

Josephine County

Adopted Budget

FY 2012-13



Josephine County

Budget Committee

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JOSEPHINE COUNTY, OREGON

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Introduction



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**Josephine County
Budget Message
Fiscal Year 2012-13
April 24, 2012**

As the Budget Officer for Josephine County, I am tasked by Oregon Budget Law with presenting to the Budget Committee a balanced budget. This budget message outlines the financial priorities of the County and highlights major changes to the Funds. Although County government and the resulting budget is complex, our goal is to provide as much transparency in government as possible while following Oregon Budget Law.

Based on "Budgeting for Outcomes", the FY 2012-13 budget details Oregon Revised Statute (ORS) mandates, program outcomes, revenue and expenditure line items and personnel for each department within their respective fund. Each Department has detailed how their programs meet the goals set by the Board of Commissioners in FY 2011:

- 1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.
- 2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.
- 3) Provide services in a transparent, open and efficient manner to the citizens of Josephine County.
- 4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Overall the proposed budget shows a decrease of approximately twenty eight percent (28%) from FY 2011-12, which includes a proposed reduction of full-time equivalent positions (FTE) of nearly one hundred twenty five (125). Ninety eight (98) positions overall in Public Safety (Sheriff, District Attorney, and Juvenile Justice) and twenty seven (27) positions in other County departments.

Josephine County requires that the majority of County programs be self sustaining through fees, grants, state contracts, and other revenue sources that don't rely on property taxes or General Fund support. With the economy continuing to be stagnant and the State's ongoing budget issues, many Departments will be further reducing staff, making it even more difficult to provide minimal services for our citizens. The budget proposal does include small requests from the General Fund for the Public Health Solid Waste program, Veterans Services, Animal Protection program and an offset of the costs of the Marlson landfill mediation for the Public Works Special Projects Fund.

As part of the SRS 2008 bailout, Congress included monies for O&C Counties through 2011. Payments for general government purposes had been dedicated to the Public Safety Fund. Public Works and Title III projects were also funded for the same time period. Currently, no new revenue sources have been identified or approved by the citizens to replace the SRS 2008 payments for FY 2012-13.

Fund Structure Information

- 1) Departments made up of elected offices, divisions, and programs that provide similar services and rely on common funding sources remain grouped together in separate funds such as the General Fund and the Public Safety Fund.
- 2) The General Fund contingency has improved from the \$1.9 million budgeted in FY 2011-12 to \$2.6 million dollars for FY 2012-13. This was partly achieved by reducing the transfer to Public Safety by one million dollars. A conservative estimate of three million dollars in contingency is recommended in order to cover payrolls and other costs until property tax and other revenues arrive in November.
- 3) Funding for the public safety departments (Sheriff, District Attorney and Juvenile Justice) from Federal general purpose sources has ended. Revenues include a transfer from General Fund of two million dollars, carryover monies and dedicated revenues. An election is scheduled for May 15th that will sustain the criminal justice system but is not included in this budget since it has not been approved by the citizens. With no new funding, the proposed budget reflects an estimated decrease of approximately sixty (60) percent of the current service levels for the public safety programs in the criminal justice system.
- 4) The Public Works Fund's major source of revenue continues to be State Gas Tax dollars. Public Works will also realize loss of revenues related to the ending of funding of the SRS 2008 bailout and is proposing staff reductions and fewer road projects.
- 5) Funds, such as Fair, Parks and Public Health will continue to be self sustaining from fees, grants or other revenue sources outside of the General Fund. Monies that are for dedicated purposes are required to be shown as individual funds in the budget. These funds reversed deficit fund balances from FY 2010-11 in FY 2011-12 with General Fund support and changes in operations.
- 6) Fund 210, Grant Project Fund is mainly a pass through fund for Title III monies from the federal government and Economic Development lottery dollars. With carryover monies available from the original O&C legislation for Title III programs, the County has enough reserves to continue Search and Rescue, community work crew programs and forest related activities for approximately three more years. The monies available for Title III projects under SRS 2008 have more restrictions and any non-obligated monies have to be returned to the Federal government by September, 2012. Economic Development applications will be requested for projects at the beginning of the fiscal year by the Board of County Commissioners. County Departments that receive economic dollars have been maintained at the reduced rate set in FY 2011-12 (Airport, Parks, Fair and Planning).
- 7) The centralized overhead of the County is in Fund 401, Internal Service Fund. ISF was looking at a reduction of approximately \$900,000 for FY 2012-13 because of declining operational budgets countywide. As part of the offset, the Board of County Commissioners approved increasing current charges from 9.25% to 10.00%. Because of reduced insurance costs charged to the individual departments, this had minimal impact on the department's budgets. The percentage allocation is applied to the personal service and material & services budgets of the operating funds (excluding capital transfers and pass through monies). The General Government program was moved to General Fund and program budgets were reduced an additional \$500,000.

- 8) Fund 402 includes the programs for maintenance and replacement of County facilities and fleet. Departments are directly charged for services based on usage. Charges were maintained at the current level, with depreciation transfers to property reserve slightly decreased to reflect the increases in utility costs.
- 9) Fund 410, Insurance Fund continues to decrease due to the County's decision to change from being self insured to premium based coverage with deductibles. Outstanding litigation prior to 2007 has reached settlement.
- 10) Property sales and capital expenditures for facilities are shown under the Property Reserve Fund. This budget includes federal stimulus projects and projects funded by a portion of the rental charge to departments for depreciation. The Equipment Reserve Fund receives revenues from Fleet for vehicle replacement and direct transfers from Funds that require capital purchases of \$5,000 or more.
- 11) The Personnel section includes the Organizational chart with the proposed positions county wide. A comparison of FTE by Department between FY 2011-12 and FY 2012-13 is also included. Salary tables reflect the current union contracts with AFSCME, SEIU/OPEU and the Sheriff's Association that will expire June 30, 2012. New contracts are in the process of being bargained for FY 2012-13.

Conclusion

Today I am presenting a balanced budget – Josephine County will live within its' means as required by Oregon Budget Law. Because this budget contains no proposed funding from federal timber sources or citizen approved levies, you will see significant budget cuts throughout the Budget Book. The proposed Budget shows the continuing impacts of reduced service levels to programs, both in dollars and positions (FTE's) budgeted. The Public Safety Fund, which relied on General Fund transfers and SRS 2008 federal monies, will be facing major reductions in FY 2012-13 unless the Criminal Justice Systems levy is successful in May. Even if the levy passes, Josephine County and its citizens will need to continue to work together on a plan for sustainable long term funding for the public safety programs.

Today is the first opportunity for the Budget Committee to deliberate on the proposed budget and to hear from the citizens of the County. Additional opportunities in the next few weeks will be available for our citizens to voice their thoughts on what services Josephine County should provide in FY 2012-13

Unlike some of our neighboring counties who are looking at program failures countywide, Josephine County is able to maintain essential services in most programs, although at reduced levels, because of policies put in place by the Board of County Commissioners in the last few years. We are facing challenges, especially in Public Safety, but the County will still be in business in FY 2012-13.


Rosemary Padgett, CFO/Budget Officer.

Josephine County Budget Process

▶ Oregon Budget Law & County Process

- **Appoint Budget Officer**
- **Establish Calendar**
- **Budget Directives**
- **Departments develop Proposed Budget**
- **Finance consolidates into Funds**
- **Departments meet with BCC Liaisons/CFO**
- **Meetings with BCC (open to Public)**
- **Present balanced budget to Budget Committee**
- **Budget Committee meets in public session**
- **Publish approved Budget Committee Budget**
- **Hold Public Hearing and Adopt budget with appropriation resolution**
- **Certify Tax**

▶ Budget Calendar 2012-13

- **March 22: Budget Workshop - Budget Committee (3 to 5 p.m.)**
- **March 30, Friday: Completed Budgets to Finance**
- **April 2, Week of: BCC review with Finance and Individual Dept.**
- **April 24, Tuesday: Budget Committee Meeting, 4 to 6pm**
- **May 3, Thursday: Budget Committee Meeting, 4 to 6pm**
- **May 10, Thursday: Budget Committee Meeting, 4 to 6pm**
- **May 17, Thursday: Budget Committee Meeting, 4 to 6pm**
- **May 22, Tuesday: Budget Committee Meeting, 4 to 6pm**
- **June 12, Tuesday: Published Budget Committee Approved Budget**
- **June 20, Wednesday: Budget Hearing – BCC**
- **June 27, Wednesday: Adopt Budget & Certify Tax – BCC**
- **July 15: LB-50 Property Tax Form to County Assessor**

Josephine Approved Budget Goals

- 1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.
- 2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.
- 3) Provide services in a transparent , open and efficient manner to all the citizens of Josephine County
- 4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

*Departments are to explain in their budget submissions how their budget(s) meet these goals.

The County Process – Budget Overview

Josephine County uses budgeting for outcomes model.

- ▶ Budgeting for Outcomes is:
 - A departure from the traditional budgeting model of using last year as a base, adding inflation, and then cutting the result to balance the budget.
 - A type of zero-based budgeting (programs versus historical).
 - A top-to-bottom review of everything from citizens' perspectives and priorities, rather than a department or government perspective.
 - A way of establishing program priorities and allocating resources when revenues are limited.
 - A better tool for elected officials to set the direction of the County and choose the services it will provide.
- ▶ Budgeting for Outcomes focuses on:
 - Setting the price of government
 - Setting the priorities of government
 - Setting the price of each priority
 - The “keeps”, not the cuts.

- ▶ Budgeting for Outcomes asks Four Basic Questions:
 - How much revenue will we have: What price of government will we charge the citizens?
 - What outcomes (results) matter most to our citizens?
 - How much should we spend to achieve each outcome?
 - How can we “best” deliver each outcome that citizens expect?
- ▶ Budgeting for Outcomes – County Level:
 - Josephine County looks at programs provided by each department and the level to which each should be funded, rather than looking at expenditure categories and line items as in the past.
 - If funding is reduced or lost, priorities will help the County determine how best to adjust service levels and choose which programs to keep.

Budget Overview

- ▶ Funds grouped by CAFR Designation
 - Operational funds
 - General Fund – (Assessor, Treasurer, Clerk, Surveyor, Planning, Forestry)
 - Public Safety Fund – (Sheriff, District Attorney, Juvenile Justice)
 - Public Works Fund
 - Reserve funds
 - Property (land and buildings)
 - Equipment (capital)
 - Roads & Bridges (PW)
 - Special Revenue funds
 - Fairgrounds
 - Building Safety
 - Parks
 - Multiple
- ▶ Fund Structure
 - Revenues, transfers, & ISF Indirect charges at Fund level vs. Dept level
 - Expenditures (example)

• Department	ex: Public Safety
• Office/Division	ex: Office of Sheriff
• Program	ex: Adult Jail
• GL Code	ex: Operating Supplies

▶ Internal Service Funds:

- Indirect Fixed Costs – at Fund Level
- Direct Fixed Costs – shown as internal vendors and expensed directly to departments (Building O&M, Fleet, and Insurance)

ISF Departments

- Board of County Commissioners
- Communications
- Finance
- GIS
- Human Resources
- Information Technology
- Legal
- Property Management

Internal Vendors

- Building Operations & Maintenance
- County Fleet
- Insurance

ISF Methodology

- Step 1 – Calculate ISF amount by taking ISF Budgets less revenue offsets. BCC sets ISF rate as percentage (currently 10%).
- Step 2 – Allocate ISF amount proportionally to Operating Funds based on Personal Service and Materials and Service budget (excluding Capital and pass-through payments).

Internal Vendors (Cost Methodology)

▶ BOM – all costs based on square footage:

- Utilities
- Repairs & Maintenance
- Custodial
- Landscaping
- Depreciation

▶ County Fleet -

- Operation & Maintenance – rate based
- Purchase/Replacement – rate based

Budget Directives/Guidelines

- ▶ Based on Local Budget Law and Budgeting for Outcomes
 - No Fund budget required for FY 2012-13
 - Revenue projections with support for inclusion at Fund level
 - Expenditures – Department level (Departments: Offices, Divisions, Programs)
 - Reported at Service Levels - Mandatory and/or self supporting
 - Source of Revenue – document additions or reductions
 - Narratives describing program and relation to County goals
 - Funds supported by dedicated and/or outside sources need to balance revenues with expenditures
 - Personal Services Budget – prepared by Finance
 - Based on current payroll (February 2012)
 - Allocate at Department level
 - Vacant and/or new positions require justification paper
 - Capital Outlay
 - Limited to \$5,000 or above, requires justification paper
 - 5 Year Projection (County Charter requirement)
 - Expensed to related Reserve Fund
 - Transfers between Funds (at fund level)
 - Debt Service (at fund level)

Budget Directives/Guidelines (additional 2012-13 Specific)

- ▶ General Fund Reserve (Contingency) below minimum of \$3 million dollars. Need to rebuild reserves.
- ▶ Transfer to Public Safety from General Funds in the amount of \$2 million dollars.
- ▶ No Fund Budget. Levy approved budget needs prepared.
- ▶ Public Safety Fund budgets and FTE requirements should not exceed projections for FY 12-13. Dollar limits will be provided to departments after final allocation rates set.

Budget Changes after Adoption

- ▶ Josephine County follows Oregon Budget Law processes regarding changes to the adopted budget.
- ▶ When the budget was adopted by the governing body (BCC); it set the legal expenditure limitations by appropriation. These limitations are detailed in the appropriation resolution.
- ▶ Appropriations may be increased or decreased, transferred from one appropriation category to another, or new appropriation categories created. The method used to amend the budget is determined by the budgetary change needed.
 - If the change involves a new fund or a new appropriation category, a **supplemental budget** is usually required.
 - *The governing body may adopt a supplemental budget at a regular public meeting if prior notice is given and the expenditures in the supplemental budget are 10 percent or **less** than of the budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget and hold a special hearing.*
 - If the change is a transfer of appropriation authority (and the corresponding resources) from one fund to another, or within the same fund, then a **resolution** transfer is allowed.
 - *A resolution may be adopted by the governing body and noticed to public similar to regular board meetings.*
 - In some cases (like Bond proceeds), the change falls within an **exception** to the Local Budget Law and the governing body may appropriate expenditures with no budget amendment required.

More information on the detailed process of a supplemental budget, resolution amending the budget and budget amendment exceptions can be found in the Oregon Department of Revenue “Local Budgeting Manual” on their website at http://cms.oregon.gov/dor/PTD/pages/ptd_localbudpubs.aspx.

**JOSEPHINE COUNTY
SUMMARY OF BUDGETS
2011-12 and 2012-13**

		2011-12			2012-13		
		Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)
Major Operating Funds:							
100	General Fund	45.65	\$ 9,728,000	\$ 3,884,800	38.98	\$ 9,350,100	\$ 3,831,300
201	Public Works Fund	63.30	12,645,800	6,442,900	54.10	10,214,100	5,539,800
240	Public Safety Fund	150.68	20,353,400	16,123,500	61.55	8,468,000	7,479,000
243	Adult Corrections Fund	28.00	3,730,500	3,172,200	27.00	3,645,900	3,152,200
250	Mental Health Fund	3.95	4,310,200	4,101,900	2.45	4,522,000	4,368,200
255	Public Health Fund	28.82	3,198,000	2,945,800	23.43	2,542,900	2,289,100
Special Revenue Funds:							
202	Public Works Special Programs Fund	-	209,000	91,000	-	180,900	88,500
210	Grant Projects Fund	2.25	4,894,400	1,838,500	2.25	3,456,500	998,900
212	DA Forfeiture Fund	-	273,000	50,000	-	227,500	-
221	Fairgrounds Fund	4.60	1,293,000	1,210,200	4.00	1,128,500	1,063,400
223	County Clerk Records Fund	-	146,000	86,500	-	96,500	80,000
224	Public Land Corner Preservation Fund	2.37	182,300	144,900	2.13	161,800	138,000
245	Transit Fund	17.00	1,830,100	1,113,800	15.80	1,334,700	1,045,200
246	Juvenile Justice Special Programs Fund	2.85	279,400	256,200	2.75	201,800	178,000
248	DA Special Programs Fund	0.20	199,300	49,300	0.25	210,300	51,700
258	Commission for Children & Families Fund	1.55	473,900	401,500	1.55	385,700	367,200
260	Parks Fund	6.00	930,000	851,300	6.00	965,000	872,900
262	Building and Safety Fund	6.00	2,132,600	619,900	5.50	1,799,700	578,700
275	Court Facilities and Security Fund	-	293,200	289,000	-	315,600	287,000
Enterprise Funds:							
501	Jail Commissary Fund	-	147,500	110,500	-	85,000	45,000
530	Airports Fund	2.27	2,386,300	2,235,200	2.25	1,070,500	801,300
Internal Service and Internal Vendor Funds:							
401	Internal Services Fund	29.60	3,960,600	3,683,000	28.10	3,299,000	3,042,100
402	County Buildings and Fleet Fund	18.50	3,768,100	2,866,700	16.65	3,149,300	2,531,300
410	Insurance Reserve Fund	-	1,240,000	1,201,000	-	1,030,000	986,000
415	Payroll Liability Reserve Fund	-	1,127,000	1,127,000	-	335,600	325,600
Capital Project and Capital Reserve Funds:							
303	County Bridge Construction Fund	-	2,910,000	2,910,000	-	500,000	500,000
425	Roads and Bridges Reserve Fund	-	1,732,600	1,522,700	-	1,079,500	826,500
430	Property Reserve Fund	-	2,888,200	978,200	-	3,060,600	1,496,600
435	Equipment Reserve Fund	-	2,357,000	1,799,100	-	1,311,000	883,900
Debt Service Funds:							
610	PERS Bond Debt Service Fund	-	1,115,600	1,115,600	-	1,166,000	1,166,000
625	Adult Jail Facility Debt Service Fund	-	1,048,000	1,048,000	-	1,049,000	1,049,000
Trust Funds:							
702	Library Programs Trust Fund	-	312,400	268,700	-	269,200	226,600
703	Human Service Programs Trust Fund	-	84,300	84,300	-	89,800	89,800
704	PEG Access Fund	-	68,200	68,200	-	39,100	39,100
715	County School Trust Fund	-	353,000	353,000	-	249,700	249,700
717	911 Excise Tax Fund	-	250,000	250,000	-	250,000	250,000
735	Sheriff Forfeiture Fund	-	225,000	110,000	-	160,100	60,100
736	Sheriff Programs Trust Fund	-	131,000	131,000	-	122,600	122,600
Total Appropriation		413.59	\$ 93,206,900	\$ 65,535,400	294.74	\$ 67,523,500	\$ 47,100,300
Unappropriated Ending Fund Balances:							
610	PERS Bond Debt Service Fund	-	54,900	-	-	57,100	-
625	Adult Jail Facility Debt Service Fund	-	88,200	-	-	48,000	-
702	Library Programs Trust Fund	-	305,600	-	-	367,400	-
703	Human Service Programs Trust Fund	-	47,300	-	-	47,300	-
715	County School Trust Fund	-	500	-	-	500	-
Total Ending Fund Balances		-	496,500	-	-	520,300	-
Total Budget		413.09	\$ 93,703,400	\$ 65,535,400	294.74	\$ 68,043,800	\$ 47,100,300

(1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.

**JOSEPHINE COUNTY
SUMMARY COMPARISON OF BUDGETS
2011-12 and 2012-13**

	2011-12			2012-13			COMPARISON 2011-12 TO 2012-13 BUDGET				
	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	% Loss	Comparison Appropriation Budget	% Loss	Comparison Operating Expense (1)	Full Time Equiv. (FTE-Loss)
Major Operating Funds:											
100 General Fund	45.65	\$ 9,728,000	\$ 3,884,800	38.98	\$ 9,350,100	\$ 3,831,300	-4%	\$ (377,900)	-1%	\$ (53,500)	(6.67)
201 Public Works Fund	63.30	12,645,800	6,442,900	54.10	10,214,100	5,539,800	-19%	(2,431,700)	-14%	(903,100)	(9.20)
240 Public Safety Fund	150.68	20,353,400	16,123,500	61.55	8,468,000 *	7,479,000	-58%	(11,885,400)	-54%	(8,644,500)	(89.13)
243 Adult Corrections Fund	28.00	3,172,500	3,172,500	27.00	3,645,900	3,152,200	-2%	(84,600)	-1%	(20,000)	(1.00)
250 Mental Health Fund	3.95	4,310,200	4,101,900	2.45	4,522,000	4,368,200	5%	211,800	6%	266,300	(1.50)
255 Public Health Fund	28.82	3,198,000	2,945,800	23.43	2,542,900	2,289,100	-20%	(655,100)	-22%	(656,700)	(5.39)
Special Revenue Funds:											
202 Public Works Special Programs Fund	-	209,000	91,000	-	180,900	88,500	-13%	(28,100)	-3%	(2,500)	-
210 Grant Projects Fund	2.25	4,894,400	1,838,500	2.25	3,456,500	1,298,900	-29%	(1,437,900)	-29%	(539,600)	-
212 DA Forfeiture Fund	-	273,000	50,000	-	227,500	-	-17%	(45,500)	-100%	(50,000)	-
221 Fairgrounds Fund	4.60	1,293,000	1,210,200	4.00	1,128,500	1,063,400	-13%	(164,500)	-12%	(146,800)	(0.60)
223 County Clerk Records Fund	-	146,000	86,500	-	96,500	80,000	-34%	(49,500)	-8%	(6,500)	-
224 Public Land Corner Preservation Fund	2.37	182,300	144,900	2.13	161,800	138,000	-11%	(20,500)	-5%	(6,900)	(0.24)
245 Transit Fund	17.00	1,830,100	1,113,800	15.80	1,334,700	1,045,200	-27%	(495,400)	-6%	(68,600)	(1.20)
246 Juvenile Justice Special Programs Fund	2.85	279,400	256,200	2.75	201,800	178,000	-28%	(77,600)	-31%	(78,200)	(0.10)
248 DA Special Programs Fund	0.20	199,300	49,300	0.25	210,300	51,700	6%	11,000	5%	2,400	0.05
258 Commission for Children & Families Fund	1.55	473,900	401,500	1.55	385,700	367,200	-19%	(88,200)	-9%	(34,300)	-
260 Parks Fund	6.00	930,000	851,300	6.00	965,000	872,900	4%	35,000	3%	21,600	-
262 Building and Safety Fund	6.00	2,132,600	619,900	5.50	1,799,700	578,700	-16%	(332,900)	-7%	(41,200)	(0.50)
275 Court Facilities and Security Fund	-	293,200	289,000	-	315,600	287,000	8%	22,400	-1%	(2,000)	-
Enterprise Funds:											
501 Jail Commissary Fund	-	147,500	110,500	-	85,000	45,000	-42%	(62,500)	-59%	(65,500)	-
530 Airports Fund	2.27	2,386,300	2,235,200	2.25	1,070,500	801,300	-55%	(1,315,800)	-64%	(1,433,900)	(0.02)
Internal Service and Internal Vendor Funds:											
401 Internal Services Fund	29.60	3,960,600	3,683,000	28.10	3,299,000	3,042,100	-17%	(661,600)	-17%	(640,900)	(1.50)
402 County Buildings and Fleet Fund	18.50	3,768,100	2,866,700	16.65	3,149,300	2,531,300	-16%	(618,800)	-12%	(335,400)	(1.85)
410 Insurance Reserve Fund	-	1,240,000	1,201,000	-	1,030,000	986,000	-17%	(210,000)	-18%	(215,000)	-
415 Payroll Liability Reserve Fund	-	1,127,000	1,127,000	-	335,600	325,600	-70%	(791,400)	-71%	(801,400)	-
Capital Project and Capital Reserve Funds:											
303 County Bridge Construction Fund	-	2,910,000	2,910,000	-	500,000	500,000	-83%	(2,410,000)	-83%	(2,410,000)	-
425 Roads and Bridges Reserve Fund	-	1,732,600	1,522,700	-	1,079,500	826,500	-38%	(653,100)	-46%	(696,200)	-
430 Property Reserve Fund	-	2,888,200	978,200	-	3,060,600	1,496,600	6%	172,400	53%	518,400	-
435 Equipment Reserve Fund	-	2,357,000	1,799,100	-	1,311,000	883,900	-44%	(1,046,000)	-51%	(915,200)	-
Debt Service Funds:											
610 PERS Bond Debt Service Fund	-	1,115,600	1,115,600	-	1,166,000	1,166,000	5%	50,400	5%	50,400	-
625 Adult Jail Facility Debt Service Fund	-	1,048,000	1,048,000	-	1,049,000	1,049,000	0%	1,000	0%	1,000	-
Trust Funds:											
702 Library Programs Trust Fund	-	312,400	268,700	-	269,200	226,600	-14%	(43,200)	-16%	(42,100)	-
703 Human Service Programs Trust Fund	-	84,300	84,300	-	89,800	89,800	7%	5,500	7%	5,500	-
704 PEG Access Fund	-	68,200	68,200	-	39,100	39,100	-43%	(29,100)	-43%	(29,100)	-
715 County School Trust Fund	-	353,000	353,000	-	249,700	249,700	-29%	(103,300)	-29%	(103,300)	-
717 911 Excise Tax Fund	-	250,000	250,000	-	250,000	250,000	0%	-	0%	-	-
735 Sheriff Forfeiture Fund	-	225,000	110,000	-	160,100	60,100	-29%	(64,900)	-45%	(49,900)	-
736 Sheriff Programs Trust Fund	-	131,000	131,000	-	122,600	122,600	-6%	(8,400)	-6%	(8,400)	-
Total Appropriation	413.59	\$ 93,206,900	\$ 65,535,400	294.74	\$ 67,523,500	\$ 47,400,300	-28%	\$ (25,683,400)	-28%	\$ (18,135,100)	(118.85)

(1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.
* Public Safety is still our largest operating budget in 2012-13 Budget.

**JOSEPHINE COUNTY
FIVE YEAR PROJECTION OF BUDGET
2012-13 through 2016-17**

	Adopted Budget 2012-13	Projection			
		2013-14	2014-15	2015-16	2016-17
Major Operating Funds:					
100 General Fund	\$ 9,350,100	\$ 9,350,100	\$ 9,537,102	9,727,844	\$ 9,922,401
201 Public Works Fund	10,214,100	8,989,100	9,168,882	9,352,260	9,539,305
240 Public Safety Fund	8,468,000	5,516,000	5,626,320	5,738,846	5,853,623
243 Adult Corrections Fund	3,645,900	3,645,900	3,718,818	3,793,194	3,869,058
250 Mental Health Fund	4,522,000	4,522,000	4,612,440	4,704,689	4,798,783
255 Public Health Fund	2,542,900	2,542,900	2,593,758	2,645,633	2,698,546
Special Revenue Funds:					
202 Public Works Special Programs Fund	180,900	180,900	184,518	188,208	191,973
210 Grant Projects Fund	3,456,500	3,156,500	3,219,630	3,284,023	3,349,703
212 DA Forfeiture Fund	227,500	227,500	232,050	236,691	241,425
221 Fairgrounds Fund	1,128,500	1,128,500	1,151,070	1,174,091	1,197,573
223 County Clerk Records Fund	96,500	96,500	98,430	100,399	102,407
224 Public Land Corner Preservation Fund	161,800	161,800	165,036	168,337	171,703
245 Transit Fund	1,334,700	1,334,700	1,361,394	1,388,622	1,416,394
246 Juvenile Justice Special Programs Fund	201,800	201,800	205,836	209,953	214,152
248 DA Special Programs Fund	210,300	210,300	214,506	218,796	223,172
258 Commission for Children & Families	385,700	385,700	393,414	401,282	409,308
260 Parks Fund	965,000	965,000	984,300	1,003,986	1,024,066
262 Building and Safety Fund	1,799,700	1,799,700	1,835,694	1,872,408	1,909,856
275 Court Facilities and Security Fund	315,600	315,600	321,912	328,350	334,917
Enterprise Funds:					
501 Jail Commissary Fund	85,000	85,000	86,700	88,434	90,203
530 Airports Fund	1,070,500	1,411,600	639,610	5,824,202	552,402
Internal Service and Internal Vendor Funds:					
401 Internal Services Fund	3,299,000	2,999,000	3,058,980	3,120,160	3,182,563
402 County Buildings and Fleet Fund	3,149,300	3,024,300	3,084,786	3,146,482	3,209,411
410 Insurance Reserve Fund	1,030,000	600,000	600,000	600,000	600,000
415 Payroll Liability Reserve Fund	335,600	335,600	335,600	335,600	335,600
Capital Project and Capital Reserve Funds:					
303 County Bridge Construction Fund	500,000	-	-	-	-
425 Roads and Bridges Reserve Fund	1,079,500	600,000	600,000	600,000	600,000
430 Property Reserve Fund	3,060,600	1,500,000	1,500,000	1,500,000	1,500,000
435 Equipment Reserve Fund	1,311,000	1,500,000	1,500,000	1,500,000	1,500,000
Debt Service Funds:					
610 PERS Bond Debt Service Fund	1,166,000	1,166,000	1,215,600	1,265,600	1,265,600
625 Adult Jail Facility Debt Service Fund	1,049,000	1,049,000	1,050,000	1,050,000	1,051,000
Trust Funds:					
702 Library Programs Trust Fund	269,200	45,000	45,900	46,818	47,754
703 Human Service Programs Trust Fund	89,800	48,000	48,960	49,939	50,938
704 PEG Access Fund	39,100	39,100	39,882	40,680	41,493
715 County School Trust Fund	249,700	249,700	254,694	259,788	264,984
717 911 Excise Tax Fund	250,000	255,000	260,100	265,302	270,608
735 Sheriff Forfeiture Fund	160,100	100,000	102,000	104,040	106,121
736 Sheriff Programs Trust Fund	122,600	70,000	71,400	72,828	74,285
Total Appropriation	\$67,523,500	\$59,807,800	\$60,119,322	\$66,407,484	\$ 62,211,326
Unappropriated Ending Fund Balances:					
610 PERS Bond Debt Service Fund	57,100	57,100	57,100	57,100	57,100
625 Adult Jail Facility Debt Service Fund	48,000	48,000	48,000	48,000	48,000
702 Library Programs Trust Fund	367,400	367,400	367,400	367,400	367,400
703 Human Service Programs Trust Fund	47,300	47,300	47,300	47,300	47,300
715 County School Trust Fund	500	500	500	500	500
Total Ending Fund Balances	520,300	520,300	520,300	520,300	520,300
Total Budget	\$68,043,800	\$60,328,100	\$60,639,622	\$66,927,784	\$ 62,731,626

Major assumptions used:

The projection for 2013-14 is equal to 2012-13; adjusted for planned changes in beginning fund balances, capital projects and actual debt service obligations. The Public Safety Fund is projected without passage of the Criminal Justice Levy, which is on the May 15th, 2012 ballot in Josephine County.

The projection for the following 3 years generally assumes a 2% inflation factor, adjusted for planned changes in capital projects, estimated changes in grant funding levels, and actual debt service obligations.

Unappropriated ending fund balances are projected to not change.

Budget Adoption



**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Adoption of the Budget for the Fiscal Year 2012-13 and Making Appropriations.

Resolution No. 2012-028

WHEREAS, on June 20, 2012, the Board of County Commissioners for Josephine County met to hear public comment on the 2012-13 Budget as approved by the Budget Committee, which has been published according to law, in the *The Daily Courier* Newspaper and Josephine County Website on June 12, 2012; and

WHEREAS, the Board did then in public meetings instruct the Budget Officer to prepare revisions and adjustments within limits to the Budget Committee approved budget all in accordance with ORS 294.453 and 294.456,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners of Josephine County hereby adopts the budget for the fiscal year 2012-13 in the total of \$68,043,800, which includes appropriations of \$67,523,500 and full time equivalents (FTE) not to exceed 294.74, now on file at the office of the Josephine County Board of County Commissioners, and

NOW, BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the purposes shown below are hereby appropriated as follows:

<u>FUNDS/OBJECT CLASSIFICATIONS</u>	<u>APPROPRIATION</u>	<u>FTE</u>
100 - General Fund:		
Assessor's Office	1,151,700	14.85
Treasurer's Office	467,600	4.50
Clerk's Office	567,200	5.00
Surveyor's Office	58,500	0.83
Planning	521,900	5.00
Forestry	817,400	8.80
General Government	247,000	-
Nondepartmental:		
Interfund Transfers	2,882,500	
Contingency	2,636,300	
Total General Fund	<u>9,350,100</u>	<u>38.98</u>
240 - Public Safety Fund		
Sheriff's Office	5,143,500	37.30
District Attorney's Office	1,413,600	15.75
Juvenile Justice	921,900	8.50
Nondepartmental:		
Interfund Transfers	747,900	
Contingency	241,100	
Total Public Safety Fund	<u>8,468,000</u>	<u>61.55</u>
243 - Adult Corrections Fund:		
Personnel Services	2,375,600	27.00
Materials and Services	776,600	
Interfund Transfers	316,600	
Contingency	177,100	
Total Adult Corrections Fund	<u>3,645,900</u>	<u>27.00</u>

201 - Public Works Fund:

Personnel Services	3,875,500	54.10
Materials and Services	1,664,300	
Interfund Transfers	2,135,500	
Contingency	2,538,800	
Total Public Works Fund	<u>10,214,100</u>	<u>54.10</u>

250 - Mental Health Fund:

Personnel Services	169,000	2.45
Materials and Services	4,199,200	
Interfund Transfers	72,000	
Debt Service	20,500	
Contingency	61,300	
Total Mental Health Fund	<u>4,522,000</u>	<u>2.45</u>

255 - Public Health Fund:

Personnel Services	1,525,900	23.43
Materials and Services	763,200	
Interfund Transfers	219,300	
Contingencies	34,500	
Total Public Health Fund	<u>2,542,900</u>	<u>23.43</u>

Internal Service Funds:**401 - Administrative Internal Service Fund**

Board of County Commissioners	501,900	6.00
Finance	502,200	5.00
Human Resources	307,900	3.00
Property Management	51,500	0.60
Information Technology	833,600	7.00
Communications	222,000	2.00
Geographical Information Systems	90,000	0.50
Legal Counsel	330,500	2.80
Law Library	202,500	1.20
Nondepartmental:		
Interfund Transfers	25,000	
Contingency	231,900	
Fund Total	<u>3,299,000</u>	<u>28.10</u>

402 - County Buildings and Fleet Fund

Building Operations and Maintenance	1,806,100	14.00
County Fleet	725,200	2.65
Nondepartmental:		
Interfund Transfers	272,200	
Contingency	345,800	
Fund Total	<u>3,149,300</u>	<u>16.65</u>

Total Internal Service Funds

	<u>6,448,300</u>	<u>44.75</u>
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Special Revenue Funds:

202 - Public Works Special Programs Fund

North Valley Industrial Park	12,000	
Solid Waste	76,500	
Interfund Transfers	21,200	
Contingency	71,200	
Fund Total	<u>180,900</u>	<u>-</u>

210 - Grant Projects Fund

Title III	628,500	
Economic Development	225,000	
Veterans Service Office	145,400	2.25
Interfund Transfers	777,000	
Contingency	1,680,600	
Fund Total	<u>3,456,500</u>	<u>2.25</u>

212 - DA Forfeiture Fund

Interfund Transfers	227,500	
Fund Total	<u>227,500</u>	<u>-</u>

221 - Fairgrounds Fund

Personnel Services	215,400	4.00
Materials and Services	848,000	
Interfund Transfers	65,100	
Fund Total	<u>1,128,500</u>	<u>4.00</u>

223 - County Clerk Records Fund

Materials and Services	80,000	
Interfund Transfers	8,000	
Contingency	8,500	
Fund Total	<u>96,500</u>	<u>-</u>

224 - Public Land Corner Preservation Fund

Personnel Services	122,000	2.13
Materials and Services	16,000	
Interfund Transfers	13,800	
Contingency	10,000	
Fund Total	<u>161,800</u>	<u>2.13</u>

245 - Transit Fund

Personnel Services	687,100	15.80
Materials and Services	358,100	
Interfund Transfers	235,500	
Contingency	54,000	
Fund Total	<u>1,334,700</u>	<u>15.80</u>

Special Revenue Funds - Continued:

246 - Juvenile Justice Special Programs Fund		
Personnel Services	139,700	2.75
Materials and Services	38,300	
Interfund Transfers	16,000	
Contingency	7,800	
Fund Total	<u>201,800</u>	<u>2.75</u>
248 - District Attorney Special Programs Fund		
Personnel Services	30,000	0.25
Materials and Services	21,700	
Interfund Transfers	82,600	
Contingency	76,000	
Fund Total	<u>210,300</u>	<u>0.25</u>
258 - Commission for Children and Families Fund		
Personnel Services	120,400	1.55
Materials and Services	246,800	
Interfund Transfers	15,500	
Contingency	3,000	
Fund Total	<u>385,700</u>	<u>1.55</u>
260 - Parks Fund		
Personnel Services	365,300	6.00
Materials and Services	507,600	
Interfund Transfers	87,300	
Contingency	4,800	
Fund Total	<u>965,000</u>	<u>6.00</u>
262 - Building and Safety Fund		
Personnel Services	456,500	5.50
Materials and Services	122,200	
Interfund Transfers	62,200	
Contingency	1,158,800	
Fund Total	<u>1,799,700</u>	<u>5.50</u>
275 - Court Facilities and Security Fund		
Materials and Services	287,000	
Contingency	28,600	
Fund Total	<u>315,600</u>	<u>-</u>
Total Special Revenue Funds		
	<u>10,464,500</u>	<u>40.23</u>

Capital Project Fund:

303 - County Bridge Construction Fund		
Capital Outlay	500,000	
Fund Total	<u>500,000</u>	<u>-</u>
Total Capital Project Fund		
	<u>500,000</u>	<u>-</u>

Enterprise Funds:

501 - Jail Commissary Fund

Materials and Services	45,000	
Interfund Transfers	40,000	
Fund Total	<u>85,000</u>	<u>-</u>

530 - Airports Fund

Grants Pass Airport	716,800	1.60
Illinois Valley Airport	84,500	0.65
Interfund Transfers	21,000	
Contingency	248,200	
Fund Total	<u>1,070,500</u>	<u>2.25</u>

Total Enterprise Funds

<u>1,155,500</u>	<u>2.25</u>
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Debt Service Funds:

610 - PERS Bond Debt Service Fund

Debt Service	1,166,000	
Fund Total	<u>1,166,000</u>	<u>-</u>

625 - Adult Jail Facility Fund

Debt Service	1,049,000	
Fund Total	<u>1,049,000</u>	<u>-</u>

Total Debt Service Funds

<u>2,215,000</u>	<u>-</u>
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Expendable and Non-Expendable Trust Funds:

702 - Library Programs Trust Fund

Materials and Services	226,600	
Contingency	42,600	
Fund Total	<u>269,200</u>	<u>-</u>

703 - Human Service Programs Trust Fund

Materials and Services	89,800	
Fund Total	<u>89,800</u>	<u>-</u>

704 - PEG Access Fund

Materials and Services	39,100	
Contingency	0	
Fund Total	<u>39,100</u>	<u>-</u>

715 - County School Trust Fund

Intergovernmental Payments	249,700	
Fund Total	<u>249,700</u>	<u>-</u>

717 - 911 Excise Tax Fund

Materials and Services	250,000	
Fund Total	<u>250,000</u>	<u>-</u>

Expendable and Non-Expendable Trust Funds - Continued:

735 - Sheriff Forfeiture Fund		
Materials and Services	60,100	
Interfund Transfers	100,000	
Fund Total	<u>160,100</u>	<u>-</u>
736 - Sheriff Programs Trust Fund		
Materials and Services	122,600	
Fund Total	<u>122,600</u>	<u>-</u>
Total Expendable and Non-Expendable Trust Funds	<u>1,180,500</u>	<u>-</u>

Reserve Funds:

410 - Insurance Reserve Fund		
Materials and Services	986,000	
Interfund Transfers	40,000	
Contingency	4,000	
Fund Total	<u>1,030,000</u>	<u>-</u>
415 - Payroll Liability Reserve Fund		
Personnel Services	325,600	-
Contingency	10,000	
Fund Total	<u>335,600</u>	<u>-</u>
425 - Roads and Bridges Reserve Fund		
Capital Outlay	826,500	
Contingency	253,000	
Fund Total	<u>1,079,500</u>	<u>-</u>
430 - Property Reserve Fund		
Capital Outlay	1,496,600	
Contingency	1,564,000	
Fund Total	<u>3,060,600</u>	<u>-</u>
435 - Equipment Reserve Fund		
Capital Outlay	883,900	
Contingency	427,100	
Fund Total	<u>1,311,000</u>	<u>-</u>
Total Reserve Funds	<u>6,816,700</u>	<u>-</u>
TOTAL APPROPRIATIONS	<u>67,523,500</u>	<u>294.74</u>

*****Unappropriated Ending Fund Balances:**

PERS Bond Debt Service Fund	57,100	
Adult Jail Facility Debt Service Fund	48,000	
Library Programs Trust Fund	367,400	
Human Service Programs Trust Fund	47,300	
County School Trust Fund	500	
Total Unappropriated Ending Fund Balances	520,300	-

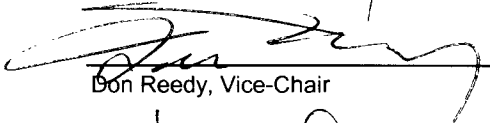
GRAND TOTAL ALL FUNDS	\$ 68,043,800	294.74
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DONE AND DATED this 27nd day of June 2012

JOSEPHINE COUNTY BOARD OF COMMISSIONERS



Simon G. Hare, Chair



Don Reedy, Vice-Chair



Harold Haugen, Commissioner

*** Note: Ending Fund Balances are shown for illustrative purposes only. The balances are not intended to be spent and are therefore not appropriated by law.

**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

PROPERTY TAX RESOLUTION

*In the Matter of Levying Ad Valorem)
Property Tax Rates and Bond Levies for) RESOLUTION NO. 2012-029
Josephine County, Oregon for Fiscal Year)
2012-13*

WHEREAS, on June 27, 2012, the Board of County Commissioners, after a duly noticed public hearing, adopted a budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013, and,

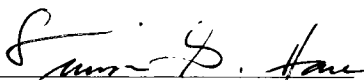
WHEREAS, on June 27, 2012, the Board of County Commissioners enacted Resolution Number 2012-028 adopting said budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013 and the budget required an ad valorem property tax rate on all property in Josephine County. The General Government operations will require a levy in the amount of \$0.5867 per thousand assessed valuation and an Adult Jail Facility Bond Levy in the amount of \$1,050,000.

NOW, THEREFORE, BE IT RESOLVED that the tax rate and bond levy amount, categorized below, for Josephine County be levied on all taxable property in Josephine County for the tax year 2012-13. The tax rates and bond levy amounts follow:

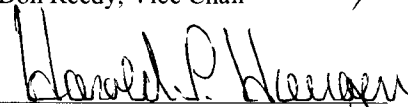
	<u>General Government Limitation</u>	<u>Excluded From Limitation</u>
Levy rate within Josephine County	0.5867 / \$1,000	-
Adult Jail Facility Bond Levy	-	\$ 1,050,000
Totals	<u>0.5867 / \$1,000</u>	<u>\$ 1,050,000</u>

DONE AND DATED this 27th day of June 2012.

JOSEPHINE COUNTY
BOARD OF COUNTY COMMISSIONERS


Simon G. Hare, Chair


Don Reedy, Vice Chair


Harold Haugen, Commissioner

A public meeting of the **Josephine County Board of Commissioners** will be held on **June 20, 2012** at **9:00 a.m.** in the **Anne G. Basker Auditorium, 604 N.W. Sixth St, Grants Pass, Oregon**. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the Josephine County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Josephine County Board of Commissioner's Office, Room 154, Josephine County Courthouse, between the hours of 8:00 a.m. and 5:00 p.m. (closed 12pm to 1pm). It is also available on the County's website, <http://www.co.josephine.or.us>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Josephine County Board of County Commissioners

Telephone: 541 - 474 - 5221

Email: bcc@co.josephine.or.us**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amounts 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
Beginning Fund Balance/Net Working Capital	36,128,794	30,391,600	19,256,000
Fees, Licenses, Permits, Fines, & Other Service Charges	13,026,763	16,000,800	14,294,632
Federal, State & All Other Grants, Gifts, Allocations & Donations	32,281,882	28,081,400	19,543,868
Revenue from Bonds and Other Debt	14,280	307,800	11,100
Interfund Transfers / Internal Service Reimbursements	11,891,825	12,625,000	9,592,300
All Other Resources Except Property Taxes	1,390,023	625,500	417,600
Property Taxes Estimated to be Received - Current Year	4,553,609	4,611,600	4,697,800
Total Resources	99,287,176	92,643,700	67,813,300

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	29,961,060	31,883,700	22,515,000
Materials and Services	19,632,773	20,733,300	18,689,500
Capital Outlay	3,823,385	8,884,000	3,916,400
Debt Service	2,138,612	2,478,100	2,235,500
Interfund Transfers	10,793,945	11,510,500	8,424,300
Contingencies	0	16,337,400	11,257,800
Special Payments	479,058	320,200	249,700
Unappropriated Ending Balance and Reserved for Future Expenditure	32,458,343	496,500	525,100
Total Requirements	99,287,176	92,643,700	67,813,300

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program	Total Requirements for each Organizational Unit or Program Full Time Equivalent Employees for each organizational unit or program		
General Fund - County Assessor	1,179,046	1,269,100	1,151,700
FTE	18.00	17.80	14.85
General Fund - County Treasurer	476,189	512,200	467,600
FTE	5.00	5.00	4.50
General Fund - County Clerk	553,711	578,400	567,200
FTE	5.50	5.50	5.00
General Fund - County Surveyor	64,957	69,600	58,500
FTE	1.40	1.35	0.83
General Fund - Planning	487,020	522,600	521,900
FTE	6.00	6.00	5.00
General Fund - Forestry	785,227	902,900	817,400
FTE	10.00	10.00	8.80
General Fund - General Government	No FTE	0	247,000
General Fund - Non-Departmental	No FTE	6,983,551	5,855,200
Public Safety - Sheriff	11,417,124	11,790,700	4,976,900
FTE	100.25	98.25	34.45
Public Safety - District Attorney	1,905,537	2,005,200	1,413,600
FTE	23.30	23.30	15.75
Public Safety - Juvenile Justice	2,273,809	2,327,600	921,900
FTE	33.70	29.13	8.50
Public Safety Fund - Non-Departmental	No FTE	10,803,289	4,201,500
Adult Corrections Fund	3,709,423	3,665,500	3,645,900
FTE	32.25	28.00	27.00
Public Works Fund	14,013,898	12,645,800	9,943,100
FTE	63.55	63.30	55.75
Mental Health Fund	4,543,948	4,310,200	4,522,000
FTE	1.85	3.95	2.45
Public Health Fund	3,076,000	3,198,000	2,793,600
FTE	29.72	28.82	24.64
Internal Service Fund - Board of County Commissioners	463,797	472,000	470,300
FTE	5.50	5.50	5.50
Internal Service Fund - Finance	489,228	493,500	502,200
FTE	5.80	5.00	5.00
Internal Service Fund - Human Resources	245,879	363,200	307,900
FTE	2.80	3.00	3.00
Internal Service Fund - Property Management	83,708	50,000	51,500
FTE	1.50	0.60	0.60
Internal Service Fund - Information Technology	923,765	915,600	833,600
FTE	8.00	8.00	7.00
Internal Service Fund - Communications	234,871	265,000	222,000
FTE	3.00	2.00	2.00
Internal Service Fund - Geographic Information Systems	115,386	119,000	90,000
FTE	2.00	1.00	0.50

Internal Service Fund - Legal Counsel		427,037	423,000	362,100
FTE		4.40	3.90	3.30
Internal Service Fund - Law Library		94,628	157,700	202,500
FTE		0.60	0.60	1.20
Internal Service Fund - General Government	No FTE	354,730	424,000	0
Internal Service Fund - Non Departmental	No FTE	275,094	277,600	187,400
County Buildings & Fleet Fund - Building Operations & Maint.		1,713,714	1,875,100	1,806,100
FTE		15.00	15.00	14.00
County Buildings & Fleet Fund - County Fleet		777,984	951,600	670,100
FTE		3.25	3.50	2.65
County Buildings & Fleet Fund - Non Departmental	No FTE	861,900	941,400	575,800
Public Works Special Programs Fund	No FTE	237,546	209,000	180,900
Grant Projects Fund (Includes Veterans Services)		5,790,439	4,587,400	3,753,000
FTE		2.25	2.25	2.25
DA Forfeiture Fund	No FTE	273,417	273,000	227,500
Fairgrounds Fund		1,103,703	915,000	1,128,500
FTE		6.40	4.60	4.00
County Clerk Records Fund	No FTE	117,554	146,000	96,500
Public Land Corner Preservation Fund		175,688	182,300	161,800
FTE		2.40	2.37	2.13
Transit Fund		1,251,603	1,830,100	1,334,700
FTE		15.02	17.00	15.80
Juvenile Justice Special Programs Fund		341,220	249,400	201,800
FTE		2.85	2.35	1.90
DA Special Programs Fund		203,150	199,300	210,300
FTE		0.20	0.20	0.25
Commission on Children and Families Fund		610,877	473,900	385,700
FTE		1.80	1.55	1.55
Parks Fund		989,560	930,000	965,000
FTE		9.40	6.00	6.20
Building and Safety Fund		2,425,498	2,132,600	1,799,700
FTE		8.00	6.00	5.50
Court Facilities and Security Fund	No FTE	296,250	293,200	315,600
County Bridge Construction Fund	No FTE	2,954,082	2,910,000	500,000
Jail Commissary Fund	No FTE	137,860	132,000	85,000
Airports Fund		1,148,890	2,386,300	1,070,500
FTE		1.75	2.27	2.25
PERS Bond Debt Service Fund	No FTE	1,124,694	1,170,500	1,223,100
Adult Jail Facility Fund - Debt Service	No FTE	1,169,383	1,136,200	1,097,000
Library Programs Trust Fund	No FTE	675,767	618,000	636,600
Human Service Programs Trust Fund	No FTE	129,959	131,600	137,100
PEG Access Fund	No FTE	69,385	58,200	39,100
County School Trust Fund	No FTE	479,192	320,700	250,200
911 Excise Tax Fund	No FTE	0	250,000	250,000
Sheriff Forfeiture Fund	No FTE	305,065	225,000	160,100
Sheriff Programs Trust Fund	No FTE	76,909	131,000	122,600
Insurance Reserve Fund	No FTE	1,485,798	1,240,000	1,030,000
Payroll Liability Reserve Fund	No FTE	957,498	952,000	335,600
Roads and Bridges Reserve Fund	No FTE	1,937,539	1,732,600	1,079,500
Property Reserve Fund	No FTE	1,726,058	2,888,200	3,060,600
Equipment Reserve Fund	No FTE	1,758,142	2,357,000	1,278,100
Total Requirements		99,287,176	92,643,700	67,813,300
Total FTE		432.44	413.09	294.10

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Overall the proposed budget shows a decrease of approximately twenty seven percent (27%) from FY 2011-12, which includes a proposed reduction of full-time equivalent positions (FTE) of nearly one hundred nineteen (119). Ninety-two (92) positions overall in Public Safety (Sheriff, District Attorney, and Juvenile Justice) and twenty seven (27) positions in other County departments. As part of the SRS 2008 bailout, Congress included monies for O&C Counties through 2011. Payments for general government purposes had been dedicated to the Public Safety Fund. Public Works and Title III projects were also funded for the same time period. Currently, no new revenue sources have been identified or approved by the citizens to replace the SRS 2008 payments for FY 2012-13. The reductions to the other county departments is mostly due to reduced federal and state grants. Josephine County requires that the majority of County programs be self sustaining through fees, grants, state contracts, gas tax dollars, and other revenue sources that do not rely on property taxes or General Fund support. Monies that are for dedicated purposes are required to be shown as individual funds in the budget.

PROPERTY TAX LEVIES

	Rate or Amount Approved	Rate or Amount Approved	Rate or Amount Approved
Permanent Rate Levy (rate limit \$0.5867 per \$1000)	\$0.5867	\$0.5867	\$0.5867
Levy For Bonded Debt or Obligations	\$1,045,000	\$1,030,000	\$1,050,000

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
Other Bonds	\$17,010,806	
Other Borrowings	\$253,930	
Total	\$17,264,736	

Grants Pass
Daily Courier

P.O. Box 1468, 409 S.E. 7th Street • Grants Pass, Oregon 97528

AFFIDAVIT OF PUBLICATION

State of Oregon)
County of Josephine) ss.

