 2015/2016

Mission of the Josephine County Fairgrounds:

The mission of the Josephine County Fairgrounds and Fair Board is to provide a year-round, safe, clean, family oriented multi-use facility to strengthen and promote the agricultural, 4H and FFA traditions and the educational, economical, social and entertainment opportunities available to the community. We strive to maintain the Josephine County Fairgrounds in a fiscally responsible, professional manner in order to preserve the assets of Josephine County for future generations by forging good relationships with our citizens, user groups, volunteers and County Government.

Josephine County Fairgrounds Goals:

Our Goals for 2015/2015 remain the same: It is the goal of the Josephine County Fairgrounds management and staff to become a self sufficient, well managed unit of the County and provide our citizens with opportunities that benefit the children and families of our community for generations to come.

Josephine County Board of County Commissioners Goals:

1. Improve Community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The Fairgrounds Manager and the Fair Board remain committed to getting information about the fairgrounds out into the community. We are going through the process of developing our new website. (This is a learning curve for us that must be mastered to maximize the efficiency of the service possibilities to the community) We have a dedicated person overseeing our adventure into the world of social media. We are already part of Facebook, Pinterest, Twitter and Instagram and planning to partner with Project A along with other Oregon Fairs to develop a mobile app for our fair to obtain instant feedback on our entertainment, displays and services.

We will continue to work with our IT department to improve our phone and computer communications as upgrades become available. We were already able to upgrade all of our Microsoft Office programs to the 2013 version. We are also looking forward to working with results from the Ausland Design Group to improve the technology in our rental buildings as we have the needs identifies.

2. Develop a sustainable plan for all mandated and essential County government programs.

The Fairgrounds has the potential to generate funds that some other departments don't have, therefore we think it would be beneficial to capitalize on as much rental potential as possible, keeping expenses under tight control and continuing to cultivate new revenue sources. We are working this year to update the 30 space full hook up RV Park that is close to the horse stalls and get it into the public eye by advertising its presence in travel magazines such as Travel Oregon and the Equine Travel Publication, Good Sam's travel guide and even on the City of Grants Pass Website as an available RV Park. This will take time but by putting it on the different sites and maps, we could potentially secure a constant revenue stream during most of the year. We would like to work with the County Parks system and see how our services might complement each other.

We are the Emergency Shelter Site for our citizens and their pets in case of a disaster. We work with other county departments to make this transition happen as it is necessary to work with County Commissioners, Public Health, Emergency Services, Search and Rescue, Public Works and the Red Cross. It is important to find funding opportunities to be better prepared to help the public in case of a major emergency.

We intend to be a part of the solution for turning around the community economy by bringing more business to our area, keeping our tourism industry, motels and restaurants in business for the long term. Vendors from out of the area are now calling us to book events and we want to continue that trend to help our community economy recover.

3. Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

It is our goal to provide information on the events and services we provide through our websites, social media outlets, public service announcements, our open public meetings, newspapers, radio and information from our office that is open to the public Tuesday through Friday from 9AM to 5PM with an after hours number for emergencies. We also benefit from the advertising of other organizations that rent our facilities for their events. We help them get their advertising to free local sources such as our website, calendar, the Chamber of Commerce Calendar, our reader board, television and radio station calendars.

In Conclusion:

I am submitting this budget from the information I have compiled over the past 30 months as Interim Fairgrounds Manager. We have identified many areas during that time that were areas of opportunities for saving the Fairgrounds and ultimately the County money. We are developing new rental resources and upgrading our building to be more desirable as an event center. We have been working with Building Operations and Maintenance and Public Works to shift the maintenance of our facility and the regular maintenance of our equipment over to those departments. This has been a continual learning curve for all of us as we discover the "secrets of the Fairgrounds" but it is going smoothly through the co-operation and communication we have with our departments. Ultimately, this will save the county duplication in staffing and reduces the cost of our building and equipment maintenance. The Fairgrounds is on a good path toward recovery and will continue in this direction of renovations during the next several years.

Mary Groves
Interim Fairgrounds Manager

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	500
32100 Federal Grants	-
32200 State Grants	49,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	195,500
33200 Sales of Materials	35,500
33300 Rental Charges	266,400
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	60,100
37850 Equity Transfer In	-
37900 Miscellaneous	1,000
Total Revenues - To Schedule B	<u><u>\$ 608,000</u></u>

Transfers from Other Funds (List sources):

35200 Grant Fund -Economic Development (16-1820)	\$ 20,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 20,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,800
43015 Operating Supplies	15,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	12,000
43050 Postage and Shipping	300
43055 Printing and Duplication	8,500
<u>Fees and Services:</u>	
44040 Advertising	37,000
44020 Contracted Services	155,600
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	2,500
44035 Insurance	15,600
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	35,500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	3,500
44075 Education and Training	1,200
<u>Facilities and Utilities:</u>	
45010 Utilities	77,500
45015 Communications	1,500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	6,500
45030 Building Operation, Repairs and Maint (BOM)	53,000
45035 Equipment Operation, Repairs and Maint (Fleet)	16,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	10,000
45090 Miscellaneous	1,400
Total Materials and Services - To Schedule B	\$ 455,400
 <u>Transfers to Other Funds (List recipients):</u>	
45200 ISF Fund (40)	\$ 59,500
45200 Property Reserve Fund (47)	33,400
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 92,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 3810

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 75,000
Program Revenues (Schedule C)		92,600
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		\$ 187,600
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.55	\$ 147,200
Materials and Services (Schedule E)		217,700
Interfund Transfers (Out) (Schedule E)		57,700
Capital Outlays directly from program (Schedule F)		-
Contingency		7,500
Ending Fund Balance		-
Total Requirements - To Schedule A	2.55	\$ 430,100

Purpose of Program:

The purpose of the Josephine County Fairgrounds is to serve the citizens of Josephine County and Southern Oregon in an atmosphere of education, competition, and entertainment. The Fairgrounds serves as a community center for the citizens of the community, offering year round activities for all, in a setting that relates to our heritage, current customs and future dreams.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 3810

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	1,000
33200 Sales of Materials	500
33300 Rental Charges	40,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	50,100
37850 Equity Transfer In	-
37900 Miscellaneous	1,000
Total Revenues - To Schedule B	<u>\$ 92,600</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Grant Fund -Economic Development (16-1820)	\$ 20,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 20,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 3810

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,300
43015 Operating Supplies	1,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	8,000
43050 Postage and Shipping	100
43055 Printing and Duplication	4,000
<u>Fees and Services:</u>	
44040 Advertising	2,000
44020 Contracted Services	2,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,500
44035 Insurance	15,600
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	35,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	2,000
44075 Education and Training	900
<u>Facilities and Utilities:</u>	
45010 Utilities	72,000
45015 Communications	1,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	1,000
45030 Building Operation, Repairs and Maint (BOM)	52,000
45035 Equipment Operation, Repairs and Maint (Fleet)	15,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	1,800
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 217,700
Transfers to Other Funds (List recipients):	
45200 ISF Fund (40)	\$ 36,500
45200 Property Reserve Fund (47)	21,200
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 57,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 3820

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		291,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 291,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		206,500
Interfund Transfers (Out) (Schedule E)		20,700
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 227,200

Purpose of Program:

This is our annual County Fair event, typically taking place in August. This event is put on with coordination and oversight by the Fair Board and Josephine County.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 3820

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	49,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	185,000
33200 Sales of Materials	30,000
33300 Rental Charges	17,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	10,000
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 291,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 3820

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	12,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	4,000
43050 Postage and Shipping	200
43055 Printing and Duplication	3,000
<u>Fees and Services:</u>	
44040 Advertising	25,000
44020 Contracted Services	145,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,000
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,500
44075 Education and Training	300
<u>Facilities and Utilities:</u>	
45010 Utilities	5,500
45015 Communications	500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	4,500
45030 Building Operation, Repairs and Maint (BOM)	1,000
45035 Equipment Operation, Repairs and Maint (Fleet)	1,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	-
	\$ 206,500
Transfers to Other Funds (List recipients):	
45200 ISF Fund (40)	\$ 20,700
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 20,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 3830

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		49,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 49,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		8,200
Interfund Transfers (Out) (Schedule E)		12,200
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 20,400

Purpose of Program:

Josephine County no longer operates a horse racing event directly. We provide the facility and some admin support for this annual event. The horse races are operated by Southern Oregon Racing Commission and typically take place end of June through early July annually.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 3830**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	49,400
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 49,400

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 3830

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	8,200
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 8,200
Transfers to Other Funds (List recipients):	
45200	\$ -
45200 Property Reserve Fund (47) - Rental Roof Payback	12,200
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ 12,200

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 3840

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		175,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 175,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		23,000
Interfund Transfers (Out) (Schedule E)		2,300
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 25,300

Purpose of Program:

Josephine County Fairgrounds facilities are for year round events and this program tracks this. These events vary from gun and knife shows to wedding events and community swap meets and Saturday markets. There are many facilities available to rent at the Josephine County Fairgrounds.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 3840**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	500
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	9,500
33200 Sales of Materials	5,000
33300 Rental Charges	160,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 175,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 3840

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	2,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	1,500
<u>Fees and Services:</u>	
44040 Advertising	10,000
44020 Contracted Services	8,100
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	1,000
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	400
Total Materials and Services - To Schedule B	-
	\$ 23,000
Transfers to Other Funds (List recipients):	
45200 ISF Fund (40)	\$ 2,300
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 2,300

Josephine County
Schedule D - Personnel Services
Fairgrounds
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
23	3810	Fair Manager (start Oct)-9mo cost	N16	1	NU	S	1.00	38,718	22,748	61,466
23	3810	Fairgrounds Dept Spec	A10	2	AF	H	0.80	23,629	10,736	34,364
23	3810	Fairgrounds Maintenance Worker I	A07	2	AF	H	0.75	18,631	9,730	28,361
		Overtime						4,100	900	5,000
							2.55	85,077	44,114	129,192
Fair Maint Worker FILL IN POOL								15,987	2,033	18,020
Total Current Costs							2.55	101,064	46,147	147,211
ROUNDED FOR SCHEDULE B							2.55	101,100	46,100	147,200

RESOURCES AND REQUIREMENTS

Josephine County

PARKS FUND (24)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					RESOURCES		
\$ 96	\$ 136,002	\$ 231,268	\$ 130,000	Beginning Fund Balance	\$ 100,000	\$ 100,000	\$ 100,000
694,166	666,810	612,022	648,000	Operating Revenues	663,000	663,000	663,000
352,056	289,221	308,809	351,000	State Grants	365,000	365,000	365,000
-	-	-	-	Land Sale Proceeds	-	-	-
517	1,710	10,584	1,000	Other & Interest Income	1,000	1,000	1,000
				Interfund Transfers:			
-	-	-	-	10 - General Fund support	-	-	-
40,000	40,000	20,000	20,000	16 - Grant Projects Fund - Economic Development	20,000	20,000	20,000
\$ 1,086,835	\$ 1,133,743	\$ 1,182,683	\$ 1,150,000	TOTAL RESOURCES	\$ 1,149,000	\$ 1,149,000	\$ 1,149,000
				REQUIREMENTS			
\$ 339,016	\$ 317,275	\$ 387,371	\$ 427,800	Personal Services	\$ 423,600	\$ 423,600	\$ 423,600
508,117	497,900	565,903	619,000	Materials and Services	550,000	550,000	550,000
25,000	-	-	-	Debt Service to General Fund for Loan	-	-	-
				Interfund Transfers:			
78,700	87,300	95,100	96,200	40 - Internal Services Fund (ISF)	97,400	97,400	97,400
-	-	-	7,000	Contingency	78,000	78,000	78,000
950,833	902,475	1,048,374	\$ 1,150,000	TOTAL REQUIREMENTS	\$ 1,149,000	\$ 1,149,000	\$ 1,149,000
136,002	231,268	134,309		Ending Fund Balance			
\$ 1,086,835	\$ 1,133,743	\$ 1,182,683		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Parks Fund (24)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.80	\$ 218,000	\$ 373,400	\$ (155,400)	Administration -2010	2.80	\$ 188,000	\$ 361,500	\$ (173,500)
1.00	-	186,100	(186,100)	Shop -2060	1.00	-	178,900	(178,900)
1.00	25,000	56,000	(31,000)	Boat Ramps -2020	1.00	25,000	57,900	(32,900)
-	63,500	23,500	40,000	Alameda -2015	-	63,500	17,000	46,500
-	6,400	1,300	5,100	Ennis Riffle -2025	-	6,400	1,300	5,100
-	12,000	16,500	(4,500)	Fish Hatchery -2030	-	12,000	12,000	-
-	100	1,700	(1,600)	Granite Hill Cemetary -2035	-	100	1,700	(1,600)
-	92,000	35,000	57,000	Griffin Park -2040	-	92,000	25,000	67,000
1.00	262,000	182,900	79,100	Indian Mary -2045	1.00	279,000	133,400	145,600
1.00	223,000	146,100	76,900	Lake Selmac -2050	1.00	230,000	151,800	78,200
-	122,000	44,500	77,500	Schroeder -2055	-	127,000	44,500	82,500
-	19,000	9,000	10,000	Sportsman -2065	-	19,000	9,000	10,000
-	36,000	35,500	500	Tom Pearce -2070	-	36,000	45,500	(9,500)
-	48,000	28,000	20,000	Whitehorse -2075	-	48,000	26,500	21,500
-	23,000	3,500	19,500	Wolf Creek -2080	-	23,000	5,000	18,000
6.80	1,150,000	\$ 1,143,000	\$ 7,000	Total for Fund	6.80	\$ 1,149,000	\$ 1,071,000	\$ 78,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Parks Fund (24)
Office/Division: Parks
Program: Summary - All County Parks

		<u>Budget Amounts</u>	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 100,000
Program Revenues (Schedule C)			1,029,000
Interfund Transfers (In) (Schedule C)			20,000
Total Resources - To Schedule A			<u><u>\$ 1,149,000</u></u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	6.80	\$	423,600
Materials and Services (Schedule E)			550,000
Interfund Transfers (Out) (Schedule E)			97,400
Capital Outlays directly from program (Schedule F)			-
Contingency			78,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u><u>6.80</u></u>	<u><u>\$ 1,149,000</u></u>

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: PARKS (24)
Office/Division: COUNTY PARKS
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	625,000
32100 Federal Grants	-
32200 State Grants	365,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	13,200
33300 Rental Charges	24,800
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	1,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 1,029,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Grant Projects Fund (Economic Development)	\$ 20,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 20,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Parks Fund (24)
Office/Division: Parks
Program: Summary - All County Parks

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 3,300
43015 Operating Supplies	158,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	16,000
43050 Postage and Shipping	-
43055 Printing and Duplication	6,500
<u>Fees and Services:</u>	
44040 Advertising	7,000
44020 Contracted Services	147,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	200
44035 Insurance	4,500
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	200
44075 Education and Training	500
<u>Facilities and Utilities:</u>	
45010 Utilities	111,500
45015 Communications	3,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	500
45030 Building Operation, Repairs and Maint (BOM)	21,400
45035 Equipment Operation, Repairs and Maint (Fleet)	65,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	5,400
Total Materials and Services - To Schedule B	\$ 550,000
 Transfers to Other Funds (List recipients):	
45200 ISF	\$ 97,400
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 97,400

**Josephine County
Schedule D - Personnel Services
Parks
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation									
											Admin -24-2010	Boat Ramps - 24-2020	Shop -24-2060	Parks (Lake Selmac) - 24-2050	Parks (Indian Mary) - 24-2045	Forestry - Gen Fund - 10-2110				
24	2010	Parks Program Manager	N18	4	NU	S	1.00	61,080	35,639	96,719	96,719									
24	2010	Department Assistant - Parks	A07	2	AF	H	0.60	14,904	5,230	20,135	20,135									
24	2010	Parks and Recreation Specialist	A11	9	AF	S	1.00	37,564	21,707	59,271	59,271									
24	2060	Senior Park Ranger	A13	3	AF	S	1.00	35,913	27,951	63,864		63,864								
24	2050	Park Ranger	A12	8	AF	S	1.00	38,739	29,084	67,824			67,824							
24	2045	Park Ranger	A12	4	AF	S	1.00	34,888	25,052	59,940				59,940						
24	2060	Park Steward	A05	3	AF	S	1.00	22,709	20,164	42,873		42,873								
10	2110	Administrative Secretary	A11	12	AF	S	1.00	39,610	25,043	64,653	12,931						51,723			
											<u>7.60</u>	<u>285,408</u>	<u>189,870</u>	<u>475,279</u>	<u>189,055</u>	<u>42,873</u>	<u>63,864</u>	<u>67,824</u>	<u>59,940</u>	<u>51,723</u>
											<u>7.60</u>	<u>285,408</u>	<u>189,870</u>	<u>475,279</u>	<u>189,055</u>	<u>42,873</u>	<u>63,864</u>	<u>67,824</u>	<u>59,940</u>	<u>51,723</u>
ROUNDED FOR SCHEDULE B														<u>423,600</u>	<u>189,100</u>	<u>42,900</u>	<u>63,900</u>	<u>67,800</u>	<u>59,900</u>	
FTE - Parks Fund 24							6.80					2.80	1.00	1.00	1.00	1.00				
FTE - Forestry Fund 10							0.8										<u>51,700</u>	0.8		

RESOURCES AND REQUIREMENTS

Josephine County

TRANSIT FUND (25)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					RESOURCES		
\$ 107,005	\$ 3,011	\$ 44,947	\$ 180,000	Beginning Fund Balance (BFB)	\$ 168,000	\$ 168,000	\$ 168,000
181,064	165,053	152,435	2,137,500	Transit Operating Revenues	163,300	163,300	163,300
1,131,129	1,036,102	1,091,252	2,016,500	Federal and State Grants	1,919,300	1,919,300	1,919,300
31,900	56,349	118,649	230,000	Private and Local Grants	173,400	173,400	173,400
20,113	(20,131)	2,079	4,000	Miscellaneous Income	-	-	-
\$ 1,471,211	\$ 1,240,384	\$ 1,409,362	\$ 4,568,000	TOTAL RESOURCES	\$ 2,424,000	\$ 2,424,000	\$ 2,424,000
				REQUIREMENTS			
\$ 686,982	\$ 674,457	\$ 736,589	\$ 844,600	Personal Services	\$ 888,600	\$ 888,600	\$ 888,600
358,393	357,355	405,958	2,462,400	Materials and Services	616,400	616,400	616,400
				Interfund Transfers:			
2,800	2,800	3,000	3,500	11 - Public Works Fund	3,700	3,700	3,700
98,400	104,500	115,500	139,700	40 - Internal Services Fund (ISF)	150,500	150,500	150,500
321,625	56,325	-	628,100	48 - Equipment Reserve Fund	560,000	560,000	560,000
-	-	5,179	-	47 - Property Reserve Fund	-	-	-
				Contingency	204,800	204,800	204,800
1,468,200	1,195,437	1,266,226	\$ 4,568,000	TOTAL REQUIREMENTS	\$ 2,424,000	\$ 2,424,000	\$ 2,424,000
3,011	44,947	143,136		Ending Fund Balance			
\$ 1,471,211	\$ 1,240,384	\$ 1,409,362		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: County Transit (25)
Office/Division: Transit
Program: Transit
Cost Center #: 3510

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 168,000
Program Revenues (Schedule C)		2,256,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,424,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	16.50	\$ 888,600
Materials and Services (Schedule E)		616,400
Interfund Transfers (Out) (Schedule E)		714,200
Capital Outlays directly from program (Schedule F)		-
Contingency		204,800
Ending Fund Balance		-
Total Requirements - To Schedule A	16.50	\$ 2,424,000

Purpose of Program:

The Transit Program provides fixed route, commuter route and demand response general public transportation for Josephine County. Complementary ADA paratransit service is available within 3/4 of a mile on each side of a fixed route for those that qualify. There has never been an established goal of transit in terms of coverage/equity based service or productivity. With that said, the current program operates with a purpose of improved mobility and access for the entire community and not services oriented specifically for the elderly, disabled or low income. This year commuter services will expand to Jackson County with five runs per day.

Transit Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

- 1- Provide all transit services in accordance with all federal and state laws
- 2- Utilize all funding in accordance with the priorities set forth in the adopted Coordinated Transit - Human Services Coordination Plan.
- 3 - Continued utilization of the Special Transportation Advisory Committee to guide and make recommendations for all funding allocations and operational/policy adjustments.
- 4 - Continued compliance with all FTA requirements specific to service such as the ADA and Title VI requirements. Outreach and public involvement is a requirement of each associated planning document.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

- 1 - All funding is received from federal and state sources and typically has an associated match component. Make sure all programs are compliant with federal and state requirements, which assures future funding.
- 2 - Don't start services that can't be maintained for at least a minimum of 3 years under current funding scenarios.
- 3 - Strive to increase the amount of local match availability so full access of all available funds can be achieved.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

- 1 - Provide fixed route services in a manner that can actually improve the mobility of the community, within the pretext of all persons have transportation options. There is no assumption of a captive service user base.
- 2 - Provide demand response services at a level of productivity consistent and even exceeding larger urban areas.
- 3 - Provide all services at a level of efficiency and effectiveness comparable to large urban areas and meet as many of the 5 service criteria for small transit intensive cities.
- 4 - Focus all efforts on fulfilling the seven dimensions of usefull transit.
- 5 - Maintain and fund a capital replacement program that is consistent with FTA standards of "useful life".

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: County Transit (25)
Office/Division: Transit
Program: Transit
Cost Center #: 3510**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	1,504,000
32200 State Grants	415,300
32300 Local Grants	83,000
32500 Private Grants	90,400
33100 Charges for Services	163,300
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 2,256,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	25-3510	32100	FTA 5311 - Rural	ODOT - PTD	7/1/15-6/30/16	\$ 79,000	\$ 9,042	Y		Continuing	Operate general public transit service in accordance with all FTA
2	25-3510	32100	FTA 5307	FTA	7/1/15-6/30/16	\$ 486,000	\$ 243,000	Y		NEW	Operate general public transit service in accordance with all FTA. Qrt reports through TEAM, Reimb thru TEAM. NTD reporting, subject to triannual reviews.
3	25-3510	32100	FTA 5310- PM	ODOT - PTD	7/1/15-6/30/16	\$ 140,000	\$ 16,000	Y		Continuing	Operate general public transit service in accordance with all FTA
4	25-3510	32100	FTA 5310- PS	ODOT - PTD via CGP	7/1/15-6/30/16	\$ 136,700	\$ -	Y		Continuing	Operate general public transit service in accordance with all FTA
5	25-3510	32100	FTA 5309 - Capital	FTA	7/1/15-6/30/16	\$ 502,300	\$ 100,500	Y		NEW	2 HD 35 passenger buses - Capital
6	25-3510	32100	CMAQ - Service	FTA	7/1/15-6/30/16	\$ 160,000	\$ 18,300	Y		NEW	Operate general public transit service from Grants Pass to Medford
7	25-3510	32200	Business Energy Tax	Private Sector	7/1/15-6/30/16	\$ 90,000	\$ -	N		Continuing	Provide energy savings through transit services
8	25-3510	32200	FTA-5305	FTA	7/1/15-6/30/16	\$ 75,000	\$ 8,000	Y		NEW	Rural Planning
9	25-3510	32244	ODOT STF Formula	ODOT-PTD	7/1/15-6/30/16	\$ 250,300	\$ -	N		Continuing	Allocated by recommendation of the STAC
10	25-3510	32302	Rogue Community College	RCC	7/1/15-6/30/16	\$ 83,000	\$ -	N		NEW	Provide fareless boarding's for students who have purchased a current term sticker for their ID, and services between GP to Medford
11	25-3510	32500	Community Living Case Management	CLCM	7/1/15-6/30/16	\$ 30,000	\$ -	N		NEW	Provide transportation services for CLCM clients that are eligible for transportation cost reimbursements.
12	25-3510	32500	Contracted Services	Various		\$ 60,400	\$ -	N		NEW	Bulk sale of fare media to various agencies for their own clients.

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
14	25-3510	33115	DAR Services	Various		\$ 35,000	\$ -	N		Continuing	Fares received for paratransit services and demand response service for those over the age of 62. Complete compliance with ADA.
15	25-3510	33136	OMAP NEMT	Medicare	7/1/15-6/30/16	\$ 36,000	\$ -	Y		Continuing	Contract with a brokerage for non-emergency medical transportation. Need to be compliant with the contract requirements to continue as a provider.
16	25-3510	33143	Public Transit (Farebox)	General Public		\$ 92,300	\$ -	N		Continuing	Fares received on the fixed route and passes sold for use on the fixed route system by individuals riding our routes. Includes the commuter routes as well. Includes tokens sold at all points of sale.

\$ 2,256,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: County Transit (25)
Office/Division: Transit
Program: Transit
Cost Center #: 3510

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 6,000
43015 Operating Supplies	34,600
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	1,000
<u>Fees and Services:</u>	
44040 Advertising	2,000
44020 Contracted Services	7,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	3,900
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	134,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	600
44075 Education and Training	500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	10,500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	20,300
45035 Equipment Operation, Repairs and Maint (Fleet)	396,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 616,400
 Transfers to Other Funds (List recipients):	
45200 Internal Service Fund (40)	\$ 150,500
45200 Public Works (11-3410)	3,700
45200 Equipment Reserve (48-3510)	560,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 714,200

Josephine County
Schedule D - Personnel Services
Transit
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	
25	3510	Transit Program Supervisor	N17	5	NU	S	1.00	62,434	33,140	95,574	
25	3510	Transit Operator Supervisor -NEW	N12	1	NU	S	1.00	40,068	26,928	66,996	
25	3510	Dispatcher - Scheduler	A10	12	AF	S	1.00	37,417	26,281	63,698	
25	3510	Dispatcher - Scheduler	A10	4	AF	S	1.00	31,112	22,039	53,151	
25	3510	Transit Operator/Assistant	A09	2	AF	H	0.50	13,946	5,140	19,086	
25	3510	Transit Operator	A08	5	AF	S	1.00	28,536	22,391	50,927	
25	3510	Transit Operator	A08	4	AF	S	1.00	27,785	19,483	47,268	
25	3510	Transit Operator	A08	3	AF	S	1.00	27,085	21,815	48,901	
25	3510	Transit Operator	A08	3	AF	S	1.00	27,085	21,813	48,899	
25	3510	Transit Operator	A08	3	AF	S	1.00	27,085	21,815	48,901	
25	3510	Transit Operator	A08	3	AF	S	1.00	27,085	21,813	48,899	
25	3510	Transit Operator	A08	3	AF	S	1.00	27,085	21,811	48,896	
25	3510	Transit Operator	A08	2	AF	S	1.00	26,385	18,924	45,309	
25	3510	Transit Operator	A08	7	AF	H	0.50	15,035	6,747	21,781	
25	3510	Transit Operator	A08	3	AF	H	0.50	13,541	5,349	18,890	
25	3510	Transit Operator	A08	2	AF	H	0.50	13,189	5,210	18,399	
25	3510	Transit Operator	A08	2	AF	H	0.50	13,189	5,210	18,399	
25	3510	Transit Operator	A08	1	AF	H	0.50	12,854	1,687	14,541	
25	3510	Transit Operator	A08	1	AF	H	0.50	12,854	5,078	17,932	
25	3510	Transit Operator	A08	1	AF	H	0.50	12,854	5,078	17,932	
25	3510	Transit Operator	A08	1	AF	H	0.50	12,854	1,687	14,541	
								16.50	509,477	319,444	828,921
									47,293	12,361	59,654
								16.50	556,770	331,804	888,574
								16.50	556,800	331,800	888,600

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY CLERK RECORDS FUND (30)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 112,313	\$ 67,211	\$ 38,227	\$ 52,000	Beginning Fund Balance	\$ 40,000	\$ 40,000	\$ 40,000
17,747	20,470	17,405	16,800	Recording Fees	16,800	16,800	16,800
1,442	190	94	200	Other / Interest Revenue	200	200	200
\$ 131,502	\$ 87,871	\$ 55,726	\$ 69,000	TOTAL RESOURCES	\$ 57,000	\$ 57,000	\$ 57,000
				REQUIREMENTS			
\$ 45,511	\$ 41,644	\$ 41,644	\$ 31,000	Materials & Services	\$ 31,000	\$ 31,000	\$ 31,000
				Interfund Transfers:			
8,000	8,000	8,000	3,100	40 - Internal Services Fund (ISF)	3,100	3,100	3,100
-	-	-	34,900	Contingency	22,900	22,900	22,900
53,511	49,644	49,644	\$ 69,000	TOTAL REQUIREMENTS	\$ 57,000	\$ 57,000	\$ 57,000
77,991	38,227	6,082		Ending Fund Balance			
\$ 131,502	\$ 87,871	\$ 55,726		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Clerk Records Fund (30)
Office/Division: Clerk & Recorder
Program: Clerk Records Fund
Cost Center #: 1130

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 40,000
Program Revenues (Schedule C)		17,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 57,000

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		31,000
Interfund Transfers (Out) (Schedule E)		3,100
Capital Outlays directly from program (Schedule F)		-
Contingency		22,900
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 57,000

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, & 205.

Purpose is to maintain custody of and preserve all files and records of deeds, mortgages of real property maps, plats, contracts, powers of attorney, and other interests effecting the title to real property required or permitted by law to be recorded.
 Provide easy access wherever possible.

ALL SERVICES ARE MANDATED

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Clerk Records Fund (30)
Office/Division: Clerk & Recorder
Program: Clerk Records Fund
Cost Center #: 1130

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	16,800
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	200
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 17,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Clerk Records Fund (30)
Office/Division: Clerk & Recorder
Program: Clerk Records Fund
Cost Center #: 1130

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	5,000
43050 Postage and Shipping	-
43055 Printing and Duplication	25,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 31,000
Transfers to Other Funds (List recipients):	
45200 Internal Service Fund (40)	\$ 3,100
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ 3,100

RESOURCES AND REQUIREMENTS

Josephine County

DA FORFEITURE FUND (31)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 273,417	\$ 279,480	\$ 131,380	\$ 133,000	Beginning Fund Balance	\$ 134,000	\$ 134,000	\$ 134,000
6,063	8,600	2,122	-	Operating Revenues	-	-	-
\$ 279,480	\$ 288,080	\$ 133,502	\$ 133,000	TOTAL RESOURCES	\$ 134,000	\$ 134,000	\$ 134,000
				REQUIREMENTS			
\$ -	\$ -	\$ -	\$ 133,000	Materials and Services	\$ -	\$ -	\$ -
				Interfund Transfers:			
-	156,700	-	-	12 - Public Safety Fund - District Attorney	134,000	\$ 134,000	134,000
-	-	-	-	Contingency	-	-	-
-	156,700	-	\$ 133,000	TOTAL REQUIREMENTS	\$ 134,000	\$ 134,000	\$ 134,000
279,480	131,380	133,502		Ending Fund Balance			
\$ 279,480	\$ 288,080	\$ 133,502		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: DA Forfeiture Fund (31)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 1410

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 134,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 134,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)-to 12-Public Safety-DA Dept		134,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 134,000

Purpose of Program:

Forfeitures from drug related prosecutions used for general administration and/or enhancement of the District Attorney's Office. Both State and Federal law provide that property used in the commission of a crime and proceeds from the commission of crime may be forfeited. Often, taking the criminal's unlawful gain is the most effective deterrent to further criminal activity.
 ORS 131.550 to ORS 131.602

RESOURCES AND REQUIREMENTS

Josephine County

DA SPECIAL PROGRAMS FUND (32)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 77,507	\$ 86,505	\$ 92,582	\$ 59,000	Beginning Fund Balance	\$ 22,400	\$ 22,400	\$ 22,400
127,065	128,235	102,961	103,000	State grants	118,600	118,600	118,600
458	389	352	-	Interest Income	-	-	-
\$ 205,030	\$ 215,129	\$ 195,895	\$ 162,000	TOTAL RESOURCES	\$ 141,000	\$ 141,000	\$ 141,000
				REQUIREMENTS			
\$ 22,500	\$ 30,000	\$ 32,300	\$ 36,000	Personal Services	\$ 36,000	\$ 36,000	\$ 36,000
11,025	12,987	13,074	23,600	Materials and Services	12,900	12,900	12,900
				Interfund Transfers from CAMI Program:			
49,000	49,000	51,000	50,400	12 - Public Safety Fund - District Attorney	50,400	50,400	50,400
36,000	30,560	40,174	41,700	33 - Juvenile Justice Special Programs Fund	41,700	41,700	41,700
-	-	-	10,300	Contingency	-	-	-
118,525	122,547	136,548	\$ 162,000	TOTAL REQUIREMENTS	\$ 141,000	\$ 141,000	\$ 141,000
86,505	92,582	59,347		Ending Fund Balance			
\$ 205,030	\$ 215,129	\$ 195,895		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 22,400
Program Revenues (Schedule C)		118,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 141,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.35	\$ 36,000
Materials and Services (Schedule E)		12,900
Interfund Transfers (Out) (Schedule E)		92,100
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.35	\$ 141,000

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Summary**

	<u>Budget Amount</u>
<u>Revenues:</u>	
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	118,600
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 118,600</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	32-1460	32200	Child Abuse Multidisciplinary Intervention (CAMI) Grant	Oregon Department of Justice	07/01/15 - 06/30/17	\$ 103,000	\$ -	N		Continuing	Maintain and participate in a MDT and a Child Fatality Review Team, ensure core team members receive training as specified in statute, investigate and prosecute child abuse and sexual abuse cases.
2	32-1440	32200	Child Support Incentive Program	Oregon Department of Justice		\$ 15,600		N		Continuing	These proceeds which may be cycled back into the Child Support Program are essentially rewards for good work in enforcing child support orders.
						\$ 118,600					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	10,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	2,800
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 12,900
 <u>Transfers to Other Funds (List recipients):</u>	
45200 Public Safety Fund - DA (12) - CAMI Program	\$ 50,400
45200 Juvenile Justice Special Programs (33) - CAMI Program	41,700
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 92,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: CAMI
Cost Center #: 1460

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 2,000
Program Revenues (Schedule C)		103,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 105,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		12,900
Interfund Transfers (Out) (Schedule E)		92,100
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 105,000

Purpose of Program:

The district attorney in each county is responsible for developing a county multidisciplinary child abuse team to consist of law enforcement personnel, child protective service workers, school officials, county health and mental department personnel, child abuse intervention workers, juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation, for the investigation and prosecution of child abuse cases. Funding for this program comes from the State for qualifying counties. ORS 418.747

Desired Outcomes and Goals:

The goal is to use the most effective means possible to hold child sex offenders accountable and protect the community. Treatment is offered to the victims with an aim to minimize the effect of the crime on their life. All team members involved in the investigation, intervention and prosecution of child abuse cases in Josephine County receive specialized training paid for by this program. The bulk of the CAMI revenue received helps to fund a specially trained prosecutor and a child advocate. Program outcomes include all identified victims of child abuse, child sexual abuse and rape in Josephine County receiving the highest quality treatment and intervention and all of their cases are investigated and prosecuted when appropriate by highly trained specialists who seek to hold offenders accountable and protect their victims from further abuse.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: CAMI
Cost Center #: 1460**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	103,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ 103,000

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: CAMI
Cost Center #: 1460

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	10,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	2,800
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 12,900
Transfers to Other Funds (List recipients):	
45200 Public Safety Fund - DA (12) - CAMI Program	\$ 50,400
45200 Juvenile Justice Special Programs (33) - CAMI Program	41,700
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ 92,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 1440

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 20,400
Program Revenues (Schedule C)		15,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 36,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.35	\$ 36,000
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.35	\$ 36,000

Purpose of Program:

These proceeds which may be cycled back into the Child Support Program are essentially rewards for good work in enforcing child support orders.

Desired Outcomes and Goals:

The goal of this program is to bring parents in compliance with their court-ordered child support obligation. OAR 137-055-1500

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 1440

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	15,600
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 15,600</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 1440

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ -
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

JUVENILE JUSTICE SPECIAL PROGRAMS FUND (33)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 81,332	\$ 24,660	\$ 17,673	\$ 6,000	Beginning Fund Balance	\$ -	\$ -	\$ -
5,630	5,580	6,005	79,400	Fines and Forfeitures	77,000	77,000	77,000
100,826	77,438	79,383	18,000	Federal, State and Private Grants	18,600	18,600	18,600
10,775	28,303	4,413	6,900	Other Revenue	6,700	6,700	6,700
				Interfund Transfers:			
17,900	33,560	21,851	30,000	12 - Juvenile Justice Fund	37,000	37,000	37,000
36,000	12,400	33,600	41,700	32 - DA Special Programs Fund	41,700	41,700	41,700
27,966	-	-	-	21 - Commission for Children and Families Fund	-	-	-
\$ 280,429	\$ 181,941	\$ 162,925	\$ 182,000	TOTAL RESOURCES	\$ 181,000	\$ 181,000	\$ 181,000
				REQUIREMENTS			
\$ 202,051	\$ 128,450	\$ 122,646	\$ 137,000	Personal Services	\$ 137,100	\$ 137,100	\$ 137,100
34,418	23,418	15,811	30,700	Materials and Services	29,100	29,100	29,100
				Interfund Transfers:			
-	-	-		12 - Public Safety Fund - Juvenile Justice			
-	-	-		13 - Adult Corrections Fund (Drug Court Balance)			
19,300	12,400	13,100	14,300	40 - Internal Services Fund (ISF)	14,800	14,800	14,800
				Contingency	-	-	-
255,769	164,268	151,557	\$ 182,000	TOTAL REQUIREMENTS	\$ 181,000	\$ 181,000	\$ 181,000
24,660	17,673	11,368		Ending Fund Balance			
\$ 280,429	\$ 181,941	\$ 162,925		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.60	\$ 57,500	\$ 57,500	\$ -	Child Advocacy - CAMI-2420	0.60	\$ 55,100	\$ 55,100	\$ -
1.00	106,500	106,500	-	Mediation-2440	1.00	107,900	107,900	-
-	18,000	18,000	-	Flex-2450	-	18,000	18,000	-
<u>1.60</u>	<u>182,000</u>	<u>\$ 182,000</u>	<u>\$ -</u>	Total for Fund	<u>1.60</u>	<u>\$ 181,000</u>	<u>\$ 181,000</u>	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division Juvenile Justice
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		102,300
Interfund Transfers (In) (Schedule C)		78,700
Total Resources - To Schedule A		\$ 181,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.60	\$ 137,100
Materials and Services (Schedule E)		29,100
Interfund Transfers (Out) (Schedule E)		14,800
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.60	\$ 181,000

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	6,300
32100 Federal Grants	600
32200 State Grants Pass Thru	18,000
32300 Local Grants	-
32500 Private Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	77,000
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	400
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 102,300</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Juv Justice (12)	\$ 37,000
35200 DA Special Prog (32-1460) (CAMI Prog.)	41,700
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 78,700</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 800
43015 Operating Supplies	19,700
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	300
43050 Postage and Shipping	100
43055 Printing and Duplication	500
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	400
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,300
44075 Education and Training	800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	5,200
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 29,100
<u>Transfers to Other Funds (List recipients):</u>	
45200 Internal Services Fund (ISF)	\$ 14,800
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 14,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 2420

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		400
Interfund Transfers (In) (Schedule C)		54,700
Total Resources - To Schedule A		\$ 55,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 43,400
Materials and Services (Schedule E)		6,700
Interfund Transfers (Out) (Schedule E)		5,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.60	\$ 55,100

Purpose of Program:

The Child Abuse Multidisciplinary team (MDT) is mandated under ORS 418.746-796. A non-competitive grant is offered counties to maintain a team to evaluate all cases of child abuse, neglect and fatality. Juvenile Justice oversees the Child Advocate (.6 FTE) who schedules and records all MDT staffings, conducts forensic interviews, maintains video evidence and coordinates the legal and treatment process for child victims.

Program objectives include providing a coordinated MDT approach to child abuse investigations, maintaining a trained team including the DA, law enforcement, Juvenile, Public Health, Mental Health, DHS, child treatment agencies and schools. Outcomes include advocating for all victims in legally substantiated cases and obtaining an 80% conviction rate when offender is charged with crimes against children.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 2420

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	
30900 Other Taxes	
31100 Licenses, Permits and Fees	
32100 Federal Grants	
32200 State Grants	
32300 Local Grants	
32500 Private Grants	
33100 Charges for Services	
33200 Sales of Materials	
33300 Rental Charges	
34200 Fines and Forfeitures	
35300 Interfund Payments	
37100 Interest Earned	
37200 Donations	400
37850 Equity Transfer In	
37900 Miscellaneous	
Total Revenues - To Schedule B	<u><u>\$ 400</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Juv Justice (12) (CAMI Program)	\$ 13,000
35200 DA Special Prog (32-1460) (CAMI Prog.)	41,700
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 54,700</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 2420

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	1,000
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	5,200
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,700
<u>Transfers to Other Funds (List recipients):</u>	
45200 Internal Services Fund (ISF)	\$ 5,000
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 5,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 2440

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		83,900
Interfund Transfers (In) (Schedule C)		24,000
Total Resources - To Schedule A		\$ 107,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 93,700
Materials and Services (Schedule E)		4,400
Interfund Transfers (Out) (Schedule E)		9,800
Capital Outlays directly from program (Schedule F)		-
Contingency		
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 107,900

Purpose of Program:

ORS 107.775 mandates Court Mediation to assist families to develop child custody and parenting plans. The Mediator does not make recommendations to the court but, will work with parents to identify a mutually acceptable plan. The program leads to decreased court time and reduces future trauma to children. Parents are more likely to comply with their own mediated agreements.

As an outcome, Court Mediation is to result in 100% of the applicable families having access to the program. A weekly orientation is afforded prior to mediation for all parents who have a parenting conflict.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 2440**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	
30900 Other Taxes	
31100 Licenses, Permits and Fees	6,300
32100 Federal Grants (PTOC)	600
32200 State Grants	
32300 Local Grants	
32500 Private Grants	
32500 Private Grants	
33100 Charges for Services	
33200 Sales of Materials	
33300 Rental Charges	
34200 Fines and Forfeitures	77,000
35300 Interfund Payments	
37100 Interest Earned	
37200 Donations	
37850 Equity Transfer In	
37900 Miscellaneous	
Total Revenues - To Schedule B	<u><u>\$ 83,900</u></u>

Transfers from Other Funds (List sources):

35200 Juv Justice (12) (Mediation Program)	\$ 24,000
35200	
35200	
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 24,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 2440

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	700
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	300
43050 Postage and Shipping	100
43055 Printing and Duplication	500
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	400
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,300
44075 Education and Training	800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 4,400
<u>Transfers to Other Funds (List recipients):</u>	
45200 Internal Services Fund (ISF)	\$ 9,800
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 9,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 2450

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		18,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 18,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 18,000

Purpose of Program:

Juvenile Flex Funds are provided by Oregon Youth Authority and utilized for the purchase of treatment services and other barrier removal items for youth committed to OYA as well as youth under the supervision of Josephine County. This program is totally self-supporting.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 2450**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	
30900 Other Taxes	
31100 Licenses, Permits and Fees	
32100 Federal Grants	
32200 State Grants Pass Thru	18,000
32300 Local Grants	
32500 Private Grants	
32500 Private Grants	
33100 Charges for Services	
33200 Sales of Materials	
33300 Rental Charges	
34200 Fines and Forfeitures	
35300 Interfund Payments	
37100 Interest Earned	
37200 Donations	
37850 Equity Transfer In	
37900 Miscellaneous	
Total Revenues - To Schedule B	\$ 18,000

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 2450

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	18,000
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 18,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personnel Services
Juvenile Justice - Special Fund
2015-16**

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
											CAMI -2420	Mediation - 2440	
33	2440	Court Mediator	A22	3	AF	S	1.00	58,496	35,231	93,727		93,727	
33	2420	Child Advocate Specialist	A16	10	AF	H	0.60	30,551	12,891	43,442	43,442		
							1.60	89,048	48,122	137,169	43,442	93,727	
ROUNDED FOR SCHEDULE B							1.60	89,000	48,100	137,200	43,400	93,700	
FTE							1.60					0.60	1.00

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC LAND CORNER PRESERVATION FUND (34)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 34,573	\$ 29,904	\$ 34,273	\$ 28,000	Beginning Fund Balance	\$ 20,000	\$ 20,000	\$ 20,000
116,927	134,547	119,678	131,000	Operating Revenues	132,000	132,000	132,000
\$ 151,500	\$ 164,451	\$ 153,951	\$ 159,000	TOTAL RESOURCES	\$ 152,000	\$ 152,000	\$ 152,000
				REQUIREMENTS			
\$ 92,084	\$ 103,981	\$ 111,762	\$ 115,700	Personal Services	\$ 113,200	\$ 113,200	\$ 113,200
16,112	12,397	14,919	14,100	Materials and Services	14,100	14,100	14,100
				Interfund Transfers:			
13,400	13,800	14,200	13,000	40 - Internal Services Fund (ISF)	12,700	12,700	12,700
-	-	-	16,200	Contingency	12,000	12,000	12,000
121,596	130,178	140,881	\$ 159,000	TOTAL REQUIREMENTS	\$ 152,000	\$ 152,000	\$ 152,000
29,904	34,273	13,070		Ending Fund Balance			
\$ 151,500	\$ 164,451	\$ 153,951		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Public Land Corner Preservation Fund (34)
Office/Division: Surveyor
Program: Public Land Corner Preservation Fund
Cost Center #: 1320

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 20,000
Program Revenues (Schedule C)		132,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 152,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.40	\$ 113,200
Materials and Services (Schedule E)		14,100
Interfund Transfers (Out) (Schedule E)		12,700
Capital Outlays directly from program (Schedule F)		-
Contingency		12,000
Ending Fund Balance		-
Total Requirements - To Schedule A	1.40	\$ 152,000

Purpose of Program:

The main purpose of this program is to preserve, maintain and reestablish corner monuments that are part of the Public Land Survey System. Most of these corner monuments were originally established in the mid-1800's. While some of these monuments have been recovered and perpetuated, many corners have never been inspected or visited, or have only received limited inspection to further perpetuate their longevity and location. Currently our system is "paper-based" and consists of numerous loose-leaf notebooks and maps, and includes some original field books dating back to the 1800's. Ongoing preservation of these very important documents through copying and scanning is part of our program. In addition, we provide information to the Assessor's Office and County GIS Program, as well as both public and private individuals and agencies
Applicable Statutes and Administrative Rules:

- County Surveyor general duties: ORS 203.148, 209.070, 209.130, 209.270
- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

Budget Goal #1- Improve community outreach and communication to the public by investing in

technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

Our books showing the Corner restorations and site visits are on display in our front office along with aerial photographs. We teach the public about the Public Land Corner Preservation Fund on a daily basis, in our office, on the phone and out in the field. We do welcome volunteers to help with archiving. We have reduced in-field crew time due to the economy and lack of land documents being filed in the County Records Office. As the economy picks up so our hours of in-field production. ORS 92.010.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

This fund is sustained by a document fee voted on by the public. ORS 203.
Re-establishing and visiting the original corners, writing up field notes to assist the public and private surveyors and other agencies. Scanning and archiving the corner information is an ongoing project. It should take several years before we have everything scanned and properly archived.

Budget Goal #3 - Provide access to County services to the citizens of Josphine County in a transparent, open and professional manner.