I, Debbie Thomas, being first duly sworn, depose and say that I am the manager of Courier Publishing Co., printer of the Grants Pass Daily Courier, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed and published at Grants Pass, in the aforesaid county and state; that the LEGAL NOTICE, a printed copy of which is herein enclosed, was published in the entire issue of said paper, for one insertion, on the following date:

June 12, 2012.

Debbie Thomas

Subscribed and sworn to before me this
twelfth day of June, 2012.

Christine Holly Craine

Notary Public of Oregon

My commission expires the thirteenth day of
April, 2015.

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JOSEPHINE COUNTY
5520 Program Report (SB 916)

PROGRAM

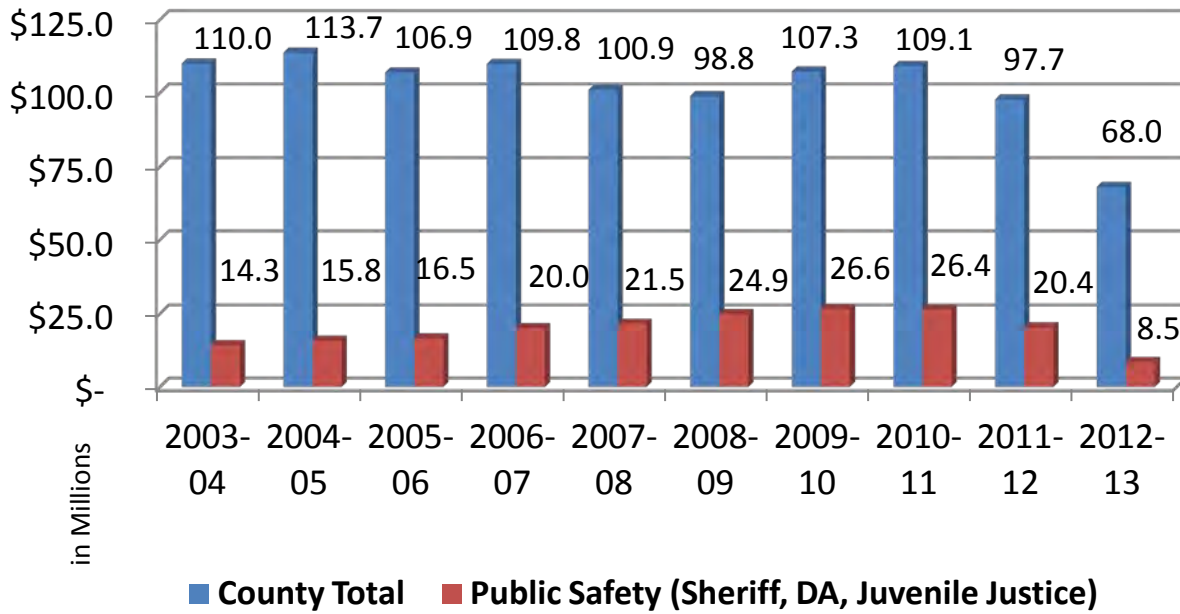
	Expenditures	Revenue					Total
		General Resources	Other Funds	Lottery Funds	State Funds	Direct Federal Funds	
Assessment & Tax							
ADOPTED BUDGET 2012-13	1,634,300	1,228,700	-	-	405,600	-	1,634,300
ADOPTED BUDGET 2011-12	1,903,400	1,467,400	-	-	436,000	-	1,903,400
ACTUAL 2010-11	1,777,336	1,358,631	-	-	418,705	-	1,777,336
ACTUAL 2009-10	1,685,697	1,262,441	-	-	423,256	-	1,685,697
ACTUAL 2008-09	1,697,791	1,200,545	-	-	497,246	-	1,697,791
District Attorney							
ADOPTED BUDGET 2012-13	1,574,900	1,170,600	-	-	404,300	-	1,574,900
ADOPTED BUDGET 2011-12	2,155,500	1,753,300	-	-	402,200	-	2,155,500
ACTUAL 2010-11	2,031,180	1,613,315	-	-	417,865	-	2,031,180
ACTUAL 2009-10	1,829,276	1,399,330	-	-	429,946	-	1,829,276
ACTUAL 2008-09	1,731,101	1,308,154	-	-	422,947	-	1,731,101
Public Health							
ADOPTED BUDGET 2012-13	2,542,900	130,000	1,374,500	-	1,038,400	-	2,542,900
ADOPTED BUDGET 2011-12	3,198,000	120,000	2,025,700	-	1,052,300	-	3,198,000
ACTUAL 2010-11	3,074,373	444,000	1,471,178	-	1,132,580	26,615	3,074,373
ACTUAL 2009-10	2,901,566	45,000	1,629,531	-	1,181,453	45,582	2,901,566
ACTUAL 2008-09	2,911,819	30,000	1,892,075	-	955,125	34,619	2,911,819
Juvenile Justice							
ADOPTED BUDGET 2012-13	1,123,700	870,200	-	-	253,500	-	1,123,700
ADOPTED BUDGET 2011-12	2,577,000	1,814,900	28,900	-	730,100	3,100	2,577,000
ACTUAL 2010-11	2,165,425	1,369,282	26,620	-	739,949	29,574	2,165,425
ACTUAL 2009-10	2,833,444	1,901,867	31,235	-	883,529	16,813	2,833,444
ACTUAL 2008-09	2,595,076	1,645,208	34,385	-	915,483	-	2,595,076
Mental Health							
ADOPTED BUDGET 2012-13	4,522,000	-	374,500	-	4,147,500	-	4,522,000
ADOPTED BUDGET 2011-12	4,310,200	-	429,400	-	3,880,800	-	4,310,200
ACTUAL 2010-11	4,295,220	-	156,303	-	4,115,665	23,252	4,295,220
ACTUAL 2009-10	3,649,734	-	256,408	-	2,987,651	405,675	3,649,734
ACTUAL 2008-09	3,864,927	-	439,167	-	2,905,266	520,494	3,864,927
Veterans							
ADOPTED BUDGET 2012-13	159,900	86,700	15,700	-	57,500	-	159,900
ADOPTED BUDGET 2011-12	153,100	86,700	6,400	-	60,000	-	153,100
ACTUAL 2010-11	121,220	72,000	(18,690)	-	67,910	-	121,220
ACTUAL 2009-10	110,045	22,300	30,768	-	56,977	-	110,045
ACTUAL 2008-09	101,855	21,400	23,410	-	57,045	-	101,855
Economic Development							
ADOPTED BUDGET 2012-13	375,000	-	-	375,000	-	-	375,000
ADOPTED BUDGET 2011-12	150,000	-	-	150,000	-	-	150,000
ACTUAL 2010-11	509,312	-	-	509,312	-	-	509,312
ACTUAL 2009-10	446,352	-	-	446,352	-	-	446,352
ACTUAL 2008-09	533,582	-	-	533,582	-	-	533,582

JOSEPHINE COUNTY
5520 Program Report (SB 916)

PROGRAM

	Expenditures	Revenue					Total
		General Resources	Other Funds	Lottery Funds	State Funds	Direct Federal Funds	
Roads & Bridges							
ADOPTED BUDGET 2012-13	8,175,300	-	7,614,500	-	479,600	81,200	8,175,300
ADOPTED BUDGET 2011-12	8,933,300	-	6,814,300	-	500,000	1,619,000	8,933,300
ACTUAL 2010-11	8,985,132	-	6,112,233	-	1,447,546	1,425,353	8,985,132
ACTUAL 2009-10	8,233,040	-	6,651,483	-	-	1,581,557	8,233,040
ACTUAL 2008-09	10,288,973	-	5,099,604	-	3,431,982	1,757,387	10,288,973
Transit							
ADOPTED BUDGET 2012-13	1,334,700	-	251,600	-	236,400	846,700	1,334,700
ADOPTED BUDGET 2011-12	1,830,100	-	371,000	-	727,300	731,800	1,830,100
ACTUAL 2010-11	1,144,598	-	309,666	-	105,436	729,496	1,144,598
ACTUAL 2009-10	1,128,469	-	(16,790)	-	933,995	211,264	1,128,469
ACTUAL 2008-09	851,878	-	277,246	-	517,290	57,342	851,878
Adult Corrections							
ADOPTED BUDGET 2012-13	3,645,900	-	1,246,500	-	2,399,400	-	3,645,900
ADOPTED BUDGET 2011-12	3,665,500	-	1,269,800	-	2,395,700	-	3,665,500
ACTUAL 2010-11	3,367,883	-	955,012	-	2,412,871	-	3,367,883
ACTUAL 2009-10	3,632,594	-	1,046,192	-	2,586,402	-	3,632,594
ACTUAL 2008-09	3,396,781	-	1,060,152	-	2,325,484	11,145	3,396,781
Sheriff							
ADOPTED BUDGET 2012-13	5,143,500	4,519,200	-	-	448,000	176,300	5,143,500
ADOPTED BUDGET 2011-12	11,790,700	11,505,700	-	-	18,000	267,000	11,790,700
ACTUAL 2010-11	11,417,125	10,530,640	-	-	604,395	282,090	11,417,125
ACTUAL 2009-10	10,283,925	9,659,739	-	-	624,186	-	10,283,925
ACTUAL 2008-09	9,520,613	9,020,613	-	-	500,000	-	9,520,613
Commission for Children & Families							
ADOPTED BUDGET 2012-13	385,700	-	47,300	-	337,400	1,000	385,700
ADOPTED BUDGET 2011-12	473,900	-	72,500	-	399,900	1,500	473,900
ACTUAL 2010-11	539,261	-	65,033	-	378,082	96,146	539,261
ACTUAL 2009-10	578,900	-	12,160	-	427,090	139,650	578,900
ACTUAL 2008-09	560,721	-	54,601	-	458,046	48,074	560,721
Parks							
ADOPTED BUDGET 2012-13	965,000	-	649,000	40,000	276,000	-	965,000
ADOPTED BUDGET 2011-12	930,000	-	570,000	40,000	320,000	-	930,000
ACTUAL 2010-11	989,464	-	589,343	50,000	350,121	-	989,464
ACTUAL 2009-10	1,076,084	-	727,808	-	348,276	-	1,076,084
ACTUAL 2008-09	952,000	-	504,227	125,000	322,773	-	952,000

BUDGET HISTORY
JOSEPHINE COUNTY ADOPTED BUDGETS
 (including Supplemental Changes)



Timber Harvest Revenue and National Forests- History

Timber Harvest Revenue to Counties goes back more than a century. In 1893, President Harrison created Forest Reserves which were expanded by President Cleveland in 1897. Then, in 1908, President Theodore Roosevelt created the National Forests. Also in 1908, President Roosevelt signed an agreement that recognized the fiscal constraint to counties by lack of taxation on this federally claimed land and enacted federal payments to counties as well as a share of timber harvests from these lands.

The revenue from the National Forest harvesting went to supporting county road funds and eventually also school funds. However, between 1970 and 1993, policies changed. In 1976, the National Forest Management Act of 1976 was passed. In the 1990's, the cutting of old growth trees began to conflict with the Clean Water Act, the National Environmental Policy Act and the Endangered Species Act. And in 1990 the Spotted Owl was put on the endangered species list, and it had the effect of sharply decreasing the ability to harvest timber from National Forests, thereby decreasing the revenue counties were receiving. From 1993 to present, there has been continuing decreases in timber harvests and reforms to Forest Service Planning.

Beginning in 1993 Congress recognized that revenues were declining and devised a payments program not based on harvest. This plan was expressed first as the Omnibus Reconciliation Act of 1993 (OBRA), providing an alternative annual safety net payment which was replaced by the Secure Rural Schools and Community Self-Determination Act of 2000 (SRS). A one-year extension of the SRS expired in September 2007 and had not been renewed by Congress despite efforts by the Oregon delegation and others by July 1, 2008.

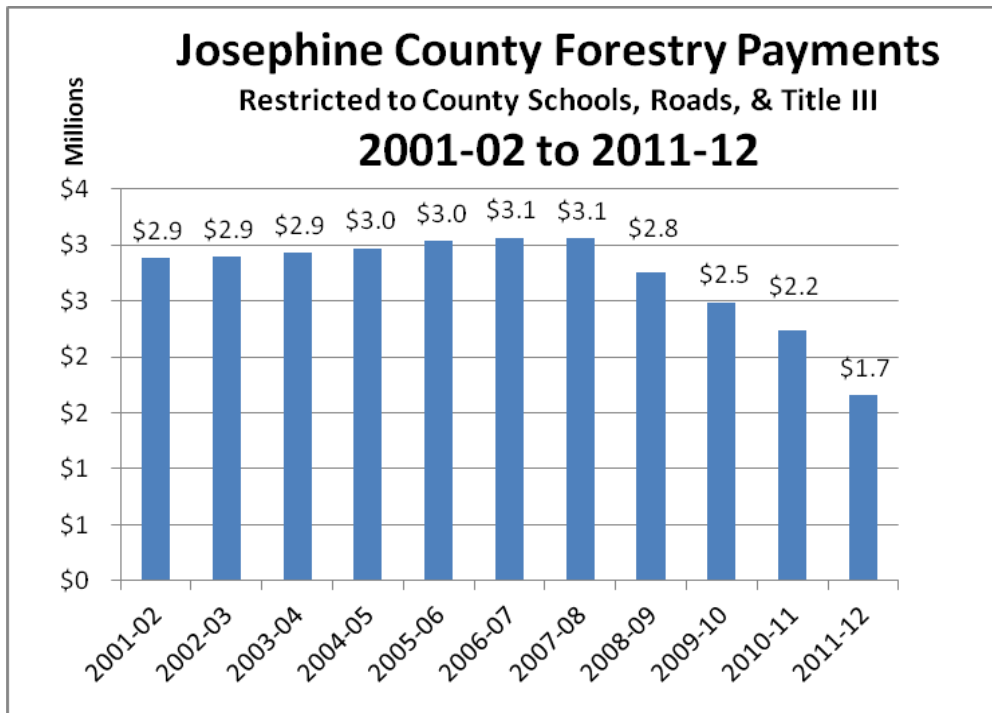
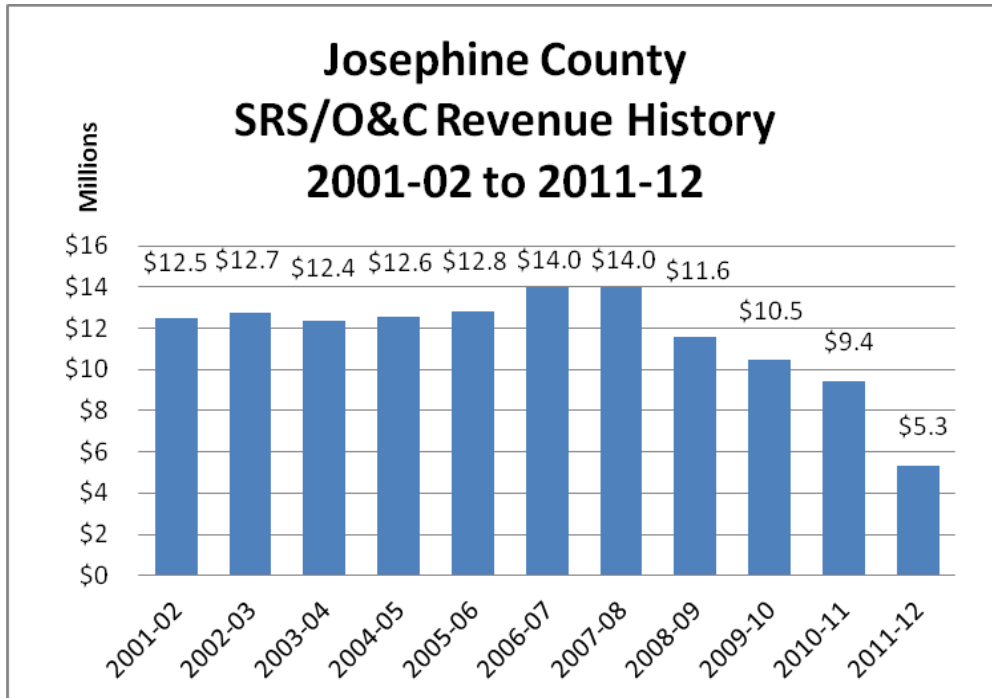
Then on October 3, 2008, Congress passed and the President signed a four-year continuation and phase-out of the payments. This had a four year payment reduction with the final year being 40% of the original payments.

Recently, the Transportation Act of 2012, signed by President Obama, has included a one-time payment to counties but only a percent of the final 40% payment will be paid out. This extension could mean roughly \$4.665 million for Josephine County in discretionary funds that can be used in 2012-13.

O&C Lands - Bureau of Land Management

In addition to the National Forest system, in 1916 the Federal Government reclaimed 2.8 million acres in Oregon that had originally been designated for a railroad. The lands, now known as 'O&C', are managed by the Bureau of Land Management. In 1926, the Stanfield Act provided that the counties also receive a share of the revenue from the timber harvests occurring on the O&C lands. Timber harvest has also dramatically decreased on the O&C lands, for the same reasons it has decreased in the National Forests.

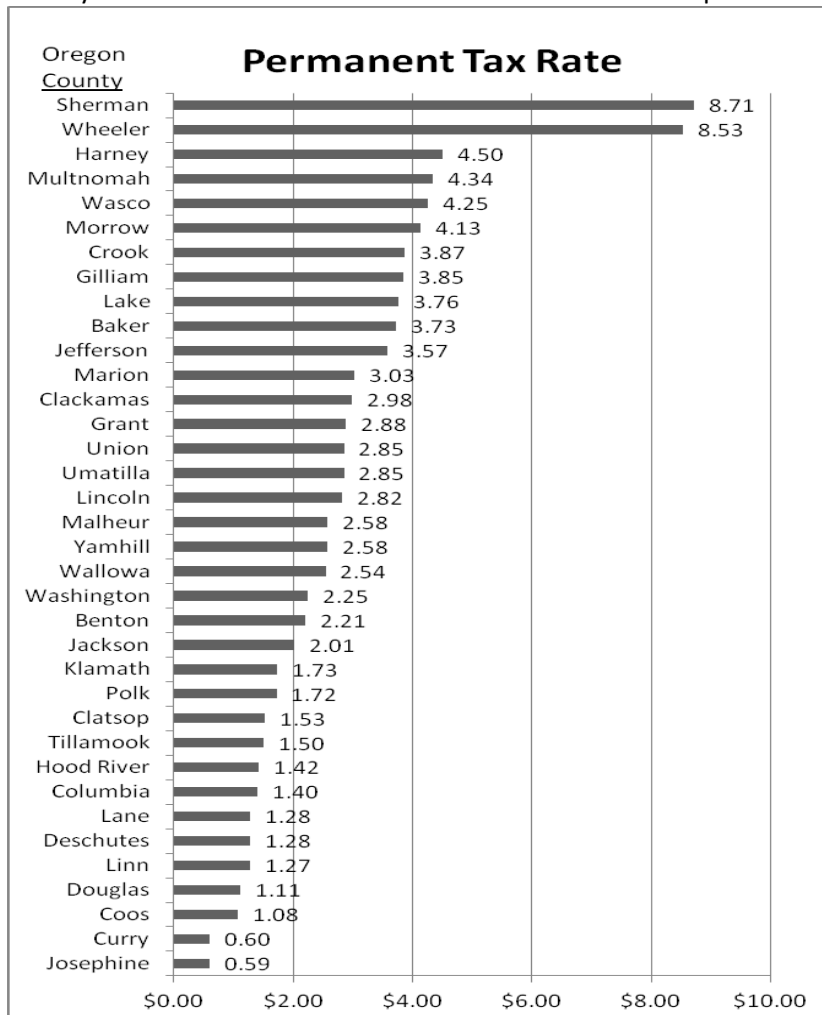
Timber/SRS/O&C Revenue History to Josephine County



Local Property Tax Revenue Limitations

Property taxes are collected by local governments to support schools, roads, police and fire protection, and other services. Oregon’s property tax system is uniquely limited by two voter-passed constitutional amendments; Measures 5 and 50. Measure 5, approved in 1990, created a permanent limitation on property taxes of \$10 dollars per \$1,000 of real market value for general government services, and \$5 dollars per \$1,000 of real market value for education services. If the tax extended exceeds Measure 5 limits then tax compression occurs. Measure 50, approved in 1997, assigned a permanent rate to each taxing district that cannot be raised without statewide-voter approval. For 1997 the assessed value of the property is the real market value or 90% of the 1995 assessed value, whichever is lower. The assessed value of properties can only increase 3% annually. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995. General obligation bonds are not limited by Measure 5 limits, but local option levies, GAP bonds, and urban renewal levies are.

The permanent tax rate for Josephine County was set at \$0.5867 per \$1,000 of assessed value. This rate was based on the assumption that O&C/SRS Federal payments would continue. According to the County Assessor’s office, Josephine County taxable value was \$6,182,933,265 for 2011 and at this tax rate it raises under \$4 million for county services. The county typically adopts a budget with expenditures close to \$65 million and in 2012-13 adopted at \$47 million. Illustrating that Josephine County receives most its revenues from other sources to operate its programs.



JOSEPHINE COUNTY PUBLIC SAFETY ELECTION HISTORY

Year	Cost per \$1,000	Intent	Result
Nov-04	\$0.34	17-04 Jail Operations Levy - 4 Year	36% YES, 59% NO, 5% under votes
May-07	\$2.49	17-19 Criminal Justice Levy	38% YES, 62% NO
Nov-08	\$0.99	17-25 Law Enforcement District #1, (jail, court, emergency planning, search & rescue, mandated srvc)	40% YES, 60% NO
Nov-08	\$1.09	17-26 Law Enforcement District #2, (rural patrol, investigation, traffic, other police services)	34% YES, 66% NO
May-12	\$1.99	17-43 Criminal Justice Levy	43% YES, 57% NO

WHAT HAS JOSEPHINE COUNTY DONE?

- FY 2005-06**
- Reorganization of County management structure
 - Elimination and consolidation of positions and departments
 - Reduction of non-union benefits
 - Reduction of union benefits as bargained
 - Privatized Community Action programs (Transit)
- FY 2006-07**
- Programs removed from the General Fund (Public Health, Fair, Parks, etc no GF monies)
 - Service Level 1 established: Majority of county programs became self sustaining through fees, grants, other revenues
 - Public Safety Fund established (Sheriff, DA, and Community Justice)
 - O&C monies transferred to Public Safety Fund from General Fund
 - Mental Health Programs privatized
 - Levy defeated for Library funding
 - Capital Property & Equipment Reserve Funds established for major repairs/replacement
 - Budget reflected a loss of county staff of 165.97 FTE positions (151.53 FTE is Mental Health)
- FY 2007-08**
- Library closed, General Fund savings
 - Adult Corrections Fund established (moved out of Public Safety)
 - Reinstate Community Action (Transit) programs as required by State
 - Levy defeated for Public Safety funding in May
 - Received one year extension of O&C monies for Public Safety
 - Budget Committee allocated 50% of O&C to FY 07-08 spending & rest carryover for 08-09
 - General Fund transferred \$4.8 million to Public Safety
 - Reduction of 21.81 FTE staff in General, Internal Service, BOM and Public Safety Funds
- FY 2008-09**
- Reduced transfer to Public Safety from General Fund to be \$3 million
 - Hiring freeze in place February 2008, All new proposed positions require justification
 - Kept rest of county programs at reduced service level 1, 2007-08 levels
 - Regional Hospital Fund closed, transferred to Jefferson Behavioral Health
 - Capital Roads & Bridges Reserve Fund established
 - Law Enforcement Districts on Nov 2008 ballot defeated
 - County refinanced Adult Jail Facility Bond, saving \$965,000
- FY 2009-10**
- Approved Jan 2009 Public Safety 3 Year Plan to utilize federal funding over time
 - Of the \$10.8 million O&C funding received, budgeted to use \$550 thousand
 - Kept rest of county programs at reduced service level 1, 2007-08 levels
 - Assisted Non-Profit Library entity to re-open Libraries with county matching grant
 - Maintained Reserves for future budget years

- FY 2010-11** Continued use of Approved Public Safety Plan to utilize federal funding over time
 Of the \$10.9 million carryover and new deposit of \$8.7 million, \$9 million will be carryovered to 11-12 budget year
 Budgeted to re-instate Mental Health if required
 Kept rest of county programs at reduced service level 1, 2007-08 levels
 Centralized services maintained FY 09-10 levels to keep overhead low
 County further reduced costs to departments by implementing Insurance Fund and moving away from Self-Insurance
 Maintained Reserves for future budget years
- FY 2011-12** Continued use of Approved Public Safety Plan to utilize federal funding over time
 Of the \$9 million carryover and new deposit of \$4.8 million, \$2.3 million will be carryovered to 12-13 budget year
 This budget reflected a loss of county staff of 21.35 FTE positions
 County settled with AFSCME to not reinstate Mental Health and sustain programs at non profit agencies in community
 Centralized services reduced 4 positions
 Maintained Reserves for future budget years
- FY 2012-13** Public Safety Plan utilize final carryover resulted in \$3 million for 2012-13 leaving little carryover for 2013-14 budget year
 Criminal Justice Levy of \$1.99 per \$1,000 assessed value in May 2012 failed
 Budget committee approved use of \$425,000 federal road dollars to be used for sheriff rural patrol as approved by oregon legislature March 2012
 This budget reflected a loss of county staff of 118.85 FTE positions
 89.18 FTE of this loss can be attributed to the Public Safety Departments
 Reduced tranfer from General Fund to Public Safety to be \$2 million in order to maintain mandated functions and have sufficient reserves
 Refinanced County Tax Pension Bonds, saving the county \$1 million over life of bond
 Anticipating - Reduction of non-union benefits
 Anticipation - Reduction of union benefits as bargained
 3 unions negotiating are AFSCME, SEIU and Sheriff Association



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General Fund



JOSEPHINE COUNTY, OREGON
Budget 2012-13
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JOSEPHINE COUNTY
General Fund Description
2012-13

The General Fund is the chief operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund includes four elected offices and three programs, referred to as Departments. Elected Offices include the County Assessor, County Treasurer, County Clerk, and the County Surveyor. Operational programs include Planning, Forestry and General Government. Other departments which were formerly in the General Fund have been incorporated into other funds which may receive some funding from the General Fund as inter-fund transfers. This change provides more transparency concerning the cost of individual government programs by grouping similar services into one fund. The Sheriff's Office, District Attorney's Office and Juvenile Justice are now in the Public Safety Fund. Adult Corrections, Public Health and Mental Health are now in individual funds.

Cash carried over from the prior year (Beginning Fund Balance) is a major source of revenue for the General Fund. Other major sources consist of property taxes and receipts from the sale of timber harvested on County owned forest lands. For several years, O&C payments from the Federal Government had been the largest source of revenue for the General Fund. In FY 2007-08 O&C funds were budgeted to go directly to the Public Safety Fund. In FY 2008-09 to FY 2011-12, the county payment distributions that were legislated by the Troubled Assets Relief Program (TARP) were also scheduled to go directly to the Public Safety fund. Additional federal payments have not been approved for FY 2012-13.

Expenditures in the General Fund are primarily the expenses of operating the seven departments in the fund and inter fund transfers to support other Funds. The largest of these support transfers goes to the Public Safety Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the General Fund (Resources and Requirements) is presented first, followed by sections for each of the seven departments. The money available for them and for the support transfers is equal to total resources of the fund, less contingency.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. (If a department has only one program, Schedule A is omitted.) Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
GENERAL FUND (100)

Josephine County

Historical Data		Adopted Budget This Year 2011-12	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	First Preceding Year 2010-11			Proposed By Budget Officer	Adopted by Budget Committee	Adopted by Governing Body
Second Preceding Year 2009-10						
			RESOURCES			
\$	3,598,996	\$ 2,281,200	Beginning Fund Balance	\$ 2,188,000	\$ 2,188,000	\$ 2,188,000
	3,279,471	3,458,600	Property Taxes - Current year	3,534,700	3,534,700	3,534,700
	187,053	150,000	Property Taxes - Prior years	140,100	140,100	140,100
			Revenues generated by departments:			
	379,393	401,700	Assessor	374,200	374,200	374,200
	211,869	177,100	Treasurer	144,500	144,500	144,500
	578,283	465,000	Clerk	488,000	488,000	488,000
	33,773	33,000	Surveyor	29,000	29,000	29,000
	354,982	339,200	Planning	355,100	355,100	355,100
	574,075	845,700	Forestry	796,200	796,200	796,200
			Other Revenues:			
	80,889	58,000	Interest Income	34,800	34,800	34,800
	231,521	215,000	Payment in Lieu of Tax	230,000	230,000	230,000
	214,933	220,000	Solid Waste Fees	215,000	215,000	215,000
	85,305	80,000	Cigarette Taxes	95,000	95,000	95,000
	7,447	31,360	Amusement Device Tax	24,000	24,000	24,000
	230,696	210,441	Franchise Taxes	210,000	210,000	210,000
	356,828	340,628	OLCC Fine Reimbursement	355,000	355,000	355,000
	16,113	3,903	Miscellaneous	6,000	6,000	6,000
			Interfund Transfers:			
	50,000	40,000	210 - Grant Projects Fund - ED for Planning	40,000	40,000	40,000
	255,547	61,000	210 - Grant Projects Fund - Title III for Forestry	70,000	70,000	70,000
	-	10,500	210 - Grant Projects Fund - SRS 2008 for Forestry	20,500	20,500	20,500
		70,000	221 - Fairgrounds Fund - Debt Service Interfund Loan			
		162,000	260 - Parks Fund - Debt Service Interfund Loan			
		62,000	255 - Public Health Fund - Debt Service Interfund Loan			
\$	10,727,174	\$ 9,728,000	TOTAL RESOURCES	\$ 9,350,100	\$ 9,350,100	\$ 9,350,100

RESOURCES AND REQUIREMENTS
GENERAL FUND (100)

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12	Proposed By Budget Officer		Adopted by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2009-10	First Preceding Year 2010-11					
			REQUIREMENTS			
			Operating Expenditures:			
\$ 1,106,125	\$ 1,179,046	\$ 1,269,100	Assessor	\$ 1,151,700	\$ 1,151,700	\$ 1,151,700
461,172	476,189	512,200	Treasurer	467,600	467,600	467,600
565,392	553,711	608,400	Clerk	567,200	567,200	567,200
56,828	64,957	69,600	Surveyor	58,500	58,500	58,500
484,302	487,020	522,600	Planning	521,900	521,900	521,900
773,739	785,227	902,900	Forestry	817,400	817,400	817,400
-	-	-	General Government	247,000	247,000	247,000
			Interfund Transfers:			
-	-	-	201 - Public Works Fund - Radio Infrastructure Payback	600	600	600
59,616	-	12,300	202 - Public Works Special Programs Fund - Solid Waste	24,000	24,000	24,000
22,300	72,000	86,700	210 - Grant Projects Fund for Veterans Service Office	86,700	86,700	86,700
3,000,000	3,000,000	3,000,000	240 - Public Safety Fund	2,000,000	2,000,000	2,000,000
-	-	-	240 - Public Safety Fund - Radio Infrastructure Payback	1,100	1,100	1,100
45,000	324,000	-	255 - Public Health Fund - Administration	-	-	-
45,000	45,000	45,000	255 - Public Health Fund - Solid Waste	45,000	45,000	45,000
-	75,000	75,000	255 - Public Health Fund - Animal Control	85,000	85,000	85,000
-	101,000	-	260 - Parks Fund - Administration	-	-	-
250,000	229,749	232,000	275 - Court Facilities and Security Fund	232,000	232,000	232,000
321,600	321,200	356,600	401 - Internal Services Fund (ISF)	383,100	383,100	383,100
81,400	81,800	85,100	435 - Equipment Reserve Fund - Assessor	15,000	15,000	15,000
37,000	37,000	37,000	435 - Equipment Reserve Fund - Treasurer	-	-	-
-	-	10,000	704 - PEG Fund - Operations	10,000	10,000	10,000
-	-	8,000	736 - Sheriff Program Trust - Auction Proceeds	-	-	-
			Contingency			
-	-	1,895,500		2,636,300	2,636,300	2,636,300
7,309,474	7,832,899	\$ 9,728,000	TOTAL REQUIREMENTS	\$ 9,350,100	\$ 9,350,100	\$ 9,350,100
3,417,700	2,696,802		Ending Fund Balance			
\$ 10,727,174	\$ 10,529,701		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment Administration and Appraisal
Cost Center #: 101110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		374,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 374,200
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	14.85	\$ 958,400
Materials and Services (Schedule E)		193,300
Interfund Transfers (Out) (Schedule E)		
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	14.85	\$ 1,151,700
Fund Level Only:		
Interfund Transfers (Out) (Schedule E)		\$ 15,000

Purpose of Program:

The Assessor is responsible for the assessment of all taxable real and personal property within the county. The office maintains ownership records of all properties, exemptions, and special assessments of specific properties, mailing addresses of all property owners and plat maps of the entire county. The office also reviews the taxing district's rates and levies and computes each property's tax bill. The office assists the public with many varied inquiries regarding property.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The following outcomes relate to Budget Goal #1 in that they identify the bare minimum core requirements of ORS chapters 305 thru 321 that state more than 250 times, the "Assessor shall".

- 1 - Accurate appraisal of real property in accordance with OAR 150-308.234.
- 2 - Complete assessment of all exception activity described in ORS 308.146.
- 3 - Accurately process all special assessment qualification and disqualifications, property tax exemption and deferral applications.
- 4 - Accurately process all property tax returns.
- 5 - Maintain current successful rate of appeal defense while continuing to listen to public concerns and educate taxpayers on Oregon tax law.
- 6 - Complete the annual ratio report and appraisal plan to meet the requirements of ORS 309.200, 308.234, and OAR 150-309.200-(A), (B)& [C].
- 7 - Maintain property records with all straightforward transfers and name & address changes processed within a week.
- 8 - Maintenance of all cadastral functions such that those taxpayers relying on changes to tax maps are able to conduct their business timely.
- 9 - Maintain accurate and current assessment and tax rolls and complete roll summary reports as required by ORS 309.990.

Public outreach is supported by:

*Continue to provide public access through our interactive website, allowing taxpayers to look up public information from home and to acquire property tax education and forms pertinent to their property.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Budget goal #2 is supported by the following:

*Removing the vacant 2nd GIS position (.6 FTE) from this year's budget. This position was a FTE in the 2011/12 Assessor's Budget but was reduced when we brought Property Management into the department.

*Increasing the amount of FTE "shared" with Public Works for our Data Analyst from .2 FTE to .3 FTE

*Largest impact-cut two full time currently occupied positions, one of which was almost entirely customer service and the other, by eliminating a somewhat redundant but important assessment administration function and spreading tasks among the remaining positions including management.

*CAFFA supports about 25% of our budget. The requirements of an approved CAFFA grant are focused in Appraisal and Assessment Administration. Customer service is the one area not usually included in the statutes or in a qualifying CAFFA grant but will impact the taxpayers of Josephine County nonetheless. These cuts will also bring into question the approval by the DOR of the CAFFA grant for the 2012/13 fiscal year.

*ORMAP and fees support approximately 7% of our budget. The availability of ORMAP funding has decreased over the last two years. ORMAP funding is pass-through funding that will indirectly affect the General Fund portion of the Assessor's budget by reducing the amount paid by the CAFFA grant and the map project goals will be delayed.

*These cuts cumulatively trim \$160,000 from the General Fund contribution to the Assessor.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Budget goal #3 is supported by:

*The fact that before this year's cuts came into effect, our budget had grown by less than 1% per year

over the last twelve years while the 36 Oregon county budgets have grown in excess of 3.5% per year.

*All nonconfidential records are obtainable during normal courthouse hours which may change due to budget cuts. Assessment values, maps, and forms are available online.

The leveraging of technology has allowed us to manage ever increasing accounts and greater complexity due to legislation, with less staff than we had in 2000.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Budget goal #4 is supported by:

*Our ability, during this economic downturn, to hire skill levels we have not been able to maintain in the past. This has led to innovation in our business practices.

*All of our staff with appraisal or management credentialing requirements are certified with DOR.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment Administration and Appraisal
Cost Center #: 101110

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	25,000
32100	Federal Grants	-
32200	State Grants - CAFFA	287,000
32200	State Grants - ORMAP	36,600
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	22,100
33100	Charges for Services - Late filings	3,500
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 374,200</u></u>

Transfers from Other Funds (List sources):

35200	\$ -	
35200	-	
35200	-	
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment Administration and Appraisal
Cost Center #: 101110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,600
43300 Operating Supplies	2,300
43328 Uniforms and Protective Gear	200
43770 Equipment (<\$5,000)	3,100
44910 Printing and Duplication	1,700
44929 Postage and Shipping	1,600
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	33,400
44040 Advertising	100
44100 Professional Services	600
44922 Dues and Subscriptions	2,500
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	15,000
44451 Education and Training	3,600
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	900
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	200
44810 Building Operation, Repairs and Maint (BOM)	40,800
44840 Equipment Operation, Repairs and Maint (Fleet)	73,900
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	9,300
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 193,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Equipment Reserve Fund (transfer made at fund level)	\$ 15,000
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 15,000

Josephine County
Schedule D - Personal Services
Assessor
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
								Gen Fund (100)	ISF-Prop Mngt (401)	Public Works (201)
101110	Dept Assistant	A0704	AF	0.50	13,080	3,890	16,970	16,970		
101110	Title Examiner	A1104	AF	1.00	32,930	20,315	53,245	53,245		
101110	Appraiser I	A1305	AF	1.00	37,827	22,382	60,209	60,209		
101110	Appraiser III	A1612	AF	1.00	52,310	26,986	79,296	79,296		
101110	Assess/gis Tech	A1103	AF	1.00	32,081	20,058	52,139	52,139		
101110	Dept Specialist	A1012	AF	1.00	37,417	21,671	59,088	59,088		
101110	Appraiser I	A1303	AF	1.00	35,878	21,762	57,641	57,641		
101110	Data Gatherer	A1005	AF	1.00	31,931	20,508	52,438	52,438		
101110	Dept Specialist	A1012	AF	1.00	37,417	21,671	59,088	59,088		
101110	Data Gatherer	A1007	AF	1.00	33,630	21,048	54,677	54,677		
101110	Chief Admin Super	N1608	NU	1.00	61,370	28,962	90,332	90,332		
101110	Dept Assistant	A0704	AF	0.50	13,080	1,059	14,139	14,139		
101110	Prop Data Analyst	A1503	AF	1.00	40,026	23,081	63,107	44,175		18,932
101110	Assessor	E03A1	EO	1.00	71,902	33,262	105,164	105,164		
101110	Appraiser II	A1506	AF	1.00	43,324	24,129	67,453	67,453		
101110	Cart/gis Tech	A1504	AF	1.00	41,100	22,785	63,886	63,886		
101110	Chief Appraiser	N1603	NU	1.00	54,242	27,648	81,890	81,890		
101110	Dept Specialist	A1012	AF	0.75	28,064	8,346	36,411	36,411		
101110	Real Property Coord	A1704	AF	1.00	45,872	24,939	70,812	28,325	42,487	
				17.75	743,482	394,502	1,137,985	1,076,565	42,487	18,932
REDUCTIONS										
101110	Dept Specialist	A1012	AF	1.00	37,417	21,671	59,088	59,088		
101110	Dept Specialist	A1012	AF	1.00	37,417	21,671	59,088	59,088		
				2.00	74,833	43,343	118,176	118,176		
	Rounded for Schedule B - Assessor				<u>14.85</u>			<u>958,400</u>		
	Property Management			0.60					<u>42,500</u>	
	Public Works			0.30						<u>18,900</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		144,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 144,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.50	\$ 328,800
Materials and Services (Schedule E)		138,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.50	\$ 467,600

Purpose of Program:

The Treasury Division acts as the County bank and is responsible for the collection, distribution and investment of monies for all Josephine County Funds and Treasurer's trust and agency funds, including taxing districts funds, with emphasis on compliance, protection of principal, liquidity and maximum investment returns.

The Tax Division collects all taxes assessed on real and personal property in Josephine County, for the benefit of all taxing districts. Within the constraints of Oregon law and available resources, departmental activities emphasised are those that best benefit taxing districts and tax payers.

Mandated Activities - Treasury

Receipt and account for all monies received by Josephine County. **ORS 208.010 et seq.**
 Maintain Bank accounts and make payment of County "orders". **ORS 208.020**
 Maintain accounting of cash in all funds in Treasury. **ORS 208.070**
 Invest surplus funds in approved manner. High of \$79,393,000. **ORS 294.035 et seq.**
 Distribution of payments to taxing districts. Excess of \$58,000,000. **ORS 311.395**

Annual and monthly reports to County Board and Taxing Districts. **ORS 294.155, 208.290**

Maintain Treasurer's records archives. **ORS 192.001 et seq., OAR 166.030. et seq**

Maintain bond reserve accounts and remit payments to fiscal agent. **ORS 288.040**

Distribute payments received from:

>Federal Forest Receipts. **ORS 294.060**

>Sale of tax foreclosed property. **ORS 275.275**

>County Assessment and Taxation Fund collections. **ORS 311.508**

>Abandoned Property Sales. **ORS 90.425**

>County School Fund. **ORS 328.030**

Mandated Activities - Tax Division

Prepare and maintain the tax roll data base of 52,571 accounts. **ORS 311.005 et seq.**

Send tax bills totaling over \$60,194,000 and collect payments **ORS 311.250 et seq.**

Deposit tax collections with County Treasurer **ORS 311.375 et seq.**

Manage collection of delinquent taxes ORS 311.405 et seq., **ORS 311.505 et seq.**

Prepare annual statements and other reports **ORS 311.531, 311.390 et seq.**

Manage foreclosure process **312.050 et seq.**

Outcome 1: Administer a successful treasury program for all taxing entities in Josephine County, including Josephine County government. Emphasis is on protection of principal, liquidity, maximum investment returns and compliance with Oregon Statutes and the Josephine County Investment Policy.

The Treasurer's monthly and quarterly reports to the Board of Commissioners shows that this outcome is accomplished. The published quarterly reports show that the investment returns, activities and compliance activities prove this outcome.

The Treasurer's investment returns have consistently exceeded the 90 day US Treasury Bill and since February 2008 have exceeded the Oregon State Treasury Local Government Investment Pool returns.

Outcome 2: Administer a successful property tax collection program which complies with Oregon Statutes, minimizing negative impacts on tax payers and minimizing delinquencies and foreclosures.

Statistics show that less than 0.4% (four tenths of one percent) of property taxes levied remain unpaid 4 years after the original levy. Statistics on tax collection are tracked and reported to the Board of Commissioners quarterly.

Foreclosures have been minimized by the department's tax payer contact activities. The number of properties taken by the county have fallen to the lowest number possible, only properties abandoned by the owner have been foreclosed in the recent past. Since 1997 only 2 "owner occupied" homes were foreclosed, one of which was later sold back.

The Treasurer's Quarterly report containing details of these outcomes is available on the Josephine County web site and at the Treasurer's Office. The Board of Commissioners' office also has these documents.

**JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13**

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants	25000	82,000
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33100 Charges for Services Treasurer's Investment Interest	10917	45,500
33100 Charges for Services Foreclosure Fees	21250	2,000
33100 Charges for Services NSF Fees	21500	1,500
33100 Charges for Services Publishing Fees	21700	3,000
33100 Charges for Services Recording Fees	21750	3,000
33100 Charges for Services Warrant Fees	21800	3,000
33100 Charges for Services Data Subscription Fees	21820	4,500
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		\$ 144,500

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,700
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	7,900
44929 Postage and Shipping	33,300
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	26,900
44040 Advertising	2,500
44100 Professional Services	43,600
44922 Dues and Subscriptions	400
44990 Insurance	2,800
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,800
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	700
44810 Building Operation, Repairs and Maint (BOM)	13,900
44840 Equipment Operation, Repairs and Maint (Fleet)	700
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 138,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
111110	Admin	0.6	\$ 2,500	\$ 108,200
112010	Elections	1.6	35,500	264,500
112020	Recording	2.6	450,000	175,200
112030	Board of Property Tax Appeals	0.2	-	19,300
Total Office/Division for Fund		5.0	\$ 488,000	\$ 567,200

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		2,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 59,700
Materials and Services (Schedule E)		48,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.60	\$ 108,200

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

To facilitate and support all functions and duties of the Clerk & Recorder's Office.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	2,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 2,500</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	1,000
44922 Dues and Subscriptions	800
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	39,900
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 48,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		35,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 35,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.60	\$ 120,300
Materials and Services (Schedule E)		144,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.60	\$ 264,500

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

- Administration of election laws to achieve and maintain a maximum degree of correctness, impartiality, efficiency, uniformity and integrity in application.
- Encourage public participation (voter registration & turn-out)
- Increase public confidence in the election process.
 (allowing public observers whenever possible)

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	35,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u><u>\$ 35,500</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,200
43300 Operating Supplies	6,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	47,000
44929 Postage and Shipping	25,000
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	39,500
44040 Advertising	500
44100 Professional Services	23,000
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 144,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		450,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 450,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.60	\$ 152,300
Materials and Services (Schedule E)		22,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.60	\$ 175,200

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, & 205.

Goals of Program:

Maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney and other interests affecting the title to real property required or permitted by law to be recorded.
 Provide easy public access wherever possible.
 Provide professional and friendly customer service at all times.

ALL SERVICES PROVIDED ARE MANDATED EXCEPT PASSPORTS & PHOTOS.

(Passports and passport photos generate approx. **\$42,000 net per year.**)

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	400,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	50,000
Total Revenues - To Schedule B		<u><u>\$ 450,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	400
44929 Postage and Shipping	1,500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	19,500
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 22,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13**

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.20	\$ 17,000
Materials and Services (Schedule E)		2,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.20	\$ 19,300

Purpose of Program:

Oregon Statutes including but not limited to:
Chapter 309.

Goals of Program:

- Act as the Clerk of the Board for all filings.
- Provide friendly, professional assistance to all petitioners.
- Facilitate all processes in accordance with all statutory time lines.

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	1,600
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	300
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 2,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Clerk
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations			
								Admin	Elections	Recording	BOPTA
								111110	112010	112020	112030
111110	Clerk	E03C1	EO	1.00	71,902	32,147	104,049	52,025	26,012	15,607	10,405
112010	Sr Admin Super	N1404	NU	1.00	50,429	25,654	76,083	7,608	57,063	7,608	3,804
112010	Recording Specialist	A1007	AF	1.00	33,630	20,526	54,156		27,078	27,078	
112010	Recording Specialist	A1012	AF	0.50	18,710	5,619	24,328	24,328			
112020	Recording Specialist	A1012	AF	1.00	37,417	21,671	59,088		5,909	53,179	
112020	Recording Specialist Overtime	A1007	AF	1.00	33,630	20,526	54,156		2,708	48,740	2,708
							1,800		1,800		
				5.50	245,718	126,144	373,661	83,961	120,570	152,214	16,917
REDUCTIONS											
112010	Dept Specialist	A1012	AF	0.50	18,710	5,619	24,328	24,328			
				0.50							
Rounded for Schedule B							349,300	59,600	120,600	152,200	16,900
				<u>5.00</u>			5.00	<u>0.60</u>	<u>1.60</u>	<u>2.60</u>	<u>0.20</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		29,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 29,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.83	\$ 49,600
Materials and Services (Schedule E)		8,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.83	\$ 58,500

Purpose of Program:

PROGRAM PURPOSE;The main purpose of the Surveyor's Office is to collect, preserve and provide access to land survey records for both private individuals and public agencies of the lands in Josephine County. These records provide information pertaining to real property, it's boundaries and corners, and other areas of measurement thereof that will assist in the determination or re-establishment of property boundaries and corners, and other areas of land measurement. The County Surveyor is responsible for the review and checking of all plats and maps submitted for recording or filling for Josephine County and Cave Junction. **Stats. Implemented: ORS 192.005-192.170 & 357.805-357.895** Public Records Retention: all of the the records held in the Surveyors office are deemed **Permanent, per STATE ARCHIVE RULES : OAR 166.03 - 166-150-205**. Our records date back to the 1850's. Archiving and preseving these original records is an ongoing process. Concentrating first on the older original surveyor notes and original government surveys.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	12,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	8,500
33200	Sales of Materials	8,000
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	500
	Total Revenues - To Schedule B	<u><u>\$ 29,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,450
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	1,300
44922 Dues and Subscriptions	50
44990 Insurance	1,250
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	50
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	4,400
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 8,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Surveyor
2012-13

Cost Center	Job Title	Grade & Step	Union FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
							General Fund (100)	Public Land Corner pres. Fund (224)
131110	Surveyor	E0101 EO	0.12	7,680	11,185	18,865	6,225	12,639
131110	Sr Dept Specialist	A1208 AF	1.00	38,702	22,060	60,762	36,457	24,305
131110	Department Assistant	A0701 AF	0.28	6,778	549	7,327	3,664	3,664
131120	Surveyor Tech III	A1505 AF	1.00	42,200	23,772	65,971	3,299	62,673
			<u>2.40</u>	<u>95,360</u>	<u>57,565</u>	<u>152,925</u>	<u>49,645</u>	<u>103,281</u>
	ADDITIONS							
131120	Surveyor Tech I (On Call Fill In)	A1101 AF	0.28	8,538	824	9,362		9,362
131120	Surveyor Tech I (On Call Fill In)	A1101 AF	0.28	8,538	824	9,362		9,362
			<u>0.56</u>			<u>18,724</u>		<u>18,724</u>
	<u>Rounded for Sch B</u>						<u>49,600</u>	
			<u>2.96</u>				<u>0.83</u>	
								<u>122,000</u>
								<u>2.13</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Planning
Program: Admin
Cost Center #: 321110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		355,100
Interfund Transfers (In) (Schedule C)		40,000
Total Resources - To Schedule A		\$ 395,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 426,300
Materials and Services (Schedule E)		95,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 521,900

Purpose of Program:

PURPOSE OF THE PROGRAM

The Planning Department consists of three Planners, a Director, and one Senior Specialist (support) staff. The Director and Planners provide land use information and permit services to customers and interested land use participants by: 20 hours of information counter, as-needed telephone and e-mail customer service, review and processing land use applications, staffing public hearings and supporting the Planning Commission and Board of Commissioners in land use policy and decisions; and, Advisory Subcommittees of the Planning Commission focused on various topics. The Director and staff also attend coordination meetings with federal, state and regional agencies and groups whose actions affect land use issues in Josephine County. These groups include: Rogue Valley Council of Governments; Chamber of Commerce; Southern Oregon Regional Economic Development, Inc.; Oregon Departments of Environmental Quality, Fish and Wildlife, Transportation, and Land Conservation and Development; special councils and districts (watershed, soil and water conservation, fire); Bureau of Land Management and U.S. Forest Service. The Department also serves as a point of contact for neighborhood groups and individuals interested in issues of land use and development within the County.

The Director and Senior Specialist perform administrative duties regarding bookkeeping, budgeting, financial reports and implementation of administrative policies and personnel rules. The Director and Senior Specialist oversee the processing of land use applications via administrative decisions, public hearings and local and state appeals, to include public noticing, recording minutes and findings from hearings, coordinating with and reporting to federal, state and local agencies, affected property owners, and interested land use participants.

The Director's role is tied to several projects with economic development connections: the Grants Pass UGB amendment; Business Oregon certification of industrial properties; presentations to local business groups and the Small Business Development Center; and, coordinating intra-County department responses to present and future economic development projects, as new businesses typically make their first point of contact with the Planning Department. The Director also supervises planning land use code compliance issues and procedures. The Department is charged with adopting and enforcing floodplain management regulations for all development within FEMA recognized flood hazard areas in the county. This ensures Josephine County is in compliance with National Flood Insurance Program (NFIP) and can continue to participate in the NFIP.

The County's land use program is mandated by ORS 197.175, requiring the Board of Commissioners, with support of the Planning Department, to prepare, adopt, and revise the Comprehensive Plan (including maps, databases or special studies, inventories, functional plans and implementing codes) in compliance with state statutes and planning goals. In Oregon, land use planning is considered an 'essential service'. ORS Chapters 197 (Comprehensive Land Use Planning Coordination) and 215 (County Planning and Zoning) specify detailed laws for the performance of county land use responsibilities. In addition, the Oregon Land Conservation and Development Commission (LCDC) implements and enforces a growing number of local planning obligations via 45 separate Divisions of Administrative Rules to assure local compliance with the statewide system. ORS 197.320-335 (Enforcement of Planning Requirements) gives LCDC the power to enforce state laws, rules and acknowledged local plans and regulations. Planning services not mandated by law are: public contact for general information on land use (not related to a specific application), economic development activities, and code enforcement.