We have most everything in our front office for viewing, some one is always available to help with the research. and we are working on having Corner visitation documentation on line herein the next couple of years.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Public Land Corner Preservation Fund (34)
Office/Division: Surveyor
Program: Public Land Corner Preservation Fund
Cost Center #: 1320**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	132,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 132,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Public Land Corner Preservation Fund (34)
Office/Division: Surveyor
Program: Public Land Corner Preservation Fund
Cost Center #: 1320

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	
43035 Educational Supplies (DA only)	
43040 Food and Related Supplies (CJ and Sheriff only)	
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	700
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	1,200
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	100
44035 Insurance	1,600
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	500
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	200
44075 Education and Training	100
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	4,400
45035 Equipment Operation, Repairs and Maint (Fleet)	4,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 14,100
 Transfers to Other Funds (List recipients):	
45200 ISF Fund	\$ 12,700
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 12,700

Josephine County
Schedule D - Personnel Services
Surveyor
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
											Gen Fund - 10-1310	Public Land Corner -34-1320
10	1310	Surveyor (at 20hr per month)-new rate	E01	1	EO	S	0.13	8,297	11,978	20,274	5,069	15,206
34	1320	Surveyor Tech III	A15	8	AF	S	1.00	45,717	30,493	76,210	7,621	68,589
10	1310	Senior Department Specialist-Surveyor	A12	11	AF	S	1.00	43,305	26,340	69,645	41,787	27,858
10	1310	Department Assistant-Surveyor	A07	5	NR	H	0.28	7,529	655	8,184	8,184	-
		"Overtime" (3 hr per month -6 mo possible)						1,850	192	2,042	511	1,532
							2.41	106,698	69,658	176,356	63,171	113,184
NOTE: Surveyor (elected position) was approved at new pay rate \$34.57 but still 20 hours, not 23 hours in original budget.												
ROUNDED FOR SCHEDULE B											63,200	
FTE -Surveyor General Fund							1.01				1.01	
											113,200	
FTE -Public Land Corner Fund							1.40					1.40

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS SPECIAL PROGRAMS FUND (35)

Historical Data				DESCRIPTION AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
				Beginning Fund Balance:			
\$ 93,131	\$ 82,592	\$ 63,212	\$ 18,000	North Valley Industrial Park (NVIP)	\$ 290,000	\$ 290,000	\$ 290,000
19,864	6,517	720	3,000	Solid Waste (SW)	-	\$ -	\$ -
				Revenues generated by programs:			
4,609	3,929	5,918	26,000	North Valley Industrial Park (NVIP)	25,000	25,000	25,000
-	-	120,000	27,000	NVIP - Property Sale	-	-	-
60,781	56,742	41,617	64,000	Solid Waste (SW)	63,000	63,000	63,000
				Interfund Transfer:			
12,300	24,000	26,000	33,000	10 - General Fund for Solid Waste	26,000	26,000	26,000
\$ 190,685	\$ 173,780	\$ 257,467	\$ 171,000	TOTAL RESOURCES	\$ 404,000	\$ 404,000	\$ 404,000
				REQUIREMENTS			
				Operating Expenditures:			
\$ 12,020	\$ 19,109	\$ 39,860	\$ 54,000	North Valley Industrial Park (NVIP)	\$ 57,000	\$ 57,000	\$ 57,000
67,527	69,539	52,623	84,000	Solid Waste (SW)	71,000	71,000	71,000
				Interfund Transfers:			
1,929	3,000	4,000	9,000	11 - Public Works Fund for (NVIP) management	7,300	7,300	7,300
11,900	10,000	13,000	7,500	11 - Public Works Fund for (SW) management	10,400	10,400	10,400
8,200	8,200	9,100	9,800	40 - Internal Services Fund (ISF)	12,800	12,800	12,800
-	-	-	-	47 - Property Reserve (NVIP)	70,000	70,000	70,000
-	-	-	6,700	Contingency	175,500	175,500	175,500
101,576	109,848	118,583	\$ 171,000	TOTAL REQUIREMENTS	\$ 404,000	\$ 404,000	\$ 404,000
89,109	63,932	138,884		Ending Fund Balance			
\$ 190,685	\$ 173,780	\$ 257,467		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 290,000
Program Revenues (Schedule C)		88,000
Interfund Transfers (In) (Schedule C)		26,000
Total Resources - To Schedule A		<u><u>\$ 404,000</u></u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		128,000
Interfund Transfers (Out) (Schedule E)		100,500
Capital Outlays directly from program (Schedule F)		-
Contingency		175,500
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>-</u></u>	<u><u>\$ 404,000</u></u>

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	57,000
33100 Charges for Services	30,300
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	700
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 88,000</u>

Transfers from Other Funds (List sources):

35200 (10) General Fund	\$ 26,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 26,000</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	35-3420	33135	NVIP Sewer Charges	NVIP Property Owners		\$ 24,300		N		Continuing	Industrial Park property owners
2	35-3420	37100	Interest			\$ 700				Continuing	Interest Earned
3	35-3425	33129	Landfill Resource	So Or Sanitation		\$ 6,000		N		Continuing	Franchise Landfill Fees collected and turned over to County
4	35-3425	32303	Solid Waste Agency - CGP	Solid Waste Agency	7/1/13-6/30/14	\$ 57,000				Continuing	SWA Reimb certain charges from Parametrix agreement for srevices provided.
5	35-3425	35208	GF Interfund Transfer	Environmental Fee Program - County GF	7/1/13-6/30/14	\$ 26,000		N		Continuing	County General Fund Transfer from the Environmental Fee Program
						\$ 114,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	41,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	31,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	56,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 128,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200 (40) ISF	\$ 12,800
45200 (11-3410) Public Works	17,700
45200	70,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 100,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: NVIP
Cost Center #: 3420

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 290,000
Program Revenues (Schedule C)		25,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 315,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		57,000
Interfund Transfers (Out) (Schedule E)		83,000
Capital Outlays directly from program (Schedule F)		-
Contingency		175,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 315,000

Purpose of Program:

Public Works services also accounts for revenues and expenditures of the North Valley Industrial Park. Revenues are from sales of lots, and sewer fees collected from the current owners. Expenditures are for liens and assessments associated with industrial park development.

The North Valley Industrial Park Program involves management of county property in the industrial park

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service

The North Valley Industrial Park (NVIP) maintains good relationship with the Three Rivers School District, who provides the treatment facility for the sewage treatment generated at the NVIP. Public Works will be spearheading a new outreach program to park tenants to address upcoming sewer capacity issues, sewage content issues and a new rate schedule.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government

The NVIP is currently in a state of declining fund balances. Sewer rates to park tenants have not been adjusted in many years and park flows have continued to rise. The 2014-15 budget reflects a rate schedule that capture most/all of the cost of sewer service provision from 3RSD. Optimally, costs for sewer provision will be 100% captured and a direct pass-through. Additionally, the NVIP pumping station is nearing the end of its useful life and a payment plan. A capital reserve component being added to sewer rates will need to be addressed at the same time as the rate review.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of

All non-confidential records are available during normal business hours and/or by public records requests.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: NVIP
Cost Center #: 3420**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	24,300
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	700
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 25,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: NVIP
Cost Center #: 3420

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	1,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	56,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 57,000
 Transfers to Other Funds (List recipients):	
45200 (40) ISF	\$ 5,700
45200 (11-3410) Public Works	7,300
45200 (47) Property Reserve	70,000
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 83,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: Solid Waste
Cost Center #: 3425

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		63,000
Interfund Transfers (In) (Schedule C)		26,000
Total Resources - To Schedule A		\$ 89,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		71,000
Interfund Transfers (Out) (Schedule E)		17,500
Capital Outlays directly from program (Schedule F)		-
Contingency		500
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 89,000

Purpose of Program:

Purpose of Program:

Public Works services also account for the revenues and expenditures associated with the ongoing monitoring and remediation of two former disposal sites; Kerby Land fill, Marlsan Lagoon.

This program involves management and environmental site monitoring of the closed Kerby and Marlsan Landfills, in accordance with state requirements, and an on-going groundwater well sampling and testing program to monitor the water quality around the Marlsan landfill area.

Budget Goal #1 - Encourage public involvement, through community outreach, in

This program operates under Department of Environmental (DEQ) regulations. All 'service requirements' are a direct result of DEQ required actions. Special mention of the community outreach at the Kerby Landfill is warranted – the Rogue Valley Flyers (RVF) maintain a radio-controlled plane flying/landing area. The RVF presence has greatly deterred the amount of vandalism taking place at Kerby.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County

The vast majority of the funding for this program comes via the Josephine County Solid Waste Agency (SWA). The SWA oversees the franchise agreements with the two local waste management franchisees. Under both franchises, a portion of trash pick-up fees is put aside into an environmental assurance fund. This fund is drawn on to provide for the monitoring of the two landfills as well as some limited maintenance. The financial picture for the program appears stable, if not improving. With the continued passage of time, the monitoring and maintenance costs of the landfills has continued to drop.

The program is also required to submit an annual financial assurance to the State DEQ, of which the county remains in good standing.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the

All mitigation and remediation work is managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting and also under all applicable State guidelines. This includes public bid noticing, openings and awards.

All non-confidential records are available during normal business hours and/or by public records requests

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: Solid Waste
Cost Center #: 3425

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	57,000
33100 Charges for Services	6,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 63,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 (10) General Fund	\$ 26,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 26,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: (35) Public Works Special Projects
Office/Division: Public Works
Program: Solid Waste
Cost Center #: 3425

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	40,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	31,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 71,000
 Transfers to Other Funds (List recipients):	
45200 (40) ISF	\$ 7,100
45200 (11-3410) Public Works	10,400
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 17,500



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Enterprise Funds



JOSEPHINE COUNTY, OREGON
Table of Contents

Enterprise Funds

Fund Descriptions.....

Fund Number and Name

50 – Jail Commissary Fund.....	1
51 / 52 – Airports Fund.....	5
Grants Pass Airport.....	12
Illinois Valley Airport.....	15

JOSEPHINE COUNTY

Enterprise Fund Descriptions

Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

Airports Fund – The Airports Fund is used to account for the operations of the County's two airports. It was formed from combining the former Grants Pass Airport Fund and Illinois Valley Airport Fund, effective July 1, 2004. The two airports are accounted for separately within this one fund.

The Grants Pass Airport is operated and maintained on money generated through leases. The airport is a facility for the commerce and pleasure of local people, commuting businessmen, and pleasure flying. Expenditures are for operations and maintenance of the facility.

The Illinois Valley Airport was deeded to Josephine County in 1987 from the U.S. Forest Service. It receives a subsidy from Oregon Lottery funds allocated for economic development. Expenditures are for the operational and maintenance costs associated with the facility.

The adopted budgets are in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.



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RESOURCES AND REQUIREMENTS

Josephine County

JAIL COMMISSARY FUND (50)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 71,789	\$ 92,991	\$ 88,880	\$ 160,000	Beginning Fund Balance	\$ 60,000	\$ 60,000	\$ 60,000
130,971	95,244	50,079	73,000	Operating Revenues	77,000	77,000	77,000
\$ 202,760	\$ 188,235	\$ 138,959	\$ 233,000	TOTAL RESOURCES	\$ 137,000	\$ 137,000	\$ 137,000
				REQUIREMENTS			
\$ 109,769	\$ 59,355	\$ 47,121	\$ 60,000	Materials and Services	\$ 57,000	\$ 57,000	\$ 57,000
				Interfund Transfer:			
-	40,000	40,000	80,000	48 - Equipment Reserve Fund	-	-	-
-	-	-	93,000	Contingency	80,000	80,000	80,000
109,769	99,355	87,121	\$ 233,000	TOTAL REQUIREMENTS	\$ 137,000	\$ 137,000	\$ 137,000
92,991	88,880	51,838		Ending Fund Balance			
\$ 202,760	\$ 188,235	\$ 138,959		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Jail Commissary Fund (50)
Office/Division: Sheriff Office
Program: Adult Jail Inmate Commissary
Cost Center #: 2965

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 60,000
Program Revenues (Schedule C)		77,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 137,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		57,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		80,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 137,000

Purpose of Program:

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursements can be made.

Expenditures made from this fund are for the benefit of the inmates.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Jail Commissary Fund (50)
Office/Division: Sheriff Office
Program: Adult Jail Inmate Commissary
Cost Center #: 2965**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	36,800
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	200
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	40,000
Total Revenues - To Schedule B	<u>\$ 77,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Jail Commissary Fund (50)
Office/Division: Sheriff Office
Program: Adult Jail Inmate Commissary
Cost Center #: 2965

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	55,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	1,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 57,000
Transfers to Other Funds (List recipients):	
45200 Equipment Reserve (48)	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

AIRPORTS FUND (51/52)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 250,842	\$ 252,096	\$ 249,775	\$ 200,000	Beginning Fund Balance	\$ 150,000	\$ 150,000	\$ 150,000
				Revenues generated by programs:			
559,510	612,652	619,586	652,000	Grants Pass Airport	634,000	634,000	634,000
18,728	27,491	40,374	62,000	Illinois Valley Airport	32,000	32,000	32,000
				Capital Grants:			
684,140	48,157	180,555	1,500,000	Grants Pass Airport	1,784,000	1,784,000	1,784,000
36,707	609,412	9,597	200,000	Illinois Valley Airport	226,000	226,000	226,000
				Interfund Transfer:			
30,000	30,000	30,000	60,000	16 - Grant Projects Fund - Economic Development	105,000	105,000	105,000
\$ 1,579,927	\$ 1,579,808	\$ 1,129,887	\$ 2,674,000	TOTAL RESOURCES	\$ 2,931,000	\$ 2,931,000	\$ 2,931,000
				REQUIREMENTS			
				Operating Expenditures:			
\$ 493,091	\$ 561,736	\$ 634,835	\$ 652,000	Grants Pass Airport	\$ 698,700	\$ 698,700	\$ 698,700
50,611	62,973	83,070	94,000	Illinois Valley Airport	112,200	112,200	112,200
				Capital Outlays:			
725,834	53,824	258,419	1,500,000	Grants Pass Airport	1,784,000	1,784,000	1,784,000
38,795	630,500	29,810	200,000	Illinois Valley Airport	200,000	200,000	200,000
				Interfund Transfer:			
19,500	21,000	27,200	26,500	40 - Internal Services Fund (ISF)	36,100	36,100	36,100
-	-	-	201,500	Contingency	100,000	100,000	100,000
\$ 1,327,831	\$ 1,330,033	1,033,334	\$ 2,674,000	TOTAL REQUIREMENTS	\$ 2,931,000	\$ 2,931,000	\$ 2,931,000
252,096	249,775	96,553		Ending Fund Balance			
\$ 1,579,927	\$ 1,579,808	\$ 1,129,887		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Airports Fund (51 / 52)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.85	\$ 2,368,000	\$ 2,368,000	\$-	Grants Pass Airport	2.84	\$ 2,607,000	\$ 2,607,000	\$ -
0.65	306,000	306,000	-	Illinois Valley Airport	1.21	324,000	324,000	-
<u>2.50</u>	<u>2,674,000</u>	<u>\$ 2,674,000</u>	<u>\$-</u>	Total for Fund	<u>4.05</u>	<u>\$ 2,931,000</u>	<u>\$ 2,931,000</u>	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Airports (51/52)
Office/Division Airports
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 150,000
Program Revenues (Schedule C)		2,676,000
Interfund Transfers (In) (Schedule C)		105,000
Total Resources - To Schedule A		\$ 2,931,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.00	256,100
Materials and Services (Schedule E)		554,800
Interfund Transfers (Out) (Schedule E)		36,100
Capital Outlays directly from program (Schedule F)		1,984,000
Contingency		100,000
Ending Fund Balance		-
Total Requirements - To Schedule A	4.00	\$ 2,931,000

Budget Goals:

1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens:

Josephine County owns and operates two significant airports for the benefit of the residents and business communities in Grants Pass, Cave Junction and the surrounding region. Regular monthly public meetings are held throughout the year with published agendas, and the active participation of all members of the Josephine County citizenry is encouraged. Regular polls are taken in order to gauge the need for services and upgrades to services, and as a result, several long-standing infrastructure problems at both IV and Grants Pass Airports have been identified and remedied in the past several years. Increased security measures, the availability of 100LL aviation fuel at the Illinois Valley Airport, the acquisition of an AWOS-IIIIT and a MOGAS truck at Grants Pass Airport are the direct result of seeking the input and support of the local business and aviation communities at each facility.

2) Develop a sustainable plan for all mandated and essential County government programs:

The Josephine County Airports Department is unique in that it has the capability of generating and collecting a significant percentage of revenue directly related to operations. As a County-operated enterprise fund, the JoCo Airports Department manages nearly 150 leases on County-owned, private and commercial hangars, collects fees from authorized operators, through-the-fence agreement holders and monthly aircraft tie-downs, and makes a small profit on the sale of aviation fuel. Careful management of these revenue sources, along with the receipt of a relatively small economic development grant from the Commissioners each year, enables the Airports Department to offer essential programs on a long-term sustainable basis.

3) Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner:

All activities related to the operation of the Airports Department are regularly reported in quarterly updates to the County Commissioners during their public Administrative Workshops and Business Meetings. Additionally, there are the above-mentioned monthly public Airport Advisory Board Meetings at each airport, where any and all significant activities and contemplated activities are discussed in an open and forthright forum. Major changes in policy and procedure are vetted well in advance of any actual changes wherever possible, and significant input from the affected communities is sought and obtained prior to the implementation of such changes.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Airports (51/52)
Office/Division: Airports
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	1,205,000
32200 State Grants	633,000
32300 Local Grants/Loans	172,000
32500 Private Grants	-
33100 Charges for Services	76,000
33200 Sales of Materials	466,000
33300 Rental Charges	120,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	500
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	3,500
Total Revenues - To Schedule B	<u><u>\$ 2,676,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Grant Fund - Econ Dev (16)	\$ 105,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 105,000</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	51-4510	32100	Aero Obstruction Survey	FAA/DOT	2015	\$ 90,000	\$ 9,000	Y		NEW	Grant Assurances, 10% Match
2	51-4510	32100	GP West Hangar Access Construction Phase-I	FAA/DOT	2014	\$ 960,000	\$ 9,600	Y		Continuing	Grant Assurances, 10% Match
3	51-4510	32100	West Side Hangar Access Area Design and EA (Grant-009 residual from closeout)	FAA/DOT	2013	\$ 5,000	\$ -	Y		Continuing	Grant Assurances, 10% Match
4	51-4510	32200	AWOS-IIIT Installation	ODOT	2014	\$ 204,000	\$ -	N		Continuing	Monthly Reporting, Overages
5	51-4510	32200	NE Side 2nd Parallel Taxiway	Oregon Regional Solutions Grant	2015	\$ 425,000	\$ -	N		NEW	Monthly Reporting, Overages
6	51-4510	32300	Repairs to Old County Hangar Rows A-C (60 years old)	Josephine County	2015	\$ 100,000	\$ 100,000	N		NEW	Airports Department to Pay Back Entire Loan Amount
7	52-4520	32100	Rotating Beacon Upgrade	FAA/DOT	2015	\$ 150,000	\$ 15,000	Y		NEW	Grant Assurances, 10% Match
8	52-4520	32200	ConnectOregon-III Match	ODOT	2010	\$ 50,000	\$ -	N		Continuing	Monthly Reporting & Closeout of FAA Grants-005 & -006
9	52-4520	32300	Local Grant			\$ 26,000					

\$2,010,000 GRANT REVENUE

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,500
43015 Operating Supplies	12,000
43025 Aviation Fuel (Airport only)	449,000
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000 ea Airport)	3,500
43050 Postage and Shipping	-
43055 Printing and Duplication	2,400
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	6,100
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,400
44035 Insurance	12,900
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	1,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,800
44075 Education and Training	1,400
<u>Facilities and Utilities:</u>	
45010 Utilities	9,000
45015 Communications	7,100
45020 Rental - Land and Buildings	2,500
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	15,000
45035 Equipment Operation, Repairs and Maint (Fleet)	17,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	9,500
Total Materials and Services - To Schedule B	\$ 554,800
 <u>Transfers to Other Funds (List recipients):</u>	
45200 ISF Fund (40)	\$ 36,100
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 36,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 4510

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 150,000
Program Revenues (Schedule C)		2,418,000
Interfund Transfers (In) (Schedule C)		39,000
Total Resources - To Schedule A		\$ 2,607,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.84	\$ 188,400
Materials and Services (Schedule E)		510,300
Interfund Transfers (Out) (Schedule E)		26,300
Capital Outlays directly from program (Schedule F)		1,784,000
Contingency		98,000
Ending Fund Balance		-
Total Requirements - To Schedule A	2.84	\$ 2,607,000

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. Both Airports are operated and maintained with revenue generated through leases, fees and grants. The airport's facilities are open to the public and serve the needs of commerce, transportation, emergency services, and those of the Josephine County residents as well as those of nearby counties, Oregon and other states.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 4510

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	1,055,000
32200 State Grants	583,000
32300 Local Grants/Loans	146,000
32500 Private Grants	-
33100 Charges for Services	70,000
33200 Sales of Materials (Avian Fuel Sales)	450,000
33300 Rental Charges	110,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	500
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	3,500
Total Revenues - To Schedule B	<u><u>\$ 2,418,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Grant Fund - Econ Dev (16)	\$ 39,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 39,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 4510

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,100
43015 Operating Supplies	9,000
43025 Aviation Fuel (Airport only)	435,000
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	-
43055 Printing and Duplication	2,400
<u>Fees and Services:</u>	
44040 Advertising	200
44020 Contracted Services	2,100
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,000
44035 Insurance	10,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	1,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,200
44075 Education and Training	1,000
<u>Facilities and Utilities:</u>	
45010 Utilities	6,500
45015 Communications	5,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	12,500
45035 Equipment Operation, Repairs and Maint (Fleet)	13,200
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	7,000
Total Materials and Services - To Schedule B	\$ 510,300
 Transfers to Other Funds (List recipients):	
45200 ISF (40)	\$ 26,300
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 26,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Illinois Valley Airport
Cost Center #: 4520

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		258,000
Interfund Transfers (In) (Schedule C)		66,000
Total Resources - To Schedule A		\$ 324,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.21	\$ 67,700
Materials and Services (Schedule E)		44,500
Interfund Transfers (Out) (Schedule E)		9,800
Capital Outlays directly from program (Schedule F)		200,000
Contingency		2,000
Ending Fund Balance		-
Total Requirements - To Schedule A	1.21	\$ 324,000

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Illinois Valley Airport has leases and fees, but at this time these revenues are not adequate to support the maintenance and development of this airport. The IV Airport receives a subsidy from Lottery funds allocated for Economic Development. The airport facilities serve the commerce, transportation, emergency services, and recreational needs of Josephine County's residents as well as those of neighboring counties, Oregon and other states.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Airports (51/52)
Office/Division: Airports
Program: Illinois Valley Airport
Cost Center #: 4520

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	150,000
32200 State Grants	50,000
32300 Local Grants	26,000
32500 Private Grants	-
33100 Charges for Services	6,000
33200 Sales of Materials (Avian Fuel Sales)	16,000
33300 Rental Charges	10,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 258,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200 Grant Fund - Econ Dev (16)	\$ 66,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 66,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Illinois Valley Airport
Cost Center #: 4520

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 400
43015 Operating Supplies	3,000
43025 Aviation Fuel (Airport only)	14,000
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	2,500
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	4,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	400
44035 Insurance	2,800
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	600
44075 Education and Training	400
<u>Facilities and Utilities:</u>	
45010 Utilities	2,500
45015 Communications	2,100
45020 Rental - Land and Buildings	2,500
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	2,500
45035 Equipment Operation, Repairs and Maint (Fleet)	4,300
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	2,500
Total Materials and Services - To Schedule B	\$ 44,500
<u>Transfers to Other Funds (List recipients):</u>	
45200 ISF (40)	\$ 9,800
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 9,800

Josephine County
Schedule D - Personnel Services
Airports
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
											Grants Pass Airport -51-4510	Illinois Valley Airport -52-4520	
51	4510	Airport Manager	N18	4	NU	S	1.00	63,279	34,560	97,839	88,055	9,784	
51	4510	Airport Maintenance Technician	A10	8	AF	S	1.00	34,580	24,738	59,318	59,318		
52	4520	Airport Maintenance Technician	A10	3	AF	S	1.00	30,311	23,074	53,385		53,385	
51	4510	Dept Assistant-Airports-new	A07	1	AF	S	1.00	24,210	19,727	43,937	39,544	4,394	
51	4510	Dept Assistant-Airports-1 mo (retire July)	A07	9	AF	H	0.05	1,492	130	1,621	1,459	162	
							4.05	153,872	102,229	256,101	188,376	67,725	
ROUNDED FOR SCHEDULE B							4.05	153,900	102,200	256,100	188,400	67,700	
FTE							4.05					2.84	1.21

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Airports
Fund - Cost Center: 51-4510

Capital Item:	AGIS Aeronautical Obstruction Survey for LNAV/VNAV Approach	
Cost:	\$	90,000
Purpose/Justification:	A GIS-compatible survey is required before a new LNAV or VNAV Approach can be designed for Grants Pass Airport. This will put the airport in line for implementation of an LNAV or VNAV Approach in 2016. LNAV is an IFP using GPS and WAAS but without vertical guidance.	
Source of Funding:	FAA Capital Grant	

Capital Item:	AWOS-IIIIT Installation	
Cost:	\$	204,000
Purpose/Justification:	Automated Weather Observation System (AWOS) measures meteorological parameters and analyzes the data to then broadcast real-time local weather conditions. AWOS-IIIIT reports various precipitation types and presence of thunderstorms. This is necessary for safety of pilots and is being funded primarily by a ConnectOregon-V capital grant obtained last year.	
Source of Funding:	ConnectOregon-V Capital Grant	

Capital Item:	GP Airport West Side New Hangar Access Area Construction	
Cost:	\$	960,000
Purpose/Justification:	Capital grant to clear, grade-out and construct paved taxilanes, parking areas and a gate in preparation for construction of new County Hangars on the southwest side of GP Airport.	
Source of Funding:	FAA Capital Grant	

Capital Item:	NE Side 2nd Taxiway Design & Environmental Assessment	
Cost:	\$	425,000
Purpose/Justification:	Engineering design and EA for a badly-needed 2nd parallel taxiway on the NE side of Runway 31/13, from the midpoint to the 31-end. This will allow development of commercial hangars along Flaming Rd on the NE side.	
Source of Funding:	Oregon Regional Solutions Capital Grant now before the legislature	

Capital Item:	County Hangar Repairs	
Cost:	\$	100,000
Purpose/Justification:	Existing 60-year-old Hangar Rows A-C are falling apart in and out, and must be rehabilitated, but only to the extent that they last another 5 to 10 years, while new County Hangars are being built on West Side Area	
Source of Funding:	County Internal Property Reserve Funds, Low-Interest Loans or Grants	

Capital Item:	Residual from Grant-009 Project Closeout	
Cost:	\$	5,000
Purpose/Justification:	Closeout of Projects - south gate, hangar drainage and design EA west side	
Source of Funding:	FAA Grant-009	

\$ 1,784,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget
Five Year Plan

OFFICE/DEPT NAME:

Airports

Fund - Cost Center:

51 (Grants Pass Airport) 4510

Description	2015-16*	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Aeronautical Survey for LNAV Approach	\$ 90,000	\$ -	\$ -	\$ -	\$ -
AWOS-IIIT Acquisition and Installation	\$ 204,000	\$ -	\$ -	\$ -	\$ -
Residual from Grant -009 Project Close	\$ 5,000	\$ -	\$ -	\$ -	\$ -
West Side Hangar Access Construction	\$ 960,000	\$ -	\$ -	\$ -	\$ -
NE Side 2nd Taxiway Design & EA	\$ 425,000	\$ -	\$ -	\$ -	\$ -
County Hangar Repairs/New Construction	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -
LNAV Approach Development-Install	\$ -	\$ 200,000	\$ -	\$ -	\$ -
NE Side 2nd Taxiway Phase 2 & 3	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -
Runway Extension Feasibility Study	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Runway Extension Phase 2 & 3	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 100,000
West Side Triangle Phase 2 & 3	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 100,000
Total	\$ 1,784,000	\$ 2,200,000	\$ 1,250,000	\$ 3,000,000	\$ 200,000

***2015-16 Capital detail sheets are found in Capital Projects Funds**

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Airports
Fund - Cost Center: 52-4520

Capital Item:	IV Airport Perimeter Fence Project	
Cost:	\$	50,000
Purpose/Justification:	Final phases of a multi-year project at the IV Airport for a perimeter fence installation. Residual from ConnectOregon-III matching grant.	
Future Operating Budgets	This will ensure future security for IV and result in more rental income. This is fully funded by FAA capital grant and will not affect operating costs.	
Source of Funding:	ConnectOregon-III Matching Capital Grant	

Capital Item:	IV Airport Rotating Beacon Upgrade	
Cost:	\$	150,000
Purpose/Justification:	This project is leapfrogging the PAPI (Precision Approach Path Indicator) because it is needed immediately and the PAPI is not typically installed until the runway surface condition and lighting is upgraded to at least MIRL	
Future Operating Budgets	This will help ensure the safety of pilots at IV Airport via replacement of a very old and unreliable beacon. This is to be 90% funded by an FAA capital grant and will require a County Match of 10%.	
Source of Funding:	FAA Capital Grant plus 10% County Match	

\$ 200,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget
Five Year Plan

OFFICE/DEPT NAME:

Airports

Fund - Cost Center:

52 (Illinois Valley Airport) 4520

Description	2015-16*	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Residual from Fence Project Grants 5/6	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Rotating Beacon Upgrade	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Medium Intensity Runway Lighting (MIRL)	\$ -	\$ 400,000	\$ -	\$ -	\$ -
PAPI Runway Visual Guidance System	\$ -	\$ -	\$ 150,000	\$ -	\$ -
IV Industrial Airpark Fire Supprsn Syst	\$ -	\$ -	\$ 50,000	\$ -	\$ -
IV West Side Taxiway Construction	\$ -	\$ -	\$ -	\$ 500,000	\$ -
East Side Apron Rebuild	\$ -	\$ -	\$ -	\$ -	\$ 300,000
IV Industrial Airpark Infrastructure Cmpltn	\$ -	\$ -	\$ -	\$ -	\$ 300,000
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200,000	\$ 400,000	\$ 200,000	\$ 500,000	\$ 600,000

***2015-16 Capital detail sheets are found in Capital Projects Funds**

Internal Services Fund



JOSEPHINE COUNTY, OREGON
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JOSEPHINE COUNTY
Internal Services Fund Description

The Internal Services Fund (ISF) contains programs that primarily provide centralized support services and delivers administrative support to all County Departments. This saves department from incurring duplicate expenses for services if each individual department contracted these services from outside sources. ISF has had a stable rate of 10% since 2012-13 by maintaining or reducing costs to assist departments overall budgets. This fund includes budgets for the Board of County Commissioners, Finance, Human Resources, Property Management, Information Technology, Communications, Geographical Information Systems (GIS), and County Legal Counsel. The net cost of the departments is assessed against the operational funds based on their personnel and materials and services budgets and does not include capital or pass through grant expenses. The assessment is the major source of revenue for this fund. The General Government program was moved to the General Fund in FY 2012-13.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Services Fund (Resources and Requirements) is presented first, followed by sections for each of the departments.

For each department, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the programs within the departments and how much dedicated revenue it is expected to generate during the budget year,

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.



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RESOURCES AND REQUIREMENTS

Josephine County

INTERNAL SERVICES FUND (40)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Board
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 155,874	\$ 435,559	\$ 556,991	\$ 730,000	Beginning Fund Balance - ISF	\$ 450,000	\$ 450,000	\$ 450,000
119,220	114,477	74,664	62,000	Beginning Fund Balance - Law Library	57,000	57,000	57,000
-	-	52,274	80,000	Beginning Fund Balance - GIS	70,000	70,000	70,000
3,318,300	2,681,875	2,861,796	3,008,000	Revenues from ISF Operating Funds	2,752,600	2,933,600	2,949,600
1,900	2,611	2,286	3,000	Interest Income	3,400	3,400	3,400
7,717	362	938	-	Miscellaneous	-	-	-
				Revenues generated by departments/divisions:			
2,817	966	1,200	1,000	BCC	1,000	1,000	1,000
1,609	2,927	20,354	-	Finance	-	-	-
7,863	15,680	24,625	25,000	Property Management	25,000	25,000	25,000
685	914	733	-	Information Technology	-	-	-
84,552	94,644	72,967	90,000	GIS	92,000	92,000	92,000
9,376	17,897	19,274	11,000	Communications	5,000	5,000	5,000
-	156	88	-	Human Resources	-	-	-
-	-	130	-	Legal	-	-	-
100,426	84,971	85,165	85,000	Law Library	85,000	85,000	85,000
				Interfund Transfers:			
16,100	-	-	-	16 - Grant Projects Fund - Title III for GIS	-	-	-
-	-	-	5,000	10 - General Fund - Planning for GIS	-	-	-
25,000	25,000	25,000	25,000	16 - Grant Projects Fund - for Title III Administration	25,000	25,000	25,000
64,500	43,000	43,000	43,000	15 - Mental Health Fund - for MH Authority Administration	46,000	46,000	46,000
\$ 3,915,939	\$ 3,521,039	\$ 3,841,485	\$ 4,168,000	TOTAL RESOURCES	\$ 3,612,000	\$ 3,793,000	\$ 3,809,000

RESOURCES AND REQUIREMENTS

Josephine County

INTERNAL SERVICES FUND (40)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Board
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				REQUIREMENTS			
				Operating Expenditures:			
\$ 410,399	\$ -	\$ -	\$ -	General Government (moved to Gen Fund)	\$ -	\$ -	\$ -
444,796	498,517	482,899	507,000	BCC Administration	507,000	507,000	507,000
489,025	530,219	516,125	482,500	Finance	513,500	513,500	553,000
39,846	18,889	79	65,000	Property Management	65,000	65,000	65,000
844,079	781,710	780,916	895,000	Information Technology	826,000	826,000	826,000
107,524	41,370	52,025	175,000	GIS	162,000	162,000	162,000
225,882	213,802	237,085	262,000	Communications	265,000	265,000	265,000
290,045	255,881	265,210	331,000	Human Resources	326,000	326,000	326,000
409,137	347,504	415,557	432,000	Legal	476,000	476,000	476,000
105,170	124,218	98,243	147,000	Law Library	142,000	142,000	142,000
				Interfund Transfers:			
-	25,000	75,000	130,000	48 - Equipment Reserve Fund	125,000	125,000	125,000
-	-	39,260	39,500	Debt Service (Finance)	39,500	39,500	39,500
-	-	-	702,000	Contingency	165,000	346,000	322,500
\$ 3,365,903	\$ 2,837,110	2,962,399	\$ 4,168,000	TOTAL REQUIREMENTS	\$ 3,612,000	\$ 3,793,000	\$ 3,809,000
550,036	683,929	879,086		Ending Fund Balance			
\$ 3,915,939	\$ 3,521,039	\$ 3,841,485		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Internal Service Fund (40)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
5.50	\$ 1,000	\$ 507,000	\$ (506,000)	BCC Administration-1510	5.50	\$ 1,000	\$ 507,000	\$ (506,000)
5.00	-	522,000	(522,000)	Finance -1610	5.00	-	553,000	(553,000)
0.50	25,000	65,000	(40,000)	Property Management -1930	0.50	25,000	65,000	(40,000)
6.00	-	895,000	(895,000)	Information Technology -3310	6.00	-	826,000	(826,000)
1.00	175,000	175,000	-	GIS -3320	1.20	162,000	162,000	-
2.00	11,000	262,000	(251,000)	Communications -3610	2.00	5,000	265,000	(260,000)
3.00	-	331,000	(331,000)	Human Resources -3710	3.00	-	326,000	(326,000)
3.70	-	432,000	(432,000)	Legal -4210	4.35	-	476,000	(476,000)
0.80	147,000	147,000	-	Law Library -4220	0.65	142,000	142,000	-
27.50	359,000	\$ 3,336,000	\$ (2,977,000)	Total for Fund	28.20	\$ 335,000	\$ 3,322,000	\$ (2,987,000)

730,000			Revenues at Fund Level:				
68,000			Fund Level Fund Balance	450,000			
3,000			Fund Level Transfer In	71,000			
3,008,000			Fund Level Interest	3,400			
			Revenue from ISF charges	2,949,600			
			Debt Service			39,500	
		130,000	Transfer Out to Equipment			125,000	
4,168,000	\$ 3,466,000	\$ 702,000	Net Ending Fund Balance	3,809,000	\$ 3,486,500	\$ 322,500	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Board of County Commissioners
Program: Admin
Cost Center #: 1510

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.50	\$ 490,100
Materials and Services (Schedule E)		16,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.50	\$ 507,000

Purpose of Program:

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The Board has upgraded their computer systems to better utilize technology, save staff time, and go paperless to save resources and money.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The Board has met with members and groups within the community in an effort to better ascertain what services are a priority for our citizens that need to be funded and at what level. They have met with State and Federal officials in an effort to improve the quality of programs to better reflect needs of the community, to maintain current funding, and find more. Board staff seek grants to provide funding for county projects.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner

The Board is investing in a website upgrade to better serve the public county wide and have encouraged all departments to make as much information as possible available on the web. The Board and their staff work hard to ensure all meetings are recorded and posted to the website in a timely matter for all to hear. Minutes are reviewed and approved on a regular basis and are posted on the website. Documents that the Board is reviewing are posted on the web for the public to see and comment on. All meetings are noticed appropriately both on the website and outside the Commissioners office. In an effort to streamline the processes of the office, staff converts all paperwork to a digital format for records and distribution, saving time and increasing efficiency.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Internal Service Fund (40)
Office/Division: Board of County Commissioners
Program: Admin
Cost Center #: 1510**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	1,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 1,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Board of County Commissioners
Program: Admin
Cost Center #: 1510

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 4,400
43015 Operating Supplies	600
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	4,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	200
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	2,700
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	4,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	-
	\$ 16,900
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personnel Services
 Board of County Commissioners
 2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
40	1510	Commissioner	E04	1	EO	S	1.00	75,392	17,839	93,231
40	1510	Commissioner	E04	1	EO	S	1.00	75,392	29,192	104,584
40	1510	Commissioner	E04	1	EO	S	1.00	75,392	33,248	108,640
40	1510	Chief Administrative Supervisor-BCC	N16	4	NU	S	1.00	57,399	34,451	91,850
40	1510	Board Administrative Secretary	N08	6	NU	S	1.00	41,697	25,822	67,519
40	1510	Board Administrative Secretary	N08	1	NU	H	0.50	17,473	6,845	24,318
							5.50	342,744	147,396	490,140

ROUNDED FOR SCHEDULE B

5.50	342,700	147,400	490,100
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Finance
Program: Finance
Cost Center #: 1610

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 454,200
Materials and Services (Schedule E)		98,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 553,000
Debt Service - Fund Level		39,500

Purpose of Program:

Provide financial management and planning for Josephine County
 Establish and monitor internal controls for financial activities
 Implement and enforce County fiscal policy
 Provide accurate and timely financial reports
 Prepare and review compliance of annual budget
 Prepare comprehensive annual financial report

Outcomes of Program:

1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The Finance Office has implemented new accounting and payroll software that provides increased efficiency to all County departments as well as increased functionality. In addition, the Annual Budget and Financial Reports of the County are available to the public via the County website, with printed copies available at the Courthouse and the Library.

2) Develop a sustainable plan for all mandated and essential County government programs.

The Finance Office provides centralized fiscal services, thereby reducing the staffing needs of each individual department. We adjust our budget each year to stay within the established ISF Rate.

3) Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

The Finance Office posts monthly and annual reports to the County website. In addition, we produce a Budget in Brief pamphlet which provides a simplified version of the annual budget. The Finance Office also makes detail information available to the public through the Public Information Request Process.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Finance
Program: Finance
Cost Center #: 1610

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,600
43015 Operating Supplies	700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	2,700
43050 Postage and Shipping	-
43055 Printing and Duplication	3,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	74,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,500
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	5,500
44075 Education and Training	5,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	700
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 98,800
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

Josephine County
Schedule D - Personnel Services
Finance
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
40	1610	Finance Director	N23	7	NU	S	1.00	89,809	47,634	137,443
40	1610	Assistant Finance Director	N17	2	NU	S	1.00	56,155	30,919	87,074
40	1610	Accountant/ Budget Analyst	N15	5	NU	S	1.00	56,628	31,091	87,719
40	1610	Accountant/ Payroll Technician	N11	4	NU	S	1.00	44,967	26,976	71,942
40	1610	Accounting Technician-Finance	A12	12	AF	S	1.00	41,926	28,116	70,042
							5.00	289,484	164,736	454,221

ROUNDED FOR SCHEDULE B

5.00	289,500	164,700	454,200
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Building Operations and Maintenance
Program: Property Management
Cost Center #: 1930

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		20,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 20,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.50	\$ 24,600
Materials and Services (Schedule E)		40,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.50	\$ 65,000

Purpose of Program:

Responsible for the purchase, trade, lease, and sale of County owned real property not specifically dedicated for management by another county department. This includes preparation, review and approval of any leases or documents conveying or accepting an interest in the property and improvements.

County requirements are typically found in ORS 271 and 275.

Prime considerations for this department are to maximize value to county owned property and reduce liability.

This program will be under supervision of Building and Operations Manager with direction from the Board of County of Commissioners.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Internal Service Fund (40)
Office/Division: Building Operations and Maintenance
Program: Property Management
Cost Center #: 1930

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	20,000
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 20,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	40-1930	33206	Property Sales	Private/Public	7/1/2015-6/30/2016	\$ 20,000	\$ -	N	N/A		All county owned real property that is sold must put 10% of the revenue to ISF-Property Mngt for their services.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Building Operations and Maintenance
Program: Property Management
Cost Center #: 1930

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	600
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	1,000
43050 Postage and Shipping	-
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	4,000
44020 Contracted Services	30,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	500
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	500
44075 Education and Training	600
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	300
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	2,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 40,400
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Property Management (BOM)
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
40	1930	Real Property Specialist (new)	A14	1	AF	H	0.50	18,014	6,635	24,649
							0.50	18,014	6,635	24,649
ROUNDED FOR SCHEDULE B										
							0.50	18,000	6,600	24,600

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology/ Communications/ GIS
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 70,000
Program Revenues (Schedule C)		97,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 167,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	9.20	\$ 845,000
Materials and Services (Schedule E)		380,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		28,000
Ending Fund Balance		-
Total Requirements - To Schedule A	9.20	\$ 1,253,000
		(1,086,000)

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Internal Service Fund (40)
Office/Division: Information Technology/ Communications/ GIS
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	72,000
32100 Federal Grants	-
32200 State Grants	18,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	4,000
33200 Sales of Materials	400
33300 Rental Charges	2,600
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 97,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology/ Communications/ GIS
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,800
43015 Operating Supplies	19,200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	74,500
43050 Postage and Shipping	100
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	191,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	500
44035 Insurance	6,200
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	15,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	5,600
44075 Education and Training	13,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	48,500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	3,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 380,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: Information Technology
Cost Center #: 3310

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	6.00	\$ 589,700
Materials and Services (Schedule E)		236,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	6.00	\$ 826,000

Purpose of Program:

The purpose of the Information Technology program as it relates to:

Goal 1 - Outreach

- IT has created or supported many ways for citizens to get information from their County government through the County website. IT helped Airports get cameras online, created an online Property lookup for the Assessor, manages the streaming of public session broadcasts, and helps citizens receive services without trips to the courthouse. It is a priority for us to keep building applications that will enable more taxpayer interaction and get more information out to the public.

Goal 2 - Sustainability

- Program is funded by the Internal Services Fund and is focused on providing service that enables other departments to leverage technology to be as efficient as possible.

Goal 3 - Transparent and Professional

- IT supports the website and manages the live and recorded streams of public sessions.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: Information Technology
Cost Center #: 3310**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	\$ -

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 33110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,500
43015 Operating Supplies	10,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	45,000
43050 Postage and Shipping	100
43055 Printing and Duplication	100
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	160,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	500
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	3,500
44075 Education and Training	7,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	5,500
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 236,300
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: GIS (Geographic Information System)
Cost Center #: 3320

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 70,000
Program Revenues (Schedule C)		92,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 162,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.20	\$ 90,700
Materials and Services (Schedule E)		43,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		28,000
Ending Fund Balance		-
Total Requirements - To Schedule A	1.20	\$ 162,000

Purpose of Program:

The purpose of the GIS program as it relates to Goal 1 - Outreach:

- Publish data to the internet that visually depicts County functions that have a geographic component such as the County website planning application. Community Outreach could include other data such as assessment and tax data; Public Health data such as restaurant inspections and health alerts; Emergency Services maps including road closures and emergency shelter locations; County resources including forest lands and mineral rights and many other information subjects important to Josephine County residents

Goal 2 - Sustainability

- Program is funded by Clerk's recording fees, the CAFFA grant, and fees to the Public and other Departments. No General Fund dollars contribute to this function. This department will allow other departments to function more effectively at little or no cost to most departments.

Goal 3 - Transparent and Professional

- A new GIS Analyst position has been filled. This position is tasked to help County departments get their data online or otherwise available to the Public and to effectively support communication during emergencies.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: GIS (Geographic Information System)
Cost Center #: 3320

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	72,000
32100 Federal Grants	-
32200 State Grants	18,000
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	2,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 92,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: GIS (Geographic Information System)
Cost Center #: 3320

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 500
43015 Operating Supplies	1,200
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	3,500
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	19,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	15,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,100
44075 Education and Training	3,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 43,300
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: Communications
Cost Center #: 3610

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		5,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 5,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 164,600
Materials and Services (Schedule E)		100,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 265,000

Purpose of Program:

The purpose of the Communications program as it relates to Goal 1 - Outreach:

- Communications maintains a traditional cost-effective PBX and two Voice Over Internet Protocol phone systems that contain over 600 lines of communication between the County and the local community and state agencies. In cases of emergency the department is responsible for standing up communication sites for the relaying of critical information between emergency service providers and our citizens. The department is also responsible for the mission critical radio network that provides communication for public safety and other County departments.

Goal 2 - Sustainability

- Program is almost completely funded by the Internal Services Fund. For approximately \$69 per month per employee, the Communications dept. provides telephone, voice messaging and phone tree programming, radio maintenance and installation from hilltop to vehicle or portable to 911 console, security cameras and security system support, end user network connectivity, faxing service, and electronic equipment and facility installation and support.

Goal 3 - Transparent and Professional

- Communications supports the efforts of all departments to have better connectivity to our citizens.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: Communications
Cost Center #: 3610**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	2,000
33200 Sales of Materials	400
33300 Rental Charges	2,600
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 5,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: Communications
Cost Center #: 3610

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 800
43015 Operating Supplies	8,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	26,000
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	12,000
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	3,000
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	43,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	3,500
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 100,400
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ -

Josephine County
Schedule D - Personnel Services
Information Technology / Communication / GIS
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation						
											IT -3310	Communication 3610	GIS -3320				
40	3310	Technology Director	N23	2	NU	S	1.00	75,251	41,713	116,964	116,964						
40	3310	Network Manager	N17	9	NU	S	1.00	69,420	39,366	108,786	108,786						
40	3310	Network Administrator II	A20	12	AF	S	1.00	64,888	39,947	104,835	104,835						
40	3310	Senior Development Analyst	A19	12	AF	S	1.00	61,500	38,568	100,068	100,068						
40	3310	Development Analyst	A17	7	AF	S	1.00	49,693	31,086	80,780	80,780						
40	3310	Development Analyst	A17	7	AF	S	1.00	49,693	28,599	78,293	78,293						
40	3610	Communications Tech	A17	8	AF	S	1.00	51,019	33,102	84,121		84,121					
40	3610	Communications Tech	A17	6	AF	S	1.00	48,393	32,095	80,488		80,488					
40	3320	GIS Developer	A22	2	NR	H	0.20	11,396	986	12,382			12,382				
40	3320	GIS Analyst	A16	7	AF	S	1.00	49,693	28,596	78,289			78,289				
											9.20	530,946	314,058	845,004	589,724	164,608	90,671
											9.20	530,946	314,058	845,004	589,724	164,608	90,671
ROUNDED FOR SCHEDULE B											9.20	530,900	314,100	845,000	589,700	164,600	90,700
FTE							9.20				6.00	2.00	1.20				

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 3710

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.00	\$ 262,400
Materials and Services (Schedule E)		63,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.00	\$ 326,000

Purpose of Program:

Administer a comprehensive HR program that recruits, compensates, and retains a productive workforce and fosters a work environment that is fair and compliant with applicable laws, agreements and policies, so that the County can deliver effective and efficient services. This office is responsible for all union negotiations process and the County has four unions in various departments, AFSCME, SEIU, FOPPO, and Sheriff Association.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 3710

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 2,100
43015 Operating Supplies	400
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	800
43050 Postage and Shipping	100
43055 Printing and Duplication	4,200
<u>Fees and Services:</u>	
44040 Advertising	5,900
44020 Contracted Services	6,500
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	2,500
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	30,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	3,500
44075 Education and Training	4,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 63,600
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personnel Services
 Human Resources
 2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
40	3710	HR Director/Risk Manager	N22	2	NU	S	1.00	71,658	36,401	108,059
40	3710	Human Resources Analyst	N14	3	NU	S	1.00	50,250	28,840	79,091
40	3710	Human Resources Specialist	N12	3	NU	S	1.00	45,576	29,643	75,218
							<u>3.00</u>	<u>167,484</u>	<u>94,884</u>	<u>262,368</u>
ROUNDED FOR SCHEDULE B							<u>3.00</u>	<u>167,500</u>	<u>94,900</u>	<u>262,400</u>

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Internal Service Fund (40)
Legal Counsel

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
3.70	\$ -	\$ 432,000	\$ (432,000)	Legal Counsel	4.35	\$ -	\$ 476,000	\$ (476,000)
0.80	147,000	147,000	-	Law Library	0.65	142,000	142,000	-
<u>4.50</u>	<u>147,000</u>	<u>\$ 579,000</u>	<u>\$ (432,000)</u>	Total for Fund	<u>5.00</u>	<u>\$ 142,000</u>	<u>\$ 618,000</u>	<u>\$ (476,000)</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 57,000
Program Revenues (Schedule C)		85,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 142,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 516,700
Materials and Services (Schedule E)		101,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 618,000

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	2,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	83,000
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 85,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	40-4220	34201	Oregon Judicial Dept from court filing fees	OJD		\$ 83,000		N	N/A	Continuing	Funds are dedicated for law library use only
2	40-4220	33100	Photocopy charges			\$ 200		N	N/A		
3	40-4220	33100	From District Attorney for use of Westlaw	DA		\$ 2,200		N	N/A		
						\$ 85,400					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Summary

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,900
43015 Operating Supplies	75,700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	300
43055 Printing and Duplication	2,900
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,800
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	200
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	3,000
44075 Education and Training	1,800
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	10,600
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 101,300
<u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 4210

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.35	\$ 459,600
Materials and Services (Schedule E)		16,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.35	\$ 476,000

Purpose of Program:

The Legal Counsel provides representation and legal guidance to Josephine County regarding matters that pertain to the community as a whole. The general goals of the office include:

1. Protect the County from liability;
2. Effectively and efficiently handle routine legal matters (public contracts, leases, lawsuits, questions, research, etc.) for Josephine County;
3. Provide as many viable legal options to decision-makers as possible. The Legal Counsel does not decide policy, but rather facilitates the goals of policy makers;
4. Provide guidance that conforms at all times to the letter and spirit of the law;
5. Appropriately prioritize the work to satisfy realistic deadlines;
6. Be available, approachable, and accurate. We do not promise to achieve perfection, but we pledge to pursue it;
7. Administer an effective law library for the benefit of the citizens and the local legal community.

Legal Counsel is dependent on funding which is derived from other departments through the internal Service Fund (ISF). The office provides daily answers to a broad variety of questions. Legal Counsel has moderately limited contact with the general public.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

For decades the county ordinances have been almost inaccessible to public research because there was no systematic codification of the ordinances. In the summer of 2014 Legal Counsel reopened the codification project to produce an easily accessible and easily searchable codification of the county ordinances. The project is well under way and the finished product is expected to be available later this year.