BUDGET GOALS

1. Encourage public involvement through community outreach in identifying service requirements and programs to be provided by the Planning Office

Minimum levels for planning services are established by Oregon statute and administrative rules; which address the nature and detail of services required, and timeliness for the work. While County development activity has fallen off in recent years, staff work in long-range planning increased, in response to state rule-making, Board-directed review of the Rural Land Development Code (RLDC), and review of recommendations by the Josephine County Land Development Advisory Committee (LDAC). LDAC concluded their work midway through FY11-12, but the process of hearing and adoption of ordinances in response to their recommendations will likely stretch into FY12-13. Forthcoming long-range planning tasks include hearing and adoption of the Wireless Communications ordinance, changes to the Home Occupation ordinance, and 'code –clean-up' changes that should take place to streamline portions of the RLDC, resolving conflicting code sections and updates in response to changes in state law and rule. These changes in land use law require public involvement to satisfy statewide planning Goal 1; in fact, the degree of public involvement is required in state administrative rule, and the County must comply to avoid remand of land use ordinances. Public input is received and considered during the Department monthly update meeting with the Board, or encountered in communications to the Planning Commission received by staff or heard in public meetings.

2. Provide sustainable funding for all mandated and essential county government programs for the next ten years.

Sustainable funding for the County planning services at current levels can be achieved only by a combination of "full fee for development services" and contribution from the County's general fund. Planning service fees were raised over a 5 year fiscal period (2003-2008) with the goal of providing sustainable funding in order to cover the average cost of providing these services. Despite this effort, the numbers of permits reviewed and applicable costs associated with those types, were not sufficient to cover the overall cost of planning and development review. All costs of overhead and services include those indirectly associated with actual service, such as: code enforcement; strategic planning and County-initiated code changes; providing information in support to legal services; problem solving and report-making regarding general administrative matters; and, responding to citizens and other state or local agencies that do not pay fees for service.

As the Department and Board have shifted focus to more long range planning projects such as amendments to the RLDC, procedures and contacts to increase economic activity, the Grants Pass UGB expansion (projects continued from FY 11-12), the Department is faced with expending resources on tasks that inherently do not produce current revenue. The static level of economic development grants, a continued stagnant level of permit activity due to the overall economy, and greater number of long range projects created a 'gap' in funding services in the past fiscal year. That discrepancy can be addressed by one of four actions, or a combination thereof: (1) Fee increase; (2) General fund allocations; 3) Reduction in costs of services by reducing levels of service (e.g. staff reduction); and/or 4) Abandon or curtail existing projects and services that do not generate fees to support the work. Because of specific state planning service mandates, strict limits for final decisions and penalties for non-compliance, action under item 4 above cannot hinder development review. In addition, failure to perform long-range planning functions as needed to maintain overall compliance with statewide rules and goals can result in enforcement action from the State of Oregon, including the withdrawal of state-shared funding resources.

In FY11-12, fees from development activity and a \$40,000 grant from Economic Development funds were projected to support approximately 73% of the cost of the Planning Department. The remainder of the FY11-12 budget was a draw from the general fund. Two adjustments to the budget for Planning occurred during this year: 1) By the end of January 2012, the Department laid-off one employee (Administrative Secretary), which reduced the FY11-12 personal services expenditure by \$25,400. 2) In October the County signed a contract with Oregon Water Resources to lease space in the Planning office for two employees, who will pay a total of \$3,825 for nine months of FY11-12.

The Department Director and staff also found efficiencies and cost-savings reflected in this year's budget proposal: reduced costs for materials and supplies; shared resources with other Departments when possible; sustainable practices in the office; changes in procedures to speed customer-contacts while providing necessary services.

3. Provide services in a transparent, open and efficient manner to the citizens of Josephine County

Planning services are largely performed in public format. Almost all applications require notice to affected property owners, land use interest groups and other agencies and jurisdictions. Hearings before the Planning Commission and the Board of Commissioners occur as public hearings with notice under state-mandated public meeting law and land use review requirements. The Director responds directly to the Board in monthly public meetings, and sometimes during Wednesday business sessions. All public land use hearings are televised. The Director and staff also respond directly to the public and Board regarding issues of planning service. Since statistics were compiled beginning July 2011, the Department has averaged over 300 customer contacts per month at the permit counter.

The Planning Department has an established system to provide its records to citizens in a reasonable way as required by the Public Records Law.

4. Ensure cost effective achievement of services to county citizens by providing an environment that fosters a highly qualified and professional workforce.

There are presently four professional employees in the office. Three planners hold college degrees in planning or related disciplines; the Director holds an advanced degree and is certified by the American Institute of Certified Planners. The planning professionals have 48 years of combined public service. The Senior Department specialist is in her 7th year of service to Josephine County, and is certified as a paralegal, with 20 years experience as a legal secretary. Each employee is qualified in their field and disposed by training and ethic to provide exemplary public service. In the complex, stressful and often conflicting venue of land use planning, the County staff provide a wide array of land use services that are frequently unnoticed in the absence of controversy, but fill an essential role for County government.

FY 12-13 OUTLOOK

The Department is taking a couple of steps to reduce its draw on the general fund for FY12-13: 1) The Administrative Secretary position will not be filled in FY12-13, saving approximately \$62,000 in annual personal service expenditures. 2) The contract for Oregon Water Resources will be renewed, collecting approximately \$5,100 in annual revenue. Total savings/revenue: \$67,100.

The Director proposes to change the fee schedule during FY12-13 so that long range planning projects are charged on a time/materials basis, and the full costs of review can be recovered. A time/materials study is underway at this time to determine the extent of cost-recovery possible. Other fee adjustments

may be necessary during FY12-13 to recover costs for development review, or to reflect new amendments to the RLDC.

Required expenditures such as advertising, fuel for vehicles to make site visits, file storage costs and office equipment maintenance are expected to rise, concurrent with the rate of inflation, approximately 3% for FY12-13.

Departmental expenses are listed at the minimum level to support the office. No new capital expenditures are anticipated for the year; however, the cost of our rental contract for copiers is anticipated to rise steeply in the coming year: \$2,750, versus \$1,450 currently. The Finance office has approved a buy-out of the machines; paying for maintenance and supplies as-needed is preferable to the rental contract. The reduced cost of copier buy-out and maintenance is reflected in Schedule E.

The Department's permit tracking system, *Paradox*, is no longer supported by the Information Technology Department, and should be replaced. One option is to purchase the Planning component of the *Accela* permit software package, currently being installed for the Building Safety Office. There is good reason to get both offices on the same program, as they often share information, but the initial cost of the Planning component is \$40,000, with an \$8,200 annual maintenance fee, and hosting fee of \$5,200. The Director and IT Manager are currently scoping the cost of another software package, aiming to be less expensive than *Accela*.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Planning
Program: Admin
Cost Center #: 321110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	26 PLNG 320,000
32100	Federal Grants	-
32200	State Grants	30,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	5,100
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		\$ 355,100

Transfers from Other Funds (List sources):

35200	Economic Development (210)	\$ 40,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ 40,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Planning
Program: Admin
Cost Center #: 321110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 5,000
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	500
44910 Printing and Duplication	1,200
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	50,000
44040 Advertising	1,000
44100 Professional Services	-
44922 Dues and Subscriptions	600
44990 Insurance	3,100
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,200
44451 Education and Training	500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44710 Rental - Land and Buildings	1,300
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	30,100
44840 Equipment Operation, Repairs and Maint (Fleet)	500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 95,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Planning
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
321110	Planner II	A1710	AF	1.00	53,718	27,433	81,151
321110	Planner III	A1912	AF	1.00	64,575	30,884	95,459
321110	Planning Specialist	A1212	AF	1.00	41,926	23,035	64,961
321110	Planner I	A1407	AF	1.00	42,125	23,748	65,873
321110	Planning Director	N2110	NU	1.00	82,291	36,564	118,855
321110	Admin Secretary	A1112	AF	1.00	39,610	22,335	61,945
				6.00	324,244	163,999	488,243
Reductions:							
321110	Admin Secretary	A1112	AF	1.00	39,610	22,335	61,945
	Rounded for Schedule B			5.00	284,600	141,700	426,300

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
211110	Administration	1.05	\$ 46,200	\$ 255,600
212290	Timber	3.60	750,000	295,300
212300	Reforestation	4.15	90,500	266,500
Total Office/Division for Fund		8.8	\$ 886,700	\$ 817,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		46,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 46,200

<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.05	\$	73,700
Materials and Services (Schedule E)			181,900
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A	1.05	\$	255,600

Purpose of Program:

The 1.25 FTE's in Administration provides overhead, leadership, and agreement/grant writing in the Timber Sale and Reforestation Programs. This year we expect to receive an estimated \$100,000. from a Forest Service agreement to assist them in various hazardous fuels reduction projects. Other grant resources include Title III projects to improve forest health and assist in the Youth Tree Plant. Funds from Title III SRS 2008 grant be used to reduce hazardous fuels on forest lands that are adjacent to rural homes. The Administration cost center also contains approximately \$100,000 in requirements to protect the forest from wild land fires.

The Josephine County Forestry Department is involved with the public through several outreach projects.

- The most visible and successful program is the Youth Tree Plant. Forestry, along with many community volunteers, teach around 1,000 children from local youth organizations and public/private/home schools how to plant tree seedlings and about the environment in a forest setting.
- The OSU Extension Service annually requests Forestry Staff members to instruct small woodland owner groups in successful reforestation practices.
- Forestry provides presentations to various civic organizations discussing the County Forest history, purpose and accomplishments.
- Over the counter and phone advice is also given regarding nearly all facets of forestry.

Funding sustainability of the Forestry Program is achieved mostly through receipts of timber harvested from the County's 30,000 acre forest. To ensure fair market value and transparency, timber sale contracts are awarded through an open competitive bid process. Funds from firewood permits and cell tower leases are significant contributors to the program's budget.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges Cell Towers	11201	45,000
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		1,200
Total Revenues - To Schedule B			<u><u>\$ 46,200</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	300
44910 Printing and Duplication	1,500
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	500
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	2,900
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	10,500
44840 Equipment Operation, Repairs and Maint (Fleet)	60,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	100,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 181,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		750,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 750,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.60	\$ 276,500
Materials and Services (Schedule E)		18,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.60	\$ 295,300

Purpose of Program:

Purpose of Program:

The Timber Program utilizes 3.6 FTE's to accomplish the following on Josephine County's 30,000 acre forest during FY 2012/2013

- Plan, conduct field work, develop contracts, auction and administrate the harvest of six timber sales. Receipts from sales, estimated at \$636,000. are to be deposited into the General Fund.
- Ensure that State and Federal regulations concerning the environment are complied with through training and conducting endangered wildlife/plant surveys.
- Provide firewood to the general public and small commercial operators. Estimated revenue expected to once again reach \$12,000.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees (Firewoo	28100	14,000
32100 Federal Grants (USFS)	35200	100,000
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials	28200/28250	636,000
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 750,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	10,000
43328 Uniforms and Protective Gear	1,400
43770 Equipment (<\$5,000)	200
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	200
44100 Professional Services	1,500
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	4,800
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 18,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		90,500
Total Resources - To Schedule A		\$ 90,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.15	\$ 245,100
Materials and Services (Schedule E)		21,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.15	\$ 266,500

Purpose of Program:

Purpose of Program:

The Reforestation program focuses on planting, enhancing growth and health of young trees by utilizing its 4.15 FTE workforce to accomplish the following:

- Plant 40,000 seedlings on approximately 170 acres.
- Brush control and/or thinning on 40 acres.
- Through an agreement with the United States Forest Service, the reforestation crew is used to establish boundaries, monitor contractors and perform hazard fuel reduction work.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
	Total Revenues - To Schedule B		<u><u>\$ -</u></u>

Transfers from Other Funds (List sources):

35200	Grant Projects Fund (210) - Title III	51168	\$ 70,000
35200	Grant Projects Fund (210) - (SRS 200	51168	20,500
35200			-
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 90,500</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	18,900
43328 Uniforms and Protective Gear	1,000
43770 Equipment (<\$5,000)	1,500
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 21,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Forestry
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation			Parks Fund 260
								Admin	Timber	Reforestation	
								211110	212290	212300	
211110	Forestry Prog Supervisor	N1812	NU	1.00	72,863	32,734	105,596	26,399	63,358	15,839	
211110	Admin Secretary	A1109	AF	1.00	37,528	21,615	59,142	47,314			11,828
212290	Forestry Tech	A1305	AF	1.00	37,827	21,906	59,733		59,733		
212290	Forestry Proj For	N1012	NU	1.00	49,317	25,579	74,896		37,448	37,448	
212290	Forester II	N1705	NU	1.00	59,838	28,816	88,654		44,327	44,327	
212290	Forestry Tech II	A1412	AF	1.00	46,898	24,697	71,595		71,595		
212300	Forestry Project Spec I	A0802	AF	1.00	26,359	20,078	46,437			46,437	
212300	Forestry Project Spec I	A0808	AF	1.00	30,807	21,718	52,525			52,525	
212300	Forestry Project Spec II	A0902	AF	1.00	27,858	20,631	48,489			48,489	
				9.00	389,294	217,774	607,068	73,713	276,461	245,066	11,828
	Rounded for Schedule B						<u>595,300</u>	73,700	276,500	245,100	
	Forestry			<u>8.80</u>				1.05	3.60	4.15	
	Parks			<u>0.20</u>							<u>11,800</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: BCC
Program: General Government
Cost Center #: 191110

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)		-	\$ -
Materials and Services (Schedule E)			247,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 247,000

Purpose of Program:

General Government is for budgeting County-Wide costs such as the annual audit, legal notices, for budget and other hearings, insurance, postage & shipping, etc. Costs are attributed to this budget by the Board's office when the costs do not benefit a specific program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: General Fund (100)
Office/Division: BCC
Program: General Government
Cost Center #: 191110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	1,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	65,000
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	7,500
44100 Professional Services	44,500
44922 Dues and Subscriptions	43,400
44990 Insurance	80,900
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	500
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,100
Total Materials and Services - To Schedule B	\$ 247,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Public Works Fund



JOSEPHINE COUNTY, OREGON

Budget 2012-13

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Public Works Fund

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Program Descriptions and Budgets:

 Roads and BridgesC 4

JOSEPHINE COUNTY
Public Works Fund Description
2012-13

The Public Works Fund was formed effective July 1, 2007. It includes several programs that had previously been in the Property Services Fund, which has been discontinued. The Roads and Bridges program, operated by the Public Works Division, is by far the largest component.

The North Valley Industrial Park and the Solid Waste Disposal Site programs were placed in Fund 202, Public Works Special Programs in order to provide greater transparency of revenues and expenditures for those programs.

The major source of revenue for the Public Works Fund is motor vehicle fuel taxes apportioned from the State. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for this fund.

Expenditures in the fund are primarily the expenses of operating the Roads and Bridges program. The Public Works Fund has also budgeted interfund transfers to the Property Reserve and Equipment Reserve Funds. The planned use of these funds is described in the Capital Projects section of this book. The Contingency budget amount is intended as a carryover to the following fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Public Works Fund (Resources and Requirements) is presented first, followed by sections for each of the programs. The money available for them and for the interfund transfers is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

For each program, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
PUBLIC WORKS FUND (201)

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Preceding Year 2010-11	Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11					
			RESOURCES			
			Beginning Fund Balance:			
			Roads & Bridges	\$ 3,429,000	3,429,000	3,700,000
\$ 8,123,334	\$ 6,063,286	\$ 4,378,000	North Valley Industrial Park (NVIP)	-	-	
180,928	-	-	Solid Waste (SW)	-	-	
10,076	-	-	Revenues generated by programs:			
			Roads and Bridges:			
			Gas Tax distributions from the State	5,750,000	5,750,000	5,750,000
4,028,869	4,807,849	5,916,000	Federal and State Grants	560,800	560,800	560,800
1,581,557	2,872,899	2,119,000	Charges for Services	12,000	12,000	12,000
19,816	20,227	16,000	Charges to other County departments/funds	-	-	-
15,220	4,006	-	Rental Income	52,900	52,900	52,900
58,000	55,655	58,000	Other Income	50,000	50,000	50,000
40,046	64,908	27,000	Interest Income	16,000	16,000	16,000
102,441	37,482	40,000	Interfund Transfers:			
			202 - Public Works Special Programs Fund	13,000	13,000	13,000
20,166	12,315	19,000	245 - County Transit Fund	2,800	2,800	2,800
1,636	2,000	2,800	303 - County Bridge Construction Fund	-	-	-
-	4,272	-	402 - County Buildings and Fleet Fund - Fleet	50,000	50,000	50,000
73,088	69,000	70,000	243/262/255/100 - Radio Infrastructure Payback	6,600	6,600	6,600
-	-	-	TOTAL RESOURCES	\$ 9,943,100	\$ 9,943,100	\$10,214,100
\$ 14,255,177	\$ 14,013,899	\$ 12,645,800				

RESOURCES AND REQUIREMENTS
PUBLIC WORKS FUND (201)

Josephine County

Historical Data			Adopted Budget This Year 2011-12	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13			
Actual	Preceding Year 2010-11	First Preceding Year 2010-11			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
\$	3,854,416	\$ 4,103,307	\$ 4,294,000		\$ 4,065,700	\$ 4,065,700	\$ 3,875,500	
	2,383,984	1,954,586	2,148,900		1,664,300	1,664,300	1,664,300	
	191,004	-	-					
	-	-	-					
	557,400	539,800	596,000		573,000	573,000	554,000	425,000
	852,087	1,639,000	1,522,700		826,500	826,500	826,500	826,500
	353,000	570,000	371,700		330,000	330,000	330,000	330,000
	-	-	3,712,500		2,483,600	2,058,600	2,538,800	
	8,191,891	\$ 8,806,693	\$ 12,645,800	TOTAL REQUIREMENTS	\$ 9,943,100	\$ 9,943,100	\$ 10,214,100	
	6,063,286	5,207,206		Ending Fund Balance				
\$	14,255,177	\$ 14,013,899		TOTAL ACTUAL				

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Works Operating Fund (201)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 3,700,000
Program Revenues (Schedule C)			6,441,700
Interfund Transfers (In) (Schedule C)			72,400
Total Resources - To Schedule A			\$ 10,214,100
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	52.75		\$ 3,875,500
Materials and Services (Schedule E)			1,664,300
Interfund Transfers (Out) (Schedule E)			2,135,500
Capital Outlays directly from program (Schedule F)			-
Contingency			2,538,800
Ending Fund Balance			-
Total Requirements - To Schedule A		52.75	\$ 10,214,100

Purpose of Program:

Public Works makes living and traveling in Josephine County safe, convenient, and enjoyable. The revenue received from; state motor vehicle fuel tax, and a portion of the timber receipts from U.S. Forest Service lands are designated by law to be used by the county for road purposes.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Works Operating Fund (201)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	19100 5,750,000
31100	Licenses, Permits and Fees	-
32100	Federal Grants	10650 81,200
32200	State Grants	11600 479,600
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	11757 2,000
33100	Charges for Services	11759 10,000
33200	Sales of Materials	-
33300	Rental Charges	11921 32,900
33300	Rental Charges	11920 20,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 16,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	49000 50,000
Total Revenues - To Schedule B		<u><u>\$ 6,441,700</u></u>

Transfers from Other Funds (List sources):

35200	Adult Correction (243)	49000 \$ 3,900
35200	Building & Safety (262)	49000 \$ 1,400
35200	Public Health (255)	49000 \$ 700
35200	Forestry (100)	49000 \$ 600
35200	PW Special Programs (202-342510 SW)	11780 \$ 10,000
35200	PW Special Programs (202-343381 NVIP)	51500 \$ 3,000
35200	County Transit (245)	51245 \$ 2,800
35200	County Fleet (402-343350)	11775 \$ 50,000
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 72,400</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Works Operating Fund (201)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,400
43300 Operating Supplies	1,041,800
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	57,000
44910 Printing and Duplication	1,400
44929 Postage and Shipping	1,500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	36,800
44040 Advertising	1,200
44100 Professional Services	28,600
44922 Dues and Subscriptions	3,000
44990 Insurance	16,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	18,200
44451 Education and Training	18,300
<u>Facilities and Utilities:</u>	
44600 Utilities	36,700
44661 Communications	6,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	10,000
44810 Building Operation, Repairs and Maint (BOM)	220,400
44840 Equipment Operation, Repairs and Maint (Fleet)	68,300
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	92,200
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 1,664,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 554,000
45210 PW Roads & Bridges Reserve (425)	826,500
45210 Equipment Reserve Fund (435)	330,000
45210 Public Safety - Sheriff Patrol (240-293061) - HB4175	425,000
Total Interfund Transfers (Out) - To Schedule B	\$ 2,135,500

Josephine County
Schedule D - Personal Services
Public Works
2012-13

Cost Center	100 FTE	201 FTE	402 FTE	Job Title	Grade & Step	Union	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
										PW - Fund 201	Co Fleet - Fund 402	Assessor - Fund 100
343400		1.00		Accounting Specialist	A1012	AF	37,417	21,671	59,088	59,088		
343400		1.00		Acctg Tech	A1212	AF	41,926	23,035	64,961	64,961		
343400		1.00		Civil Engineer	N1603	NU	54,242	27,648	81,890	81,890		
343400		1.00		County Engineer	N2112	NU	84,348	37,218	121,566	121,566		
343400		1.00		Data Processtech	A1312	AF	44,364	23,772	68,136	68,136		
343400		1.00		Dept Specialist	A1012	AF	37,417	21,671	59,088	59,088		
343400		1.00		Engineer Tech III	A1508	AF	45,673	24,876	70,548	70,548		
343400		1.00		Engineering Tech II	A1312	AF	44,364	24,460	68,823	68,823		
343400		0.75	0.25	Fleet Manager -Pw	N1707	NU	62,867	31,358	94,224	70,668	23,556	
343400		1.00		Lead Mechanic	O5105	SE	42,649	24,572	67,221	67,221		
343400		1.00		Mechanic	O3105	SE	37,378	22,724	60,102	60,102		
343400		1.00		Mechanic	O3101	SE	33,745	21,604	55,348	55,348		
343400		1.00		Mechanic	O3112	SE	43,657	24,817	68,474	68,474		
343400		1.00		Mechanic	O3112	SE	43,657	24,907	68,564	68,564		
343400		1.00		Mechanic	O3103	SE	35,479	22,182	57,660	57,660		
343400		1.00		Operations Supervisor	N1704	NU	58,378	32,810	91,188	91,188		
343400		1.00		Operations Supervisor	N1706	NU	61,333	33,944	95,277	95,277		
343400		1.00		Public Works Director	N2409	NU	92,938	39,858	132,797	132,797		
343400		1.00		Purch/ware Coord	A1112	AF	39,610	23,559	63,169	63,169		
343400		1.00		Pw Inspector	A1612	AF	52,310	26,986	79,296	79,296		
343400		1.00		Pw Superintendent	N1805	NU	62,829	34,518	97,347	97,347		
343400		0.60		Pw Svc Officer	A1707	AF	29,793	8,860	38,653	38,653		
343400		1.00		Road Surface Coord	O5012	SE	54,589	31,307	85,896	85,896		
343400		1.00		Road Worker I	O1007	SE	33,818	23,246	57,064	57,064		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker I	O1005	SE	32,968	22,919	55,887	55,887		
343400		1.00		Road Worker I	O1003	SE	31,382	22,311	53,693	53,693		
343400		1.00		Road Worker I	O1003	SE	31,382	22,311	53,693	53,693		
343400		1.00		Road Worker I	O1008	SE	35,499	23,891	59,390	59,390		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker II	O2005	SE	36,458	24,259	60,717	60,717		
343400		1.00		Road Worker II	O2004	SE	35,565	24,006	59,571	59,571		
343400		1.00		Road Worker II	O2003	SE	34,671	23,573	58,245	58,245		
343400		1.00		Road Worker II	O2003	SE	34,671	23,573	58,245	58,245		
343400		1.00		Road Worker II	O2002	SE	33,834	23,252	57,086	57,086		
343400		1.00		Road Worker II	O2007	SE	38,356	25,078	63,434	63,434		
343400		1.00		Road Worker II	O2010	SE	41,343	26,224	67,567	67,567		
343400		1.00		Road Worker II	O2004	SE	35,565	23,916	59,481	59,481		
343400		1.00		Road Worker II	O2003	SE	34,671	23,663	58,335	58,335		
343400		1.00		Road Worker II	O2005	SE	36,458	24,349	60,807	60,807		
343400		1.00		Road Worker III	O3008	SE	43,385	27,007	70,392	70,392		
343400		1.00		Road Worker III	O3010	SE	45,709	27,900	73,609	73,609		
343400		1.00		Road Worker III	O3012	SE	46,956	28,378	75,334	75,334		
343400		1.00		Road Worker III	O3010	SE	45,709	27,900	73,609	73,609		
343400		1.00		Road Worker III	O3011	SE	46,886	28,351	75,237	75,237		
343400		1.00		Road Worker III	O3012	SE	46,956	28,378	75,334	75,334		
343400		1.00		Road Worker III	O3011	SE	46,886	28,351	75,237	75,237		
343400		1.00		Road Worker III	O3012	SE	46,956	28,378	75,334	75,334		
343400		1.00		Road Worker III	O3012	SE	46,956	28,378	75,334	75,334		
343400		1.00		Road Worker III	O3012	SE	46,956	28,378	75,334	75,334		
343400		1.00		Road Worker III	O3012	SE	46,956	28,378	75,334	75,334		
343400		1.00		Road Worker IV	O4012	SE	51,326	30,055	81,381	81,381		
343400		1.00		Road Worker IV	O4012	SE	51,326	30,055	81,381	81,381		
343400		1.00		Road Worker IV	O4012	SE	51,326	30,055	81,381	81,381		
343400		1.00		Road Worker IV	O4012	SE	51,326	30,055	81,381	81,381		
343400		1.00		Sr Admin Super	N1412	NU	59,945	28,531	88,476	88,476		
343400		1.00		Sr Admin Super	N1412	NU	59,945	28,531	88,476	88,476		
343400		1.00		Sr Dept Spec	A1212	AF	41,926	23,035	64,961	64,961		
343400		1.00		Sr Dept Spec	A1212	AF	41,926	23,035	64,961	64,961		
343400		0.60	0.40	Storeroom/data	A1012	AF	37,417	22,828	60,244	36,147	24,098	
343400		1.00		Traffic Foreman	O5012	SE	54,589	31,307	85,896	85,896		
343400		1.00		Vegetation Foremn	O5012	SE	54,589	31,307	85,896	85,896		

Josephine County
 Schedule D - Personal Services
 Public Works
 2012-13

Cost Center	100 FTE	201 FTE	402 FTE	Job Title	Grade & Step	Union	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	PW - Fund 201	Co Fleet - Fund 402	Assessor - Fund 100
343400	0.70	0.30	-	Prop Data Analyst Uniform Allowance	A1503	AF	40,026	23,081 8,700	63,107 8,700	18,932 8,700		44,175
	<u>0.70</u>	<u>62.25</u>	<u>0.65</u>				<u>2,855,267</u>	<u>1,677,345</u>	<u>4,532,611</u>	<u>4,440,783</u>	<u>47,654</u>	<u>44,175</u>

ADDITIONS/REVISIONS:

343400		0.25		Road Worker I (3 Mo's Fulltim O1007	SE		8,455	5,812	14,266	14,266		
343400		0.25		Road Worker I (3 Mo's Fulltim O1004	SE		8,040	5,652	13,693	13,693		
343400		0.25		Road Worker I (3 Mo's Fulltim O1005	SE		8,242	5,730	13,972	13,972		
343400		0.25		Road Worker I (3 Mo's Fulltim O1003	SE		7,845	5,578	13,423	13,423		
343400		0.25		Road Worker I (3 Mo's Fulltim O1003	SE		7,845	5,578	13,423	13,423		
343400		0.25		Road Worker I (3 Mo's Fulltim O1008	SE		8,875	5,995	14,870	14,870		
	<u>-</u>	<u>1.50</u>	<u>-</u>				<u>49,302</u>	<u>34,345</u>	<u>83,647</u>	<u>83,647</u>		

REDUCTIONS

343400		1.00		Data Processtech	A1312	AF	44,364	23,772	68,136	68,136		
343400		1.00		Road Worker II	O2003	SE	34,671	23,573	58,245	58,245		
343400		1.00		Road Worker I	O1007	SE	33,818	23,246	57,064	57,064		
343400		1.00		Road Worker I	O1004	SE	32,161	22,610	54,771	54,771		
343400		1.00		Road Worker I	O1005	SE	32,968	22,919	55,887	55,887		
343400		1.00		Road Worker I	O1003	SE	31,382	22,311	53,693	53,693		
343400		1.00		Road Worker I	O1003	SE	31,382	22,311	53,693	53,693		
343400		1.00		Road Worker I	O1008	SE	35,499	23,891	59,390	59,390		
343400		1.00		Dept Specialist	A1012	AF	37,417	21,671	59,088	59,088		
343400		1.00		Road Worker III	O3010	SE	45,709	27,900	73,609	73,609		
343400		1.00		Mechanic	O3101	SE	33,745	21,604	55,348	55,348		
	<u>-</u>	<u>11.00</u>	<u>-</u>				<u>393,115</u>	<u>255,808</u>	<u>648,924</u>	<u>648,924</u>		

52.75	Personal Services per Schedule B - Public Works Fund 201	<u>3,875,500</u>		
0.65	Personal Services per Schedule B - County Fleet Fund 402		<u>47,700</u>	
0.70	Personal Services per Schedule B - General Fund 100			<u>44,200</u>
<u>54.10</u>				

Public Safety Fund



JOSEPHINE COUNTY, OREGON

Budget 2012-13

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JOSEPHINE COUNTY
Public Safety Fund Description
2012-13

The Public Safety Fund was formed in 2006. It was comprised of three departments: Sheriff, District Attorney, and Community Justice, which had previously been in the General Fund. The Community Justice Department was further reorganized into Juvenile Justice and Adult Corrections. In 2007, Adult Corrections was moved to a separate fund. The Sheriff and District Attorney are elected officials. The manager of the Juvenile Justice Department reports to a liaison County Commissioner. The departments within this fund provide support for the criminal justice system utilized by city, county and state law enforcement. County wide services include court prosecution, civil services, the jail and juvenile facility,

The budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. The primary source of revenue to operate the departments in this Fund had been monies received under the Troubled Assets Relief Program (TARP) and a transfer from the General Fund. Additionally, programs operated by the three departments generate revenues for specific program purposes. The TARP “county payments” money replaced the O&C distributions that the County received for many years. The final payment ended in FY 2011-12. No additional federal payments have been approved for FY 2012-13.

In the pages that follow, a summary of the Public Safety Fund (Resources and Requirements) is presented first, followed by sections for each of the three departments. The money available for them is equal to total resources of the fund, less the requirement for Internal Service Fund charges. Major reduction in programs will be reflected in FY 2012-13 due to the loss of funding.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
PUBLIC SAFETY FUND (240)

Josephine County

Historical Data			Budget for Next Year 2012-13		
Actual		Adopted Budget This Year 2011-12	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11				
\$ 10,283,925	\$ 11,417,125	\$ 11,790,700	\$ 4,283,900	\$ 4,976,900	\$ 5,143,500
1,767,038	1,905,536	2,005,200	1,413,600	1,413,600	1,413,600
2,591,913	2,273,809	2,327,600	921,900	921,900	921,900
1,265,700	1,357,000	1,486,100	661,900	661,900	747,900
-	-	28,400	-	-	-
50,000	-	400,000	-	-	-
-	-	17,900	-	-	-
-	-	2,297,500	186,700	186,700	241,100
15,958,576	16,953,470	\$ 20,353,400	\$ 7,468,000	\$ 8,161,000	\$ 8,468,000
10,835,884	9,446,289				
\$ 26,794,460	\$ 26,399,759				
TOTAL REQUIREMENTS					
Ending Fund Balance					
TOTAL ACTUAL					

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff's Office

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
291110	Administration	1.50	\$ 24,200	\$ 181,100
292460	Emergency Services/Search and Rescue	1.30	230,000	230,000
293040	Civil	2.00	86,300	233,000
293055	Dispatch	1.43	55,100	143,700
293060	Patrol + CJ Patrol Contract	0.60	130,600	161,800
293061	Rural Road Patrol (HB 4175)	3.35	425,000	425,000
293080	Marine Patrol	1.55	173,100	204,500
293110	BLM Patrol	1.25	123,400	123,400
291501	BJA Byrne Grant	2.00	176,300	176,300
293135	Evidence & Property	0.17	6,000	64,400
293190	Adult Jail	20.65	1,100,000	3,068,300
293195	Court Services	1.50	68,000	132,000
Total Office/Division for Fund		37.30	\$ 2,598,000	\$ 5,143,500
				\$ 2,545,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		24,200
Total Resources - To Schedule A		\$ 24,200
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.50	\$ 124,200
Materials and Services (Schedule E)		56,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.50	\$ 181,100

Purpose of Program:

Responsible for the Office's planning & research, contracts and records, professional standards and ethics, labor relations, grant management, community relations & training, as well as fiscal and personnel management functions.

ORS 206.010

General duties of the Sheriff. The Sheriff is the chief executive officer and conservator of the peace of the County.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (EMPG)	36250	
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (CJ Patrol)	19510	
33100 Charges for Services (SMB)	27800	
33100 Charges for Services (Crime Prev)	31150	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (Inmate Subsistence)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (JOMET)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ -
 <u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200 Sheriff Forfeiture Fund (735)	51735	24,200
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		\$ 24,200

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 7,000
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	2,800
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	10,000
44040 Advertising	
44100 Professional Services	-
44200 Medical Services	
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	1,000
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	35,100
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 56,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 292460

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		18,000
Interfund Transfers (In) (Schedule C)		212,000
Total Resources - To Schedule A		\$ 230,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.30	\$ 126,800
Materials and Services (Schedule E)		103,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.30	\$ 230,000

Purpose of Program:

Responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters; coordinates writing and revisions for all emergency operations plans. Administers Homeland Security grant funds, assists other departments, agencies, and the community with emergency preparedness.

ORS 401.560 & 401.573

The Sheriff is responsible for search and rescue activities within the County, and shall adopt a search and rescue plan.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 292460

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (EMPG)	36250	18,000
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (CJ Patrol)	19510	
33100 Charges for Services (SMB)	27800	
33100 Charges for Services (Crime Prev)	31150	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (Inmate Subsistence)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (JOMET)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ 18,000
 <u>Transfers from Other Funds (List sources):</u>		
35200 Grant Projects Fund (210) Title III	25700	\$ 212,000
35200		
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		\$ 212,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 292460

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,000
43300 Operating Supplies	10,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	3,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,000
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	300
44990 Insurance	18,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	2,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,000
44710 Rental - Land and Buildings	5,000
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	36,700
44840 Equipment Operation, Repairs and Maint (Fleet)	19,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 103,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		81,300
Interfund Transfers (In) (Schedule C)		5,000
Total Resources - To Schedule A		\$ 86,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 192,500
Materials and Services (Schedule E)		40,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 233,000

Purpose of Program:

Responsible for prompt and efficient service of all court documents for the community; this includes subpoenas, writs, judgements, restraining orders, eviction notices, etc. Civil Division is also responsible for Concealed Weapons Permits and fingerprinting for employment and licensing purposes.

ORS 206.010

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

ORS 206.030 and 040

-The Sheriff must serve papers, execute process, and make return thereon.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants (Byrne)	33170	
32200	State Grants (EMPG)	36250	
32300	Local Grants (Traffic Safety)	37000	
32500	Private Grants		
33100	Charges for Services (BLM Patrol)	10200	
33100	Charges for Services (Evidence/Inv)	10950	
33100	Charges for Services (CJ Patrol)	19510	
33100	Charges for Services (SMB)	27800	
33100	Charges for Services (Crime Prev)	31150	
33100	Charges for Services (Filing/CCW)	36100	21,300
33100	Charges for Services (Civil Service)	36200	40,000
33100	Charges for Services (Fingerprinting)	36300	20,000
33100	Charges for Services (Court Securiyt)	36400	
33100	Charges for Services (Inmate Subsistence)	36600	
33100	Charges for Services (USFS)	37600	
33100	Charges for Services (JOMET)	49000	
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures (Court Fines)	10350	
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 81,300</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200	Sheriff Forfeiture Fund (735)	51735	5,000
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ 5,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	1,500
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	2,500
44100 Professional Services	
44200 Medical Services	
44922 Dues and Subscriptions	
44990 Insurance	-
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	500
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	10,500
44840 Equipment Operation, Repairs and Maint (Fleet)	25,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 40,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		20,000
Interfund Transfers (In) (Schedule C)		35,100
Total Resources - To Schedule A		\$ 55,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.43	\$ 102,200
Materials and Services (Schedule E)		41,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.43	\$ 143,700

Purpose of Program:

The dispatch center operates telephone, radio, computer and other office equipment in receiving and processing incoming calls for law enforcement emergency assistance and other public requests for help; dispatches public safety resources to scenes of emergency and investigation, and routes other emergency and non-emergency calls to other appropriate agencies. Provides pre-arrival instructions to callers awaiting arrival of arriving response.

ORS 206.010

-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 401.720

-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	-
32200 State Grants (EMPG)	36250	
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (CJ Patrol)	19510	
33100 Charges for Services (SMB)	27800	
33100 Charges for Services (Crime Prev)	31150	
33100 Charges for Services (Filing/CCW)	36100	20,000
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (Inmate Subsistence)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (JOMET)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ 20,000

Transfers from Other Funds (List sources):

35200		\$ -
35200 Sheriff Forfeiture Fund (735)	51735	35,100
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		\$ 35,100

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,000
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	20,000
44040 Advertising	
44100 Professional Services	
44200 Medical Services	
44922 Dues and Subscriptions	-
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	20,000
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 41,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 293060

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		109,000
Interfund Transfers (In) (Schedule C)		21,600
Total Resources - To Schedule A		\$ 130,600
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 83,500
Materials and Services (Schedule E)		78,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.60	\$ 161,800

Purpose of Program:

Promote the safety of the community and engender a feeling of security among the citizens. Responds to calls-for-service, identifies and arrests criminal element, patrol and enforcement of laws within the County. Patrol deputies are the first responders to all emergent and non-emergency calls-for-service. Patrol area is over 1,600 square miles.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 293060

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants (Byrne)	33170
32200	State Grants (EMPG)	36250
32300	Local Grants (Traffic Safety)	37000
32500	Private Grants	-
33100	Charges for Services (BLM Patrol)	10200
33100	Charges for Services (Evidence/Inv)	10950
33100	Charges for Services (CJ Patrol)	19510
33100	Charges for Services (SMB)	27800
33100	Charges for Services (Crime Prev)	31150
33100	Charges for Services (Filing/CCW)	36100
33100	Charges for Services (Civil Service)	36200
33100	Charges for Services (Fingerprinting)	36300
33100	Charges for Services (Court Securiyt)	36400
33100	Charges for Services (Inmate Subsistence)	36600
33100	Charges for Services (USFS)	37600
33100	Charges for Services (JOMET)	49000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures (Court Fines)	10350
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 109,000</u></u>

Transfers from Other Funds (List sources):

35200		-
35200	Sheriff Forfeiture Fund (735)	21,600
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 21,600</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 293060

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44200 Medical Services	-
44922 Dues and Subscriptions	
44990 Insurance	-
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	-
44710 Rental - Land and Buildings	2,400
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	58,600
44840 Equipment Operation, Repairs and Maint (Fleet)	17,300
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 78,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Rural Road Patrol (HB 4175)
Cost Center #: 293061

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		425,000
Total Resources - To Schedule A		\$ 425,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.35	\$ 347,000
Materials and Services (Schedule E)		78,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.35	\$ 425,000

Purpose of Program:

Promote the safety of the community and engender a feeling of security among the citizens. Responds to calls-for-service, identifies and arrests criminal element, patrol and enforcement of laws within the County. Patrol deputies are the first responders to all emergent and non-emergency calls-for-service. Patrol area is over 1,600 square miles. This program of patrol is supported by Public Works road dollars (HB 4175) for the patrolling of Josephine County roads.

ORS 206.010

- Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses
- Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

**JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13**

**Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Rural Road Patrol (HB 4175)
Cost Center #: 293061**

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (EMPG)	36250	
32300 Local Grants (Traffic Safety)	37000	-
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (CJ Patrol)	19510	-
33100 Charges for Services (SMB)	27800	
33100 Charges for Services (Crime Prev)	31150	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (Inmate Subsistence)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (JOMET)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	-
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ -

Transfers from Other Funds (List sources):

35200		-
35200		
35200		
35200 Public Works (201) - Road Dollars - HB 4175	10650	425,000
Total Interfund Transfers (In) - To Schedule B		\$ 425,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Rural Road Patrol (HB 4175)
Cost Center #: 293061

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	8,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44200 Medical Services	-
44922 Dues and Subscriptions	
44990 Insurance	-
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	70,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 78,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 293080

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		165,000
Interfund Transfers (In) (Schedule C)		8,100
Total Resources - To Schedule A		\$ 173,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.55	\$ 154,900
Materials and Services (Schedule E)		49,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.55	\$ 204,500

Purpose of Program:

Responsible for patrolling the waterways of Josephine County including the Rogue River, Illinois River, Applegate River, Lake Selmac and Bolen Lake. This is a contract program.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 293080

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants (Byrne)	33170
32200	State Grants (EMPG)	36250
32300	Local Grants (Traffic Safety)	37000
32500	Private Grants	
33100	Charges for Services (BLM Patrol)	10200
33100	Charges for Services (Evidence/Inv)	10950
33100	Charges for Services (CJ Patrol)	19510
33100	Charges for Services (SMB)	27800
33100	Charges for Services (Crime Prev)	31150
33100	Charges for Services (Filing/CCW)	36100
33100	Charges for Services (Civil Service)	36200
33100	Charges for Services (Fingerprinting)	36300
33100	Charges for Services (Court Securiyt)	36400
33100	Charges for Services (Inmate Subsistence)	36600
33100	Charges for Services (USFS)	37600
33100	Charges for Services (JOMET)	49000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures (Court Fines)	10350
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	<u><u>\$ 165,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200	Sheriff Forfeiture Fund (735)	51735
35200		8,100
35200		
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 8,100</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 293080

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	500
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44200 Medical Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	3,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	2,000
44710 Rental - Land and Buildings	8,100
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	32,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 49,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Forest Patrol (BLM & USFS)
Cost Center #: 293110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		123,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 123,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.25	\$ 123,400
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.25	\$ 123,400

Purpose of Program:

Responsible for patrolling the forestlands of Josephine County, through contracts with the federal Bureau of Land Management and US Forest Service. Deputies respond to citizen concerns and investigate criminal activity within the forestlands. This is a contract program.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Forest Patrol (BLM & USFS)
Cost Center #: 293110

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants (Byrne)	33170	
32200	State Grants (EMPG)	36250	
32300	Local Grants (Traffic Safety)	37000	
32500	Private Grants		
33100	Charges for Services (BLM Patrol)	10200	123,400
33100	Charges for Services (Evidence/Inv)	10950	
33100	Charges for Services (CJ Patrol)	19510	
33100	Charges for Services (SMB)	27800	
33100	Charges for Services (Crime Prev)	31150	
33100	Charges for Services (Filing/CCW)	36100	
33100	Charges for Services (Civil Service)	36200	
33100	Charges for Services (Fingerprinting)	36300	
33100	Charges for Services (Court Securiyt)	36400	
33100	Charges for Services (Inmate Subsistence)	36600	
33100	Charges for Services (USFS)	37600	-
33100	Charges for Services (JOMET)	49000	
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures (Court Fines)	10350	
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u>\$ 123,400</u>

<u>Transfers from Other Funds (List sources):</u>			
35200			\$ -
35200			
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: BJA Byrne Grant
Cost Center #: 291501

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		176,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 176,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 176,300
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 176,300

Purpose of Program:

The goal of this grant is to reduce crimes associated with drugs and alcohol use, to reduce recidivism of jail inmates whose criminal involvement is propelled by their drug/alcohol use and to increase the timely flow of intelligence and information currently available. The primary strategies that are used of accomplish these goals include increasing access to drug/alcohol resources and services, developing important and currently underutilized sources of intelligence inside the Jail for dissemination of other law enforcement agencies.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: BJA Bryne Grant
Cost Center #: 291501

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants (Byrne)	33170	176,300
32200	State Grants (EMPG)	36250	
32300	Local Grants (Traffic Safety)	37000	
32500	Private Grants		
33100	Charges for Services (BLM Patrol)	10200	
33100	Charges for Services (Evidence/Inv)	10950	
33100	Charges for Services (CJ Patrol)	19510	
33100	Charges for Services (SMB)	27800	
33100	Charges for Services (Crime Prev)	31150	
33100	Charges for Services (Filing/CCW)	36100	
33100	Charges for Services (Civil Service)	36200	
33100	Charges for Services (Fingerprinting)	36300	
33100	Charges for Services (Court Securiyt)	36400	
33100	Charges for Services (Inmate Subsistence)	36600	
33100	Charges for Services (USFS)	37600	
33100	Charges for Services (JOMET)	49000	
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures (Court Fines)	10350	
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u>\$ 176,300</u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		6,000
Total Resources - To Schedule A		\$ 6,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.17	\$ 12,500
Materials and Services (Schedule E)		51,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.17	\$ 64,400

Purpose of Program:

Responsible for the care and chain of custody for all evidentiary property related to criminal cases.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (EMPG)	36250	
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	-
33100 Charges for Services (CJ Patrol)	19510	
33100 Charges for Services (SMB)	27800	
33100 Charges for Services (Crime Prev)	31150	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (Inmate Subsistence)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (JOMET)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ -
 <u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200 Sheriff Forfeiture Fund (735)	51735	6,000
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		\$ 6,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	6,000
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	45,900
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 51,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,060,000
Interfund Transfers (In) (Schedule C)		40,000
Total Resources - To Schedule A		\$ 1,100,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	20.65	\$ 1,990,200
Materials and Services (Schedule E)		1,078,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	20.65	\$ 3,068,300

Purpose of Program:

Responsible for the incarceration of offenders in a humane, professional, sound manner as well as providing for safe and secure operations. This includes protecting the public from escape risks, protecting jail staff, contractors, and inmates from exposure to violence to the extent possible within budgetary constraints.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses

ORS 169.320

-The County must pay for the care of county prisoners.
 -The Sheriff has custody and control of prisoners in the facility.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants (Byrne)	33170	-
32200	State Grants (EMPG)	37200	430,000
32300	Local Grants (Traffic Safety)	37000	
32500	Private Grants		
33100	Charges for Services (BLM Patrol)	10200	
33100	Charges for Services (Evidence/Inv)	10950	
33100	Charges for Services (CJ Patrol)	19510	
33100	Charges for Services (SMB)	27800	
33100	Charges for Services (Crime Prev)	31150	
33100	Charges for Services (Filing/CCW)	36100	
33100	Charges for Services (Civil Service)	36200	
33100	Charges for Services (Fingerprinting)	36300	
33100	Charges for Services (Court Securiyt)	36400	
33100	Charges for Services (Inmate Subsistence)	36600	630,000
33100	Charges for Services (USFS)	37600	
33100	Charges for Services (JOMET)	49000	
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures (Court Fines)	10350	
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 1,060,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200	Jail Commissary Fund (501)	51501	40,000
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ 40,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	13,400
43328 Uniforms and Protective Gear	2,000
43770 Equipment (<\$5,000)	1,000
44910 Printing and Duplication	
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	223,400
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	266,400
44040 Advertising	
44100 Professional Services	
44200 Medical Services	
44922 Dues and Subscriptions	
44990 Insurance	92,400
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	2,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	2,000
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	470,000
44840 Equipment Operation, Repairs and Maint (Fleet)	5,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments (Inmate Clinic)	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 1,078,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13**

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		68,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 68,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.50	\$ 132,000
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.50	\$ 132,000

Purpose of Program:

The fundamental duty of Court Services is the provisioning of a safe and secure work environment for the court, it's officers, employees and patrons.

ORS 206.010

-Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the County, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants (Byrne)	33170	
32200	State Grants (EMPG)	36250	
32300	Local Grants (Traffic Safety)	37000	
32500	Private Grants		
33100	Charges for Services (BLM Patrol)	10200	
33100	Charges for Services (Evidence/Inv)	10950	
33100	Charges for Services (CJ Patrol)	19510	
33100	Charges for Services (SMB)	27800	
33100	Charges for Services (Crime Prev)	31150	
33100	Charges for Services (Filing/CCW)	36100	
33100	Charges for Services (Civil Service)	36200	
33100	Charges for Services (Fingerprinting)	36300	
33100	Charges for Services (Court Security)	36400	68,000
33100	Charges for Services (Inmate Subsistence)	36600	
33100	Charges for Services (USFS)	37600	
33100	Charges for Services (JOMET)	49000	
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures (Court Fines)	10350	
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 68,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

Josephine County
Schedule D - Personal Services
Sheriff
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Rounded
291110	Sheriff	E0501	EO	1.00	84,360	42,747	127,107	
291110	Admin Assist Sheriff	N0912	NU	1.00	46,968	24,608	71,576	
291110	Business Manager-Sheriff	N1812	NU	1.00	72,863	32,438	105,300	
	Sub Total						303,983	
	Less - allocated to other programs							
	Emergency Services/SAR(below)			-0.15			(19,066)	
	Rural Road Patrol (below)			-0.35			(44,488)	
	Jail (below)			-1.00			(116,204)	
	Total Administration			1.50			124,226	124,200
291501	Criminal Analyst	S0507	SA	1.00	54,561	26,847	81,408	
291501	Deputy Sheriff-Ba	S0806	SA	1.00	58,944	32,964	91,908	
	Overtime (approx 60 hrs of OT yr or 5 hrs mo)						3,000	
	Total BJA Byrne Grant			2.00			176,316	176,300
292460	Emerg Svc/sr Coor	S0907	SA	1.00	60,194	28,550	88,744	
	Overtime (approx 120 hrs of OT yr or 10 hrs mo)						6,000	
	Sub Total						94,744	
	Plus - allocated from other programs							
	Administration (Sheriff above)			0.15			19,066	
	Dispatch (below)			0.15			12,996	
	Total Emergency Services/Search and Rescue			1.30			126,806	126,800
293040	Lead Support Tech - Civil	S0506	SA	1.00	54,598	26,858	81,456	
293040	Deputy Sheriff-Ba	S0807	SA	1.00	57,621	32,456	90,077	
	Overtime (approx 266 hrs yr)						20,923	
	Total Civil			2.00			192,456	192,500
293055	Dispatcher Lead - Police	S0707	SA	1.00	58,580	28,062	86,643	
293055	Dispatcher/Police Clerk - Ba	S0307	SA	0.75	36,287	13,731	50,018	
293055	Dispatcher "fill in hours"	S0305	FI	0.23	10,311	835	11,146	
	Overtime (approx 48 hrs of OT yr or 4 hr mo)						2,000	
	Sub Total						149,806	
	Less - allocated to other programs							
	Emergency Services/SAR(above)			-0.15			(12,996)	
	Marine Patrol (below)			-0.25			(21,661)	
	BLM Patrol (below)			-0.15			(12,996)	
	Total Dispatch			1.43			102,153	102,200
293060	Sergeant-As	N1910	NU	1.00	75,000	39,159	114,159	
	Overtime (238 hrs yr for 3 staff or 79 ea yr or 6.5 mo)						15,000	
	Sub Total						129,159	
	Less - allocated to other programs							
	Marine Patrol (below)			-0.30			(34,248)	
	BLM Patrol (below)			-0.10			(11,416)	
	Total Patrol			0.60			83,495	83,500

Josephine County
Schedule D - Personal Services
Sheriff
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Rounded
293061	Deputy Sheriff-Ad	S1007	SA	1.00	60,513	33,565	94,078	
293061	Deputy Sheriff-Ad	S1007	SA	1.00	60,513	33,565	94,078	
293061	Deputy Sheriff-Ad	S1007	SA	1.00	60,513	33,565	94,078	
	Plus - allocated from other programs							
	Sheriff (35% road time)			0.35			44,488	
	Overtime (approx 467 hrs year)						20,279	
	Total Rural Road Patrol (HB 4175 Approved Mar 2012)			3.35			346,999	347,000
293080	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
	Overtime (approx 68 hrs yr or 5.5 mo)						3,000	
	Sub Total						98,998	
	Plus - allocated from other programs							
	Dispatch (above)			0.25			21,661	
	Patrol Supervision (above)			0.30			34,248	
	Total Marine			1.55			154,906	154,900
293110	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
	Overtime (approx 68 hrs yr or 5.5 mo)						3,000	
	Sub Total						98,998	
	Plus - allocated from other programs							
	Dispatch (above)			0.15			12,996	
	Patrol Supervision (above)			0.10			11,416	
	Total BLM Contract			1.25			123,410	123,400
293135	Prop Ctrl Spec (2 months Full Time)	S0307	SA	0.17	8,102	4,440	12,543	
	Total Evidence & Property			0.17			12,543	12,500
293190	Deputy Sheriff-In	S0907	SA	1.00	60,467	33,547	94,014	
293190	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
293190	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
293190	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
293190	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
293190	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
293190	Deputy Sheriff-Ad (was Detective)	S1007	SA	1.00	61,971	34,124	96,094	
293190	Deputy Sheriff-Ba	S0807	SA	1.00	58,976	32,976	91,952	
293190	Deputy Sheriff-Ad	S1007	SA	1.00	61,901	34,097	95,998	
293190	Corporal In (Was Sgt - In)	S1107	SA	1.00	62,018	34,142	96,160	
293190	Sergeant Basic	N1710	NU	1.00	67,701	36,360	104,061	
293190	Deputy Sheriff-Ba	S0807	SA	1.00	58,976	32,976	91,952	
293190	Deputy Sheriff-Ba	S0807	SA	1.00	58,942	32,963	91,905	
293190	Lead Support Tech - Corr	S0507	SA	1.00	54,561	26,847	81,408	
293190	Sergeant-Advanced	N1907	NU	1.00	69,311	36,978	106,288	
293190	Command Sergeant	N2012	NU	1.00	80,331	41,203	121,534	
293190	Deputy Sheriff-In	S0907	SA	1.00	59,079	33,015	92,094	
293190	Deputy Sheriff-Ba	S0807	SA	1.00	57,621	32,456	90,077	
293190	Extradition/Transport Tech	S0301	SA	1.00	37,764	21,768	59,532	
293190	Fill-In Pool (1,352 hrs yr/113 mo/26 wk)	S0xxx	FI	0.65	26,857	3,056	29,913	
	Overtime (929 hrs yr/78 hrs mo/20 wk)						51,000	
	Sub Total			19.65			1,873,970	
	Plus - allocated from other programs							
	Administration (above)			1.00			116,204	
	Total Adult Jail			20.65			1,990,174	1,990,200

Josephine County
Schedule D - Personal Services
Sheriff
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Rounded
293195	Deputy Sheriff-Ba	S0807	SA	1.00	57,621	32,456	90,077	
293195	Deputy Sheriff-Ad	S1007	SA	0.50	30,437	11,517	41,954	
	Total Court Security			1.50			132,031	132,000
	Total Personnel Services			37.30				3,565,500
<u>TOTAL BELOW ARE ALL REDUCTIONS</u>								
VACANCIES AND LAYOFF								
293190	Police Sup Tech	S0305	SA	1.00	46,030	24,267	70,297	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293060	Deputy Sheriff-Ba	S0805	SA	1.00	54,938	31,428	86,366	
293060	Deputy Sheriff-Ba	S0805	SA	1.00	54,938	31,428	86,366	
293135	Police Support Tech I	S0303	SA	0.50	20,715	6,161	26,876	
				4.50				340,685
NO FUNDING (NO LEVY)								
293190	Major/ Undersheriff	N2112	NU	1.00	84,348	42,726	127,074	
292460	Criminal Analyst	S0504	SA	1.00	49,554	25,333	74,887	
293190	Sergeant - In	N1808	NU	1.00	67,660	36,345	104,005	
293055	Dispatcher/Police Clerk - Ba (was 1 FTE filling less above)	S0307	SA	0.50	31,497	11,918	43,415	
293190	Detective-Ad (would have worked Patrol)	S1207	SA	1.00	63,524	34,719	98,243	
293055	Dispatcher Tmp "Fill In"	S0305	FI	0.15	6,850	555	7,405	
293055	Dispatcher/Police Clerk - Basic	S0307	SA	1.00	49,264	26,861	76,125	
293055	Dispatcher/Police Clerk - Basic	S0302	SA	1.00	40,478	22,589	63,066	
293055	Dispatcher/Police Clerk - Basic	S0303	SA	1.00	42,506	23,202	65,708	
293055	Dispatcher/Police Clerk - Basic	S0303	SA	1.00	42,506	23,202	65,708	
293055	Dispatcher/Police Clerk - Basic	S0304	SA	1.00	44,661	23,854	68,515	
293060	Sergeant - Command	N2012	NU	1.00	80,690	41,250	121,940	
293060	Sergeant-Advanced	N1912	NU	1.00	76,506	39,736	116,243	
293060	Sergeant-Advanced	N1912	NU	1.00	83,478	42,409	125,887	
291110	Admin Assist Sheriff	N0912	NU	1.00	46,968	24,608	71,576	
293190	Background Investigator	S0901	TM	0.30	12,706	1,029	13,735	
293190	Control Room Tech	S0305	SA	1.00	48,023	26,445	74,469	
293190	Control Room Tech	S0304	SA	1.00	43,657	24,982	68,639	
293190	Control Room Tech	S0304	SA	1.00	43,897	25,062	68,959	
291501	Criminal Analyst	S0503	SA	1.00	47,270	24,643	71,913	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293190	Deputy Sheriff-Ba	S0802	SA	1.00	43,671	27,108	70,780	
293190	Deputy Sheriff-Ba	S0803	SA	1.00	49,869	29,485	79,354	
293060	Deputy Sheriff-Ba	S0803	SA	1.00	45,837	27,939	73,775	
293190	Deputy Sheriff-Ba	S0803	SA	1.00	49,869	29,485	79,354	
293190	Deputy Sheriff-Ba	S0804	SA	1.00	52,354	30,437	82,791	
293190	Deputy Sheriff-Ba	S0803	SA	1.00	51,012	29,923	80,935	
293190	Deputy Sheriff-Ba	S0804	SA	1.00	52,354	30,437	82,791	

Josephine County
Schedule D - Personal Services
Sheriff
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Rounded
293190	Deputy Sheriff-Ba	S0804	SA	1.00	52,345	30,434	82,779	
293060	Deputy Sheriff-Ba	S0805	SA	1.00	54,938	31,428	86,366	
293060	Deputy Sheriff-Ba	S0805	SA	1.00	54,938	31,428	86,366	
293060	Deputy Sheriff-Ba	S0805	SA	1.00	54,938	31,428	86,366	
293190	Deputy Sheriff-Ba	S0906	SA	1.00	57,623	32,457	90,081	
293190	Deputy Sheriff-Ba	S0906	SA	1.00	57,623	32,457	90,081	
293190	Deputy Sheriff-Ba	S0806	SA	1.00	57,623	32,457	90,081	
293040	Deputy Sheriff-Ba	S0807	SA	1.00	57,621	32,456	90,077	
293195	Deputy Sheriff-Ba	S0807	SA	0.50	28,991	10,970	39,961	
293060	Deputy Sheriff-Ba	S0806	SA	1.00	57,623	32,457	90,081	
293060	Deputy Sheriff-Ba	S0806	SA	1.00	57,623	32,457	90,081	
293190	Deputy Sheriff-In	S0906	SA	1.00	58,679	32,862	91,541	
293080	Deputy Sheriff-In	S0907	SA	1.00	59,079	33,015	92,094	
293060	Deputy Sheriff-In	S0907	SA	1.00	59,079	33,015	92,094	
293060	Deputy Sheriff-In	S0907	SA	1.00	59,079	33,015	92,094	
293190	Deputy Sheriff-In	S0907	SA	1.00	59,079	33,015	92,094	
293190	Deputy Sheriff-In	S0907	SA	1.00	59,079	33,015	92,094	
293120	Detective-Advance	S1207	SA	1.00	63,524	34,719	98,243	
293120	Detective-In	S1107	SA	1.00	62,018	34,142	96,160	
292460	Emerg Svcs Spec	S0301	SA	1.00	37,764	21,768	59,532	
293190	Fill-In Control Rm Tech	S0306	FI	0.30	14,369	1,635	16,004	
293190	Lead Police Supp Tech - Reco	S0507	SA	1.00	54,561	26,847	81,408	
293040	Police Sup Tech	S0307	SA	1.00	48,013	24,867	72,880	
293050	Police Sup Tech	S0307	SA	1.00	48,013	24,867	72,880	
293050	Police Sup Tech	S0307	SA	1.00	48,013	24,867	72,880	
293050	Police Sup Tech	S0307	SA	1.00	48,013	24,867	72,880	
293190	Police Sup Tech	S0304	SA	1.00	43,657	23,550	67,207	
293120	Police Sup Tech	S0307	SA	1.00	48,013	24,867	72,880	
293050	Police Sup Tech	S0303	SA	1.00	41,549	22,913	64,462	
				<u>57.75</u>				<u>4,752,932</u>
				<u>62.25</u>		<u>Total Reductions</u>	<u>5,093,617</u>	

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
142080	Criminal Prosecution	11.22	\$ 388,400	\$ 1,062,000
142090	Victim Assistance	2.00	99,000	111,100
142110	Support Enforcement	2.53	156,000	204,500
142120	Death Investigations	-	-	36,000
Total Office/Division for Fund		15.75	\$ 643,400	\$ 1,413,600

Reconciliation to presentation in Resources and Requirements schedule for the total fund:

Revenues/Expenditures of DA's Office	366,900	1,413,600
Interfund Transfer (In):		
From Fund 248 DA Special Programs	49,000	
From Fund 212 DA Forfeiture	227,500	
Totals above	\$ 643,400	\$ 1,413,600

Net Budget \$ 770,200

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		111,900
Interfund Transfers (In) (Schedule C)		276,500
Total Resources - To Schedule A		\$ 388,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	11.22	\$ 956,600
Materials and Services (Schedule E)		105,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	11.22	\$ 1,062,000

Purpose of Program:

The District Attorney shall attend all courts and conduct on behalf of the State all prosecutions for offenses therein. The goal is to successfully prosecute all offenders that commit criminal acts and to gain an appropriate sentence which advances public safety and provides restitution to the victim. ORS 8.660; ORS 8.670; ORS 8.685; Oregon Constitution, Article VII, § 17

The desired outcomes for this program are to remove and incarcerate the most dangerous offenders, to hold accountable and encourage reformation for lesser offenders, to protect children from physical and sexual abuse, to engage in the prevention of crime when possible, to lower the crime rate, to restore a sense of safety in the community, and to help provide a business-friendly community environment.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees (Discovery)	10430	60,000
31100 Licenses, Permits and Fees (Diversion)	10440	6,500
31100 Licenses, Permits and Fees (Expungement)	51201	1,800
32100 Federal Grants		
32200 State Grants (DDA Supplement)	10420	
32200 State Grants (Juvenile Dependency)	10460	20,000
32200 State Grants		
32200 State Grants		
32200 State Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Contempt)	10350	4,600
34200 Fines and Forfeitures (Liquor Law)	10850	19,000
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ 111,900

<u>Transfers from Other Funds (List sources):</u>		
35200 Fund 248 - CAMI - CFAA	11050	\$ 49,000
35200 Fund 212 - DA Forfeiture	51300	\$ 227,500
Total Interfund Transfers (In) - To Schedule B		\$ 276,500

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,000
43120 Educational Materials	3,000
43300 Operating Supplies	1,200
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	8,200
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	10,000
44922 Dues and Subscriptions	6,400
44990 Insurance	2,500
44463 Witness Fees (DA only)	10,000
<u>Training and Travel:</u>	
44410 Travel	3,400
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	400
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	47,500
44840 Equipment Operation, Repairs and Maint (Fleet)	5,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 105,400
<u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		99,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 99,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 108,900
Materials and Services (Schedule E)		2,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 111,100

Purpose of Program:

The District Attorney is required to advise victims of their Constitutional rights and to assist them in the exercise of their rights. ORS 137.106; ORS 147.417; Oregon Constitution, Article 1, § 42
The program's desired outcomes are to afford the victim meaningful participating in the criminal justice process so that the physical, emotional and economic impact of crime is minimized. Staff members provide victims access to information and resources in a compassionate, responsive and dedicated manner. They research, verify and request restitution from the offenders to the crime victim. They provide emotional support and educate crime victims during the course of their criminal cases, and assist them with filing restraining orders and no-contact orders. They keep the victim advised of the progress of their case and notify them of all court dates and outcomes.

The majority of the Victims Assistance Program is funded by Victims of Crimes Act (VOCA) grant funds and Unitary Assessment Funds received from the State for the express purpose of operating this program. The VOCA Non-Competitive Grant has been funding a Victim Assistance Specialist position for over 20 years. This grant now pays for .71 FTE of this position. This staff member's primary function is to assist victims of crimes perpetrated by adults. The VOCA Competitive Grant currently completely funds a .50 FTE Victim Assistance Specialist whose primary function is to assist victims of crimes perpetrated by juvenile offenders. Unitary Assessment dollars fund .84 FTE of the Victim Assistance Director's position. The VA Director is responsible for overseeing the entire program, collecting and maintaining required statistics and reports, recruiting & training volunteers, and assisting all victims of crime in Josephine County.

The Victim Assistance Program goal is to provide victims of crime with information and services that support and enhance their understanding of and participating in the criminal justice system. Outcomes include 95% of victims self report a better understanding of their rights as a victim of crime, a better understanding of the criminal justice system as it relates to their case, and satisfaction with the results of the prosecution of their offender.

**JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13**

**Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090**

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
31100	Licenses, Permits and Fees		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32200	State Grants		
32200	State Grants (Unitary Assessments)	10750	48,000
32200	State Grants		
32200	State Grants		
32200	State Grants (VOCA Non-Competitive)	23300	33,700
32200	State Grants (VOCA Competitive)	23310	17,300
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u>\$ 99,000</u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
Total Interfund Transfers (In) - To Schedule B			<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 600
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	350
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	250
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 2,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		156,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 156,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.53	\$ 197,300
Materials and Services (Schedule E)		7,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.53	\$ 204,500

Purpose of Program:

ORS 8.675 tells the District Attorney that except for criminal prosecutions he shall give priority to the enforcement of child support orders. The goal of the program is to enhance the well-being of children by providing child support services to families.

Desired outcomes are that the Support Enforcement Program helps more than 1,000 parents provide the financial and emotional support their children need while returning crucial funds to the community. The services it provides help children in need, reduce reliance on public assistance, encourage family self-sufficiency and save taxpayer money. Collecting child support is a vital job because it makes a major difference in the lives of children in Josephine County.

Program staff pursue delinquent parents and work with parents who want to support their children. Contempt charges for non support are filed against delinquent parents who are willfully failing to pay their child support obligations, are seriously delinquent and owe large amount of back support. They work with parents to increase and/or decrease the amount of support ordered when changes in financial circumstances warrant an adjustment.

Program outcomes of the Josephine County District Attorney's Support Enforcement Division include the annual collection of over \$3,000,000 in child support owed.

Approximately 85% of all costs associated with the Support Enforcement Program are reimbursed by the State of Oregon.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
31100	Licenses, Permits and Fees		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32200	State Grants		
32200	State Grants		
32200	State Grants		
32200	State Grants (Reimbursements)	12180	156,000
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 156,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	4,400
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	200
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 7,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Death Investigations
Cost Center #: 142120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		36,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 36,000

Purpose of Program:

To investigate and certify all deaths as required by ORS Chapter 146
 ORS 146.090

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Death Investigations
Cost Center #: 142120

**Budget
Amount**

Materials and Services:

Supplies:

43100 Office Supplies
43120 Educational Materials
43300 Operating Supplies
43328 Uniforms and Protective Gear
43770 Equipment (<\$5,000)
44910 Printing and Duplication
44929 Postage and Shipping
43340 Food and Related Supplies (CJ and Sheriff only)
43920 Ammunition (Sheriff only)
43740 Aviation Fuel (Airport only)

Fees and Services:

44001 Contracted Services
44040 Advertising
44100 Professional Services 36,000
44440 Extradition
44467 Investigation
44922 Dues and Subscriptions
44990 Insurance
44463 Witness Fees (DA only)

Training and Travel:

44410 Travel
44451 Education and Training

Facilities and Utilities:

44600 Utilities
44661 Communications
44710 Rental - Land and Buildings
44720 Rental - Vehicles and Equipment
44810 Building Operation, Repairs and Maint (BOM)
44840 Equipment Operation, Repairs and Maint (Fleet)

Intergovernmental Payments

45500 Intergovernmental Payments

Miscellaneous

43010 Disability Awards/Settlements (Self Insurance Fund only)
44200 Medical Services (Self Insurance Fund only)
44992 Self Insurance Claims (Self Insurance Fund only)
44995 Miscellaneous

Total Materials and Services - To Schedule B \$ 36,000

Transfers to Other Funds (List recipients):

45210 \$ -
45210

Total Interfund Transfers (Out) - To Schedule B \$ -

Josephine County
Personal Services
District Attorney
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation				
								FUND 240 Prosecution	FUND 240 Victim Assistance	FUND 240 Support Enforcement	FUND 248 Incentives	
								142080	142090	142110	142111	
142080	Chief Admin Super	N1609	NU	1.00	62,904	29,426	92,331	92,331				
142080	Chief Deputy Da	N2512	NU	1.00	102,525	41,204	143,730	143,730				
142080	Deputy Da II	N2105	NU	1.00	72,733	32,318	105,051	105,051				
142080	Deputy Da III	N2404	NU	1.00	82,144	35,154	117,297	117,297				
142080	Deputy Da III	N2405	NU	1.00	84,197	35,772	119,970	119,970				
142080	District Attorney	E0201	EO	1.00	21,159	6,375	27,534	27,534				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	22,945	64,871	64,871				
142080	Dept Specialist	A1008	AF	1.00	34,529	20,708	55,237	55,237				
142080	Deputy Da I	N1904	NU	1.00	64,362	29,796	94,158	94,158				
142080	Deputy Da I	N1903	NU	1.00	62,792	29,233	92,025	92,025				
142080	Deputy Da II	N2102	NU	1.00	67,540	30,664	98,203	98,203				
142080	Deputy Da II	N2105	NU	1.00	72,733	32,228	104,961	104,961				
142080	Legal Secretary	A1203	AF	1.00	33,955	20,534	54,489	54,489				
142080	Legal Secretary	A1207	AF	1.00	37,702	21,758	59,460	59,460				
142090	Victim Asst Spec I	A1004	AF	0.50	15,542	4,622	20,165		20,165			
142090	Victims Asst Spec I	A1005	AF	1.00	31,931	20,013	51,944		51,944			
142090	Victims Asst Spec II	A1303	AF	1.00	35,878	21,116	56,995		56,995			
142110	Deputy Da II	N2112	NU	1.00	84,348	35,818	120,166	26,000		64,166	30,000	
142110	Support Enf Spec I	A1212	AF	1.00	41,926	23,035	64,961			64,961		
142110	Support Enf Spec II	A1312	AF	1.00	44,364	23,772	68,136			68,136		
				23.50	1,262,896	608,631	1,871,528	1,515,162	129,103	197,263	30,000	

Reductions:

142080	Dept Specialist	A1008	AF	1.00	34,529	20,708	55,237	55,237				
142080	Deputy Da I	N1904	NU	1.00	64,362	29,796	94,158	94,158				
142080	Deputy Da I	N1903	NU	1.00	62,792	29,233	92,025	92,025				
142080	Deputy Da II	N2102	NU	1.00	67,540	30,664	98,203	98,203				
142080	Deputy Da II	N2105	NU	1.00	72,733	32,228	104,961	104,961				
142080	Legal Secretary	A1203	AF	1.00	33,955	20,534	54,489	54,489				
142080	Legal Secretary	A1207	AF	1.00	37,702	21,758	59,460	59,460				
142090	Victim Asst Spec I	A1004	AF	0.50	15,542	4,622	20,165		20,165			
				7.50	389,155	189,544	578,699	558,534	20,165			

Rounded for Schedule B - DA - 240 Fund 15.75 1,262,800 956,600 108,900 197,300

Rounded for Schedule B - DA - 248 Fund 0.25 30,000

30,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		247,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 247,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	8.50	\$ 656,100
Materials and Services (Schedule E)		265,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	8.50	\$ 921,900

Purpose of Program:

Juvenile Court and Field Services are mandated in ORS 419A.010-020. Youth referrals are received from law enforcement, evaluated by the District Attorney's Office for legal sufficiency and the course of disposition is prescribed by Juvenile Justice. The program's mission promotes community protection through accountability for youth, opportunity for reformation and justice for victims. The course of action is driven by severity of offense and risk assessment with most services being directed to the medium to high risk offender. Lower risk, first time offenders are diverted with informal action.

Outputs include mandates that youth abide by their informal contracts or court ordered probation conditions. Caseload contact logs are collected monthly as compliance with office contact standards is monitored. Youth violations result in a structured sanction process or a referral to court. The supervision of medium and high risk youth includes a mandate to attend Aggression Replacement Training (ART) and/or Functional Family Therapy (FFT), each are evidence-based programs.

In compliance with law, schools are advised of youth pending court and final dispositions. Options For Southern Oregon, Department of Human Services and the Oregon Youth Authority consult with the program regarding out-of-home placements. Functional Family Therapy is partially funded by the Division Juvenile Crime Prevention funding and accepts family referrals from throughout the community. Transparency or public information release on youthful offenders is prescribed in ORS 419A.255(5). Trends are discussed at county administration meetings and available on the website. Professional skills are enhanced through staff training. Local sessions are preferred for cost effectiveness.

Court and Field Services relate to department goals for public safety, victim services and successful youth. Outcomes are listed in the following:

- 2010 recidivism - 26.8% (State average of 28.1%, based on subsequent referrals)
- In 2011, victim restitution was collected or docketed as civil judgment in 99% of cases
- Youth completed 2,316 hours of community service
- 52 youth completed custody sanctions, allowing immediate consequence and reducing court time.

In this budget, the local shelter/detention facility has been closed. Through a contract with Jackson County Juvenile, two detention beds will be rented each day and there is an allowance for 305 additional days.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees	11750	2,900
32100 Federal Grants		-
32200 State Grants - JCP Basic & Diversion	31150	163,100
32200 State Grants - JCP Prv - Pass Thru	31150	29,400
32200 State Grants - JCP Prevention	31150	12,500
32200 State Grants - Prior Year Title 1	31250	16,000
32200 State Grants - OYA office rent	31600	14,500
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services - A&D	12150	3,000
33100 Charges for Services - Discovery	10430	5,300
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		700
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 247,400</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,800
43120 Educational Supplies	-
43300 Operating Supplies	3,900
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	2,800
44910 Printing and Duplication	1,500
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services 3 Jackson Co. beds	147,800
44040 Advertising	
44100 Professional Services	29,900
44226 Drug Testing Service	2,000
44922 Dues and Subscriptions	1,600
44990 Insurance	6,700
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	1,700
44451 Education and Training	1,200
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	500
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	38,300
44840 Equipment Operation, Repairs and Maint (Fleet)	23,700
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 265,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Juvenile Justice
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Rounded for Schedule B
243100	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	
243100	Juv Prob Off III	A1812	AF	1.00	58,258	29,884	88,142	
243100	Sr Admin Supervisor	N1409	NU	1.00	57,056	27,658	84,714	
243100	Juv Prob Off III	A1812	AF	1.00	58,258	29,794	88,052	
243100	Juv Prob Off II	A1706	AF	1.00	48,346	26,562	74,908	
243100	Legal Secretary	A1212	AF	0.90	37,740	21,491	59,230	
243100	Juv Prob Off III	A1812	AF	1.00	58,258	29,884	88,142	
				<u>6.90</u>	<u>359,840</u>	<u>188,308</u>	<u>548,148</u>	<u>548,100</u>
ADDITIONS:								
243100	Juv Justice Director (fill at this level)	N2101	NU	1.00	65,892	30,330	96,222	
243100	Fill-In Pool (Transport)	A1301	FI	0.60	10,915	1,053	11,768	
				<u>1.60</u>	<u>76,807</u>	<u>31,383</u>	<u>107,990</u>	<u>108,000</u>
				<u>8.50</u>			<u>656,138</u>	<u>656,100</u>
REDUCTIONS - ADMIN/ COURT&FIELD:								
241110	Juv Justice Director (retired- filling above)	N2111	NU	1.00	84,348	35,911	120,259	
243100	Department Specialist	A1007	AF	1.00	33,630	20,526	54,156	
243100	Juv Prob Off I	A1612	AF	1.00	52,310	27,891	80,200	
				<u>3.00</u>			<u>254,615</u>	
REDUCTIONS - JUVENILE SHELTER / DETENTION:								
243200	Shelter Detention Prq Supervisor	N1805	NU	1.00	62,829	30,378	93,207	
243200	Social Svcs Facilitator	A1702	AF	1.00	43,524	24,193	67,717	
243200	Shltr/Det Control Room Tech	A1305	AF	0.80	30,257	9,468	39,725	
243200	Juv Fac Teacher	A1612	AF	1.00	52,310	29,507	81,817	
243200	Grp Life Counselor Lead	A1612	AF	1.00	52,310	26,895	79,205	
243200	Grp Life Counselor Lead	A1612	AF	1.00	52,310	26,986	79,296	
243200	Grp Life Counselor Lead	A1612	AF	1.00	52,310	26,986	79,296	
243200	Grp Life Counselor II	A1412	AF	1.00	46,898	25,265	72,164	
243200	Grp Life Counselor II	A1412	AF	1.00	46,898	25,265	72,164	
243200	Grp Life Counselor II	A1412	AF	1.00	46,898	25,265	72,164	
243200	Grp Life Counselor II	A1412	AF	1.00	46,898	25,175	72,074	
243200	Grp Life Counselor II	A1412	AF	0.63	29,550	19,603	49,153	
243200	Grp Life Counselor II	A1406	AF	1.00	41,025	23,398	64,424	
243200	Grp Life Counselor II	A1404	AF	1.00	38,927	22,641	61,568	
243200	Grp Life Counselor II	A1403	AF	1.00	37,902	22,316	60,218	
243200	Grp Life Counselor I	A1303	AF	0.40	14,353	4,491	18,844	
243200	Grp Life Counselor I	A1302	AF	1.00	34,954	21,378	56,332	
243200	Food Svcs Specialist	A0901	AF	1.00	27,182	19,194	46,375	
243200	Fill-In GLC	A1301	FI	0.00	-	-	-	
243200	Fill-In GLC	A1301	FI	0.00	-	-	-	
243200	Fill-In GLC	A1301	FI	0.00	-	-	-	
243200	Fill-In GLC	A1301	FI	0.00	-	-	-	
243200	Fill-In GLC	A1301	FI	0.00	-	-	-	
243200	Fill-In GLC	A1301	FI	0.00	-	-	-	
243200	Fill-In GLC	A1301	FI	<u>0.00</u>	-	-	-	
				<u>16.83</u>			<u>1,165,740</u>	

Adult Corrections Fund



JOSEPHINE COUNTY, OREGON

Budget 2012-13

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Adult Corrections Fund

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JOSEPHINE COUNTY
Adult Corrections Fund Description
2012-13

The Adult Corrections Fund was formed effective July 1, 2007. It includes several related programs which had previously been in the Community Justice Department. This department was reorganized into Juvenile Justice, which remained in the Public Safety Fund and Adult Corrections, which is now in this fund.

Adult Corrections administers a number of programs focused on the supervision, treatment and sanctioning of felony and misdemeanor offenders placed on probation by the courts or released from prison under jurisdiction of the Board of Parole and Post-Prison Supervision. The programs, described later in this section, include Field Services, Work Crew and Community Service, Alcohol/ Drug and Cognitive Treatment, Home Detention and Supervisory Authority. Additional efforts include re-entry services for high risk offenders returning from prison. Community Corrections is dedicated to community safety and offender accountability while promoting positive behavior change.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Adult Corrections Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the eight programs in the fund. The money available for them is equal to total resources of the fund, less the requirement and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.



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JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
274244	Drug Court	-	\$ 158,100	\$ 158,100
275243	Administration	2.0	560,300	798,000
276000	Home Detention	1.0	106,000	97,700
276243	Field Services	13.0	1,688,300	1,562,400
276943	Transition House	-	48,500	44,300
277243	Treatment Services	3.0	324,500	294,700
278243	Community Service/Work Crew	6.0	570,000	517,600
279243	Supervisory Authority	2.0	190,200	173,100
Total Office/Division for Fund		27.0	\$ 3,645,900	\$ 3,645,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division Adult Corrections
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 262,600
Program Revenues (Schedule C)		3,098,300
Interfund Transfers (In) (Schedule C)		285,000
Total Resources - To Schedule A		\$ 3,645,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	27.00	\$ 2,375,600
Materials and Services (Schedule E)		776,600
Interfund Transfers (Out) (Schedule E)		316,600
Capital Outlays directly from program (Schedule F)		-
Contingency		177,100
Ending Fund Balance		-
Total Requirements - To Schedule A	27.00	\$ 3,645,900

Josephine County Community Corrections is a state funded, mandated county program charged with the supervision of felony and misdemeanor offenders placed on probation by the courts or offenders released from prison under the jurisdiction of the Board of Parole and Post-Prison Supervision. The department is committed to public safety, victim rights, offender accountability and opportunity for change.

With the state budget crisis, and Community Corrections reliant entirely on state funds, fees, grants and work crew contracts, the upcoming fiscal year and the second half of the 2011-13 biennium will be challenging. Funding was decreased by 11% over last biennium resulting in a reduction of 6 FTE and reductions in all contract areas to include prison transition, sex offender treatment, mental health counseling, SB1145 jail beds and Drug Court. Adjustments in workloads for alcohol and drug counselors as well as parole and probation officers has forced the department to make decisions regarding which type of offender will receive services.

Our workforce however, is highly professional and dedicated to continued training to ensure safety and effectiveness. Parole and probation officers hold a number of certifications and most hold degrees of higher education. Our managers value and reward new ideas, information and apply best practices in all we do.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
Revenues:		
31300 Fees - Misc	0	\$ 2,200
31300 Fees (DOR)	10410	50,000
31300 Fees (Drug Court)	10440	10,000
31300 Fees (Supervision)	11750	175,000
31300 Fees (Adult WC)	33025	13,000
31300 Fees (Home Det)	34100	100,000
32200 State Grants (Misc)	11250	103,700
32200 State Grants (M57)	32003	133,600
32200 State Grants (SE60)	32004	28,500
32200 State Grants (Byrne)	33170	92,300
32200 State Grants (Subsidy)	34400	8,000
32200 State Grants (DOC)	34800	2,020,700
32200 State Grants (AIP)	51208	12,600
33100 Charges For Services (Tx3)	10130	20,000
33100 Charges For Services (Fed Prob)	10300	5,000
33100 Charges For Services (For Svc)	10650	21,400
33100 Charges For Services (ODOT)	11600	50,000
33100 Charges For Services (Byrne)	33170	3,900
33100 Charges For Services (GP)	42150	55,000
33100 Charges For Services (Misc)	49000	2,000
33300 Rent	0	20,000
34200 Fines and Forfeitures	10350	75,000
35300 Interfund Payments (BOM)	26210	18,800
35300 Interfund Payments (SE66a)	32001	16,500
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	10,000
35300 Interfund Payments (PW)	51450	25,100
35400 Intrafund Payments (Drug Court)	10000	1,000
37100 Interest Earned	0	2,200
37300 Reimbursements (Tx1)	0	600
37300 Reimbursements (Poly)	10135	8,000
37300 Reimbursements (SOTx)	34300	14,000
37300 Reimbursements (Housing)	34400	200
Total Revenues - To Schedule B		<u><u>\$ 3,098,300</u></u>
 Transfers from Other Funds (List sources):		
35200 Interfund Subsidies (T3)	25701	\$ 285,000
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 285,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,750
43300 Operating Supplies	37,300
43770 Equipment (<\$5,000)	39,100
44910 Printing and Duplication	11,000
44929 Postage and Shipping	2,050
<u>Fees and Services:</u>	
44001 Contracted Services	292,100
44100 Professional Services	90,800
44226 Drug Testing Service	15,000
44922 Dues and Subscriptions	2,100
44990 Insurance	3,100
44458 Subsidy Payments-Housing	22,700
44460 Emergency Food & Shelter (Barrier Removal)	15,000
<u>Training and Travel:</u>	
44410 Travel	8,700
44451 Education and Training	11,000
<u>Facilities and Utilities:</u>	
44600 Utilities	10,600
44661 Communications	3,600
44720 Rental - Vehicles and Equipment	7,500
44810 Building Operation, Repairs and Maint (BOM)	114,000
44840 Equipment Operation, Repairs and Maint (Fleet)	81,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	1,300
44995 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 776,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	302,600
45210 Property Reserve - Transition House	2,400
45210 Public Works Fund - Narrowband Infrastructure	3,900
45210 Public Safety Fund - Narrowband Infrastructure	7,700
Total Interfund Transfers (Out) - To Schedule B	\$ 316,600

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 42,900
Program Revenues (Schedule C)		115,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 158,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		125,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		32,200
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 158,100

Purpose of Program:

The Drug Court is a longstanding program in Josephine County celebrating its 16th year. It is funded in a variety of ways to include participant fees as well as Community Corrections funding. This fiscal year the budget includes grant fund revenue in excess of \$100,000 for services associated with M57 eligible participants and the Pro-Team component of the program. Drug Court encourages public involvement with a highly publicized graduation ceremony and with the Drug Court Theater Troupe that performs in many public arenas. Drug Court operates with a Steering Committee oversight and has achieved recidivism rates half of the state average.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	10,000
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	98,500
32200 State Grants (M57)	32003	6,300
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	400
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 115,200</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
<u>Fees and Services:</u>	
44001 Contracted Services	117,800
44100 Professional Services	
44226 Drug Testing Service	
44922 Dues and Subscriptions	
44990 Insurance	
44458 Subsidy Payments-Housing	
44460 Emergency Food & Shelter (Barrier Removal)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	7,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	100
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 125,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 219,700
Program Revenues (Schedule C)		340,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 560,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 210,500
Materials and Services (Schedule E)		128,400
Interfund Transfers (Out) (Schedule E)		314,200
Capital Outlays directly from program (Schedule F)		-
Contingency		144,900
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 798,000

Purpose of Program:

Administration is responsible for program policy development and implementation as well as contract and record maintenance, and personnel selection and training. It is also responsible for all fiscal services including expenditure and revenue accounting, purchasing coordination, annual budget preparation and grant management. Budget and policies are public documents and program implementation is done with public safety as priority. Management models, encourages, hires and trains toward a high degree of professionalism and ethics.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
Revenues:		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	5,200
32200 State Grants (M57)	32003	300
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	92,300
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	240,000
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	1,000
37100 Interest Earned	0	1,800
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 340,600</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	200
43770 Equipment (<\$5,000)	30,000
44910 Printing and Duplication	100
44929 Postage and Shipping	50
<u>Fees and Services:</u>	
44001 Contracted Services	67,400
44100 Professional Services	
44226 Drug Testing Service	
44922 Dues and Subscriptions	1,600
44990 Insurance	250
44458 Subsidy Payments-Housing	12,700
44460 Emergency Food & Shelter (Barrier Removal)	3,800
<u>Training and Travel:</u>	
44410 Travel	2,000
44451 Education and Training	500
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	600
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	8,500
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	
44995 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 128,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	\$ 302,600
45210	
45210 Public Works Fund - Narrowband Infrastructure	3,900
45210 Public Safety Fund - Narrowband Infrastructure	7,700
Total Interfund Transfers (Out) - To Schedule B	\$ 314,200

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		106,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 106,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 75,500
Materials and Services (Schedule E)		22,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 97,700

Purpose of Program:

Home Detention is a sentencing and sanctioning alternative utilized by offenders sentenced to jail or other custodial programs. The program is designed to allow offenders to remain at home under specific and highly structured conditions. This sanction also allows offenders to continue employment and allows physically ill offenders the opportunity to serve their sentence without costing the county the medical care that would be incurred if the offender remained in jail. Currently the cost of the program is \$15 per day with a proposed \$5/day increase effective January 2013. The program is not mandated, but is primarily self-sustaining through offender fees and ensures effectiveness by allowing appropriate offenders to serve jail time in the community therefore saving the cost of a jail bed. With the high jobless rate in Josephine County, this program has been affected with less participants.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
Revenues:		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	100,000
32200 State Grants (Misc)	11250	
32200 State Grants (M57)	32003	
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	6,000
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 106,000</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 100
43300 Operating Supplies	14,000
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	100
44929 Postage and Shipping	
<u>Fees and Services:</u>	
44001 Contracted Services	
44100 Professional Services	
44226 Drug Testing Service	
44922 Dues and Subscriptions	
44990 Insurance	100
44458 Subsidy Payments-Housing	
44460 Emergency Food & Shelter (Barrier Removal)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	100
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	100
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	4,200
44840 Equipment Operation, Repairs and Maint (Fleet)	3,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	500
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 22,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

	Budget Amounts	
Resources:	FTE	Dollars
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,688,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,688,300

	FTE	Dollars
Requirements:		
Expenditures:		
Personal Services (Schedule D)	13.00	\$ 1,252,100
Materials and Services (Schedule E)		310,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	13.00	\$ 1,562,400

Purpose of Program:

Field Services is a state mandated program and services are outlined through an Inter-governmental agreement with Oregon Department of Corrections. Field Services supervises all adult felony and misdemeanor cases placed on probation by the courts, or released from prison on parole or post-prison supervision. Parole and Probation Officers enforce conditions of supervision, assess offenders and make referrals for treatment services, monitor compliance, sanction offenders for non-compliance, and work with law enforcement agencies in the community with regard to controlling offenders who pose a risk to public safety. Field Services contracts for services in the areas of mental health, sex offender and drug court treatment and re-entry efforts. Outcomes monitored by Oregon Department of Corrections measure employment, treatment, restitution paid to victims, community service completed, cases closed successful and recidivism. These outcomes are set by state averages and drive program development, data entry and staff training. This unit is also dedicated to best practices using newly developed assessment tools to identify criminogenic factors, which when addressed appropriately, have the best chance of changing behavior. Resources have also focused on the high and medium risk offenders who pose the most threat to public safety.

With the loss of a parole and probation officer position this fiscal year, caseloads have shifted and workload has increased. It is worth noting, Department of Corrections does not fund the supervision of misdemeanor offenders however Community Corrections continues to supervise this population as a public safety service to the county. However, because there is also no county funding for these cases, future supervision of misdemeanor DUII, sex offenders and domestic violence cases may not be possible.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
31300 Fees - Misc	0	\$ 2,000
31300 Fees (DOR)	10410	50,000
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	175,000
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	
32200 State Grants (M57)	32003	
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	8,000
32200 State Grants (DOC)	34800	1,343,500
32200 State Grants (AIP)	51208	12,600
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	
34200 Fines and Forfeitures	10350	75,000
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	8,000
37300 Reimbursements (SOTx)	34300	14,000
37300 Reimbursements (Housing)	34400	200
Total Revenues - To Schedule B		<u><u>\$ 1,688,300</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 4,500
43300 Operating Supplies	5,000
43770 Equipment (<\$5,000)	1,000
44910 Printing and Duplication	7,500
44929 Postage and Shipping	2,000
<u>Fees and Services:</u>	
44001 Contracted Services	79,900
44100 Professional Services	83,000
44226 Drug Testing Service	7,000
44922 Dues and Subscriptions	500
44990 Insurance	1,500
44458 Subsidy Payments-Housing	10,000
44460 Emergency Food & Shelter (Barrier Removal)	5,000
<u>Training and Travel:</u>	
44410 Travel	5,000
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	600
44661 Communications	800
44720 Rental - Vehicles and Equipment	5,000
44810 Building Operation, Repairs and Maint (BOM)	54,900
44840 Equipment Operation, Repairs and Maint (Fleet)	35,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	600
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 310,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		48,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 48,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		41,900
Interfund Transfers (Out) (Schedule E)		2,400
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 44,300

Purpose of Program:

This program provides transitional housing for offenders upon release from prison. A State Alcohol and Drug Free Housing Grant funds a contract with Welcome Home Oregon, a non-profit re-entry organization, to assist in the day-to-day operation of the transition house. This program is designed to reduce recidivism in the post-prison population by focusing on outcomes such as employment and treatment.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	
32200 State Grants (M57)	32003	
32200 State Grants (SE60)	32004	28,500
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	20,000
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 48,500</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	3,000
43770 Equipment (<\$5,000)	400
44910 Printing and Duplication	
44929 Postage and Shipping	
<u>Fees and Services:</u>	
44001 Contracted Services	27,000
44100 Professional Services	1,500
44226 Drug Testing Service	
44922 Dues and Subscriptions	
44990 Insurance	
44458 Subsidy Payments-Housing	
44460 Emergency Food & Shelter (Barrier Removal)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	10,000
44661 Communications	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 41,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210 Property Reserve - Transition House	2,400
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 2,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		324,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 324,500

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.00	\$ 258,000
Materials and Services (Schedule E)		36,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.00	\$ 294,700

Purpose of Program:

Treatment Services is contained in Josephine County's Community Correction plan and is therefore a part of the Inter-governmental Agreement with the Oregon Department of Corrections. The program offers treatment to indigent offenders who may have difficulty accessing other treatment options. The program is funded by DOC and offender fees and provides evidence based strategies for behavior change for adult offenders. Alcohol and drug treatment is a specific condition of supervision for most offenders placed on probation or post-prison supervision. The program is subject to Senate Bill 267 compliance and has participated in Department of Corrections assessment, called the Correctional Program Checklist (CPC) and scored a "very satisfactory" rating. Program components also include Moral Recognition Therapy and The Matrix Program as evidenced based curriculum. Community Corrections received additional money this biennium due to the implementation delay of Measure 57 directed specifically to the treatment of prison-bound property offenders with substance abuse issues. Community Corrections Treatment Services is involved in community outreach through participation in the LADPC Provider Network, Substance Abuse Community Action Team, and the Meth Task Force. Counselors are Certified Drug and Alcohol Counselors and are required to maintain that certification. They are also certified cognitive behavioral instructors in keeping with best practices.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	
32200 State Grants (M57)	32003	127,000
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	151,500
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	20,000
33100 Charges For Services (Fed Prob)	10300	5,000
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	3,900
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66/66a)	32001	16,500
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	
37300 Reimbursements (Tx1)	0	600
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 324,500</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 750
43300 Operating Supplies	5,000
43770 Equipment (<\$5,000)	200
44910 Printing and Duplication	1,500
44929 Postage and Shipping	
<u>Fees and Services:</u>	
44001 Contracted Services	
44100 Professional Services	1,800
44226 Drug Testing Service	5,000
44922 Dues and Subscriptions	
44990 Insurance	350
44458 Subsidy Payments-Housing	
44460 Emergency Food & Shelter (Barrier Removal)	6,200
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	600
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	12,700
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	100
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 36,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Community Service/Work Crew
Cost Center #: 278243

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		285,000
Interfund Transfers (In) (Schedule C)		285,000
Total Resources - To Schedule A		\$ 570,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	6.00	\$ 418,500
Materials and Services (Schedule E)		99,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	6.00	\$ 517,600

Purpose of Program:

Community Services/Work Crew is outlined in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental agreement with Oregon Department of Corrections. The program provides contracted labor to participating governmental and non-profit agencies, and also receives Title III funds for work crew efforts on federal forest lands and projects authorized by the Title III requirements. Work Crews are a sanctioning option for adult and juvenile offenders. Work Crews are also considered a custodial program for those inmates released from the county jail. The Work Crews are highly visible in the community while fulfilling contracts maintaining Josephine County parks, forests, highways and cities. Communication with neighbors and citizen feedback is encouraged. This program helps save citizens the cost of expensive jail beds while teaching and modeling job skills. Work Crew foremen are also well trained in safety and supervision of the crews.

In 2011, approximately 11,000 jail days were spent on the work crews fulfilling contract obligations throughout Josephine County saving over \$1,000,000.00 in jail costs and in turn creating more jail space for violent, non-compliant, high risk offenders.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Community Service/Work Crew
Cost Center #: 278243

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
Revenues:		
31300 Fees - Misc	0	\$ 200
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	13,000
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	
32200 State Grants (M57)	32003	
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	89,500
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	21,400
33100 Charges For Services (ODOT)	11600	50,000
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	55,000
33100 Charges For Services (Misc)	49000	2,000
33300 Rent	0	
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	18,800
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	10,000
35300 Interfund Payments (PW)	51450	25,100
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 285,000</u></u>
 Transfers from Other Funds (List sources):		
35200 Interfund Subsidies (T3)	25701	\$ 285,000
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 285,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Community Service/Work Crew
Cost Center #: 278243

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	10,000
43770 Equipment (<\$5,000)	7,500
44910 Printing and Duplication	1,500
44929 Postage and Shipping	
<u>Fees and Services:</u>	
44001 Contracted Services	
44100 Professional Services	4,500
44226 Drug Testing Service	3,000
44922 Dues and Subscriptions	
44990 Insurance	650
44458 Subsidy Payments-Housing	
44460 Emergency Food & Shelter (Barrier Removal)	
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	750
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	1,500
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	25,200
44840 Equipment Operation, Repairs and Maint (Fleet)	42,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 99,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		190,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 190,200
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 161,000
Materials and Services (Schedule E)		12,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 173,100

Purpose of Program:

Supervisory Authority manages the sentenced inmate population, moving offenders between jail and other custodial programs. Staff provides assessment of offenders placed under the control of the Supervisory Authority and makes recommendations to the jail staff for movement of offenders to alternative sanction programs when the jail reaches capacity. Staff provides recommendations for post-prison supervision conditions of local control offenders via release plans. Staff also acts as a liaison between alternative sanction programs, field services staff and the county jail. Supervisory Authority is funded in total by Oregon Department of Corrections. Supervisory Authority staff work closely with the county jail in managing the inmate population assuring high risk offenders are held accountable. The program is staffed with one clerical support position and one certified parole and probation officer trained in jail operations, officer safety, offender assessment and alternative programs. Once again, in working together to manage this population in an efficient manner, the citizens of the Josephine County realize a safer community and the financial benefits of using the least restrictive sanction necessary to change behavior.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	
31300 Fees (Drug Court)	10440	
31300 Fees (Supervision)	11750	
31300 Fees (Adult WC)	33025	
31300 Fees (Home Det)	34100	
32200 State Grants (Misc)	11250	
32200 State Grants (M57)	32003	
32200 State Grants (SE60)	32004	
32200 State Grants (Byrne)	33170	
32200 State Grants (Subsidy)	34400	
32200 State Grants (DOC)	34800	190,200
32200 State Grants (AIP)	51208	
33100 Charges For Services (Tx3)	10130	
33100 Charges For Services (Fed Prob)	10300	
33100 Charges For Services (For Svc)	10650	
33100 Charges For Services (ODOT)	11600	
33100 Charges For Services (Byrne)	33170	
33100 Charges For Services (GP)	42150	
33100 Charges For Services (Misc)	49000	
33300 Rent	0	
34200 Fines and Forfeitures	10350	
35300 Interfund Payments (BOM)	26210	
35300 Interfund Payments (SE66a)	32001	
35300 Interfund Payments (Fairgrounds)	51221	
35300 Interfund Payments (Parks)	51260	
35300 Interfund Payments (PW)	51450	
35400 Intrafund Payments (Drug Court)	10000	
37100 Interest Earned	0	
37300 Reimbursements (Tx1)	0	
37300 Reimbursements (Poly)	10135	
37300 Reimbursements (SOTx)	34300	
37300 Reimbursements (Housing)	34400	
Total Revenues - To Schedule B		<u><u>\$ 190,200</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 100
43300 Operating Supplies	100
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	300
44929 Postage and Shipping	
<u>Fees and Services:</u>	
44001 Contracted Services	
44100 Professional Services	
44226 Drug Testing Service	
44922 Dues and Subscriptions	
44990 Insurance	250
44458 Subsidy Payments-Housing	
44460 Emergency Food & Shelter (Barrier Removal)	
<u>Training and Travel:</u>	
44410 Travel	200
44451 Education and Training	150
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44720 Rental - Vehicles and Equipment	2,500
44810 Building Operation, Repairs and Maint (BOM)	8,500
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 12,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Adult Corrections
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Rounded for Schedule B
275243	Sr Admin Supervis	N1409	NU	1.00	57,056	27,658	84,714	
275243	Comm Corrections Dir	N2212	NU	1.00	88,565	37,186	125,751	
					<u>145,621</u>	<u>64,844</u>	<u>210,465</u>	210,500
276000	Home Detention Spec	A1511	AF	1.00	49,420	26,067	75,487	75,500
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	37,529	102,969	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	35,960	101,400	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	37,529	102,969	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	37,529	102,969	
276243	Parole/Prob Off-Ad	F1807	FP	1.00	65,440	35,525	100,966	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	38,062	103,502	
276243	Sr Dept Spec	A1212	AF	1.00	41,926	22,945	64,871	
276243	Parole/Prob Off-In	F1707	FP	1.00	61,424	34,797	96,221	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	38,062	103,502	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	37,529	102,969	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	36,462	101,902	
276243	Parole/Prob Off-Ad	F1808	FP	1.00	65,440	37,529	102,969	
276243	Sr Dept Spec	A1212	AF	1.00	41,926	22,945	64,871	
					<u>799,677</u>	<u>452,402</u>	<u>1,252,078</u>	1,252,100
277243	Alcohol/drug Coun	A1607	AF	1.00	46,997	25,297	72,293	
277243	Treatment Svc Prog Super	N1812	NU	1.00	72,863	33,567	106,430	
277243	Alcohol/drug Coun	A1612	AF	1.00	52,310	26,986	79,296	
					<u>172,170</u>	<u>85,849</u>	<u>258,019</u>	258,000
278243	Wrk Crew Coord II	A1408	AF	1.00	43,249	24,853	68,102	
278243	Work Crew Coord	A1212	AF	1.00	41,926	24,410	66,336	
278243	CC Case Spec	A1412	AF	1.00	46,898	25,265	72,164	
278243	Work Crew Coord	A1212	AF	1.00	41,926	24,410	66,336	
278243	Fill-In Work Crew Coord (emergency)	A1205	FI	0.00	0	0	0	
278243	Work Crew Coord	A1205	AF	1.00	35,778	22,350	58,128	
278243	Wrk Crew Super	N1410	NU	1.00	58,483	28,996	87,478	
					<u>268,261</u>	<u>150,284</u>	<u>418,545</u>	418,500
276243	Parole/Prob Off-In	F1808	FP	1.00	65,440	36,462	101,902	
279243	Dept Specialist	A1012	AF	1.00	37,417	21,671	59,088	
					<u>102,857</u>	<u>58,133</u>	<u>160,990</u>	161,000
				<u>27.00</u>	<u>1,538,005</u>	<u>837,579</u>	<u>2,375,584</u>	<u>2,375,600</u>

Mental Health Fund



JOSEPHINE COUNTY, OREGON

Budget 2012-13

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Mental Health Fund

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JOSEPHINE COUNTY
Mental Health Fund Description
2012-13

The Mental Health Fund was formed effective July 1, 2007. The County Commissioners act as the Mental Health Authority. The Authority has oversight responsibilities for the mental health programs that were transferred to non-profit organizations and/or other governmental agencies as of July 1, 2006. The County also administers the Alcohol and Drug programs.