Additionally, the Legal Counsel is now successfully working with the County Planning Department and the Oregon Land Use Board of Appeals to provide searchable, electronic files of planning cases that have been appealed. Though this requires extra staff effort, the practice has been well received by the parties and court. It also potentially saves paper.

Also, all personnel in the Legal Counsel's office now have email accounts and all staff also use partitions on the County shared drive.

The office of Legal Counsel is, and should be, the primary source of information on legal issues for all County departments. The office provides information to all departments, ranging from simple requests for information to detailed legal opinions on a wide variety of topics. Legal Counsel provides information directly to the public on occasion, but typically the office connects with the public indirectly. If a citizen or group raises a legal question with a County department, the question will probably be passed to Legal Counsel. The answer will then be relayed back to the citizen or group. In this way the Legal Counsel serves both the County departments and the public.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

Legal Counsel has recently accomplished a great deal by reducing expenditures for print resources as the price for such material has risen. Now, most legal research is performed by use of specialized, up-to-date subscription databases. Legal Counsel shares access to electronic databases for legal research with the County Law Library and the District Attorney's Office. The office of Legal Counsel operates at a critically low level of staffing, with two attorneys, one Legal Administrator, a part-time Legal Secretary, and the part-time services of the Law Librarian doubling as a paralegal or law clerk. Despite being understaffed, Legal Counsel continues to provide very high levels of service to other departments and to the public.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Good government requires informed input from citizens and informed decisions by government officials. Consequently, the Legal Counsel frequently provides advice regarding public meetings and public records. The Legal Counsel staff devotes a substantial amount of time and effort to satisfying public records requests and ensuring that the County adheres to the letter and the spirit of the applicable laws. The Legal Counsel does not take positions on questions of public policy, but rather provides an impartial legal vetting of the options available to policy makers or the electorate as a whole. On occasion the Legal Counsel fields questions from the press or the public to clarify the background of certain issues.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 4210

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,700
43015 Operating Supplies	4,400
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	200
43055 Printing and Duplication	2,300
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	1,500
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	200
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,500
44075 Education and Training	1,500
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 16,400
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 4220

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 57,000
Program Revenues (Schedule C)		85,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 142,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.65	\$ 57,100
Materials and Services (Schedule E)		84,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.65	\$ 142,000

Purpose of Program:

Josephine County operates a free law library, pursuant to ORS 9.815, that provides legal reference service to the general public as well as to attorneys and judges. Funding for the law library is provided by a fund maintained by the Oregon Judicial Department for the purpose of operating law libraries. The law librarian assists patrons in finding legal reference materials such as statutes, case law, administrative rules, and legal treatises on a wide variety of subjects. The law librarian assists patrons with legal research in both electronic research databases and in print resources.

The law library is an integral part of the provision of County services to the public. In an average month, for example, approximately 100 members of the general public visit the law library, in addition to approximately 20 legal professionals. In an average month the law librarian will respond to between 125 to 150 inquiries from members of the public, and between 20 to 25 inquiries from legal professionals. These do not include emails and telephone calls, nor do they include the use of the OJIN terminal in the law library. In order to serve the public and legal professionals, the law librarian provides referrals to other community resources such as the Women's Crisis Support Team, the Oregon Law Center and the Oregon State Bar Attorney Referral Service. The law librarian helps provide reference service on difficult questions and helps locate rare or hard-to-find documents.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The Law Library has transitioned from primary reliance on print resources to electronic database resources, including Westlaw and LEXIS. The law librarian maintains membership in statewide and nationwide groups of law librarians, which allows access to hundreds of other databases throughout the world. The Josephine County Law Library can retrieve documents from almost any database in the United States, and from many databases in other nations through the cooperation of other law librarians. This greatly enhances the ability of the law library to respond to questions from County departments, citizens, attorneys and judges alike.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

All county law libraries in Oregon are dependent on funding derived from court filing fees and handled and disbursed by the Oregon Judicial Department. The amount of funds available to individual county law libraries has been reduced significantly over the last few years. In response, the Law Library has reduced its reliance on print resources by cancelling practically all of the subscriptions to periodicals and reporters. The law librarian has acquired most of the books received over the last three years by cooperating with other law libraries to acquire books at no charge. In 2014 the LEXIS contract was successfully renegotiated to reduce the contract cost.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

In 2014, the Josephine County Law Library served over 1300 patrons, including over 260 judges and attorneys. The law librarian works closely with other providers of services to persons in need, including the Women's Crisis Support Team. Everyone associated with the Law Library is dedicated to providing the highest possible level of service to the citizens of Josephine County.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 4220

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	2,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	83,000
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 85,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 4220

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 200
43015 Operating Supplies	71,300
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	600
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	300
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,500
44075 Education and Training	300
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	10,600
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 84,900
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Legal Counsel / Law Library
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
											Legal Counsel - 40-4210	Law Library - 40-4220
40	4210	Legal Counsel	E06	1	EO	S	1.00	94,284	44,069	138,353	138,353	
40	4210	Assistant County Legal Counsel II	N21	10	NU	S	1.00	87,798	46,647	134,445	127,723	6,722
40	4210	Legal Administrator	N14+	9	NU	S	1.00	62,573	36,559	99,132	99,132	
40	4210	Law Clerk	N11	8	NU	S	1.00	51,804	32,176	83,980	33,592	50,388
		Legal Secretary - Legal	N09	1	NU	S	1.00	36,684	24,133	60,818	60,818	
							<u>5.00</u>	<u>333,143</u>	<u>183,584</u>	<u>516,728</u>	<u>459,617</u>	<u>57,110</u>
							<u>5.00</u>				459,617	57,110
ROUNDED FOR SCHEDULE B							<u>5.00</u>				459,600	57,100
FTE											4.35	0.65

Internal Vendor Funds



JOSEPHINE COUNTY, OREGON
Table of Contents

Internal Vendor Funds

Fund Description.....

Fund Number and Name

41 – County Buildings and Fleet Fund 1

42 – Insurance Reserve Fund..... 13

43 – Payroll Liability Reserve Fund 24

JOSEPHINE COUNTY
Internal Vendors Fund Description

The Internal Vendors Fund contains programs such as County Buildings and Fleet, Insurance Reserve and Payroll Reserve. The county buildings program accounts for all building expenditures such as utilities, repairs and maintenance for all county properties and charges a per square feet charge to county departments. The County Fleet program accounts for all county vehicles expenses, maintenance and charges departments a per mile fee for revenue to cover these costs. The Insurance and Payroll reserve programs account for all general liability, workers compensation, property/auto insurance and claims.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Vendors Fund (Resources and Requirements) is presented first, followed by sections for each of the departments.

For each department, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the programs within the departments and how much dedicated revenue it is expected to generate during the budget year,

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.



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RESOURCES AND REQUIREMENTS

Josephine County

COUNTY BUILDINGS AND FLEET FUND (41)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual		Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2012-13	Third Preceding Year 2013-14					
				RESOURCES			
\$ 136,120	\$ 175,679	\$ 373,956	\$ 455,000	Beginning Fund Balance - Building O&M	\$ 280,000	\$ 280,000	\$ 280,000
308,843	327,270	299,860	208,400	Beginning Fund Balance - County Fleet	240,000	240,000	240,000
1,841	2,168	2,018	2,000	Interest Income	2,000	2,000	2,000
				Revenues generated by departments:			
1,881,112	1,859,583	1,865,151	1,914,000	Building O & M	1,890,000	1,890,000	1,890,000
1,110,541	750,383	687,954	825,600	Fleet	933,000	933,000	933,000
\$ 3,438,456	\$ 3,115,083	\$ 3,228,939	\$ 3,405,000	TOTAL RESOURCES	\$ 3,345,000	\$ 3,345,000	\$ 3,345,000
				REQUIREMENTS			
				Operating Expenditures:			
\$ 1,708,397	\$ 1,590,999	\$ 1,711,256	\$ 1,945,600	Building Operations and Maintenance (O & M)	\$ 1,935,300	\$ 1,935,300	\$ 1,935,300
815,063	591,208	645,602	736,800	County Fleet	732,000	732,000	732,000
				Interfund Transfers:			
133,800	71,500	73,100	192,700	47 - Property Reserve Fund - Building O & M	92,700	92,700	92,700
208,248	141,560	31,847	40,000	48 - Equipment Reserve Fund - Fleet	186,200	186,200	186,200
70,000	46,000	46,000	41,000	11 - Public Works Fund - for Fleet management	48,000	48,000	48,000
-	-	-	448,900	Contingency	350,800	350,800	350,800
2,935,508	2,441,267	2,507,805	\$ 3,405,000	TOTAL REQUIREMENTS	\$ 3,345,000	\$ 3,345,000	\$ 3,345,000
502,948	673,816	721,134		Ending Fund Balance			
\$ 3,438,456	\$ 3,115,083	\$ 3,228,939		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: County Buildings and Fleet Fund (41)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
16.00	\$ 2,369,000	\$ 2,369,000	\$ -	Building Operations & Maintenance	16.00	\$ 2,170,000	\$ 2,170,000	\$ -
2.65	989,000	989,000	-	County Fleet	2.65	1,173,000	1,173,000	-
-	2,000	2,000	-	Fund Level Interest Earned	-	2,000	2,000	-
<u>18.65</u>	<u>3,360,000</u>	<u>\$ 3,360,000</u>	<u>\$ -</u>	Total for Fund	<u>18.65</u>	<u>\$ 3,345,000</u>	<u>\$ 3,345,000</u>	<u>\$ -</u>

BUILDING OPERATIONS & MAINTENANCE

LOCATION	AREA	DEPT AREA	Rounded
ASSESSOR	5955	5955	\$ 43,200
Basker Auditorium	3300	3300	\$ 23,900
BUILDING SAFETY	2934	2934	\$ 21,300
Administrative	2435		\$ -
Electrical Program	499		\$ -
COMMISSION ON CHILDREN & FAMILIES			\$ -
COMMUNITY CORRECTIONS	16643	16643	\$ 120,700
Washington Annex			\$ -
COUNTY CLERK		5,821	\$ 42,200
Courthouse	5300		\$ -
Storage-Old Jail (521 sq.ft.)	521		\$ -
DISTRICT ATTORNEY		6,939	\$ 50,300
Justice Bldg	4916		\$ -
Juvenile Justice Center	702		\$ -
Storage-Old Jail (1321 sq.ft.)	1321		\$ -
FORESTRY		1,533	\$ 11,100
Parks Building	733		\$ -
@ Fairgrounds	800		\$ -
Storage building			\$ -
JUVENILE		5,689	\$ 41,300
Juvenile Justice Center	5689		\$ -
CASA 306 NW 4th & D Street	1440	1440	\$ 10,400
State Courts (less 5020 sq ft)			\$ -
District Attorney (less 702 sq ft)			\$ -
LAW LIBRARY	1,458	1,458	\$ 10,600
PARKS		2,947	\$ 21,400
125 ringuette parks compound	2947		\$ -
PLANNING		4,400	\$ 31,900
New permit center	4400		\$ -
ANIMAL CONTROL	4581	4581	\$ 33,200
PUBLIC HEALTH		15,868	\$ 115,100
Dimmick Public Health (ER)	15295		\$ -
Cave Junction Bldg. (Doesn't inc. dining room area)	573		\$ -
Old Jail - Storage	0		\$ -
ER Storage	0		\$ -
Jail Clinic	0		\$ -
PUBLIC WORKS		31,895	\$ 231,400
Office - Engineering & Budget	5450		\$ -
Fleet Shop	11341		\$ -
Operations Bldg.	7800		\$ -
Kerby Shop	2304		\$ -
Office - Admin.	5000		\$ -
SHERIFF		81,451	\$ 590,800
Old Jail Holding & Storage (Less 595 sq. ft.) & New Jail W/H	12385		\$ -
Justice Bldg	624		\$ -
Warehouse - Impound Yd.	6718		\$ -
Search and Rescue ---- does not include warehouse/garage	5370		\$ -
New Jail (Less Jail Court Room)	56354		\$ -
STATE COURTS-GENERAL FUND		33,857	\$ 245,600
Courthouse	14760		\$ -
Juvenile Justice Center	5020		\$ -
Justice Building	9796		\$ -
Jail Court Room	693		\$ -
Communications Basement	0		\$ -
Professional Bldg.	0		\$ -
Computer Room	300		\$ -
Justice Bldg. File Storage	3168		\$ -
Climate Controlled Storage	120		\$ -
SURVEYOR	1,289	1,289	\$ 9,400
TRANSIT	2,800	2,800	\$ 20,300
TREASURER/TAX		2,027	\$ 14,700
Courthouse	1627		\$ -
Old Jail - Storage (400 sq.ft.)	400		\$ -
VETERANS SERVICES	1282	1,282	\$ 9,300
WATER RESOURCES			\$ -
Available Space	22339	22339	\$ 162,100
Total Square Footage	259,382	256,448	\$ 1,860,200
		FY 11-12	
Building O&M Budgeted Costs		1,860,200	
FAIRGROUNDS			
Maintenance (Labor only / No materials or Utilities)			\$ 48,000
Property Reserve / Capital Projects (flat rate .10)	212000	0.10	\$ 21,200
Actual Bldg. Maint Cost / sq. ft. = 0.6032 (RATE per Sq. Feet)			\$ 1,929,400

0.6032

Airport (flat rate 0.025 for minimal buildings)	5,300	0.025	\$ 1,600
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rental income	\$ (162,100)
fair direct to 47 Prop Reserve	\$ (21,200)
CASA (rental income)	\$ (5,200)
TOTAL REVENUE	\$ 1,742,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: County Buildings and Fleet Fund (41)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 3910

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 280,000
Program Revenues (Schedule C)		1,890,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,170,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	16.00	\$ 996,700
Materials and Services (Schedule E)		938,600
Interfund Transfers (Out) (Schedule E)		92,700
Capital Outlays directly from program (Schedule F)		-
Contingency		142,000
Ending Fund Balance		-
Total Requirements - To Schedule A	16.00	\$ 2,170,000

Purpose of Program:

Building Operations and Maintenance has the operational and maintenance responsibility for the preservation of all county buildings and grounds. This includes preventative maintenance and repair of all buildings and building systems (plumbing, electrical, mechanical HVAC, and miscellaneous special systems) as well as Landscaping and Custodial services.

Program Budget Goals:

Our goal is to provide a cost effective service to the county departments and it's citizens. We utilize energy saving technology and industry best practices to provide a healthy and safe environment that fosters a highly qualified and professional workforce. We continue to strive to provide the best service at the lowest possible cost.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: County Buildings and Fleet Fund (41)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 3910**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	106,000
34200 Fines and Forfeitures	-
35300 Interfund Payments	1,718,600
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	65,400
Total Revenues - To Schedule B	<u><u>\$ 1,890,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: County Buildings and Fleet Fund (41)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 3910

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ 1,000
43015 Operating Supplies	139,500
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	5,000
43050 Postage and Shipping	100
43055 Printing and Duplication	2,000
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	36,300
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	500
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	40,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	4,000
<u>Facilities and Utilities:</u>	
45010 Utilities	620,000
45015 Communications	5,000
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	2,000
45030 Building Operation, Repairs and Maint (BOM)	45,000
45035 Equipment Operation, Repairs and Maint (Fleet)	30,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	4,100
Total Materials and Services - To Schedule B	-
	\$ 938,600
Transfers to Other Funds (List recipients):	
45200 Property Reserve Fund (47) (Bldg Depreciation)	\$ 92,700
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 92,700

Josephine County
Schedule D - Personnel Services
Building Operations and Maintenance
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
41	3910	Building Operations and Maintenance Manager	N18	8	NU	S	1.00	72,901	42,049	114,950
41	3910	Senior Department Specialist-BOM	A12	12	AF	S	1.00	41,926	25,506	67,432
41	3910	Building Maintenance Worker	A12	12	AF	S	1.00	41,926	32,279	74,205
41	3910	Building Maintenance Worker	A12	12	AF	S	1.00	41,926	29,792	71,718
41	3910	Building Maintenance Worker	A12	12	AF	S	1.00	41,926	27,181	69,108
41	3910	Building Maintenance Worker	A12	9	AF	S	1.00	39,765	28,823	68,588
41	3910	Building Maintenance Worker	A12	2	AF	S	1.00	33,112	21,456	54,569
41	3910	Landscape Specialist	A12	1	AF	S	1.00	32,272	22,449	54,721
41	3910	Custodial Supervisor	N08+	9	NU	S	1.00	46,968	32,091	79,059
41	3910	Custodian	A05	12	AF	S	1.00	28,032	21,009	49,041
41	3910	Custodian	A05	12	AF	S	1.00	28,032	20,972	49,004
41	3910	Custodian	A05	12	AF	S	1.00	28,032	23,583	51,615
41	3910	Custodian	A05	10	AF	S	1.00	27,285	21,779	49,064
41	3910	Custodian	A05	3	AF	S	1.00	22,709	18,592	41,300
41	3910	Custodian	A05	1	AF	S	1.00	21,549	19,521	41,070
41	3910	Custodian	A05	1	AF	S	1.00	21,549	19,521	41,070
41	3910	Overtime						14,500	5,678	20,178
							16.00	584,411	412,282	996,692
ROUNDED FOR SCHEDULE B							16.00	584,400	412,300	996,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (41) County Building and Fleet
Office/Division: Public Works
Program: County Fleet
Cost Center #: 3430

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 240,000
Program Revenues (Schedule C)		933,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,173,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.65	\$ 195,000
Materials and Services (Schedule E)		537,000
Interfund Transfers (Out) (Schedule E)		234,200
Capital Outlays directly from program (Schedule F)		-
Contingency		206,800
Ending Fund Balance		-
Total Requirements - To Schedule A	2.65	\$ 1,173,000

Purpose of Program:

The Fleet revenues and expenditures are associated with the preventative maintenance of the county's transportation fleet, emergency vehicles and the Sheriff's units. Revenues are generated from the rental fees charged for the departmental use of the vehicles and/or equipment.

The Josephine County Fleet (JCF) Program is responsible for the repair and preventative maintenance of the County's vehicle fleet. Individual departments have vehicles assigned to them at their geographic location, and Public Works tracks repair and maintenance costs on county vehicles within a computerized fleet management system. This system provides the historical data necessary to make cost-effective decisions regarding vehicle repair, disposal and/or replacement. Vehicle replacement/acquisition is also a function of the JCF, to replace those which are no longer serviceable or cost-effective to operate

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The County Fleet has little direct interaction with the general public. Instead, the JCF supports all other user departments in their various functions of providing public service and points of contact. JCF also works closely with user departments to identify the optimal number, make and model of vehicles to allow them to meet their program needs.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

JCF is funded through three primary mechanisms –

A per-mile Operations and Maintenance charge on all county-maintained vehicles. This rate is based on prior year actual maintenance costs and is allocated by vehicle type and class.

A direct bill for fuel usage on county cars – fuel is purchased via monthly cardlock transactions and through bulk fuel purchases that are inventoried at Public Works. Fuel costs are then direct billed to departments, based on actual usage.

A per-mile vehicle replacement charge. When the JCF purchases a new vehicle for a user department, the acquisition cost is amortized over 120,000 miles. This methodology ensures a vehicle reserve is always present, and that individual departments/programs will not have to come up with the entire purchase price of a new vehicle in a single fiscal year.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner.

All vehicle/equipment acquisitions are managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting. This includes public bid noticing, openings and awards; and the use of the Department of Administrative Services cooperative purchasing agreements at the state level.

All non-confidential records are available during normal business hours and/or by public records requests.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: (41) County Building and Fleet
Office/Division: Public Works
Program: County Fleet
Cost Center #: 3430

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33152 Vehicle Rental	917,000
33153 Vehicle Repairs	16,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 933,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: (41) County Building and Fleet
Office/Division: Public Works
Program: County Fleet
Cost Center #: 3430

<u>Materials and Services:</u>	<u>Budget Amount</u>
<u>Supplies:</u>	
43010 Office Supplies	\$ 300
43015 Operating Supplies	480,700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	100
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	2,800
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	100
44035 Insurance	3,100
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	7,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	1,000
44075 Education and Training	900
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	20,000
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	21,000
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 537,000
<u>Transfers to Other Funds (List recipients):</u>	
45200 Equipment Reserve (48-3430)	\$ 186,200
45200 Public Works (11-3410)	48,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	-
	\$ 234,200

Josephine County
Schedule D - Personnel Services
Public Works
2015-16

Fund	Cost Center	Job Title	Grade	Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
											Public Works - 11-3410	Fleet Fund -41-3430	
11	3410	Public Works Director	N24	9	NU	S	1.00	105,646	44,951	150,597	150,597		
11	3410	County Engineer	N21	10	NU	S	1.00	87,858	48,401	136,259	136,259		
11	3410	Senior Administrative Supervisor-Public Works	N14	10	NU	S	1.00	62,400	36,488	98,888	98,888		
11	3410	Senior Administrative Supervisor-Public Works	N14	10	NU	S	1.00	62,400	36,488	98,888	98,888		
11	3410	Public Works Service Officer	A17	10	AF	S	1.00	53,830	27,449	81,279	81,279		
11	3410	Accounting Technician-Public Works	A12	12	AF	S	1.00	41,926	28,116	70,042	70,042		
11	3410	Senior Department Specialist-Public Works	A12	12	AF	S	1.00	41,926	25,506	67,432	67,432		
11	3410	Senior Department Specialist-Public Works	A12	12	AF	S	1.00	41,926	25,506	67,432	67,432		
11	3410	Accounting Specialist-Public Works	A10	12	AF	S	1.00	37,417	23,671	61,088	61,088		
11	3410	Public Works Superintendent	N19	6	NU	S	1.00	71,370	46,907	118,277	118,277		
11	3410	Operations Supervisor	N16	9	NU	S	1.00	67,592	45,015	112,608	112,608		
11	3410	Operations Supervisor	N16	8	NU	S	1.00	66,263	44,345	110,609	110,609		
11	3410	Civil Engineer	N16	6	NU	S	1.00	61,661	33,960	95,621	95,621		
11	3410	Engineering Tech IV	A17	2	AF	S	1.00	43,716	29,616	73,332	73,332		
11	3410	Engineering Technician III	A15	11	AF	S	1.00	51,258	30,055	81,312	81,312		
11	3410	Engineering Tech II	A13	8	AF	S	1.00	41,115	26,299	67,415	67,415		
11	3410	Purchasing/Warehouse Coordinator	A11	12	AF	S	1.00	39,610	28,558	68,169	68,169		
11	3410	Road Surface Coordinator	O50	12	SE	S	1.00	54,889	38,599	93,488	93,488		
11	3410	Traffic Control Coordinator	O50	12	SE	S	1.00	54,889	38,599	93,488	93,488		
11	3410	Vegetation Control Coordinator	O50	10	SE	S	1.00	53,298	37,796	91,094	91,094		
11	3410	Road Worker IV	O40	12	SE	S	1.00	51,626	36,962	88,588	88,588		
11	3410	Road Worker IV	O40	12	SE	S	1.00	51,626	36,962	88,588	88,588		
11	3410	Road Worker IV	O40	11	SE	S	1.00	51,626	36,958	88,583	88,583		
11	3410	Road Worker IV	O40	11	SE	S	1.00	51,626	36,958	88,583	88,583		
11	3410	Road Worker III	O30	12	SE	S	1.00	47,256	34,769	82,025	82,025		
11	3410	Road Worker III	O30	12	SE	S	1.00	47,256	34,769	82,025	82,025		
11	3410	Road Worker III	O30	5	SE	S	1.00	40,495	29,194	69,689	69,689		
11	3410	Road Worker III	O30	4	SE	S	1.00	39,484	28,741	68,226	68,226		
11	3410	Road Worker III	O30	3	SE	S	1.00	38,473	28,289	66,762	66,762		
11	3410	Road Worker III	O30	3	SE	S	1.00	38,473	28,289	66,762	66,762		
11	3410	Road Worker III	O30	3	SE	S	1.00	38,473	28,289	66,762	66,762		
11	3410	Road Worker III	O30	2	SE	S	1.00	37,517	27,860	65,377	65,377		
11	3410	Road Worker III	O30	2	SE	S	1.00	37,517	27,860	65,377	65,377		
11	3410	Road Worker II	O20	12	SE	S	1.00	42,719	32,492	75,211	75,211		
11	3410	Road Worker II	O20	8	SE	S	1.00	39,654	28,818	68,472	68,472		
11	3410	Road Worker II	O20	8	SE	S	1.00	39,654	28,818	68,472	68,472		
11	3410	Road Worker II	O20	5	SE	S	1.00	36,795	27,537	64,332	64,332		
11	3410	Road Worker II	O20	4	SE	S	1.00	35,869	27,122	62,991	62,991		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,231	24,592	54,823	54,823		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,256	24,603	54,859	54,859		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,206	24,580	54,787	54,787		
11	3410	Road Worker I	O10	1	SE	S	1.00	30,156	24,558	54,715	54,715		
11	3410	Fleet Program Supervisor	N16	9	NU	S	1.00	66,120	36,760	102,880	77,160	25,720	
11	3410	Lead Mechanic	O61	8	SE	S	1.00	49,985	30,449	80,434	80,434		
41	3430	Journeyman Mechanic	O41	12	SE	S	1.00	46,589	31,641	78,231		78,231	
11	3410	Mechanic	O31	8	SE	S	1.00	43,219	27,824	71,043	71,043		
11	3410	Mechanic	O31	4	SE	S	1.00	39,183	26,257	65,440	65,440		
11	3410	Mechanic	O31	3	SE	S	1.00	38,235	25,887	64,121	64,121		
11	3410	Mechanic	O31	2	SE	S	1.00	37,309	25,528	62,837	62,837		
41	3430	Mechanic	O31	8	SE	S	1.00	43,219	27,824	71,043		71,043	
11	3410	Storeroom Maintenance/Data Entry Clerk	A10	2	AF	S	1.00	29,536	19,903	49,439	29,663	19,775	
11	3410	Overtime						150	50	200	-	200	
								54.00	2,511,995	1,681,143	4,193,137	3,998,168	194,969
ROUNDED FOR SCHEDULE B													
FTE - Public Works Fund							51.35			3,998,200			
FTE - County Fleet Fund							2.65				195,000		

RESOURCES AND REQUIREMENTS

Josephine County

INSURANCE RESERVE FUND (42)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 336,485	\$ 559,156	\$ 264,269	\$ 149,000	Beginning Fund Balance	\$ 50,000	\$ 50,000	\$ 50,000
-	291,369	416,079	394,000	Charges for Services - Workers Comp	420,000	420,000	420,000
1,334,958	304,674	353,000	405,800	Insurance Charges to Departments	510,700	510,700	510,700
1,318	703	380	1,800	Interest Income	900	900	900
-	24,827	6,940	16,400	Insurance Proceeds and Reimbursements	10,400	10,400	10,400
\$ 1,672,761	\$ 1,180,729	\$ 1,040,668	\$ 967,000	TOTAL RESOURCES	\$ 992,000	\$ 992,000	\$ 992,000
				REQUIREMENTS			
\$ 1,078,605	\$ 876,460	\$ 853,721	\$ 912,000	Materials and Services	\$ 918,000	\$ 918,000	\$ 918,000
				Interfund Transfer:			
35,000	40,000	37,900	40,000	20 - Building Safety Fund	-	-	\$ -
-	-	-	-	10 - General Fund -Planning	40,000	40,000	\$ 40,000
-	-	-	15,000	Contingency	34,000	34,000	34,000
1,113,605	916,460	891,621	\$ 967,000	TOTAL REQUIREMENTS	\$ 992,000	\$ 992,000	\$ 992,000
559,156	264,269	149,047		Ending Fund Balance			
\$ 1,672,761	\$ 1,180,729	\$ 1,040,668		TOTAL ASSETS			

Josephine County Insurance - FY 2015-16							
General/Auto Liability/Property							
Department		Three Year Total On Risk Payments	Percent of Risk Payments by Dept.	Minimum Liability Charge to Dept.	Department Specific Charge	Charge Based on Risk Percent	Cost of Liability Charged to Dept.
SORTED BY							
10	Assessors	-	0.000%	3,100		-	3,100
10	Clerk	-	0.000%	3,100		-	3,100
10	Forestry	3,522.24	0.227%	3,100		744.30	3,800
10	Planning	3,440.75	0.222%	3,100		727.08	3,800
10	Surveyor	-	0.000%	3,100		-	3,100
10	Treasurer/Tax	-	0.000%	3,100		-	3,100
10	Emergency Mngt	-	0.000%	3,100		-	3,100
10	Commissioners-General Govt	542,504.29	35.026%	3,100	90,000.00	114,639.06	207,700
10	Veterans	-	0.000%	3,100		-	3,100
11	Public Works	115,018.31	7.426%	3,100		24,305.04	27,400
12	District Attorney	-	0.000%	3,100		-	3,100
12	Juvenile	35,139.61	2.269%	3,100		7,425.51	10,500
12	Sheriff's Office	713,508.05	46.066%	3,100		150,774.64	153,900
13	Adult Corrections	4,247.00	0.274%	3,100		897.45	4,000
14	Public Health	30,294.83	1.956%	3,100		6,401.74	9,500
20	Building and Safety	29,342.06	1.894%	3,100		6,200.40	9,300
23	Fairgrounds	58,994.14	3.809%	3,100		12,466.32	15,600
24	Parks	9,186.64	0.593%	3,100		1,941.27	5,000
25	Transit	3,677.81	0.237%	3,100		777.17	3,900
40	Communications	-	0.000%	3,100		-	3,100
40	County Legal Counsel	-	0.000%	3,100		-	3,100
40	Finance	-	0.000%	3,100		-	3,100
40	Information Systems	-	0.000%	3,100		-	3,100
40	Human Resources	-	0.000%	3,100		-	3,100
41	Building Operations	-	0.000%	3,100		-	3,100
41	County Fleet	-	0.000%	3,100		-	3,100
50	Airports	-	0.000%	3,100	9,800.00	-	12,900
	Subtotal	-	1,548,875.73	83,700	99,800.00	327,300.00	510,700
	Insurance Premium	448,000.00					
	Dept Specific Premium	9,800.00	Airport*				
	Wellness Committee	1,000.00					
	Property Fire -Rural Metro	6,000.00					
	Ordinance - Building Safety	40,000.00	Gen Govt*				
	Deductibles	<u>30,000.00</u>					
	Total Budget	534,800.00					
	Less Carryover Offset	(24,000.00)					
	Less Minimum Charge	(83,700.00)					
	Less Dept Specific*	<u>(99,800.00)</u>					
	Charge based on risk %	327,300.00					

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 50,000
Program Revenues (Schedule C)		942,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 992,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		918,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		34,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 992,000

Purpose of Program:

This fund accounts for premium payments for General Liability, Property/Auto, and Worker's Comp. Prior claims and related litigation (July 1, 2006) are self-insured.

The Board of County Commissioners authorized the continuation of this fund for a period of ten years beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	420,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	510,700
37100 Interest Earned	900
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	10,400
Total Revenues - To Schedule B	<u>\$ 942,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	881,000
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	3,000
44050 Professional Services	3,000
44055 Self Insurance Claims (Insurance Fund only)	30,000
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 918,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200	\$ 40,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 40,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Human Resources
Cost Center #: 3710

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			420,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 420,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			420,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 420,000

Purpose of Program:

This program is covers workers compensation, human resource wellness committee and misc liability expenses for payroll.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Human Resources
Cost Center #: 3710**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services (workers comp)	420,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 420,000</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Human Resources
Cost Center #: 3710

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance (Workers Comp)	416,000
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	3,000
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 420,000
 Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: General Liability
Cost Center #: 3720

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 50,000
Program Revenues (Schedule C)		522,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 572,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		498,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		34,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 572,000

Purpose of Program:

This program is for all other insurance expenses, general liability, claims, disability and awards/settlements.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: General Liability
Cost Center #: 3720**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	510,700
37100 Interest Earned	900
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	10,400
Total Revenues - To Schedule B	<u><u>\$ 522,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: General Liability
Cost Center #: 3720

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	465,000
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	3,000
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	30,000
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 498,000
 Transfers to Other Funds (List recipients):	
45200 General Fund (10) - Planning	\$ 40,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 40,000

RESOURCES AND REQUIREMENTS

Josephine County

PAYROLL RESERVE FUND (43)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 563,661	\$ 13,344	\$ 16,869	\$ 1,000	Beginning Fund Balance	\$ 200,000	\$ 200,000	\$ 200,000
530,652	325,000	264,979	540,000	Leave Liability charges to departments	500,000	500,000	500,000
600	3	41	-	Interest Income	-	-	-
\$ 1,094,913	\$ 338,347	\$ 281,889	\$ 541,000	TOTAL RESOURCES	\$ 700,000	\$ 700,000	\$ 700,000
				REQUIREMENTS			
\$ 1,081,569	\$ 321,478	\$ 281,129	\$ 540,000	Personal Services	\$ 500,000	\$ 500,000	\$ 500,000
-	-	-	1,000	Contingency	200,000	200,000	200,000
1,081,569	321,478	281,129	\$ 541,000	TOTAL REQUIREMENTS	\$ 700,000	\$ 700,000	\$ 700,000
13,344	16,869	760		Ending Fund Balance			
\$ 1,094,913	\$ 338,347	\$ 281,889		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Payroll Reserve Fund (43)
Office/Division: Finance Office
Program: Payroll
Cost Center #: 1610

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 200,000
Program Revenues (Schedule C)			500,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 700,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ 500,000
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			200,000
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 700,000

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination.

The Board of County Commissioners authorized the continuation of this reserve fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C / D - Resources / Personnel
2015-16 Budget

Fund: Payroll Reserve Fund (43)
Office/Division: Finance Office
Program: Payroll
Cost Center #: 1610

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	500,000
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 500,000</u></u>

D - Personnel Services

41030 Other Salary & Wages	\$ 500,000
	-
	-
Total Personnel Services Expense - To Schedule B	<u><u>\$ 500,000</u></u>

Capital Project Fund



JOSEPHINE COUNTY, OREGON
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JOSEPHINE COUNTY
Capital Outlays Summary

	FY 12-13 Adopted Budget	FY 13-14 Adopted Budget	FY 14-15 Adopted Budget	FY 15-16 Adopted Budget
Expended from County Bridge Construction Fund (45)				
Public Works	500,000	200,000	750,000	250,000
	<u>500,000</u>	<u>200,000</u>	<u>750,000</u>	<u>250,000</u>
Expended from Road and Bridge Reserve Fund (46):				
Public Works	826,500	1,761,500	1,482,000	1,153,000
	<u>826,500</u>	<u>1,761,500</u>	<u>1,482,000</u>	<u>1,153,000</u>
Expended from Property Reserve Fund (47) for:				
Building Operation & Maint (Energy Grants)	679,700	-	-	-
BOM - Dimmick Tower Project	-	-	1,500,000	-
Forestry - Reforestation Project	-	-	475,000	365,000
Parks	231,000	130,000	-	310,000
Fair	85,000	-	74,000	490,000
County Buildings and Maintenance	498,500	682,000	607,000	611,000
Adult Corrections	2,400	-	9,000	9,000
Emergency Management	-	-	-	15,000
Transit	-	29,000	-	-
Public Works - Special Projects -Kerby Landfill	-	-	50,000	167,000
Public Works - Special Projects -NVIP	-	-	50,000	100,000
Public Works - Allen Creek Rd (county share)	-	-	120,000	120,000
Public Health - Animal	-	-	-	40,000
	<u>1,496,600</u>	<u>841,000</u>	<u>2,885,000</u>	<u>2,227,000</u>
Expended from Equipment Reserve Fund (48) for:				
Public Works	330,000	257,400	134,000	40,000
County Fleet	150,700	-	125,000	247,200
ISF - Information Technology	25,000	100,000	110,000	64,000
ISF - Communications	-	-	-	271,000
County Transit	128,200	-	628,000	560,000
Public Safety - at Fund Level	-	-	-	-
Public Land Corner Preservation	-	-	-	-
County Clerk and Recorder	-	-	-	-
Assessor	250,000	125,000	250,000	-
Treasurer	-	-	-	-
Clerk	-	-	-	150,000
Jail Commissary - for Jail Camera/Control	-	120,000	120,000	-
	<u>883,900</u>	<u>602,400</u>	<u>1,367,000</u>	<u>1,332,200</u>
Expended from other funds/programs:				
Airports	242,300	735,000	1,700,000	1,984,000
	<u>242,300</u>	<u>735,000</u>	<u>1,700,000</u>	<u>1,984,000</u>
Total budgeted capital outlays	<u>\$ 3,949,300</u>	<u>\$ 4,139,900</u>	<u>\$ 8,184,000</u>	<u>\$ 6,946,200</u>

Capital Outlays are defined as expenditures for property or equipment which cost over \$5,000 and have a useful life in excess of one year.

RESOURCES AND REQUIREMENTS

COUNTY BRIDGE CONSTRUCTION FUND (45)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					RESOURCES		
\$ 2,771,371	\$ 419,090	\$ 190,505	\$ 749,000	Beginning Fund Balance	\$ 250,000	\$ 250,000	\$ 250,000
-	-	749,000	-	State grant	-	-	\$ -
7,739	1,502	2,341	1,000	Interest Income	-	-	-
\$ 2,779,110	\$ 420,592	\$ 941,846	\$ 750,000	TOTAL RESOURCES	\$ 250,000	\$ 250,000	\$ 250,000
				REQUIREMENTS			
\$ 2,360,020	\$ 230,087	\$ 259,433	\$ 750,000	Capital Outlay	\$ 250,000	\$ 250,000	\$ 250,000
				Interfund Transfer:			
-	-	-	-	11 - Public Works Fund	-	-	-
\$ 2,360,020	\$ 230,087	259,433	\$ 750,000	TOTAL REQUIREMENTS	\$ 250,000	\$ 250,000	\$ 250,000
419,090	190,505	682,413		Ending Fund Balance			
\$ 2,779,110	\$ 420,592	\$ 941,846		TOTAL ACTUAL			

This fund is used to account for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (45) County Bridge Construction
Office/Division: Public Works
Program: Woodcock Creek Bridge
Cost Center #: 3441

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 250,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 250,000

<u>Requirements:</u>		
	Expenditures:	
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		250,000
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 250,000

Purpose of Program:

Purpose of Program:

Accounts for the expenditure of OTIA III grant money received from the State to rebuild certain bridges in the County.

This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

All county bridges are inspected on an annual basis by the State of Oregon. Bridges that are identified as structurally deficient are load-rated to reflect the deficiency. These bridges qualified for potential funding under the OTIA III program. Josephine County initially received granting for four bridges and has completed construction work on all four of these bridges. There was additional OTIA III funds remaining from the Statewide program, Josephine County was awarded additional funds for the Woodcock Creek Bridge to be completed by 2016.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

All bridges will be completed with no direct outlays from county sources. The State of Oregon recently sent out a notice that excess funds of approximately \$700K were returned statewide, and a call for new projects went out. Public Works applied for funding for a fifth local bridge. PW received \$750,000 March 2014 for the replacement of Woodcock Creek Bridge.

Budget Goal #3 -Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

All bridge construction work is managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting and also under all applicable State guidelines. This includes public bid noticing, openings and awards.

All non-confidential records are available during normal business hours and/or by public records requests.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Public Works / County Bridge Construction Fund
Fund - Cost Center: 45-3441

Capital Item: Woodcock Creek Bridge Replacement

Cost: \$ 250,000

Purpose/Justification: ODOT has identified Woodcock Creek Bridge #530010, on West Side Road, as a bridge nearing the end of its useful lifespan. The funds are given as a grant to the county. This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County and the Oregon Department of Transportation.

Impact on Future

Operating Budgets This is a safety improvement, funding is provided by State OTIA III Funds. There are not direct 'savings' to the county, but a failure of the bridge would result in the County having to pay the entire construction cost in the future, plus the indirect costs of an expedited/emergency bridge reconstruction.

Source of Funding: OTIA III Funding (ODOT)

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget
Five Year Plan

OFFICE/DEPT NAME: Public Works / County Bridge Construction
Fund - Cost Center: 45-3441

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Woodcock Bridge	\$ 250,000	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -

***2015-16 Capital detail sheets are found in Capital Projects Funds**

RESOURCES AND REQUIREMENTS

Josephine County

ROADS AND BRIDGES RESERVE FUND (46)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual		Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 253,074	\$ 270,391	\$ 297,247	\$ 324,000	Beginning Fund Balance	\$ 2,515,000	\$ 2,515,000	\$ 2,515,000
778	664	11,854	13,300	Miscellaneous & Interest Income	15,000	15,000	15,000
				Interfund Transfers:			
1,300,000	500,000	1,000,000	3,477,000	11 - Public Works Fund	1,160,000	1,160,000	1,160,000
\$ 1,553,852	\$ 771,055	\$ 1,309,101	\$ 3,814,300	TOTAL RESOURCES	\$ 3,690,000	\$ 3,690,000	\$ 3,690,000
				REQUIREMENTS			
\$ 1,283,461	\$ 473,808	\$ 1,079,159	\$ 1,482,000	Capital Outlay	\$ 1,153,000	\$ 1,153,000	\$ 1,153,000
-	-	-	2,332,300	Contingency	2,537,000	2,537,000	2,537,000
\$ 1,283,461	\$ 473,808	1,079,159	\$ 3,814,300	TOTAL REQUIREMENTS	\$ 3,690,000	\$ 3,690,000	\$ 3,690,000
270,391	297,247	229,942		Ending Fund Balance			
\$ 1,553,853	\$ 771,054	\$ 1,309,101		TOTAL ASSETS			

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to the County's road and bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: (46) Roads & Bridges Reserve Fund
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 3410

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 2,515,000
Program Revenues (Schedule C)		15,000
Interfund Transfers (In) (Schedule C)		1,160,000
Total Resources - To Schedule A		\$ 3,690,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		1,153,000
Contingency		-
Ending Fund Balance		2,537,000
Total Requirements - To Schedule A	-	\$ 3,690,000

Purpose of Program:

This reserve fund is intended to accumulate funds to make major repairs or improvements to the County's Road and Bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: (46) Roads & Bridges Reserve Fund
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 3410

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	7,500
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	7,500
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 15,000</u>

Transfers from Other Funds (List sources):

35200 (11) Public Works	\$ 1,160,000
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ 1,160,000</u>

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works
Fund - Cost Center: (46) Roads & Bridges Reserve Fund

Capital Item: A/C Blade Patch	
Cost: \$	294,000
Purpose/Justification: Several areas are identified through our road pavement management rating system requiring a selection of the best management practice for repair. Some are corrected with a crack seal; others require bridging the stress areas with asphalt applied with a grader blade.	
Impact on Future	
Operating Budgets	Preventative Maintenance and upkeep of infrastructure. If not maintained, road structure would deteriorate beyond surface repairs and then becomes a complete reconstruction.
Source of Funding:	Road & Bridge Reserve / PW Transfer

Capital Item: Lakeshore Drive, Spillway - Bridge Replacement Match	
Cost:	250,000
Purpose/Justification: In June 2012, ODOT notified the Josephine County that the Lake Selmac Spillway Bridge was recently load rated and determined that the bridge requires load limit posting. Additionally, the bridge is experiencing scour and the channel flume walls upstream of the bridge are buldging. There are diagonal cracks in wingwalls that are actively leaking groundwater. The downstream west embankment is retained by a buldging timber plank wall. The section adjacent to the NW wingwall has collapsed with the integrity of remainder questionable. Portions of the channel flume exhibit diagonal cracks up to 1/16" wide.	
Impact on Future	
Operating Budgets	This project should minimize future maintenance costs for the next 50 plus years
Source of Funding:	Road & Bridge Reserve

Capital Item: Galice Road Chipseal & Guardrail	
Cost: \$	360,300
Purpose/Justification: The Galice Road Chipseal/Guardrail is being funded primarily by a grant under the 2014 Oregon Federal Lands Access Program (FLAP). This grant program will provide \$500,000 with a 10.2% required match from Public Works. Galice Road would have been scheduled for a surface treatment within the next several years under the general maintenance cycle.	
Impact on Future	If not for this grant, Public Works would have had to take on the full cost of
Operating Budgets	this Chipseal process and Guardrail replacement. This will extend the surface life cycle out for an additional 10-15 years before another Chipseal will need to be applied.
Source of Funding:	Grant FLAP / Road & Bridge Reserve

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works
Fund - Cost Center: (46) Roads & Bridges Reserve Fund

Capital Item:	Vine Street Overlay	
Cost:	\$	93,600
Purpose/Justification:	The road surface on Vine Street, from Highland to Hawthorne, has several areas which are delaminating. The road surface has failed beyond a Chipseal restoration. This section of road is designed as an emergency by-pass for I-5 and critical for keeping open.	
Impact on Future Operating Budgets	The overlay recommended on Vine Street would finish this by-pass and add an additional 15 years of life expectancy to this road surface before another treatment would be needed.	
Source of Funding:	STP Funding (ODOT)	

Capital Item:	Ewe Creek / Azalea Dr - Culvert Replacement & ROW	
Cost:	\$	155,100
Purpose/Justification:	The storm event on February 6th, 2015 caused damage to the culvert on Azalea Drive at the E Fork of Ewe Creek. The culvert has failed and needs to be replaced in order to prevent a sinkhole developing with a potential catastrophic road failure.	
Impact on Future Operating Budgets	Culvert repair or replacement is necessary to mitigate failure hazard risk. Consequences of culvert failure can include sinkholes, flooding and road damage from embankment collapse. Emergency work is more expensive than scheduled maintenance work.	
Source of Funding:	Road & Bridge Reserve	
	\$	1,153,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget
Five Year Plan

OFFICE/DEPT NAME:

Fund - Cost Center:

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
ROW	\$ 4,400	\$ -	\$ -	\$ -	\$ -
Road Construction	\$ 898,600	\$ 950,000	\$ 1,250,000	\$ 950,000	\$ 1,250,000
Bridge Construction	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,153,000	\$ 1,050,000	\$ 1,350,000	\$ 1,050,000	\$ 1,350,000

*2015-16 Capital detail sheets are found in Capital Projects Funds

RESOURCES AND REQUIREMENTS
PROPERTY RESERVE FUND (47)

Josephine County

Historical Data				Adopted Budget This Year 2014-15	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
\$ 1,385,636	\$ 1,470,456	\$ 1,399,451	\$ 1,350,000	\$ 2,300,000	\$ 2,260,000	\$ 2,260,000		
5,919	4,663	5,006	4,900	6,700	6,700	6,700		
77,137	-	-	-	-	-	-		
-	142,717	221,625	200,000	100,000	100,000	100,000		
2,472	-	-	-	185,000	185,000	185,000		
-	-	20,895	50,000	490,000	460,000	460,000		
-	-	26,000	-	-	-	-		
-	-	-	50,000	30,000	30,000	30,000		
10,421	9,378	91,012	1,500,000	100,000	100,000	100,000		
250,924	265,543	-	-	-	-	-		
-	114,784	12,425	-	-	-	-		
47,640	5,801	19,355	5,800	5,800	5,800	5,800		
-	-	-	-	-	-	-		
-	-	-	1,580,000	-	-	-		
2,400	2,400	2,400	2,400	82,000	82,000	82,000		
-	-	-	-	2,400	2,400	2,400		
-	-	-	-	-	40,000	40,000		
-	-	-	-	-	30,000	30,000		
-	-	-	33,200	33,400	33,400	33,400		
-	-	5,179	-	-	-	-		
-	-	-	-	70,000	70,000	70,000		
133,800	71,500	94,300	192,700	92,700	92,700	92,700		
\$ 1,916,249	\$ 2,087,242	\$ 1,897,648	\$ 4,969,000	\$ 3,498,000	\$ 3,498,000	\$ 3,498,000		
REQUIREMENTS								
\$ 445,793	\$ 687,791	\$ 511,129	\$ 2,835,000	\$ 2,227,000	\$ 2,227,000	\$ 2,227,000		
-	-	-	-	-	-	-		
-	-	-	-	180,000	180,000	180,000		
-	-	-	-	1,091,000	1,091,000	1,091,000		
\$ 445,793	\$ 687,791	\$ 511,129	\$ 4,969,000	\$ 3,498,000	\$ 3,498,000	\$ 3,498,000		
1,470,456	1,399,451	1,386,519	-	-	-	-		
\$ 1,916,249	\$ 2,087,242	\$ 1,897,648	-	\$ 3,498,000	\$ 3,498,000	\$ 3,498,000		

Purpose of Program:
This reserve is intended to accumulate funds to make major repairs or improvements to County owned real property or to purchase real property for use in the County's operations. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget - Five Year Plan

OFFICE/DEPT NAME: Building Operations & Maintenance

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Various County Building Projects	\$ 611,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000

OFFICE/DEPT NAME: Forestry

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Fire Rehabilitation and Reforestation	\$ 365,000	\$ 50,000	\$ -	\$ -	\$ -

OFFICE/DEPT NAME: Public Works

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Allen Creek Rd Project with City of GP	\$ 120,000	\$ -	\$ -	\$ -	\$ -

OFFICE/DEPT NAME: North Valley Industrial Park & Solid Waste Kerby Landfill

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Solid Waste-Kerby Landfill Cap	\$ 167,000	\$ -	\$ -	\$ -	\$ -
NVIP Pump and renovation project	\$ 100,000	\$ -	\$ -	\$ -	\$ 10,000
Total	\$ 267,000	\$ -	\$ -	\$ -	\$ 10,000

OFFICE/DEPT NAME: Adult Corrections

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Facility Security Improvements	\$ -	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
Transition House repairs/renovations	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Total	\$ 9,000	\$ 109,000	\$ 109,000	\$ 59,000	\$ 59,000

OFFICE/DEPT NAME: Emergency Management

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Emergency Coordination Center upgrade	\$ 15,000	\$ 20,000	\$ 10,000	\$ -	\$ -

OFFICE/DEPT NAME: Fairgrounds

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Building Canopies Replacement	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Commercial Building Heaters	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Arena roof and renovation	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Watchfire advertising sign	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Skidsteer	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Arena Renovations	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Parking Lot Sweeper	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Building Renovations	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Total	\$ 490,000	\$ 620,000	\$ 200,000	\$ 200,000	\$ 200,000

OFFICE/DEPT NAME: Parks

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
CXT type shower/restroom WH, LS, SCH	\$ -	\$ -	\$ 300,000	150,000 LS	150,000 SCH
CXT type double restroom Galice	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Whitehorse Campground Phase 1 Electric/Grounds	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Whitehorse Campground Phase 2	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Whitehorse Campground Phase 3	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Turtle Lane Park Host Site	\$ -	\$ 65,000	\$ -	\$ -	\$ -
CXT Vault Toilets FH, TL, FH So	\$ -	\$ 102,000	\$ -	\$ -	\$ -
CXT Vault Toilets Wolf Creek Park	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Footbridge Wolf Creek Park	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Irrigation Upgrade Indian Mary Park	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Signs Replacement	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Potable Water System Indian Mary Park	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Lake Selmac Potable Water Upgrade	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Lake Selmac Dam Overflow Replacement	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total	\$ 310,000	\$ 392,000	\$ 870,000	\$ 280,000	\$ -

OFFICE/DEPT NAME: Public Health - Animal

Description	2015-16 *	2016-16	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Animal Shelter Upgrades	\$ 40,000	\$ 20,000	\$ 300,000	\$ 50,000	\$ -
Total	\$ 2,227,000	\$ 1,561,000	\$ 1,839,000	\$ 939,000	\$ 619,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 47

Location: Public Works

Capital Item: Roof Replacement

Cost: \$ 25,000

Purpose/Justification: The roof on the engineering section of Public Works has exceeded its useful life and is in need of replacement.

Source of Funding: Property Reserve

Location: Courthouse

Capital Item: Tile replacement in court rm. 1 jury rm and restrooms

Cost: \$ 10,000

Purpose/Justification: The tile in this area is approximately 40 years old and is extremely worn and in need of replacement

Source of Funding: Property Reserve

Location: Courthouse

Capital Item: Replace two HVAC units

Cost: \$ 25,000

Purpose/Justification: These units are over 20 years old and very inefficient and have a high failure rate.

Source of Funding: Property Reserve

Location: Courthouse

Capital Item: Glazed architectural terra-cotta

Cost: \$ 100,000

Purpose/Justification: The courthouse exterior terra-cotta finish is in need of repair and is allowing water intrusion.

Source of Funding: Property Reserve

Location: Jail

Capital Item: Replace two HVAC units

Cost: \$ 20,000

Purpose/Justification: These two HVAC units are prone to break downs and are close to the end of life. These units would begin the process of replacing the 31 package units at the jail.

Source of Funding: Property Reserve

Location: GP Library

Capital Item: Replace 1 HVAC unit

Cost: \$ 7,500

Purpose/Justification: This unit is approximately 30 years old and should be replaced before it fails.

Source of Funding: Property Reserve

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance

Fund - Cost Center: 47

Location: Justice Building

Capital Item: Ceiling Tile Replacement first floor

Cost: \$ 6,500

Purpose/Justification: The ceiling tiles in this area have been constantly removed and replaced since the building was constructed in 1975 to gain access to electrical, data and phone in this area. The tiles are now becoming difficult to match and old tiles are beginning to fall and should be replaced.

Source of Funding: Property Reserve

Location: Fairgrounds

Capital Item: Roof Replacement

Cost: \$ 150,000

Purpose/Justification: The roof on this building has failed and is currently patched to avoid further damage. This roof has exceeded its useful life and needs to be replaced.

Source of Funding: Property Reserve

Location: Washington Annex

Capital Item: Roof Replacement

Cost: \$ 175,000

Purpose/Justification: The roof on this building has exceeded its useful life and should be replaced to maintain the building envelope and to protect the structure and its belongings against water damage.

Source of Funding: Property Reserve

Location: Juvenile Justice

Capital Item: Replace 1 HVAC unit

Cost: \$ 7,500

Purpose/Justification: This unit has a high repair rate and should be replaced to avoid down time.

Source of Funding: Property Reserve

Location: All County Facilities

Capital Item: Facilities/Property Study

Cost: \$ 25,000

Purpose/Justification: Josephine County is in a significant transition period. Lower revenues lead to budget cuts and personnel downsizing. Due to these changes, several county departments have lessor space needs. It is a good time to explore further cost savings through space and proximity consolidation.

Source of Funding: Property Reserve

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance

Fund - Cost Center: 47

Location: Courthouse-Assessors North Office & Finance

Capital Item: Carpet Replacement & minor renovations

Cost: \$ 29,500

Purpose/Justification: The carpet in this area is approximately 20 years old and is extremely worn and in need of replacement.

Source of Funding: Property Reserve

Location: Data Center

Capital Item: Generator replacement

Cost: \$ 30,000

Purpose/Justification: The data center generator is outdated and will cost more for repair than to purchase a new one. This is important to replace to continue to support the Information Technology equipment of the County.

Source of Funding: Property Reserve

\$

611,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Forestry

Fund - Cost Center:

Capital Item: Fire Rehabilitation and Reforestation

Cost: \$

365,000

Purpose/Justification:

The FY 15-16 capital outlay is the second year of a three year project to reforest with 300,000 seedlings on lands that were burned in the wildfires of 2013. The County is mandated by the Oregon Forest Practices Act to replant areas where trees killed by fire are harvested to salvage merchantable timber.

Impact on Future Operating Budgets The reforestation project is planned through FY 16/17. Reforestation will ensure that there will be continued timber revenue for future generations.

Source of Funding: Excess revenues from salvage harvesting to be transferred to property reserve fund

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Property Reserve
Fund - Cost Center: 47-3410

Capital Item:	Allencreek Road	
Cost:	\$	120,000
Purpose/Justification:	Payment to the City of Grants Pass as part of an IGA with the City and ODOT for the Purchase of Right-of-Way for the widening of Allencreek and the connection to New Hope Road. This will allow for a jurisdictional transfer of the road to the City.	
Impact on Future Operating Budgets	Once completed and transferred to the City of Grants Pass, the county will have no future maintenance expenditures for this road section. Future expected maintenance costs (without improvements and transfer) through 2037 would be \$295,000.	
Source of Funding:	Property Reserve - Public Works	

OFFICE/DEPT NAME: Public Works / Property Reserve / Solid Waste
Fund - Cost Center: 47-3425

Capital Item:	Kerby Landfill Cap 2015 DEQ Requirement	
Cost:	\$	167,000
Purpose/Justification:	DEQ has issued a Solid Waste Disposal Site Closure Permit Number 197, modified on July 28, 2009. These improvements are required maintenance and the beginning steps to the final closure of the landfill.	
Impact on Future Operating Budgets	Performing this work now will lower the liability amount the County has on this site.	
Source of Funding:	Solid Waste Agency (CGP) / Environmental Fee Program (General Fund)	

OFFICE/DEPT NAME: Public Works / Property Reserve / NVIP
Fund - Cost Center: 47-3420

Capital Item:	North Valley Industrial Park (NVIP)	
Cost:	\$	100,000
Purpose/Justification:	Applied for federal funding toward getting a preliminary engineering scoping report regarding the future system necessary for NVIP property owners requirements for a sewer replacement.	
Impact on Future Operating Budgets	Increase on maintenance and operations costs with the existing system shared with Three Rivers School District.	
Source of Funding:	IFA Grant & NVIP Transfer	

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Adult Corrections
Fund - Cost Center: 47-2780

Capital Item:	Transition House repairs/renovations	
Cost:	\$	9,000
Purpose/Justification:	This is for any repairs/maintenance items that may arise for the Transition House.	
Impact on Future Operating Budgets:	There is an annual amount of \$2,400 transferred from Adult Corrections Fund to Property Reserve. This is funded by state grants and rental of the facility and has no impact on future budgets.	
Source of Funding:	State Grant and Rental Income	
TOTAL CORRECTIONS \$		9,000

OFFICE/DEPT NAME: Emergency Management
Fund - Cost Center: 47-1940

Capital Item:	Emergency Coordinations Center upgrades	
Cost:	\$	15,000
Purpose/Justification:	Emergency Coordinations Center upgrades - including a solar system that could sustain critical equipment at SAR complex. Acoustical treatments to the facility, update display systems (drop projector and screen).	
Impact on Future Operating Budgets:	reduction in energy costs	
Source of Funding:	General Fund	
TOTAL EMER. MNGT \$		15,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME:

Fairgrounds (47)

Fund - Cost Center:

3810

Capital Item:	Replace Deteriorated Building Canopies	
Cost:	\$	35,000
Purpose/Justification:	Three building canopies have extremely deteriorated components and are in danger of falling. They have been found to contain asbestos and lead paint so will have to pay additional costs for remediation	
Impact on Future Operating Budgets	Once the canopies are replaced, there will be no further danger to the public and the new structures will improve the appearance of the buildings at the entrance to the Fairgrounds.	
Source of Funding:	Avista funds and Building Fund	

Capital Item:	Heaters for the Commercial Building	
Cost:	\$	25,000
Purpose/Justification:	We have the opportunity to rent the Commercial Building during the winter months to the Grants Pass Growers Market. Heat is a must to bring the public to the events. They have pledged \$6k to the cost of the heaters.	
Impact on Future Operating Budgets	With heat in the building it will make it a more attractive building for additional rental revenue	
Source of Funding:	Pledged funds and grant funds from 4 Way and Oregon Community Foundation	

Capital Item:	Arena Roof	
Cost:	\$	350,000
Purpose/Justification:	Arena Roof has outlived its' life and needs to be replaced. Plastic has been put on as a short term solution for the problem but we need to have a long term solution. This building is the most used on the Fairgrounds and is now generating revenue from the users	
Impact on Future Operating Budgets	We will be able to offer a dry riding facility to the horse community and others and increase the revenue stream coming from the building as user groups see the upgrades to the facility	
Source of Funding:	Grant requests from the Ford Foundation, Meyer Memorial Trust, Murdock Foundation	

Capital Item:	Watchfire Led Sign for advertising	
Cost:	\$	80,000
Purpose/Justification:	Our current advertising sign on the Hwy only works on one side and not all of the cells light. We would be able to sell advertising on a new sign and keep our current events in front of the 24,000 persons who travel Hwy 199 daily	
Impact on Future Operating Budgets	Revenue from advertising on a new sign would give us an additional source of funding for our daily costs to run the grounds	
Source of Funding:	Friends of Fairgrounds, Grants from the Growers Market efforts and Grants from Oregon Charitable Foundations.	

\$ 490,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Parks

Fund - Cost Center: 47-2020

Capital Item:	Galice Restroom	
Cost:	\$	30,000
Purpose/Justification:	The County was awarded back property at the Galice landing. In the legal documents we are required to provide restrooms now.	
Impact on Future Operating Budgets	Add revenue to Parks for bringing in more people to the Galice landing with better facilities. There will be some added maintenance costs also. Impact a wash or revenue generating.	
Source of Funding:	Property Reserve (reimburse Reserve once property sale revenue in)	

Fund - Cost Center: 47-2075

Capital Item:	Whitehorse Park Campground Upgrades Phase 1	
Cost:	\$	150,000
Purpose/Justification:	Whitehorse park has completed a site review and has a 3 phase plan to improve the grounds over the next 4 years. This is necessary as Whitehorse has outdated electrical hook-ups and parking for the modern RV's. It has a great location along the Rogue River just outside of Grants Pass and will be able to be advertised as an upgraded RV park with a convenient location.	
Impact on Future Operating Budgets	This will bring in more revenue from rental income and slightly more maintenance costs.	
Source of Funding:	Economic Development (\$30,000) and Parks Grants (\$120,000 Marine Board)	

Fund - Cost Center: 47-2045

Capital Item:	Indian Mary Potable Water System	
Cost:	\$	30,000
Purpose/Justification:	The water system at Indian Mary Park is over due for an overhaul. It is critical to fix this problem at the park since this is visited by many during our summer tourism season.	
Impact on Future Operating Budgets	less maintenance costs	
Source of Funding:	Property Reserve (reimburse Reserve once property sale revenue in)	

Fund - Cost Center: 47-2050

Capital Item:	Lake Selmac Dam Overflow Replacement	
Cost:	\$	100,000
Purpose/Justification:	The Lake Selmac Dam is under review for this replacement. This is necessary for the future of this dam's ability to retain the Lake. It is a critical replacement need.	
Impact on Future Operating Budgets	first year after upgrade will incur more oversight visit costs but over time this will result in less maintenance costs	
Source of Funding:	Property Reserve, Economic Development (\$35,000 request), Grants (\$65,000)	
	\$	310,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Public Health
Fund - Cost Center: 47 - 2230

Capital Item: Cabinetry, sinks, faucets, toilet	
Cost: \$	40,000
Purpose/Justification:	
	Renovation of APR deteriorating shelter utility room, clinic room and restroom.
Impact on Future	
Operating Budgets	more efficient use of staff time
Source of Funding:	Animal Shelter Levy. (Transfer in from Operating Fund)

RESOURCES AND REQUIREMENTS

Josephine County

EQUIPMENT RESERVE FUND (48)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$ 576,476	\$ 719,567	\$ 671,852	\$ 580,000	Beginning Fund Balance	\$ 550,000	\$ 550,000	\$ 550,000
-	92,371	-	-	Federal and State grants	-	-	-
11,273	43,175	53,751	11,900	Miscellaneous & Interest Income	26,800	26,800	26,800
				Interfund Transfers:			
122,100	15,000	-	100,000	10 - General Fund	125,000	125,000	125,000
200,000	-	-	-	11 - Public Works Fund - Radio Infrastructure	-	-	-
100,000	250,000	210,000	134,000	11 - Public Works Fund	40,000	40,000	40,000
26,981	-	-	-	23 - Fairgrounds Fund	-	-	-
10,780	-	-	-	30 - County Clerk Records Fund	-	-	-
400,000	-	-	-	12 - Public Safety Fund - Sheriff - Radio Infrastructure	-	-	-
393,974	-	28,467	628,100	25 - Transit Fund	560,000	560,000	560,000
-	25,000	75,000	130,000	40 - Internal Services Fund (ISF)	125,000	125,000	125,000
135,899	137,561	3,384	40,000	41 - County Buildings & Fleet Fund - Fleet	186,200	186,200	186,200
-	-	40,000	80,000	50 - Jail Commissary Fund - Sheriff	-	-	-
-	-	-	23,000	75 - PEG Fund	-	-	-
\$ 1,977,483	\$ 1,282,674	\$ 1,082,454	\$ 1,727,000	TOTAL RESOURCES	\$ 1,613,000	\$ 1,613,000	\$ 1,613,000
				REQUIREMENTS			
\$ 1,257,916	\$ 610,822	\$ 400,880	\$ 1,367,000	Capital Outlay	\$ 1,332,200	\$ 1,332,200	\$ 1,332,200
-	-	-	360,000	Contingency	280,800	280,800	280,800
\$ 1,257,916	\$ 610,822	400,880	\$ 1,727,000	TOTAL REQUIREMENTS	\$ 1,613,000	\$ 1,613,000	\$ 1,613,000
719,567	671,852	681,574		Ending Fund Balance			
\$ 1,977,483	\$ 1,282,674	\$ 1,082,454		TOTAL ACTUAL			

24

Purpose of Program:

This reserve is intended to accumulate funds to purchase items of equipment having a cost in excess of \$5,000. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget - Five Year Plan

OFFICE/DEPT NAME: Assessor / Treasurer

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Tax and Assessment Software/Hardware Upgrade	\$ -	\$ 50,000	\$ 250,000	\$ 250,000	\$ -

OFFICE/DEPT NAME: Clerk & Recorder

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Tabulation System	\$ 150,000	\$ -	\$ -	\$ -	\$ -

OFFICE/DEPT NAME: Information Technology

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Storage	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Servers	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Network Infrastructure - Switches	\$ 40,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Network Infrastructure - Firewall	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Total	\$ 64,000	\$ 26,000	\$ 26,000	\$ 56,000	\$ 26,000

OFFICE/DEPT NAME: Communications

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Radio - Eltek Rectifiers	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Communications Upgrade - County wide	\$ 260,000	\$ -	\$ -	\$ -	\$ -
Hilltop Site Equipment - Motorola Radio	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total	\$ 271,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

OFFICE/DEPT NAME: Transit

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Vehicle - 2 HD Buses (35 passenger)	\$ 560,000	\$ -	\$ -	\$ -	\$ -
Equipment/Vehicles	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total	\$ 560,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

OFFICE/DEPT NAME: Public Works / Equipment Reserve

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Flailhead Mower replacement	\$ 15,000	\$ -	\$ -	\$ -	
Tack Tank	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Vehicles / Equipment	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 5,000
Total	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 5,000

OFFICE/DEPT NAME: County Fleet

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
Vehicles	\$ 247,200	\$ 200,000	\$ 115,000	\$ 115,000	\$ 115,000

OFFICE/DEPT NAME:

Description	2015-16 *	2016-17	2017-18	2018-19	2019-20
	Amount	Amount	Amount	Amount	Amount
	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL	\$ 1,332,200	\$ 851,000	\$ 966,000	\$ 996,000	\$ 671,000
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JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Clerk & Recorder

Fund - Cost Center:

10 - 1120

Capital Item: Ballot Tabulation System

Cost: \$ 150,000

Purpose/Justification: Replacements needed for existing equipment. New technology available features significant cost savings at each election. System should pay for its self within 4 - 5 years.

Impact on Future Election cost will be significantly reduced using this new tabulation system.

Operating Budgets

Source of Funding: General Fund reserved half last budget year. Purchase to be made this year.

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Information Technology
Fund - Cost Center: 48-3310

Capital Item:	Network Infrastructure - Firewall	
Cost:	\$	8,000
Purpose/Justification:	Redundant Firewall would allow for server or switch failure while retaining network protection. It would also reduce the need for service windows for software and firmware updates.	
Impact on Future		
Operating Budgets	Reduce down time and IT maintenance costs	
Source of Funding:	Equipment Reserve	

Capital Item:	Servers	
Cost:	\$	16,000
Purpose/Justification:	Information Technology's Servers are reaching the end of their useful life and need to be replaced. We have 10 Physical Servers running many virtual machines in each, most of which are already 7 years old. This would replace two servers which will replace our aging infrastructure over 5 years.	
Impact on Future		
Operating Budgets	Reduce IT maintenance costs	
Source of Funding:	Equipment Reserve	

Capital Item:	Networking Switch Infrastructure	
Cost:	\$	40,000
Purpose/Justification:	Replace the last of the non POE (Power over Ethernet) switches in order to meet the requirements of a modern networked telephone system and increase security. Also newer switches have faster connections which let us leverage our fiber connectivity, removing a bottleneck.	
Impact on Future	Managed switches allow for remote access, reducing IT time and less downtime	
Operating Budgets	for departments	
Source of Funding:	Equipment Reserve	

\$ 64,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2015-16

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Communications
Fund - Cost Center: 48-3610

Capital Item:	Rectifiers - Microwave Ring			
Cost:	\$		11,000	
Purpose/Justification:	Communications Microwave ring contains 5 Eltek Rectifiers for current conversion. Two have been replaced with three more needing replacement.			
Impact on Future Operating Budgets	Reduce communication maintenance repair costs			
Source of Funding:	Equipment Reserve			

Capital Item:	Shoretel Communication System - New			
Cost:	\$		260,000	
Purpose/Justification:	The current phone system in the County is outdated and the parts are no longer supported. When there is a failure within the system requiring repair, the whole County is delayed in their operations. It is important to upgrade the communication system now and with a full purchase at time of implementation. Rather than making installment loan payments which will cost the County more. Communication systems are an integral part the County's operations.			
Impact on Future Operating Budgets	Reduce communication maintenance repair costs			
Source of Funding:	Equipment Reserve from ISF carryover			

\$ 271,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS

2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Equipment Reserve / Transit

Fund - Cost Center:

48-3510

Capital Item: 2 - HD Buses (35 Passenger)

Cost: \$ 560,000

Purpose/Justification: The current vehicles have a useful life, per the Federal Transit Administration, of 150,000 miles or five years. The current vehicles hold 21 passenger and the new ones will hold 35 passengers. The new vehicles will have a useful life of 10 years or 350,000 miles. They will be equipped with diesel engines and air brakes. By design they are made for public transportation use and will stand up to the stress of daily service.

Impact on Future Operating Budgets Since these vehicles are heavy duty by design, the daily operational costs will be lower than what they are replacing. At a minimum, since they utilize an air brake system there will be no need to replace the braking components every 5,000 miles which is being done currently.

Source of Funding: 5309 Capital with Match Dollars

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2015-16 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Equipment Reserve
Fund - Cost Center: 48-3410

Capital Item:	Flail head Mower replacement	
Cost:	\$	15,000
Purpose/Justification:	<p>The Public Works department is in need of purchasing an additional Flail Head mower attachment which will allow us to more efficiently operate our mower (273-11). Our flail heads operate with a hammer system, and over the last four years their operations have taken a toll on the working parts of the flail head. By adding this secondary flail head, we can swap out the damaged mower head and install the secondary one thus keeping the mowing operation moving forward. While the secondary mower head is installed and operational, we can refurbish the primary mower head and get it ready to swap out when needed to keep the mowing operation on track during the mowing season.</p>	
Impact on Future Operating Budgets	<p>Over the next five (5) years, any savings from this strategy will be realized by the lack of down time for the mowing crew from the loss of a mower head. This leads to better utilization of both equipment and Operations personnel.</p>	
Source of Funding:	Gas Tax dollars / Public Works Transfer	

Capital Item:	Tack Tank	
Cost:	\$	25,000
Purpose/Justification:	<p>Public Works currently uses a circa 1987 tack tank to accomplish some of our road maintenance activities. Over the last two-three years, it has become increasingly difficult to maintain this piece of equipment. Age and use has caused an increase in metal fatigue, and as such, welding has become difficult at best as a means to repair the holes/leaks that have become common place on the bottom of the tank. In order to maintain our road maintenance efficiency, the purchase of a new tank, which should last another 20 years, is necessary at this time.</p>	
Impact on Future Operating Budgets	<p>The majority of savings over the next five years comes from a decrease in product loss from leakage. Operations personnel production will increase since the tank won't be down for maintenance and a reduction of maintenance expenses. The last five years have seen an maintenance expense of over \$6,800.</p>	
Source of Funding:	Gas Tax dollars / Public Works Transfer	
	\$	40,000

Debt Service Funds



JOSEPHINE COUNTY, OREGON
Table of Contents

Debt Service Funds

Fund Number and Name

60 – Adult Jail Facility Debt Service Fund 1
61 – PERS Debt Service Fund 4
Bonded Debt Service Table 7

RESOURCES AND REQUIREMENTS

ADULT JAIL FACILITY DEBT SERVICE FUND (60)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual		Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2012-13	First Preceding Year 2013-14					
			RESOURCES			
\$ 79,953	\$ 95,161	\$ 51,000	Beginning Fund Balance	\$ 89,000	\$ 89,000	\$ 89,000
1,049,717	1,035,820	1,040,000	Property Taxes	1,140,000	1,140,000	1,140,000
14,454	8,459	9,000	Interest Income	8,000	8,000	8,000
\$ 1,144,124	\$ 1,139,440	\$ 1,100,000	TOTAL RESOURCES	\$ 1,237,000	\$ 1,237,000	\$ 1,237,000
			REQUIREMENTS			
\$ 1,048,963	\$ 1,050,263	\$ 1,049,000	Debt Service payments	\$ 1,047,000	\$ 1,047,000	\$ 1,047,000
-	-	51,000	Unappropriated Ending Fund Balance	190,000	190,000	190,000
\$ 1,048,963	\$ 1,050,263	\$ 1,100,000	TOTAL REQUIREMENTS	\$ 1,237,000	\$ 1,237,000	\$ 1,237,000
95,161	89,177		Ending Fund Balance			
\$ 1,144,124	\$ 1,139,440		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Adult Jail Debt Service (60)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 143,000
Program Revenues (Schedule C)			991,250
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 1,134,250
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Debt Service			1,047,000
Contingency			-
Ending Fund Balance			87,250
Total Requirements - To Schedule A		-	\$ 1,134,250

Purpose of Program:

This fund accounts for the collection of property taxes related to the retirement of the bonds issued for the construction of the Adult Jail.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Adult Jail Debt Service (60)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ 954,500
30100 Prior Year Taxes	28,750
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	8,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 991,250</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

RESOURCES AND REQUIREMENTS

PERS BOND DEBT SERVICE FUND (61)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual		Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2012-13	First Preceding Year 2013-14					
			RESOURCES			
\$ 59,542	\$ 245,695	\$ 385,000	Beginning Fund Balance	\$ 499,000	\$ 499,000	\$ 499,000
1,260,000	1,380,000	1,404,000	Interfund payments from operating departments	1,404,000	1,404,000	1,404,000
2,617	1,785	2,000	Interest Income	2,000	2,000	2,000
\$ 1,322,159	\$ 1,627,480	\$ 1,791,000	TOTAL RESOURCES	\$ 1,905,000	\$ 1,905,000	\$ 1,905,000
			REQUIREMENTS			
\$ 1,076,464	\$ 1,129,000	\$ 1,178,000	Debt service payments	\$ 1,231,000	\$ 1,231,000	\$ 1,231,000
-	-	613,000	Unappropriated Ending Fund Balance	674,000	674,000	674,000
\$ 1,076,464	\$ 1,129,000	\$ 1,791,000	TOTAL REQUIREMENTS	\$ 1,905,000	\$ 1,905,000	\$ 1,905,000
245,695	498,480		Ending Fund Balance			
\$ 1,322,159	\$ 1,627,480		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: PERS Bond Debt Service (61)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 499,000
Program Revenues (Schedule C)			1,406,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 1,905,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Debt Service			1,231,000
Contingency			-
Ending Fund Balance			674,000
Total Requirements - To Schedule A		-	\$ 1,905,000

Purpose of Program:

This fund accounts for the debt service payment for the PERS Bonds.
Revenue is from department charges as a percent of payroll.
Expense is for debt service.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: PERS Bond Debt Service (61)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	1,404,000
37100 Interest Earned	2,000
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 1,406,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

Josephine County
Future Bonded Debt Service
As of July 1, 2015

To be paid from Fund 61 - PERS Bond Debt Service

Fiscal Year of Maturity	PERS 2001A		PERS 2012		Total Payment Due
	Principal	Interest	Principal	Interest	
2015-16	333,828	491,172	50,000	355,750	1,230,750
2016-17	322,265	557,735	55,000	354,125	1,289,125
2017-18	273,172	541,828	180,000	352,338	1,347,338
2018-19	-	-	1,055,000	346,488	1,401,488
2019-20	-	-	1,165,000	302,969	1,467,969
2020-21	-	-	1,280,000	254,913	1,534,913
2021-22	-	-	1,405,000	202,113	1,607,113
2022-23	-	-	1,540,000	137,131	1,677,131
2023-24	-	-	1,425,000	65,906	1,490,906
	<u>929,265</u>	<u>1,590,735</u>	<u>8,155,000</u>	<u>2,371,731</u>	<u>13,046,731</u>

To be paid from Fund 60 - Adult Jail Facility Debt Service

Fiscal Year of Maturity	Principal	Interest	Total Payment Due
2015-16	930,000	116,763	1,046,763
2016-17	965,000	83,525	1,048,525
2017-18	1,000,000	50,000	1,050,000
	<u>\$ 2,895,000</u>	<u>\$ 250,288</u>	<u>\$ 3,145,288</u>



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Trust Funds



**JOSEPHINE COUNTY, OREGON
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Trust Funds

Fund Number and Name

71 – County School Trust Fund	1
72 – Human Service Programs Trust Fund	5
74 – Library Programs Trust Fund.....	22
75 – PEG Access Fund	32
76 – Sheriff Forfeiture Fund	36
77 – Sheriff Programs Trust Fund	40

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY SCHOOL TRUST FUND (71)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 134	\$ 92	\$ 538	\$ 500	Beginning Fund Balance	\$ 500	\$ 500	\$ 500
351,733	354,879	348,700	357,500	Federal Forest Reserve Receipts	350,500	350,500	350,500
92	50	18	-	Interest Income	-	-	-
135	-		-	Miscellaneous	-	-	-
\$ 352,094	\$ 355,021	\$ 349,257	\$ 358,000	TOTAL RESOURCES	\$ 351,000	\$ 351,000	\$ 351,000
				REQUIREMENTS			
\$ 352,002	\$ 354,483	\$ 349,241	\$ 358,000	Distributions to public schools	\$ 351,000	\$ 351,000	\$ 351,000
			-	Unappropriated ending fund balance	-	-	-
352,002	354,483	349,241	\$ 358,000	TOTAL REQUIREMENTS	\$ 351,000	\$ 351,000	\$ 351,000
92	538	16		Ending Fund Balance			
\$ 352,094	\$ 355,021	\$ 349,257		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: County School Trust Fund (71)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 1210

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 500
Program Revenues (Schedule C)			350,500
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 351,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			351,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 351,000

Purpose of Program:

County School Trust Fund is set up to receive and distribute monies received by the county from federal forest reserve receipts. Apportionment of these payments between the school districts in the county is based on the average daily enrollment for the previous school year.

Mandated Activities:

Set up fund to receive payments from federal forest reserve receipts - ORS 328.005
Distribute all payments received for the benefit of County School Fund - ORS 328.030

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: County School Trust Fund (71)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 1210**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	350,500
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 350,500</u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: County School Trust Fund (71)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 1210

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	351,000
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 351,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

HUMAN SERVICE PROGRAMS TRUST FUND (72)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014- 15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 124,756	\$ 135,977	\$ 134,855	\$ 136,500	Beginning Fund Balance	\$ 125,500	\$ 125,500	\$ 125,500
10,910	750	-	5,600	Donations	2,500	2,500	2,500
539	514	466	200	Interest Income	300	300	300
\$ 136,205	\$ 137,241	\$ 135,321	\$ 142,300	TOTAL RESOURCES	\$ 128,300	\$ 128,300	\$ 128,300
				REQUIREMENTS			
\$ 228	\$ 2,386	\$ 731	\$ 95,000	Materials and Services	\$ 81,000	\$ 81,000	\$ 81,000
47,262	47,262		47,300	Unappropriated Ending Fund Balance	47,300	47,300	47,300
47,490	49,648	731	\$ 142,300	TOTAL REQUIREMENTS	\$ 128,300	\$ 128,300	\$ 128,300
88,715	87,593	134,590		Ending Fund Balance			
\$ 136,205	\$ 137,241	\$ 135,321		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Human Services Trust Fund (72)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	\$ 83,500	\$ 83,500	\$ -	William MacKenzie Trust -1520	-	\$ 83,300	\$ 83,300	\$ -
-	10,200	10,200	-	Veterans Benefits Donations -1845	-	7,000	7,000	-
-	10,000	10,000	-	Animal Shelter Donations -2230	-	-	-	-
-	6,000	6,000	-	Jennifer Patton Memorial -2530	-	6,000	6,000	-
-	16,000	16,000	-	Zelzie Reed Trust -2531	-	16,000	16,000	-
-	16,600	16,600	-	Field Services - State Funds -2730	-	16,000	16,000	-
-	142,300	\$ 142,300	\$ -	Total for Fund	-	\$ 128,300	\$ 128,300	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Various
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 125,500
Program Revenues (Schedule C)		2,800
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 128,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		81,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		47,300
Total Requirements - To Schedule A	-	\$ 128,300

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Human Service Programs Trust (72)
Office/Division: Various
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	-
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	300
37200 Donations	2,500
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	
	\$ 2,800

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	
	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Various
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	81,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 81,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget**

Fund: Human Service Programs Trust (72)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 1520

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 83,000
Program Revenues (Schedule C)		300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 83,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		36,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		47,300
Total Requirements - To Schedule A	-	\$ 83,300

Purpose of Program:

This program was established based on a bequest included in the will of William MacKenzie. The bequest established the trust principal of \$47,262 which cannot be expended. The purpose of the program is to assist Josephine County residents who have exhausted all other source of public assistance. The program, which is administered by the Board of County Commissioners, provides assistance based on requests received from various public service agencies, within the limits of the amount of interest earned by the trust.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Human Service Programs Trust (72)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 1520

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	300
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 1520

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	36,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 36,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 1845

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 4,500
Program Revenues (Schedule C)		2,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 7,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		7,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 7,000

Purpose of Program:

This program accounts for donations received on behalf of the Veterans Service Office.
Revenues are from private party donations.
Expenditures are for activities that support the Veterans Service Office.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Human Service Programs Trust (72)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 1845

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	2,500
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 2,500</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 1845

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	7,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 7,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 2530

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 6,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 6,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		6,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 6,000

Purpose of Program:

This program was established in the name of Jennifer Patton, a former skill trainer for the Developmental Disabilities Program, whose life was cut short in May 1995. The program directly serves clients with developmental disabilities and supports the activities she shared with them. Revenue is from donations and interest earnings. Expenditures are for activities related to developmental disabilities programs.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 2530

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	6,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 6,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Zeliz Reed Trust
Cost Center #: 2531

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 16,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 16,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		16,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 16,000

Purpose of Program:

A bequeath from the estate of Ms. Reed established this program to provide services to children through the Early Intervention Program. Expenditures are for the administration and operation of the Early Intervention Program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 2531

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	16,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 16,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 2730

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 16,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 16,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		16,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 16,000

Purpose of Program:

This program was set up by BCC resolution 90-104 as an "expendable trust". The money can be spent on any program for treatment of drug affected persons. Expedite approval by the director of Community Corrections is required.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 2730

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	16,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 16,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

LIBRARY PROGRAMS TRUST FUND (74)

Historical Data			Adopted Budget This Year 2014-15	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual					Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 668,878	\$ 642,831	\$ 624,050	\$ 614,400	Beginning Fund Balance	\$ 611,500	\$ 611,500	\$ 611,500
2,467	2,113	1,875	1,000	Interest Income	900	900	900
\$ 671,345	\$ 644,944	\$ 625,925	\$ 615,400	TOTAL RESOURCES	\$ 612,400	\$ 612,400	\$ 612,400
				REQUIREMENTS			
\$ 28,514	\$ 20,894	\$ 14,291	\$ 209,900	Materials and Services	\$ 209,000	\$ 209,000	\$ 209,000
-	-	-	38,100	Contingency	36,000	36,000	36,000
367,410	367,410	367,410	367,400	Unappropriated Ending Fund Balance	367,400	367,400	367,400
\$ 395,924	\$ 388,304	\$ 381,701	\$ 615,400	TOTAL REQUIREMENTS	\$ 612,400	\$ 612,400	\$ 612,400
275,421	256,640	244,224		Ending Fund Balance			
\$ 671,345	\$ 644,944	\$ 625,925		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Library Programs Trust Fund (74)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	\$ 57,500	\$ 57,500	\$ -	Kaye Jean Turner Memorial Trust -2820	-	\$ 54,000	\$ 54,000	\$ -
-	557,900	557,900	-	George Borders Memorial Trust -2830	-	558,400	558,400	-
-	615,400	\$ 615,400	\$ -	Total for Fund	-	\$ 612,400	\$ 612,400	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 611,500
Program Revenues (Schedule C)		900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 612,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		209,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		36,000
Ending Fund Balance		367,400
Total Requirements - To Schedule A	-	\$ 612,400

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Summary**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	900
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 900</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	209,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 209,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Kaye Jean Turner Memorial Trust
Cost Center #: 2820

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 54,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 54,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		36,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 54,000

Purpose of Program:

Mr. and Mrs. Fred Gray established the Kaye Jean Turner Trust Fund in 1979 in memory of their daughter. The purpose of the fund is to purchase library materials in the subject areas of art history and art appreciation. No more than one-third of the principal amount is to be expended annually with the remaining balance to accumulate interest and be added to the principal amount for future use.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Kaye Jean Turner Memorial Trust
Cost Center #: 2820

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	18,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 18,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget**

**Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: George Borders Memorial Trust
Cost Center #: 2830**

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 557,500
Program Revenues (Schedule C)		900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 558,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		191,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		367,400
Total Requirements - To Schedule A	-	\$ 558,400

Purpose of Program:

This fund was established in 1995 as a result of a bequest from the estate of Mr. Borders. The principal of \$305,559.78 is to remain unspent, while the interest may be used for projects to benefit the Main Library in Grants Pass.

Included in the bequest is land with a book value of \$61,850.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: George Borders Memorial Trust
Cost Center #: 2830**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	900
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 900</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: George Borders Memorial Trust
Cost Center #: 2830

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	191,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 191,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

PEG ACCESS FUND (75)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Actual			Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Third Preceding Year 2011-12	Second Preceding Year 2012-13	First Preceding Year 2013-14					
				RESOURCES			
\$ 23,715	\$ 1,564	\$ 224	\$ 1,000	Beginning Fund Balance	\$ -	\$ -	\$ -
29,355	22,807	22,999	23,000	Franchise Fees	23,000	23,000	23,000
86	15	22	-	Interest Income	-	-	-
				Interfund Transfer:			
10,000	10,000	-	-	100 - General Fund	-	-	-
\$ 63,156	\$ 34,386	\$ 23,245	\$ 24,000	TOTAL RESOURCES	\$ 23,000	\$ 23,000	\$ 23,000
				REQUIREMENTS			
\$ 61,593	\$ 34,162	\$ 23,244	\$ 1,000	Materials and Services	\$ 23,000	\$ 23,000	\$ 23,000
				Interfund Transfers:			
			23,000	48-Equipment Reserve Fund			
-	-	-	-	Contingency	-	-	-
\$ 61,593	\$ 34,162	\$ 23,244	\$ 24,000	TOTAL REQUIREMENTS	\$ 23,000	\$ 23,000	\$ 23,000
1,563	224	1		Ending Fund Balance			
\$ 63,156	\$ 34,386	\$ 23,245		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: PEG Access Fund (75)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 1510

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			23,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 23,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			23,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 23,000

Purpose of Program:

PEG is an acronym for Public, Educational, and Governmental Access Channels. PEG channels are not mandated by federal law, but are a part of the franchise agreement between the County and the cable operator.

Revenues are from franchise fees for the operation of the cable communication systems within the unincorporated area of Josephine County.

JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget

Fund: PEG Access Fund (75)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 1510

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	23,000
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 23,000</u></u>

<u>Transfers from Other Funds (List sources):</u>	
35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: PEG Access Fund (75)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 1510

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	-
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	23,000
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 23,000
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

SHERIFF FORFEITURE FUND (76)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				RESOURCES			
\$ 239,560	\$ 140,266	\$ 116,758	\$ 21,000	Beginning Fund Balance	\$ 21,000	\$ 21,000	\$ 21,000
9,660	97,183	4,027	25,500	Operating Revenues	25,500	25,500	25,500
806	619	269	500	Interest Income	500	500	500
\$ 250,026	\$ 238,068	\$ 121,055	\$ 47,000	TOTAL RESOURCES	\$ 47,000	\$ 47,000	\$ 47,000
				REQUIREMENTS			
\$ 109,760	\$ 21,310	\$ 468	\$ 1,000	Materials and Services	\$ 1,000	\$ 1,000	\$ 1,000
				Interfund Transfers:			
-	100,000	100,000	20,000	240 - Public Safety Fund	20,000	20,000	20,000
-			-	435 - Equipment Reserve Fund	-	-	-
-	-	-	26,000	Contingency	26,000	26,000	26,000
109,760	121,310	100,468	\$ 47,000	TOTAL REQUIREMENTS	\$ 47,000	\$ 47,000	\$ 47,000
140,266	116,758	20,587		Ending Fund Balance			
\$ 250,026	\$ 238,068	\$ 121,055		TOTAL ASSETS			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Sheriff Forfeiture Fund (76)
Office/Division: Sheriff Office
Program: Federal Forfeiture
Cost Center #: 2975

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 21,000
Program Revenues (Schedule C)			26,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 47,000
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			1,000
Interfund Transfers (Out) (Schedule E)			20,000
Capital Outlays directly from program (Schedule F)			-
Contingency			26,000
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 47,000

Purpose of Program:

The Sheriff's Office maintains outstanding forfeiture files, with revenues pending adjudication in both Circuit and Federal Courts, from participation in prior Narcotics Task Forces (JOINT, RADE, and DEA).

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Sheriff Forfeiture Fund (76)
Office/Division: Sheriff Office
Program: Federal Forfeiture
Cost Center #: 2975

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	25,500
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	500
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 26,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Sheriff Forfeiture Fund (76)
Office/Division: Sheriff Office
Program: Federal Forfeiture
Cost Center #: 2975

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	1,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 1,000
Transfers to Other Funds (List recipients):	
45200 Public Safety Fund (12)	\$ 20,000
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ 20,000

RESOURCES AND REQUIREMENTS

Josephine County

SHERIFF PROGRAMS TRUST FUND (77)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2015-16		
Third Preceding Year 2011-12	Actual Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				RESOURCES			
\$ 31,089	\$ 73,296	\$ 64,367	\$ 55,000	Beginning Fund Balance	\$ 55,000	\$ 55,000	\$ 55,000
69,326	16,923	8,987	19,000	Operating Revenues	19,000	19,000	19,000
				Interfund Transfer:			
7,958	-		-	General Fund - Evidence Auction	-	-	-
\$ 108,373	\$ 90,219	\$ 73,353	\$ 74,000	TOTAL RESOURCES	\$ 74,000	\$ 74,000	\$ 74,000
				REQUIREMENTS			
\$ 35,077	\$ 26,934	\$ 18,650	\$ 74,000	Materials and Services	\$ 74,000	\$ 74,000	\$ 74,000
			-	Contingency	-	-	-
35,077	26,934	18,650	\$ 74,000	TOTAL REQUIREMENTS	\$ 74,000	\$ 74,000	\$ 74,000
73,296	63,285	54,703		Ending Fund Balance			
\$ 108,373	\$ 90,219	\$ 73,353		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2015-16 Budget

Fund: Sheriff Programs Trust Fund (77)

2014-15 Budget				Program Name	2015-16 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	\$ 9,800	\$ 9,800	\$ -	Crime Prevention -2945	-	\$ 9,800	\$ 9,800	\$ -
-	12,700	12,700	-	DARE Program -2950	-	12,700	12,700	-
	33,800	33,800		Friends of K9 -2955		33,800	33,800	
	17,700	17,700		Reserves -2960		17,700	17,700	
<u>-</u>	<u>74,000</u>	<u>\$ 74,000</u>	<u>\$ -</u>	Total for Fund	<u>-</u>	<u>\$ 74,000</u>	<u>\$ 74,000</u>	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Various
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 55,000
Program Revenues (Schedule C)		19,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 74,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		74,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 74,000

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Sheriff Programs Trust (77)
Office/Division: Various
Program: Summary

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	17,700
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	300
37200 Donations	1,000
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 19,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Various
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	74,000
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 74,000
 <u>Transfers to Other Funds (List recipients):</u>	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 2945

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 1,800
Program Revenues (Schedule C)			8,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 9,800
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			9,800
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 9,800

Purpose of Program:

This trust is used for the Victims Impact Panel. Expenditures are related to costs associated with Speaker's Fees, Program Coordination stipends, and Facilitator stipends. Revenues are generated through Court Fees charged to Offenders.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

**Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 2945**

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	7,700
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	300
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 8,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 2945

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	9,800
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 9,800
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: DARE Program
Cost Center #: 2950

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 12,700
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 12,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		12,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 12,700

Purpose of Program:

This trust is for youth drug abuse education. Expenditures are focused on advertising and youth sports sponsorships. (D.A.R.E. stands for Drug Abuse Resistance Education)

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: DARE Program
Cost Center #: 2950

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	12,700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 12,700
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 2955

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 32,800
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 33,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		33,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 33,800

Purpose of Program:

This trust is used for the up keep of the K9 Unit, through donations acquired by the non-profit 'Friends of K9' group. Expenses fund K9 and handler training, operating and maintenance expenses.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 2955

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	-
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	1,000
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u>\$ 1,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 2955

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	33,800
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 33,800
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Reserve
Cost Center #: 2960

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 7,700
Program Revenues (Schedule C)		10,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 17,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		17,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 17,700

Purpose of Program:

This trust is for the running of the Sheriff's Office Reserve Unit. The Reserve Unit provides security at local events such as Boatnik, County Fair, and school functions.