Major sources of revenue for this fund are mental health grants from the federal and state governments, which are passed through to the outside agencies that now administer the mental health programs. This Fund does not receive support from the County's General Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Mental Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the several programs in the fund. The money available for the programs is equal to total resources of the fund, less the requirements for debt service and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

MENTAL HEALTH FUND (250)

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11				
\$ 147,056	\$ 150,705	Beginning Fund Balance	\$ 195,500	\$ 195,500	\$ 195,500
3,393,826	4,208,013	Federal and State grants	4,162,500	4,162,500	4,162,500
108,851	185,230	Other revenue	164,000	164,000	164,000
\$ 3,649,733	\$ 4,543,948	TOTAL RESOURCES	\$ 4,522,000	\$ 4,522,000	\$ 4,522,000
		REQUIREMENTS			
\$ 63,875	\$ 213,648	Personal Services	\$ 169,000	\$ 169,000	\$ 169,000
3,352,356	4,050,416	Materials and Services	4,199,200	4,199,200	4,199,200
		Interfund Transfers:			
30,000	-	210 - Grant Projects Fund for Veterans Service Office	-	-	-
2,300	10,700	401 - Internal Services Fund (ISF)	29,000	29,000	29,000
30,000	-	401 - Internal Services Fund for MH Authority Admin	43,000	43,000	43,000
20,497	20,456	Debt Service	20,500	20,500	20,500
		Contingency	61,300	61,300	61,300
3,499,028	4,295,220	TOTAL REQUIREMENTS	\$ 4,522,000	\$ 4,522,000	\$ 4,522,000
150,705	248,728	Ending Fund Balance			
\$ 3,649,733	\$ 4,543,948	TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
251110	Administration	-	\$ 77,000	\$ 77,000
251120	Pass-Through	1.00	2,866,000	2,866,000
253010	A&D Administration	0.45	88,700	88,700
253020	A&D Programs	-	1,205,300	1,205,300
253030	A&D Prevention	1.00	285,000	285,000
Total Office/Division for Fund		2.45	\$ 4,522,000	\$ 4,522,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Administration
Cost Center #: 251110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 6,000
Program Revenues (Schedule C)		71,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 77,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		7,000
Interfund Transfers (Out) (Schedule E)		43,000
Debt Service		20,500
Contingency		6,500
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 77,000

Purpose of Program:

The Mental Health Authority administers the contracting for grants received from federal and state agencies and administers contracts with local organizations which provide the services called for under the grants. The Authority pays the debt service on the Hugo Hills Facility and collects an equal amount in rental from Options for Southern Oregon, which operates the facility.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Administration
Cost Center #: 251110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	43,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges 33300	28,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 71,000</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Administration
Cost Center #: 251110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	1,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 7,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210 ISF (MH Authority Admin)	43,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 43,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Pass-Through
Cost Center #: 251120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		2,866,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,866,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 66,000
Materials and Services (Schedule E)		2,800,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 2,866,000

Purpose of Program:

This cost center accounts for Mental Health pass-through funds. Funding is received by the County and is passed on directly to the service provider. Revenue is from Oregon DHS grants and contracts. Expenditures equal revenues and are recorded as Contract Expense.

This cost center also accounts for cost of an employee who works for the County and is assigned to Options, Inc. Revenue is reimbursement from Options, Inc. for payroll expense. Expenditures are for associated payroll.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Pass-Through
Cost Center #: 251120

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants	33100	2,800,000
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous	0	66,000
Total Revenues - To Schedule B			<u><u>\$ 2,866,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Pass-Through
Cost Center #: 251120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,800,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 2,800,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Administration
Cost Center #: 253010

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 52,100
Program Revenues (Schedule C)		36,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 88,700

Requirements:

Expenditures:

Personal Services (Schedule D)	0.45	\$ 36,000
Materials and Services (Schedule E)		9,500
Interfund Transfers (Out) (Schedule E)		29,000
Capital Outlays directly from program (Schedule F)		-
Contingency		14,200
Ending Fund Balance		-
Total Requirements - To Schedule A	0.45	\$ 88,700

Purpose of Program:

This program receives no County General Fund ORS 430.610(4) and 430.640 (1) authorize the Oregon Health Authority to assist Oregon counties in the establishment and financing of community mental health, developmental disability, and addiction programs operated or contracted by the County.

Through a public citizen process (LADPC):

1. Establish and administer citizen advisory board appointed by the Board of Commissioners;
2. Assess the community for alcohol and drug prevention, intervention, and treatment services;
3. Develop biennial Mental Health and alcohol and drug prevention intervention and treatment Implementation Plan;
4. Conduct public Request for Application (RFA) process to sub-contract for program services;
5. Monitor sub-contracts for financial, output, and outcome performance;
6. Report findings on a quarterly basis to the Local Alcohol and Drug Planning Committee (LADPC)

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Administration
Cost Center #: 253010

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants (AMH LA01)	32000	36,600
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 36,600</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Administration
Cost Center #: 253010

		<u>Budget Amount</u>
<u>Materials and Services:</u>		
<u>Supplies:</u>		
43100 Office Supplies	\$	-
43300 Operating Supplies		-
43328 Uniforms and Protective Gear		-
43770 Equipment (<\$5,000)		-
44910 Printing and Duplication		-
44929 Postage and Shipping		-
43340 Food and Related Supplies (CJ and Sheriff only)		-
43920 Ammunition (Sheriff only)		-
43740 Aviation Fuel (Airport only)		-
<u>Fees and Services:</u>		
44001 Contracted Services		-
44040 Advertising		-
44100 Professional Services		-
44922 Dues and Subscriptions	32000	4,300
44990 Insurance	32000	800
44463 Witness Fees (DA only)		-
<u>Training and Travel:</u>		
44410 Travel		-
44451 Education and Training		-
<u>Facilities and Utilities:</u>		
44600 Utilities		-
44661 Communications		-
44710 Rental - Land and Buildings		-
44720 Rental - Vehicles and Equipment		-
44810 Building Operation, Repairs and Maint (BOM)		3,400
44840 Equipment Operation, Repairs and Maint (Fleet)		-
<u>Intergovernmental Payments</u>		
45500 Intergovernmental Payments		-
<u>Miscellaneous</u>		
43010 Disability Awards/Settlements (Self Insurance Fund only)		-
44200 Medical Services (Self Insurance Fund only)		-
44992 Self Insurance Claims (Self Insurance Fund only)		-
44995 Miscellaneous		1,000
Total Materials and Services - To Schedule B	\$	<u>9,500</u>
 <u>Transfers to Other Funds (List recipients):</u>		
45210 ISF Fund 401	\$	29,000
45210		-
45210		-
45210		-
Total Interfund Transfers (Out) - To Schedule B	\$	<u>29,000</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Programs
Cost Center #: 253020

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 42,400
Program Revenues (Schedule C)		1,162,900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,205,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		1,205,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 1,205,300

Purpose of Program:

This program receives no County General Fund
 ORS 430.610(4) and 430.640 (1) authorize the Oregon Health Authority to assist
 Oregon counties in the establishment and financing of community mental health,
 developmental disability, and addiction programs operated or contracted by the County.

Program funds are Pass Through Funds to alcohol, drug and problem gambling prevention,
 intervention, and treatment providers.

Mandated implementation through signed Intergovernmental Agreement between Addictions and Mental Health (AMH)
 and County. As directed by this Intergovernmental Agreement and Service Element (SE) descriptions, Josephine
 County sub-contracts for alcohol and drug prevention, intervention and treatment services to licensed providers
 through a public Request for Application (RFA) process. Program outcomes are reported quarterly and reviewed
 by the Local Alcohol and Drug Planning Committee (LADPC) an advisory committee to the Board of Commissioners.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Programs
Cost Center #: 253020

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants (AMH SE 60)	112,700
32200	State Grants (AMH SE 61)	344,200
32200	State Grants (AMH SE 66)	460,500
32200	State Grants (AMH SE 67)	80,500
32200	State Grants (AMH SE 70)	75,000
32200	State Grants (AMH SE 81)	90,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 1,162,900</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Programs
Cost Center #: 253020

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	1,205,300
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 1,205,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Prevention
Cost Center #: 253030

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 95,000
Program Revenues (Schedule C)		190,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 285,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 67,000
Materials and Services (Schedule E)		177,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		40,600
Ending Fund Balance		-
Total Requirements - To Schedule A	1.00	\$ 285,000

Purpose of Program:

This program receives no County General Funds.

The Substance Abuse and Problem Gambling Prevention programs are under Oregon Health Authority, Administrative Rules: 415-056-0030; 0035; 0040; and 0045.

The County Prevention Coordinator must be certified by the Addiction Counselor Certification Board of Oregon (ACCBO) as a Certified Prevention Specialist (CPS).

The roles and authorities of the County Prevention Coordinator include: a. Development monitoring, and oversight of the Prevention Implementation Plan, which shall be in compliance with the State Division of Addictions and Mental Health; b. Implementation of the Center for Substance Abuse and Prevention (CSAP) and Institute of Medicine (IOM) strategies; c. Management; d. Administer program funds; e. Oversight of County prevention programs/services; and f. Assisting other prevention staff to increase their knowledge, skills and abilities.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Prevention
Cost Center #: 253030

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes Beer&Wine	19200	70,000
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants (AMH SE 70)	32004	71,000
32200 State Grants (AMH SE 80)	33852	34,000
32500 Private Grants (OCF Mentor)	33180	15,000
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 190,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: A&D Prevention
Cost Center #: 253030

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,400
43300 Operating Supplies	24,800
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	600
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	130,700
44040 Advertising	1,000
44100 Professional Services	-
44922 Dues and Subscriptions	500
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	10,600
44451 Education and Training	5,800
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 177,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Commission for Children and Families
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation						
								MH Admin - FUND 250	MH Pass Thru - FUND 250	MH A&D Admin- FUND 250	MH A&D Prevention FUND 250	CCF FUND 258		
								251110	251120	253010	253030	461110		
251110	Dept Assistant	A0709	AF	0.50	14,903	4,432	19,335	19,335						
251120	M/hlth Spec II	A1912	AF	1.00	61,500	29,058	90,558		90,558					
251120	Sr M/hlth Tech II	A1212	AF	1.00	41,926	23,106	66,032	-	66,032					
253030	Project Coordinator	A1604	AF	1.00	43,449	23,495	66,944	-	-	-	67,000	-		
461110	Com Child/fam Dir	N1806	NU	1.00	64,400	29,879	94,279	-	-	23,500	-	-	70,800	
461110	Admin Secretary	A1112	AF	1.00	39,610	22,335	61,945	-	-	12,500	-	-	49,600	
					265,788	132,305	399,093	19,335	156,590	36,000	67,000		120,400	
				<u>5.50</u>				0.50	2.00	0.45	1.00		1.55	
MH REDUCTIONS														
251110	Dept Assistant	A0709	AF	0.50	14,903	4,432	19,335	19,335						
251120	M/hlth Spec II	A1912	AF	1.00	61,500	29,058	90,558		90,558					
				<u>1.50</u>				19,335	90,558					
<u>Rounded for Schedule B</u>								169,000	-	66,000	36,000	67,000		
								FTE	2.45	-	1.00	0.45	1.00	
												120,400		
												1.55		



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Public Health Fund



JOSEPHINE COUNTY, OREGON

Budget 2012-13

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JOSEPHINE COUNTY
Public Health Fund Description
2012-2013

The Public Health Fund was formed effective July 1, 2007. It includes the Public Health Division which had previously been in the Health and Human Services Fund, which has been discontinued. The Public Health Division serves the public with health related resources and environmental health and communicable disease prevention programs. Public Health also operates the Adult Jail Health Clinic for inmates and the Animal Protection program.

The largest source of revenue for this fund is grants from the state. Some of the programs charge fees for services provided but are prohibited by regulation from setting fees at a rate higher than what it costs to provide the service. The Sheriff's Department reimburses the Fund for costs associated with the Adult Jail Health Clinic. This Fund has received support from the County's General Fund previously and is requesting monies for Animal Protection and Solid Waste enforcement this fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. Bear in mind that the state mandates the provision of services on a sliding fee scale and regardless of a client's ability to pay, which makes revenue estimates challenging.

In the pages that follow, a summary of the Public Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the various programs in the fund. The money available for operating the programs is estimated to be equal to total resources of the fund, less the requirement for Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
PUBLIC HEALTH FUND (255)

Josephine County

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11		Adopted Budget This Year 2011-12		
		RESOURCES			
\$ (25,000)	\$ (117,670)	Beginning Fund Balance	\$ 36,000	\$ 36,000	\$ 36,000
		Operating revenues:			
623,363	542,978	Charges for Health Services	771,700	771,700	776,700
399,215	428,039	Licenses, Fees and Permits	402,300	402,300	405,900
1,292,908	1,327,016	State, Federal and Private Grants	1,153,900	1,153,900	1,153,900
447,882	385,135	Adult Jail Health Clinic (Correctional Health)	274,000	274,000	-
20,000	20,000	Juvenile Justice Nurse Services	-	-	-
21,458	15,945	Miscellaneous	8,200	8,200	22,900
-	30,557	Donations	17,500	17,500	17,500
51,740	-	One-time transfers from trust funds	-	-	-
		Interfund Transfer:			
-	75,000	100 - General Fund for Animal Control	85,000	85,000	85,000
45,000	45,000	100 - General Fund for Solid Waste Program	45,000	45,000	45,000
-	324,000	100 - General Fund Support and Loan	-	-	-
\$ 2,876,566	\$ 3,076,000	TOTAL RESOURCES	\$ 2,793,600	\$ 2,793,600	\$ 2,542,900
		REQUIREMENTS			
\$ 1,914,898	\$ 1,955,688	Personal Services	\$ 1,693,700	\$ 1,693,700	\$ 1,525,900
890,538	916,885	Materials and Services	848,300	848,300	763,200
-	-	Debt Service to Gen Fund Loan	-	-	-
		Interfund Transfer:			
188,800	201,800	401 - Internal Services Fund (ISF)	215,000	215,000	217,200
-	-	201 - Public Works - Radio Infrastructure	1,400	1,400	1,400
-	-	240 - Public Safety - Radio Infrastructure	700	700	700
-	-	Contingency	34,500	34,500	34,500
2,994,236	3,074,373	TOTAL REQUIREMENTS	\$ 2,793,600	\$ 2,793,600	\$ 2,542,900
(117,670)	1,627	Ending Fund Balance			
\$ 2,876,566	\$ 3,076,000	TOTAL ACTUAL			



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JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
221110	Administration	1.65	282,100	282,100
222310	Clinical & Prevention Services	7.60	965,500	965,500
222330	Animal Protection and Regulation	3.60	340,500	340,500
222440	Women Infant and Children	6.03	477,400	477,400
222490	Environmental Community Safety	4.55	477,400	477,400
Total Office/Division for Fund		23.43	\$ 2,542,900	\$ 2,542,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: PUBLIC HEALTH FUND (255)
Office/Division PUBLIC HEALTH
Program: Summary

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 36,000
Program Revenues (Schedule C)		2,376,900
Interfund Transfers (In) (Schedule C)		130,000
Total Resources - To Schedule A		\$ 2,542,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	23.43	1,525,900
Materials and Services (Schedule E)		763,200
Interfund Transfers (Out) (Schedule E)		219,300
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		34,500
Ending Fund Balance		-
Total Requirements - To Schedule A	23.43	\$ 2,542,900

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Summary

<u>Revenues:</u>	Revenue Source	Budget
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees(Admin)	49000	-
31100 Licenses, Permits and Fees(Dog License)	29000	182,200
31100 Licenses, Permits and Fees(AMR)	10120	25,000
31100 Licenses, Permits and Fees(Food Handlers)	30500	7,600
31100 Licenses, Permits and Fees(INSP. Request)	30600	3,900
31100 Licenses, Permits and Fees(Rural Prop)	30610	500
31100 Licenses, Permits and Fees(Pools/Spa)	30630	6,500
31100 Licenses, Permits and Fees(Tourist Fac.)	30640	10,000
31100 Licenses, Permits and Fees(Food Serv.)	30650	170,200
32100 Federal Grants		-
32200 State Grants(SSBHC Pass Thru Dollars)	29600	118,000
32200 State Grants (SSBHC)	29600	6,200
32200 State Grants (OMC)	29470	6,500
32200 State Grants (State Support)	12160	94,000
32200 State Grants (TB)	30150	1,700
32200 State Grants (TPEP)	29870	91,000
32200 State Grants (IMM)	29350	24,000
32200 State Grants (MCH Title V FF)	29702	25,500
32200 State Grants (MCH CAH GF)	29701	7,100
32200 State Grants (Parent/Child Health)	29700	10,600
32200 State Grants (Babies First)	29860	12,000
32200 State Grants (Family Planning)	29400	11,000
32200 State Grants (PN)	29850	3,800
32200 State Grants (WIC)	30250	447,600
32200 State Grants (WIC PEER)	30251	29,700
32200 State Grants (BT)	29151	90,000
32200 State Grants (BT Prep)	29152	11,700
32200 State Grants (Drinking Water)	30620	38,000
32200 State Grants (Air Quality)	30700	10,000
32300 Local Grants		-
32500 Private Grants (HCCSO)	30062	39,500
32500 Private Grants (CaCoon)	30000	11,000
32500 Private Grants (UOWG)	29610	60,000
32500 Private Grants (SW DEQ)	12120	5,000
33100 Charges for Services (MAC)	33154	97,600
33100 Charges for Services (APR SHELTER)	29100	66,500
33100 Charges for Services (AFS DMAP)	29200	34,500
33100 Charges for Services (BCCP)	29300	16,000
33100 Charges for Services (CPD)	29800	12,000
33100 Charges for Services (IMM)	29350	201,100
33100 Charges for Services (CAH AFS DMAP)	29202	85,600
33100 Charges for Services (CH)	29501	4,200
33100 Charges for Services (FPEP)	29203	48,000
33100 Charges for Services (Reproductive Health)	29400	1,000
33100 Charges for Services (MCM)	29201	67,200
33100 Charges for Services (VR)	29550	88,000
33100 Charges for Services (State Drinking Water)	30620	55,000
33200 Sales of Materials		-
33300 Rental Charges		-
35300 Interfund Payments		-
37100 Interest Earned	10900	-
37200 Donations (APR Shelter)	29100	17,500
37850 Equity Transfer In		-
37900 Miscellaneous		22,900
Total Revenues - To Schedule B		\$ 2,376,900

Transfers from Other Funds (List sources):

35200		\$ -
35200 GENERAL FUND (Solid Waste Franchise)	51400	45,000
35200 GENERAL FUND (Animal Protect. & Regul.)	51400	85,000
Total Interfund Transfers (In) - To Schedule B		\$ 130,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 22,050
43300 Operating Supplies	319,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	1,800
44910 Printing and Duplication	6,600
44929 Postage and Shipping	1,600
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	85,500
44040 Advertising	400
44100 Professional Services	13,800
44922 Dues and Subscriptions	2,000
44990 Insurance	6,100
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	23,950
44451 Education and Training	6,200
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	6,900
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,500
44810 Building Operation, Repairs and Maint (BOM)	140,000
44840 Equipment Operation, Repairs and Maint (Fleet)	30,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	94,300
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 763,200
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	217,200
45210 Radio Infrastructure (Public Safety & Public Works)	2,100
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 219,300
982,500	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration
Cost Center #: 221110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		-
Program Revenues (Schedule C)		282,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 282,100

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.65	\$ 137,500
Materials and Services (Schedule E)		129,700
Interfund Transfers (Out) (Schedule E)		14,900
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.65	282,100

Purpose of Program:

Administration:

Program overview: The Administration section of the PH budget provides a holding place for programs and grants that are either "passed through" to other agencies or are broad grants not directed towards a specific program. Work funded can include strategic planning, administration of contracts and staff, and outreach and education on Public Health to the community.

Programs specifically funded in this area are the School Based Health Center program dollars (pass through to Siskiyou Community Health Center), Health Care Coalition for Southern Oregon grant dollars, National Association of City and County Health Official dollars and other small grants as become available.

Outcomes: 1. School Based Health Centers will meet 100% of requests for services, or refer services to other providers. 2. The PH Director will assure 100% of training and reporting requirements for staff and programs are met.

Mandates: Provision of leadership, planning and outreach are all mandated functions of a Public Health department as defined in ORS 431, and throughout OAR 333, and specific priorities under OAR 333, Division 14.

Per ORS 431.510 "The governing body of the County shall provide adequate quarters and facilities for the office and work of the County Board of Health and shall appropriate sufficient funds for the administration or the Board and the operation of the Health Department.

Vital Records:

Program Overview: This program provides birth and death certificates in a timely manner per requests from individuals, physicians, and local hospital and mortuary services. In addition, we provide outreach and support to local providers, mortuaries and others that support vital records needs. Funding is provided through fees for certificates, as requested.

Outcomes: To provide 100% of certificates to those requesting them in a timely and accurate manner per State guidelines.

Mandates: Vital Records are mandated by ORS 432 and OAR 333, Division 11.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration
Cost Center #: 221110

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees(Food Serv.)	30650	-
32100 Federal Grants		-
32200 State Grants(SSBHC Pass Thru Dollars)	29600	118,000
32200 State Grants(SSBHC)	29600	6,200
32300 Local Grants		-
32500 Private Grants (NACHO)	49000	5,000
33100 Charges for Services (MAC)	33154	46,900
33100 Charges for Services (MCM)	29201	88,000
37850 Equity Transfer In		-
37900 Miscellaneous	49000	18,000
		-
Total Revenues - To Schedule B		\$ 282,100

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration
Cost Center #: 221110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,000
43300 Operating Supplies	80,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	3,100
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	9,200
44040 Advertising	300
44100 Professional Services	4,400
44922 Dues and Subscriptions	450
44990 Insurance	6,100
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	2,500
44451 Education and Training	350
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	400
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	16,400
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	3,200
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 129,700
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 14,900
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 14,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 222310

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		965,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 965,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	7.60	587,400
Materials and Services (Schedule E)		290,300
Interfund Transfers (Out) (Schedule E)		87,800
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	7.60	\$ 965,500

Purpose of Program: (6 sub-programs under Clinical & Prevention)

Communicable/Preventable Disease:

Program Overview: Communicable Disease investigations include HIV, TB, Breast and Cervical Cancer, and Sexually Transmitted Disease program funding that come from State, Federal and fees for service. Communicable disease also covers zoonotic diseases (animal) that may affect humans adversely, and food borne illness investigation with Environmental Health. A comprehensive program is required to assure the health and safety of the community when at risk for communicable diseases. Outreach and education on prevention, risk, testing and treatment are a necessity with this program.

Outcomes: Outcomes are to meet 100% of program specific requirements on investigation, treatment, testing, partner notification and reporting as defined and regulated by State Public Health. These outcomes are based on timeliness and completeness of investigations on all communicable diseases.

Mandates: Communicable Disease prevention, education and reporting are mandated through ORS 433.004, and defined through OAR 333, Divisions 14, 17, 18, 19.

Tobacco Prevention and Education Program (TPEP):

Program Overview: The TPEP program includes Tobacco Prevention and Healthy Communities dollars from State grants. These programs work together to reduce tobacco related and other chronic diseases in our community. Community collaboration and outreach is critical to making these programs successful.

Outcomes: Outcomes for this fiscal year are to 1) Work with partners to assure that one multi-unit housing property in Josephine County will adopt no-smoking rules on the property, 2) The Josephine County TPEP coordinator will respond to 100% of complaints and or violations of the Smokefree Workplace Law, 4) Develop a plan for sharing available chronic disease prevalence data and the link between chronic diseases and tobacco use/exposure with decision-makers.

Mandates: Both programs meet the mandate for health education and outreach as listed in OAR 333, Divisions 10, 15 and the TPEP program provides local enforcement of the Indoor Clean Air Act of 2009.

Immunizations:

Program Overview: Services are available during all office hours, are efficient and provide required vaccinations for school aged children, adult vaccines for health and travel vaccines. Funding comes from State and Federal grants and fees for services provided. Outreach and education occur as part of the mandate and in conjunction with Communicable Disease prevention.

Outcomes: 1) Provide one outreach activity for immunizations a year, outside of normal work hours. 2) Increase immunization rates in selected schools by 5%. Increased rates or immunization would reduce communicable diseases, time missed from school and work, and health care costs for the community as a whole.

Mandates: Provision of community immunization services and education are mandated by ORS 433.040, 433.090, 433.267 and OAR 333, Divisions 48-50. Provision of Travel immunizations is not mandated, however, is a community service that Public Health provides in an effort to decrease communicable disease.

Child Adolescent Health:

Program Overview: This area encompasses a variety of services and programs, including: sports physicals, paternity testing, Multi Disciplinary Team (MDT), Juvenile Health and nurse home visiting. Funding comes from a variety of grants, fees and interfund transfers to PH. All services are promoted to eligible clients.

Outcomes: 1) Work with MDT to address all pending cases of child abuse and neglect, 2) provide Juvenile Shelter and Detention health care services to 100% of clients.

Mandates: These programs are mandated under OAR 333-014-0050 and ORS 418.747 (for MDT) and Juvenile Justice Statutes for Sheltering youth, ORS 419C.550.

Reproductive Health:

Program Overview: Reproductive Health services include Family Planning, Sexually Transmitted Disease testing and treatment, pregnancy testing, women's annual exams and the Breast and Cervical Cancer program. Services are provided by appointment and walk in five days a week. Funding is provided through a small state grant and fees for services. All internal programs and community health care provider partners refer clients to these services.

Outcomes: Current outcomes are to provide services for clients, as available. Future outcomes would include expanding appointment hours to provide more services to a broader range of clientele, that we are not currently able to provide services for. This expansion would require more staff and funding for support.

Mandates: This program is mandated under OAR 333-014-0050 and OAR 333, Divisions 4,10,24.

Perinatal Health:

Program Overview: Programs under this area include: Maternity Case Management (nurse home visiting), Oregon Mothers Care (OHP support), Health Care Coalition for Southern Oregon (home visiting) and Baby Smiles Dental Health project. Programs are funded through State grants, private grants and fee for services, and a federal grant for the Dental Health project.

Outcomes: 1) Accept all referrals to Home visiting program and review based on priorities. Provide services to as many women seeking services as possible, based on staffing. Note: this program is unable to meet all services requested due to current funding and staffing. 2) Recruit 100 women into Baby Smiles Dental Health study per program requirements.

Mandates: All but the Baby Smiles program are defined under OAR 333-014-0050

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 222310

		Revenue Source Code	EMP MHO Code	Budget Amount
Revenues:				
30000	Property Taxes		\$	-
30100	Prior Year Taxes			-
30900	Other Taxes			-
32100	Federal Grants			-
32200	State Grants (OMC)	29470		6,500
32200	State Grants (State Support)	12160		94,000
32200	State Grants (TB)	30150		1,700
32200	State Grants (TPEP)	29870		91,000
32200	State Grants (IMM)	29350		24,000
32200	State Grants (MCH Title V FF)	29702		25,500
32200	State Grants (MCH CAH GF)	29701		7,100
32200	State Grants (Parent/Child Health)	29700		10,600
32200	State Grants (Babies First)	29860		12,000
32200	State Grants (Family Planning)	29400		11,000
32200	State Grants (PN)	29850		3,800
32300	Local Grants			39,500
32500	Private Grants (CaCoon)	30000		11,000
32500	Private Grants (UOWG)	29610		60,000
33100	Charges for Services (MAC)	33154		97,600
33100	Charges for Services (AFS DMAP)	29200		34,500
33100	Charges for Services (BCCP)	29300		16,000
33100	Charges for Services (CPD)	29800		12,000
33100	Charges for Services (IMM)	29350		201,100
33100	Charges for Services (CAH AFS DMAP)	29202		85,600
33100	Charges for Services (CH)	29501		4,200
33100	Charges for Services (FPEP)	29203		48,000
33100	Charges for Services (Reproductive Health)	29400		1,000
33100	Charges for Services (MCM)	29201		67,200
33200	Sales of Materials			-
33300	Rental Charges			-
35300	Interfund Payments			-
37100	Interest Earned			-
37200	Donations (Other Receipts)	49000		-
37900	Miscellaneous	49000		600
Total Revenues - To Schedule B				\$ 965,500

Transfers from Other Funds (List sources):

35200			\$	-
35200				-
35200				-
Total Interfund Transfers (In) - To Schedule B				\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 222310

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 4,050
43300 Operating Supplies	145,600
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	500
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	20,300
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	850
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	7,850
44451 Education and Training	1,400
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,150
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,500
44810 Building Operation, Repairs and Maint (BOM)	51,400
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	54,400
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 290,300
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 87,800
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 87,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 36,000
Program Revenues (Schedule C)		219,500
Interfund Transfers (In) (Schedule C)		85,000
Total Resources - To Schedule A		\$ 340,500
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.60	\$ 185,100
Materials and Services (Schedule E)		93,100
Interfund Transfers (Out) (Schedule E)		27,800
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		34,500
Ending Fund Balance		-
Total Requirements - To Schedule A	3.60	\$ 340,500

Purpose of Program:

Animal Protection and Regulation:

Program Overview: APR responds to citizen complaints on the following issues: 1) Dog bites and rabies control, 2) Humane complaints, 3) Livestock chased, injured or killed by dogs, 4) Dog nuisance trespassing, 5) Dog nuisance barking. Funding comes from shelter adoption fees, dog license fees and donations. APR encourages public involvement through volunteerism, donation and education programs and strives to provide transparent and efficient services to the whole community.

Outcomes: 1) Respond to 100% of dog bite complaints to reduce rabies transmission, 2) Respond to 100% of humane check complaints, 3) Keep shelter doors open to the public a minimum of 4 days a week.

Mandates: APR programs are mandated through ORS 609 and through Local Ordinance's 92-9 amended by Local Ordinance 96-1, in Josephine County Charter section 14.6, and OAR 333, Division 19.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees(Dog License)	29000	182,200
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
33100	Charges for Services (APR SHELTER)	29100	19,600
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations (APR Shelter)	29100	17,500
37850	Equity Transfer In		
37900	Miscellaneous	49000	200
	Total Revenues - To Schedule B		<u><u>\$ 219,500</u></u>
 <u>Transfers from Other Funds (List sources):</u>			
35200			\$ -
35200			-
35200	GENERAL FUND (APR)	51400	85,000
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 85,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	20,700
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	100
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	1,500
44040 Advertising	100
44100 Professional Services	5,000
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	31,400
44840 Equipment Operation, Repairs and Maint (Fleet)	30,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 93,100
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 27,800
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 27,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		477,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 477,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	6.03	\$ 324,500
Materials and Services (Schedule E)		109,500
Interfund Transfers (Out) (Schedule E)		43,400
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	6.03	\$ 477,400

Purpose of Program:

Women, Infant and Children:

Program Overview: WIC provides nutrition education classes, promotes breastfeeding, works with local providers on high risk clients in need of special nutritional options, provides outreach to the community to assure caseload, provides services in outlying communities and does outreach at local grower's markets to promote consumption of fresh fruits and vegetables. WIC receives Federal funding through a state grant based on caseload.

Outcomes: 1) Provide services to 2900 families quarterly, 2) Do outreach to community one time per year per requirements, 3) Increase breastfeeding support through a breastfeeding peer counselor.

Mandates: The WIC program is mandated under OAR 333-014-0050 and Divisions 52-54

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants (WIC)	30250	447,600
32200 State Grants (WIC PEER)	30251	29,700
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations (Other Receipts)		
37850 Equity Transfer In		
37900 Miscellaneous	49000	100
Total Revenues - To Schedule B		<u>\$ 477,400</u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,500
43300 Operating Supplies	22,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,500
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	52,500
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	400
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,800
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	22,300
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 109,500
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 43,400
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 43,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		432,400
Interfund Transfers (In) (Schedule C)		45,000
Total Resources - To Schedule A		\$ 477,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.55	\$ 291,400
Materials and Services (Schedule E)		140,600
Interfund Transfers (Out) (Schedule E)		45,400
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.55	\$ 477,400

Purpose of Program: (5 sub programs in Environmental Community Safety)

Environmental Community Safety:

Program Overview: Facility inspections conducted by registered environmental health specialists fall under this program. These include mobile, temporary and full-service restaurants, Bed and Breakfasts, spas, pools, hotels, motels, school food service, and non-profit food service. Additionally, environmental health supports communicable disease mandates through facility inspections potentially linked to food borne outbreaks. Program services are funded through fee for service inspections that are billed to the facilities annually, or collected at events. The program also provides education to business owners and operators, and food handlers, as well as, support for planning and building to meet State codes for food service.

Outcomes: 1) Provide inspections to 100% of facilities, 2) To follow-up on 100% of food borne disease outbreak complaints.

Mandates: The program is mandated under and defined under OAR 333, Divisions 12, 29, 39, 60, 62, 157, 158, 160, 162, 170, and 175.

Emergency Services:

Program Overview: This program encompasses the State Emergency Preparedness grant, administrative funding for Emergency Medical services (EMS) program and the federally funded Emergency Management preparedness grant. The EMS program oversees the EMS Board, ambulance services, and ambulance inspections

Outcomes: 1) Pass a revised EMS ordinance, 2) Meet emergency preparedness guidelines on exercising, planning and responding to all hazards emergencies. This involves up to two exercises or two real life events, multiple plans that need revision based on past experiences or new objectives and support to Emergency Management and other First Responders in a real life event.

Mandates: Under OAR 200, 250, 255, 260. And OAR 333, Division 3.

Drinking Water:

Program Overview: The drinking water program monitors wells and water systems with 4 or more connections throughout Josephine County. This environmental health program assures that users of community systems have clean drinking water free of contaminants, and work with system owners to prevent disease spread. Systems include schools, restaurants, mobile home parks, and multi-unit housing facilities. Program dollars are provided through State funding based on the number of systems regulated bi-annually and billable activities.

Outcomes: To provide inspections to 100% of systems, to provide follow-up on 100% of alerts and to correct issues with 100% of Significant Non-Complier systems.

Mandates: Under ORS 468B and OAR 333, Division 61.

Air Quality:

Program Overview: Air Quality funding comes from the Department of Environmental Quality (DEQ) who mandates the program requirements of education, outreach and monitoring of illegal burning activities. The Air Quality program supports the Burn Line (476-WOOD) and monitors air quality advisories from the National Weather Service and other resources.

Outcomes: 1) To investigate 100% of illegal burning complaints, 2) To work with the media, local realtors and DEQ to promote the new State Woodstove Ordinance that is in affect 8-1-10.

Mandates: OAR 340, Division 264, and Federal Environmental Protection Agency (EPA) Clean Air Act of 1990. These standards are set to reduce health impacts from burning of illegal materials, burning on low air circulation days, and reduction in other types of burning.

Solid Waste:

Program Overview: This program is funded through the Solid Waste Franchise fees collected from waste disposal agencies. Objectives include successful clean up of properties with Solid Waste issues to reduce vectors, disease risk, and air quality and sight issues.

Outcomes: Respond to 100% of complaints on Solid Waste nuisances

Mandates: The program is mandated by the Josephine County Solid Waste Nuisance Abatement ordinance, 90-16.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees(Food Handlers)	30500	7,600
31100 Licenses, Permits and Fees(INSP. Request)	30600	3,900
31100 Licenses, Permits and Fees(Rural Prop)	30610	500
31100 Licenses, Permits and Fees(Pools/Spa)	30630	6,500
31100 Licenses, Permits and Fees(Tourist Fac.)	30640	10,000
31100 Licenses, Permits and Fees(Food Serv.)	30650	170,200
32100 Federal Grants		-
32200 State Grants (Drinking Water)	30620	38,000
32200 State Grants		10,000
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services (State Drinking Water)	30620	55,000
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations (Other Receipts)		-
37850 Equity Transfer In		-
37900 Miscellaneous	49000	4,000
Total Revenues - To Schedule B		<u>\$ 432,400</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200 GENERAL FUND (SW Franchise)	51400	45,000
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 45,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 7,000
43300 Operating Supplies	51,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	1,800
44910 Printing and Duplication	1,400
44929 Postage and Shipping	700
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,000
44040 Advertising	-
44100 Professional Services	4,400
44922 Dues and Subscriptions	100
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	11,800
44451 Education and Training	2,950
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,250
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	18,500
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	36,700
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 140,600
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	43,300
45210 Radio Infrastructure (Public Safety & Public Works)	2,100
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 45,400

Josephine County
 Schedule D - Personal Services
 Public Health
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
221110	Acctg Spec	A1012	AF	1.00	37,417	21,671	59,088
221110	Public Health Director	N2110	NU	1.00	82,291	35,428	117,719
221110	Office Manager	A1301	AF	1.00	34,106	20,670	54,777
221110	Sr Dept Spec	A1212	AF	1.00	41,926	23,035	64,961
222310	Pub/mhlth Nurse	A1912	AF	1.00	61,500	31,088	92,587
222310	Nurse Practitione	A2512	AF	0.20	16,736	1,936	18,672
222310	Sr Dept Spec	A1212	AF	1.00	41,926	23,035	64,961
222310	Ph Clinic Nurse	A1712	AF	1.00	55,235	28,886	84,121
222310	Ph Clinic Nurse	A1712	AF	0.60	33,147	11,008	44,155
222310	Pub/mhlth Nurse	A1912	AF	1.00	61,500	31,088	92,587
222310	Nursing Super	N2102	NU	1.00	67,540	33,172	100,711
222310	Dept Specialist	A1007	AF	0.80	26,897	8,054	34,951
222440	P/hlth Assistant	A1007	TM	0.80	25,550	7,599	33,148
222440	Dept Specialist	A1012	AF	0.80	29,934	8,957	38,891
222440	Sr Dept Spec	A1212	AF	1.00	41,926	23,035	64,961
222440	WIC Breastfeeding Peer Cnslr	A1002	AF	0.43	12,688	3,773	16,461
222440	Sr Dept Spec	A1210	AF	1.00	40,775	22,687	63,462
222440	WIC Program Lead	A1402	AF	1.00	36,928	22,805	59,733
222440	P/hlth Assistant	A1003	AF	0.80	24,220	8,043	32,263
222490	Sanitarian	A1706	AF	0.80	38,683	12,158	50,841
222490	Sanitarian	A1707	AF	0.80	39,721	12,483	52,205
222490	PH Program Super	N1906	NU	1.00	67,620	31,900	99,521
222490	Sanitarian	A1712	AF	0.20	11,049	1,066	12,115
222490	Emrg Prepare Spec	A1201	AF	0.80	25,823	7,680	33,502
222330	Animal Shell Tech	A1002	AF	0.40	11,803	3,648	15,451
222330	Ani Ctrl Off II	A1112	AF	1.00	39,610	22,798	62,408
222330	Ani Ctrl Off II	A1103	AF	1.00	32,081	20,433	52,514
222330	Animal Shell Tech	A1003	AF	0.80	24,220	7,486	31,706
232520	PH Jail Physician	C1401	ES	0.11	28,500	2,357	30,857
232520	Pub/mhlth Nurse	A1912	AF	1.00	67,650	33,161	100,810
232520	Pub/mhlth Nurse	A1912	AF	1.00	67,650	33,161	100,810
232520	Dept Specialist	A1008	AF	0.50	18,996	5,649	24,652
				25.84	1,245,645	559,951	1,805,602
ADDITIONS/REVISIONS							
222440	Sr Dept Spec (WIC filling at this level)	A1201	AF	0.80	25,823	7,680	33,502
222490	Lead Sanitarian (fill at this level)	A1905	AF	1.00	52,468	27,084	79,552
222490	Sanitarian (fill at this level)	A1707	AF	1.00	49,645	26,186	75,831
222490	Lead ACO (hire Sept 2012)	A1310	AF	1.00	35,958	20,101	56,059
				3.80	163,894	81,051	244,945
REDUCTIONS							
222490	Sanitarian (refill above)	A1706	AF	0.80	38,683	12,158	50,841
222490	Sanitarian (refill above)	A1707	AF	0.80	39,721	12,483	52,205
222440	Sr Dept Spec (WIC - refill above)	A1212	AF	1.00	41,926	23,035	64,961
222490	PH Program Super	N1906	NU	1.00	67,620	31,900	99,521
				3.60	187,951	79,577	267,528
REDUCED (JAIL CLINIC) - Privatized July 1, 2012							
232520	Dept Specialist	A1008	AF	0.50	18,996	5,649	24,652
232520	PH Jail Physician	C1401	ES	0.11	28,500	2,357	30,857
232520	Pub/mhlth Nurse	A1912	AF	1.00	67,650	33,161	100,810
232520	Pub/mhlth Nurse	A1912	AF	1.00	67,650	33,161	100,810
				2.61	182,795	74,328	257,129
Rounded for Sch B				<u>23.43</u>		FTE	23.43
							1,525,900

Josephine County
Schedule D - Personal Services
Public Health
2012-13

Cost Center	Job Title	Program Allocation					
		Admin	Clinical/ Prev.	WIC	Environ. Comm. Safety	Animal Protect.	Adult Jail Clinic
		221110	222310	222440	222490	222330	232520
221110	Acctg Spec	5,909	23,635		17,726	11,818	
221110	Public Health Director	52,974	11,772	47,088	5,886		
221110	Office Manager		32,866		21,911		
221110	Sr Dept Spec	58,465	6,496				
222310	Pub/mhlth Nurse		92,587				
222310	Nurse Practitione		18,672				
222310	Sr Dept Spec		64,961				
222310	Ph Clinic Nurse		84,121				
222310	Ph Clinic Nurse		44,155				
222310	Pub/mhlth Nurse		92,587				
222310	Nursing Super	20,142	80,569				
222310	Dept Specialist		34,951				
222440	P/hlth Assistant			33,148			
222440	Dept Specialist			38,891			
222440	Sr Dept Spec			64,961			
222440	WIC Breastfeeding Peer Cnslr			16,461			
222440	Sr Dept Spec			63,462			
222440	WIC Program Lead			59,733			
222440	P/hlth Assistant			32,263			
222490	Sanitarian				50,841		
222490	Sanitarian				52,205		
222490	PH Program Super				89,569	9,952	
222490	Sanitarian				12,115		
222490	Emrg Prepare Spec				33,502		
222330	Animal Shelt Tech					15,451	
222330	Ani Ctrl Off II					62,408	
222330	Ani Ctrl Off II					52,514	
222330	Animal Shelt Tech					31,706	
232520	PH Jail Physician						30,857
232520	Pub/mhlth Nurse						100,810
232520	Pub/mhlth Nurse						100,810
232520	Dept Specialist						24,652
		137,490	587,372	356,007	283,755	183,849	257,129

ADDITIONS/REVISIONS

222440 Sr Dept Spec (WIC filling at this level)			33,502				
222490 Lead Sanitarian (fill at this level)				79,552	0		
222490 Sanitarian (fill at this level)				75,831	0		
222490 Lead ACO (hire Sept 2012)				44,847	11,212		
	0	0	33,502	200,231	11,212		0

REDUCTIONS

222490 Sanitarian (refill above)				50,841			
222490 Sanitarian (refill above)				52,205			
222440 Sr Dept Spec (WIC - refill above)			64,961				
222490 PH Program Super				89,569	9,952		
	0	0	64,961	192,615	9,952		0

REDUCED (JAIL CLINIC) - Privatized July 1, 2012

232520 Dept Specialist							24,652
232520 PH Jail Physician							30,857
232520 Pub/mhlth Nurse							100,810
232520 Pub/mhlth Nurse							100,810
							257,129

Rounded for Sch B	137,500	587,400	324,500	291,400	185,100		0
	1.65	7.60	6.03	4.55	3.60		0.00

23.43 FTE

Special Revenue Funds



JOSEPHINE COUNTY, OREGON
Budget 2012-13
Table of Contents

Special Revenue Funds

Fund Number and Name

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RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS SPECIAL PROGRAMS FUND (202)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2009-10	First Preceding Year 2010-11					
			RESOURCES			
			Beginning Fund Balance:			
\$ 10,076	\$ 47,090	\$ 19,600	Solid Waste (SW)	\$ 6,000	\$ 6,000	\$ 6,000
180,928	102,432	103,100	North Valley Industrial Park (NVIP)	83,000	83,000	83,000
			Revenues generated by programs:			
63,408	83,211	62,000	Solid Waste (SW)	63,500	63,500	63,500
5,252	4,813	12,000	North Valley Industrial Park (NVIP)	4,400	4,400	4,400
			Interfund Transfer:			
70,000	-	12,300	100 - General Fund for Solid Waste	24,000	24,000	24,000
\$ 329,664	\$ 237,546	\$ 209,000	TOTAL RESOURCES	\$ 180,900	\$ 180,900	\$ 180,900
			REQUIREMENTS			
			Operating Expenditures:			
\$ 80,567	\$ 92,939	\$ 75,000	Solid Waste (SW)	\$ 76,500	\$ 76,500	\$ 76,500
65,808	8,298	16,000	North Valley Industrial Park (NVIP)	12,000	12,000	12,000
			Interfund Transfers:			
10,127	10,000	12,000	201 - Public Works Fund for (SW) management	10,000	10,000	10,000
10,040	2,315	7,000	201 - Public Works Fund for (NVIP) management	3,000	3,000	3,000
13,600	11,000	8,000	401 - Internal Services Fund (ISF)	8,200	8,200	8,200
-	-	91,000	430 - Property Reserve Fund	-	-	-
			Contingency	71,200	71,200	71,200
180,142	124,552	\$ 209,000	TOTAL REQUIREMENTS	\$ 180,900	\$ 180,900	\$ 180,900
149,522	112,994		Ending Fund Balance			
\$ 329,664	\$ 237,546		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works

<u>Cost Center Code</u>	<u>Program Name</u>	<u>From Schedule B</u>		
		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>
342510	Solid Waste (SW)	-	\$ 93,500	\$ 93,500
343381	North Valley Industrial Park (NVIP)	-	87,400	87,400
Total Office/Division for Fund		<u>-</u>	<u>\$ 180,900</u>	<u>\$ 180,900</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 6,000
Program Revenues (Schedule C)		63,500
Interfund Transfers (In) (Schedule C)		24,000
Total Resources - To Schedule A		\$ 93,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		76,500
Interfund Transfers (Out) (Schedule E)		17,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 93,500

Purpose of Program:

Public Works services also account for the revenues and expenditures associated with the ongoing monitoring and remediation of two former disposal sites; Kerby Land fill, Marlsan Lagoon.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	57,000
33100	Charges for Services	6,500
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		\$ 63,500

<u>Transfers from Other Funds (List sources):</u>		
35200	General Fund (100)	\$ 24,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ 24,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	50,000
44040 Advertising	-
44100 Professional Services	26,500
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 76,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 7,000
45210 Public Works (201)	10,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 17,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 83,000
Program Revenues (Schedule C)		4,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 87,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		12,000
Interfund Transfers (Out) (Schedule E)		4,200
Capital Outlays directly from program (Schedule F)		-
Contingency		71,200
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 87,400

Purpose of Program:

Public Works services also accounts for revenues and expenditures of the North Valley Industrial Park. Revenues are from sales of lots, and sewer fees collected from the current owners. Expenditures are for liens and assessments associated with industrial park development.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33100	Charges for Services	41000	4,000
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned	10900	400
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 4,400</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Public Works Special Projects (202)
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	11,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 12,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 1,200
45210 Public Works (201)	3,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 4,200

RESOURCES AND REQUIREMENTS
GRANT PROJECTS FUND (210)

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11					
\$ 4,667,954	\$ 4,289,871	\$ 3,648,700	RESOURCES	\$ 3,278,000	\$ 3,278,000	\$ 2,978,000
			Beginning Fund Balance			
			Revenues generated by programs:			
179,121	156,509	30,000	Title III	15,200	15,200	15,200
795,160	716,626	483,000	SRS 2008	-	-	-
815,437	170,820	177,000	CDBG	-	-	-
266,191	282,221	405,000	Economic Development	311,200	311,200	311,200
59,500	67,910	60,000	Veterans Service Office (VSO)	54,000	54,000	57,500
70,968	34,482	4,000	Interest and Other Income	7,900	7,900	7,900
			Interfund Transfers:			
22,300	72,000	86,700	100 - General Fund for VSO	86,700	86,700	86,700
30,000	-	-	250 - Mental Health Fund for VSO	-	-	-
\$ 6,906,631	\$ 5,790,439	\$ 4,894,400	TOTAL RESOURCES	\$ 3,753,000	\$ 3,753,000	\$ 3,456,500
			REQUIREMENTS			
\$ 70,297	\$ 13,769	\$ 33,000	Title III	\$ 19,000	\$ 19,000	\$ 19,000
620,493	772,103	1,357,500	Title III SRS 2008	909,500	909,500	609,500
833,974	170,885	177,000	CDBG	-	-	-
259,352	297,312	130,000	Economic Development	225,000	225,000	225,000
101,144	110,320	141,000	Veterans Service Office VSO	142,200	142,200	145,400
			Interfund Transfers:			
8,900	10,900	12,100	401 - Internal Services Fund (ISF) - VSO	14,200	14,200	14,500
25,000	16,100	16,100	Title III SRS 2008 401 ISF - GIS	-	-	-
-	-	10,500	Title III SRS 2008 100 - Forestry	20,500	20,500	20,500
			Title III for:			
-	61,000	60,000	100 - General Fund - Forestry (SRS 2008)	70,000	70,000	70,000
235,600	232,900	247,300	240 - Public Safety Fund - Sheriff	255,000	255,000	212,000
250,000	262,000	275,700	243 - Adult Corrections Fund	285,000	285,000	285,000
25,000	25,000	25,000	401 - Internal Services Fund - Title III Administration	25,000	25,000	25,000
-	-	60,000	430 - Property Reserve Fund - NVIP	-	-	-
			Economic Development for:			
50,000	50,000	40,000	100 - General Fund - Planning	40,000	40,000	40,000
50,000	75,000	40,000	221 - Fairgrounds Fund	40,000	40,000	40,000
50,000	50,000	40,000	260 - Parks Fund	40,000	40,000	40,000
37,000	37,000	30,000	530 - Airports Fund	30,000	30,000	30,000
			Contingency	1,637,600	1,637,600	1,680,600
2,616,760	2,184,289	\$ 4,894,400	TOTAL REQUIREMENTS	\$ 3,753,000	\$ 3,753,000	\$ 3,456,500
4,289,871	3,606,150		Ending Fund Balance			
\$ 6,906,631	\$ 5,790,439		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Finance

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
182120	Title III Projects	-	\$ 2,040,700	\$ 2,040,700
182180	Title III SRS 2008	-	700,000	700,000
181140	Economic Development Projects	-	548,000	548,000
183004	Veterans Services Office	2.25	159,900	159,900
Total Office/Division for Fund		<u>2.25</u>	<u>\$ 3,448,600</u>	<u>\$ 3,448,600</u>
Fund Level Revenue - Interest			\$ 7,900	
Additional Fund Level - Contingency				\$ 7,900
			<u>\$ 3,456,500</u>	<u>\$ 3,456,500</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 2,025,500
Program Revenues (Schedule C)		15,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,040,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		19,000
Interfund Transfers (Out) (Schedule E)		522,000
Capital Outlays directly from program (Schedule F)		-
Contingency		1,499,700
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 2,040,700

Purpose of Program:

This program accounts for the use of O&C Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related education opportunities and fire prevention.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned	10900	15,200
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
	Total Revenues - To Schedule B		<u><u>\$ 15,200</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	19,000
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 19,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Search & Rescue (240)	\$ 212,000
45210 Adult Corrections Work Crews (243)	285,000
45210 Finance Administration (401)	25,000
Total Interfund Transfers (Out) - To Schedule B	\$ 522,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008
Cost Center #: 182180

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 700,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 700,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		609,500
Interfund Transfers (Out) (Schedule E)		90,500
Capital Outlays directly from program (Schedule F)		-
Contingency		
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 700,000

Purpose of Program:

This program accounts for the use of SRS 2008 Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related education opportunities and fire prevention.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008
Cost Center #: 182180

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	609,500
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 609,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Gen Fund - Forestry (100)	90,500
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 90,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 236,800
Program Revenues (Schedule C)		311,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 548,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		225,000
Interfund Transfers (Out) (Schedule E)		150,000
Capital Outlays directly from program (Schedule F)		-
Contingency		173,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 548,000

Purpose of Program:

This fund accounts for Oregon Lottery funds from the state which are restricted for use in economic development activities.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants	11220	306,200
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned	10900	5,000
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
	Total Revenues - To Schedule B		<u><u>\$ 311,200</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	225,000
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 225,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Parks Fund (260)	\$ 40,000
45210 Fair Fund (221)	40,000
45210 Planning Department (100)	40,000
45210 Airports Fund (530)	30,000
Total Interfund Transfers (Out) - To Schedule B	\$ 150,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Grant Projects Fund (210)
Office/Division: Veteran Service Office
Program: Veterans Program
Cost Center #: 183004

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 15,700
Program Revenues (Schedule C)		57,500
Interfund Transfers (In) (Schedule C)		86,700
Total Resources - To Schedule A		\$ 159,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.25	\$ 118,300
Materials and Services (Schedule E)		27,100
Interfund Transfers (Out) (Schedule E)		14,500
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.25	\$ 159,900

Purpose of Program:

This program accounts for activities of the Veterans Service Office which assists veterans in obtaining benefits provided for them by County, State and Federal Law.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Grant Projects Fund (210)
Office/Division: Veteran Service Office
Program: Veterans Program
Cost Center #: 183004

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants	32050	57,500
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u>\$ 57,500</u>

<u>Transfers from Other Funds (List sources):</u>		
35200 General Fund (100)	51400	\$ 86,700
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 86,700</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Grant Projects Fund (210)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 183004

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,400
43300 Operating Supplies	2,500
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	1,600
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	700
44922 Dues and Subscriptions	1,000
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,800
44451 Education and Training	5,900
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	8,700
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 27,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 14,500
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 14,500

Josephine County
 Schedule D - Personal Services
 Veterans Services
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
183004	Department Assistant VA	A0701	AF	0.50	12,104	3,600	15,704
183004	Asst Veterans Svc Officer	A1001	AF	0.75	21,596	6,423	28,019
183004	Prog Supervisor	N1207	NU	1.00	49,258	25,300	74,558
				2.25	82,958	35,322	118,281
	Rounded				83,000	35,300	118,300



Josephine County, Oregon

Veteran Service Office

Josephine County Courthouse Dept 15
500 NW 6th Street / Grants Pass, OR 97526
(541) 474-5454 / FAX (541) 474-5106
<http://www.co.josephine.or.us>

03/23/2012

To: Budget Committee

Re: Budget Summary

Josephine County Veteran Service Office has the extraordinary job of ensuring our local Veteran's population and their dependents receive all the benefits and care they are entitled as per CFR Title 38. We accomplish our mission of protecting their rights by way of competent claims representation as Accredited Veterans' Service Officers.