**JOSEPHINE COUNTY
Schedule C - Resources
2015-16 Budget**

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Reserve
Cost Center #: 2960

<u>Revenues:</u>	<u>Budget Amount</u>
30000 Property Taxes	\$ -
30100 Prior Year Taxes	-
30900 Other Taxes	-
31100 Licenses, Permits and Fees	-
32100 Federal Grants	-
32200 State Grants	-
32300 Local Grants	-
32500 Private Grants	-
33100 Charges for Services	10,000
33200 Sales of Materials	-
33300 Rental Charges	-
34200 Fines and Forfeitures	-
35300 Interfund Payments	-
37100 Interest Earned	-
37200 Donations	-
37850 Equity Transfer In	-
37900 Miscellaneous	-
Total Revenues - To Schedule B	<u><u>\$ 10,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2015-16 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Reserve
Cost Center #: 2960

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43010 Office Supplies	\$ -
43015 Operating Supplies	17,700
43025 Aviation Fuel (Airport only)	-
43035 Educational Supplies (DA only)	-
43040 Food and Related Supplies (CJ and Sheriff only)	-
43045 Equipment (<\$5,000)	-
43050 Postage and Shipping	-
43055 Printing and Duplication	-
<u>Fees and Services:</u>	
44040 Advertising	-
44020 Contracted Services	-
44025 Drug Testing (Adult Corrections only)	-
44030 Dues and Subscriptions	-
44035 Insurance	-
44040 Investigation Expense (DA only)	-
44045 Medical Services (Sheriff & Insurance only)	-
44050 Professional Services	-
44055 Self Insurance Claims (Insurance Fund only)	-
44065 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44070 Travel	-
44075 Education and Training	-
<u>Facilities and Utilities:</u>	
45010 Utilities	-
45015 Communications	-
45020 Rental - Land and Buildings	-
45025 Rental - Vehicles and Equipment	-
45030 Building Operation, Repairs and Maint (BOM)	-
45035 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Miscellaneous</u>	
45040 Subsidy Payments - Housing (Adult Corr only)	-
45045 Emergency Food & Shelter (Adult Corr only)	-
45055 Intergovernmental Payments	-
45090 Miscellaneous	-
Total Materials and Services - To Schedule B	-
	\$ 17,700
Transfers to Other Funds (List recipients):	
45200	\$ -
45200	-
45200	-
45200	-
Total Interfund Transfers (Out) - To Schedule B	\$ -



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Inter-fund Transfer Schedule



JOSEPHINE COUNTY
Budget
Interfund Transfer Schedule

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
10	General Fund	600	11	Public Works - Radio Payback	600
10	General Fund	26,000	35	Public Works Special Programs	26,000
10	General Fund	3,045,200	12	Public Safety Fund	3,045,200
10	General Fund	1,100	12	Public Safety - Radio Payback	1,100
10	General Fund	145,000	14	Public Health Fund - Clinic	145,000
10	General Fund	25,000	14	Public Health Fund - Solid Waste	25,000
10	General Fund	-	14	Public Health Fund - Animal Control	-
10	General Fund	478,000	40	Internal Services Fund (ISF)	478,000
10	General Fund	-	40	Internal Services Fund (ISF)-GIS	-
10	General Fund	82,000	47	Property Reserve Fund	82,000
10	General Fund	125,000	48	Equipment Reserve Fund	125,000
	Subtotal	<u>3,927,900</u>			<u>\$ 3,927,900</u>
11	Public Works Fund	534,400	40	Internal Services Fund (ISF)	534,400
11	Public Works Fund	1,160,000	46	PW Road & Bridge Reserve Fund	1,160,000
11	Public Works Fund	40,000	48	Equipment Reserve Fund	40,000
	Subtotal	<u>1,734,400</u>			<u>1,734,400</u>
12	Public Safety Fund	816,700	40	Internal Services Fund (ISF)	816,700
12	Public Safety Fund	37,000	33	Juvenile Justice Special Fund	37,000
	Subtotal	<u>853,700</u>			<u>853,700</u>
13	Adult Corrections Fund	410,000	40	Internal Services Fund (ISF)	410,000
13	Adult Corrections Fund	2,400	47	Property Reserve Fund	2,400
13	Adult Corrections Fund	3,900	11	Public Works - Radio Payback	3,900
13	Adult Corrections Fund	7,700	12	Public Safety - Radio Payback	7,700
13	Adult Corrections Fund	110,000	12	Public Safety - Justice Reinv. Grant	110,000
	Subtotal	<u>534,000</u>			<u>534,000</u>
14	Public Health Fund	247,000	40	Internal Services Fund (ISF)	247,000
14	Public Health Fund	700	11	Public Works - Radio Payback	700
14	Public Health Fund	1,400	12	Public Safety - Radio Payback	1,400
14	Public Health Fund	40,000	47	Property Reserve Fund	40,000
	Subtotal	<u>289,100</u>			<u>289,100</u>
15	Mental Health Fund	21,000	40	Internal Services Fund (ISF)	21,000
15	Mental Health Fund	46,000	40	Internal Services Fund (ISF)	46,000
15	Mental Health Fund	10,000	13	Adult Corrections Fund	10,000
	Subtotal	<u>77,000</u>			<u>77,000</u>
40	Internal Service Fund	125,000	48	Equipment Reserve Fund	125,000
	Subtotal	<u>125,000</u>			<u>125,000</u>
41	County Buildings and Fleet Fund	48,000	11	Public Works Fund	48,000
41	County Buildings and Fleet Fund	186,200	48	Equipment Reserve Fund	186,200
41	County Buildings and Fleet Fund	92,700	47	Property Reserve Fund	92,700
	Subtotal	<u>326,900</u>			<u>326,900</u>
42	Insurance Reserve Fund	40,000	10	General Fund-Planning	40,000
	Subtotal	<u>40,000</u>			<u>40,000</u>
16	Grant Projects Fund:		10	General Fund - Forestry	24,000
	Title III Monies	24,000	12	Public Safety Fund - Sheriff	200,000
	Title III Monies	200,000	13	Adult Corrections Fund	235,000
	Title III Monies	235,000	40	ISF - Administration	25,000
	Title III Monies	25,000			
16	Grant Projects Fund:		10	General Fund (Planning)	20,000
	Economic Development	20,000	23	Fairgrounds Fund	20,000
	Economic Development	20,000	24	Parks Fund	20,000
	Economic Development	20,000	51/52	Airports Fund	105,000
	Economic Development	105,000	47	Property Reserve	30,000
	Economic Development	30,000			
	Subtotal	<u>679,000</u>			<u>679,000</u>
20	Building and Safety Fund	54,600	40	Internal Services Fund (ISF)	54,600
20	Building and Safety Fund	20,000	10	General Fund - Planning	20,000
20	Building and Safety Fund	1,400	11	Public Works - Radio Payback	1,400
20	Building and Safety Fund	2,900	12	Public Safety - Radio Payback	2,900
	Subtotal	<u>78,900</u>			<u>78,900</u>

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JOSEPHINE COUNTY
Budget
Interfund Transfer Schedule

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
21	Commission - Children & Families	1,000	40	Internal Services Fund ISF)	1,000
	Subtotal	<u>1,000</u>			<u>1,000</u>
23	Fairgrounds Fund	59,500	40	Internal Services Fund (ISF)	59,500
23	Fairgrounds Fund	33,400	47	Property Reserve Fund	33,400
	Subtotal	<u>92,900</u>			<u>92,900</u>
24	Parks Fund	97,400	40	Internal Services Fund ISF)	97,400
	Subtotal	<u>97,400</u>			<u>97,400</u>
25	Transit Fund	3,700	11	Public Works Fund	3,700
25	Transit Fund	150,500	40	Internal Services Fund (ISF)	150,500
25	Transit Fund	560,000	48	Equipment Reserve Fund	560,000
	Subtotal	<u>714,200</u>			<u>714,200</u>
30	County Clerk Records Fund	3,100	40	Internal Services Fund (ISF)	3,100
	Subtotal	<u>3,100</u>			<u>3,100</u>
31	DA Forfeiture Fund	134,000	12	Public Safety Fund - DA Office	134,000
	Subtotal	<u>134,000</u>			<u>134,000</u>
32	DA Special Programs Fund	50,400	12	Public Safety - DA Office	50,400
32	DA Special Programs Fund	41,700	33	Juv Justice Special Programs	41,700
	Subtotal	<u>92,100</u>			<u>92,100</u>
33	Juv Justice Special Programs	14,800	40	Internal Services Fund (ISF)	14,800
	Subtotal	<u>14,800</u>			<u>14,800</u>
34	Public Land Corner Preservation	12,700	40	Internal Services Fund (ISF)	12,700
	Subtotal	<u>12,700</u>			<u>12,700</u>
35	Public Works Special Programs	7,300	11	Public Works Fund - NVIP	7,300
35	Public Works Special Programs	10,400	11	Public Works Fund - SW Mgmt	10,400
35	Public Works Special Programs	12,800	40	Internal Services Fund (ISF)	12,800
35	Public Works Special Programs	70,000	47	Property Reserve Fund - NVIP	70,000
	Subtotal	<u>100,500</u>			<u>100,500</u>
51/52	Airports Fund	36,100	40	Internal Services Fund (ISF)	36,100
	Subtotal	<u>36,100</u>			<u>36,100</u>
76	Sheriff Forfeiture Fund	20,000	12	Public Safety Fund	20,000
	Subtotal	<u>20,000</u>			<u>20,000</u>
47	Property Reserve-Forestry	180,000	10	General Fund	180,000
	Subtotal	<u>180,000</u>			<u>180,000</u>
	Total Interfund Transfers	<u>\$ 10,164,700</u>			<u>\$ 10,164,700</u>

Narrowband Radio
Infrastructure
5 Year Payback Plan

2015-16 (Yr 4 of 5)
BUDGETED

TRANSFER IN:

TRANSFER OUT:

EXPENSE (below)

Departments:

Adult Corrections 13

Building Safety 20

Public Health 14

Forestry 10

	REVENUE	REVENUE	
	Public Safety - 12	Public Works -11	total annual
	\$ 7,700	\$ 3,900	\$ 11,600
	\$ 2,900	\$ 1,400	\$ 4,300
	\$ 1,400	\$ 700	\$ 2,100
	\$ 1,100	\$ 600	\$ 1,700

\$ 13,100	\$ 6,600	\$ 19,700	
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Personnel



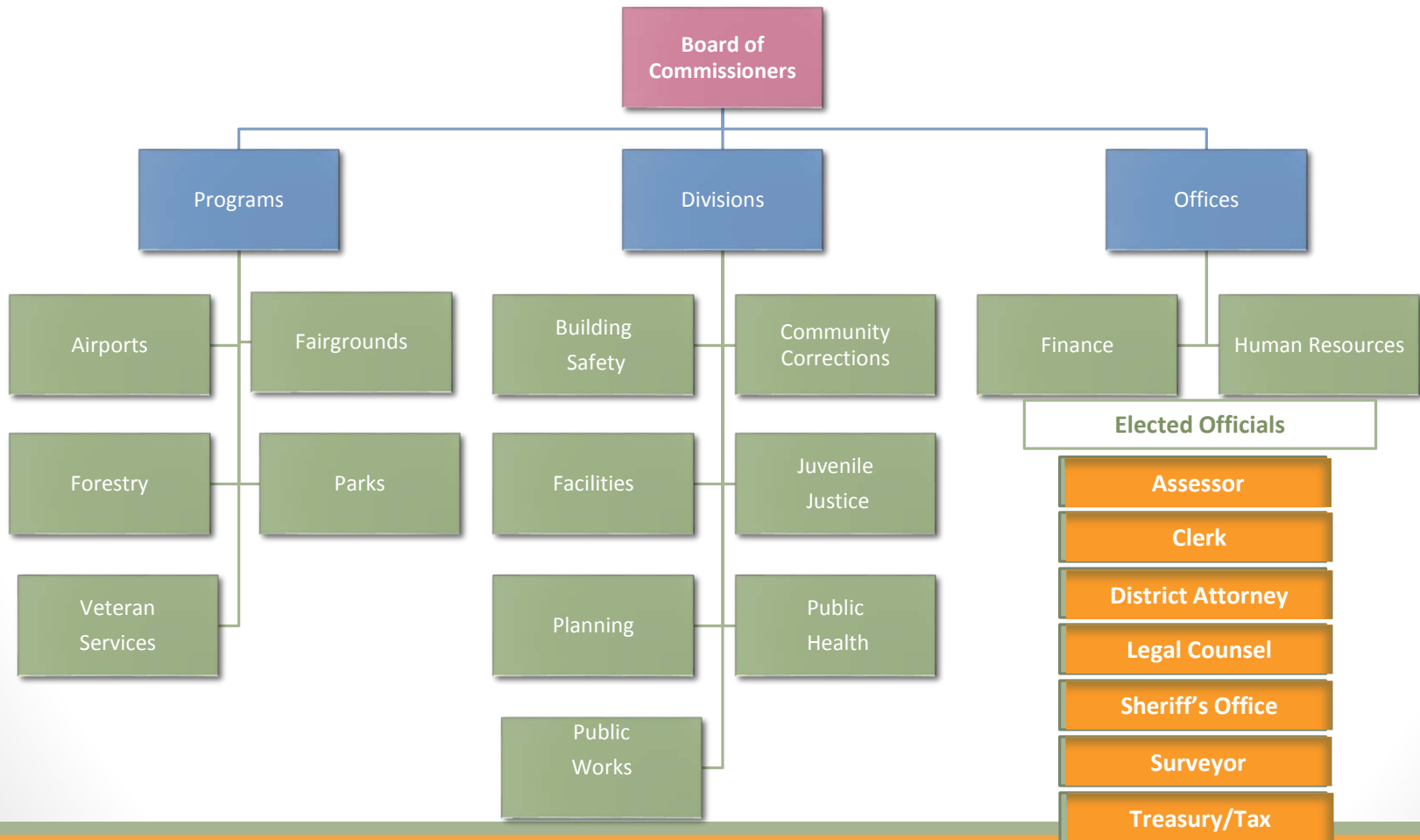
JOSEPHINE COUNTY, OREGON
Budget 2015-16
Table of Contents

Personnel Section

Name

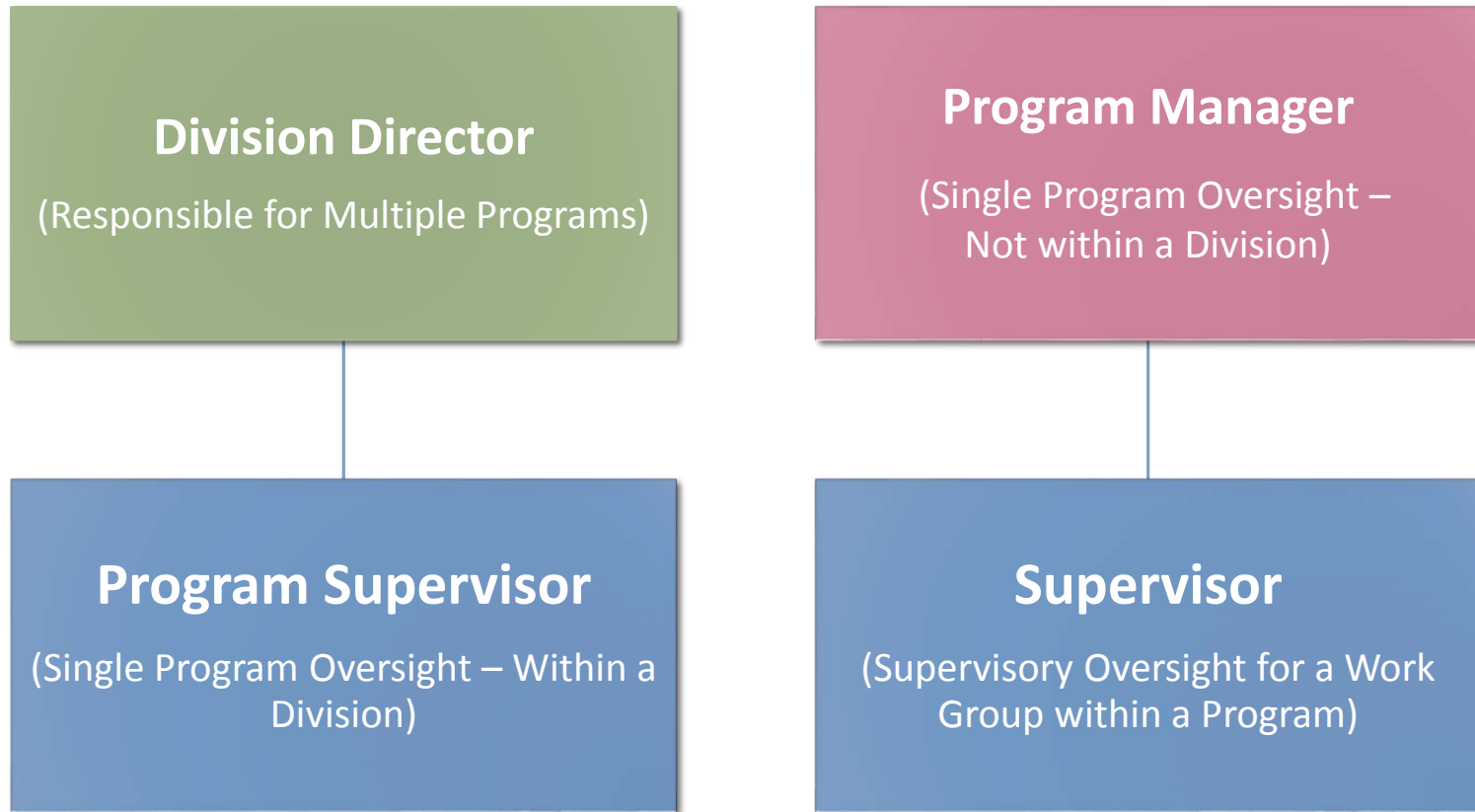
Josephine County Organizational Chart.....	1
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Josephine County Organizational Structure



Management/Staff Assignments

2



Airports

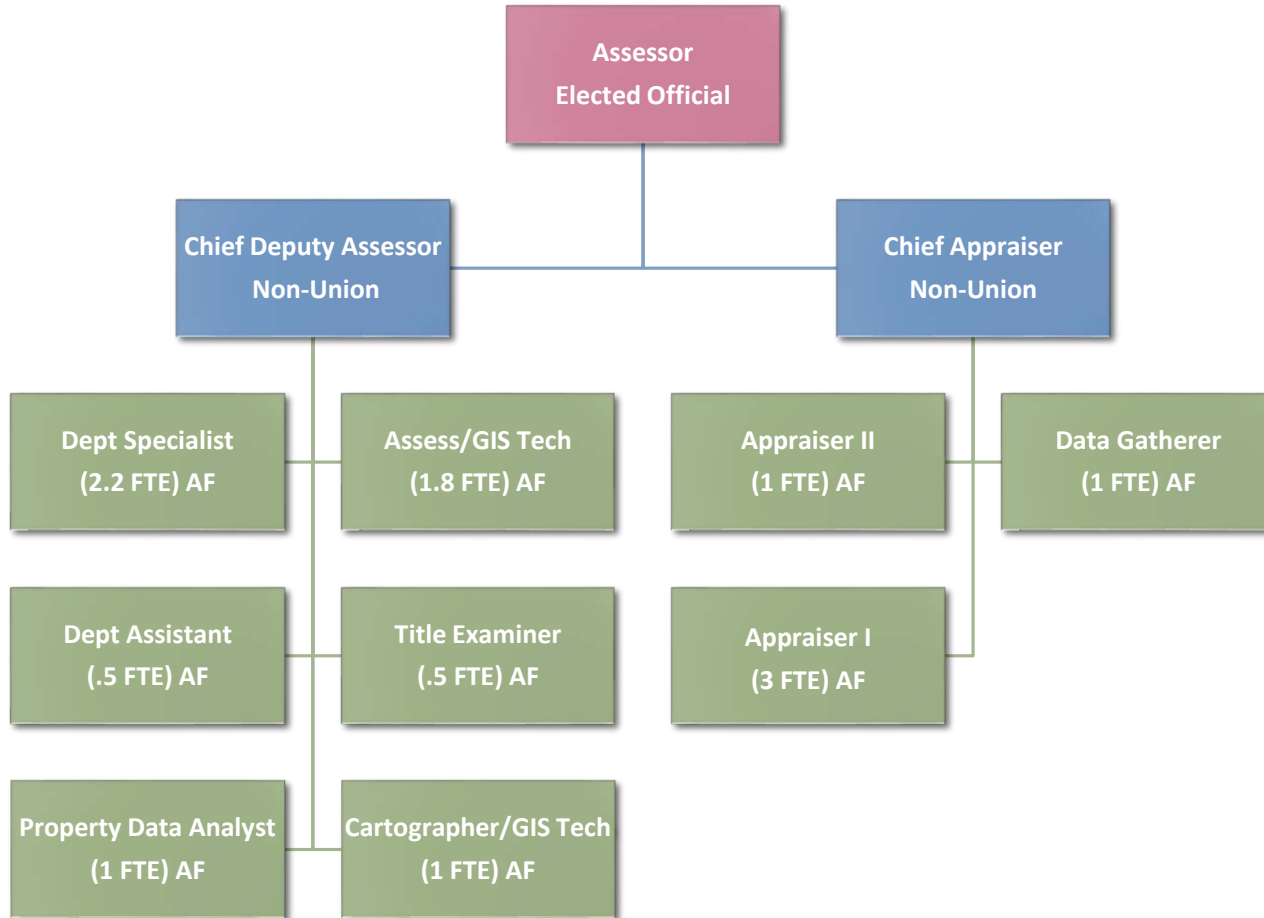
Airport Manager
Non-Union

Department Assistant
(1 FTE) AF

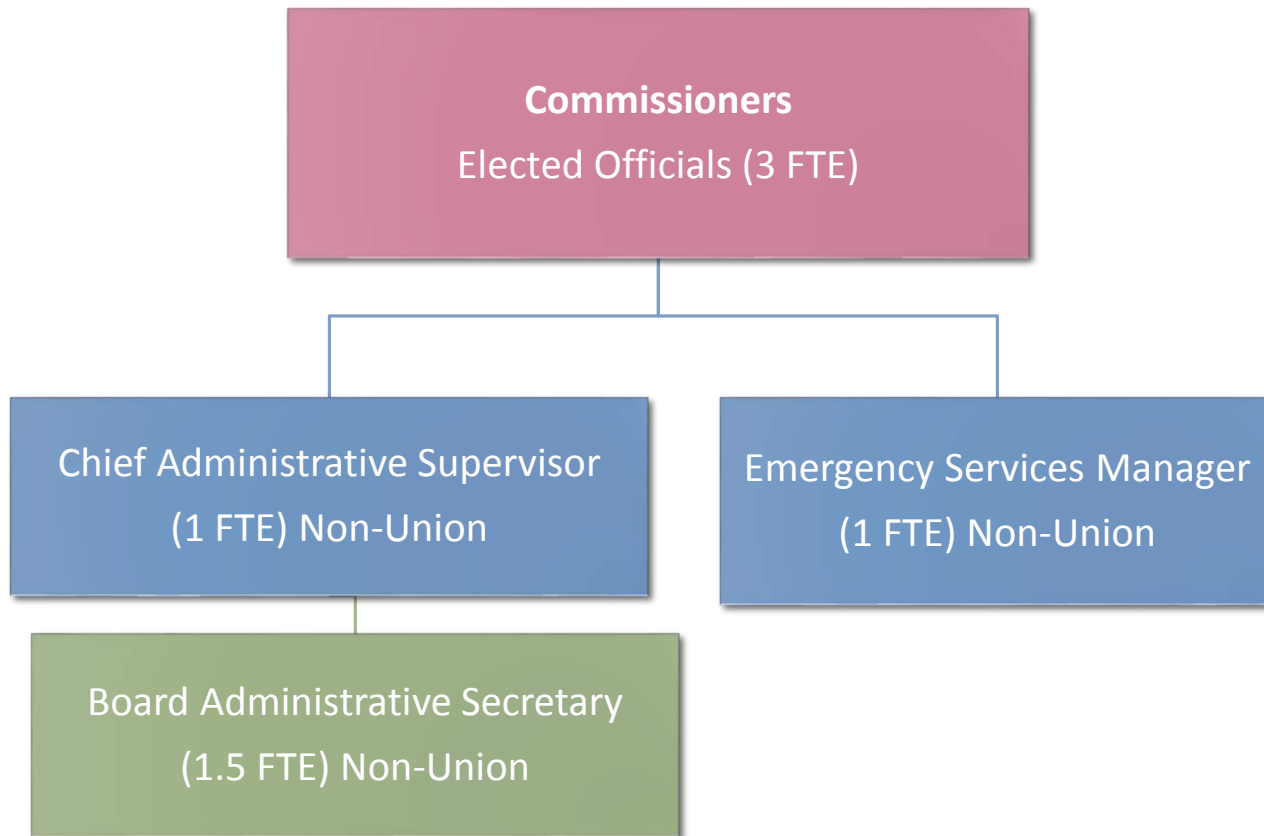
Airport Maintenance Technician
(2 FTE) AF

3

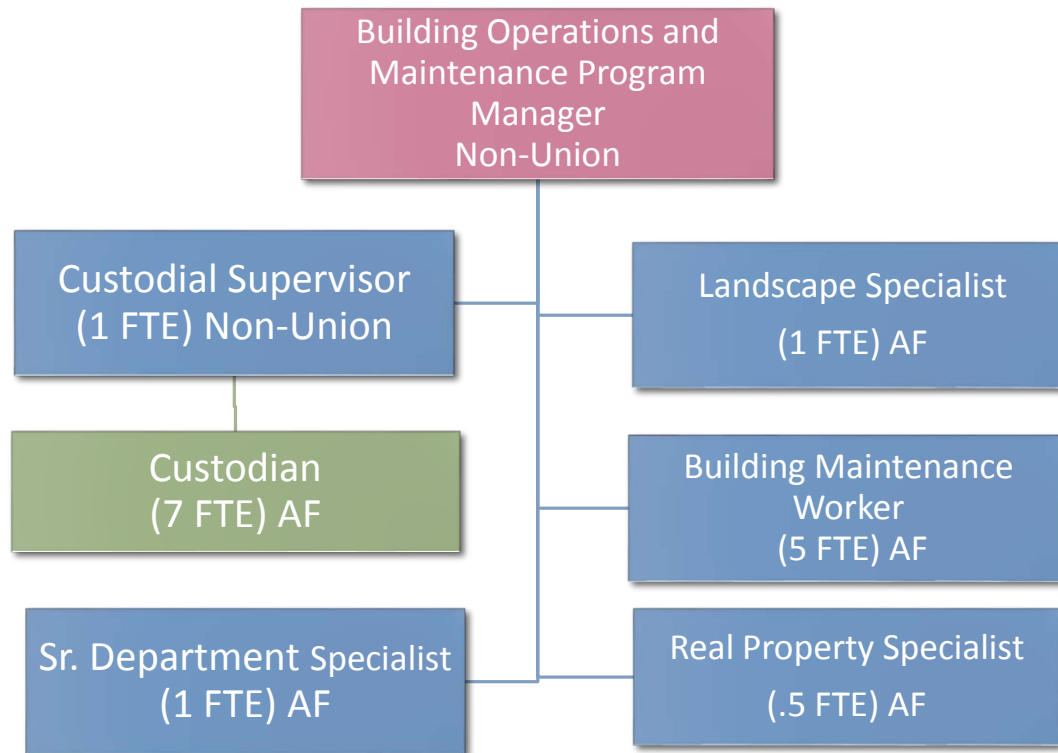
Assessor



Board of Commissioners

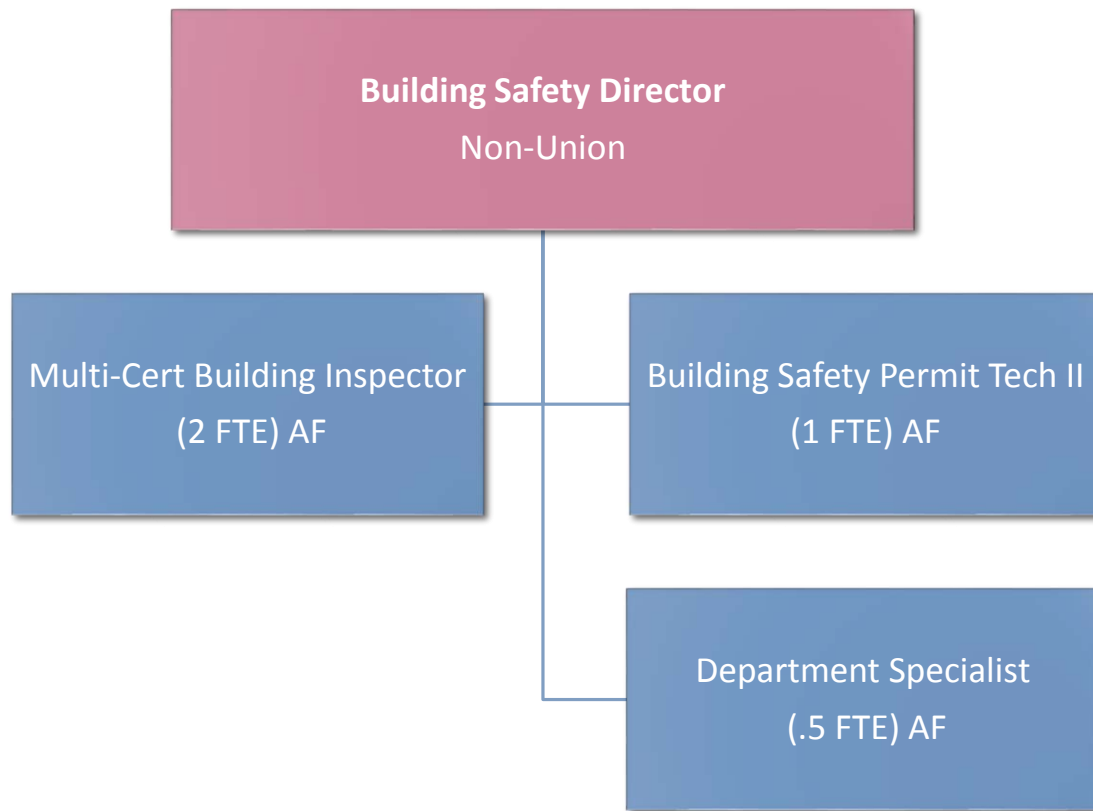


Building Operations and Maintenance



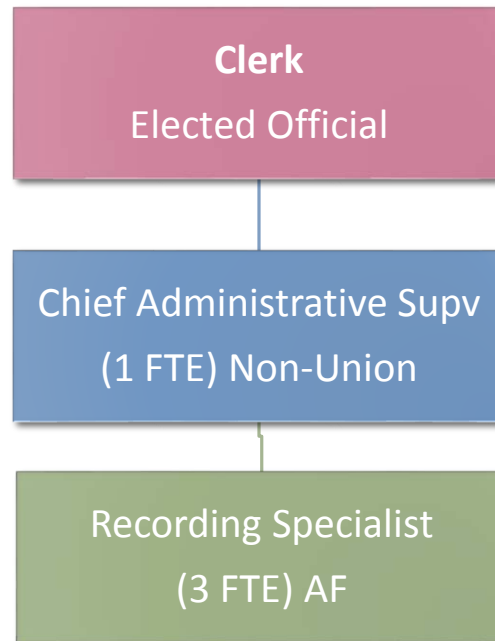
9

Building Safety



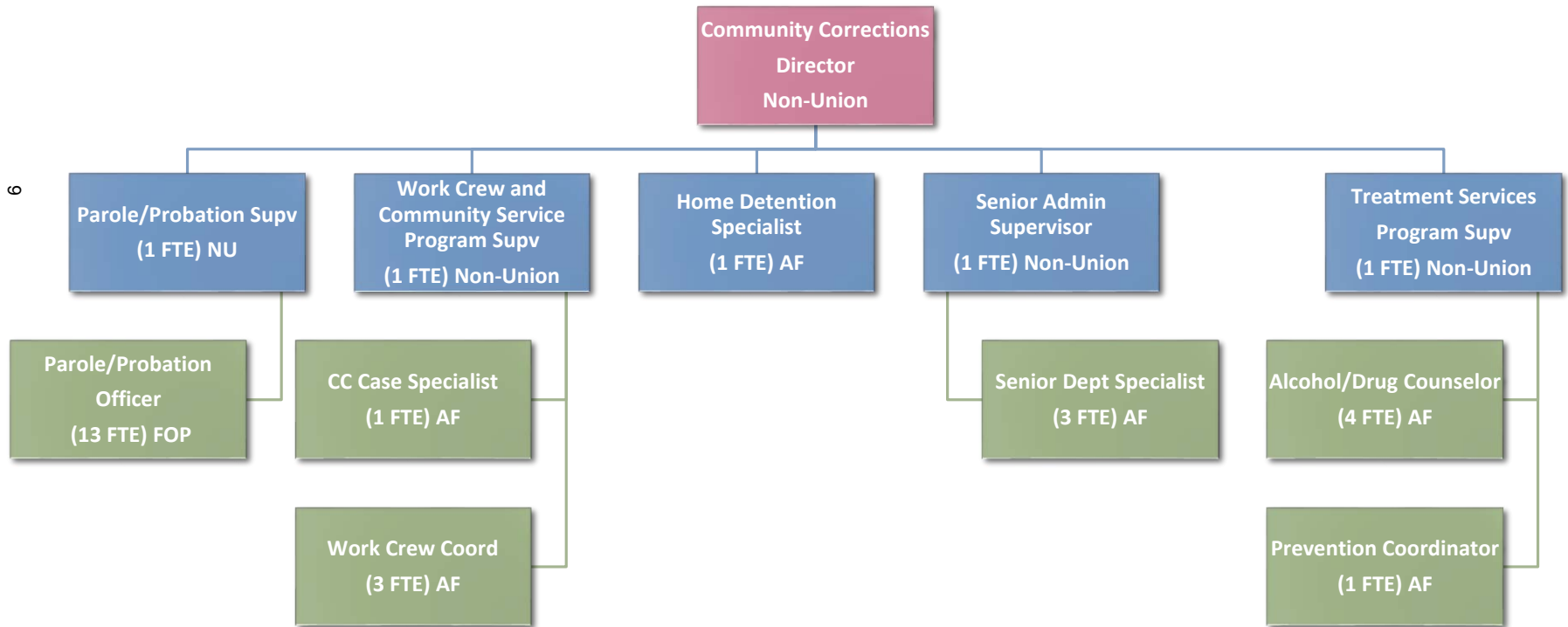
7

County Clerk

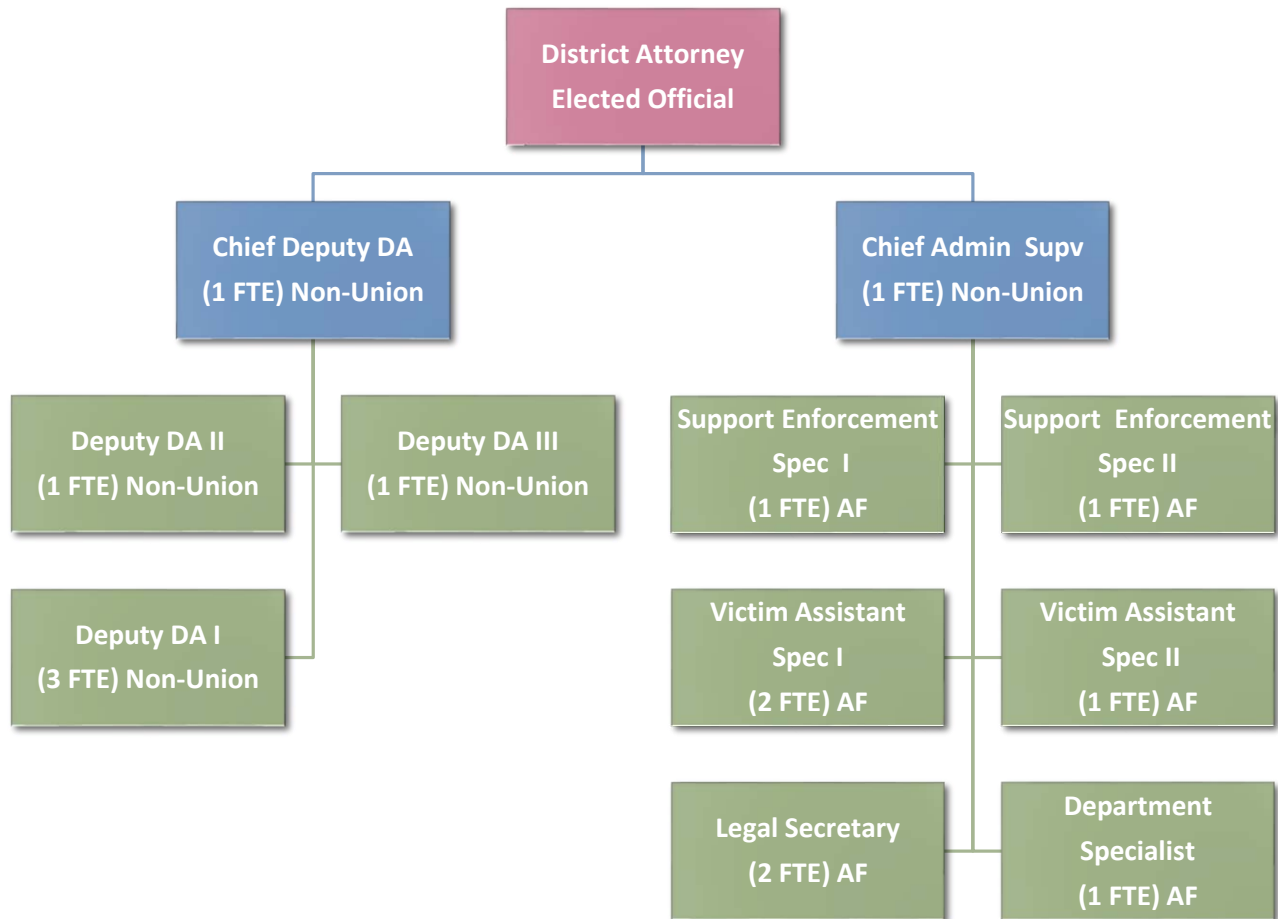


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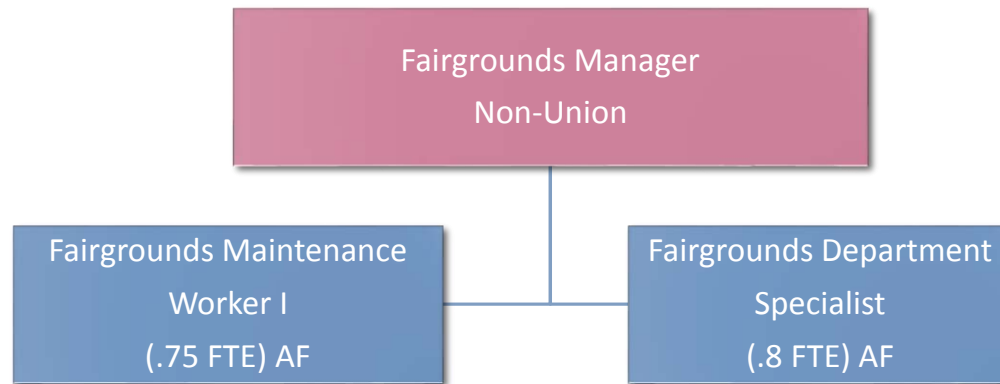
Community Corrections



District Attorney

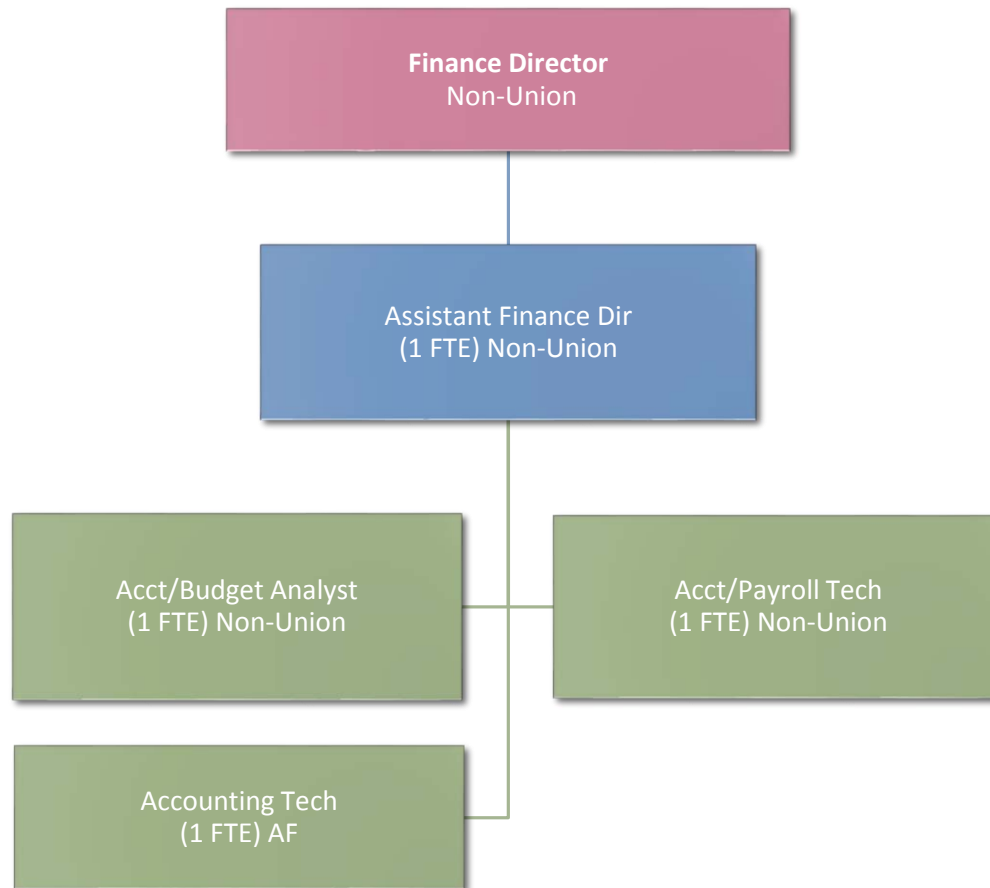


Fairgrounds



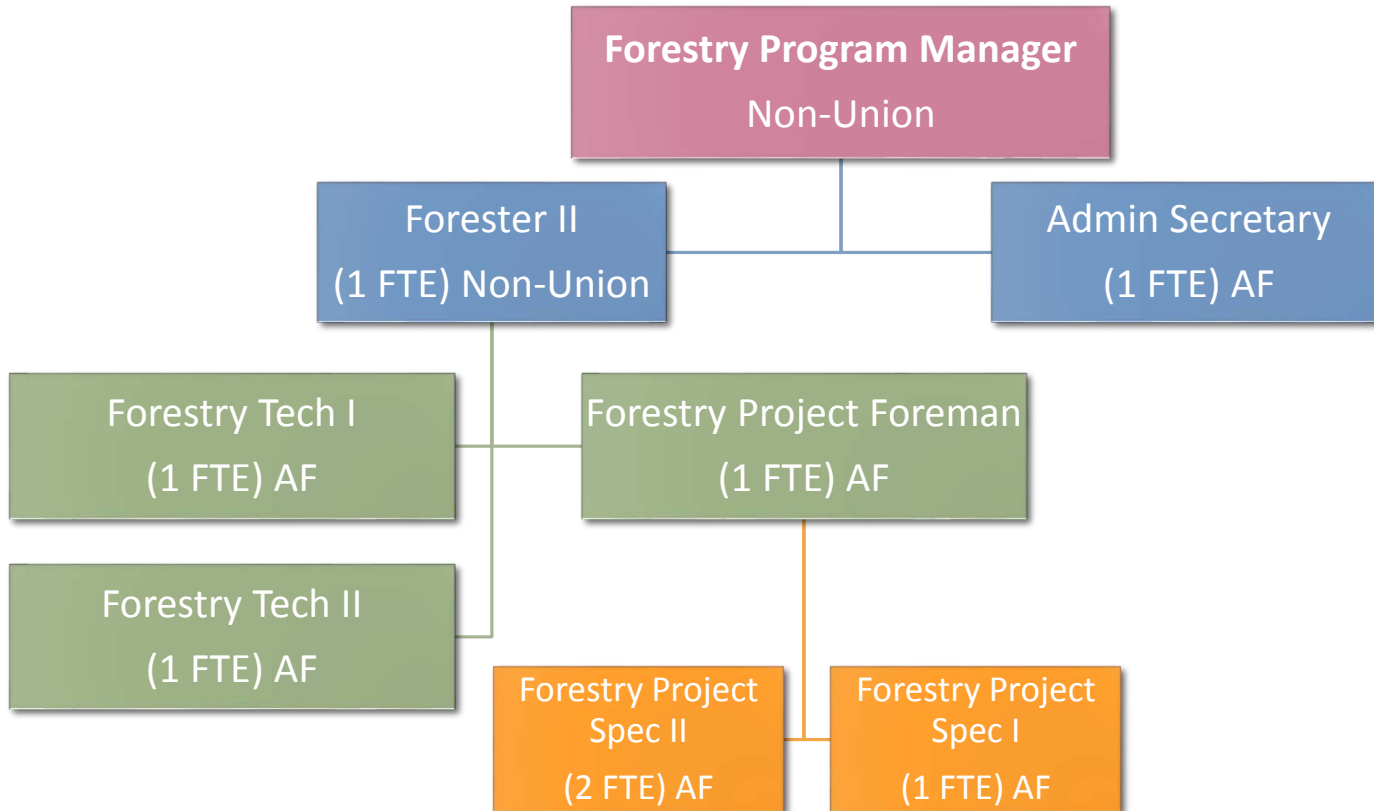
11

Finance



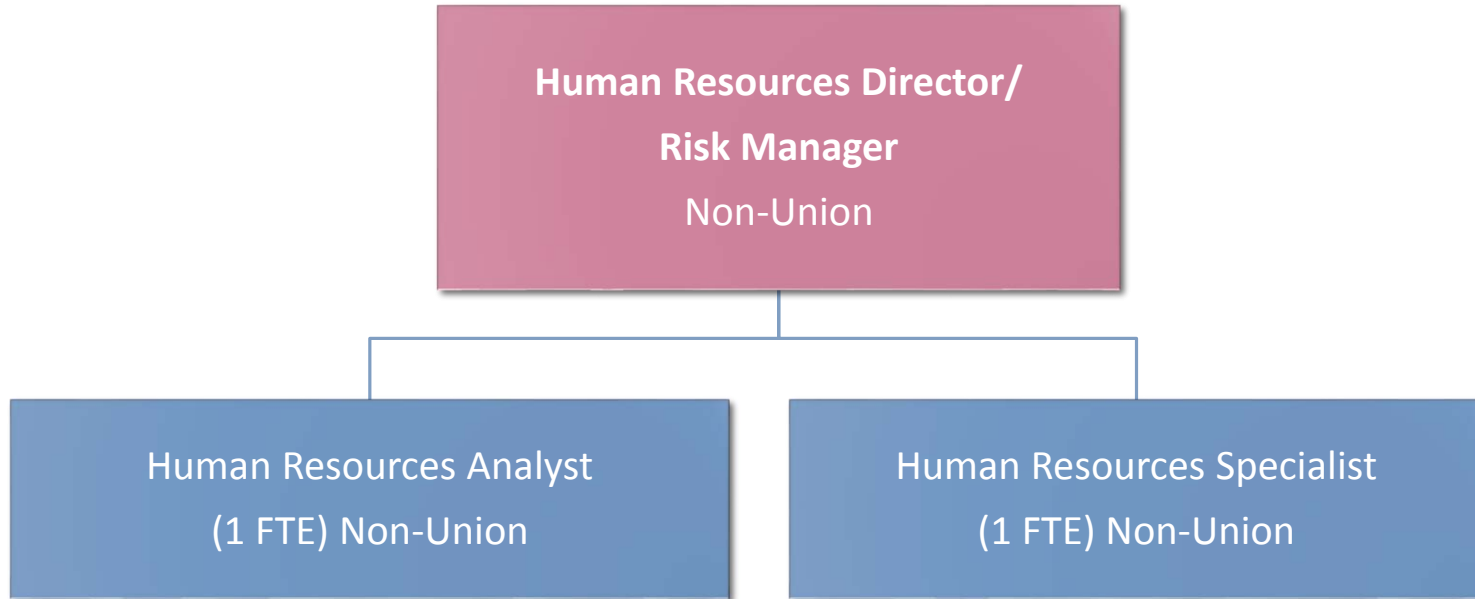
Forestry

13



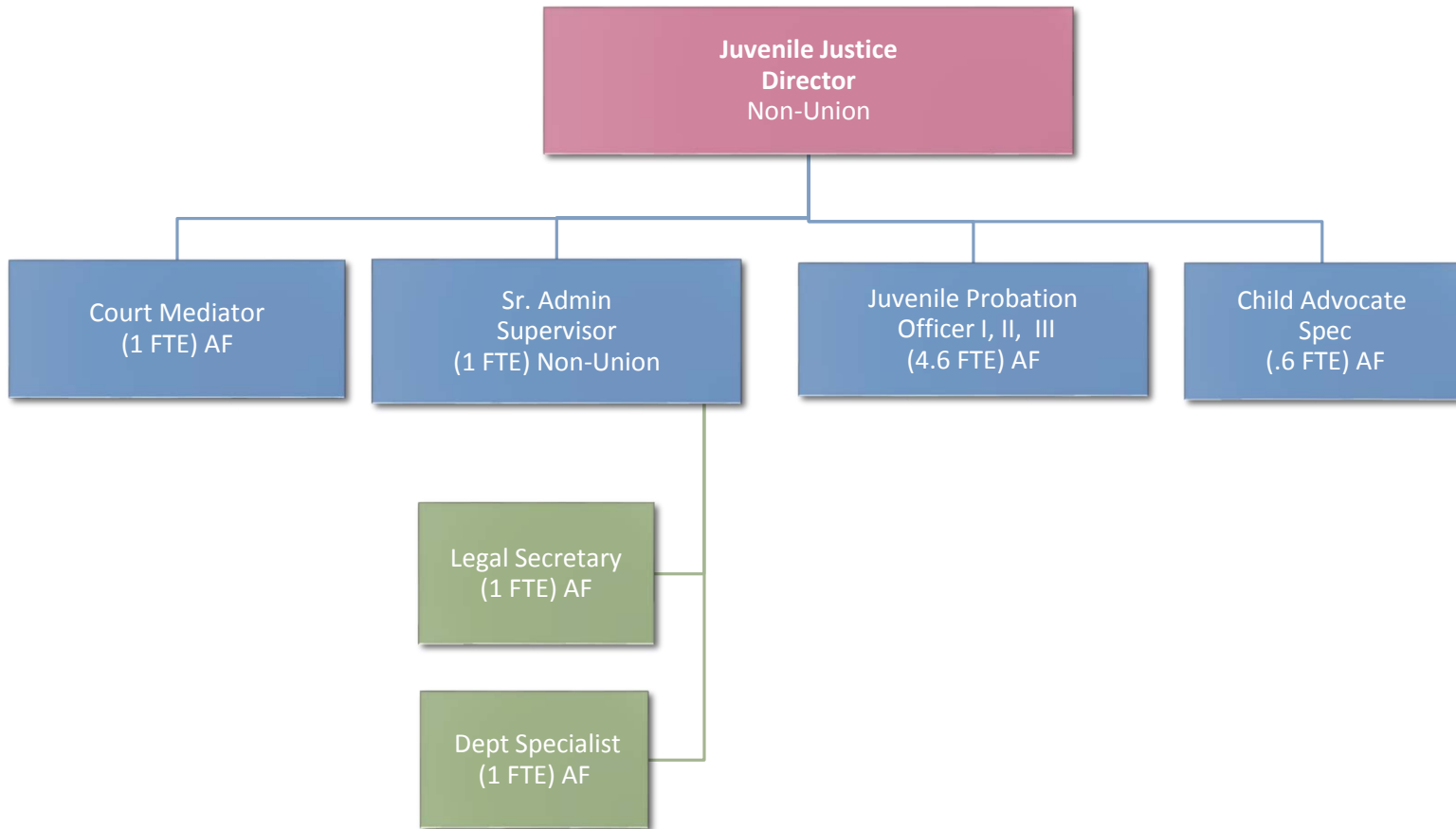
Human Resources

14

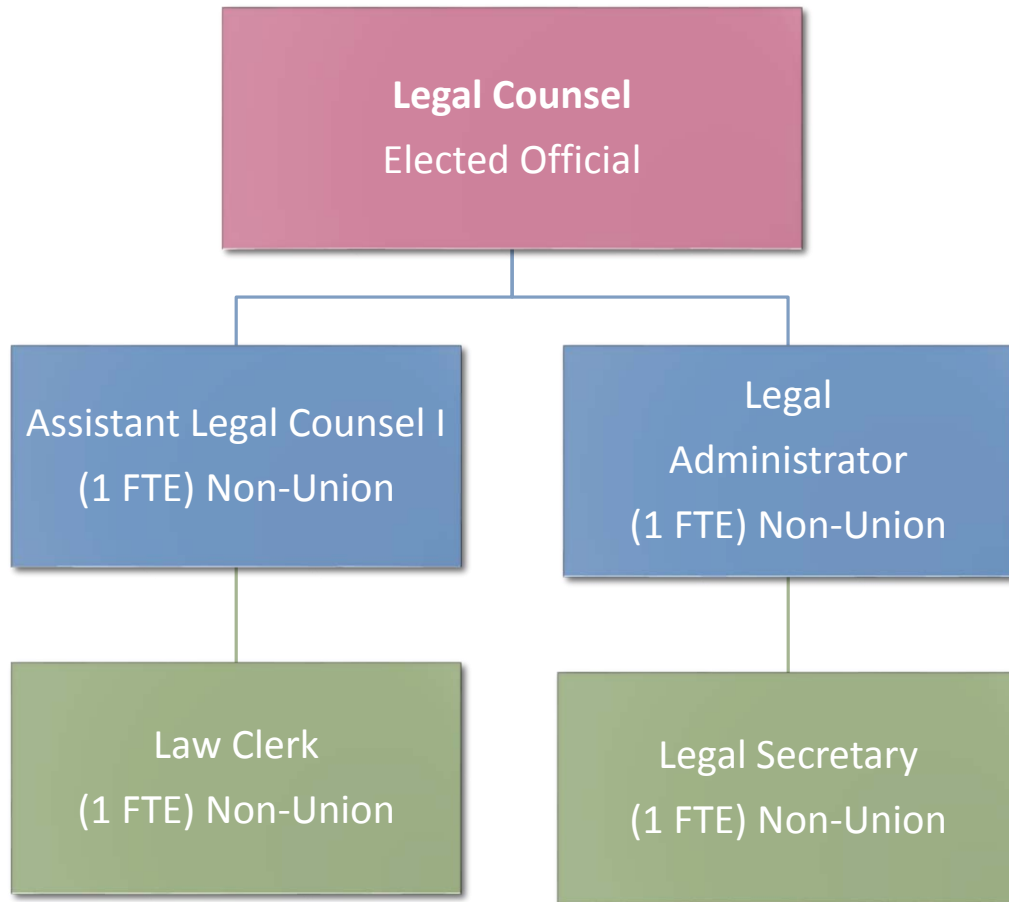


Juvenile Justice

15

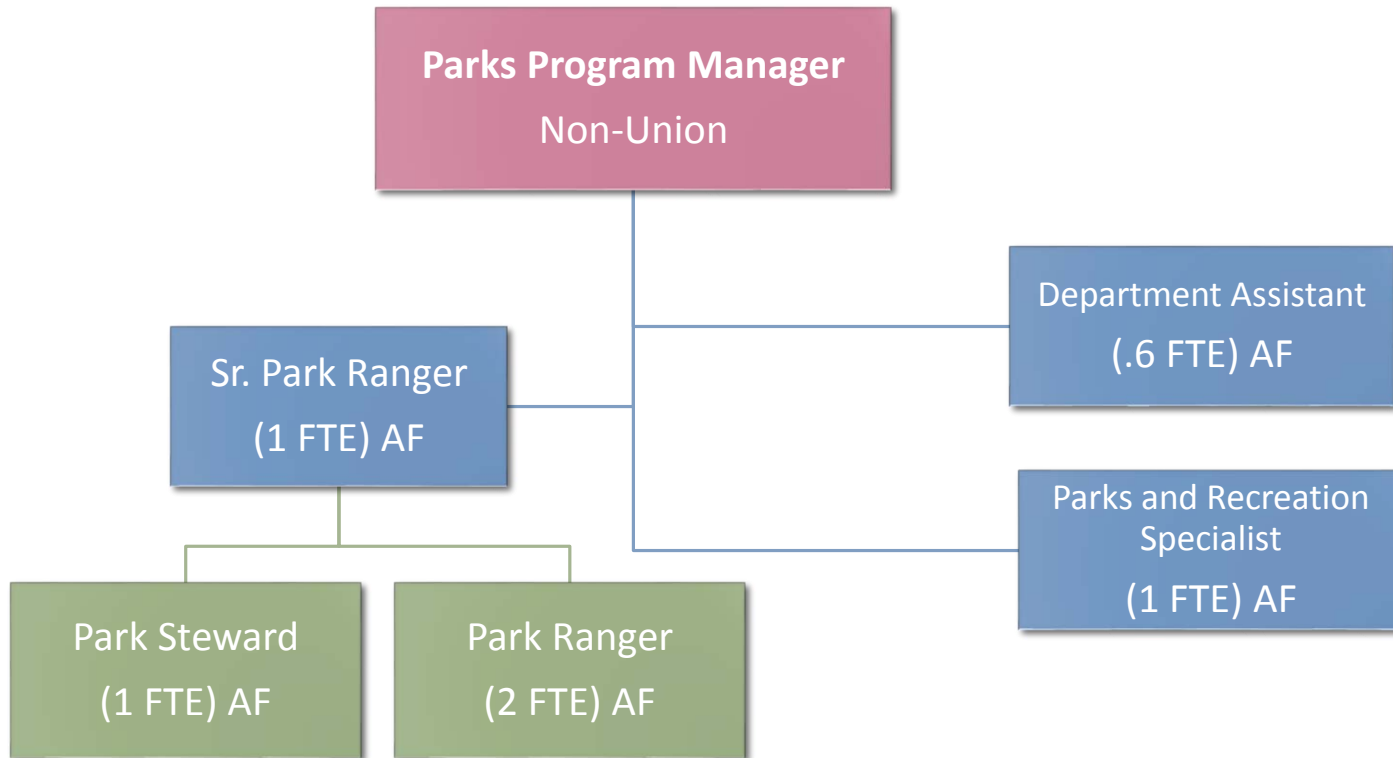


Legal

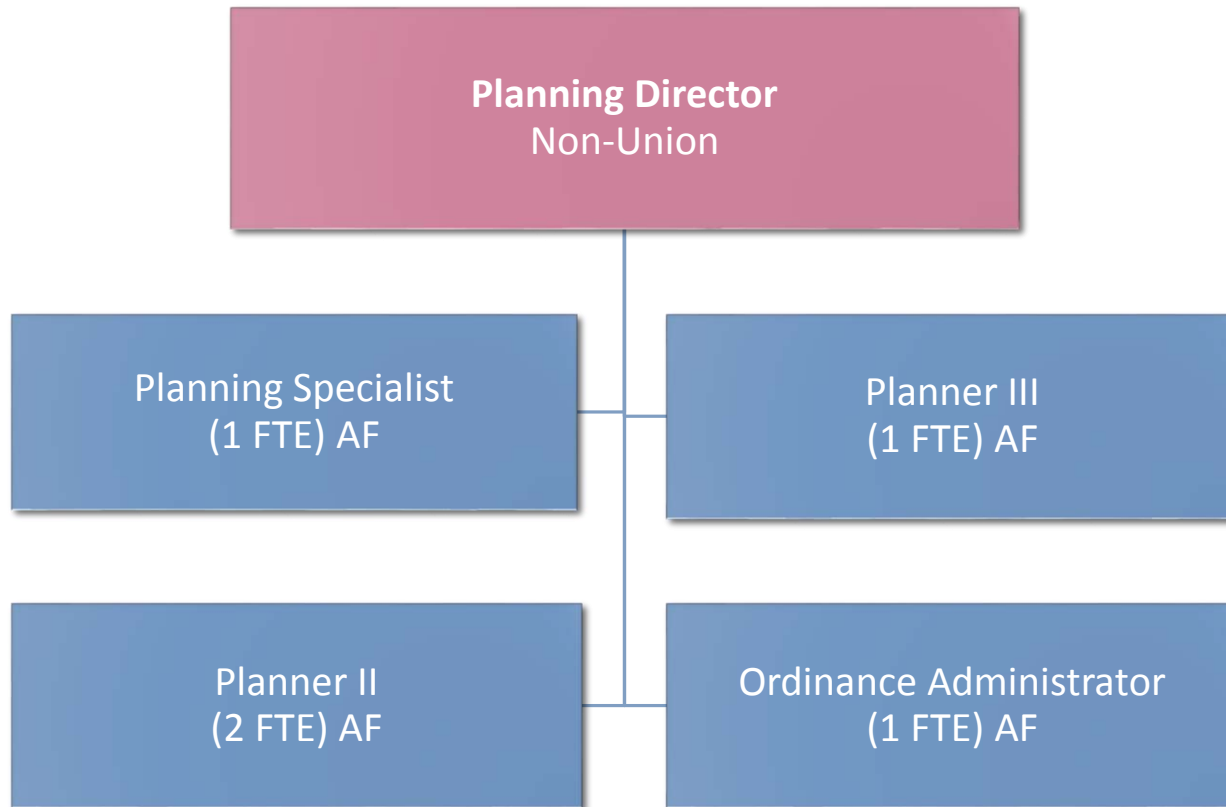


Parks

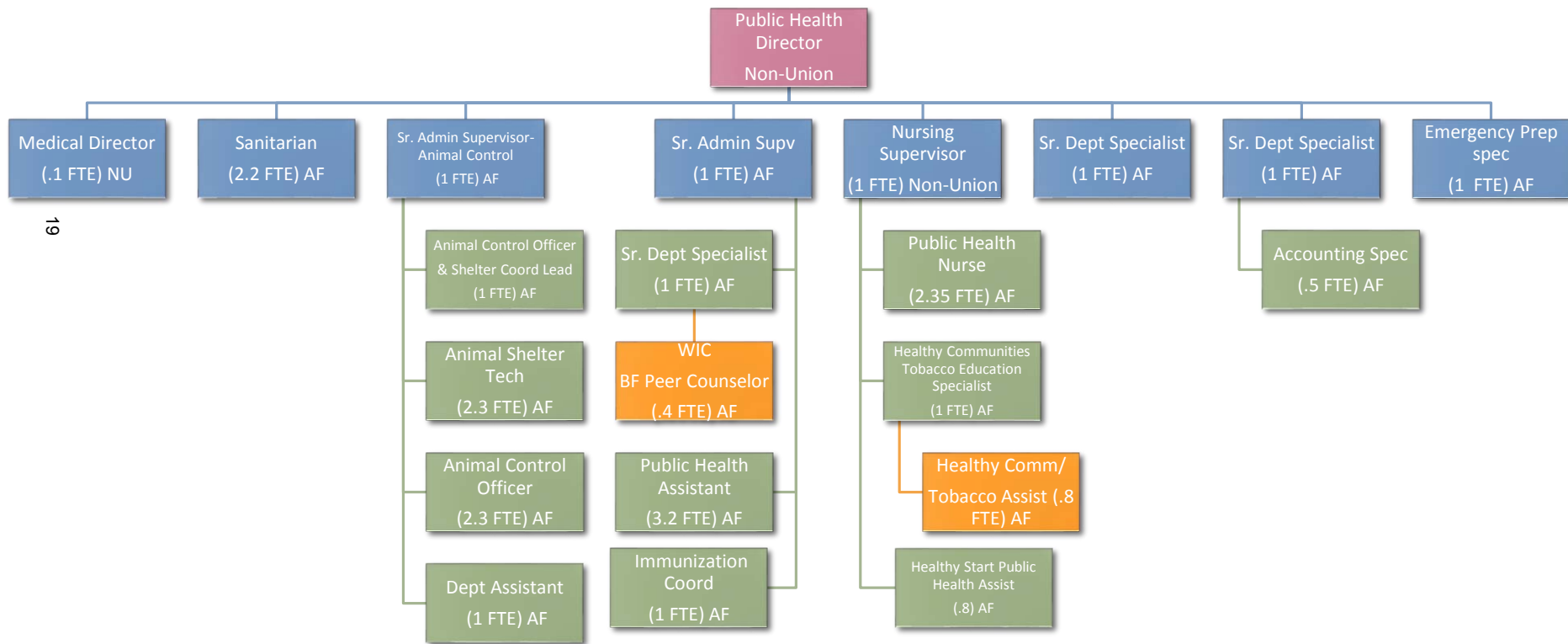
17



Planning

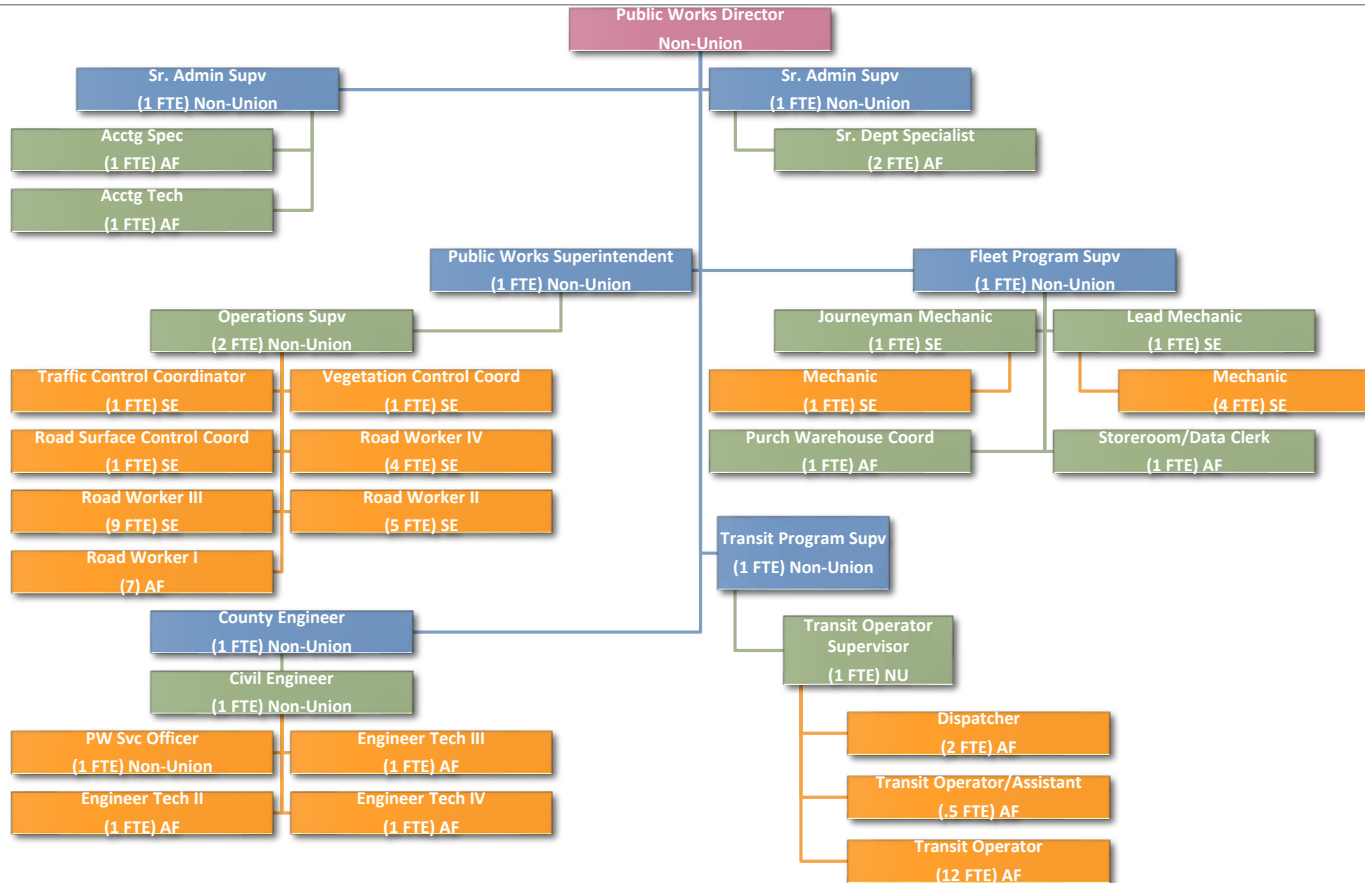


Public Health

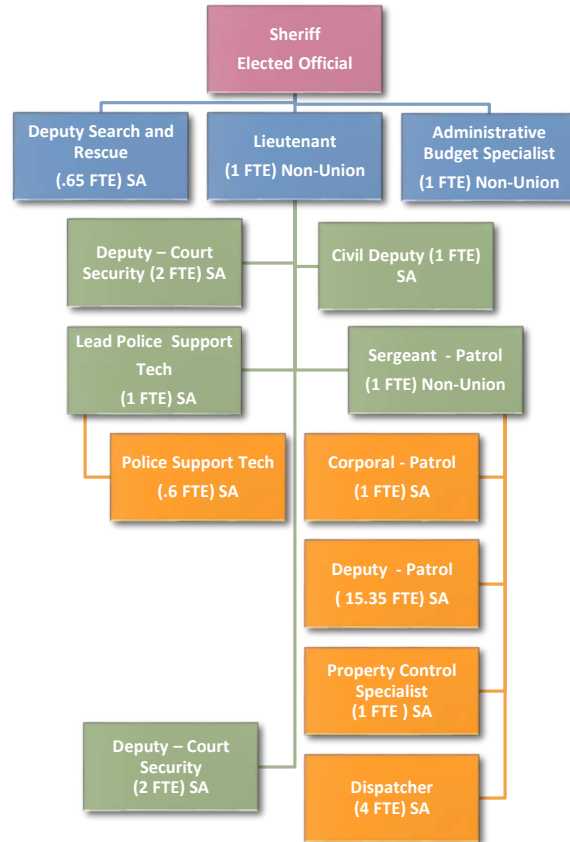


19

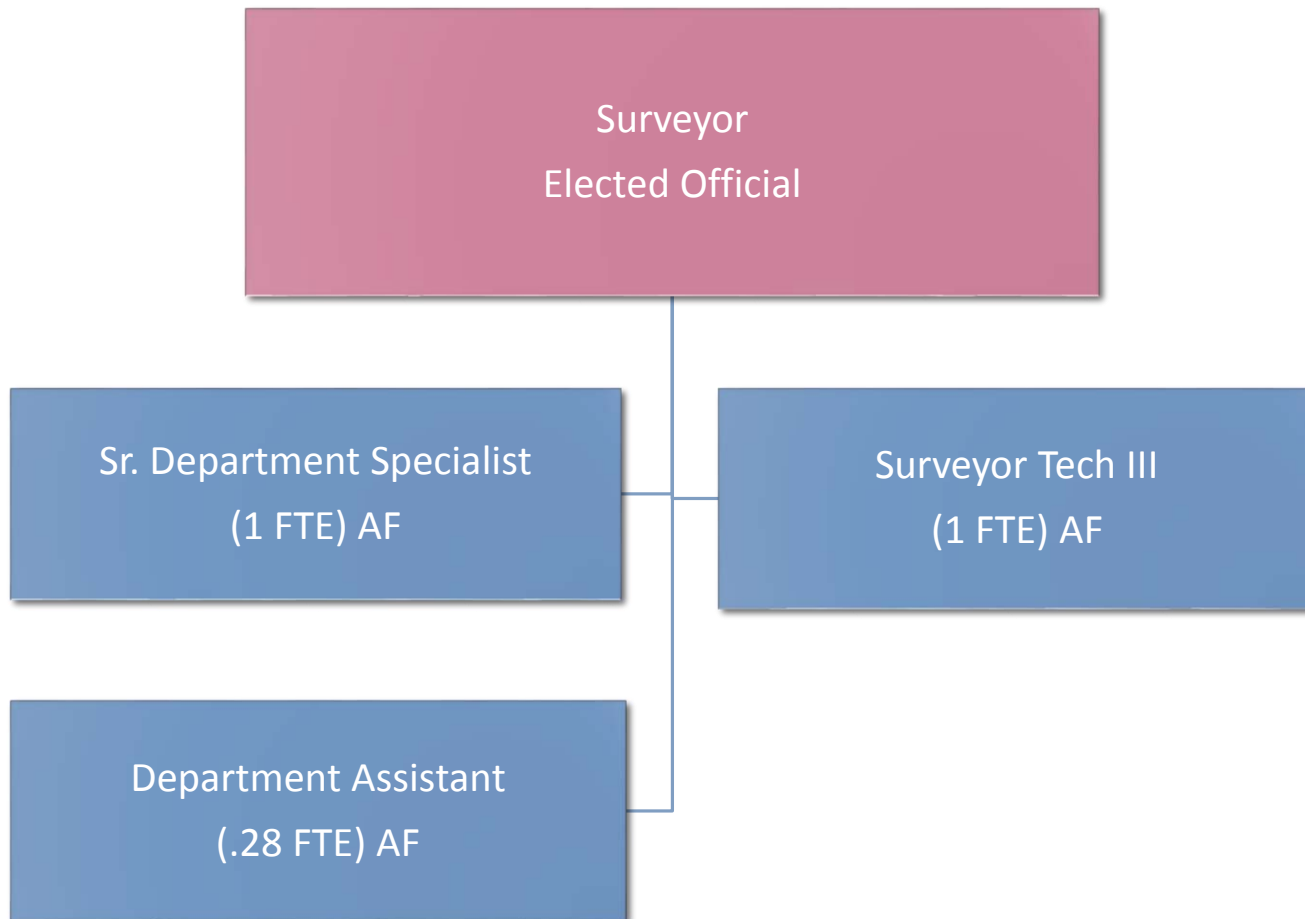
Public Works



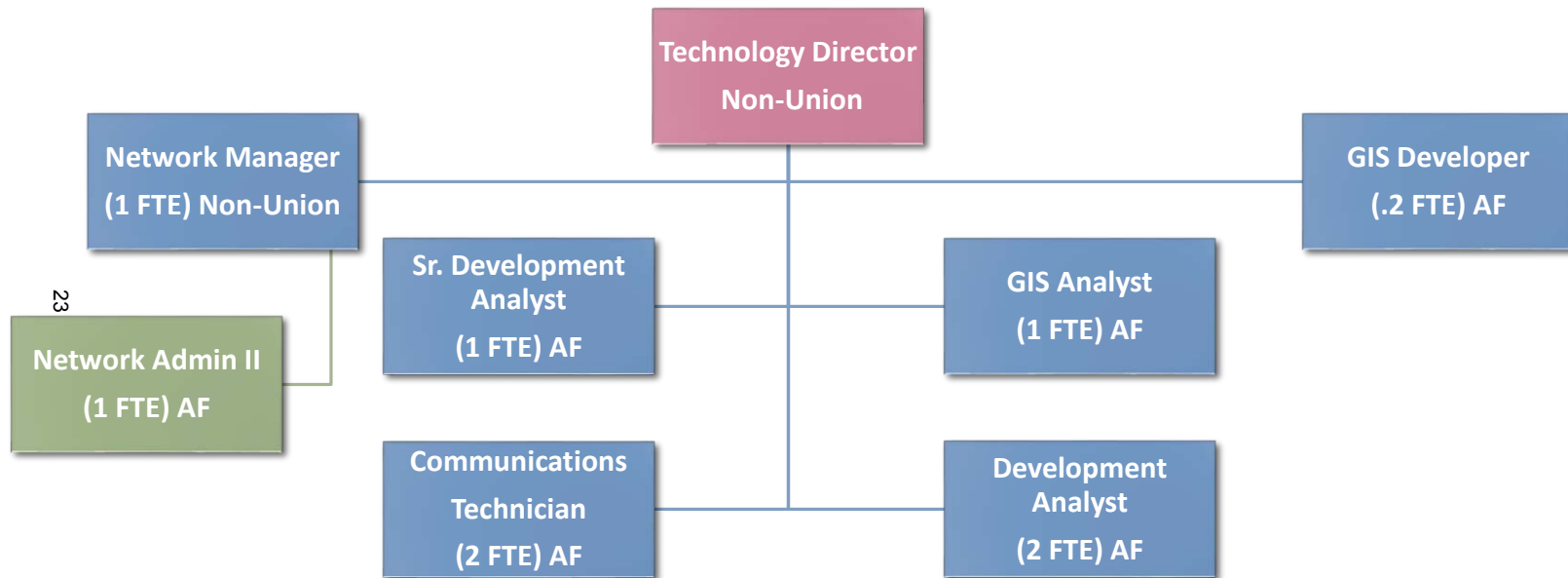
Sheriff



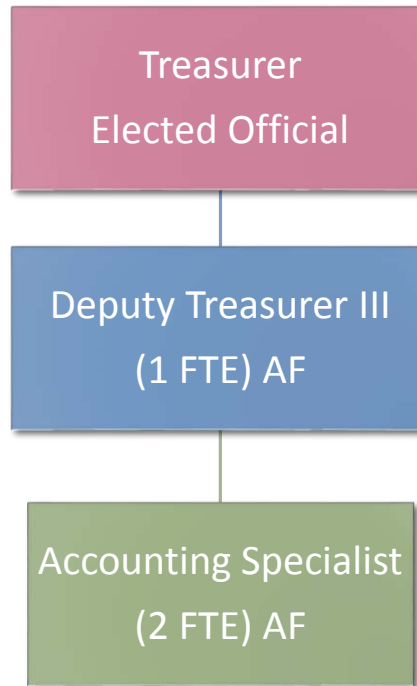
Surveyor



Technology

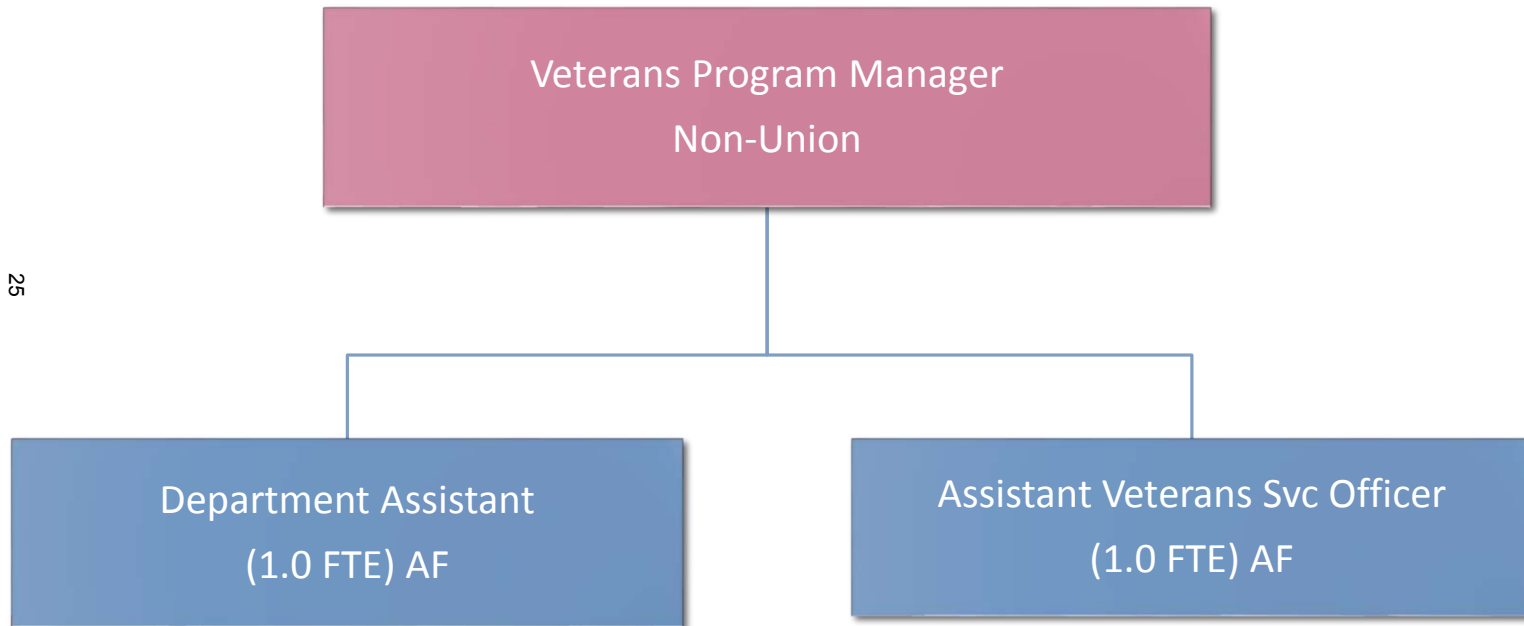


Treasury/Tax



Veterans Services

25



**JOSEPHINE COUNTY
SALARIES PAID FROM MORE THAN ONE SOURCE
2015-16**

<u>Position Description</u>	<u>Number of Employees</u>	<u>Total Salary & Benefits</u>	<u>Detailed Salary & Benefits</u>			<u>Detailed Salary & Benefits</u>		
			<u>Fund #</u>	<u>Dept or Program</u>	<u>Amount</u>	<u>Fund #</u>	<u>Dept or Program</u>	<u>Amount</u>
Surveyor	1	\$ 22,335	10	Surveyor	\$ 5,584	34	Corner Preservation	\$ 16,751
Sr Dept Specialist	1	\$ 69,645	10	Surveyor	\$ 41,787	34	Corner Preservation	\$ 27,858
Surveyor Tech III	1	\$ 76,210	10	Surveyor	\$ 7,621	34	Corner Preservation	\$ 68,589
Admin Secretary	1	\$ 64,653	10	Forestry	\$ 51,723	24	Parks	\$ 12,930
Fleet Manager	1	\$ 102,880	11	Public Works	\$ 77,160	41	County Fleet	\$ 25,720
26 Storerom	1	\$ 49,439	11	Public Works	\$ 29,664	41	County Fleet	\$ 19,775
Deputy DA II	1	\$ 110,063	12	DA	\$ 74,072	32	DA Incentives	\$ 35,991

Source: Department Submitted Budgets for 2015-16

JOSEPHINE COUNTY
Salaries and Taxes & Benefits Table
2015-16

	FTE	Salaries & Wages	Taxes & Benefits	Total	Taxes & Benefits as Percent of Total	Taxes & Benefits as Percent of Salary
Assessor	15.00	622,600	369,200	991,800	37.2%	59.3%
Clerk	5.00	225,700	138,300	364,000	38.0%	61.3%
Treasurer	4.00	178,600	113,200	291,800	38.8%	63.4%
Surveyor - Gen Fund	1.01	37,400	25,800	63,200	40.8%	69.0%
Surveyor - Public Land Corner Pres.	1.40	69,400	43,800	113,200	38.7%	63.1%
Veterans Service Office	3.00	114,900	65,100	180,000	36.2%	56.7%
Emergency Management	1.00	59,500	32,000	91,500	35.0%	53.8%
Forestry	8.80	406,000	256,500	662,500	38.7%	63.2%
Planning	6.00	303,100	127,500	430,600	29.6%	42.1%
Public Works	51.35	2,393,700	1,604,500	3,998,200	40.1%	67.0%
District Attorney	23.00	1,149,800	675,500	1,825,300	37.0%	58.7%
DA Support Incentive	0.35	24,100	11,900	36,000	33.1%	49.4%
Juvenile Justice	8.60	474,300	265,200	739,500	35.9%	55.9%
Juvenile CAMI/Mediation	1.60	89,100	48,100	137,200	35.1%	54.0%
Sheriff	51.30	2,023,200	1,410,000	3,433,200	41.1%	69.7%
Community Corrections	30.00	1,677,400	1,070,500	2,747,900	39.0%	63.8%
Public Health	27.00	1,149,900	641,400	1,791,300	35.8%	55.8%
Mental Health	1.00	47,000	27,700	74,700	37.1%	58.9%
Building & Safety	4.50	252,900	136,400	389,300	35.0%	53.9%
Fairgrounds	2.55	101,100	46,100	147,200	31.3%	45.6%
Parks	6.80	253,800	169,800	423,600	40.1%	66.9%
Transit	16.50	556,800	331,800	888,600	37.3%	59.6%
Airports	4.05	153,900	102,200	256,100	39.9%	66.4%
Commissioners	5.50	342,700	147,400	490,100	30.1%	43.0%
Finance	5.00	289,500	164,700	454,200	36.3%	56.9%
Property Management	0.50	18,000	6,600	24,600	26.8%	36.7%
Information Technology/Comm/GIS	9.20	530,900	314,100	845,000	37.2%	59.2%
Human Resources	3.00	167,500	94,900	262,400	36.2%	56.7%
Legal/Law Library	5.00	333,200	183,500	516,700	35.5%	55.1%
Building Operations/Maint	16.00	584,400	412,300	996,700	41.4%	70.6%
County Fleet	2.65	118,300	76,700	195,000	39.3%	64.8%
Subtotal	320.66	14,748,700	9,112,700	23,861,400	38.2%	61.8%
Nondepartmental:						
Payroll Reserve Fund	-	309,000	191,000	500,000	38.2%	61.8%
Grand Totals	320.66	15,057,700	9,303,700	24,361,400	38.2%	61.8%

Source: Department Submitted Budgets for 2015-16

JOSEPHINE COUNTY
Comparison of FTE by Department
2015-16

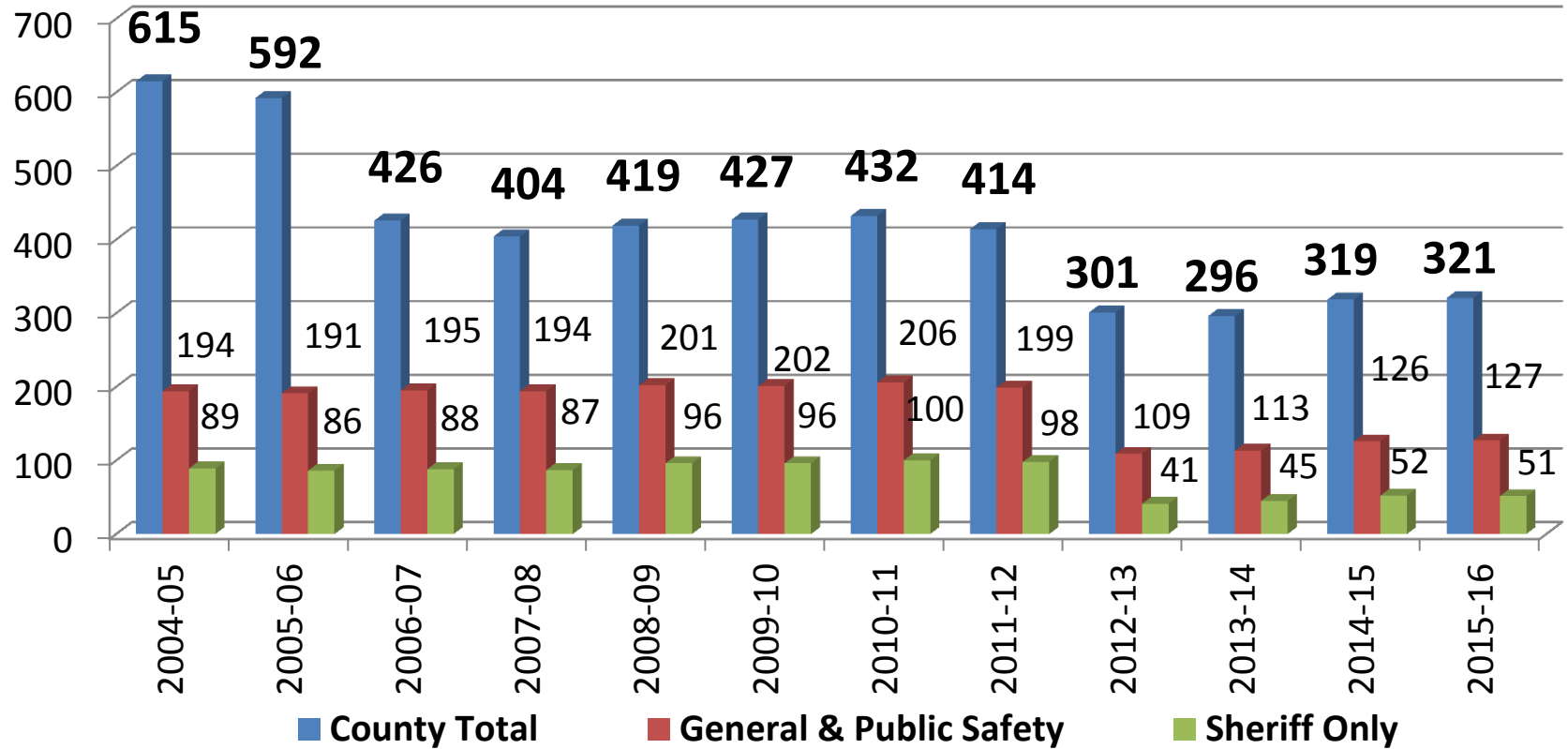
	Budget 12-13	Budget 13-14	Budget 14-15	Budget 15-16	Change
	FTE	FTE	FTE	FTE	FTE
Assessor	14.85	14.50	14.60	15.00	0.40
Clerk	5.00	5.00	5.00	5.00	-
Treasurer	4.50	4.00	4.00	4.00	-
Surveyor	0.83	0.82	1.00	1.01	0.01
Surveyor Public Land Corner Pres.	2.13	1.86	1.68	1.40	(0.28)
Veterans Service Office	2.25	3.00	3.00	3.00	-
Emergency Management	1.00	1.00	1.00	1.00	-
Forestry	8.80	8.80	8.80	8.80	-
Planning	5.00	5.00	6.17	6.00	(0.17)
Public Works	52.75	51.65	51.65	51.35	(0.30)
District Attorney	17.75	20.45	21.97	23.00	1.03
DA Support Incentives	0.25	0.25	0.28	0.35	0.07
Juvenile Justice	8.60	7.50	8.00	8.60	0.60
Juvenile CASA/Mediation	2.75	1.50	1.60	1.60	-
Sheriff	40.63	44.70	52.25	51.30	(0.95)
Community Corrections	27.00	27.00	28.00	30.00	2.00
Public Health	23.43	22.80	27.80	27.00	(0.80)
Mental Health	2.45	2.00	1.00	1.00	-
Building & Safety	5.50	5.50	5.50	4.50	(1.00)
Fairgrounds	4.00	2.30	2.55	2.55	-
Parks	6.00	6.80	6.80	6.80	-
Transit	15.80	15.00	16.00	16.50	0.50
CCF	1.55	-	-	-	-
Airports	2.50	2.50	3.50	4.05	0.55
Commissioners	6.00	6.00	5.50	5.50	-
Finance	5.00	5.00	5.00	5.00	-
Property Management	0.60	-	0.50	0.50	-
Information Technology/Comm/GIS	9.50	9.00	9.20	9.20	-
Human Resources	3.00	3.00	3.00	3.00	-
Legal/Law Library	4.50	4.50	4.50	5.00	0.50
Building Operations/Maint	14.00	15.00	16.00	16.00	-
County Fleet	2.65	2.65	2.65	2.65	-
Grand Totals	<u>300.57</u>	<u>299.08</u>	<u>318.50</u>	<u>320.66</u>	<u>2.16</u>

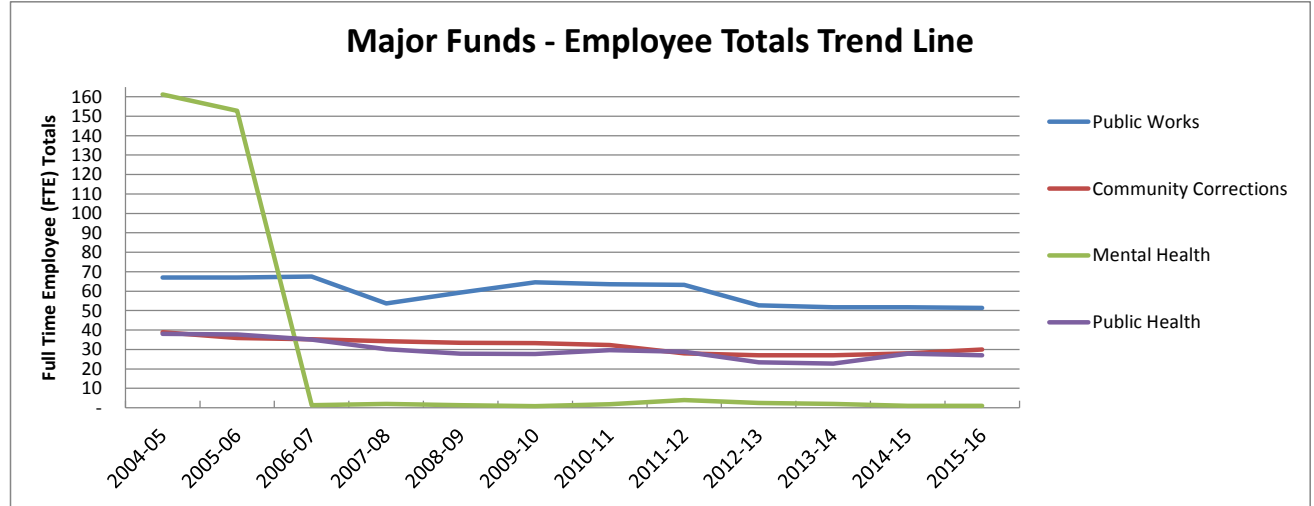
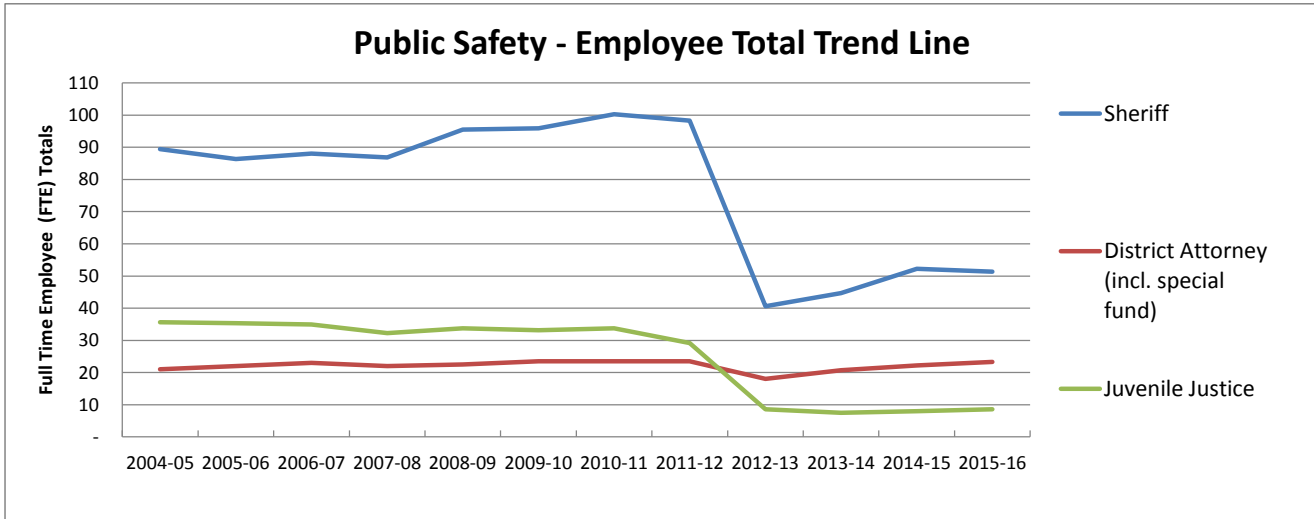
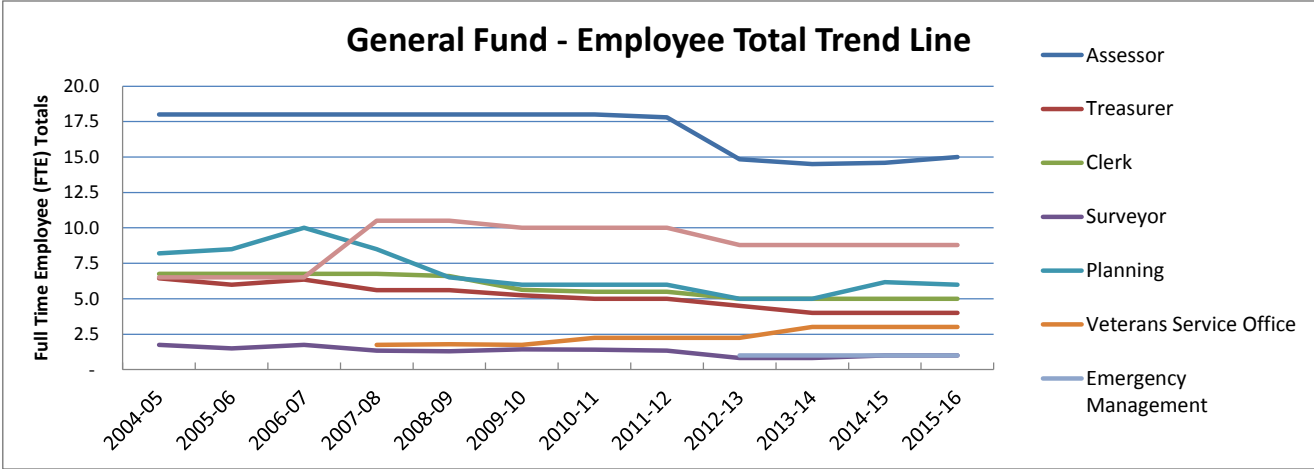
Source: Department Adopted/Submitted Budgets
 **includes supplemental changes

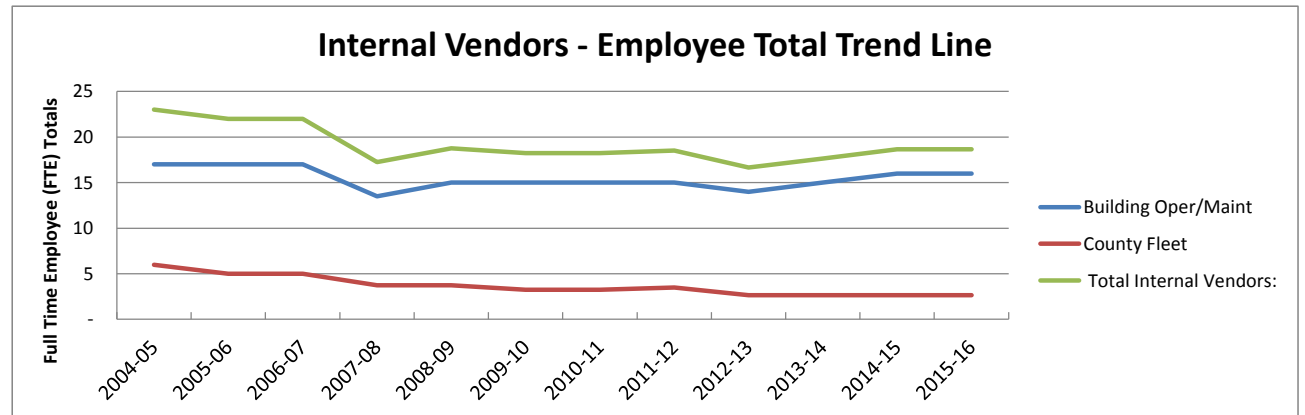
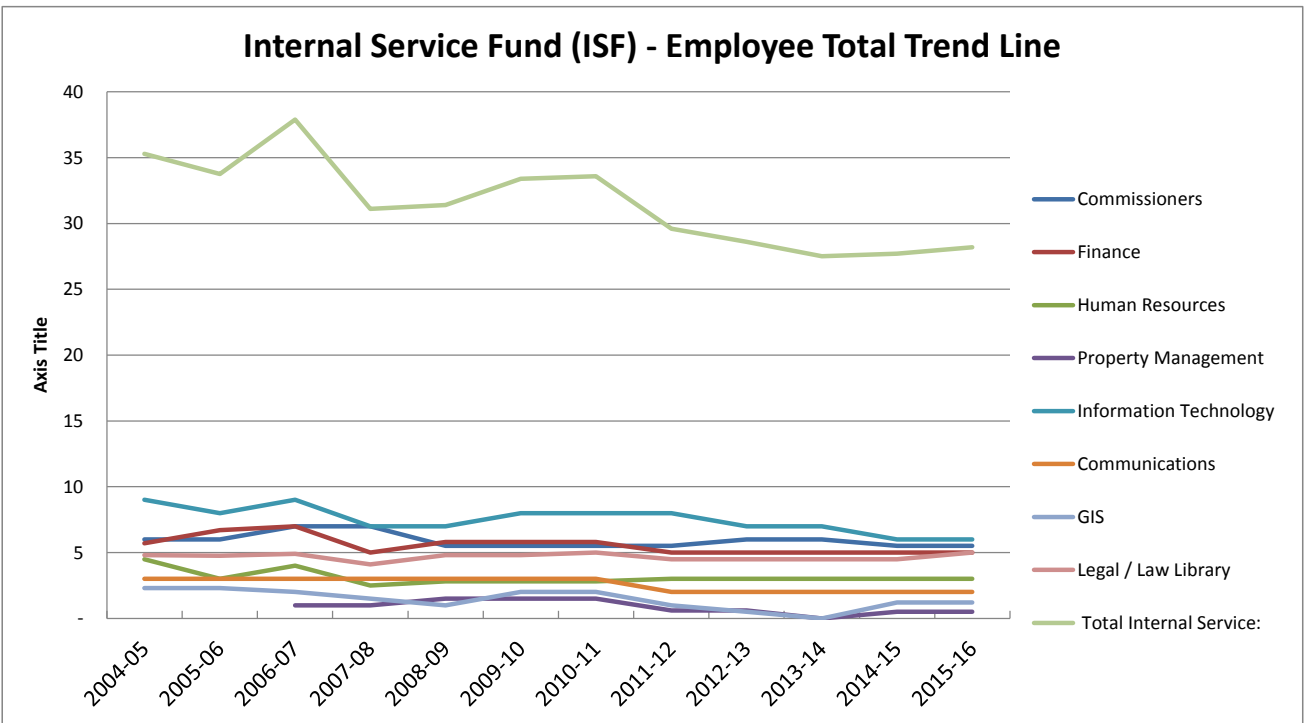
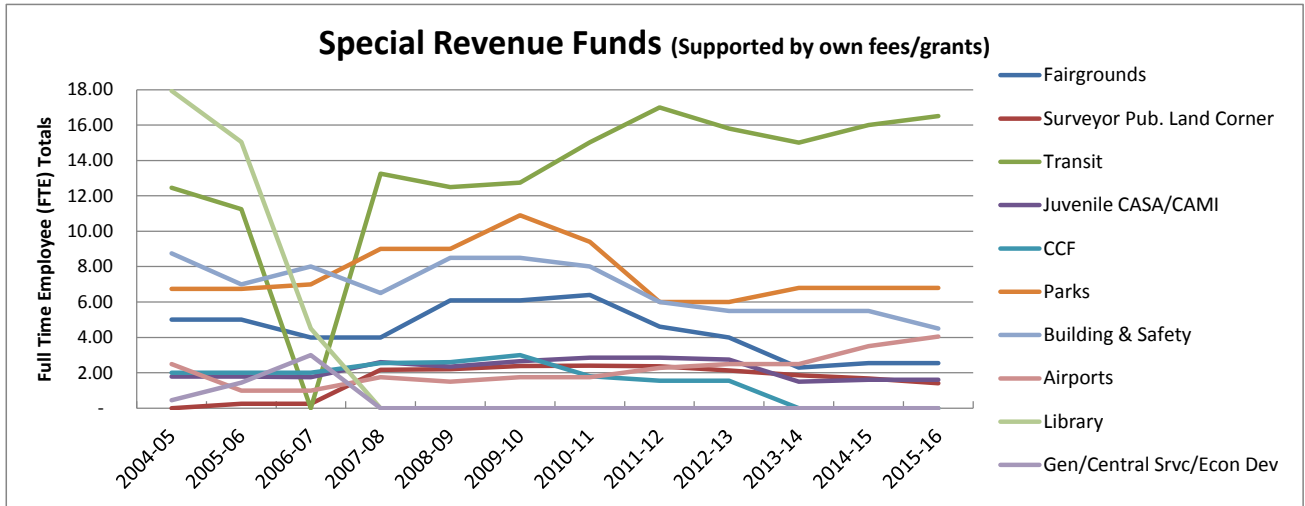
Josephine County
Staffing Summary in Full Time Equivalent (FTE) Employees (including supplemental changes)