Veterans make up approximately 1/8 the population of Josephine County and an estimated 56 million dollars flows into this county because of these federal benefits. Now is a critical time for veterans. War veterans spanning three different eras are currently at their peak of need and many are soon to return from the Middle East.

We assist those who have earned entitlement to their benefits and the outcomes have proven remarkable. Most importantly, Veterans have a sense of validation for the sacrifices they made, and the disabilities they suffer from, when benefits are established. Receiving compensation, health care, and education benefits, allows the veteran to integrate back into the community with ease, creating a seamless transition for the whole family. Most often, the veteran becomes a well-adjusted productive part of their community because of the care they received through their reintegration process.

Our integrated outreach program provides needed services to elder and housebound veterans during their end of life processes. Veteran's benefits become a critical component for the family members trying to care for loved ones suffering from severe conditions.

We support a comprehensive work-study program in our office, which assists in developing essential work related skills for returning veterans going to school. One unexpected outcome of this program is the number of veterans seeking and successfully establishing employment through the Veterans Administration after receiving their degrees. This program proves to be a win-win situation for the Service Office, the Veteran, and the Department of Veterans Affairs.

Please take into consideration the overall impact a loss of funding to our program will have on the *individual veteran*. We currently are operating below minimum levels. Further cuts in our program will negatively influence the service we provide, leaving many veterans without assistance. Veteran Services needs to survive to ensure the health and well-being of numerous veterans and their dependents residing in Josephine County.

Every day we pay it forward to those who have sacrificed, with the honor, the pride, and the dedication they once gave us by protecting our country.

Respectfully,

Lisa Shipley
Josephine County Accredited Veterans Service Officer
Program Manager

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: DA Forfeiture Fund (212)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 142080

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 227,500
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 227,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		227,500
Capital Outlays directly from program (Schedule F)		-
Contingency		
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 227,500

Purpose of Program:

Forfeitures from drug related prosecutions used for general administration and/or enhancement of the District Attorney's Office. Both State and Federal law provide that property used in the commission of a crime and proceeds from the commission of crime may be forfeited. Often, taking the criminal's unlawful gain is the most effective deterrent to further criminal activity.
 ORS 131.550 to ORS 131.602

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: DA Forfeiture Fund (212)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 142080

**Budget
Amount**

Materials and Services:

Supplies:

43100 Office Supplies
43120 Educational Materials
43300 Operating Supplies
43328 Uniforms and Protective Gear
43770 Equipment (<\$5,000) -
44910 Printing and Duplication
44929 Postage and Shipping
43340 Food and Related Supplies (CJ and Sheriff only)
43920 Ammunition (Sheriff only)
43740 Aviation Fuel (Airport only)

Fees and Services:

44001 Contracted Services
44040 Advertising
44100 Professional Services
44440 Extradition
44467 Investigation
44922 Dues and Subscriptions
44990 Insurance
44463 Witness Fees (DA only)

Training and Travel:

44410 Travel
44451 Education and Training

Facilities and Utilities:

44600 Utilities
44661 Communications
44710 Rental - Land and Buildings
44720 Rental - Vehicles and Equipment
44810 Building Operation, Repairs and Maint (BOM)
44840 Equipment Operation, Repairs and Maint (Fleet)

Intergovernmental Payments

45500 Intergovernmental Payments

Miscellaneous

43010 Disability Awards/Settlements (Self Insurance Fund only)
44200 Medical Services (Self Insurance Fund only)
44992 Self Insurance Claims (Self Insurance Fund only)
44995 Miscellaneous

Total Materials and Services - To Schedule B

\$ -

Transfers to Other Funds (List recipients):

45210 Public Safety Fund (DA) - 240
45210

\$ 227,500

Total Interfund Transfers (Out) - To Schedule B

\$ 227,500

RESOURCES AND REQUIREMENTS
FAIRGROUNDS FUND (221)

Josephine County

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11				
		RESOURCES			
\$ (36,330)	\$ (61,885)	Beginning Fund Balance	\$ 40,000	\$ 40,000	\$ 40,000
812,836	827,377	Operating Revenues	767,500	767,500	767,500
41,963	263,211	Federal and State Grants	281,000	281,000	281,000
		Interfund Transfer:			
50,000	75,000	210 - Grant Projects Fund - Economic Development	40,000	40,000	40,000
\$ 868,469	\$ 1,103,703	TOTAL RESOURCES	\$ 1,128,500	\$ 1,128,500	\$ 1,128,500
		REQUIREMENTS			
\$ 289,638	\$ 243,765	Personal Services	\$ 215,400	\$ 215,400	\$ 215,400
614,415	755,411	Materials and Services	848,000	848,000	848,000
		Interfund Transfer:			
26,300	29,500	401 - Internal Services Fund (ISF)	65,100	65,100	65,100
-	10,000	430 - Property Reserve Fund	-	-	-
-	-	435 - Equipment Reserve Fund	-	-	-
930,353	1,038,676	TOTAL REQUIREMENTS	\$ 1,128,500	\$ 1,128,500	\$ 1,128,500
(61,884)	65,027	Ending Fund Balance			
\$ 868,469	\$ 1,103,703	TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
381110	Fairgrounds Administrations	4.0	\$ 176,500	\$ 448,500
381120	County Fair	-	370,000	230,000
381130	Horse Racing	-	412,000	412,000
381140	Special Events	-	170,000	38,000
Total Office/Division for Fund		4.0	\$ 1,128,500	\$ 1,128,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administrations
Cost Center #: 381110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 40,000
Program Revenues (Schedule C)		96,500
Interfund Transfers (In) (Schedule C)		40,000
Total Resources - To Schedule A		\$ 176,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.00	\$ 215,400
Materials and Services (Schedule E)		168,000
Interfund Transfers (Out) (Schedule E)		65,100
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.00	\$ 448,500

Purpose of Program:

The purpose of the Josephine County Fairgrounds is to serve the citizens of Josephine County and Southern Oregon in an atmosphere of education, competition and entertainment. The Fairgrounds serves as the community center for the citizens of the community, offering year round activities for all, in a setting that relates to our heritage, current customs and future dreams.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administrations
Cost Center #: 381110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	1,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	7,500
33200	Sales of Materials	2,000
33300	Rental Charges	70,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	15,000
37850	Equity Transfer In	-
37900	Miscellaneous	1,000
Total Revenues - To Schedule B		\$ 96,500

Transfers from Other Funds (List sources):

35200	Econ Development	\$ 40,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ 40,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Administration
Cost Center #: 381110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,500
43300 Operating Supplies	7,500
43328 Uniforms and Protective Gear	500
43770 Equipment (<\$5,000)	23,000
44910 Printing and Duplication	200
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	16,000
44040 Advertising	600
44100 Professional Services	1,000
44922 Dues and Subscriptions	1,600
44990 Insurance	10,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	800
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	71,400
44661 Communications	2,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	10,400
44840 Equipment Operation, Repairs and Maint (Fleet)	15,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,800
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,900
Total Materials and Services - To Schedule B	\$ 168,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	\$ 65,100
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 65,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		370,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 370,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		230,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 230,000

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	150
32100	Federal Grants	-
32200	State Grants	45,000
32300	Local Grants	
32500	Private Grants	-
33100	Charges for Services	240,000
33200	Sales of Materials	38,850
33300	Rental Charges	36,500
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	4,500
37850	Equity Transfer In	-
37900	Miscellaneous	5,000
Total Revenues - To Schedule B		<u><u>\$ 370,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	3,000
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	3,000
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	185,250
44040 Advertising	12,500
44100 Professional Services	13,000
44922 Dues and Subscriptions	250
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	800
44451 Education and Training	400
<u>Facilities and Utilities:</u>	
44600 Utilities	4,700
44661 Communications	300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	3,600
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 230,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		412,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 412,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		412,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 412,000

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	236,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	78,000
33200	Sales of Materials	25,000
33300	Rental Charges	32,400
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	7,000
37850	Equity Transfer In	-
37900	Miscellaneous	33,600
Total Revenues - To Schedule B		<u><u>\$ 412,000</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 250
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	250
43770 Equipment (<\$5,000)	3,800
44910 Printing and Duplication	10,000
44929 Postage and Shipping	250
43340 Food and Related Supplies (CJ and Sheriff only)	350
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	85,000
44040 Advertising	6,000
44100 Professional Services	55,000
44922 Dues and Subscriptions	7,900
44990 Insurance	32,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	350
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	12,000
44661 Communications	1,200
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	350
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	7,700
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	189,100
Total Materials and Services - To Schedule B	\$ 412,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		170,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 170,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		38,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 38,000

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	4,000
32100	Federal Grants	-
32200	State Grants	
32300	Local Grants	
32500	Private Grants	-
33100	Charges for Services	5,000
33200	Sales of Materials	4,000
33300	Rental Charges	125,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	30,000
37850	Equity Transfer In	-
37900	Miscellaneous	2,000
	Total Revenues - To Schedule B	<u><u>\$ 170,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	4,500
43328 Uniforms and Protective Gear	250
43770 Equipment (<\$5,000)	1,250
44910 Printing and Duplication	4,000
44929 Postage and Shipping	250
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	8,500
44040 Advertising	9,600
44100 Professional Services	5,500
44922 Dues and Subscriptions	150
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	2,000
44661 Communications	1,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 38,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Fairgrounds
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
381110	Fair Manager	N1603	NU	1.00	54,242	28,266	82,508
381110	Dept Assistant	A0701	AF	0.80	19,367	5,760	25,127
381110	Frgrnd Maint Sprv	A1312	AF	1.00	44,364	25,165	69,529
381110	Fill-in Fair Maint Worker Pool	A0701	FI	1.20	28,812	9,473	38,284
				4.00	146,784	68,664	215,447
	Rounded				<u>146,700</u>	<u>68,700</u>	<u>215,400</u>

**RESOURCES AND REQUIREMENTS
COUNTY CLERK RECORDS FUND (223)**

Josephine County

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11				
\$ 115,878	\$ 98,474	Beginning Fund Balance	\$ 80,000	\$ 80,000	\$ 80,000
16,989	19,080	Recording Fees	16,500	16,500	16,500
\$ 132,867	\$ 117,554	TOTAL RESOURCES	\$ 96,500	\$ 96,500	\$ 96,500
\$ 22,053	4,041	REQUIREMENTS			
		Materials & Services	\$ 80,000	\$ 80,000	\$ 80,000
		Interfund Transfers:			
3,100	1,200	100 - Internal Services Fund (ISF)	8,000	8,000	8,000
9,240	-	435 - Equipment Reserve Fund	-	-	-
-	-	Contingency	8,500	8,500	8,500
34,393	5,241	TOTAL REQUIREMENTS	\$ 96,500	\$ 96,500	\$ 96,500
98,474	112,313	Ending Fund Balance			
\$ 132,867	\$ 117,554	TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Clerk Records Fund 223
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 80,000
Program Revenues (Schedule C)		16,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 96,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		80,000
Interfund Transfers (Out) (Schedule E)		8,000
Capital Outlays directly from program (Schedule F)		-
Contingency		8,500
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 96,500

Purpose of Program:

In accordance with state law, 5% of certain fees collected by the County Clerk's Office are set aside for acquiring storage and retrieval systems, payment of expenses in collecting those fees, and maintaining and restoring records as authorized by the County Clerk.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Clerk Records Fund 223
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees	10410	16,000
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned	10900	500
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 16,500</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Clerk Records Fund 223
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	7,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	25,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,000
44040 Advertising	-
44100 Professional Services	45,000
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 80,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Service Fund (401)	\$ 8,000
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 8,000

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC LAND CORNER PRESERVATION FUND (224)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11	Adopted Budget This Year 2011-12				
			RESOURCES			
\$	97,973	\$ 55,320	Beginning Fund Balance	\$ 30,200	\$ 30,200	\$ 30,200
	93,503	120,368	Operating Revenues	131,600	131,600	131,600
\$	191,476	\$ 175,688	TOTAL RESOURCES	\$ 161,800	\$ 161,800	\$ 161,800
			REQUIREMENTS			
\$	105,964	\$ 105,093	Personal Services	\$ 122,000	\$ 122,000	\$ 122,000
	17,292	20,622	Materials and Services	16,000	16,000	16,000
	12,900	15,400	Interfund Transfers:			
	-	-	401 - Internal Services Fund (ISF)	13,800	13,800	13,800
	-	-	435 - Equipment Reserve Fund	-	-	-
	-	-	Contingency	10,000	10,000	10,000
136,156	141,115	\$ 182,300	TOTAL REQUIREMENTS	\$ 161,800	\$ 161,800	\$ 161,800
55,320	34,573		Ending Fund Balance			
\$ 191,476	\$ 175,688		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: PUBLIC LAND CORNER PRESERVATION FUND (224)
Office/Division: SURVEYOR
Program: Corner Preservation
Cost Center #: 131120

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 30,200
Program Revenues (Schedule C)		131,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 161,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.13	\$ 122,000
Materials and Services (Schedule E)		16,000
Interfund Transfers (Out) (Schedule E)		13,800
Capital Outlays directly from program (Schedule F)		-
Contingency		10,000
Ending Fund Balance		-
Total Requirements - To Schedule A	2.13	\$ 161,800

Purpose of Program:

PROGRAM PURPOSE;The main purpose is to preserve, maintain and re-establish corner monuments that are part of the Public Land Corner Survey System (PLCSS). Most of these corner monuments were originally established in the mid -1800's. A portion of these monuments have been recovered, perpetuated, many corners have never been inspected, or have only limited inspection to further perpetuate their longevity and location. Recognizing that the need for refurbishment is greater in urban areas of growth, our work, when practical, will be concentrated in these regions helping the County GIS program, Assessors Office and the State OARMAP program. This program is an ongoing effort and will continue to be always. To better serve the public (private & government land surveyors, land owners, and other government agencies), we are constructing computer-based land record filling/retrieval system that will be available for public use. Currently our system is "paper based" and consists of numerous loose-leaf notebooks which contain this information, some dating back to the 1850's. Making a perfect copy of these documents so that they can be scanned and preserved is a slow and sometimes delicate process. Our staff both field and office maintain a special caring for the artifacts with which they are handling and preserving. **ORS 209.130** Public Records Retention: all of the records held in the Surveyors office are deemed Permanent. STATE ARCHIVE RULES : **OAR 166.03 - 166-150-205**

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: PUBLIC LAND CORNER PRESERVATION FUND (224)
Office/Division: SURVEYOR
Program: Corner Preservation
Cost Center #: 131120

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	130,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	1,000
33200	Sales of Materials	200
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	300
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	100
Total Revenues - To Schedule B		\$ 131,600

Transfers from Other Funds (List sources):

35200	\$ -	
35200	-	
35200	-	
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: PUBLIC LAND CORNER PRESERVATION FUND (224)
Office/Division: SURVEYOR
Program: Corner Preservation
Cost Center #: 131120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	100
43770 Equipment (<\$5,000)	2,200
44910 Printing and Duplication	1,600
44929 Postage and Shipping	50
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	500
44040 Advertising	50
44100 Professional Services	800
44922 Dues and Subscriptions	100
44990 Insurance	1,250
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	150
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	4,500
44840 Equipment Operation, Repairs and Maint (Fleet)	4,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 16,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	\$ 13,800
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 13,800

Josephine County
Schedule D - Personal Services
Surveyor
2012-13

Cost Center	Job Title	Grade & Step	Union FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
							General Fund (100)	Public Land Corner pres. Fund (224)
131110	Surveyor	E0101 EO	0.12	7,680	11,185	18,865	6,225	12,639
131110	Sr Dept Specialist	A1208 AF	1.00	38,702	22,060	60,762	36,457	24,305
131110	Department Assistant	A0701 AF	0.28	6,778	549	7,327	3,664	3,664
131120	Surveyor Tech III	A1505 AF	1.00	42,200	23,772	65,971	3,299	62,673
			<u>2.40</u>	<u>95,360</u>	<u>57,565</u>	<u>152,925</u>	<u>49,645</u>	<u>103,281</u>
	ADDITIONS							
131120	Surveyor Tech I (On Call Fill In)	A1101 AF	0.28	8,538	824	9,362		9,362
131120	Surveyor Tech I (On Call Fill In)	A1101 AF	0.28	8,538	824	9,362		9,362
			<u>0.56</u>			<u>18,724</u>		<u>18,724</u>
							<u>49,600</u>	
			<u>2.96</u>				<u>0.83</u>	
	<u>Rounded for Sch B</u>							<u>122,000</u>
								<u>2.13</u>

**Justification for adding two "Survey Tech I" positions
to the Public Land Corner Preservation Fund**

This Fund/Department currently has one full-time (1 FTE) employee who performs a majority of the daily work, operations and procedures both in the office and in the field. The nature of the work for this department often requires two people to conduct certain field operations due to the type of work and for safety reasons. We are requesting that two "on-call" positions (0.28 FTE or less) be created at the "Survey Tech I" level. As such, each of these positions would be restricted to working a maximum of 72 days per year, and would not be eligible for county-provided benefits, but would permit us greater flexibility due to the "on-call" nature of the position. These individuals would possess a minimum of the necessary land surveying experience.

Eventually, should revenues and resources allow, our desire is to hire a regular, part-time employee that would allow us to be more productive, efficient and functional in our operations.

RESOURCES AND REQUIREMENTS
TRANSIT FUND (245)

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual		Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11					
			RESOURCES			
\$ (83,419)	\$ 116,982	\$ 130,000	\$ -	\$ -	\$ -	
147,322	182,649	187,000	184,600	184,600	184,600	
700,435	624,890	927,500	954,900	954,900	954,900	
482,865	210,042	531,600	128,200	128,200	128,200	
(1,751)	116,823	48,000	60,000	60,000	60,000	
	217	6,000	7,000	7,000	7,000	
\$ 1,245,452	\$ 1,251,603	\$ 1,830,100	\$ 1,334,700	\$ 1,334,700	\$ 1,334,700	
			REQUIREMENTS			
\$ 513,765	\$ 587,439	\$ 718,000	\$ 687,100	\$ 687,100	\$ 687,100	
228,476	319,852	395,800	358,100	358,100	358,100	
1,634	2,000	2,800	2,800	2,800	2,800	
63,100	72,400	98,400	104,500	104,500	104,500	
321,494	162,907	481,600	128,200	128,200	128,200	
-	-	133,500	54,000	54,000	54,000	
1,128,469	1,144,598	\$ 1,830,100	\$ 1,334,700	\$ 1,334,700	\$ 1,334,700	
116,983	107,005					
\$ 1,245,452	\$ 1,251,603					

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: County Transit Fund (245)
Office/Division: Transit
Program: Transit
Cost Center #: 353700

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,334,700
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,334,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	15.80	\$ 687,100
Materials and Services (Schedule E)		358,100
Interfund Transfers (Out) (Schedule E)		235,500
Capital Outlays directly from program (Schedule F)		
Contingency		54,000
Ending Fund Balance		-
Total Requirements - To Schedule A	15.80	\$ 1,334,700

Purpose of Program:

To provide safe and efficient transportation for seniors and people with disabilities. Additionally, to provide Fixed Route General Public Bus Transportation to citizens in Josephine County. JCT operates fixed route service, subscription service and demand response paratransit services within the Grants Pass UGB as well as intercity service to the communities in the north and south. The fixed route service is ADA compliant.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: County Transit Fund (245)
Office/Division: Transit
Program: Transit
Cost Center #: 353700

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants	49000	846,700
32200	State Grants	51800	163,400
32200	State Grants	11604	73,000
32300	Local Grants	11900	33,000
32500	Private Grants	49000	27,000
33100	Charges for Services	42050	35,600
33100	Charges for Services	43560	45,000
33100	Charges for Services	42550	104,000
33200	Sales of Materials		-
33300	Rental Charges	42750	7,000
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 1,334,700</u></u>

<u>Transfers from Other Funds (List sources):</u>			
35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: County Transit Fund (245)
Office/Division: Transit
Program: Transit
Cost Center #: 353700

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 4,000
43300 Operating Supplies	12,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	1,500
44100 Professional Services	27,000
44922 Dues and Subscriptions	-
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	900
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	19,200
44840 Equipment Operation, Repairs and Maint (Fleet)	290,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 358,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 104,500
45210 Public Works Fund (201)	2,800
45210 Equipment Reserve Fund (435)	128,200
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 235,500

Josephine County
Schedule D - Personal Services
Transit
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
353700	Transit Operator	A0603	AF	0.50	12,014	4,026	16,040
353700	Transit Operator	A0601	AF	0.50	11,421	3,827	15,248
353700	Transit Operator	A0612	AF	0.75	22,308	7,475	29,783
353700	Transit Operator	A0607	AF	1.00	26,709	19,441	46,149
353700	Transit Operator	A0601	AF	0.50	11,421	3,827	15,248
353700	Transit Operator	A0604	AF	1.00	24,685	18,752	43,437
353700	Transit Operator/Assistant	A0712	AF	0.50	15,735	5,273	21,008
353700	Transit Prog Supervisor	N1702	NU	1.00	55,565	27,117	82,682
353700	Transit Operator/Assistant	A0707	AF	1.00	28,283	19,976	48,259
353700	Transit Operator	A0601	AF	0.50	11,421	3,827	15,248
353700	Dispatcher	A1012	AF	1.00	37,417	21,671	59,088
353700	Transit Operator	A0604	AF	0.50	12,344	4,137	16,481
353700	Transit Operator	A0603	AF	1.00	24,036	18,531	42,567
353700	Transit Operator	A0601	AF	0.50	11,421	3,827	15,248
353700	Transit Operator	A0612	AF	1.00	29,738	20,381	50,119
353700	Transit Operator	A0607	AF	0.75	20,035	6,714	26,749
353700	Transit Operator	A0605	AF	1.00	25,335	18,973	44,308
353700	Transit Operator	A0601	AF	0.50	11,421	3,827	15,248
353700	Transit Operator	A0606	AF	1.00	26,009	19,112	45,122
353700	Transit Operator	A0607	AF	0.50	13,357	4,476	17,833
353700	Fill-In Transit Operator Pool	A0601	FI	0.97	22,321	4,119	26,441
				<u>15.97</u>	<u>452,996</u>	<u>239,309</u>	<u>692,306</u>
ADDITIONS							
353700	Transit Operator (filling at this level)	A0601	AF	0.33	7,538	2,526	10,064
REDUCTIONS							
353700	Transit Operator (reduced)	A0601	AF	0.50	11,421	3,827	15,248
				<u>15.80</u>		<u>238,008</u>	<u>687,122</u>
						<u>rounded</u>	<u>687,100</u>

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
242100	Child Advocacy - CASA	1.25	\$ 52,900	\$ 52,900
242150	Child Advocacy - CAMI	0.60	33,600	33,600
244100	Mediation	0.90	97,300	97,300
244281	Flex	-	18,000	18,000
Total Office/Division for Fund		<u>2.75</u>	<u>\$ 201,800</u>	<u>\$ 201,800</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CASA
Cost Center #: 242100

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		
Program Revenues (Schedule C)		52,900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 52,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.25	\$ 39,000
Materials and Services (Schedule E)		9,100
Interfund Transfers (Out) (Schedule E)		4,800
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.25	\$ 52,900

Purpose of Program:

The Court Appointed Special Advocate Program is mandated in ORS 419A.170. Volunteer advocates are to be appointed by the Court for children in court dependency matters. The volunteers are a party to the court case and advocate for the best interest of abused and neglected children within the jurisdiction of the Court. The CASA Advocate (.75 FTE) currently supervises 40 volunteers. She is responsible for recruitment, training and supervision of volunteers. The mentoring and support of each volunteer is critical for retention.

CASA is an evidenced based program. Outcomes include that a represented child is half as likely to re-enter state care, spends less time in foster care, has a greater likelihood of returning home or being adopted, experiences fewer placement changes and receives more appropriate services. National CASA standards promote that one full time advocate be employed to supervise 30 volunteers. Grant proposals are pending in an effort to fund additional Child Advocate hours. Currently, 110 children are represented by a CASA.

Under ORS 419A.045, a state grant process affords partial funding (\$28,900) of the local program. Additional funding has come from federal (JAG) and private grants and fundraising. A community awareness campaign operates through the month of April and the fundraising events enhance sustainability.

**JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13**

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CASA
Cost Center #: 242100

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants - Meyer Memorial	31504	20,000
32500 Private Grants - Juan Young	31501	5,000
32500 Private Grants - Oregon Volunteers Prog		25,900
32500 Private Grants - Other		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations	49000	2,000
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 52,900</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CASA
Cost Center #: 242100

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	400
44910 Printing and Duplication	-
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	200
44100 Professional Services	-
44922 Dues and Subscriptions	900
44990 Insurance	
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	700
44451 Education and Training	400
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	4,900
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 9,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 4,800
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 4,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 242150

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		33,600
Total Resources - To Schedule A		\$ 33,600
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 24,700
Materials and Services (Schedule E)		5,800
Interfund Transfers (Out) (Schedule E)		3,100
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.60	\$ 33,600

Purpose of Program:

The Child Abuse Multidisciplinary team (MDT) is mandated under ORS 418.746-796. A non-competitive grant is offered counties to maintain a team to evaluate all cases of child abuse, neglect and fatality. Juvenile Justice oversees the Child Advocate (.6 FTE) who schedules and records all MDT staffings, conducts forensic interviews, maintains video evidence and coordinates the legal and treatment process for child victims.

Program objectives include providing a coordinated MDT approach to child abuse investigations, maintaining a trained team including the DA, law enforcement, Juvenile, Public Health, Mental Health, DHS, child treatment agencies and schools. Outcomes include advocating for all victims in legally substantiated cases and obtaining an 80% conviction rate when offender is charged with crimes against children.

A community wide child abuse awareness and fundraising campaign occurs in April and is required for program sustainability.

**JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13**

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 242150

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants - Meyer Memorial	
32500	Private Grants - Juan Young	
32500	Private Grants - Oregon Volunteers Prog	
32500	Private Grants - Other	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ -</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		
35200	DA Special Prog (248) (CAMI Prog.)	11050 33,600
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 33,600</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 242150

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	4,900
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	400
Total Materials and Services - To Schedule B	\$ 5,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 3,100
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 3,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 13,900
Program Revenues (Schedule C)		83,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 97,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.90	\$ 76,000
Materials and Services (Schedule E)		5,400
Interfund Transfers (Out) (Schedule E)		8,100
Capital Outlays directly from program (Schedule F)		-
Contingency		7,800
Ending Fund Balance		-
Total Requirements - To Schedule A	0.90	\$ 97,300

Purpose of Program:

ORS 107.775 mandates Court Mediation to assist families to develop child custody and parenting plans. The Mediator does not make recommendations to the court but, will work with parents to identify a mutually acceptable plan. The program leads to decreased court time and reduces future trauma to children. Parents are more likely to comply with their own mediated agreements.

As an outcome, Court Mediation is to result in 80% of the families reaching agreement. A weekly orientation is afforded all parents who have a parenting conflict.

Citizens are welcome to attend the orientation. However, statute prevents the public from participating in the mediation. Funding is paid through court filing fees with no county resources being required. Employment standards are established in court rules and mandated annual training is accomplished.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees	31000	5,500
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
32500 Private Grants		
32500 Private Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures	10350	77,900
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 83,400</u></u>

Transfers from Other Funds (List sources):

35200		
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	300
44910 Printing and Duplication	1,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	400
44990 Insurance	500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,400
44451 Education and Training	800
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 5,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 8,100
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 8,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		18,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 18,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 18,000

Purpose of Program:

Juvenile Flex Funds are provided by Oregon Youth Authority and utilized for the purchase of treatment services and other barrier removal items for youth committed to OYA as well as youth under the supervision of Josephine County. This program is totally self-supporting.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants Pass Thru	31600	18,000
32300	Local Grants		
32500	Private Grants		
32500	Private Grants		
32500	Private Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 18,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	18,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 18,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services (ISF)	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Juvenile Justice Special Programs
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
								CASA 24210	CAMI 24215	MEDIAT OR
242100	Child Advoc Spec (6 months)	A1609	AF	0.75	18,580	5,814	25,194	25,194		
242100	Child Advoc Spec (6 months)	A1602	AF	0.50	10,303	3,224	13,827	13,827		
242150	Child Advoc Spec (8 months)	A1607	AF	0.60	18,800	5,883	24,683		24,683	
244100	Court Mediator	A2201	AF	0.90	49,965	25,991	75,957			75,957
				2.75	97,649	40,912	139,660	39,021	24,683	75,957
<u>Rounded for Schedule B</u>								39,000	24,700	76,000

REDUCTIONS

244100	Court Mediator (fill at above)	A2212	AF	1.00	72,200	33,308	105,509			
				1.00	72,200	33,308	105,509			

RESOURCES AND REQUIREMENTS
DA SPECIAL PROGRAMS FUND (248)

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual		Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11					
\$ 43,714	\$ 61,903	\$ 67,500	\$ 81,000	\$ 81,000	\$ 81,000	
132,406	140,402	131,800	129,300	129,300	129,300	
1,021	845	-	-	-	-	
\$ 177,141	\$ 203,150	\$ 199,300	\$ 210,300	\$ 210,300	\$ 210,300	
RESOURCES						
Beginning Fund Balance						
State grants						
Interest Income						
TOTAL RESOURCES						
REQUIREMENTS						
Personal Services						
Materials and Services						
Interfund Transfers from CAMI Program:						
240 - Public Safety Fund - District Attorney						
246 - Juvenile Justice Special Programs Fund						
Contingency						
TOTAL REQUIREMENTS						
Ending Fund Balance						
TOTAL ACTUAL						
\$ 115,238	125,643	\$ 199,300	\$ 210,300	\$ 134,300	\$ 134,300	
61,903	77,507					
\$ 177,141	\$ 203,150					

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 81,000
Program Revenues (Schedule C)		35,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 116,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.25	\$ 30,000
Materials and Services (Schedule E)		10,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		76,000
Ending Fund Balance		-
Total Requirements - To Schedule A	0.25	\$ 116,000

Purpose of Program:

These proceeds which may be cycled back into the Child Support Program are essentially rewards for good work in enforcing child support orders. The goal of this program is to bring parents in compliance with their court-ordered child support obligation.

OAR 137-055-1500

**JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13**

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants (CAMI - CFAA)		
32200	State Grants (CAMI - State GF)		
32200	State Grants (FS Incentives)	12181	35,000
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
	Total Revenues - To Schedule B		<u><u>\$ 35,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43120 Educational Materials	-
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	10,000
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 10,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		94,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 94,300
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		11,700
Interfund Transfers (Out) (Schedule E)		82,600
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 94,300

Purpose of Program:

The district attorney in each county is responsible for developing a county multidisciplinary child abuse team to consist of law enforcement personnel, child protective service workers, school officials, county health and mental department personnel, child abuse intervention workers, juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation, for the investigation and prosecution of child abuse cases. Funding for this program comes from the State for qualifying counties. ORS 418.747

The goal is to use the most effective means possible to hold child sex offenders accountable and protect the community. Treatment is offered to the victims with an aim to minimize the effect of the crime on their life. All team members involved in the investigation, intervention and prosecution of child abuse cases in Josephine County receive specialized training paid for by this program. The bulk of the CAMI revenue received helps to fund a specially trained prosecutor and a child advocate.

Program outcomes include all identified victims of child abuse, child sexual abuse and rape in Josephine County receiving the highest quality treatment and intervention and all of their cases are investigated and prosecuted when appropriate by highly trained specialists who seek to hold offenders accountable and protect their victims from further abuse.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants (CAMI - CFAA)	11050 94,300
32200	State Grants (CAMI - State GF)	
32200	State Grants (FS Incentives)	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	<u><u>\$ 94,300</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 250
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	150
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	11,300
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 11,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Public Safety Fund (DA) - 240	\$ 49,000
45210 Juvenile Justice Special Programs - 246	33,600
Total Interfund Transfers (Out) - To Schedule B	\$ 82,600

Josephine County
Personal Services
District Attorney
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation				
								FUND 240 Prosecution	FUND 240 Victim Assistance	FUND 240 Support Enforcement	FUND 248 Incentives	
								142080	142090	142110	142111	
142080	Chief Admin Super	N1609	NU	1.00	62,904	29,426	92,331	92,331				
142080	Chief Deputy Da	N2512	NU	1.00	102,525	41,204	143,730	143,730				
142080	Deputy Da II	N2105	NU	1.00	72,733	32,318	105,051	105,051				
142080	Deputy Da III	N2404	NU	1.00	82,144	35,154	117,297	117,297				
142080	Deputy Da III	N2405	NU	1.00	84,197	35,772	119,970	119,970				
142080	District Attorney	E0201	EO	1.00	21,159	6,375	27,534	27,534				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	23,035	64,961	64,961				
142080	Legal Secretary	A1212	AF	1.00	41,926	22,945	64,871	64,871				
142080	Dept Specialist	A1008	AF	1.00	34,529	20,708	55,237	55,237				
142080	Deputy Da I	N1904	NU	1.00	64,362	29,796	94,158	94,158				
142080	Deputy Da I	N1903	NU	1.00	62,792	29,233	92,025	92,025				
142080	Deputy Da II	N2102	NU	1.00	67,540	30,664	98,203	98,203				
142080	Deputy Da II	N2105	NU	1.00	72,733	32,228	104,961	104,961				
142080	Legal Secretary	A1203	AF	1.00	33,955	20,534	54,489	54,489				
142080	Legal Secretary	A1207	AF	1.00	37,702	21,758	59,460	59,460				
142090	Victim Asst Spec I	A1004	AF	0.50	15,542	4,622	20,165		20,165			
142090	Victims Asst Spec I	A1005	AF	1.00	31,931	20,013	51,944		51,944			
142090	Victims Asst Spec II	A1303	AF	1.00	35,878	21,116	56,995		56,995			
142110	Deputy Da II	N2112	NU	1.00	84,348	35,818	120,166	26,000		64,166	30,000	
142110	Support Enf Spec I	A1212	AF	1.00	41,926	23,035	64,961			64,961		
142110	Support Enf Spec II	A1312	AF	1.00	44,364	23,772	68,136			68,136		
				23.50	1,262,896	608,631	1,871,528	1,515,162	129,103	197,263	30,000	

Reductions:

142080	Dept Specialist	A1008	AF	1.00	34,529	20,708	55,237	55,237				
142080	Deputy Da I	N1904	NU	1.00	64,362	29,796	94,158	94,158				
142080	Deputy Da I	N1903	NU	1.00	62,792	29,233	92,025	92,025				
142080	Deputy Da II	N2102	NU	1.00	67,540	30,664	98,203	98,203				
142080	Deputy Da II	N2105	NU	1.00	72,733	32,228	104,961	104,961				
142080	Legal Secretary	A1203	AF	1.00	33,955	20,534	54,489	54,489				
142080	Legal Secretary	A1207	AF	1.00	37,702	21,758	59,460	59,460				
142090	Victim Asst Spec I	A1004	AF	0.50	15,542	4,622	20,165		20,165			
				7.50	389,155	189,544	578,699	558,534	20,165			

Rounded for Schedule B - DA - 240 Fund 15.75 1,262,800 956,600 108,900 197,300

Rounded for Schedule B - DA - 248 Fund 0.25 30,000

30,000

RESOURCES AND REQUIREMENTS

Josephine County

COMMISSION FOR CHILDREN AND FAMILIES FUND (258)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual		Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11					
			RESOURCES			
\$ 102,515	\$ 110,406	\$ 54,000	Beginning Fund Balance	\$ 35,000	\$ 35,000	\$ 35,000
566,740	474,228	401,400	Federal and State Grants	338,400	338,400	338,400
18,468	10,428	17,500	Fees and Charges for Services	12,000	12,000	12,000
1,583	15,815	1,000	Other Revenue	300	300	300
\$ 689,306	\$ 610,877	\$ 473,900	TOTAL RESOURCES	\$ 385,700	\$ 385,700	\$ 385,700
			REQUIREMENTS			
\$ 152,425	\$ 128,774	\$ 115,000	Personal Services	\$ 120,400	\$ 120,400	\$ 120,400
377,340	369,167	286,500	Materials and Services	246,800	246,800	246,800
			Interfund Transfers:			
17,900	12,700	12,700	401 - Internal Services Fund (ISF)	15,500	15,500	15,500
31,235	28,620	28,900	246 - Juvenile Justice Special Programs Fund	-	-	-
			Contingency	3,000	3,000	3,000
578,900	539,261	\$ 473,900	TOTAL REQUIREMENTS	\$ 385,700	\$ 385,700	\$ 385,700
110,406	71,616		Ending Fund Balance			
\$ 689,306	\$ 610,877		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Administration
Cost Center #: 461110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 35,000
Program Revenues (Schedule C)		138,800
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 173,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.55	\$ 120,400
Materials and Services (Schedule E)		34,900
Interfund Transfers (Out) (Schedule E)		15,500
Capital Outlays directly from program (Schedule F)		-
Contingency		3,000
Ending Fund Balance		-
Total Requirements - To Schedule A	1.55	\$ 173,800

Purpose of Program:

Oregon Revised Statutes: 417.705 through 417.825 established the Oregon Commission on Children and Families System. The Local County Commission is an advisory board to the Board of County Commissioners. Mandated functions of the Local Commission include: 1. Comprehensive Community Planning and Implementation; 2. Policy Development; 3. Community Mobilization; 4. System Development and Service Delivery Improvement for Josephine County children, ages 0-18 and their families. This office administers the Emergency Food and Shelter program that comes into Josephine County annually based on the unemployment rate and available federal funding. The purpose is to provide both emergency housing and food boxes. County staff are responsible for staffing advisory board to BCC and processing public request for applications, semi-annual and final reports to FEMA on expenditure of funds.

Effective July 1, 2012 the State Commission office will "sunset", and duties will be moved to the Oregon Education and Investment Board under the Governor's office. Local Commissions will continue their role within local County government to June 30, 2013

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Administration
Cost Center #: 461110

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants	10600	1,000
32200 State Grants	12160	137,500
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned	10900	300
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 138,800</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Administration
Cost Center #: 461110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	3,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	1,500
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	13,500
44040 Advertising	300
44100 Professional Services	-
44922 Dues and Subscriptions	1,300
44990 Insurance	1,700
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,000
44451 Education and Training	600
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	200
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	6,700
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 34,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	\$ 15,500
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 15,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Healthy Start
Cost Center #: 462400

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		112,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 112,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		112,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 112,500

Purpose of Program:

Healthy Start is an evidenced-based program under Healthy Families America. The purpose of the program is to prevent child abuse and neglect and increase parent/child bonding and child development and social and emotional development to increase child learning readiness when entering kindergarten.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Healthy Start
Cost Center #: 462400

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants	48500	100,500
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services /Medicaid	48500	12,000
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 112,500</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Healthy Start
Cost Center #: 462400

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services (Pass Through)	112,500
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 112,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Youth
Cost Center #: 463610

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		69,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 69,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		69,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 69,400

Purpose of Program:

Youth programs supported through State Commission funding were identified by the community as needs and/or gaps in services. Funding supports Homeless Youth Outreach and Functional Family Therapy to reduce the number of youth entering into the Juvenile Justice System as measured by the Juvenile Justice Information System.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Youth
Cost Center #: 463610

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	69,400
	12160	
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		\$ 69,400

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	
	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Youth
Cost Center #: 463610

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services (Pass Through)	69,400
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 69,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13**

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Young Child
Cost Center #: 463620

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		30,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 30,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		30,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 30,000

Purpose of Program:

Young Child programs supported by State Commission funding were identified by the community as service gaps and needs. Funding supports Project Baby Check and Children's Advocate which both work to decrease child abuse and neglect and domestic violence.

Effective July 1, 2012, State Commission funding for the CASA program will move to a private non-profit entity, and will not be allocated through the Local County Commission for Children and Families

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Young Child
Cost Center #: 463620

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants 12160	30,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 30,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Young Child
Cost Center #: 463620

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services (Pass Through)	30,000
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 30,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Commission for Children and Families
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
								MH A&D Admin-FUND 250	MH A&D Prevention FUND 250	CCF FUND 258
								253010	253030	461110
253030	Project Coordinator	A1604	AF	1.00	43,449	23,495	66,944	-	67,000	-
461110	Com Child/fam Dir	N1806	NU	1.00	64,400	29,879	94,279	23,500	-	70,800
461110	Admin Secretary	A1112	AF	1.00	39,610	22,335	61,945	12,500	-	49,600
					147,459	75,709	223,168	36,000	67,000	120,400
				<u>3.00</u>				0.45	1.00	1.55
							<u>103,000</u>	<u>36,000</u>	<u>67,000</u>	
										<u>120,400</u>
										1.55

Rounded for Schedule B

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Parks Fund (260)
Office/Division: Parks
Program: Summary - All County Parks

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 20,000
Program Revenues (Schedule C)		905,000
Interfund Transfers (In) (Schedule C)		40,000
Total Resources - To Schedule A		\$ 965,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	6.00	\$ 365,300
Materials and Services (Schedule E)		507,600
Interfund Transfers (Out) (Schedule E)		87,300
Capital Outlays directly from program (Schedule F)		-
Contingency		4,800
Ending Fund Balance		-
Total Requirements - To Schedule A	6.00	\$ 965,000

Purpose of Program:

The Park Program is responsible for the operation and management of over 1400 acres of park land. That includes 7 Parks and 8 Boat Ramps. The parks located in Josephine County provide the community with local areas to camp & enjoy outdoor activities as well as assist the local economy through tourism. The Parks staff provides support with customer service, reservation system, budgeting, file management, in order to provide a safe and healthy environment for those who utilize the county parks. This program is self sustaining. The Parks Manager oversees all aspects of the Program and reports directly to the BCC.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: PARKS (260)
Office/Division: COUNTY PARKS
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	590,000
32100	Federal Grants	-
32200	State Grants	276,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	22,000
33300	Rental Charges	16,200
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	800
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
	Total Revenues - To Schedule B	<u><u>\$ 905,000</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200	Grant Projects Fund (Economic Development)	\$ 40,000
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 40,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Parks Fund (260)
Office/Division: Parks
Program: Summary - All County Parks

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 5,200
43300 Operating Supplies	152,300
43328 Uniforms and Protective Gear	1,000
43770 Equipment (<\$5,000)	15,000
44910 Printing and Duplication	14,400
44929 Postage and Shipping	400
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	109,500
44040 Advertising	12,800
44100 Professional Services	1,500
44922 Dues and Subscriptions	400
44990 Insurance	3,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	2,000
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	103,300
44661 Communications	3,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	20,200
44840 Equipment Operation, Repairs and Maint (Fleet)	60,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,500
Total Materials and Services - To Schedule B	\$ 507,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	87,300
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 87,300

Josephine County
Schedule D - Personal Services
Parks Department
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation			Forestry - Gen Fund
								Admin	Shop/ Boat Ramps	Parks	
201110	Parks Program Manager	N1807	NU	1.00	66,010	33,105	99,115	99,115			
201110	Dept Specialist	A1008	AF	1.00	34,529	20,708	55,237	55,237			
201161	Park Steward	A0504	AF	1.00	23,286	18,365	41,651		41,651		
202180	Park Ranger	A1207	AF	1.00	37,702	23,322	61,025			61,025	
202230	Park Ranger	A1206	AF	1.00	36,728	22,987	59,715			59,715	
202250	Sr Park Ranger	A1301	AF	1.00	34,106	21,996	56,102			56,102	
				6.00	232,362	140,483	372,845	154,352	41,651	176,842	
							372,900	154,400	41,700	176,800	
Additions											
211110	Admin Secretary	A1109	AF	1.00	37,528	21,615	59,142	11,828			47,314
201110	Dept Specialist (fill at this level)	A1008	AF	0.80	27,624	8,215	35,839	35,839			
				1.80				47,668			
Reductions											
201110	Dept Specialist (reduced)	A1008	AF	1.00	34,529	20,708	55,237	55,237			
Personnel per Sch B							365,300	146,800	41,700	176,800	
FTE							6.00	2.00	1.00	3.00	
											0.80

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Building Safety (262)
Office/Division: Building Safety

<u>Cost Center Code</u>	<u>Program Name</u>	<u>From Schedule B</u>		
		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>
171110	Building Safety, Permits & Inspection	4.82	\$ 1,402,500	\$ 1,402,500
172160	Electrical Permits & Inspections	0.68	397,200	397,200
Total Office/Division for Fund		<u><u>5.5</u></u>	<u><u>\$ 1,799,700</u></u>	<u><u>\$ 1,799,700</u></u>

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13**

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 1,142,300
Program Revenues (Schedule C)		220,200
Interfund Transfers (In) (Schedule C)		40,000
Total Resources - To Schedule A		\$ 1,402,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.82	\$ 375,200
Materials and Services (Schedule E)		86,300
Interfund Transfers (Out) (Schedule E)		61,500
Capital Outlays directly from program (Schedule F)		-
Contingency		879,500
Ending Fund Balance		-
Total Requirements - To Schedule A	4.82	\$ 1,402,500

Purpose of Program:

To assist the citizens of Josephine County in the application of the state's specialty building codes in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Josephine County Building Safety Department operates on permit and plan-check fees as provided for in ORS 455.210(3)(a) (Appendix B). Per ORS 455.210(3)(c) (Appendix B) the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year shall be maintained and carried over each year in order to assure maintenance of customer service levels.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31100 Licenses, Permits and Fees(1% CET)		\$ 1,200
31100 Licenses, Permits and Fees(Plmg)		21,300
31100 Licenses, Permits and Fees(Bldg)		167,800
31100 Licenses, Permits and Fees(Mech)		14,700
31100 Licenses, Permits and Fees(MH)		6,100
31100 Licenses, Permits and Fees(Elec)		
33100 Charges for Services(Site Obs)		1,600
33100 Charges for Services(Copies)		100
33200 Sales of Materials		100
37100 Interest Earned		7,300
37900 Miscellaneous		-
		-
		-
		-
		-
		-
		-
		-
		-
Total Revenues - To Schedule B		\$ 220,200

<u>Transfers from Other Funds (List sources):</u>		
35200 Self Insurance Fund (410)		\$ 40,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ 40,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,200
43300 Operating Supplies	4,400
43328 Uniforms and Protective Gear	200
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	3,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	1,000
44100 Professional Services	15,000
44922 Dues and Subscriptions	1,200
44990 Insurance	6,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	6,000
44451 Education and Training	2,100
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	20,200
44840 Equipment Operation, Repairs and Maint (Fleet)	21,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 86,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	57,900
45210 Public Safety Fund	2,400
45210 Public Works Fund	1,200
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 61,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspections
Cost Center #: 172160

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 336,600
Program Revenues (Schedule C)		60,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 397,200
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.68	\$ 81,300
Materials and Services (Schedule E)		35,900
Interfund Transfers (Out) (Schedule E)		700
Capital Outlays directly from program (Schedule F)		-
Contingency		279,300
Ending Fund Balance		-
Total Requirements - To Schedule A	0.68	\$ 397,200

Purpose of Program:

To assist the citizens of Josephine County in the application of the state's specialty building codes in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Josephine County Building Safety Department operates on permit and plan-check fees as provided for in ORS 455.210(3)(a) (Appendix B). Per ORS 455.210(3)(c) (Appendix B) the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year shall be maintained and carried over each year in order to assure maintenance of customer service levels.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspections
Cost Center #: 172160

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 400
43300 Operating Supplies	1,100
43328 Uniforms and Protective Gear	100
43770 Equipment (<\$5,000)	1,000
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	100
44100 Professional Services	25,000
44922 Dues and Subscriptions	400
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,100
44451 Education and Training	500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	200
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	6,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 35,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210 Public Safety Fund	500
45210 Public Works Fund	200
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 700

Josephine County
Schedule D - Personal Services
Building Safety
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations	
								171110	172160
171110	Ordinance Administrator	A1605	AF	1.00	44,598	24,444	69,042	65,590	3,452
171110	Building Inspector	A2001	AF	1.00	49,919	26,226	76,145	53,301	22,843
171110	Dept Spec	A1012	AF	1.00	37,417	21,671	59,088	50,225	8,863
171110	Bldg Safety Director	N2112	NU	1.00	84,348	37,218	121,566	109,409	12,157
171110	Multi-Cert Building Inspector	A2012	AF	1.00	64,888	30,894	95,781	67,047	28,734
171110	Bldg Safety Permit Tech II	A1410	AF	1.00	45,598	24,055	69,653	59,205	10,448
				<u>6.00</u>	<u>326,768</u>	<u>164,508</u>	<u>491,275</u>	<u>404,778</u>	<u>86,498</u>
ADDITIONS									
171110	Dept Spec (filling at this level)	A1012	AF	0.50	18,710	5,564	24,274	20,633	3,641
REDUCTIONS									
171110	Dept Spec (reduced to above)	A1012	AF	1.00	37,417	21,671	59,088	50,225	8,863
				<u>5.5</u>			<u>456,461</u>	<u>375,185</u>	<u>81,276</u>
						Rounded	<u>456,500</u>	<u>375,200</u>	<u>81,300</u>

RESOURCES AND REQUIREMENTS

Josephine County

COURT FACILITIES AND SECURITY FUND (275)

Historical Data		Budget for Next Year 2012-13			
		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Actual	Second Preceding Year 2009-10	First Preceding Year 2010-11	Adopted Budget This Year 2011-12	DESCRIPTION	
					RESOURCES
\$	4,285	14,917	\$ 9,000	\$ 21,000	Beginning Fund Balance
	56,497	51,584	52,200	62,600	Operating Revenues
	239,615	229,749	232,000	232,000	Interfund Transfer: 100 - General Fund
\$	300,397	296,250	\$ 293,200	\$ 315,600	TOTAL RESOURCES
					REQUIREMENTS
\$	285,480	284,277	\$ 289,000	\$ 287,000	Materials and Services
	-	-	4,200	28,600	Contingency
	285,480	284,277	\$ 293,200	\$ 315,600	TOTAL REQUIREMENTS
	14,917	11,973			Ending Fund Balance
\$	300,397	296,250		\$ 315,600	TOTAL ACTUAL

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Court Security & Facilities Fund 275
Office/Division: General Government
Program: Court Facilities
Cost Center #: 191122

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 21,000
Program Revenues (Schedule C)		62,600
Interfund Transfers (In) (Schedule C)		232,000
Total Resources - To Schedule A		\$ 315,600
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		287,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		28,600
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 315,600

Purpose of Program:

To provide security and building operation and maintenance for the State courts located on the second floor of the Courthouse and in the Juvenile Justice Building.

This fund receives court fines apportioned from the state which cover the cost of the security guard. The County's General Fund transfers money to this fund to pay for building operation and maintenance for the courts.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Court Security & Facilities Fund 275
Office/Division: General Government
Program: Court Facilities
Cost Center #: 191122

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures	10350	62,500
35300 Interfund Payments		-
37100 Interest Earned	10900	100
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 62,600</u></u>

Transfers from Other Funds (List sources):

35200 General Fund	51400	\$ 232,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 232,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Court Security & Facilities Fund 275
Office/Division: General Government
Program: Court Facilities
Cost Center #: 191122

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	54,500
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	232,000
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 287,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Enterprise Funds



JOSEPHINE COUNTY, OREGON

**Budget 2012-13
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Enterprise Funds

Fund Number and Name

501 – Jail Commissary Fund.....	I 1
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 55,000
Program Revenues (Schedule C)		30,000
Interfund Transfers (In) (Schedule C)		-
Total Resources		\$ 85,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		45,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements	-	\$ 85,000

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursement can be made. Expenditures made from this fund are for the benefit of the inmates.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center #: 293190

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	49000
33200	Sales of Materials	30,000
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 30,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	45,000
Total Materials and Services - To Schedule B	\$ 45,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Public Safety Fund - Jail (240 - 293190)	40,000
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 40,000

RESOURCES AND REQUIREMENTS
AIRPORTS FUND (530)

Josephine County

Historical Data			Adopted Budget This Year 2011-12	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	First Preceding Year 2010-11	Second Preceding Year 2009-10			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
\$ 161,313	\$ 176,421	\$ 176,300	\$ 176,300	Beginning Fund Balance	\$ 245,200	\$ 245,200	\$ 245,200
				Revenues generated by programs:			
410,556	490,473	521,500	521,500	Grants Pass Airport	534,000	534,000	534,000
19,525	29,018	23,700	23,700	Illinois Valley Airport	19,000	19,000	19,000
				Capital Grants:			
288,146	349,450	1,040,800	1,040,800	Grants Pass Airport	222,300	222,300	222,300
81,543	66,528	594,000	594,000	Illinois Valley Airport	20,000	20,000	20,000
				Interfund Transfer:			
				210 - Grant Projects Fund - Economic Development for the Illinois Valley Airport	30,000	30,000	30,000
\$ 998,083	\$ 1,148,890	\$ 2,386,300	\$ 2,386,300	TOTAL RESOURCES	\$ 1,070,500	\$ 1,070,500	\$ 1,070,500
				REQUIREMENTS			
				Operating Expenditures:			
\$ 367,751	\$ 404,205	\$ 500,500	\$ 500,500	Grants Pass Airport	\$ 494,500	\$ 494,500	\$ 494,500
46,056	41,350	60,700	60,700	Illinois Valley Airport	64,500	64,500	64,500
				Capital Outlays:			
306,541	364,617	1,077,500	1,077,500	Grants Pass Airport	222,300	222,300	222,300
87,114	73,676	596,500	596,500	Illinois Valley Airport	20,000	20,000	20,000
				Interfund Transfer:			
14,200	14,200	19,500	19,500	401 - Internal Services Fund (ISF)	21,000	21,000	21,000
-	-	131,600	131,600	Contingency	248,200	248,200	248,200
821,662	898,048	\$ 2,386,300	\$ 2,386,300	TOTAL REQUIREMENTS	\$ 1,070,500	\$ 1,070,500	\$ 1,070,500
176,421	250,842			Ending Fund Balance			
\$ 998,083	\$ 1,148,890			TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Airports Fund (530)
Office/Division: Airports

<u>Cost Center Code</u>	<u>Program Name</u>	<u>From Schedule B</u>		
		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>
451110	Grants Pass Airport	1.60	\$ 956,500	\$ 956,500
451170	Illinois Valley Airport	0.65	114,000	114,000
Total Office/Division for Fund		<u><u>2.25</u></u>	<u><u>\$ 1,070,500</u></u>	<u><u>\$ 1,070,500</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Airport Fund (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 200,200
Program Revenues (Schedule C)		756,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 956,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.60	\$ 92,000
Materials and Services (Schedule E)		402,500
Interfund Transfers (Out) (Schedule E)		14,500
Capital Outlays directly from program (Schedule F)		222,300
Contingency		225,200
Ending Fund Balance		-
Total Requirements - To Schedule A	1.60	\$ 956,500

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Grants Pass Airport is operated and maintained with revenue generated through leases and fees. The airport's facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Airports (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants	14500	222,300
32200	State Grants		-
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services	11203	100,000
33200	Sales of Materials	47100	370,000
33300	Rental Charges	47210	57,000
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned	10900	1,000
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		6,000
Total Revenues - To Schedule B			<u><u>\$ 756,300</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Airports Fund (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	6,000
44910 Printing and Duplication	2,000
44929 Postage and Shipping	500
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	350,000
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	800
44990 Insurance	6,100
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	900
44451 Education and Training	700
<u>Facilities and Utilities:</u>	
44600 Utilities	8,000
44661 Communications	4,000
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	11,000
44840 Equipment Operation, Repairs and Maint (Fleet)	3,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	3,500
Total Materials and Services - To Schedule B	\$ 402,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF Funds Transfer	\$ 14,500
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 14,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 45,000
Program Revenues (Schedule C)		39,000
Interfund Transfers (In) (Schedule C)		30,000
Total Resources - To Schedule A		\$ 114,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.65	\$ 38,900
Materials and Services (Schedule E)		25,600
Interfund Transfers (Out) (Schedule E)		6,500
Capital Outlays directly from program (Schedule F)		20,000
Contingency		23,000
Ending Fund Balance		-
Total Requirements - To Schedule A	0.65	\$ 114,000

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Illinois Valley Airport has leases and fees, but at this time those fees are not adequate to support the maintenance and development of this airport. IV receives a subsidy from Video Poker funds allocated for Economic Development. The airports facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants	14500	20,000
32200 State Grants		-
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services	11203	15,500
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned	10900	500
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		3,000
Total Revenues - To Schedule B		<u><u>\$ 39,000</u></u>

Transfers from Other Funds (List sources):

35200 Grant Projects Fund (Econ Develop)	51650	\$ 30,000
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 30,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	1,000
44100 Professional Services	
44922 Dues and Subscriptions	200
44990 Insurance	6,100
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	500
<u>Facilities and Utilities:</u>	
44600 Utilities	2,000
44661 Communications	1,000
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	6,000
44840 Equipment Operation, Repairs and Maint (Fleet)	2,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	1,800
Total Materials and Services - To Schedule B	\$ 25,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210 ISF Funds Transfer	\$ 6,500
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 6,500

Josephine County
 Schedule D - Personal Services
 Airports
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation			
								GP Airport	GP FTE	IV Airport	IV FTE
451110	Airport Manager	N1604	NU	1.00	55,598	28,079	83,677	58,574	0.70	25,103	0.30
451110	Dept Assistant	A0703	AF	0.25	6,369	516	6,885	5,164	0.20	1,721	0.05
451110	Airport Maint Tech	A1005	AF	0.50	15,969	5,251	21,219	14,853	0.35	6,366	0.15
				1.75	77,936	33,845	111,782	78,591	1.25	33,190	0.50
	ADDITIONS										
451110	Airport Maint Tech	A1001	AF	0.50	14,397	4,734	19,131	13,392	0.35	5,739	0.15
								<u>92,000</u>		<u>38,900</u>	
								FTE	<u>1.60</u>		<u>0.65</u>



Josephine County, Oregon

Department of Airports

1441 Brookside Blvd, Grants Pass, OR 97526

Phone: (541) 955-4535 • Fax: (541) 479-8894

E-mail: jocoair @ vsisp.net

Memorandum

FROM: Larry Graves
Department of Airports

SUBJECT: Additional Personnel Justification for Grants Pass and Illinois Valley Airports

For budget year 2012-13 I have factored in one additional person (.5 FTE) into schedule D.

This additional part time person has been added for purposes of a second Airport Maintenance Technician. This addition will offer much needed coverage at all times for the airports for important daily operations details that make the airports function smoothly. The cost of this additional half time person is within the current annual discretionary revenues available.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME:

Airports (530)

Fund - Cost Center:

(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
Grants Pass Airport					
Environmental Assessment East Taxiway	\$ 222,300	\$ -	\$ -	\$ -	\$ -
East Taxiway Design Phase	\$ -	\$ 311,100	\$ -	\$ -	\$ -
Transfer Funds Out	\$ -	\$ -	\$ 20,000	\$ -	\$ -
East Taxiway Construction	\$ -	\$ -	\$ -	\$ 4,914,000	\$ -
Carry Over Funds "Lend Out"	\$ -	\$ -	\$ -	\$ -	\$ -
Runway Vert Visual Guide S (REIL, PAPI)	\$ -	\$ -	\$ -	\$ -	\$ 232,000
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 222,300	\$ 311,100	\$ 20,000	\$ 4,914,000	\$ 232,000
Illinois Valley Airport					
Complete Perimeter Fence Project	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Vertical Guidance Lighting (PAPI, REIL)	\$ -	\$ 166,700	\$ -	\$ -	\$ -
Install New/Rehabilitate Airport Beacon	\$ -	\$ 105,600	\$ -	\$ -	\$ -
Rehabilitate Aprons, Design Phase	\$ -	\$ -	\$ 111,100	\$ -	\$ -
Rehabilitate Aprons Construction	\$ -	\$ -	\$ -	\$ 388,900	\$ -
Rehabilitate Runway, Design Phase	\$ -	\$ -	\$ -	\$ -	\$ 245,500
Total	\$ 20,000	\$ 272,300	\$ 111,100	\$ 388,900	\$ 245,500
Recap - Expended from:					
Directly from program - To Schedule B	\$ 242,300	\$ 583,400	\$ 131,100	\$ 5,302,900	\$ 477,500
Grants Pass Airport	\$ 222,300	\$ 311,100	\$ 20,000	\$ 4,914,000	\$ 232,000
Illinois Valley Airport	\$ 20,000	\$ 272,300	\$ 111,100	\$ 388,900	\$ 245,500
Property Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 242,300	\$ 583,400	\$ 131,100	\$ 5,302,900	\$ 477,500

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners.
Please attach the justification papers for 2012-13



Josephine County, Oregon

Department of Airports

1441 Brookside Blvd, Grants Pass, OR 97526

Phone: (541) 955-4535 • Fax: (541) 479-8894

E-mail: jocoair @ vsisp.net

Memorandum

FROM: Larry Graves
Department of Airports

SUBJECT: Capital Outlay Justification for Grants Pass and Illinois Valley Airports

Grants Pass Airport

Capital outlay for budget year 2012-13 is projected to total \$222,300. These funds are directed to be used for an Environmental Assessment/EIS at GP Airport. This will put the airport in a better position to receive future grant funding for airport capital projects.

Illinois Valley Airport

Capital outlay for budget year 2012-13 projected to total \$20,000. These funds are for final construction of the Illinois Valley Airport perimeter fence project that is currently underway. A portion of airport funds may be used for capital improvements to support auto traffic on the airport that may not be covered under federal grants. This would include asphalt surfacing to reduce auto vs. aircraft conflicts. The overall benefit to the airport will be a greatly needed safety and security improvement that will benefit the entire community.

Internal Services Fund



JOSEPHINE COUNTY, OREGON
Budget 2012-13
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Administrative Internal Services Fund

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JOSEPHINE COUNTY
Internal Services Fund Description
2012-13

The Internal Services Fund (ISF) contains programs that primarily provide services and support to other County departments. This fund includes budgets for the Board of County Commissioners, Finance, Human Resources, Property Management, Information Technology, Communications, Geographical Information Systems (GIS), and County Legal Counsel. The net cost of the departments is assessed against the operational funds based on their personnel and materials and services budgets. The assessment is the major source of revenue for this fund. The General Government program was moved to the General Fund in FY 2012-13.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Services Fund (Resources and Requirements) is presented first, followed by sections for each of the departments.

For each department, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the programs within the departments and how much dedicated revenue it is expected to generate during the budget year,

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
INTERNAL SERVICES FUND (401)

Josephine County

Historical Data			Budget for Next Year 2012-13		
Actual		Adopted Budget This Year 2011-12	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Board
Second Preceding Year 2009-10	First Preceding Year 2010-11				
\$ 545,701	\$ 292,023	\$ 268,600	\$ 200,000	\$ 200,000	\$ 200,000
58,251	88,815	75,000	115,000	115,000	115,000
2,929,400	3,042,800	3,318,300	2,576,100	2,576,100	2,645,600
8,859	3,777	6,600	4,800	4,800	4,800
3,570	3,385	3,300	3,100	3,100	3,100
15,240	4,714	-	-	-	-
859	-	-	-	-	-
350	8,713	50,000	75,000	75,000	75,000
6,566	3,830	20,000	10,000	10,000	10,000
56,419	93,934	95,000	90,000	90,000	90,000
118,165	125,033	82,700	87,500	87,500	87,500
25,000	16,100	16,100	-	-	-
25,000	25,000	25,000	25,000	25,000	25,000
30,000	-	-	43,000	43,000	43,000
\$ 3,823,380	\$ 3,708,124	\$ 3,960,600	\$ 3,229,500	\$ 3,229,500	\$ 3,299,000

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Internal Services Fund
Office/Division: Summary

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
151110	BCC Administration	6.00	3,100	501,900
161110	Finance	5.00	-	502,200
373530	Human Resources	3.00	-	307,900
192000	Property Management	0.60	75,000	51,500
331110	Information Technology	7.00	-	833,600
361110	Communications	2.00	10,000	222,000
182000	GIS	0.50	90,000	90,000
421110	Legal	2.80	-	330,500
421160	Law Library	1.20	87,500	202,500
Total Office/Division for Fund		28.10	\$ 265,600	\$ 3,042,100
Revenues at Fund Level:			\$ 265,600	\$ 3,042,100
Law Library Beginning Fund Balance			115,000	
Fund Level Beginning Fund Balance			200,000	
Fund Level Transfer In			68,000	
Fund Level Interest			4,800	
Revenue from ISF charges			2,645,600	
Transfer Out to Equipment Reserve				25,000
Totals above			\$ 3,299,000	\$ 3,067,100
Net budget			\$ 231,900	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners
Program: Administration
Cost Center #: 151110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		3,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 3,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	6.00	\$ 491,100
Materials and Services (Schedule E)		10,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	6.00	\$ 501,900

Purpose of Program:

This is the office of the Board of Commissioners who govern the County, serving as the executive-legislative branch of the County and perform quasijudicial functions. The Board is responsible for the planning, formation, and implementation of the annual budget.

The Commissioners serve on a number of federal, state, and local panels, boards, and commissions with fiscal duties and authority over public monies.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners
Program: Administration
Cost Center #: 151110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	100
33300	Rental Charges	3,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u><u>\$ 3,100</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners
Program: Administration
Cost Center #: 151110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,900
43300 Operating Supplies	200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	4,300
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	200
Total Materials and Services - To Schedule B	\$ 10,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Board of County Commissioners
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
								BCC	Legal
								151110	421110
151110	Commissioner	E0401	EO	1.00	75,392	16,512	91,904	91,904	
151110	Commissioner	E0401	EO	1.00	75,392	16,512	91,904	91,904	
151110	Sr Admin Super	N1404	NU	1.00	50,429	25,654	76,083	76,083	
151110	Commissioner	E0401	EO	1.00	75,392	33,202	108,594	108,594	
151110	Legal Sec/Brd Asst	N0905	NU	1.00	40,500	22,652	63,152	31,576	31,576
151110	Brd Admin Secretary	N0804	NU	1.00	37,631	21,784	59,415	59,415	
				6.00	354,736	136,317	491,052	459,476	31,576
ADDITIONS - Full time BCC									
151110	Legal Sec/Brd Asst	N0905	NU	1.00	40,500	22,652	63,152	63,152	-
Rounded for Schedule D					354,800	136,300	491,100	491,100	0

**JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13**

Fund: Internal Service Fund 401
Office/Division: Finance
Program: Finance Service
Cost Center #: 161110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.00	\$ 452,000
Materials and Services (Schedule E)		50,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	\$ 502,200

Purpose of Program:

- Provide financial management and planning for Josephine County
- Establish and maintain internal controls for financial activities
- Implement and enforce County fiscal policy
- Provide accurate and timely financial reports
- Prepare and monitor compliance of annual budget
- Prepare comprehensive annual financial report

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund 401
Office/Division: Finance
Program: Finance Service
Cost Center #: 161110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	1,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	800
44910 Printing and Duplication	1,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	29,000
44040 Advertising	-
44100 Professional Services	7,600
44922 Dues and Subscriptions	900
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	2,100
44451 Education and Training	3,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 50,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Finance Office
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
161110	Accountant/analys	N1502	NU	1.00	50,399	25,645	76,044
161110	Acct/Payroll	N1101	NU	1.00	40,452	22,547	62,999
161110	Controller	N1912	NU	1.00	76,506	33,539	110,046
161110	Chief Financial O	C0601	ES	1.00	97,953	40,024	137,977
161110	Acctg Tech	A1212	AF	1.00	41,926	23,035	64,961
				5.00	307,237	144,791	452,027
	Rounded				307,200	144,800	452,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund 401
Office/Division: Human Resources
Program: Personnel
Cost Center #: 371110

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	3.00	\$	255,500
Materials and Services (Schedule E)			52,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		3.00	\$ 307,900

Purpose of Program:

Administer a comprehensive HR program that recruits, compensates and retains a productive workforce, and fosters a work environment that is fair and compliant with applicable laws, agreements and policies, so that the County can deliver effective and efficient services.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund 401
Office/Division: Human Resources
Program: Personnel
Cost Center #: 371110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,000
43300 Operating Supplies	3,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	500
44910 Printing and Duplication	4,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	6,500
44040 Advertising	5,000
44100 Professional Services	20,000
44922 Dues and Subscriptions	2,500
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	3,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	750
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	50
Total Materials and Services - To Schedule B	\$ 52,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Human Resources
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
371110	Hr Specialist	N0902	NU	1.00	37,609	21,777	59,386
371110	Sr Human Resource Tech	N1407	NU	1.00	54,307	26,827	81,133
371110	HR Director	N2011	NU	1.00	80,331	34,696	115,027
				3.00	172,247	83,300	255,547
	Rounded				172,200	83,300	255,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		75,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 75,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 42,500
Materials and Services (Schedule E)		9,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.60	\$ 51,500

Purpose of Program:

Responsibility for purchase, trade, lease, and sale of county owned real property not specifically designated for management by another county department. This includes preparation, review, and approval of any leases or documents conveying or accepting an interest in the property and improvements; accounting for payables, receivables, assessments, fees, and any other revenues or expenditures related to county owned property. County requirements typically found in ORS 271 and 275. Prime considerations for this department are to maximize value to county owned property and reduce liability.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	75,000
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 75,000</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	200
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,300
44040 Advertising	1,500
44100 Professional Services	-
44922 Dues and Subscriptions	600
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	700
44451 Education and Training	700
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	800
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	800
Total Materials and Services - To Schedule B	\$ 9,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Property Management
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
								Gen Fund (100)	ISF-Prop Mngt (401)
192000	Real Property Coord	A1704	AF	1.00	45,872	24,939	70,812	28,325	42,487
				1.00	45,872	24,939	70,812	28,325	42,487
	Rounded for Schedule B			<u>0.60</u>					<u>42,500</u>
								<u>28,300</u>	
								0.40	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund 401
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	7.00	\$ 593,900
Materials and Services (Schedule E)		239,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	7.00	\$ 833,600

Purpose of Program:

Technology is a critical part of the day-to-day operations of Josephine County. The Information Technology Program provides, coordinates, and facilitates the use of technology and information resources, including infrastructure, applications and computer hardware in the departments of Josephine County. Supporting these departments in the fulfillment of their mission statements in an efficient and cost effective manner as possible.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund 401
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,000
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	750
43770 Equipment (<\$5,000)	25,000
44910 Printing and Duplication	1,500
44929 Postage and Shipping	250
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	180,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,500
44451 Education and Training	10,000
<u>Facilities and Utilities:</u>	
44600 Utilities	9,000
44661 Communications	200
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 239,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personal Services
Information Technology
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	
331110	Program Super	N2007	NU	1.00	70,112	31,606	101,717	
331110	Systems Support	A1610	AF	1.00	50,869	25,739	76,609	
331110	Systems Support	A1606	AF	1.00	45,773	24,198	69,971	
331110	Network Admin	A1911	AF	1.00	61,413	28,927	90,340	
331110	Network Admin	A1912	AF	1.00	61,500	28,954	90,453	
331110	Network Admin II	A2012	AF	1.00	64,888	29,978	94,866	
331110	Systems Support	A1606	AF	1.00	45,773	24,198	69,971	
331110	Overtime (216 hr year)						8,400	
				7.00	400,327	193,600	602,327	
	<u>RECENT RESIGNATION- REDUCE BUDGET</u>							
331110	Systems Support	A1610	AF	1.00	50,869	25,739	76,609	
	<u>ADDING POSITION FROM Public Works to IT Dept</u>							
343400	Data Processtech	A1312	AF	1.00	44,364	23,772	68,136	
				7.00	393,821	191,633	593,854	
	<u>Rounded for Schedule B</u>					<u>393,800</u>	<u>191,600</u>	<u>593,900</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Communications
Cost Center #: 361110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		10,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 10,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 142,000
Materials and Services (Schedule E)		80,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.00	\$ 222,000

Purpose of Program:

Communications is responsible for the operation and maintenance of the County radio and telephone systems. This includes preventative maintenance, repair and installation of systems to meet the customers needs.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Communications
Cost Center #: 361110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,000
33200	Sales of Materials	-
33300	Rental Charges	8,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u><u>\$ 10,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Communications
Cost Center #: 361110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	11,200
43328 Uniforms and Protective Gear	600
43770 Equipment (<\$5,000)	2,500
44910 Printing and Duplication	500
44929 Postage and Shipping	500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	8,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	2,000
44451 Education and Training	2,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	40,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	1,000
44840 Equipment Operation, Repairs and Maint (Fleet)	9,200
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 80,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Communications
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
361110	Comm Tech	A1705	AF	1.00	47,097	25,550	72,646
361110	Comm Tech	A1703	AF	1.00	44,673	24,678	69,351
				2.00	91,770	50,228	141,997
	Rounded				91,800	50,200	142,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: 401
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		90,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 90,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.50	\$ 52,500
Materials and Services (Schedule E)		37,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.50	\$ 90,000

Purpose of Program:

The purpose of the Geographic Information Systems (GIS) program is to:

- Create, maintain, and distribute electronic data relating to the physical and cultural geography of Josephine County.
- Facilitate processes and projects, related to this data, as they are undertaken by the various County divisions and programs.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: 401
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	70,000
32100	Federal Grants	-
32200	State Grants CAFFA	18,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		\$ 90,000

Transfers from Other Funds (List sources):

35200	\$ -	
35200	-	
35200	-	
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: 401
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	36,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 37,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 GIS
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
332010	Gis Coordinator	A2012	AF	1.00	64,895	29,980	94,875
<u>REDUCTIONS</u>							
332010	Gis Coordinator	A2012	AF	1.00	64,895	29,980	94,875
<u>ADDITIONS</u>							
332010	Gis Coordinator (filling at this level)	A2012	AF	0.50	32,448	20,007	52,455
Rounded for Schedule B					<u>32,500</u>	<u>20,000</u>	<u>52,500</u>

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel

<u>Cost Center Code</u>	<u>Program Name</u>	<u>From Schedule B</u>		
		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>
421110	Legal Counsel	2.8	\$ -	\$ 330,500
421160	Law Library	1.2	202,500	202,500
Total Office/Division for Fund		<u><u>4.0</u></u>	<u><u>\$ 202,500</u></u>	<u><u>\$ 533,000</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 421110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.80	\$ 318,200
Materials and Services (Schedule E)		12,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.80	\$ 330,500

Purpose of Program:

As part of the Internal Service fund, and to fulfill the requirements of the Josephine County Charter and state law, the County Legal Counsel advises the governing body and other county officers, renders services in connection with legal questions of a civil nature arising in the discharge of their functions, prosecutes civil enforcement actions and violations of county law, and provides such additional services as determined between the governing body and Legal Counsel, and in any other manner advises and represents the County.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 421110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,300
43300 Operating Supplies	2,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,200
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	300
44922 Dues and Subscriptions	1,500
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 12,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 115,000
Program Revenues (Schedule C)		87,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 202,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.20	\$ 96,800
Materials and Services (Schedule E)		105,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.20	\$ 202,500

Purpose of Program:

Josephine County operates a free law library, pursuant to ORS 9.815, that provides legal reference service to the general public as well as to attorneys and judges. Funding for the law library is provided by a fund maintained by the Oregon Judicial Department for the purpose of operating law libraries. The law librarian assists patrons in finding legal reference materials such as statutes, case law, administrative rules, and legal treatises on a wide variety of subjects. The law librarian assists patrons with legal research in both electronic research databases and in print resources. The law library is an integral part of the provision of County services to the public. In an average month, for example, approximately 100 members of the general public visit the law library, in addition to approximately 20 legal professionals. In an average month the law librarian will respond to between 125 to 150 inquiries from members of the public, and between 20 to 25 inquiries from legal professionals. These do not include emails and telephone calls, nor do they include the use of the OJIN terminal in the law library. In order to serve the public and legal professionals, the law librarian provides referrals to other community resources such as the Women's Crisis Support Team, the Oregon Law Center and the Oregon State Bar Attorney Referral Service. The law librarian helps provide reference service on difficult questions and helps locate rare or hard-to-find documents.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services (court fees)	10325 85,000
33100	Charges for Services (copy charges)	11700 300
33100	Charges for Services (DA Westlaw)	34710 2,200
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		\$ 87,500

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	
	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	92,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	600
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	300
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	10,000
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	200
Total Materials and Services - To Schedule B	\$ 105,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
 Schedule D - Personal Services
 Legal Counsel
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
								Legal 421110	Law Lib 421160	BCC
421110	Legal Administrat	N1412	NU	1.00	61,346	28,955	90,301	90,301		
421110	Asst Counsel II	N2112	NU	1.00	84,348	35,818	120,166	108,149	12,017	
421110	Legal Sec/Brd Asst	N0905	NU	1.00	40,500	22,652	63,152	31,576		31,576
421110	Legal Counsel	E0601	EO	1.00	94,284	38,811	133,096	119,786	13,310	
421160	Law Clerk	N1107	NU	1.00	46,912	24,591	71,503		71,503	
				<u>5.00</u>	<u>327,391</u>	<u>150,827</u>	<u>478,218</u>	<u>349,812</u>	<u>96,829</u>	<u>31,576</u>
REDUCTION - Moved to Full time BCC										
421110	Legal Sec/Brd Asst	N0905	NU	1.00	40,500	22,652	63,152	-31,576	0	63,152

Rounded for Schedule B

							<u>415,000</u>	<u>318,200</u>	<u>96,800</u>	
	FTE			<u>4.00</u>				<u>2.80</u>	<u>1.20</u>	
										<u>63,200</u>



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Internal Vendor Funds



**JOSEPHINE COUNTY, OREGON
Budget 2012-13
Table of Contents**

Internal Vendor Funds

Fund Number and Name

402 – County Buildings and Fleet Fund	K 1
410 – Insurance Reserve Fund	K 11
415 – Payroll Liability Reserve Fund	K 15

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY BUILDINGS AND FLEET FUND (402)

Historical Data			Budget for Next Year 2012-13					
Actual	Adopted Budget This Year 2011-12	DESCRIPTION RESOURCES AND REQUIREMENTS				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11	Second Preceding Year 2009-10	First Preceding Year 2010-11	Second Preceding Year 2009-10	First Preceding Year 2010-11	Second Preceding Year 2009-10	First Preceding Year 2010-11	Second Preceding Year 2009-10
\$ 120,164	\$ 163,613	\$ 264,100	\$ 264,100			\$ 144,100	\$ 144,100	\$ 144,100
245,662	289,929	350,000	350,000	Beginning Fund Balance - Building O&M		277,000	277,000	277,000
6,138	4,204	4,000	4,000	Beginning Fund Balance - County Fleet		3,500	3,500	3,500
				Interest Income				
				Revenues generated by departments:				
1,817,164	1,818,717	1,889,000	1,889,000	Building O & M		1,887,800	1,887,800	1,887,800
1,017,268	1,077,135	1,261,000	1,261,000	Fleet		739,600	739,600	836,900
\$ 3,206,396	\$ 3,353,598	\$ 3,768,100	\$ 3,768,100	TOTAL RESOURCES		\$ 3,052,000	\$ 3,052,000	\$ 3,149,300
				REQUIREMENTS				
				Operating Expenditures:				
\$ 1,641,296	\$ 1,713,714	\$ 1,915,100	\$ 1,915,100	Building Operations and Maintenance (O & M)		\$ 1,806,100	\$ 1,806,100	\$ 1,806,100
698,008	777,984	951,600	951,600	County Fleet		670,100	670,100	725,200
				Interfund Transfers:				
133,800	133,800	133,800	133,800	430 - Property Reserve Fund - Building O & M		71,500	71,500	71,500
206,662	214,137	273,700	273,700	435 - Equipment Reserve Fund - Fleet		117,800	117,800	150,700
73,088	69,000	70,000	70,000	201 - Public Works Fund - for Fleet management		50,000	50,000	50,000
-	-	423,900	423,900	Contingency		336,500	336,500	345,800
2,752,854	2,908,635	\$ 3,768,100	\$ 3,768,100	TOTAL REQUIREMENTS		\$ 3,052,000	\$ 3,052,000	\$ 3,149,300
453,542	444,963			Ending Fund Balance				
\$ 3,206,396	\$ 3,353,598			TOTAL ACTUAL				

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: County Building and County Fleet (402)
Office/Division: BOM and Public Works

<u>Cost Center Code</u>	<u>Program Name</u>	<u>FTE</u>	<u>From Schedule B</u>	
			<u>Resources</u>	<u>Requirements</u>
391110	Building Operations & Maintenance	14.00	\$ 2,031,900	\$ 2,031,900
343350	County Fleet	2.65	1,113,900	1,113,900
Total Office/Division for Fund		<u>16.65</u>	<u>\$ 3,145,800</u>	<u>\$ 3,145,800</u>
Reconcile to Resource & Requirements:				
Fund Level Interest			\$ 3,500	
Additional Contingency				\$ 3,500
			<u>\$ 3,149,300</u>	<u>\$ 3,149,300</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: County Buildings and Fleet Fund 402
Office/Division: Facilities
Program: Building Operations & Maintenance
Cost Center #: 391110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 144,100
Program Revenues (Schedule C)		1,887,800
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,031,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	14.00	\$ 830,300
Materials and Services (Schedule E)		975,800
Interfund Transfers (Out) (Schedule E)		71,500
Capital Outlays directly from program (Schedule F)		-
Contingency		154,300
Ending Fund Balance		-
Total Requirements - To Schedule A	14.00	\$ 2,031,900

Purpose of Program:

Building Operations and Maintenance has the operational and maintenance responsibilities for the preservation of all county buildings and grounds. The work includes preventative maintenance and repair of all buildings and building systems (plumbing, electrical, mechanical, HVAC, and miscellaneous special systems) as well as Landscaping and Custodial services.

Program Budget Goals:

Our Goal is to provide a cost effective service to the County and it's citizens by continually striving to provide the best service at the lowest possible cost. By utilizing energy saving technology and industry best practices we provide a healthy and safe environment that fosters a highly qualified and professional workforce at the lowest possible cost.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: County Buildings and Fleet Fund 402
Office/Division: Facilities
Program: Building Operations & Maintenance
Cost Center #: 391110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	112,600
34200	Fines and Forfeitures	-
35300	Interfund Payments	1,758,700
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	16,500
Total Revenues - To Schedule B		<u><u>\$ 1,887,800</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: County Buildings and Fleet Fund 402
Office/Division: Facilities
Program: Building Operations & Maintenance
Cost Center #: 391110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	136,500
43328 Uniforms and Protective Gear	3,000
43770 Equipment (<\$5,000)	5,000
44910 Printing and Duplication	1,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	19,500
44040 Advertising	-
44100 Professional Services	40,000
44922 Dues and Subscriptions	1,000
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	2,000
44451 Education and Training	5,000
<u>Facilities and Utilities:</u>	
44600 Utilities	677,500
44661 Communications	5,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,200
44810 Building Operation, Repairs and Maint (BOM)	45,000
44840 Equipment Operation, Repairs and Maint (Fleet)	25,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	4,000
Total Materials and Services - To Schedule B	\$ 975,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Property Reserve Fund (430)	\$ 71,500
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 71,500

Josephine County
 Schedule D - Personal Services
 Building Operation and Maintenance
 2012-13

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
391110	Landscape Specialist	A1212	AF	1.00	41,926	24,351	66,277
391110	Custodian	A0508	AF	1.00	25,859	18,989	44,848
391110	Custodian	A0502	AF	1.00	22,087	17,729	39,816
391110	Custodian	A0512	AF	1.00	28,032	19,714	47,746
391110	Bldg Maint Worker	A1212	AF	1.00	41,926	24,351	66,277
391110	Sr Dept Specialist	A1212	AF	1.00	41,926	23,035	64,961
391110	Bldg Ops/Maint Prg Mgr	N1709	NU	1.00	66,049	31,401	97,451
391110	Custodial Supervisor	N0910	NU	1.00	45,823	25,700	71,523
391110	Custodian	A0512	AF	1.00	28,032	19,714	47,746
391110	Custodian	A0507	AF	1.00	25,185	18,764	43,948
391110	Custodian	A0512	AF	1.00	28,032	19,714	47,746
391110	Bldg Maint Worker	A1206	AF	1.00	36,728	22,616	59,344
391110	Bldg Maint Worker	A1212	AF	1.00	41,926	24,351	66,277
391110	Bldg Maint Worker	A1212	AF	1.00	41,926	24,351	66,277
				14.00	515,457	314,781	830,238

Rounded for Schedule B

515,500	314,800	830,300
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: County Building and County Fleet (402)
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

		Budget Amounts	
		FTE	Dollars
<u>Resources:</u>			
Beginning Fund Balance			\$ 277,000
Program Revenues (Schedule C)			836,900
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ 1,113,900
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	2.65		\$ 179,900
Materials and Services (Schedule E)			545,300
Interfund Transfers (Out) (Schedule E)			200,700
Capital Outlays directly from program (Schedule F)			-
Contingency			188,000
Ending Fund Balance			-
Total Requirements - To Schedule A		2.65	\$ 1,113,900

Purpose of Program:

The Fleet revenues and expenditures associated with the preventative maintenance of the county's transportation fleet, emergency vehicles and the Sheriff units.

Revenues are generated from rental fees charged for the departmental use of the motor pool.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: County Building and County Fleet (402)
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services	19610	831,900
33100	Charges for Services	41750	3,000
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous	49000	2,000
Total Revenues - To Schedule B			<u><u>\$ 836,900</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: County Building and County Fleet (402)
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	482,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,400
44040 Advertising	-
44100 Professional Services	5,200
44922 Dues and Subscriptions	100
44990 Insurance	2,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	100
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	20,000
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	30,400
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 545,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Equipment Reserve (435)	\$ 150,700
45210 Public Works (201)	50,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 200,700

Josephine County
Schedule D - Personal Services
County Fleet
2012-13

Cost Center	Job Title	Grade & Step	Union	FTE 402	FTE 201	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
									Co Fleet - Fund 402	PW - Fund 201
343350	Journey Mechanic	O4111	SE	1.00		46,222	25,762	71,984	71,984	
343350	Mechanic	O3105	SE	1.00		37,378	22,815	60,192	60,192	
343400	Fleet Manager -Pw	N1707	NU	0.25	0.75	62,867	31,358	94,224	23,556	70,668
343400	Storeroom/data	A1012	AF	0.40	0.60	37,417	22,828	60,244	24,098	36,147
				<u>2.65</u>	<u>1.35</u>	<u>183,883</u>	<u>102,762</u>	<u>286,645</u>	<u>179,831</u>	<u>106,815</u>
	Rounded for Schedule B			<u><u>2.65</u></u>					<u>179,900</u>	
										<u>106,800</u>

REDUCTIONS - not filling:

343350	Mechanic - vacant	O3101	SE	1.00	0	33,745	21,604	55,348	55,348	
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2011-12

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Insurance- County Liability and Worker's Comp
Cost Center #: 371110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 250,000
Program Revenues (Schedule C)		780,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,030,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		986,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		4,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 1,030,000

Purpose of Program:

This fund accounts for premium payments for General Liability, Property, and Workers Compensation. Prior claims and related litigation (July 1, 2006) and Fleet collision coverage are self-insured.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2011-12

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Insurance- County Liability and Worker's Comp
Cost Center #: 371110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services - Workers Comp	476,000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments - General/Auto/Self Liability	300,000
37100	Interest Earned	1,200
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous - Insurance Reimbursements	2,800
Total Revenues - To Schedule B		\$ 780,000

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2011-12

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Insurance- County Liability and Worker's Comp
Cost Center #: 371110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	911,700
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	50,000
44200 Medical Services (Self Insurance Fund only) Flex/Wellness	9,300
44992 Self Insurance Claims (Self Insurance Fund only)	15,000
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 986,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Building Safety Fund (262)	\$ 40,000
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 40,000

RESOURCES AND REQUIREMENTS

Josephine County

PAYROLL LIABILITY RESERVE FUND (415)

Historical Data		Budget for Next Year 2012-13			
Actual	First Preceding Year 2010-11	Adopted Budget This Year 2011-12	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10					
\$ 1,287,226	\$ 814,487	\$ 550,000	\$ 10,000	\$ 10,000	\$ 10,000
100,000	140,000	575,000	325,000	325,000	325,000
13,742	3,011	2,000	600	600	600
\$ 1,400,968	\$ 957,498	\$ 1,127,000	\$ 335,600	\$ 335,600	\$ 335,600
RESOURCES					
		Beginning Fund Balance			
		Leave Liability charges to departments			
		Interest Income			
		TOTAL RESOURCES	\$ 335,600	\$ 335,600	\$ 335,600
REQUIREMENTS					
		Personal Services	\$ 325,600	\$ 325,600	\$ 325,600
		Contingency	10,000	10,000	10,000
		TOTAL REQUIREMENTS	\$ 335,600	\$ 335,600	\$ 335,600
		Ending Fund Balance			
		TOTAL ACTUAL			

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination. The Board of County Commissioners authorized the continuation of this fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Payroll Reserve Fund 415
Office/Division: Finance
Program: Payroll
Cost Center #: 161110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 10,000
Program Revenues (Schedule C)		325,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 335,600
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ 325,600
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		10,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 335,600

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination. The Board of County Commissioners authorized the continuation of this fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Payroll Reserve Fund 415
Office/Division: Finance
Program: Payroll
Cost Center #: 161110

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments	10100	325,000
37100 Interest Earned	10900	600
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 325,600</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>



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Capital Project Fund



JOSEPHINE COUNTY, OREGON
Budget 2012-13
Table of Contents

Capital Funds

Fund Number and Name

303 – County Bridge Construction Fund	L 2
425 – Roads and Bridges Reserve Fund	L 8
430 – Property Reserve Fund	L 14
435 – Equipment Reserve Fund	L 22

	<u>FY 10-11 Adopted Budget</u>	<u>FY 11-12 Adopted Budget</u>	<u>FY 12-13 Adopted Budget</u>
Expended from County Bridge Construction Fund (303)			
Public Works	2,970,000	2,910,000	500,000
	<u>2,970,000</u>	<u>2,910,000</u>	<u>500,000</u>
Expended from Road and Bridge Reserve Fund (425):			
Public Works	2,162,400	1,522,700	826,500
	<u>2,162,400</u>	<u>1,522,700</u>	<u>826,500</u>
Expended from Property Reserve Fund (430) for:			
Building Operation & Maint (Energy Grants)	\$ 575,000	\$ 575,000	679,700
Parks	880,600	102,000	231,000
Fair	-	10,000	85,000
County Buildings and Maintenance	261,500	133,800	498,500
Adult Corrections	-	2,400	2,400
George Borders Fund - for Library	100,000	-	-
Public Works - Special Projects	-	155,000	-
	<u>1,817,100</u>	<u>978,200</u>	<u>1,496,600</u>
Expended from Equipment Reserve Fund (435) for:			
Public Works	635,800	371,700	330,000
County Fleet	441,300	273,700	150,700
ISF - Information Technology	184,000	50,000	25,000
ISF - Communications	125,000	25,000	-
County Transit	155,700	531,600	128,200
Public Safety - at Fund Level	-	400,000	-
Public Land Corner Preservation	-	10,000	-
County Clerk and Recorder	-	15,000	-
Assessor	137,700	85,100	250,000
Treasurer	62,300	37,000	-
George Borders Fund - for Library	50,000	-	-
	<u>1,791,800</u>	<u>1,799,100</u>	<u>883,900</u>
Expended from other funds/programs:			
Airports	2,775,000	1,674,000	242,300
Title III SRS 2008 Projects (In Fund 210)	120,000	-	-
	<u>2,895,000</u>	<u>1,674,000</u>	<u>242,300</u>
Total budgeted capital outlays	<u>\$ 11,636,300</u>	<u>\$ 8,884,000</u>	<u>\$ 3,949,300</u>

Capital Outlays are defined as expenditures for property or equipment which cost over \$5,000 and have a useful life in excess of one year.



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RESOURCES AND REQUIREMENTS
COUNTY BRIDGE CONSTRUCTION FUND (303)

Historical Data		Adopted Budget This Year 2011-12	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2009-10	First Preceding Year 2010-11					
\$ 2,958,399	\$ 2,939,128	\$ 2,900,000	Beginning Fund Balance	\$ 500,000	\$ 500,000	\$ 500,000
-	-	-	State grant	-	-	\$ -
19,791	14,954	10,000	Interest Income	-	-	-
			Interfund Transfer:			
			425 - Road & Bridges Reserve Fund	-	-	-
\$ 2,980,277	\$ 2,954,082	\$ 2,910,000	TOTAL RESOURCES	\$ 500,000	\$ 500,000	\$ 500,000
			REQUIREMENTS			
\$ 41,149	\$ 178,439	\$ 2,910,000	Capital Outlay	\$ 500,000	\$ 500,000	\$ 500,000
			Interfund Transfer:			
			201 - Public Works Fund	-	-	-
41,149	182,711	\$ 2,910,000	TOTAL REQUIREMENTS	\$ 500,000	\$ 500,000	\$ 500,000
2,939,128	2,771,371		Ending Fund Balance			
\$ 2,980,277	\$ 2,954,082		TOTAL ACTUAL			

This fund is used to account for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: County Bridget Construction Fund (303)
Office/Division: Public Works

<u>Cost Center Code</u>	<u>Program Name</u>	<u>From Schedule B</u>		
		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>
342520	Bridge Construction	-	\$ 500,000	\$ -
342560	Lower Sucker Creek Bridge	-	-	500,000
Total Office/Division for Fund		<u>-</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: County Bridget Construction Fund (303)
Office/Division: Public Works
Program: Bridge Construction
Cost Center #: 342520

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 500,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 500,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ -

Purpose of Program:

Accounts for the expenditure of OTIA III grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: County Bridget Construction Fund (303)
Office/Division: Public Works
Program: Lower Sucker Creek Bridge
Cost Center #: 342560

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		500,000
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 500,000

Purpose of Program:

Accounts for the expenditures of a bridge project in the county.

2012-2013 CAPITAL OUTLAY JUSTIFICATIONS

County Bridge Construction Fund (303-342560) Total \$500,000

Lower Sucker Creek (Holland Loop Road) OTIA III Bridge \$500,000

This is to complete the building of this bridge.

Public Works maintains approximately 170 bridges and structures throughout Josephine County. All county-maintained bridges are evaluated through the Oregon Department of Transportation's bridge inspection program.

This program has identified Lower Sucker Creek Bridge, on Holland Loop Road, as a bridge nearing the end of its useful lifespan. Lower Sucker Creek is currently one of only 10 load-rated bridges in Josephine County; and by size, is one of the five largest county-maintained bridges. Additionally, this bridge has a high volume of daily traffic including trips to residences, businesses and a fire station.

Josephine County is not able to pay the replacement cost of this bridge without seriously compromising all other road maintenance for a number of years. To alleviate this financial burden, Public Works applied for state funding and received nearly \$4M to pay for four (4) bridge replacements throughout the county. The \$2.9 million balance shown in the Bridge Construction Fund will likely not cover all costs associated with replacing the Lower Sucker Creek Bridge; any additional funding would come through the Public Works Operating Fund.

The funds are given as a grant to the county. This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County and the Oregon Department of Transportation.

RESOURCES AND REQUIREMENTS
ROADS AND BRIDGES RESERVE FUND (425)

Josephine County

Historical Data			Budget for Next Year 2012-13			
Actual	Adopted Budget This Year 2011-12	DESCRIPTION		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11	RESOURCES AND REQUIREMENTS				
		RESOURCES				
\$ 1,109,883	\$ 248,226	\$ 209,000	Beginning Fund Balance	\$ 253,000	\$ 253,000	\$ 253,000
4,037	50,313	900	Interest Income	-	-	-
			Interfund Transfers:			
850,000	1,639,000	1,522,700	201 - Public Works Fund	826,500	826,500	826,500
\$ 1,963,920	\$ 1,937,539	\$ 1,732,600	TOTAL RESOURCES	\$ 1,079,500	\$ 1,079,500	\$ 1,079,500
			REQUIREMENTS			
\$ 1,715,694	\$ 1,684,465	\$ 1,522,700	Capital Outlay	\$ 826,500	\$ 826,500	\$ 826,500
		209,900	Contingency	253,000	253,000	253,000
1,715,694	1,684,465	\$ 1,732,600	TOTAL REQUIREMENTS	\$ 1,079,500	\$ 1,079,500	\$ 1,079,500
248,226	253,074		Ending Fund Balance			
\$ 1,963,920	\$ 1,937,539		TOTAL ASSETS			

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to the County's road and bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Roads & Bridges Reserve Fund (425)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 253,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		826,500
Total Resources - To Schedule A		\$ 1,079,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		826,500
Contingency		253,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 1,079,500

Purpose of Program:

This reserve fund is intended to accumulate funds to make major repairs or improvements to the County's road and Bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Roads & Bridges Reserve Fund (425)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ -</u></u>

Transfers from Other Funds (List sources):

35200	Public Works (201)	\$ 826,500
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 826,500</u></u>

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Public Works / Roads & Bridges Reserve Fund (425)
Fund - Cost Center: 425 Roads & Bridges Reserve - 343400
(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description 425/343400	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
ROW	\$ 6,700	\$ -	\$ -	\$ -	\$ -
Road Construction	\$ 470,600	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Bridge Construction	\$ 349,200	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 826,500	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
Recap - Expended from:					
Directly from program - To Schedule B	\$ 826,500	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
Property Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 826,500	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners.
Please attach the justification papers for 2012-13

2012-13 CAPITAL OUTLAY JUSTIFICATION

Road & Bridge Construction (425 Fund) **Total** **\$ 826,500**

RIGHT OF WAY **\$6,700**

Deer Creek (Lakeshore Drive) HBP Match **\$3,100**

This bridge has been selected for replacement based on statewide scoring criteria. Our ROW match is approximately 10.8%.

Slate Creek Design Match **\$3,100**

This bridge has been selected for replacement based on statewide scoring criteria. Our ROW match is approximately 10.8%.

Grave Creek Covered Bridge **\$500**

This bridge has been selected for replacement based on statewide scoring criteria. Our ROW match is approximately 10.8%.

ROAD CONSTRUCTION **\$470,600**

Asphalt Blade **\$285,000**

Several areas are identified through our road pavement management rating system requiring a selection of the best management practice for repair. Some are corrected with a crack seal; others require bridging the stress areas with asphalt applied with a grader blade. This amount would purchase 5,500 tons of asphalt to repair areas identified as most in need.

Allen Creek Bank Stabilization (New Hope Rd- Box Culvert) **\$35,000**

This structure is beginning to be undermined and doing this work will extend the life of this bridge.

Hubbard Lane Irrigation Culvert Extension **\$42,000**

The City of Grants Pass is undertaking a significant road improvement project on Hubbard Lane. This project extends from Redwood Highway 199 to Redwood Avenue. The project is nearly 2,000 in length and involves widening the road, a complete resurfacing of the asphalt surface and curb/gutter/sidewalk facilities. Additionally, Hubbard Lane crosses two significant water-related structures - the bridge over Sand Creek and the box culvert for the Grants Pass Irrigation District canal. These structures will both be reconfigured to safely accommodate bicycles and pedestrians.

Monument Drive Overlay (Merlin to NVIP) **\$108,600**

The road surface on Monument Drive to NVIP has numerous areas where the road surface is delaminating. This section of road has been worn beyond the point of a successful chipseal restoration. This section of road not only carries a great deal of heavy school traffic, it is also designated as the emergency bypass for I-5, and is critical for keeping open to oversize/overweight vehicles. A two-inch asphalt layer is the recommended repair for saving the County from a much more costly full grind and replacement within the next few years.

RESOURCES AND REQUIREMENTS
PROPERTY RESERVE FUND (430)

Josephine County

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11				
		RESOURCES			
\$ 1,472,103	\$ 1,364,552	Beginning Fund Balance	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000
22,008	10,530	Interest Income	11,000	11,000	11,000
	93,787	Property Sales - Parks	405,000	405,000	405,000
	-	Property Sales - General Fund	270,000	270,000	270,000
194,810	99,839	Capital grants for Parks & Fair	251,000	251,000	251,000
	-	Dept of Energy Grant (DOE)	343,200	343,200	343,200
7,710	11,150	Miscellaneous Income	356,500	356,500	356,500
		Interfund Transfers:			
		202 - Public Works Special Projects Fund	-	-	-
50,000	-	210 - Grant Projects Fund - Title III	-	-	-
	10,000	221 - Fairgrounds Fund	-	-	-
136,032	2,400	243 - Adult Corrections Fund	2,400	2,400	2,400
133,800	133,800	402 - County Buildings and Fleet Fund	71,500	71,500	71,500
	-	702 - Library Trust Funds - George Borders	-	-	-
\$ 2,016,463	\$ 1,726,058	TOTAL RESOURCES	\$ 3,060,600	\$ 3,060,600	\$ 3,060,600
		REQUIREMENTS			
\$ 631,111	\$ 340,522	Capital Outlay	\$ 1,496,600	\$ 1,496,600	\$ 1,496,600
		Interfund Transfers:			
	-	262 - Building Safety Fund			
	-	425 - Roads and Bridges Reserve Fund			
20,800	-	704 - PEG Access Fund			
		Contingency	1,564,000	1,564,000	1,564,000
651,911	340,522	TOTAL REQUIREMENTS	\$ 3,060,600	\$ 3,060,600	\$ 3,060,600
1,364,552	1,385,536	Ending Fund Balance			
\$ 2,016,463	\$ 1,726,058	TOTAL ACTUAL			

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to County owned real property or to purchase real property for use in the County's operations. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Fairgrounds
Fund - Cost Center: 221 - 381110
 (this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
Update Lighting-Reduction Program	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Message Board - Repair	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Outdoor Lights Infield	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Grand Stand Renovation	\$ -	\$ -	\$ 75,000	\$ -	\$ -
Horse Stall Removal	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Landscaping Rereation Area	\$ -	\$ -	\$ -	\$ 15,000	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 85,000	\$ 100,000	\$ 75,000	\$ 45,000	\$ -
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ 85,000	\$ 100,000	\$ 75,000	\$ 45,000	\$ -
Equipment Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 85,000	\$ 100,000	\$ 75,000	\$ 45,000	\$ -

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2012-13

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Building Operations & Maintenance
Fund - Cost Center: 402
(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
See attached list	\$ 498,500	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 498,500	\$ -	\$ -	\$ -	\$ -
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ 498,500	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 498,500	\$ -	\$ -	\$ -	\$ -

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2012-13

430 FUND
Exhibit "A"

Location	Project	Estimated Cost
C J Office Bldg.	Interior painting	\$6,500
	Replace HVAC system & controls	\$35,000
Courthouse	*Replace carpet in court room 1 and admin offices	\$10,000
	*Rekey all doors and replace damaged hardware and add card lock at employee e	\$10,000
	*Replace two HVAC units	\$20,000
	Replace windows with low e thermo design	\$100,000
Jail	Replace two HVAC units	\$20,000
GP Library	Replace one HVAC units	\$10,000
Justice Building	*Retrofit interior lighting to energy efficient fixtures	\$100,000
	*Install card locks on all existing key pad doors	\$10,000
Juvenile Justice Building	Repair damaged HVAC ducting & replace one HVAC unit	\$15,000
	* Intake security upgrades	\$12,000
Fairgrounds	Projects	\$50,000
Washington Annex	Replace Roof	\$100,000
Footnote:		
	* Top priority projects	\$162,000
	Other projects	\$336,500
	TOTAL	\$498,500
	Capital Reserve Additions 2012-13 from 402 fund transfer in	\$71,500

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Building Operations & Maintenance
Fund - Cost Center: in 430 - Economic Stimulus projects
 (this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
See attached list	\$ 679,700	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 679,700	\$ -	\$ -	\$ -	\$ -
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ 679,700	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 679,700	\$ -	\$ -	\$ -	\$ -

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2012-13.