Department - Detail	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
General Fund:												
Assessor	18.00	18.00	18.00	18.00	18.00	18.00	18.00	17.80	14.85	14.50	14.60	15.00
Treasurer	6.45	6.00	6.35	5.60	5.60	5.25	5.00	5.00	4.50	4.00	4.00	4.00
Clerk	6.75	6.75	6.75	6.75	6.60	5.63	5.50	5.50	5.00	5.00	5.00	5.00
Surveyor	1.75	1.50	1.75	1.34	1.30	1.42	1.40	1.35	0.83	0.82	1.00	1.01
Planning	8.20	8.50	10.00	8.50	6.50	6.00	6.00	6.00	5.00	5.00	6.17	6.00
Veterans Service Office				1.75	1.80	1.75	2.25	2.25	2.25	3.00	3.00	3.00
Emergency Management									1.00	1.00	1.00	1.00
Forestry	6.50	6.50	6.50	10.50	10.50	10.00	10.00	10.00	8.80	8.80	8.80	8.80
Total General Fund:	47.65	47.25	49.35	52.44	50.30	48.05	48.15	47.90	42.23	42.12	43.57	43.81
Public Safety Fund:												
Sheriff	89.40	86.40	88.00	86.90	95.50	95.90	100.25	98.25	40.63	44.70	52.25	51.30
District Attorney (incl. special fund)	21.00	22.00	23.00	22.00	22.50	23.50	23.50	23.50	18.00	20.70	22.25	23.35
Juvenile Justice	35.66	35.31	34.95	32.25	33.75	33.10	33.70	29.13	8.60	7.50	8.00	8.60
Total Public Safety Fund:	146.06	143.71	145.95	141.15	151.75	152.50	157.45	150.88	67.23	72.90	82.50	83.25
Internal Services Fund:												
Commissioners	6.00	6.00	7.00	7.00	5.50	5.50	5.50	5.50	6.00	6.00	5.50	5.50
Finance	5.70	6.70	7.00	5.00	5.80	5.80	5.80	5.00	5.00	5.00	5.00	5.00
Human Resources	4.50	3.00	4.00	2.50	2.80	2.80	2.80	3.00	3.00	3.00	3.00	3.00
Property Management			1.00	1.00	1.50	1.50	1.50	0.60	0.60	-	0.50	0.50
Information Technology	9.00	8.00	9.00	7.00	7.00	8.00	8.00	8.00	7.00	7.00	6.00	6.00
Communications	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.00	2.00
GIS	2.30	2.30	2.00	1.50	1.00	2.00	2.00	1.00	0.50	-	1.20	1.20
Legal / Law Library	4.80	4.75	4.90	4.10	4.80	4.80	5.00	4.50	4.50	4.50	4.50	5.00
Total Internal Service:	35.30	33.75	37.90	31.10	31.40	33.40	33.60	29.60	28.60	27.50	27.70	28.20
Internal Vendors Fund:												
Building Oper/Maint	17.00	17.00	17.00	13.50	15.00	15.00	15.00	15.00	14.00	15.00	16.00	16.00
County Fleet	6.00	5.00	5.00	3.75	3.75	3.25	3.25	3.50	2.65	2.65	2.65	2.65
Total Internal Vendors:	23.00	22.00	22.00	17.25	18.75	18.25	18.25	18.50	16.65	17.65	18.65	18.65
Major Funds:												
Public Works	67.00	67.00	67.50	53.75	59.25	64.55	63.55	63.30	52.75	51.65	51.65	51.35
Community Corrections	38.94	35.94	35.19	34.25	33.50	33.25	32.25	28.00	27.00	27.00	28.00	30.00
Mental Health	161.24	152.83	1.30	1.95	1.40	0.80	1.85	3.95	2.45	2.00	1.00	1.00
Public Health	38.08	37.68	35.02	30.20	27.90	27.70	29.72	28.82	23.43	22.80	27.80	27.00
Total Major Funds:	305.26	293.45	139.01	120.15	122.05	126.30	127.37	124.07	105.63	103.45	108.45	109.35
Special Funds:												
Fairgrounds	5.00	5.00	4.00	4.00	6.10	6.10	6.40	4.60	4.00	2.30	2.55	2.55
Surveyor Pub. Land Corner		0.25	0.25	2.16	2.20	2.38	2.40	2.37	2.13	1.86	1.68	1.40
Transit	12.45	11.25	-	13.25	12.50	12.75	15.02	17.00	15.80	15.00	16.00	16.50
Juvenile CASA/CAMI	1.78	1.78	1.75	2.60	2.35	2.65	2.85	2.85	2.75	1.50	1.60	1.60
CCF	2.00	2.00	2.00	2.55	2.60	3.00	1.80	1.55	1.55	-	-	-
Parks	6.75	6.75	7.00	9.00	9.00	10.90	9.40	6.00	6.00	6.80	6.80	6.80
Building & Safety	8.75	7.00	8.00	6.50	8.50	8.50	8.00	6.00	5.50	5.50	5.50	4.50
Airports	2.50	1.00	1.00	1.75	1.50	1.75	1.75	2.27	2.50	2.50	3.50	4.05
Library	17.94	15.04	4.50									
Gen/Central Srvc/Econ Dev	0.45	1.45	3.00									
Total Special Funds:	57.62	51.52	31.50	41.81	44.75	48.03	47.62	42.64	40.23	35.46	37.63	37.40
Total FTE's	614.89	591.68	425.71	403.90	419.00	426.53	432.44	413.59	300.57	299.08	318.50	320.66

JOSEPHINE COUNTY BUDGETED FTE 2004-05 to Current







ELECTED OFFICIALS COMPENSATION SCHEDULE
Effective 1/1/2015

		Annual	Monthly	Hourly	
E 03	Assessor	\$ 71,902.32	\$ 5,991.86	\$ 34.57	
E 03	Clerk	\$ 71,902.32	\$ 5,991.86	\$ 34.57	
E 04	Commissioners (3)	\$ 75,391.80	\$ 6,282.65	\$ 36.25	
E 02	District Attorney	\$ 21,159.48	\$ 1,763.29	\$ 10.17	(excludes State Salary of \$90,972)
E 06	Legal Counsel	\$ 94,284.24	\$ 7,857.02	\$ 45.33	
E 05	Sheriff	\$ 84,360.12	\$ 7,030.01	\$ 40.56	
E 01	Surveyor (part-time status)	\$ 7,680.00	\$ 640.00	\$ 34.57	(Paid hourly rate for hours in excess of 20 per month)
E 03	Treasurer (Includes Tax Collector - 40%)	\$ 71,902.32	\$ 5,991.86	\$ 34.57	

Non-Union Salary Table

Effective 7/1/2014

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step L10	Step L15	Step L20
NU1	\$ 1,952.00	\$ 2,069.00	\$ 2,144.00	\$ 2,221.00	\$ 2,301.00	\$ 2,384.00	\$ 2,469.00	\$ 2,558.00	\$ 2,650.00	\$ 2,703.00	\$ 2,757.00	\$ 2,813.00
	\$ 11.26	\$ 11.94	\$ 12.37	\$ 12.81	\$ 13.28	\$ 13.75	\$ 14.24	\$ 14.76	\$ 15.29	\$ 15.59	\$ 15.91	\$ 16.23
NU2	\$ 2,050.00	\$ 2,173.00	\$ 2,251.00	\$ 2,332.00	\$ 2,416.00	\$ 2,503.00	\$ 2,593.00	\$ 2,686.00	\$ 2,783.00	\$ 2,839.00	\$ 2,895.00	\$ 2,953.00
	\$ 11.83	\$ 12.54	\$ 12.99	\$ 13.45	\$ 13.94	\$ 14.44	\$ 14.96	\$ 15.50	\$ 16.06	\$ 16.38	\$ 16.70	\$ 17.04
NU3	\$ 2,152.00	\$ 2,281.00	\$ 2,363.00	\$ 2,448.00	\$ 2,537.00	\$ 2,628.00	\$ 2,722.00	\$ 2,820.00	\$ 2,922.00	\$ 2,980.00	\$ 3,040.00	\$ 3,101.00
	\$ 12.42	\$ 13.16	\$ 13.63	\$ 14.12	\$ 14.64	\$ 15.16	\$ 15.70	\$ 16.27	\$ 16.86	\$ 17.19	\$ 17.54	\$ 17.89
NU4	\$ 2,260.00	\$ 2,395.00	\$ 2,481.00	\$ 2,571.00	\$ 2,663.00	\$ 2,759.00	\$ 2,859.00	\$ 2,962.00	\$ 3,068.00	\$ 3,129.00	\$ 3,192.00	\$ 3,256.00
	\$ 13.04	\$ 13.82	\$ 14.31	\$ 14.83	\$ 15.36	\$ 15.92	\$ 16.49	\$ 17.09	\$ 17.70	\$ 18.05	\$ 18.42	\$ 18.78
NU5	\$ 2,373.00	\$ 2,515.00	\$ 2,606.00	\$ 2,699.00	\$ 2,797.00	\$ 2,897.00	\$ 3,002.00	\$ 3,110.00	\$ 3,222.00	\$ 3,286.00	\$ 3,352.00	\$ 3,419.00
	\$ 13.69	\$ 14.51	\$ 15.03	\$ 15.57	\$ 16.14	\$ 16.71	\$ 17.32	\$ 17.94	\$ 18.59	\$ 18.96	\$ 19.34	\$ 19.73
NU6	\$ 2,491.00	\$ 2,641.00	\$ 2,736.00	\$ 2,834.00	\$ 2,936.00	\$ 3,042.00	\$ 3,152.00	\$ 3,265.00	\$ 3,383.00	\$ 3,450.00	\$ 3,519.00	\$ 3,590.00
	\$ 14.37	\$ 15.24	\$ 15.78	\$ 16.35	\$ 16.94	\$ 17.55	\$ 18.18	\$ 18.84	\$ 19.52	\$ 19.90	\$ 20.30	\$ 20.71
NU7	\$ 2,616.00	\$ 2,773.00	\$ 2,873.00	\$ 2,976.00	\$ 3,083.00	\$ 3,194.00	\$ 3,309.00	\$ 3,428.00	\$ 3,552.00	\$ 3,623.00	\$ 3,695.00	\$ 3,769.00
	\$ 15.09	\$ 16.00	\$ 16.58	\$ 17.17	\$ 17.79	\$ 18.43	\$ 19.09	\$ 19.78	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.74
NU8	\$ 2,747.00	\$ 2,911.00	\$ 3,016.00	\$ 3,125.00	\$ 3,237.00	\$ 3,354.00	\$ 3,475.00	\$ 3,600.00	\$ 3,729.00	\$ 3,804.00	\$ 3,880.00	\$ 3,958.00
	\$ 15.85	\$ 16.79	\$ 17.40	\$ 18.03	\$ 18.68	\$ 19.35	\$ 20.05	\$ 20.77	\$ 21.51	\$ 21.95	\$ 22.39	\$ 22.84
NU9	\$ 2,884.00	\$ 3,057.00	\$ 3,167.00	\$ 3,281.00	\$ 3,399.00	\$ 3,522.00	\$ 3,648.00	\$ 3,780.00	\$ 3,916.00	\$ 3,994.00	\$ 4,074.00	\$ 4,155.00
	\$ 16.64	\$ 17.64	\$ 18.27	\$ 18.93	\$ 19.61	\$ 20.32	\$ 21.05	\$ 21.81	\$ 22.59	\$ 23.04	\$ 23.50	\$ 23.97
NU10	\$ 3,028.00	\$ 3,210.00	\$ 3,325.00	\$ 3,445.00	\$ 3,569.00	\$ 3,698.00	\$ 3,831.00	\$ 3,969.00	\$ 4,112.00	\$ 4,194.00	\$ 4,278.00	\$ 4,363.00
	\$ 17.47	\$ 18.52	\$ 19.18	\$ 19.88	\$ 20.59	\$ 21.34	\$ 22.10	\$ 22.90	\$ 23.72	\$ 24.20	\$ 24.68	\$ 25.17
NU11	\$ 3,180.00	\$ 3,370.00	\$ 3,492.00	\$ 3,617.00	\$ 3,748.00	\$ 3,883.00	\$ 4,022.00	\$ 4,167.00	\$ 4,317.00	\$ 4,403.00	\$ 4,492.00	\$ 4,581.00
	\$ 18.35	\$ 19.44	\$ 20.15	\$ 20.87	\$ 21.62	\$ 22.40	\$ 23.20	\$ 24.04	\$ 24.91	\$ 25.40	\$ 25.92	\$ 26.43
NU12	\$ 3,339.00	\$ 3,539.00	\$ 3,666.00	\$ 3,798.00	\$ 3,935.00	\$ 4,077.00	\$ 4,223.00	\$ 4,375.00	\$ 4,533.00	\$ 4,624.00	\$ 4,716.00	\$ 4,810.00
	\$ 19.26	\$ 20.42	\$ 21.15	\$ 21.91	\$ 22.70	\$ 23.52	\$ 24.36	\$ 25.24	\$ 26.15	\$ 26.68	\$ 27.21	\$ 27.75
NU13	\$ 3,506.00	\$ 3,716.00	\$ 3,850.00	\$ 3,988.00	\$ 4,132.00	\$ 4,281.00	\$ 4,435.00	\$ 4,594.00	\$ 4,760.00	\$ 4,855.00	\$ 4,952.00	\$ 5,051.00
	\$ 20.23	\$ 21.44	\$ 22.21	\$ 23.01	\$ 23.84	\$ 24.70	\$ 25.59	\$ 26.50	\$ 27.46	\$ 28.01	\$ 28.57	\$ 29.14
NU14	\$ 3,681.00	\$ 3,902.00	\$ 4,042.00	\$ 4,188.00	\$ 4,338.00	\$ 4,495.00	\$ 4,656.00	\$ 4,824.00	\$ 4,998.00	\$ 5,098.00	\$ 5,200.00	\$ 5,304.00
	\$ 21.24	\$ 22.51	\$ 23.32	\$ 24.16	\$ 25.03	\$ 25.93	\$ 26.86	\$ 27.83	\$ 28.84	\$ 29.41	\$ 30.00	\$ 30.60

Non-Union Salary Table

Effective 7/1/2014

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step L10	Step L15	Step L20
NU15	\$ 3,865.00	\$ 4,097.00	\$ 4,244.00	\$ 4,397.00	\$ 4,555.00	\$ 4,719.00	\$ 4,889.00	\$ 5,065.00	\$ 5,248.00	\$ 5,352.00	\$ 5,460.00	\$ 5,569.00
	\$ 22.30	\$ 23.64	\$ 24.49	\$ 25.37	\$ 26.28	\$ 27.23	\$ 28.21	\$ 29.22	\$ 30.28	\$ 30.88	\$ 31.50	\$ 32.13
NU16	\$ 4,058.00	\$ 4,302.00	\$ 4,456.00	\$ 4,617.00	\$ 4,783.00	\$ 4,955.00	\$ 5,134.00	\$ 5,318.00	\$ 5,510.00	\$ 5,620.00	\$ 5,732.00	\$ 5,847.00
	\$ 23.41	\$ 24.82	\$ 25.71	\$ 26.64	\$ 27.59	\$ 28.59	\$ 29.62	\$ 30.68	\$ 31.79	\$ 32.42	\$ 33.07	\$ 33.73
NU17	\$ 4,261.00	\$ 4,517.00	\$ 4,679.00	\$ 4,848.00	\$ 5,022.00	\$ 5,203.00	\$ 5,390.00	\$ 5,584.00	\$ 5,785.00	\$ 5,901.00	\$ 6,019.00	\$ 6,140.00
	\$ 24.58	\$ 26.06	\$ 26.99	\$ 27.97	\$ 28.97	\$ 30.02	\$ 31.10	\$ 32.22	\$ 33.38	\$ 34.04	\$ 34.73	\$ 35.42
NU18	\$ 4,474.00	\$ 4,742.00	\$ 4,913.00	\$ 5,090.00	\$ 5,273.00	\$ 5,463.00	\$ 5,660.00	\$ 5,864.00	\$ 6,075.00	\$ 6,196.00	\$ 6,320.00	\$ 6,446.00
	\$ 25.81	\$ 27.36	\$ 28.34	\$ 29.37	\$ 30.42	\$ 31.52	\$ 32.65	\$ 33.83	\$ 35.05	\$ 35.75	\$ 36.46	\$ 37.19
NU19	\$ 4,698.00	\$ 4,980.00	\$ 5,159.00	\$ 5,345.00	\$ 5,537.00	\$ 5,736.00	\$ 5,943.00	\$ 6,157.00	\$ 6,378.00	\$ 6,506.00	\$ 6,636.00	\$ 6,769.00
	\$ 27.10	\$ 28.73	\$ 29.76	\$ 30.84	\$ 31.94	\$ 33.09	\$ 34.29	\$ 35.52	\$ 36.80	\$ 37.54	\$ 38.29	\$ 39.05
NU20	\$ 4,933.00	\$ 5,229.00	\$ 5,417.00	\$ 5,612.00	\$ 5,814.00	\$ 6,023.00	\$ 6,240.00	\$ 6,465.00	\$ 6,697.00	\$ 6,831.00	\$ 6,968.00	\$ 7,107.00
	\$ 28.46	\$ 30.17	\$ 31.25	\$ 32.38	\$ 33.54	\$ 34.75	\$ 36.00	\$ 37.30	\$ 38.64	\$ 39.41	\$ 40.20	\$ 41.00
NU21	\$ 5,179.00	\$ 5,490.00	\$ 5,688.00	\$ 5,892.00	\$ 6,105.00	\$ 6,324.00	\$ 6,552.00	\$ 6,788.00	\$ 7,032.00	\$ 7,173.00	\$ 7,316.00	\$ 7,463.00
	\$ 29.88	\$ 31.67	\$ 32.82	\$ 33.99	\$ 35.22	\$ 36.49	\$ 37.80	\$ 39.16	\$ 40.57	\$ 41.38	\$ 42.21	\$ 43.06
NU22	\$ 5,438.00	\$ 5,764.00	\$ 5,972.00	\$ 6,187.00	\$ 6,410.00	\$ 6,640.00	\$ 6,880.00	\$ 7,127.00	\$ 7,384.00	\$ 7,531.00	\$ 7,682.00	\$ 7,836.00
	\$ 31.37	\$ 33.25	\$ 34.45	\$ 35.69	\$ 36.98	\$ 38.31	\$ 39.69	\$ 41.12	\$ 42.60	\$ 43.45	\$ 44.32	\$ 45.21
NU23	\$ 5,710.00	\$ 6,053.00	\$ 6,271.00	\$ 6,496.00	\$ 6,730.00	\$ 6,973.00	\$ 7,224.00	\$ 7,484.00	\$ 7,753.00	\$ 7,908.00	\$ 8,066.00	\$ 8,228.00
	\$ 32.94	\$ 34.92	\$ 36.18	\$ 37.48	\$ 38.83	\$ 40.23	\$ 41.68	\$ 43.18	\$ 44.73	\$ 45.62	\$ 46.54	\$ 47.47
NU24	\$ 5,996.00	\$ 6,355.00	\$ 6,584.00	\$ 6,821.00	\$ 7,067.00	\$ 7,321.00	\$ 7,585.00	\$ 7,858.00	\$ 8,141.00	\$ 8,303.00	\$ 8,470.00	\$ 8,639.00
	\$ 34.59	\$ 36.66	\$ 37.99	\$ 39.35	\$ 40.77	\$ 42.24	\$ 43.76	\$ 45.34	\$ 46.97	\$ 47.90	\$ 48.87	\$ 49.84
NU25	\$ 6,295.00	\$ 6,673.00	\$ 6,913.00	\$ 7,162.00	\$ 7,420.00	\$ 7,687.00	\$ 7,964.00	\$ 8,251.00	\$ 8,548.00	\$ 8,719.00	\$ 8,893.00	\$ 9,071.00
	\$ 36.32	\$ 38.50	\$ 39.88	\$ 41.32	\$ 42.81	\$ 44.35	\$ 45.95	\$ 47.60	\$ 49.32	\$ 50.30	\$ 51.31	\$ 52.33

AFSCME Salary Table
January 1, 2012

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A04	1,600.68 9.23	1,696.14 9.79	1,742.87 10.06	1,787.54 10.31	1,836.28 10.59	1,885.06 10.88	1,935.83 11.17	1,986.62 11.46	2,039.43 11.77	2,094.27 12.08	2,151.16 12.41	2,208.01 12.74
A05	1,694.10 9.77	1,795.67 10.36	1,844.43 10.64	1,893.19 10.92	1,943.96 11.22	1,994.73 11.51	2,047.55 11.81	2,102.39 12.13	2,159.28 12.46	2,216.15 12.79	2,275.05 13.13	2,336.00 13.48
A06	1,795.67 10.36	1,903.32 10.98	1,954.12 11.27	2,006.92 11.58	2,059.73 11.88	2,114.57 12.20	2,171.46 12.53	2,230.36 12.87	2,289.28 13.21	2,350.23 13.56	2,413.19 13.92	2,478.19 14.30
A07	1,903.32 10.98	2,017.09 11.64	2,071.93 11.95	2,126.77 12.27	2,183.65 12.60	2,240.53 12.93	2,299.44 13.27	2,360.36 13.62	2,423.35 13.98	2,488.35 14.36	2,555.37 14.74	2,622.40 15.13
A08	2,021.16 11.66	2,143.03 12.36	2,199.91 12.69	2,256.77 13.02	2,317.71 13.37	2,378.65 13.72	2,441.64 14.09	2,504.60 14.45	2,571.62 14.84	2,638.66 15.22	2,709.75 15.63	2,780.85 16.04
A09	2,136.93 12.33	2,264.91 13.07	2,325.85 13.42	2,386.78 13.77	2,451.78 14.15	2,516.78 14.52	2,583.81 14.91	2,652.88 15.31	2,723.97 15.72	2,797.11 16.14	2,870.23 16.56	2,947.42 17.00
A10	2,262.86 13.06	2,398.96 13.84	2,461.94 14.20	2,526.94 14.58	2,596.01 14.98	2,663.04 15.36	2,734.13 15.77	2,807.26 16.20	2,882.42 16.63	2,959.61 17.08	3,036.78 17.52	3,118.06 17.99
A11	2,396.93 13.83	2,541.15 14.66	2,608.20 15.05	2,677.24 15.45	2,748.34 15.86	2,821.47 16.28	2,896.63 16.71	2,971.79 17.15	3,051.02 17.60	3,132.26 18.07	3,215.56 18.55	3,300.86 19.04
A12	2,537.09 14.64	2,689.44 15.52	2,760.54 15.93	2,833.66 16.35	2,908.82 16.78	2,986.01 17.23	3,065.23 17.68	3,146.48 18.15	3,229.77 18.63	3,315.08 19.13	3,404.46 19.64	3,493.84 20.16
A13	2,681.31 15.47	2,841.77 16.40	2,916.95 16.83	2,996.17 17.29	3,075.40 17.74	3,156.64 18.21	3,241.95 18.70	3,327.27 19.20	3,416.65 19.71	3,508.06 20.24	3,601.50 20.78	3,696.98 21.33
A14	2,831.64 16.34	3,002.26 17.32	3,081.49 17.78	3,164.77 18.26	3,248.06 18.74	3,335.40 19.24	3,424.78 19.76	3,516.17 20.29	3,611.65 20.84	3,707.12 21.39	3,806.66 21.96	3,908.20 22.55

AFSCME Salary Table
January 1, 2012

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A15	2,990.07 17.25	3,168.84 18.28	3,254.14 18.77	3,341.49 19.28	3,430.87 19.79	3,522.28 20.32	3,615.71 20.86	3,713.23 21.42	3,812.75 22.00	3,914.31 22.58	4,017.91 23.18	4,125.57 23.80
A16	3,160.71 18.24	3,349.62 19.33	3,438.99 19.84	3,532.44 20.38	3,625.87 20.92	3,721.35 21.47	3,820.88 22.04	3,924.47 22.64	4,028.07 23.24	4,135.73 23.86	4,245.43 24.49	4,359.16 25.15
A17	3,337.43 19.25	3,538.53 20.42	3,631.96 20.95	3,729.47 21.52	3,829.00 22.09	3,930.55 22.68	4,036.18 23.29	4,143.85 23.91	4,253.55 24.54	4,367.29 25.20	4,483.09 25.86	4,602.93 26.56
A18	3,524.30 20.33	3,735.54 21.55	3,835.09 22.13	3,936.66 22.71	4,040.25 23.31	4,147.92 23.93	4,259.63 24.58	4,371.35 25.22	4,487.14 25.89	4,607.00 26.58	4,728.86 27.28	4,854.80 28.01
A19	3,719.31 21.46	3,942.75 22.75	4,046.35 23.34	4,154.01 23.97	4,265.73 24.61	4,379.49 25.27	4,495.28 25.93	4,615.11 26.63	4,737.00 27.33	4,862.93 28.06	4,992.93 28.81	5,124.96 29.57
A20	3,924.47 22.64	4,160.11 24.00	4,269.80 24.63	4,383.55 25.29	4,501.36 25.97	4,619.18 26.65	4,743.09 27.36	4,869.03 28.09	4,999.02 28.84	5,131.06 29.60	5,267.14 30.39	5,407.31 31.20
A21	4,137.76 23.87	4,385.57 25.30	4,503.38 25.98	4,623.24 26.67	4,745.12 27.38	4,871.04 28.10	5,001.06 28.85	5,135.13 29.63	5,271.22 30.41	5,411.37 31.22	5,555.61 32.05	5,703.89 32.91
A22	4,365.26 25.18	4,627.30 26.70	4,751.15 27.41	4,877.15 28.14	5,007.16 28.89	5,139.19 29.65	5,277.32 30.45	5,417.48 31.26	5,561.71 32.09	5,707.96 32.93	5,860.30 33.81	6,016.70 34.71
A23	4,604.95 26.57	4,881.22 28.16	5,011.21 28.91	5,145.27 29.68	5,281.39 30.47	5,423.56 31.29	5,567.79 32.12	5,716.07 32.98	5,868.42 33.86	6,024.83 34.76	6,185.30 35.69	6,349.84 36.63
A24	4,856.84 28.02	5,147.32 29.70	5,285.43 30.49	5,427.62 31.31	5,571.85 32.15	5,720.14 33.00	5,872.47 33.88	6,028.89 34.78	6,189.37 35.71	6,355.93 36.67	6,524.55 37.64	6,699.21 38.65
A25	5,057.94 29.18	5,360.61 30.93	5,504.82 31.76	5,651.08 32.60	5,801.38 33.47	5,955.76 34.36	6,114.20 35.27	6,276.71 36.21	6,445.32 37.19	6,615.95 38.17	6,792.66 39.19	6,973.45 40.23

Appendix A - SEIU Salary Table

Effective January 1, 2014

ROADWORKERS

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O10	2,347.81 13.55	2,488.04 14.35	2,551.36 14.72	2,614.71 15.09	2,680.29 15.46	2,748.16 15.86	2,816.01 16.25	2,886.12 16.65	2,958.52 17.07	3,033.14 17.50	3,107.78 17.93	3,186.95 18.39
O20	2,594.13 14.97	2,750.73 15.87	2,818.80 16.26	2,891.43 16.68	2,964.07 17.10	3,041.24 17.55	3,118.39 17.99	3,197.84 18.45	3,279.54 18.92	3,361.24 19.39	3,447.47 19.89	3,534.90 20.39
O30	2,850.91 16.45	3,021.69 17.43	3,101.39 17.89	3,181.10 18.35	3,265.35 18.84	3,349.58 19.32	3,438.40 19.84	3,527.21 20.35	3,620.56 20.89	3,716.20 21.44	3,811.85 21.99	3,913.02 22.58
O40	3,114.19 17.97	3,301.56 19.05	3,388.36 19.55	3,477.47 20.06	3,566.57 20.58	3,660.26 21.12	3,756.23 21.67	3,856.75 22.25	3,957.28 22.83	4,060.10 23.42	4,167.49 24.04	4,277.15 24.68
O50	3,194.15 18.43	3,386.08 19.54	3,486.63 20.12	3,591.72 20.72	3,699.09 21.34	3,811.07 21.99	3,923.01 22.63	4,041.82 23.32	4,162.92 24.02	4,286.29 24.73	4,416.51 25.48	4,549.05 26.25

FLEET

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O11	2,574.68 14.85	2,729.16 15.75	2,797.39 16.14	2,867.32 16.54	2,939.00 16.96	3,012.48 17.38	3,087.79 17.81	3,164.98 18.26	3,244.10 18.72	3,325.20 19.18	3,408.33 19.66	3,493.54 20.16
O21	2,703.41 15.60	2,865.61 16.53	2,937.25 16.95	3,010.68 17.37	3,085.95 17.80	3,163.10 18.25	3,242.18 18.71	3,323.23 19.17	3,406.31 19.65	3,491.47 20.14	3,578.76 20.65	3,668.23 21.16
O31	2,838.58 16.38	3,008.89 17.36	3,084.11 17.79	3,161.21 18.24	3,240.24 18.69	3,321.25 19.16	3,404.28 19.64	3,489.39 20.13	3,576.62 20.63	3,666.04 21.15	3,757.69 21.68	3,851.63 22.22

O41	2,980.51 17.20	3,159.34 18.23	3,238.32 18.68	3,319.28 19.15	3,402.26 19.63	3,487.32 20.12	3,574.50 20.62	3,663.86 21.14	3,755.46 21.67	3,849.35 22.21	3,945.58 22.77	4,044.22 23.34
O51	3,129.54 18.06	3,317.31 19.14	3,400.24 19.62	3,485.25 20.11	3,572.38 20.61	3,661.69 21.13	3,753.23 21.65	3,847.06 22.20	3,943.24 22.75	4,041.82 23.32	4,142.87 23.90	4,246.44 24.50
O61	3,286.02 18.96	3,483.18 20.10	3,570.26 20.60	3,659.52 21.11	3,751.01 21.64	3,844.79 22.18	3,940.91 22.74	4,039.43 23.30	4,140.42 23.89	4,243.93 24.48	4,350.03 25.10	4,458.78 25.72

SHERIFF ASSOCIATION Salary Table

January 1, 2012

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
S 1	2,413.75	2,555.15	2,682.61	2,814.06	2,957.44	3,102.82	3,266.14
	13.93	14.74	15.48	16.24	17.06	17.90	18.84
S 2	2,535.24	2,682.61	2,814.06	2,957.44	3,102.82	3,266.14	3,423.46
	14.63	15.48	16.24	17.06	17.90	18.84	19.75
S 3	2,959.42	3,130.70	3,288.03	3,455.32	3,624.60	3,801.85	3,991.05
	17.07	18.06	18.97	19.93	20.91	21.93	23.03
S 4	3,015.20	3,190.45	3,724.18	3,905.40	4,100.59	4,305.72	4,516.82
	17.40	18.41	21.49	22.53	23.66	24.84	26.06
S 5	3,031.14	3,208.37	3,742.10	3,923.33	4,118.51	4,323.63	4,536.73
	17.49	18.51	21.59	22.64	23.76	24.94	26.17
S 6	3,108.81	3,288.03	3,833.72	4,022.91	4,222.08	4,431.19	4,648.27
	17.94	18.97	22.12	23.21	24.36	25.57	26.82
S 7	3,184.47	3,371.68	3,923.33	4,118.51	4,323.63	4,536.73	4,761.77
	18.37	19.45	22.64	23.76	24.94	26.17	27.47
S 8	3,248.21	3,437.40	3,929.31	4,126.48	4,331.59	4,544.70	4,771.74
	18.74	19.83	22.67	23.81	24.99	26.22	27.53
S 9	3,329.85	3,523.03	4,030.88	4,230.05	4,437.15	4,658.21	4,893.22
	19.21	20.33	23.26	24.40	25.60	26.87	28.23
S 10	3,409.52	3,604.69	4,126.48	4,331.59	4,544.70	4,771.74	5,012.71
	19.67	20.80	23.81	24.99	26.22	27.53	28.92
S 11	3,491.18	3,698.29	4,230.05	4,437.15	4,658.21	4,893.22	5,138.17
	20.14	21.34	24.40	25.60	26.87	28.23	29.64
S 12	3,578.80	3,787.91	4,331.59	4,544.70	4,771.74	5,012.71	5,263.64
	20.65	21.85	24.99	26.22	27.53	28.92	30.37

EFFECTIVE 1/1/2015

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Basic PPO F16	\$3,544.25 \$20.45	\$3,756.90 \$21.67	\$3,944.75 \$22.76	\$4,141.99 \$23.90	\$4,349.09 \$25.09	\$4,566.54 \$26.35	\$4,794.87 \$27.66	\$5,034.61 \$29.05
Int PPO F17	\$3,793.58 \$21.89	\$4,021.20 \$23.20	\$4,222.26 \$24.36	\$4,433.37 \$25.58	\$4,655.04 \$26.86	\$4,887.79 \$28.20	\$5,132.18 \$29.61	\$5,388.79 \$31.09
Adv PPO F18	\$4,060.34 \$23.43	\$4,303.96 \$24.83	\$4,519.16 \$26.07	\$4,745.12 \$27.38	\$4,982.37 \$28.75	\$5,231.49 \$30.18	\$5,493.07 \$31.69	\$5,767.72 \$33.28

ADDITIONAL ADJUSTMENTS:

Employee # 4052: 1 step increase effective 2/1/2015 (F17 Step 08)

Employee # 3589: 1 step increase effective 10/1/2014 (F16 Step 06)

Appendix



JOSEPHINE COUNTY, OREGON
Budget -2015-16
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JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Adopted Budget: The annual budget document as approved by the budget committee and then adopted by the Board of County Commissioners.

Appropriation: An act (ordinance or resolution) of a governing body (such as the Board of County Commissioners) authorizing the expenditure of money for specific purposes. Also, the money so authorized.

Assessed Valuation: A valuation set upon real estate or other property by the County Assessor and the state as a basis for levying taxes. This amount is multiplied by the tax rate to determine the total amount of property taxes to be collected.

Balanced Budget: Josephine County budgets are required to balance due to Oregon Budget Laws. This means to expend only what revenues are available. The revenues (including Beginning Fund Balance) are equal to/or exceed the expenditures for the year.

Beginning Fund Balance: Resources received by the County during previous fiscal years which are being included in the resources applied to meet the estimated operating costs of the current fiscal year

Bond: A written promise to pay a specified sum of money (face value or principle amount) at a specified date or dates in the future (maturity date(s)), together with periodic interest at a specified rate.

Budget: A policy statement detailing an entity's plan for the attainment of stated goals during a specified period. This includes estimates of required expenditures and anticipated revenues necessary to do stated goals.

Budget Committee: The budget planning board of an entity. It is comprised of the Board of County Commissioners and three appointed Josephine County Residents.

CAFR: Comprehensive Annual Financial Report. This is the County's annual report containing audited financial statements, comparison of actual to budget information and statistical data.

Capital Outlay: The expenditure category incorporating all property and equipment expenditures in excess of \$5,000 with a useful life of more than one year. This includes, but is not limited to, land purchases, the purchase, improvement, or renovation of county facilities, and the acquisition of county equipment.

Capital Projects: Activities resulting in the acquisition of or improvement of major capital items such as land, buildings and county facilities.

Capital Project Funds: Funds used to account for the financial resources to be used for the acquisition of or construction of major capital items.

Charges for Services: A charge imposed by a County department for services rendered to the public. Charges are imposed in order to insure that those citizens receiving the service pay at least a portion of the cost of providing the service.

Contingency: An expenditure classification for those funds reserved to meet unanticipated demands and expenses.

Debt Service: Payment of principal and interest on a long-term obligation.

Debt Service Funds: Funds used to account for the accumulation of resources for, and payment of long-term obligations.

Department Generated Revenues: Monies directly generated by departments as a result of the services provided by the department in the form of charges for services, sale of licenses and permits, fines, intergovernmental grants and shared revenues, or donations and other miscellaneous revenues.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Enterprise Funds: Funds used to account for the operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the costs of providing goods and/or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expendable Trust Fund: A fund used to account for resources received and held by the County in a fiduciary capacity. It is permitted to expend, or spend, the trust corpus, or body. Due to the nature of the purpose of the funds they are accounted for in essentially the same manner as governmental funds.

Expenditure: In fund accounting, a disbursement of cash or a liability incurred for operations, capital outlay, or other requirement during a budget period.

Fines & Forfeitures: Revenues collected as fines for the violation of laws, rules or regulations, and revenues received due to the forfeiture by an individual of an asset to the County.

Fiscal Year: The twelve-month period from July 1 to June 30 for which the annual budget of the County is prepared and adopted.

Fixed Asset: Assets with a life expectancy in excess of one year, such as land, buildings, furniture and other equipment.

FTE (Full-time Equivalent): This term is used in the budget to designate the equivalent of one full-time employee. One FTE is equivalent to one full-time employee or any combination of part-time employees whose employment percentages total 100%.

Fund: A fiscal entity consisting of a self-balancing set of accounts that are segregated from other funds for the purpose of fulfilling specific activities or attaining specific objectives in accordance with regulations, restrictions, or limitations. A fund is also an available quantity of financial resources.

GAAP: Generally Accepted Accounting Principles.

General Fund: A fund established for the purpose of accounting for all financial resources and liabilities of the County except those required to be accounted for in other funds by special regulations, restrictions, or limitations.

Interfund Transfers: An expenditure and revenue classification for those expenses charged to one fund by another fund for materials or services rendered or for receipt of monies for specific programs or services.

Intergovernmental Revenues: A revenue category to record the receipt of grants and shared revenues received from another governmental entity.

Internal Service Funds: Funds used to account for the operations of departments or programs that provide services and products primarily to other County departments or programs.

Internal Service Fund Charges: An expenditure classification for those expenses charged by an Internal Service Fund to a department or program for services.

Licenses & Permits: A revenue classification used to record the monies received from the sales of licenses and permits.

Materials and Services: An expenditure classification including major non-capital, non-personnel expenditures. These include expenses for travel and training, operations, data processing, property, equipment, and contracted services.

Miscellaneous Revenues: A revenue classification used to record revenues that do not meet the definition of other revenue classifications. These include interest earned on fund balances.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Non-Expendable Trust Fund: A fund used to account for resources received by the County in a fiduciary capacity. The only amount that may be expended is the interest earned on the principal. The body of the trust, or the corpus, must remain intact.

O & C Revenues: Revenues received by the county from the federal government for timber harvested on federal government land formerly belonging to the Oregon and California Railroad. This is the primary source of revenue for Josephine County's public safety programs. Beginning in 1994-95, O & C Funds were no longer linked to the timber harvest, and were guaranteed by the federal government in a federal safety net program for five years. In October 2000, Congress passed PL 106-393 which guaranteed payment of the safety net money through the County's fiscal year 2006-07. In May 2007, the funding was extended for one more year, through the County's fiscal year 2007-08. In October 2008, Congress passed the Troubled Assets Relief Program (TARP) which extended the payments for another four years but with reduced amounts each year until phased out altogether.

Operating Budget: This refers to the portion of the Josephine County annual budget that applies to expenditures other than capital outlays, debt service, transfers, contingency, and ending fund balance.

Personal Services: An expenditure classification used to account for the costs of employees. This classification includes salaries and wages and employer paid benefits.

Program: A group of related activities performed by one or more organized units for the purpose of accomplishing a function for which the county is responsible.

Requirements: A budget term used for all budgeted uses of monies in a fund during a fiscal period. It includes budgeted expenditures, interfund transfers, contingencies and balances budgeted to be carried over to the next fiscal period. Requirements must be equal to Resources (see next definition) in order for a fund's budget to be in balance.

Resources: Total monies available during a budget period. This includes the estimated balances on hand at the beginning of the budgetary period plus all revenues anticipated being collected.

Revenue: Monies received during the budgetary period to finance County services.

Special Revenue Funds: Funds established for the purpose of accounting for all financial resources and requirements which, because of special regulations, restrictions, or limitations, must be segregated from other funds.

Supplemental Budget: An amendment, made by the governing body, to the adopted budget to meet unexpected needs or to authorize the expenditure of revenues which were not anticipated at the time the regular budget was adopted.

Tax Levy: The total amount eligible to be raised by general property taxes.

Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation. The assessed valuation is multiplied by the tax rate to determine the total tax dollars levied.

Unappropriated Ending Fund Balance: A budget classification for those funds not appropriated for any purpose and reserved for subsequent fiscal years. This may include specific reserves for buildings or equipment or may be generally reserved funds for no specific purpose.

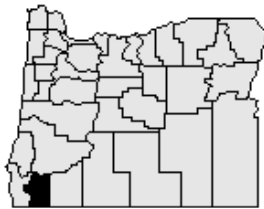
JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

BCC	Board of County Commissioners
BFB	Beginning Fund Balance
BLM	Bureau of Land Management
BOM	Building Operations & Maintenance
BoPTA	Board of Property Tax Appeals
CAMI	Child Abuse Multidisciplinary Intervention
CAFFA	County Assessment Function Funding Assistance
CASA	Court Appointed Special Advocate
CDBG	Community Development Block Grant
COLA	Cost of Living Adjustment
CS	Casual & Seasonal Employees
DEA	Drug Enforcement Administration
DEQ	Department of Environmental Quality
DOC	Department of Corrections
DOE	Department of Education
DOR	Department of Revenue
FAA	Federal Aviation Administration
FTE	Full Time Equivalent
GIS	Geographic Information System
HR	Human Resources
ISF	Administrative Internal Service Fund
IT	Information Technology
LID	Local Improvement District
MCU	Major Crimes Unit
NVIP	North Valley Industrial Park
O&C	Oregon and California Railroad
ODOT	Oregon Department of Transportation
ORMAP	Oregon Map
ORS	Oregon Revised Statutes
OSP	Oregon State Police
OTIA	Oregon Transportation Investment Act
OYA	Oregon Youth Authority
PEG	Public, Educational and Government
PERS	Public Employees Retirement System
USFS	United States Forest Service
VSO	Veterans Service Office

Oregon Historical County Records Guide

Josephine County History



Josephine County Courthouse
500 NW 6th St
Grants Pass, OR 97526
Clerk: (541) 474-5240
Courts: (541) 476-2309
www.co.josephine.or.us



The Josephine County Courthouse in Grants Pass was constructed in 1917 to replace the courthouse built in 1887.

FunFact



A towering 18-foot tall fiberglass cavewoman stands among the trees in Grants Pass. The cavewoman was erected in 1971 as part of a boosterism effort. (Photo No. josD0008)

Grants Pass, the Josephine County seat, is guarded by a towering 18-foot tall cavewoman, complete with a club. The fiberglass statue was erected by

History

Josephine County is located in southwestern Oregon and was created by the Territorial Legislature on January 22, 1856, from the western half of Jackson County. It was the nineteenth, and last, county created before statehood. Josephine County was named for Josephine Rollins, the first white woman to settle in southern Oregon.

The county is bordered on the south by California, on the north by Douglas County, on the west by Curry County at the Coast Range summit, and on the east by Jackson County. Josephine County is predominantly mountainous, but has two major valleys cut by the Rogue and Illinois Rivers.

Sailor Diggings was named the first county seat of Josephine County in 1856. During the next year, the population center shifted north to the Illinois Valley and to Kerbyville, a town which had been founded earlier that year by James Kerby. Kerbyville was chosen by the electorate as the new county seat in 1857. In 1858 the Territorial Legislature changed its name to Napoleon, but Kerbyville, and later, Kerby, remained the favored usage in the county. In 1886, the county seat was relocated to Grants Pass, a new town built along the recently completed railroad which traversed the state.

the city's "Caveman Club" in 1971 following nearly five decades of boosterism based on the theme. Beginning in 1922, local shopkeepers would march down Main Street wearing animal skins and furs and dragging ceremonial clubs to boost business.

While the Grants Pass High School sports teams continue to compete as Cavemen and Lady Cavers, the city prefers other forms of promotion. More popular now is the slogan "Where the Rogue River Runs," a reference to the local wild and scenic river with white-water, fishing, and jet boat recreational opportunities. (Source: Roadside America)

The first county courthouse was a log cabin at Sailor Diggings, which later came to known as Waldo. The building was purchased for \$100 from James Hendershott in 1856. In 1858 when Kerbyville became the new county seat, the commissioners ordered the sheriff to sell the courthouse at Sailor Diggings. Between 1858 and 1886 court records were kept in various offices and buildings rented by the county in Kerbyville. In 1886 the county seat was relocated to Grants Pass where courthouses were built in 1887 and 1917.

County officers were elected in June, 1856, and included three county commissioners, sheriff, auditor, treasurer, probate judge, and coroner. The U.S. district court held its first session at Sailor Diggings in 1856. Josephine County government currently consists of three commissioners, district attorney, assessor, clerk, sheriff, surveyor, and treasurer.

Most of the commercial activity during the territorial period centered on gold mining and the supply of provisions to miners. Miners had been active in the Rogue and Illinois Valleys since 1851. By the late 1850s, however, gold mining was beginning to decline and population dwindled as well. In

1859, gold was discovered along the Fraser River in British Columbia and an exodus from Josephine County occurred.

Although several Indian tribes lived in the area from which Josephine County was created, most of their members had been moved to reservations by 1856. In late 1856 all Indians in southwest Oregon, with the exception of a few tiny bands, were moved to the Siletz Reservation in Polk County.

Josephine County was also the home to a large Chinese population. Most had come to the area to work gold claims purchased from whites no longer interested in working them. Even though they could not own land, they had to pay a tax to mine gold, and were relegated to inferior claims.

The Area:

Josephine County is mountainous, but also has two major valleys and three rivers; the Rogue, the Applegate and the Illinois. These scenic rivers are world renowned for whitewater rafting and fishing. Many Josephine County Parks are situated on the Rogue River; these parks offer camping and great activities such as disc golf, hiking, volleyball, softball and fishing.

One point of interest in Josephine County is the Grave Creek Covered Bridge; this is one of the few functional covered bridges that remain in southern Oregon. This historic bridge is the only covered bridge visible from the Oregon I-5 freeway.

Other attractions include the Applegate Trail Interpretive Center, Hellgate Canyon-Rogue River, Kalmiopsis Wilderness, Kerbyville Museum, Oregon Caves National Monument, Rogue Community College, Lake Selmac, WildLife Images and the Wolf Creek Inn, a State Historic Park.



the Rogue River

Profile of Josephine County Government

Josephine County is located in the southwestern corner of the State of Oregon. The southern border of the County forms the Oregon/California state line. The County was established on January 22, 1856. The County's boundaries encompass an area of 1,641 square miles. The County's population showed steady increases by growing from 77,411 in 2002 to 82,794 in 2009; and has shown signs of leveling off to about 82,730 in 2011 with slight growth in 2014 at 83,105.

Josephine County has three commissioners who are elected at large for four-year terms. The daily administrative functions of each County office/program/division are overseen by appointed managers or one of seven Elected Officials. The Board of County Commissioners (BCC) sets policy, adopts the annual budget, and passes resolutions and ordinances in accordance with state law. The BCC appoints many volunteers to citizen's advisory and review committees, including the Budget Committee. These committees assist the County and the BCC in providing needed and desired services to the community.

The Budget Committee is comprised of the three Commissioners and three citizens appointed from the public at large by the BCC. Each of the citizens serves a three-year term (terms are staggered so one is up for replacement each year), and they are not paid for their services. The Budget Committee reviews and approves the annual budget in hearings open to the public. All funds are budgeted in conformance with Oregon Local Budget Law. The BCC adopts a resolution authorizing appropriations for each department or expenditure category within a fund, setting the levels that expenditures cannot legally exceed.

Josephine County government provides a wide range of services. The services include public health, parks and recreation, airport operations, public road maintenance and construction, planning and development, building safety, county fair activities, probation and juvenile justice activities. In addition, it provides services to the economically disadvantaged in the county. The County has seven Elected Officials. The Sheriff provides patrols and operates the jail. The District Attorney prosecutes the criminals of the community and maintains a family support division. The Assessor is responsible for certifying all levies and computing the valuation of property for taxation. The Clerk conducts elections and maintains official records. The County Surveyor maintains County land survey records. The Treasurer is the custodian of County and District monetary funds. Finally, the County's Legal Counsel provides legal support to all County departments.

JOSEPHINE COUNTY, OREGON

Net Assets by Component

Last Ten Fiscal Years

(accrual basis of accounting)

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Governmental Activities:										
Invested in capital assets, net of related debt	\$40,266,754	\$41,314,844	\$42,874,052	\$46,841,750	\$46,731,176	\$47,478,186	\$48,087,945	\$50,788,250	\$52,182,424	\$51,372,719
Restricted	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085	11,421,718	10,205,867	11,229,151
Unrestricted	(16,626,350)	(12,149,187)	(6,574,356)	(2,056,077)	2,112,202	192,838	(1,541,258)	(8,477,984)	(2,613,109)	1,228,258
Total Governmental Activities net assets	\$42,095,324	\$49,787,917	\$53,722,802	\$63,476,777	\$69,698,056	\$65,932,778	\$62,576,772	\$53,731,984	\$59,775,182	\$63,830,128
Business-type Activities:										
Invested in capital assets, net of related debt	\$1,977,725	\$1,867,831	\$1,946,770	\$2,906,167	\$2,792,408	\$2,823,021	\$3,141,932	\$3,695,039	\$3,959,988	\$3,779,346
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	184,746	230,827	227,777	163,974	184,878	210,457	318,631	332,088	321,656	120,391
Total Business-type Activities net assets	\$2,162,471	\$2,098,658	\$2,174,547	\$3,070,141	\$2,977,286	\$3,033,478	\$3,460,563	\$4,027,127	\$4,281,644	\$3,899,737
Primary Government:										
Invested in capital assets, net of related debt	\$42,244,479	\$43,182,675	\$44,820,822	\$49,747,917	\$49,523,584	\$50,301,207	\$51,229,877	\$54,483,289	\$56,142,412	\$55,152,065
Restricted	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085	11,421,718	10,205,867	\$11,229,151
Unrestricted	(16,441,604)	(11,918,360)	(6,346,579)	(1,892,103)	2,297,080	403,295	(1,222,627)	(8,145,896)	(2,291,453)	\$1,348,649
Total Primary Government net assets	\$44,257,795	\$51,886,575	\$55,897,349	\$66,546,918	\$72,675,342	\$68,966,256	\$66,037,335	\$57,759,111	\$64,056,826	\$67,729,865

Notes:

(1) The balances as of June 30, 2005 include infrastructure assets for the first time.

(2) The balances as of June 30, 2009 include the Other Post-Employment Benefit (OPEB) Obligation for the first time.

JOSEPHINE COUNTY, OREGON

Changes in Net Assets

Last Ten Fiscal Years
(accrual basis of accounting)

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Expenses:										
Governmental Activities:										
General Government	\$8,019,981	\$4,230,673	\$2,600,514	\$4,505,267	\$3,554,768	\$3,105,746	\$3,466,313	\$4,196,167	\$3,714,535	\$4,169,333
Public Safety	15,217,040	16,124,831	18,228,829	18,288,469	18,674,398	20,288,250	20,580,502	20,389,206	13,047,467	14,228,864
Public Works	7,487,302	5,912,624	5,687,268	5,350,527	8,213,897	9,551,563	9,167,351	8,315,014	5,513,277	8,115,856
Culture and Recreation	3,454,429	3,340,311	2,883,124	2,398,748	2,569,225	2,457,628	2,234,542	2,650,036	2,266,034	1,938,876
Community Development	2,537,919	4,603,135	3,963,488	2,971,068	3,057,506	4,295,501	3,553,741	3,455,163	2,700,033	2,526,855
Health & Human Services	27,547,123	26,047,563	13,326,948	8,124,116	8,074,595	7,995,407	8,993,704	9,392,933	8,672,301	9,172,304
Interest on long-term debt	1,372,836	1,299,545	1,415,435	1,251,165	1,221,383	993,901	958,424	940,402	816,018	843,521
Total Governmental Activities expenses	<u>65,636,630</u>	<u>61,558,682</u>	<u>48,105,606</u>	<u>42,889,360</u>	<u>45,365,772</u>	<u>48,687,996</u>	<u>48,954,577</u>	<u>49,338,921</u>	<u>36,729,665</u>	<u>40,995,609</u>
Business-type Activities:										
Jail Commissary	39,410	66,547	63,405	36,600	66,893	64,104	66,071	109,769	59,355	47,121
County Airports	592,640	608,669	575,729	609,390	719,103	780,848	556,937	764,224	1,048,085	1,197,776
Total Business-type Activities expenses	<u>632,050</u>	<u>675,216</u>	<u>639,134</u>	<u>645,990</u>	<u>785,996</u>	<u>844,952</u>	<u>623,008</u>	<u>873,993</u>	<u>1,107,440</u>	<u>1,244,897</u>
Total Primary Government expenses	<u>\$66,268,680</u>	<u>\$62,233,898</u>	<u>\$48,744,740</u>	<u>\$43,535,350</u>	<u>\$46,151,768</u>	<u>\$49,532,948</u>	<u>\$49,577,585</u>	<u>\$50,212,914</u>	<u>\$37,837,105</u>	<u>\$42,240,506</u>
Program Revenues:										
Governmental Activities:										
Charges for Services:										
General Government	\$6,218,250	\$5,642,574	\$2,129,445	\$966,763	\$2,636,988	\$1,714,988	\$1,781,670	\$1,749,282	\$2,780,516	\$4,423,670
Public Safety	16,179	20,420	2,604,016	1,856,199	1,854,259	1,883,974	2,082,170	1,839,528	1,922,597	1,856,768
Public Works	123,359	126,396	131,098	227,253	296,886	146,557	295,575	305,253	213,775	1,336,719
Culture and Recreation	1,350,210	1,468,255	1,530,078	1,178,971	1,449,110	1,399,433	1,403,855	1,522,923	1,255,665	1,210,303
Community Development	1,059,562	1,205,988	1,369,546	2,381,508	2,018,546	1,278,033	1,214,792	1,507,512	1,549,752	400,804
Health & Human Services	689,049	670,162	1,190,256	1,360,527	1,692,426	1,425,936	1,694,825	1,519,911	1,554,051	1,166,183
Operating Grants and Contributions	42,862,587	43,131,333	25,055,783	26,709,265	21,822,753	21,632,056	22,903,460	21,425,013	21,030,079	23,055,489
Capital Grants and Contributions	3,923,000	-	113,817	56,000	3,464,680	304,227	371,099	702,874	185,365	1,524,000
Total Governmental Activities program revenues	<u>56,242,196</u>	<u>52,265,128</u>	<u>34,124,039</u>	<u>34,736,486</u>	<u>35,235,648</u>	<u>29,785,204</u>	<u>31,747,446</u>	<u>30,572,296</u>	<u>30,491,800</u>	<u>34,973,936</u>
Business-type Activities:										
Charges for Services:										
Jail Commissary	60,343	70,346	57,768	63,606	45,450	78,142	91,468	130,294	94,918	49,777
County Airports	293,448	405,188	450,110	450,831	521,850	427,165	517,754	577,152	573,664	659,632
Capital Grants and Contributions	565,631	69,542	188,600	1,062,974	111,338	369,689	415,978	720,847	723,200	190,152
Total Business-type Activities program revenues	<u>919,422</u>	<u>545,076</u>	<u>696,478</u>	<u>1,577,411</u>	<u>678,638</u>	<u>874,996</u>	<u>1,025,200</u>	<u>1,428,293</u>	<u>1,391,782</u>	<u>899,561</u>
Total Primary Government program revenues	<u>\$57,161,618</u>	<u>\$52,810,204</u>	<u>\$34,820,517</u>	<u>\$36,313,897</u>	<u>\$35,914,286</u>	<u>\$30,660,200</u>	<u>\$32,772,646</u>	<u>\$32,000,589</u>	<u>\$31,883,582</u>	<u>\$35,873,497</u>
Net (expenses) revenues:										
Governmental Activities	(\$9,394,434)	(\$9,293,554)	(\$13,981,567)	(\$8,152,874)	(\$10,130,124)	(\$18,902,792)	(\$17,207,131)	(\$18,766,625)	(\$6,237,865)	(\$6,021,673)
Business-type Activities	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	554,300	284,342	(345,336)
Total Primary Government net expense	<u>(\$9,107,062)</u>	<u>(\$9,423,694)</u>	<u>(\$13,924,223)</u>	<u>(\$7,221,453)</u>	<u>(\$10,237,482)</u>	<u>(\$18,872,748)</u>	<u>(\$16,804,939)</u>	<u>(\$18,212,325)</u>	<u>(\$5,953,523)</u>	<u>(\$6,367,009)</u>

(Continued on the next page)

JOSEPHINE COUNTY, OREGON

Changes in Net Assets (Continued)

Last Ten Fiscal Years
(accrual basis of accounting)

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Net (expenses) revenues (from previous page):										
Governmental Activities	(\$9,394,434)	(\$9,293,554)	(\$13,981,567)	(\$8,152,874)	(\$10,130,124)	(\$18,902,792)	(\$17,207,131)	(\$18,766,625)	(\$6,237,865)	(\$6,021,673)
Business-type Activities	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	554,300	284,342	(345,336)
Total Primary Government net expense	<u>(9,107,062)</u>	<u>(9,423,694)</u>	<u>(13,924,223)</u>	<u>(7,221,453)</u>	<u>(10,237,482)</u>	<u>(18,872,748)</u>	<u>(16,804,939)</u>	<u>(18,212,325)</u>	<u>(5,953,523)</u>	<u>(6,367,009)</u>
General Revenues and Other Changes in Net Assets:										
Governmental Activities:										
Taxes:										
Property Taxes	3,858,159	3,957,320	4,137,828	4,390,498	4,661,545	4,891,102	4,848,368	4,872,179	4,743,954	4,678,410
Unrestricted O&C Revenue Safety Net Support	11,537,016	11,802,368	11,920,391	11,895,928	10,728,352	9,655,517	8,701,886	4,910,825	4,685,831	4,201,955
Investment Earnings	671,299	1,283,459	1,866,053	1,576,486	970,106	613,695	323,671	149,333	125,770	102,792
Transfers	(37,000)	(57,000)	(7,820)	43,937	(8,600)	(22,800)	(22,800)	(10,500)	31,000	37,200
Total Governmental Activities	<u>16,029,474</u>	<u>16,986,147</u>	<u>17,916,452</u>	<u>17,906,849</u>	<u>16,351,403</u>	<u>15,137,514</u>	<u>13,851,125</u>	<u>9,921,837</u>	<u>9,586,555</u>	<u>9,020,357</u>
Business-type Activities:										
Investment Earnings	4,476	9,327	10,725	8,110	5,903	3,348	2,093	1,764	1,175	629
Transfers	37,000	57,000	7,820	(43,937)	8,600	22,800	22,800	10,500	(31,000)	(37,200)
Total Business-type Activities	<u>41,476</u>	<u>66,327</u>	<u>18,545</u>	<u>(35,827)</u>	<u>14,503</u>	<u>26,148</u>	<u>24,893</u>	<u>12,264</u>	<u>(29,825)</u>	<u>(36,571)</u>
Total Primary Government	<u>16,070,950</u>	<u>17,052,474</u>	<u>17,934,997</u>	<u>17,871,022</u>	<u>16,365,906</u>	<u>15,163,662</u>	<u>13,876,018</u>	<u>9,934,101</u>	<u>9,556,730</u>	<u>8,983,786</u>
Change in Net Assets:										
Governmental Activities	6,635,040	7,692,593	3,934,885	9,753,975	6,221,279	(3,765,278)	(3,356,006)	(8,844,788)	3,348,690	2,998,684
Business-type Activities	328,848	(63,813)	75,889	895,594	(92,855)	56,192	427,085	566,564	254,517	(381,907)
Total Primary Government	<u>\$6,963,888</u>	<u>\$7,628,780</u>	<u>\$4,010,774</u>	<u>\$10,649,569</u>	<u>\$6,128,424</u>	<u>(\$3,709,086)</u>	<u>(\$2,928,921)</u>	<u>(\$8,278,224)</u>	<u>\$3,603,207</u>	<u>\$2,616,777</u>

JOSEPHINE COUNTY, OREGON

Fund Balances of Governmental Funds

Last Ten Fiscal Years
(modified accrual basis of accounting)

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General Fund:										
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	2,660,756	4,135,655	5,425,422	3,952,683	3,598,996	3,462,700	-	-	-	-
GASB 54:										
Unassigned							2,708,775	2,406,543	3,167,160	5,124,840
Total General Fund	<u>\$ 2,660,756</u>	<u>\$ 4,135,655</u>	<u>\$ 5,425,422</u>	<u>\$ 3,952,683</u>	<u>\$ 3,598,996</u>	<u>\$ 3,462,700</u>	<u>\$ 2,708,775</u>	<u>\$ 2,406,543</u>	<u>\$ 3,167,160</u>	<u>\$ 5,124,840</u>
All other governmental funds:										
Reserved/Nonspendable	\$ 1,020,560	\$ 2,078,253	\$ 594,850	\$ 627,054	\$ 1,162,807	\$ 414,672	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:										
Special revenue funds	14,173,306	14,935,820	15,331,547	24,247,936	26,728,405	25,076,912	-	-	-	-
Debt service funds	1,651,013	764,474	-	-	168,214	165,430	-	-	-	-
Capital project funds	3,587,159	3,549,672	5,501,802	2,758,755	6,036,704	5,213,017	-	-	-	-
Permanent funds	140,460	160,224	185,916	208,788	222,803	-	-	-	-	-
GASB 54:										
Nonspendable							1,060,372	1,228,215	1,119,672	1,017,672
Restricted							12,324,318	10,068,383	9,321,976	10,753,102
Committed							-	-	-	-
Assigned							14,458,977	5,994,351	7,148,045	8,090,301
Unassigned							(143,976)	(282,568)	-	-
Total all other governmental funds	<u>\$ 20,572,498</u>	<u>\$ 21,488,443</u>	<u>\$ 21,614,115</u>	<u>\$ 27,842,533</u>	<u>\$ 34,318,933</u>	<u>\$ 30,870,031</u>	<u>\$ 27,699,691</u>	<u>\$ 17,008,381</u>	<u>\$ 17,589,693</u>	<u>\$ 19,861,075</u>

Beginning with June 30, 2011 amounts in fund balance are reported in accordance with GASB 54.
Prior year fund balance remain in the previous designation.

JOSEPHINE COUNTY, OREGON

Changes in Fund Balances of Governmental Funds

Last Ten Fiscal Years

(modified accrual basis of accounting)

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Revenues:										
Taxes	\$ 3,970,604	\$ 4,095,041	\$ 4,184,157	\$ 4,438,328	\$ 4,581,410	\$ 4,826,026	\$ 4,824,573	\$ 4,807,750	\$ 4,788,366	\$ 4,652,273
Fees and Charges for Services	8,696,834	8,840,202	8,509,403	7,812,689	7,735,370	6,730,365	7,008,388	7,031,687	6,926,475	8,333,988
Intergovernmental Revenues	56,593,851	53,425,843	36,164,952	36,699,746	35,523,619	31,311,196	31,891,433	27,023,002	25,885,933	29,769,933
Interfund Charges for Services	3,809,682	1,943,228	1,541,932	1,753,682	1,598,320	1,531,425	1,572,381	1,670,473	1,335,350	1,447,116
Other Revenues	2,205,516	2,227,569	2,464,183	3,238,630	2,644,969	1,378,407	1,399,594	1,213,872	1,384,316	1,072,568
Total Revenues	75,276,487	70,531,883	52,864,627	53,943,075	52,083,688	45,777,419	46,696,369	41,746,784	40,320,440	45,275,878
Expenditures:										
General Government	7,881,158	5,521,445	2,892,577	3,767,602	3,034,443	3,343,636	2,909,254	3,733,693	3,469,761	3,326,861
Public Safety	17,373,070	17,647,363	17,866,561	18,149,093	17,718,712	18,761,904	19,348,194	19,264,881	11,809,958	12,734,390
Public Works	8,476,944	7,760,070	6,906,119	9,415,379	7,258,275	8,564,515	8,934,164	9,639,342	6,280,509	7,235,047
Culture & Recreation	3,564,773	3,441,299	2,680,596	2,347,670	2,682,453	2,410,184	2,400,484	2,415,588	1,800,754	1,525,907
Community Development	2,783,732	4,948,449	3,808,406	2,885,006	2,902,631	4,049,645	3,411,218	3,440,039	2,668,649	2,498,186
Human Services	28,397,568	26,554,315	12,487,281	7,792,849	7,887,824	7,594,218	8,818,945	9,144,318	8,363,589	8,897,957
Debt Service - Principal	955,258	1,089,747	1,196,162	1,170,208	1,296,925	1,315,323	1,390,594	1,455,869	1,248,623	1,283,844
Debt Service - Interest	1,022,337	995,898	1,110,066	948,524	914,495	779,645	748,018	723,744	897,260	915,875
Debt Service - Bond issuance cost	-	-	-	-	127,103	-	-	57,880	-	-
Total Expenditures	70,454,840	67,958,586	48,947,768	46,476,331	43,822,861	46,819,070	47,960,871	49,875,354	36,539,103	38,418,067
Excess of Revenues Over (Under)										
Expenditures	4,821,647	2,573,297	3,916,859	7,466,744	8,260,827	(1,041,651)	(1,264,502)	(8,128,570)	3,781,337	6,857,811
Other Financing Sources (Uses):										
Refunding bonds issued	-	-	-	-	7,920,000	-	-	8,300,000	-	-
Premium (Discount) on refunding bonds	-	-	-	-	391,656	-	-	(198,760)	-	-
Payment to refunding bond escrow agent	-	-	-	-	(8,184,553)	-	-	(8,043,360)	-	-
Transfers In	5,151,809	4,372,389	22,310,938	7,550,782	8,228,071	7,471,302	7,443,296	7,061,287	5,472,118	5,184,130
Transfers Out	(5,251,386)	(4,554,842)	(24,047,884)	(10,261,847)	(10,493,288)	(10,014,849)	(10,103,059)	(9,984,139)	(7,866,933)	(7,812,879)
Total Other Financing Sources (Uses)	(99,577)	(182,453)	(1,736,946)	(2,711,065)	(2,138,114)	(2,543,547)	(2,659,763)	(2,864,972)	(2,394,815)	(2,628,749)
Net Change in Fund Balance	\$ 4,722,070	\$ 2,390,844	\$ 2,179,913	\$ 4,755,679	\$ 6,122,713	\$ (3,585,198)	\$ (3,924,265)	\$ (10,993,542)	\$ 1,386,522	\$ 4,229,062
Debt service as a percentage of noncapital expenditures	2.89%	3.17%	4.94%	4.78%	5.64%	4.68%	4.67%	4.70%	6.24%	6.07%

JOSEPHINE COUNTY, OREGON

Assessed and Real Market Values of Taxable Property

Last Ten Fiscal Years

Fiscal Year	Total Direct Tax Rate (1)	Assessed Value					Real Market Value
		Real	Manufactured Structures	Personal	Utilities	Total	
2004-05	\$0.85	\$4,129,480,049	\$130,266,655	\$92,166,757	\$129,162,862	\$4,481,076,323	\$6,502,753,771
2005-06	\$0.83	\$4,415,330,518	\$133,238,126	\$94,689,274	\$119,516,345	\$4,762,774,263	\$8,017,637,670
2006-07	\$0.81	\$4,717,456,116	\$135,530,330	\$103,837,124	\$120,485,200	\$5,077,308,770	\$9,900,996,388
2007-08	\$0.80	\$5,015,174,748	\$139,087,020	\$110,375,247	\$119,151,000	\$5,383,788,015	\$10,626,563,720
2008-09	\$0.79	\$5,267,001,884	\$137,773,700	\$119,351,135	\$131,096,850	\$5,655,223,569	\$10,271,803,111
2009-10	\$0.77	\$5,509,036,303	\$128,920,050	\$116,701,163	\$153,833,660	\$5,908,491,176	\$9,182,833,828
2010-11	\$0.76	\$5,682,170,356	\$117,201,280	\$122,549,668	\$165,069,620	\$6,086,990,924	\$8,446,479,564
2011-12	\$0.75	\$5,809,248,807	\$91,260,640	\$114,715,188	\$168,844,380	\$6,182,933,265	\$7,574,999,491
2012-13	\$0.75	\$5,932,164,669	\$58,435,260	\$112,494,013	\$164,800,900	\$6,267,269,432	\$7,275,733,739
2013-14	\$0.75	\$6,110,168,109	\$54,857,670	\$108,816,388	\$171,860,700	\$6,445,702,867	\$7,405,557,726

(1) - Per \$1,000 of assessed value.

* *Ballot Measure 50, approved by State voters in May 1997, changed the way property taxes are assessed and computed. For 1997-98, the assessed value of property is the real market value or 90 percent of the 1995 assessed value, **whichever is lower**. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995.*

Source: Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

Direct and Overlapping Property Tax Rates⁽¹⁾

Last Ten Fiscal Years

Fiscal Year	County Direct Rate				Overlapping Rates											
	Permanent Rate(2)	Exempt Bond	Local Option	Total Direct Tax Rate	Cities		Rural Fire Districts				Special School Districts			Rogue Community College	Kerby Water District	4H Extension
					Grants Pass	Cave Junction	Applegate	Illinois Valley	Williams	Wolf Creek	Grants Pass	Three Rivers	So. OR. ESD			
2004-05	0.59	0.26	-	0.85	5.02	2.04	2.53	2.41	1.06	2.19	6.76	4.43	0.35	0.51	-	0.05
2005-06	0.59	0.24	-	0.83	5.62	1.90	2.53	2.38	1.06	2.98	6.67	4.36	0.35	0.51	-	0.05
2006-07	0.59	0.22	-	0.81	5.62	1.90	2.53	2.35	1.06	2.98	6.48	4.34	0.35	0.51	-	0.05
2007-08	0.59	0.21	-	0.80	6.13	1.90	2.53	2.31	1.59	2.98	6.41	4.30	0.35	0.51	-	0.05
2008-09	0.59	0.20	-	0.79	6.12	1.90	2.53	2.26	1.59	2.98	6.21	4.29	0.35	0.51	1.90	0.05
2009-10	0.59	0.18	-	0.77	6.32	1.90	2.53	2.23	1.59	2.88	6.43	4.28	0.35	0.51	3.35	0.05
2010-11	0.59	0.17	-	0.76	6.33	1.90	2.53	2.22	1.59	2.88	5.92	4.29	0.35	0.51	3.41	0.05
2011-12	0.59	0.17	-	0.75	6.33	1.90	2.53	2.17	1.59	2.88	5.97	4.25	0.35	0.51	3.14	0.05
2012-13	0.59	0.17	-	0.75	6.33	1.90	2.53	2.43	1.59	2.88	5.90	4.29	0.35	0.51	2.98	0.05
2013-14	0.59	0.17	-	0.75	6.31	1.90	2.53	2.45	1.59	22.78	4.52	4.28	0.35	0.51	3.02	0.05

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(1) Nominal property tax rate is per \$1,000 without compression resulting from Ballot Measure 5

(2) Josephine County Permanent Rate is \$0.5867 per \$1,000 assessed value. Due to statewide constitutional property tax limitation of Ballot Measures 5 and 47/50, the County is restricted in its ability to raise the permanent tax rate or to implement new taxes without voter approval.

Note: These figures are rounded and for general information only. For actual nominal tax rates, inquire at the County Assessors's Office.

JOSEPHINE COUNTY, OREGON

Principal Property Taxpayers

Current Year and Nine Years Ago

Principal Taxpayers	2014			2005		
	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Pacificcorp (PP&L)	\$ 83,910,820	1	1.25%	\$ 44,307,900	1	0.99%
Charter Communications	25,387,700	2	0.38%			
S-H Forty-Nine Properties	24,543,070	3	0.37%			
Masterbrand Cabinets, Inc.	23,026,160	4	0.34%			
Auerbach Grants Pass LLC and Freeman Grants Pass LLC	18,713,470	5	0.28%	11,477,780	6	0.26%
Nunn, Ronald C & Marcia K	22,153,710	6	0.33%	14,753,670	3	0.33%
Avista Corp. dba Avista Utilities	17,835,000	7	0.27%	9,125,000	8	0.20%
Johnson Trust, Carl D.	15,303,440	8	0.23%			
Grants Pass FMS LLC	13,769,300	9	0.21%			
Lynn-Ann Development LLC	13,554,108	10	0.20%			
QWEST Corporation				42,953,500	2	0.96%
Wal-Mart Stores, Inc.				13,234,825	4	0.30%
Albertson's Inc.				12,567,975	5	0.28%
SPM - Grants Pass LLC				10,765,340	7	0.24%
Jensen, Robert A & Shirley Y				7,747,631	9	0.17%
Hillebrand Children Riverwood Apartments				7,733,270	10	0.17%
Total Principal Taxpayers	\$ 258,196,778		3.86%	\$174,666,891		3.90%

Source: Josephine County Assessor's Office

Note: Ranking is based on dollars received and not assessed value

JOSEPHINE COUNTY, OREGON

Property Tax Levies and Collections

Last Ten Fiscal Years

Fiscal Year	Total Tax Levy(1)	Within the First Year of the Levy			Collections in Subsequent Years (2)	Total to Date		Outstanding June 30, 2014	
		Discounts Allowed	Collections	Percent		Collections(2)	Percent(2)	Delinquent Taxes	Percentage to Total Tax Levy
2004-05	3,719,994	90,026	3,514,250	94.5%	115,403	3,629,653	97.6%	315	0.01%
2005-06	3,870,112	94,690	3,669,691	94.8%	105,442	3,775,133	97.5%	289	0.01%
2006-07	4,033,916	97,973	3,803,545	94.3%	131,928	3,935,474	97.6%	469	0.01%
2007-08	4,263,339	102,983	4,011,908	94.1%	147,578	4,159,486	97.6%	870	0.02%
2008-09	4,484,396	105,608	4,185,668	93.3%	189,656	4,375,324	97.6%	3,464	0.08%
2009-10	4,625,028	110,526	4,301,176	93.0%	188,447	4,489,623	97.1%	24,878	0.54%
2010-11	4,691,936	112,850	4,370,274	93.1%	164,446	4,534,720	96.6%	44,366	0.95%
2011-12	4,709,942	114,159	4,385,112	93.1%	135,326	4,520,438	96.0%	75,345	1.60%
2012-13	\$ 4,789,489	\$ 117,803	\$ 4,469,810	93.3%	90,470	4,560,281	95.2%	\$ 111,406	2.33%
2013-14	\$ 4,861,062	\$ 120,417	\$ 4,534,806	93.3%	\$ -	4,534,806	93.3%	\$ 192,802	3.97%

(1) Includes all County levies, miscellaneous assessments and additional taxes.

Does not include levies for other taxing districts.

Includes first year additions and deletions to the Tax Roll.

(2) Net of Adjustments, additions, corrections and cancellations, not including discounts.

Does not include collections for other taxing districts.

Source: Josephine County Treasurer/Tax Collector

JOSEPHINE COUNTY, OREGON

Ratios of Outstanding Debt by Type

Last Ten Fiscal Years

June 30	Governmental Activities			Total Primary Government	Percentage of Personal Income	Per Capita
	General Obligation Bonds	PERS Bond	Loans and Leases Payable			
2005	10,875,000	13,143,723	738,700	24,757,423	0.10%	309.78
2006	10,240,000	13,077,404	539,011	23,856,415	0.12%	295.40
2007	9,575,000	12,976,124	417,849	22,968,973	0.12%	281.18
2008	8,885,000	12,831,254	387,641	22,103,895	0.13%	265.38
2009	7,920,000	12,640,072	300,716	20,860,788	0.14%	251.96
2010	7,150,000	12,399,356	285,393	19,834,749	0.15%	239.62
2011	6,350,000	12,100,806	269,799	18,720,605	0.16%	226.04
2012	5,530,000	12,980,000	253,934	18,763,934	0.17%	226.86
2013	4,680,000	9,858,145	237,785	14,775,930	0.15%	178.17
2014	3,800,000	9,470,170	221,351	13,491,521	N/A	162.34

N/A - Personal income is not yet available

Note: The debt schedules above tie to Note 6 - Long Term Obligations found in the Financial section pages 36 through 55.

JOSEPHINE COUNTY, OREGON

Ratios of General Bonded Debt Outstanding

Last Ten Fiscal Years

June 30	Population ⁽¹⁾	Assessed Value (In Thousands) ⁽²⁾	Bonded Debt	Debt Service Monies Available	Net Bonded Debt	Percent of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2005	79,135	4,481,076	10,875,000	145,620	10,729,380	0.24%	135.58
2006	80,525	4,762,774	10,240,000	134,136	10,105,864	0.21%	125.50
2007	81,699	5,077,309	9,575,000	102,095	9,472,905	0.19%	115.95
2008	82,509	5,383,788	8,885,000	103,520	8,781,480	0.16%	106.43
2009	82,794	5,655,224	7,920,000	85,010	7,834,990	0.14%	94.63
2010	82,775	5,908,491	7,150,000	140,732	7,009,268	0.12%	84.68
2011	82,820	6,086,991	6,350,000	121,821	6,228,179	0.10%	75.20
2012	82,713	6,182,933	5,530,000	79,953	5,450,047	0.09%	65.89
2013	82,930	6,267,269	4,680,000	95,161	4,584,839	0.07%	55.29
2014	83,105	6,445,703	3,800,000	89,177	3,710,823	0.06%	44.65

(1) Source: Portland State University's Population Research Center

(2) Source: Josephine County Assessor's Office

Note: 1) The debt schedules above tie to Note 6 - Long Term Obligations found in the Financial section pages 36 through 55.

JOSEPHINE COUNTY, OREGON

**Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds
June 30, 2014**

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Percentage Applicable To Josephine County	Amount Applicable To Josephine County
Direct:			
Counties:			
Josephine PERS Bond 2001A	\$ 1,265,170	0.00%	\$ -
Josephine PERS Bond 2012	\$ 8,205,000	0.00%	\$ -
Josephine OHCDS Secured Treatment Facility Loan	\$ 221,351	0.00%	\$ -
Josephine Adult Jail Bond	\$ 3,800,000	100.00%	\$ 3,800,000
Overlapping:			
Cities:			
Grants Pass	4,670,000	100.00%	4,670,000
Cave Junction	-	-	-
Rural Fire Protection Districts:			
Illinois Valley RFPD 1	1,375,000	100.00%	1,375,000
Williams RFPD	155,000	100.00%	155,000
Wolf Creek RFPD	-	-	-
Community Colleges:			
Rogue Community College	-	-	-
School Districts:			
Grants Pass District 7	-	100.00%	-
Three Rivers District	38,670,000	96.59%	<u>37,350,696</u>
Total Overlapping Debt			<u>43,550,696</u>
Total Direct and Overlapping Debt			<u>\$ 47,350,696</u>

Source: Oregon State Treasury Debt Management Division

(1) Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the County. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the County.

(2) The debt schedules above for Josephine County tie to Note 6 - Long Term Obligations found in the Financial section pages 36 through 55.

JOSEPHINE COUNTY, OREGON

Legal Debt Margin Information

Last Ten Fiscal Years
(amounts expressed in thousands)

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Real Market Value of taxable property ⁽¹⁾	<u>\$ 6,502,754</u>	<u>\$ 8,017,638</u>	<u>\$ 9,900,996</u>	<u>\$ 10,626,563</u>	<u>\$ 10,271,203</u>	<u>\$ 9,182,834</u>	<u>\$ 8,446,480</u>	<u>\$ 7,574,999</u>	<u>\$ 7,275,734</u>	<u>\$ 7,405,558</u>
Debt Limit, 2% of Real Market Value	\$130,055	\$160,353	\$198,020	\$212,531	\$205,424	\$183,657	\$168,930	\$151,500	\$145,515	\$148,111
Total net debt applicable to limit	<u>10,729</u>	<u>10,106</u>	<u>9,473</u>	<u>8,781</u>	<u>7,835</u>	<u>7,009</u>	<u>6,228</u>	<u>5,450</u>	<u>4,585</u>	<u>3,710</u>
Legal debt margin	<u>\$119,326</u>	<u>\$150,247</u>	<u>\$188,547</u>	<u>\$203,750</u>	<u>\$197,589</u>	<u>\$176,648</u>	<u>\$162,702</u>	<u>\$146,050</u>	<u>\$140,930</u>	<u>\$144,401</u>
Total net debt applicable to this limit as a percentage of debt limit	<u>8.25%</u>	<u>6.30%</u>	<u>4.78%</u>	<u>4.13%</u>	<u>3.81%</u>	<u>3.82%</u>	<u>3.69%</u>	<u>3.60%</u>	<u>3.15%</u>	<u>2.50%</u>

⁽¹⁾ Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

Demographic Statistics

Last Ten Fiscal Years

Fiscal Year	Population ⁽¹⁾	Personal Income (in thousands)	Per Capita Personal Income ⁽²⁾	School Enrollment ⁽³⁾	Unemployment Rate ⁽⁴⁾ for June	Median Age ⁽⁵⁾
2003-04	78,180	\$1,974,270	\$24,862	19,606	8.3%	N/A
2004-05	79,135	\$2,081,223	\$25,802	19,324	7.2%	44.0
2005-06	80,525	\$2,241,734	\$27,472	19,644	6.3%	N/A
2006-07	81,699	\$2,346,084	\$28,700	20,152	6.8%	43.6
2007-08	82,509	\$2,402,204	\$29,329	20,842	7.9%	N/A
2008-09	82,794	\$2,429,273	\$28,727	21,781	14.4%	44.4
2009-10	82,775	\$2,450,499	\$28,933	31,262	13.8%	46.3
2010-11	82,820	\$2,514,818	\$30,103	29,533	12.7%	48.1
2011-12	82,713	\$2,600,748	\$31,361	26,368	11.9%	47.1
2012-13	82,930	\$2,593,962	\$21,791	15,877	11.3%	46.7
2013-14	83,105	N/A	N/A	15,427	9.6%	47.5

(1) Portland State University's Population Research Center

(2) U.S. Dept of Commerce, Bureau of Economic Analysis

(3) Grants Pass School District 7; Three Rivers School District; Rogue Community College

(4) www.qualityinfo.org

(5) U.S. Census Bureau

N/A Information not available

JOSEPHINE COUNTY, OREGON

Principal Employers

Current Year and Nine Years Ago

Principal Employers	2014			2005		
	Number of Employees	Rank	Percentage of Total County Employment	Number of Employees	Rank	Percentage of Total County Employment
Rogue Community College	925	1	3.78%	N/A	2	N/A
Three Rivers Community Hospital	905	2	3.70%	N/A	1	N/A
Grants Pass School District #7	675	3	2.76%	N/A	3	N/A
Three Rivers School District	597	4	2.44%	N/A	6	N/A
Fire Mountain Gems	500	5	2.05%	N/A		N/A
Wal-Mart	400	6	1.64%	N/A	4	N/A
Josephine County	353	7	1.44%	N/A	7	N/A
Masterbrand Cabinet Company	340	8	1.39%	N/A	8	N/A
Barrett Business Services	300	9	1.23%	N/A		N/A
First Call Resolution	250	10	1.02%	N/A		N/A
Total - Top 10	5,245		22.94%			
Not included in Total Top 10. Displayed for historical purposes.						
Royal Gardens	180	14	0.74%	N/A	5	N/A
Fred Meyer	233	11	0.95%	N/A	9	N/A
Siskiyou Forest Service	100	23	0.41%	N/A	10	N/A

N/A - Information is not available.

Source: Grants Pass Chamber of Commerce

JOSEPHINE COUNTY, OREGON

Full-time Equivalent County Government Employees by Function

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General Government	34.4	34.0	36.7	34.5	34.3	32.9	32.5	32.0	28.7	28.0
Public Safety	212.3	205.9	217.0	201.6	213.1	214.4	219.3	205.7	115.3	115.4
Public Works	73.9	74.0	74.9	61.0	67.3	73.4	72.4	71.6	62.1	56.6
Culture & Recreation	35.5	30.7	19.5	16.8	18.9	21.3	20.0	14.6	14.7	14.1
Community Development	27.8	27.3	32.5	33.0	32.9	32.2	31.7	29.1	26.2	27.5
Human Services	230.9	219.9	45.2	56.4	52.5	52.3	57.7	60.6	53.5	50.9
Total	<u>614.8</u>	<u>591.8</u>	<u>425.8</u>	<u>403.3</u>	<u>419.0</u>	<u>426.5</u>	<u>433.6</u>	<u>413.6</u>	<u>300.6</u>	<u>292.5</u>

Source: Josephine County adopted budgets. FTE's are budgeted amounts.

Assuming a work week of 40 hours, an employee is scheduled to work 2080 hours per year (including vacation and sick leave). Full-time equivalent is calculated by dividing total budgeted labor hours by 2080.

JOSEPHINE COUNTY, OREGON

Operating Indicators by Function

Last Ten Fiscal Years

Function/Program	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
County Sheriff										
Jail bookings	4,612	4,944	5,130	5,452	6,575	4,956	4,816	5,308	2,694	3,900
Inmates released due to lack of available resources	805	1,163	1,358	385	309	314	327	793	283	307
Average daily jail population	125	120	140	135	106	143	142	118	84	118
Patrol - calls for service	65,474	63,000	54,802	56,942	54,524	59,762	61,124	32,866	6,172	9,452
District Attorney										
Criminal prosecution cases filed	3,281	3,323	2,960	2,671	2,779	2,731	2,588	2,126	1,196	2,001
Child support cases	936	914	933	925	917	912	909	890	869	908
Community Justice										
Work crew participants	1,267	1,498	1,854	1,337	1,729	1,530	1,387	1,627	5,017	3,951
Average Monthly Caseload	N/A	N/A	N/A	N/A	N/A	N/A	N/A	986	963	915
Court referral to alternative program	N/A	N/A	N/A	N/A	N/A	N/A	N/A	866	1,190	619
Juvenile Justice intakes	1,078	1,035	1,046	1,092	1,106	884	774	741	332	294
Public Health										
Inspections of food services	1,062	1,275	1,208	1,163	1,339	1,347	1,164	1,122	1,029	1,124
Water and pool inspections	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	32	37
Immunizations given	11,018	10,283	10,074	10,250	10,455	10,942	6,403	4,447	3,903	3,063
WIC client visits	10,540	10,532	10,424	10,572	11,205	11,628	11,216	11,516	10,832	10,260
Animals given shelter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,793
Animals adopted	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	790
County Clerk										
Recordings and transactions	34,177	34,484	31,338	27,709	25,602	23,183	22,019	21,978	22,738	19,492
Planning Department										
Permits issued	2,428	2,171	2,099	1,618	1,257	1,132	1,031	1,037	900	905
Parks Department										
Walk-ins	N/A	N/A	N/A	16,431	17,457	18,869	16,375	5,567	5,645	5,412
Reservations taken	N/A	N/A	N/A	43,569	43,850	40,712	34,261	12,790	13,152	11,434

N/A - Information not available.

JOSEPHINE COUNTY, OREGON

Capital Asset Statistics by Function

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Public Safety										
Adult Jail Facility Beds	200	200	200	200	200	200	200	200	200	200
Juvenile Facility Detention Beds	14	14	14	14	14	14	14	14	14	3
Juvenile Facility Shelter Beds	16	16	16	16	16	16	16	16	16	0
Public Works										
Road miles maintained	576	576	576	565	566	566	566	566	566	561
Bridges maintained	195	195	195	193	198	122	122	122	122	122
Culture and Recreation										
Park acreage	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655
Number of parks	10	10	10	10	10	10	10	10	10	10
Boat ramps	15	15	15	15	15	15	15	15	15	15
Nature/recreation areas	4	4	4	4	4	4	4	4	4	4
Library branches	4	4	4	4	4	4	4	4	4	4
Airports	2	2	2	2	2	2	2	2	2	2
Human Services										
Secured residential facility	1	1	1	1	1	1	1	1	1	1

JOSEPHINE COUNTY, OREGON
Significant Accounting Policies

A. Reporting Entity:

Josephine County was formed under the predecessor chapter to Oregon Revised Statutes (ORS) 202, and its present “home rule” charter, effective January 5, 1981, was adopted under Article VI, Section 10 of the Oregon State Constitution. Its boundaries are established by ORS 201.170. A Board of Commissioners consisting of three independently elected members governs the County.

Blended Component Units – effective for periods beginning after June 15, 2012, the Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity: Omnibus* amends the reporting and disclosure standards for component units. In compliance with this standard, the County no longer reports 4H Extension as a blended component unit of the County.

The 4H Extension’s separate and complete June 30, 2014 financial statements are available at the County Finance Office located at 500 NW 6th St, Grants Pass, Oregon 97526.

B. Government-wide and Fund Financial Statements:

Government-wide Financial Statements – The Statement of Net Position and Statement of Activities report information for all of the non-fiduciary activities of the County and its component unit. *Governmental activities*, which are primarily supported by intergovernmental revenues and taxes, are reported separately from *business-type activities*, which rely primarily upon fees charged to external parties.

The Statement of Activities demonstrates the extent to which direct expenses of the County’s functions/programs listed in the statement (such as General Government, Public Safety, and Human Services) are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or program. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or program and 2) grants and intergovernmental revenues that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes and other items which are not specific program revenues are reported as general revenues in the Statement of Activities.

Fund Financial Statements – Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. Remaining governmental and enterprise funds are aggregated and reported as non-major funds.

The County reports the following major governmental funds:

General Fund – This is the County’s primary operating fund. It accounts for all financial resources of the general government, except for those requiring separate accounting in another fund. The offices of the Assessor, Treasurer, County Clerk, Surveyor, and the Veterans, Planning, Emergency Management, Court Facilities and Forestry Departments are in the General Fund. This fund also provides a significant amount of support to the Public Safety Fund. The primary source of revenue for the General Fund is property taxes.

Public Works Fund – The expenditures of the Roads and Bridges Division of this fund are restricted under Article IX of the Constitution of the State of Oregon for construction, reconstruction, improvement, repair, maintenance, operation, use and policing of public highways, roads and streets within the County. Major sources of revenue include motor fuel taxes and forest service receipts.

Public Safety Fund – This fund was formed effective July 1, 2006. It comprises three departments which are the Sheriff, District Attorney and Juvenile Justice. The largest revenue source is O&C money from the Federal Government. Other revenues are primarily charges for services and various federal and state grants.

Adult Corrections Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Adult Corrections Department which supervises adult felony cases and administers the work crew programs. It is primarily funded by grants from the Oregon Department of Corrections.

Public Health Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Public Health Department. Public Health serves the public with many health resource, environmental health, and animal control/shelter and enforcement programs. The primary sources of funding are charges for services rendered and various grants from the Oregon Department of Human Services.

JOSEPHINE COUNTY, OREGON

Significant Accounting Policies

Mental Health Fund – This fund accounts for the activities of the Mental Health Authority which has oversight responsibilities for mental health programs which were outsourced to non-profit organizations and other governmental agencies effective July 1, 2006. Resources of this fund are primarily from federal and state grants and from alcohol tax. Expenditures are for mental health care and substance abuse treatment and prevention programs.

The County reports the following major enterprise fund:

Airports Fund – This fund accounts for the operations of the county’s airports located in Merlin, and Cave Junction, Oregon. User fees are the primary source of revenue. Expenditures are for the administration and maintenance of the airport buildings and grounds.

Additionally the County reports the following fund types:

Proprietary Funds – Account for the operations of predominantly self-supporting activities.

- Enterprise funds account for services rendered to the public on a user charge basis.
- Internal service funds account for services provided to other departments or agencies of the County or other governments, on a cost reimbursement basis.

Fiduciary Funds – Account for resources received and held by the County’s Treasurer on behalf of other governmental entities, private individuals, and others as provided for in Oregon Revised Statutes.

C. Measurement Focus and Basis of Accounting:

Government-wide, Proprietary Fund, and Fiduciary Fund Financial Statements – The government-wide, proprietary fund, and fiduciary fund financial statements are reported using the *economic resources measurement focus* and *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements in order to avoid double counting of revenues, expenditures and internal balances. Expenditures of the County’s internal service funds are reported as direct expenses of the functions and programs that use the internally provided services. The primary items provided are building operation and maintenance, motor pool, insurance, finance, personnel, legal, communications and technology support.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing goods and services in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Airport and Jail Commissary enterprise funds and the County’s internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Financial Statements – All governmental fund types are accounted for using a *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Federal and state grants (to the extent that eligible expenditures are incurred), licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues within the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments are recorded only when the payment is due.

When program expenses are incurred for which both restricted and unrestricted Net Position are available to finance the program, it is the County’s policy to first apply restricted resources, followed by committed, assigned, and unassigned fund balance.

JOSEPHINE COUNTY, OREGON
Significant Accounting Policies

D. Cash and Investments:

Investments included in cash and investments are reported at fair value. The County invests primarily in the State of Oregon Local Government Investment Pool and securities of the U.S. Government agencies and sponsored enterprises. Oregon Revised Statutes authorize all County investments. Interest earned from pooled investments is allocated based upon a fund's portion of the total average daily investment balance. The County maintains depository insurance under Federal depository insurance coverage and state and financial institution collateral pools for its cash deposits and investments, except for the Local Government Investment Pool and securities of the U.S. government agencies and sponsored enterprises which are exempt from statutes requiring insurance.

E. Receivables:

The County levies, collects, and distributes property taxes for all taxing districts within its boundaries. Property taxes attach as an enforceable lien on property as of July 1. All taxes are levied as of the lien date and are payable in three installments on November 15, February 15 and May 15. Property taxes receivable in governmental funds which have been collected within 30 days of year end are considered measurable and available, and are recognized as revenues in the funds. All other property taxes receivable in the governmental funds are offset by deferred revenues and, accordingly, have not been recorded as revenue.

For the year ended June 30, 2014, the County's tax levy did not exceed the Oregon constitutional limitation. All other districts' property taxes receivable is reported in the Agency Funds.

Special Assessments are recognized as receivable at the time property owners are assessed for property improvements. Delinquent receivables are those special assessments remaining unpaid after the date on which a penalty for non-payment is attached.

"Bancrofted" assessments occur when installments are two payments (one year) late. Such assessments receivable are offset by a deferred revenue account and, accordingly, have not been recorded as revenue.

Accounts and other receivables in governmental and proprietary fund types are recorded as revenue when earned, except for timber sales, which are recorded as revenue when the logging occurs.

F. Inventories:

Governmental Funds – Inventories of parts and supplies are held by the Public Works Fund and County Fleet and Building Operations Fund and are valued at average cost. Inventories are recorded as expense when consumed.

G. Capital Assets:

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the County as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed prior to 1993. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add value to the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight line method over an appropriate useful life as determined for each asset using professional judgment. Suggested useful ranges for each asset classification are listed below.

<u>Assets</u>	<u>Years</u>
Buildings and improvements	35
Vehicles and machinery	5 to 15
Office furniture and equipment	3 to 10
Computer equipment	3
Infrastructure	25 to 65

H. Landfill Closure and Post-closure Care Liabilities:

The County records landfill closure and post-closure costs in the Public Works Fund as incurred over the life the related landfills. The estimated liability is reported in the government-wide statement of Net Position.

JOSEPHINE COUNTY, OREGON

Significant Accounting Policies

- I. Long-term Debt:
All County long-term debt is included in the government-wide financial statements. Long-term debt directly related to and expected to be paid from proprietary funds is also included in those funds. Long-term debt information is presented in Note 6.
- J. Compensated Absences:
Accumulated vested compensated absences are accrued in the government-wide and proprietary financial statements as earned by employees.
- The County established the Payroll Reserve Fund for the purpose of accumulating resources to pay employees for compensated absences (time management leave and vacation leave). Resources are provided by other County funds, principally the major funds. Unused management leave and vacation leave is paid upon termination according to applicable union or non-union rules, and is recorded as an expenditure at time of payment. Sick pay, which does not vest, is recorded as expenditure when it is taken.
- K. Fund Equity:
In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.
- L. Net Position:
Restricted Net Position reported in the Statement of Net Position represent amounts for which constraints were imposed by creditors, grantors, contributors or laws or regulations. Net position is classified into three categories: (1) Net Investment in Capital Assets – consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowing that are attributable to the acquisition, construction, or improvement of those assets; (2) Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors, or laws or regulations of the other governments or constraints imposed by law through constitutional provisions or enabling legislation. There are restricted assets for debt service and other governmental funds; (3) Unrestricted – consists of all other assets that are not included in the other categories previously mentioned.
- M. Cash Flows Statement:
For purposes of the statement of cash flows, the proprietary fund types consider all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Accordingly, all County investments are considered to be cash equivalents.
- N. Property Tax Calendar:
Property taxes attach as an enforceable lien on July 1 for real property and personal property. Taxes are levied as of July 1 and payable in three installments on November 15, February 15 and May 15. Real property taxes unpaid on May 16 are considered delinquent. The County levies, collects and distributes property taxes for all taxing jurisdictions within its boundaries. Uncollected taxes, including delinquent amounts, are deemed to be substantially collectible or recoverable through liens, and are recorded in governmental funds as revenue when received.
- O. Comparative Data:
Comparative total data for the prior year have been presented only for the enterprise funds in the fund financial statements in order to provide an understanding of the changes in the financial position and operations of these funds.
- P. Use of Estimates:
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the reported revenues and expenditures during the period. Actual results could differ from those estimates.
- Q. Fund Balances:
The County implemented GASB Statement 54 effective July 1, 2010 to account for fund balance reporting and governmental fund type definitions to enhance the usefulness of fund balance information by providing clarity of fund balance classification. The fund balance for governmental funds, in accordance with GASB 54 is reported in a hierarchy based primarily on the extent to which the government is bound to honor constraints on

JOSEPHINE COUNTY, OREGON
Significant Accounting Policies

Q: Fund Balances Continued:

the specific purposes for which amounts in those funds can be spent. When both restricted and unrestricted resources are available for use for the same purpose, the County will utilize the restricted funds firstly. When committed, assigned, and unassigned resources are available for use for the same purpose, the County will utilize the committed, then assigned, then unassigned funds in that available order.

Nonspendable – fund balance amounts are reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and permanent fund balances.

Restricted – fund balance amounts are reported as restricted when the constraints placed on the use of resources are imposed by external parties, constitutional provisions or enabling legislation.

Committed – fund balance amounts are reported as committed when the resources are constrained for a specific purpose by a government using its highest level of decision making authority, which is the Board of County Commissioners (BCC) and enacted by adopted resolutions. It would require action by the same group to remove or change the constraints placed. Action by the BCC has to have taken place for balances to be categorized here.

Assigned – fund balance amounts are reported as assigned for all amounts which the Board of County Commissioners, through resolution or other action, has assigned for a specific purpose.

Unassigned – fund balance amounts are reported as unassigned for the general fund that are not classified as categories above and deficit fund balances.

R. GASB 63 and 65:

Management implemented GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. This Statement amends the net asset reporting requirements in Statement No. 34, Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. Implementation of GASB 63 had no effect on reported amounts in the current or prior periods.

Management implemented GASB Statement No. 65, Items Previously Reported as Assets and Liabilities. The objective of this Statement is to either (a) properly classify certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or (b) recognize certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenues). These determinations are based on the definitions of those elements in Concepts Statement No. 4, Elements of Financial Statements. The statement requires that debt issuance costs, except any portion related to prepaid insurance costs, be recognized as an expense in the period incurred. Previous GAAP required issue costs be reported as a deferred charge in the statement of net position. Implementation of GASB 65 had no effect on reported amounts in the current or prior periods.

Deferred Outflows - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. There were no deferred outflows at year end.

Deferred Inflows of Resources - In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until then. The County records property taxes levied in the current year, but not yet received, as a deferred inflow as it will be used to finance the subsequent year’s budget.