430 FUND
Exhibit "A"

Location	Project	Estimated Cost
Justice Building/ Courthouse	*Convert the Dual Duct Air Distribution System to VAV with Electric Reheat	\$204,750
	*Replacement of Electric Coils with Hot Water Coils and add High Efficiency Boiler	\$270,200
	*DDC control system for HVAC and Lighting	\$204,750

Footnote:

* Top priority projects	\$679,700
TOTAL	<hr/> \$679,700
Capital Reserve Additions 2012-13	\$71,500

**RESOURCES AND REQUIREMENTS
EQUIPMENT RESERVE FUND (435)**

Josephine County

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11				
		RESOURCES			
\$ 496,319	\$ 661,111	Beginning Fund Balance	\$ 655,000	\$ 655,000	\$ 655,000
55,810	-	Federal grants - Transit			
7,115	4,938	Interest Income	7,100	7,100	7,100
1,307	19,104	Miscellaneous Income			
		Interfund Transfers:			
118,400	118,800	100 - General Fund	15,000	15,000	15,000
358,187	570,000	201 - Public Works Fund	330,000	330,000	330,000
9,240	-	223 - County Clerk Records Fund	-	-	-
		224 - Public Land Corner Preservation Fund	-	-	-
50,790	-	240 - Public Safety Fund - Sheriff	-	-	-
313,311	155,762	245 - Transit Fund	128,200	128,200	128,200
3,962	-	262 - Building & Safety Fund			
45,605	-	401 - Internal Services Fund (ISF)	25,000	25,000	25,000
206,662	221,282	402 - County Buildings & Fleet Fund - Fleet	117,800	117,800	150,700
-	7,145	735 - Sheriff Forfeiture Fund	-	-	-
\$ 1,666,708	\$ 1,758,142	TOTAL RESOURCES	\$ 1,278,100	\$ 1,278,100	\$ 1,311,000
		REQUIREMENTS			
\$ 1,005,597	\$ 1,181,666	Capital Outlay	\$ 851,000	\$ 851,000	\$ 883,900
		Contingency	427,100	427,100	427,100
1,005,597	1,181,666	TOTAL REQUIREMENTS	\$ 1,278,100	\$ 1,278,100	\$ 1,311,000
661,111	576,476	Ending Fund Balance			
\$ 1,666,708	\$ 1,758,142	TOTAL ACTUAL			

Purpose of Program:

This reserve is intended to accumulate funds to purchase items of equipment having a cost in excess of \$5,000. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

2012/13 BUDGET - JOSEPHINE COUNTY ASSESSOR

SUBJECT: CAPITAL OUTLAY JUSTIFICATION – REPLACEMENT A&T SYSTEM

The Schedule F amount of \$250,000 reflects the expenditure required to purchase a memory array that will be used for multiple county departments and the cost of the first phase of the project. IT has enough server capability to handle the newly acquired A&T software but has used up significant memory in recently implemented county projects. The CAFFA grant will pay for approximately 25% of this cost (\$15,000). The Equipment Reserve Fund will have a balance of approximately \$570,000 reserved for a replacement A&T system at the end of the 2011-12 fiscal year which has been approved by previous budget committees over the last four years. The process to acquire and install a new system is a multi-year project.

We can expect that the Equipment Reserve Fund will need to expend approximately \$250,000 in the 2012-13 fiscal year as we move through the contracting and acquisition process.

2012-2013 CAPITAL OUTLAY JUSTIFICATIONS

Equipment Reserve Fund (435 343400)	Total	\$330,000
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Gradall XL4100 4X6

\$330,000

This is a multi-functional excavator that is used in many facets of Public Works road repair and maintenance programs as well as our yearly ditching program. Our current Gradall (excavator) is a 1992 unit with over 9,185 hours on the upper unit (excavator shovel). During a recent Annual Vehicle Inspection, numerous items were identified as failing. These critical parts, when they eventually fail, will render the excavator inoperative. The gear box, tilt bearing, front rollers and tilt gears need to be replaced. Cost is quoted at \$42,392.03. Additionally, the Rotec Bearings need to be removed and inspected/replaced as needed, and the Pinion Gear seal needs to be replaced. The quoted price for these repairs is \$27,330.37. All told, \$69,722.40 needs to be spent on this one time fix. We have been quoted a lease option for a new Gradall, but the cost is in excess of \$9,000 per month with an 800 hour/year limitation on the unit. Our current Gradall was appraised at \$5,000 on a trade-in on either the purchase or lease of a new Gradall. Recommend the purchase of a new Gradall to replace our failing 1992 model.

2012_2013 CAPITAL OUTLAY JUSTIFICATIONS

Equipment Reserve Fund (435 353700) \$128,200

Demand Response Dispatch Software - \$52,000

This project is to update our current dispatch software to a new version that is compatible with the newer versions of windows. The current software was purchased in 2000 and has never been upgraded. The new software will improve productivity in terms of passengers carried per revenue hour of service. Current productivity is 2.2 passengers per hour of service. It is conceivable to achieve 2.8 passengers per hour with this new software. The resulting cost savings would be a reduction of 2,062 paid driver hours per year. The dollars saved from this reduction in labor could equate to \$100,000 annually.

The hardware to run the software was already purchased under another grant program in 2011.

Passive Braking Systems - \$76,200

Due to the high passenger volumes and stop and go nature of public transit the current fleet is going through complete brake components every 4,000 to 5,000 miles. The resulting repairs are beyond just brake pads and include rotors and frequently replacement calibers. A frictionless brake system would be added to six vehicles in the current fleet to dramatically reduce the annual cost of components. It is estimated that the system will cost \$11,500 for each vehicle and includes training for the Maintenance Department. The cost savings does not included the reduced cost in tire wear. The vehicles that are most frequently used in revenue service are accumulating 44,000 miles per fiscal year. At a cost of \$1,000 per brake system replacement each vehicle is generating the need for \$8,800 in repairs annually. The entire system for each vehicle will pay for itself through reduced maintenance cost in 15 months. In times of fiscal constraint getting the most from limited maintenance dollars is critical. These frictionless brake systems can be removed and then reinstalled on subsequent future vehicles. The average life span of each individual system is estimated at 12 years, which equals two vehicles per system.

Budget Justification for:

Network Improvement and Growth

Need

In the interest of the County's movement toward electronic resource consolidation and system redundancy, the current network should continue to be augmented with improved processing power, connectivity, and storage to keep pace. Replacing servers that are older than 5 years allows for a substantial increase in processing power, while not costing more in license fees or power consumption. Most of the County's switches are 10 years old; updating the switch infrastructure allows the County to allow an increase in transferring information from the Servers to the Workstations, add additional features that would allow for better traffic management / redundancy, and would replace an aging unsupported infrastructure.

Objectives:

The additional equipment included in this network growth package will continue the trend recently established in the County network toward a model of planned system fail-over and improved data restoration capabilities. It will also aid in alleviating data accessibility concerns related to predetermined vulnerabilities surrounding connectivity failures and many kinds of community emergencies.

Benefits:

In the 09-10 fiscal year, several of the more mission-critical systems were updated. This helped Information Technology ensure a shorter recovery from a system or data failure. We are continuing the momentum of those updates, and will continue replacing the oldest and most vulnerable systems first. The full benefits of this project will not be realized during the 10-11 fiscal year. However, as the County continues to become more reliant on electronic processing, these upgrades will help the County to achieve much higher degrees of system and data reliability into the future. The IT department needs to have expenditure authority of at least \$25,000 to upgrade the network during fiscal year 2012-13.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Public Works / County Fleet (402)

Fund - Cost Center: 435 EQUIPMENT RESERVE - 343350

(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2011-12 *	2012-13	2013-14	2014-15	2015-16
	Amount	Amount	Amount	Amount	Amount
Vehicles / Equipment	\$ 150,700	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 150,700	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ 150,700	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
Total Capital Outlay	\$ 150,700	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2012-13.

2012-13 CAPITAL OUTLAY JUSTIFICATIONS

<u>Equipment Reserve Fund (435 343350)</u>	<u>Total</u>	<u>\$150,700</u>
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County Fleet Replacement Vehicles

\$150,700

With a fleet of 120+ vehicles, which is predicted to drive 1.7 million miles in 2012-13 fiscal year, the county needs to continue to replace vehicles on a consistent yearly basis. At the same time, there is a great deal of uncertainty surrounding the long-term disposition of the Federal Forest Reserve payments. The capital outlay shown here is only a reflection of projected vehicle depreciation revenue. Recommend that decisions on any county fleet vehicle purchases are tabled until the county has a clearer picture of the Federal Forest Reserve payments.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Clerk & Recorder's Office

Fund - Cost Center: General Fund 100

(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
Ballot Tabulation Equipment	\$ -	\$ 77,000	\$ -	\$ -	\$ -
Ballot Tabulation Software	\$ -	\$ 68,000	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 145,000	\$ -	\$ -	\$ -
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ 145,000	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ 145,000	\$ -	\$ -	\$ -

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners.
Please attach the justification papers for 2012-13

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: SURVEYOR-PUBLIC LAND CORNER PRESERVATION FUND

Fund - Cost Center: 224

(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13*	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
TOTAL STATION	\$ -	\$ -	\$ 10,000	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
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(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Total Capital Outlay	\$ -	\$ -	\$ 10,000	\$ -	\$ -

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2012-13

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Budget Submission
Five Year Plan

OFFICE/DIVISION NAME: Finance

Fund - Cost Center: 401 - 161110

(this should tie to transfer out 45210 on Schedule E to a capital fund)

Description	2012-13 *	2013-14	2014-15	2015-16	2016-17
	Amount	Amount	Amount	Amount	Amount
Finance/Payroll System	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
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	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Recap - Expended from:					
Directly from program - To Schedule B	\$ -	\$ -	\$ -	\$ -	\$ -
Property Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve Fund	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Total Capital Outlay	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2012-13

Debt Service Funds



JOSEPHINE COUNTY, OREGON
Budget 2012-13
Table of Contents

Debt Service Funds

Fund Number and Name

610 – PERS Debt Service Fund.....	M 1
625 – Adult Jail Facility Debt Service Fund.....	M 4
Bonded Debt Service Table.....	M 7

RESOURCES AND REQUIREMENTS
PERS BOND DEBT SERVICE FUND (610)

Historical Data			Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12	DESCRIPTION	Proposed By Budget Officer	Adopted by Budget Committee	Adopted by Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11	RESOURCES AND REQUIREMENTS			
		RESOURCES			
\$ 83,204	\$ 24,698	Beginning Fund Balance	\$ 54,000	\$ 54,000	\$ 54,000
962,568	1,097,880	Interfund payments from operating departments	1,168,000	1,168,000	1,168,000
4,520	2,116	Interest Income	1,100	1,100	1,100
\$ 1,050,292	\$ 1,124,694	TOTAL RESOURCES	\$ 1,223,100	\$ 1,223,100	\$ 1,223,100
		REQUIREMENTS			
\$ 1,025,594	\$ 1,070,594	Debt service payments	\$ 1,166,000	\$ 1,166,000	\$ 1,166,000
-	-	Unappropriated Ending Fund Balance	57,100	57,100	57,100
\$ 1,025,594	\$ 1,070,594	TOTAL REQUIREMENTS	\$ 1,223,100	\$ 1,223,100	\$ 1,223,100
24,698	54,100	Ending Fund Balance			
\$ 1,050,292	\$ 1,124,694	TOTAL ACTUAL			



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JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: PERS Bond Debt Service 610
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 54,000
Program Revenues (Schedule C)		1,169,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,223,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Debt Service		1,166,000
Contingency		-
Ending Fund Balance		57,100
Total Requirements - To Schedule A	-	\$ 1,223,100

Purpose of Program:

Record payment of debt service for the PERS Bonds sold during fiscal year 2001-02
Revenue is from department charges as a percent of payroll
Expense is for debt service

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: PERS Bond Debt Service 610
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	1,168,000
37100	Interest Earned	1,100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 1,169,100</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Adult Jail Debt Service 625
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 64,000
Program Revenues (Schedule C)		1,033,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,097,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Debt Service		1,049,000
Contingency		-
Ending Fund Balance		48,000
Total Requirements - To Schedule A	-	\$ 1,097,000

Purpose of Program:

This fund accounts for the collection of property taxes related to the retirement of the bonds issued for the construction of the Adult Jail.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Adult Jail Debt Service 625
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ 980,000
30100 Prior Year Taxes		43,000
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned	10900	10,000
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 1,033,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Future Bonded Debt Service
As of July 1, 2012

To be paid from Fund 610 - PERS Bond Debt Service:

Fiscal Year of Maturity	Payment Due		
	Principal	Interest	Total
2012-13	670,000	495,594	1,165,594
2013-14	720,000	495,594	1,215,594
2014-15	770,000	495,594	1,265,594
2015-16	825,000	495,594	1,320,594
2016-17	880,000	495,594	1,375,594
2017-18	940,000	495,594	1,435,594
2018-19	1,005,000	487,938	1,492,938
2019-20	1,130,000	426,381	1,556,381
2020-21	1,265,000	357,169	1,622,169
2021-22	1,415,000	279,687	1,694,687
2022-23	1,575,000	191,250	1,766,250
2023-24	1,485,000	92,812	1,577,812
	<u>\$ 12,680,000</u>	<u>\$ 4,808,801</u>	<u>\$ 17,488,801</u>

To be paid from Fund 625 - Adult Jail Facility Debt Service:

Fiscal Year of Maturity	Payment Due		
	Principal	Interest	Total
2012-13	850,000	198,563	1,048,563
2013-14	880,000	170,263	1,050,263
2014-15	905,000	143,913	1,048,913
2015-16	930,000	116,763	1,046,763
2016-17	965,000	83,525	1,048,525
2017-18	1,000,000	50,000	1,050,000
	<u>\$ 5,530,000</u>	<u>\$ 763,026</u>	<u>\$ 6,293,026</u>

Trust Funds



JOSEPHINE COUNTY, OREGON
Budget 2012-13
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Trust Funds

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RESOURCES AND REQUIREMENTS

Josephine County

LIBRARY PROGRAMS TRUST FUND (702)

Historical Data			Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12	DESCRIPTION	Proposed By Budget Officer	Adopted by Budget Committee	Adopted by Governing Body
Second Preceding Year 2009-10	First Preceding Year 2010-11	RESOURCES AND REQUIREMENTS			
		RESOURCES			
\$ 37,130	\$ 670,802	Beginning Fund Balance	\$ 634,200	\$ 634,200	\$ 634,200
		Interfund Transfer:			
624,459	-	Library Operating Fund (205)	-	-	-
		Interest Income	2,400	2,400	2,400
\$ 670,802	\$ 675,767	TOTAL RESOURCES	\$ 636,600	\$ 636,600	\$ 636,600
		REQUIREMENTS			
\$ -	\$ 6,889	Materials and Services	\$ 226,600	\$ 226,600	\$ 226,600
		Interfund Transfer:			
		Property Reserve Fund (430)	-	-	-
		Contingency	42,600	42,600	42,600
367,410	367,410	Unappropriated Ending Fund Balance	367,400	367,400	367,400
\$ 367,410	\$ 374,299	TOTAL REQUIREMENTS	\$ 636,600	\$ 636,600	\$ 636,600
303,392	301,468	Ending Fund Balance			
\$ 670,802	\$ 675,767	TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
281110	Library Trust	-	\$ 9,500	\$ 9,500
281130	Kaye Jean Turner Trust	-	63,800	63,800
281140	George R Borders Trust	-	563,300	563,300
Total Office/Division for Fund		<u>-</u>	<u>\$ 636,600</u>	<u>\$ 636,600</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library
Program: Library Trust
Cost Center #: 281110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 9,400
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 9,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		9,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 9,500

Purpose of Program:

The Library Trust accounts for gifts, donation, grants and other supplementary funding for the benefit of the Josephine County Library System. Most gifts are donated to the library for specific purposes and the donors' wishes must be honored. The fund can also be used to account for unrestricted gifts and grants.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library
Program: Library Trust
Cost Center #: 281110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u>\$ 100</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library
Program: Library Trust
Cost Center #: 281110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	9,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 9,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Library Programs Trust fund 702
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 63,500
Program Revenues (Schedule C)		300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 63,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		21,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		42,600
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 63,800

Purpose of Program:

Mr. and Mrs. Fred Gray established the Kaye Jean Turner Trust Fund in 1979 in memory of their daughter. The purpose of the fund is to purchase library materials in the subject areas of art history and art appreciation. No more than one-third of the principal amount is to be expended annually with the remaining balance to accumulate interest and be added to the principal amount for future use.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Library Programs Trust fund 702
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 300
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 300</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Library Programs Trust fund 702
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	21,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 21,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 561,300
Program Revenues (Schedule C)		2,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 563,300
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		195,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		367,400
Total Requirements - To Schedule A	-	\$ 563,300

Purpose of Program:

This fund was established in 1995 as a result of a bequest from the estate of Mr. Borders. The principal of \$305,559.78 is to remain unspent, while the interest may be used for projects to benefit the Main Library in Grants Pass.

Included in the bequest is land with a book value of \$61,850.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	2,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u><u>\$ 2,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Library Programs Trust Fund 702
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	195,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 195,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: BCC

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
151160	William MacKenzie Trust	-	\$ 82,200	\$ 82,200
183005	Veterans Benefits Donations	-	4,600	4,600
222330	Animal Protection	-	10,400	10,400
252210	Jennifer Patton Memorial	-	6,100	6,100
252220	Zelzie Reed Trust	-	16,000	16,000
276243	Field Services - State Funds	-	17,800	17,800
Total Office/Division for Fund		-	\$ 137,100	\$ 137,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: BCC
Program: William MacKenzie Trust
Cost Center #: 151160

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 81,900
Program Revenues (Schedule C)		300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 82,200
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		34,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		47,300
Total Requirements - To Schedule A	-	\$ 82,200

Purpose of Program:

This program was established based on a bequest included in the will of William MacKenzie. The bequest established the trust principal of \$47,262 which cannot be expended. The purpose of the program is to assist Josephine County residents who have exhausted all other source of public assistance. The program, which is administered by the Board of County Commissioners, provides assistance based on requests received from various public service agencies, within the limits of the amount of interest earned by the trust.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: BCC
Program: William MacKenzie Trust
Cost Center #: 151160

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 300
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 300</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: BCC
Program: William MacKenzie Trust
Cost Center #: 151160

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	34,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 34,900
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 4,000
Program Revenues (Schedule C)		600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 4,600
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		4,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 4,600

Purpose of Program:

This program accounts for donations received on behalf of the Veterans Service Office.
Revenues are from private party donations.
Expenditures are for activities that support the Veterans Service Office.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned	10900	100
37200	Donations	0	500
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 600</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	4,600
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 4,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Public Health Department
Program: Animal Protection
Cost Center #: 222330

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 10,300
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 10,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		10,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 10,400

Purpose of Program:

This program accounts for donations received on behalf of the Animal Shelter.
Revenues are from private party donations.
Expenditures are for activities that support the Animal Shelter.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Public Health Department
Program: Animal Protection
Cost Center #: 222330

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u>\$ 100</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Public Health Department
Program: Animal Protection
Cost Center #: 222330

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	10,400
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 10,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 6,000
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 6,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		6,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 6,100

Purpose of Program:

This program was established in the name of Jennifer Patton, a former skill trainer for the Developmental Disabilities Program, whose life was cut short in May 1995. The program directly serves clients with developmental disabilities and supports the activities she shared with them. Revenue is from donations and interest earnings. Expenditures are for activities related to developmental disabilities programs.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u><u>\$ 100</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	6,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Mental Health Authority
Program: Zeliz Reed Trust
Cost Center #: 252220

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 15,900
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 16,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		16,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 16,000

Purpose of Program:

A bequeath from the estate of Ms. Reed established this program to provide services to children through the Early Intervention Program. Expenditures are for the administration and operation of the Early Intervention Program.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 252220

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u><u>\$ 100</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 252220

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	16,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 16,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Adult Corrections
Program: Field Services - State Funds
Cost Center #: 276243

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 17,700
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 17,800
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		17,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 17,800

Purpose of Program:

This program was set up by BCC resolution 90-104 as an "expendable trust". The money can be spent on any program for treatment of drug affected persons. Expenditure approval by the director of Community Corrections is required.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Adult Corrections
Program: Field Services - State Funds
Cost Center #: 276243

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 100</u>

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Human Services Programs Trust Fund 703
Office/Division: Adult Corrections
Program: Field Services - State Funds
Cost Center #: 276243

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	17,800
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 17,800
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

PEG ACCESS FUND (704)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2012-13		
Actual	Adopted Budget This Year 2011-12	Proposed By Budget Officer		Adopted by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2009-10	First Preceding Year 2010-11					
			RESOURCES			
\$ 26,505	\$ 34,316	\$ 22,700	Beginning Fund Balance	\$ -	\$ -	\$ -
36,495	34,682	35,000	Franchise Fees	29,000	29,000	29,000
789	387	500	Interest Income	100	100	100
			Interfund Transfer:			
20,800	-	-	430 - Property Reserve Fund	-	-	-
		10,000	100 - General Fund	10,000	10,000	10,000
\$ 84,589	\$ 69,385	\$ 68,200	TOTAL RESOURCES	\$ 39,100	\$ 29,100	\$ 29,100
			REQUIREMENTS			
\$ 50,273	\$ 45,670	\$ 68,200	Materials and Services	\$ 39,100	\$ 39,100	\$ 39,100
			Contingency	-	-	-
50,273	45,670	68,200	TOTAL REQUIREMENTS	\$ 39,100	\$ 39,100	\$ 39,100
34,316	23,715		Ending Fund Balance			
\$ 84,589	\$ 69,385		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: PEG Access Fund 704
Office/Division: BCC
Program: Public Cable Access
Cost Center #: 151110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		29,100
Interfund Transfers (In) (Schedule C)		10,000
Total Resources - To Schedule A		\$ 39,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		39,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 39,100

Purpose of Program:

The PEG Access Trust Fund accounts for the monies received from franchise fees for the operation of the cable communication systems within the unincorporated area of Josephine County. Expenditures are for public cable access and related equipment.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: PEG Access Fund 704
Office/Division: BCC
Program: Public Cable Access
Cost Center #: 151110

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees	25100	29,000
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned	10900	100
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 29,100</u></u>

Transfers from Other Funds (List sources):

35200	General Fund	51400	\$ 10,000
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ 10,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: PEG Access Fund 704
Office/Division: BCC
Program: Public Cable Access
Cost Center #: 151110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	6,500
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	10,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	22,600
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 39,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: County School Trust Fund 715
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 100
Program Revenues (Schedule C)		250,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 250,200
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		249,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		500
Total Requirements - To Schedule A	-	\$ 250,200

Purpose of Program:

County School Trust Fund is set up to receive and distribute monies received by the county from federal forest reserve receipts. Apportionment of these payments between the school districts in the county is based on the average daily enrollment for the previous school year.

Mandated Activities:

Set up fund to receive payments from federal forest reserve receipts ORS 328.005
Distribute all payments received for the benefit of County School Fund ORS 328.030

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: County School Trust Fund 715
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants	10650	250,000
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned	10900	100
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 250,100</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: County School Trust Fund 715
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	249,700
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 249,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: 911 Excise Tax Fund 717
Office/Division: Finance Office
Program: 911 Excise Tax
Cost Center #: 161110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		250,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 250,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		250,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 250,000

Purpose of Program:

Oregon Budget Law requires Josephine County to budget funds paid directly by the state to the County 911 Agency. Josephine County never takes actual possession of the money.

Revenues are from the state collected 911 Excise Tax distributed on behalf of the County. Expenditures are equal to revenues and are shown as contract payments.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2012-13

Fund: 911 Excise Tax Fund 717
Office/Division: Finance Office
Program: 911 Excise Tax
Cost Center #: 161110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	37660 250,000
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 250,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: 911 Excise Tax Fund 717
Office/Division: Finance Office
Program: 911 Excise Tax
Cost Center #: 161110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	250,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 250,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2012-13

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff
Program: Sheriff's Office Federal Forfeiture
Cost Center #: 293250

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 160,000
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 160,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		-
Materials and Services (Schedule E)		60,100
Interfund Transfers (Out) (Schedule E)		100,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 160,100

Purpose of Program:

The Asset Forfeiture Program is a nationwide law enforcement initiative that removes tools from criminal organizations and deprives wrong doers of the proceeds of their crimes.

Department of Justice policy requires that forfeiture monies be used for law enforcement purposes. This is the sharing of assets that were seized by the Department of Justice investigative agencies and federal agencies participating in the Asset Forfeiture Program and that were forfeited judicially to the United States Attorney's Office or Forfeiture Program participants such as DEA.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2012-13

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff
Program: Sheriff's Office Federal Forfeiture
Cost Center #: 293250

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned	10900	100
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
	Total Revenues - To Schedule B		<u><u>\$ 100</u></u>

Transfers from Other Funds (List sources):

35200			
35200			
35200			
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2012-13

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff
Program: Sheriff's Office Federal Forfeiture
Cost Center #: 293250

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	100
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	10,000
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44453 Call Taking (911) -Sheriff Only	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	50,000
Total Materials and Services - To Schedule B	\$ 60,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Public Safety Fund (240)	\$ 100,000
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 100,000

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
293135	Evidence	-	22,000	22,000
293170	Crime Prevention	-	27,500	27,500
293175	DARE	-	12,700	12,700
293176	Friends of K9	-	45,000	45,000
293180	Reserves	-	15,400	15,400
Total Office/Division for Fund		<u>-</u>	<u>\$ 122,600</u>	<u>\$ 122,600</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Evidence
Cost Center #: 293135

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 7,000
Program Revenues (Schedule C)		15,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 22,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		22,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 22,000

This trust is used primarily from auction proceeds. Types of expenses include upgrades to air conditioning/heating unit, OSHA required storage containers for hazardous material and software upgrades for bar coding.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2010-2011

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Evidence
Cost Center #: 293135

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		-
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services	49000	15,000
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 15,000</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Evidence
Cost Center #: 293135

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	20,000
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	2,000
Total Materials and Services - To Schedule B	\$ 22,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 12,500
Program Revenues (Schedule C)		15,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 27,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		27,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 27,500

This trust is for the Victims Impact Panel. This pays for the programs cost of instructors and facilitators. The Sheriff's Office maintains this trust for the Victims Impact Panel. The program purchases items for law enforcement, such as shoulder video camera's that aide in the prosecution of drunk driving.

Through collaboration of the Courts, Sheriff's Office and Grans Pass Department of Public Safety a video on the consequences of drunk driving will play at the theatres for one year beginning April 2012

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2010-2011

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	-
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	49000 15,000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 15,000</u></u>

Transfers from Other Funds (List sources):

35200	Title III - Search and Rescue	\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	20,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	7,500
Total Materials and Services - To Schedule B	\$ 27,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: DARE
Cost Center #: 293175

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 12,700
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 12,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		12,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 12,700

This trust is primarily for drug education to youth. Advertising and sponsorship of youth sports are one example of how we advertise "no to drugs" .

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: DARE
Cost Center #: 293175

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	8,700
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	4,000
Total Materials and Services - To Schedule B	\$ 12,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Friends of K9
Cost Center #: 293176

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 40,000
Program Revenues (Schedule C)		5,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 45,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		45,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 45,000

This trust is primarily used for the up keep of the K9 Unit, through donations acquired by the non-profit group "Friends of K9". Expenses from this fund include the upkeep of the dogs.

NOTE: All dog food is donated by Canidae (the manufacturer)

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2010-2011

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Friends of K9
Cost Center #: 293176

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	-
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	5,000
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	<u>\$ 5,000</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Friends of K9
Cost Center #: 293176

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	10,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	35,000
Total Materials and Services - To Schedule B	\$ 45,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Reserves
Cost Center #: 293180

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 5,400
Program Revenues (Schedule C)		10,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 15,400
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		15,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 15,400

This trust is primarily for the running of the Sheriff's Office Reserve Unit. The Unit provides security at events such as Boatnik, Josephine County Fair and school functions.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2010-2011

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Reserves
Cost Center #: 293180

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	-
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	10,000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	<u><u>\$ 10,000</u></u>

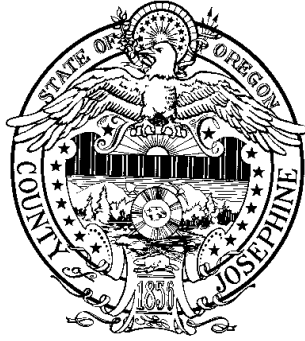
Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2012-13

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Reserves
Cost Center #: 293180

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	15,400
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 15,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -



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Interfund Transfer Schedule





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JOSEPHINE COUNTY
Submitted Budget
Interfund Transfer Schedule
2012-13

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
100	General Fund	600	201	Public Works - Radio Payback	600
100	General Fund	24,000	202	Public Works Special Programs	24,000
100	General Fund	86,700	210	General Services (Veterans)	86,700
100	General Fund	2,000,000	240	Public Safety Fund	2,000,000
100	General Fund	1,100	240	Public Safety - Radio Payback	1,100
100	General Fund	45,000	255	Public Health Fund - Solid Waste	45,000
100	General Fund	85,000	255	Public Health Fund - Animal Control	85,000
100	General Fund	232,000	275	Court Security and Facilities	232,000
100	General Fund	383,100	401	Internal Services Fund (ISF)	383,100
100	General Fund	15,000	435	Equipment Reserve Fund - Asser	15,000
100	General Fund	10,000	704	PEG Fund	10,000
	Subtotal	<u>2,882,500</u>			<u>\$ 2,882,500</u>
201	Public Works Fund	425,000	240	Public Safety - Sheriff Patrol HB4175	425,000
201	Public Works Fund	554,000	401	Internal Services Fund (ISF)	554,000
201	Public Works Fund	826,500	425	Roads & Bridges Reserve Fund	826,500
201	Public Works Fund	330,000	435	Equipment Reserve Fund	330,000
	Subtotal	<u>2,135,500</u>			<u>2,135,500</u>
240	Public Safety Fund	747,900	401	Internal Services Fund (ISF)	747,900
	Subtotal	<u>747,900</u>			<u>747,900</u>
243	Adult Corrections Fund	302,600	401	Internal Services Fund (ISF)	302,600
243	Adult Corrections Fund	2,400	430	Property Reserve Fund	2,400
243	Adult Corrections Fund	3,900	201	Public Works - Radio Payback	3,900
243	Adult Corrections Fund	7,700	240	Public Safety - Radio Payback	7,700
	Subtotal	<u>316,600</u>			<u>316,600</u>
250	Mental Health Fund	29,000	401	Internal Services Fund (ISF)	29,000
250	Mental Health Fund	43,000	401	Internal Services Fund (ISF)	43,000
	Subtotal	<u>72,000</u>			<u>72,000</u>
255	Public Health Fund	217,200	401	Internal Services Fund (ISF)	217,200
255	Public Health Fund	700	201	Public Works - Radio Payback	700
255	Public Health Fund	1,400	240	Public Safety - Radio Payback	1,400
	Subtotal	<u>219,300</u>			<u>219,300</u>
401	Internal Service Fund	25,000	435	Equipment Reserve Fund	25,000
	Subtotal	<u>25,000</u>			<u>25,000</u>
402	County Buildings and Fleet Fund	50,000	201	Public Works Fund	50,000
402	County Buildings and Fleet Fund	71,500	430	Property Reserve Fund	71,500
402	County Buildings and Fleet Fund	150,700	435	Equipment Reserve Fund	150,700
	Subtotal	<u>272,200</u>			<u>272,200</u>
410	Insurance Reserve Fund	40,000	262	Building & Safety	40,000
	Subtotal	<u>40,000</u>			<u>40,000</u>
202	Public Works Special Programs	3,000	201	Public Works Fund - NVIP	3,000
202	Public Works Special Programs	10,000	201	Public Works Fund - SW Mgmt	10,000
202	Public Works Special Programs	8,200	401	Internal Services Fund (ISF)	8,200
	Subtotal	<u>21,200</u>			<u>21,200</u>
210	Grant Projects Fund:		100	General Fund - Forestry	70,000
	Title III Monies	70,000	100	General Fund - Forestry	20,500
	Title III SRS 2008 Monies	20,500	240	Public Safety Fund - Sheriff	212,000
	Title III Monies	212,000	243	Adult Corrections Fund	285,000
	Title III Monies	285,000	401	ISF - Administration	25,000
	Title III Monies	25,000			
210	Grant Projects Fund:		100	General Fund (Planning)	40,000
	Economic Development	40,000	221	Fairgrounds Fund	40,000
	Economic Development	40,000	260	Parks Fund	40,000
	Economic Development	40,000	530	Airports Fund	30,000
	Economic Development	30,000	401	Internal Services Fund (ISF)	14,500
210	Grant Projects Fund - Veterans	14,500			
	Subtotal	<u>777,000</u>			<u>777,000</u>

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JOSEPHINE COUNTY
Submitted Budget
Interfund Transfer Schedule
2012-13

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
212	DA Forfeiture Fund	<u>227,500</u>	240	Public Safety Fund	<u>227,500</u>
	Subtotal	<u>227,500</u>			<u>227,500</u>
221	Fairgrounds Fund	<u>65,100</u>	401	Internal Services Fund (ISF)	<u>65,100</u>
	Subtotal	<u>65,100</u>			<u>65,100</u>
223	County Clerk Records Fund	<u>8,000</u>	401	Internal Services Fund (ISF)	<u>8,000</u>
	Subtotal	<u>8,000</u>			<u>8,000</u>
224	Public Land Corner Preservation	<u>13,800</u>	401	Internal Services Fund (ISF)	<u>13,800</u>
	Subtotal	<u>13,800</u>			<u>13,800</u>
245	Transit Fund	2,800	201	Public Works Fund	2,800
245	Transit Fund	104,500	401	Internal Services Fund (ISF)	104,500
245	Transit Fund	<u>128,200</u>	435	Equipment Reserve Fund	<u>128,200</u>
	Subtotal	<u>235,500</u>			<u>235,500</u>
246	Juv Justice Special Programs	<u>16,000</u>	401	Internal Services Fund (ISF)	<u>16,000</u>
	Subtotal	<u>16,000</u>			<u>16,000</u>
248	DA Special Programs Fund	49,000	240	Public Safety - DA Office	49,000
248	DA Special Programs Fund	<u>33,600</u>	246	Juv Justice Special Programs	<u>33,600</u>
	Subtotal	<u>82,600</u>			<u>82,600</u>
258	Commission - Children & Families	<u>15,500</u>	401	Internal Services Fund ISF)	<u>15,500</u>
	Subtotal	<u>15,500</u>			<u>15,500</u>
260	Parks Fund	<u>87,300</u>	401	Internal Services Fund ISF)	<u>87,300</u>
	Subtotal	<u>87,300</u>			<u>87,300</u>
262	Building and Safety Fund	57,900	401	Internal Services Fund (ISF)	57,900
262	Building and Safety Fund	1,400	201	Public Works - Radio Payback	1,400
262	Building and Safety Fund	<u>2,900</u>	240	Public Safety - Radio Payback	<u>2,900</u>
	Subtotal	<u>62,200</u>			<u>62,200</u>
501	Jail Commissary Fund	<u>40,000</u>	240	Public Safety Fund	<u>40,000</u>
	Subtotal	<u>40,000</u>			<u>40,000</u>
530	Airports Fund	<u>21,000</u>	401	Internal Services Fund (ISF)	<u>21,000</u>
	Subtotal	<u>21,000</u>			<u>21,000</u>
735	Sheriff Forfeiture Fund	<u>100,000</u>	240	Public Safety Fund	<u>100,000</u>
	Subtotal	<u>100,000</u>			<u>100,000</u>
	Total Interfund Transfers	<u>\$ 8,483,700</u>			<u>\$ 8,483,700</u>

Narrowband Radio
Infrastructure
5 Year Payback Plan

2012-13
BUDGETED

TRANSFER OUT:
EXPENSE (below)
Departments:
Adult Corrections 243
Building Safety 262
Public Health 255
Forestry 100

TRANSFER IN:

	REVENUE	REVENUE	
	Public Safety - 240	Public Works -201	total annual
	\$ 7,700	\$ 3,900	\$ 11,600
	\$ 2,900	\$ 1,400	\$ 4,300
	\$ 1,400	\$ 700	\$ 2,100
	\$ 1,100	\$ 600	\$ 1,700
	\$ 13,100	\$ 6,600	\$ 19,700



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Personnel



JOSEPHINE COUNTY, OREGON
Budget 2012-13
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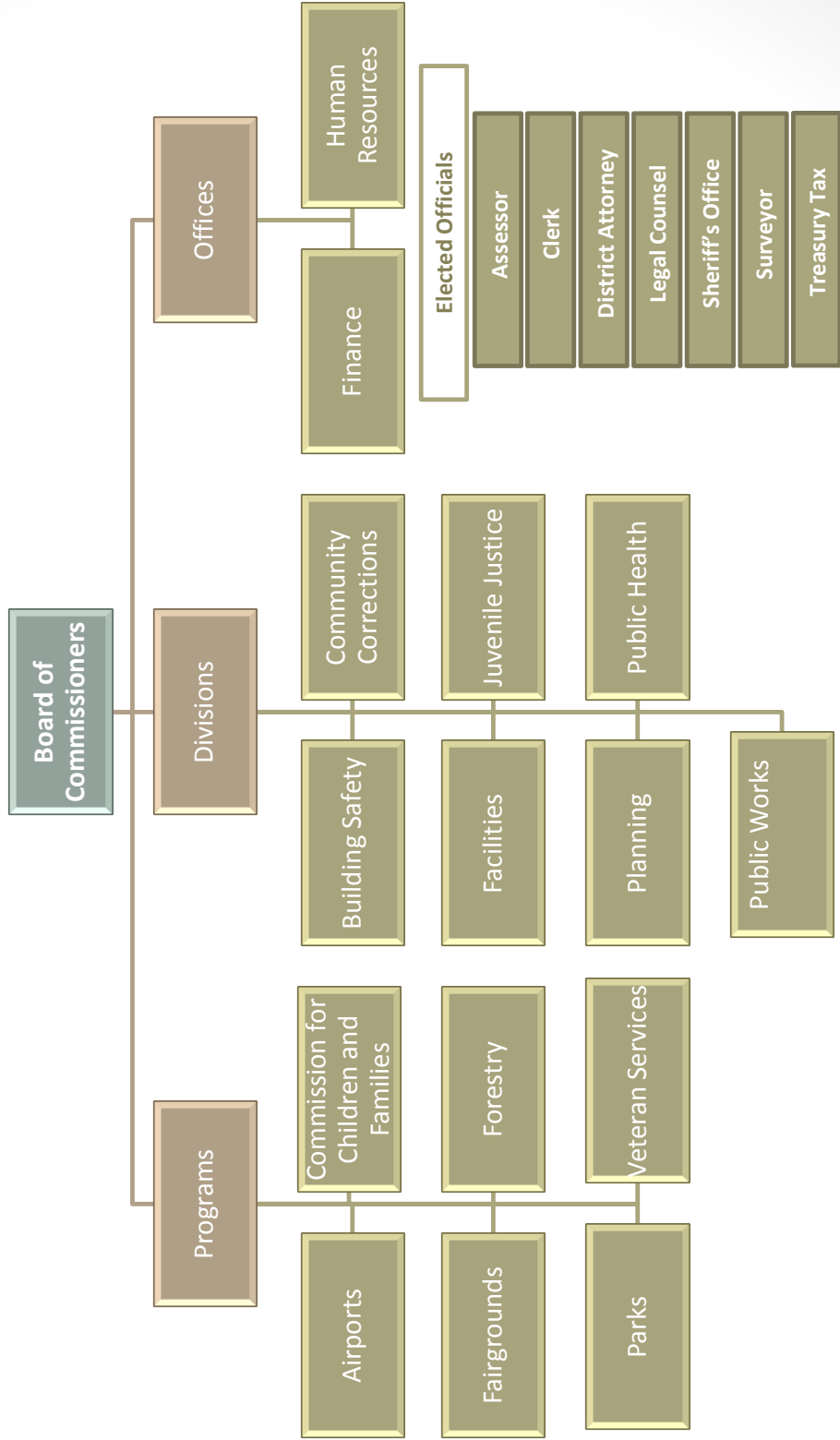
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Josephine County Organizational Structure



JOSEPHINE COUNTY
Salaries and Fringe Benefits Table
2012-13

	<u>FTE</u>	<u>Salaries & Wages</u>	<u>Fringe Benefits</u>	<u>Total</u>	<u>Fringe Percentage of Total</u>	<u>Fringe Percentage of Salaries & Wages</u>
Assessor	14.85	629,100	329,300	958,400	34.4%	52.3%
Treasurer	4.50	217,800	111,000	328,800	33.8%	51.0%
Clerk	5.00	228,800	120,500	349,300	34.5%	52.7%
Surveyor - Gen Fund	0.83	31,300	18,300	49,600	36.9%	58.5%
Surveyor - Public Land Corner Pres.	2.13	81,200	40,800	122,000	33.4%	50.2%
Planning	5.00	284,600	141,700	426,300	33.2%	49.8%
Forestry	8.80	381,800	213,500	595,300	35.9%	55.9%
Public Works	54.10	2,452,800	1,422,700	3,875,500	36.7%	58.0%
Sheriff	37.30	2,382,000	1,183,500	3,565,500	33.2%	49.7%
DA	16.00	873,700	419,100	1,292,800	32.4%	48.0%
Juvenile Justice	8.50	436,600	219,500	656,100	33.5%	50.3%
Juvenile CASA/CAMI	2.75	97,000	42,700	139,700	30.6%	44.0%
Adult Corrections	27.00	1,538,000	837,600	2,375,600	35.3%	54.5%
Mental Health	2.45	110,400	58,600	169,000	34.7%	53.1%
Public Health	23.43	1,038,800	487,100	1,525,900	31.9%	46.9%
Commissioners	6.00	354,800	136,300	491,100	27.8%	38.4%
Finance	5.00	307,200	144,800	452,000	32.0%	47.1%
Human Resources	3.00	172,200	83,300	255,500	32.6%	48.4%
Property Management	0.60	27,500	15,000	42,500	35.3%	54.5%
Information Technology	7.00	402,200	191,700	593,900	32.3%	47.7%
Communications	2.00	91,800	50,200	142,000	35.4%	54.7%
GIS	0.50	32,500	20,000	52,500	38.1%	61.5%
Legal/Law Library	4.00	286,900	128,100	415,000	30.9%	44.6%
Building Operations/Maint	14.00	515,500	314,800	830,300	37.9%	61.1%
County Fleet	2.65	114,400	65,500	179,900	36.4%	57.3%
Veterans Service Office	2.25	83,000	35,300	118,300	29.8%	42.5%
Fairgrounds	4.00	146,700	68,700	215,400	31.9%	46.8%
Transit	15.80	449,100	238,000	687,100	34.6%	53.0%
CCF	1.55	80,000	40,400	120,400	33.6%	50.5%
Parks	6.00	233,000	132,300	365,300	36.2%	56.8%
Building & Safety	5.50	308,000	148,500	456,500	32.5%	48.2%
Airports	2.25	92,400	38,500	130,900	29.4%	41.7%
Subtotal	294.74	14,481,100	7,497,300	21,978,400	34.1%	51.8%
Nondepartmental:						
Payroll Reserve Fund	-	215,600	110,000	325,600	33.8%	51.0%
Grand Totals	294.74	14,696,700	7,607,300	22,304,000	34.1%	51.8%

Source: Department Submitted Budgets for 2012-13

ELECTED & CONTRACT Salary Table
January 1, 2012

NO COLA

ELECTED OFFICIALS

		<u>Monthly</u>	<u>Hourly</u>
E 03	Assessor	\$ 5,991.86	\$ 34.57
E 03A	Clerk	\$ 5,991.86	\$ 34.57
E 04	Commissioners (3)	\$ 6,282.65	\$ 36.25
E 02	District Attorney	\$ 1,763.29	\$ 10.17
E 06	Legal Counsel	\$ 7,857.02	\$ 45.33
E 05	Sheriff	\$ 7,028.95	\$ 40.55
E 01	Surveyor	\$ 640.00	\$ 32.00
E 03T	Treasurer (Includes Tax Collector - 40%)	\$ 6,284.50	\$ 36.26

*Jan 2013 pay will be equal to Assessor/Clerk as approved by the budget committee

CONTRACT EMPLOYEES

C 06	Chief Financial Officer	\$ 8,162.75	\$ 47.09
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**NON UNION Salary Table
January 1, 2012**

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
NU1	1,952.36 11.26	2,069.50 11.94	2,121.24 12.24	2,174.27 12.54	2,228.63 12.86	2,284.35 13.18	2,341.46 13.51	2,400.00 13.85	2,460.00 14.19	2,521.50 14.55	2,584.54 14.91	2,649.15 15.28
NU2	2,049.98 11.83	2,172.98 12.54	2,227.30 12.85	2,282.98 13.17	2,340.05 13.50	2,398.55 13.84	2,458.51 14.18	2,519.97 14.54	2,582.97 14.90	2,647.54 15.27	2,713.73 15.66	2,781.57 16.05
NU3	2,152.48 12.42	2,281.63 13.16	2,338.67 13.49	2,397.14 13.83	2,457.07 14.18	2,518.50 14.53	2,581.46 14.89	2,646.00 15.27	2,712.15 15.65	2,779.95 16.04	2,849.45 16.44	2,920.69 16.85
NU4	2,260.10 13.04	2,395.71 13.82	2,455.60 14.17	2,516.99 14.52	2,579.91 14.88	2,644.41 15.26	2,710.52 15.64	2,778.28 16.03	2,847.74 16.43	2,918.93 16.84	2,991.90 17.26	3,066.70 17.69
NU5	2,373.11 13.69	2,515.50 14.51	2,578.39 14.88	2,642.85 15.25	2,708.92 15.63	2,776.64 16.02	2,846.06 16.42	2,917.21 16.83	2,990.14 17.25	3,064.89 17.68	3,141.51 18.12	3,220.05 18.58
NU6	2,491.77 14.38	2,641.28 15.24	2,707.31 15.62	2,774.99 16.01	2,844.36 16.41	2,915.47 16.82	2,988.36 17.24	3,063.07 17.67	3,139.65 18.11	3,218.14 18.57	3,298.59 19.03	3,381.05 19.51
NU7	2,616.36 15.09	2,773.34 16.00	2,842.67 16.40	2,913.74 16.81	2,986.58 17.23	3,061.24 17.66	3,137.77 18.10	3,216.21 18.56	3,296.62 19.02	3,379.04 19.49	3,463.52 19.98	3,550.11 20.48
NU8	2,747.18 15.85	2,912.01 16.80	2,984.81 17.22	3,059.43 17.65	3,135.92 18.09	3,214.32 18.54	3,294.68 19.01	3,377.05 19.48	3,461.48 19.97	3,548.02 20.47	3,636.72 20.98	3,727.64 21.51
NU9	2,884.54 16.64	3,057.61 17.64	3,134.05 18.08	3,212.40 18.53	3,292.71 19.00	3,375.03 19.47	3,459.41 19.96	3,545.90 20.46	3,634.55 20.97	3,725.41 21.49	3,818.55 22.03	3,914.01 22.58
NU10	3,028.77 17.47	3,210.50 18.52	3,290.76 18.99	3,373.03 19.46	3,457.36 19.95	3,543.79 20.45	3,632.38 20.96	3,723.19 21.48	3,816.27 22.02	3,911.68 22.57	4,009.47 23.13	4,109.71 23.71
NU11	3,180.21 18.35	3,371.02 19.45	3,455.30 19.93	3,541.68 20.43	3,630.22 20.94	3,720.98 21.47	3,814.00 22.00	3,909.35 22.55	4,007.08 23.12	4,107.26 23.70	4,209.94 24.29	4,315.19 24.90
NU12	3,339.22 19.27	3,539.57 20.42	3,628.06 20.93	3,718.76 21.45	3,811.73 21.99	3,907.02 22.54	4,004.70 23.10	4,104.82 23.68	4,207.44 24.27	4,312.63 24.88	4,420.45 25.50	4,530.96 26.14
NU13	3,506.18 20.23	3,716.55 21.44	3,809.46 21.98	3,904.70 22.53	4,002.32 23.09	4,102.38 23.67	4,204.94 24.26	4,310.06 24.87	4,417.81 25.49	4,528.26 26.13	4,641.47 26.78	4,757.51 27.45

NON UNION Salary Table
January 1, 2012

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
NU14	3,681.49 21.24	3,902.38 22.51	3,999.94 23.08	4,099.94 23.65	4,202.44 24.25	4,307.50 24.85	4,415.19 25.47	4,525.57 26.11	4,638.71 26.76	4,754.68 27.43	4,873.55 28.12	4,995.39 28.82
NU15	3,865.56 22.30	4,097.49 23.64	4,199.93 24.23	4,304.93 24.84	4,412.55 25.46	4,522.86 26.09	4,635.93 26.75	4,751.83 27.41	4,870.63 28.10	4,992.40 28.80	5,117.21 29.52	5,245.14 30.26
NU16	4,058.84 23.42	4,302.37 24.82	4,409.93 25.44	4,520.18 26.08	4,633.18 26.73	4,749.01 27.40	4,867.74 28.08	4,989.43 28.79	5,114.17 29.51	5,242.02 30.24	5,373.07 31.00	5,507.40 31.77
NU17	4,261.78 24.59	4,517.49 26.06	4,630.43 26.71	4,746.19 27.38	4,864.84 28.07	4,986.46 28.77	5,111.12 29.49	5,238.90 30.23	5,369.87 30.98	5,504.12 31.76	5,641.72 32.55	5,782.76 33.36
NU18	4,474.87 25.82	4,743.36 27.37	4,861.94 28.05	4,983.49 28.75	5,108.08 29.47	5,235.78 30.21	5,366.67 30.96	5,500.84 31.74	5,638.36 32.53	5,779.32 33.34	5,923.80 34.18	6,071.90 35.03
NU19	4,698.61 27.11	4,980.53 28.73	5,105.04 29.45	5,232.67 30.19	5,363.49 30.94	5,497.58 31.72	5,635.02 32.51	5,775.90 33.32	5,920.30 34.16	6,068.31 35.01	6,220.02 35.89	6,375.52 36.78
NU20	4,933.54 28.46	5,229.55 30.17	5,360.29 30.93	5,494.30 31.70	5,631.66 32.49	5,772.45 33.30	5,916.76 34.14	6,064.68 34.99	6,216.30 35.86	6,371.71 36.76	6,531.00 37.68	6,694.28 38.62
NU21	5,180.22 29.89	5,491.03 31.68	5,628.31 32.47	5,769.02 33.28	5,913.25 34.12	6,061.08 34.97	6,212.61 35.84	6,367.93 36.74	6,527.13 37.66	6,690.31 38.60	6,857.57 39.56	7,029.01 40.55
NU22	5,439.23 31.38	5,765.58 33.26	5,909.72 34.10	6,057.46 34.95	6,208.90 35.82	6,364.12 36.72	6,523.22 37.63	6,686.30 38.58	6,853.46 39.54	7,024.80 40.53	7,200.42 41.54	7,380.43 42.58
NU23	5,711.19 32.95	6,053.86 34.93	6,205.21 35.80	6,360.34 36.70	6,519.35 37.61	6,682.33 38.55	6,849.39 39.52	7,020.62 40.50	7,196.14 41.52	7,376.04 42.55	7,560.44 43.62	7,749.45 44.71
NU24	5,996.75 34.60	6,356.56 36.67	6,515.47 37.59	6,678.36 38.53	6,845.32 39.49	7,016.45 40.48	7,191.86 41.49	7,371.66 42.53	7,555.95 43.59	7,744.85 44.68	7,938.47 45.80	8,136.93 46.94
NU25	6,296.59 36.33	6,674.39 38.51	6,841.25 39.47	7,012.28 40.46	7,187.59 41.47	7,367.28 42.50	7,551.46 43.57	7,740.25 44.66	7,933.76 45.77	8,132.10 46.92	8,335.40 48.09	8,543.79 49.29

AFSCME Salary Table
January 1, 2012

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A04	1,600.68 9.23	1,696.14 9.79	1,742.87 10.06	1,787.54 10.31	1,836.28 10.59	1,885.06 10.88	1,935.83 11.17	1,986.62 11.46	2,039.43 11.77	2,094.27 12.08	2,151.16 12.41	2,208.01 12.74
A05	1,694.10 9.77	1,795.67 10.36	1,844.43 10.64	1,893.19 10.92	1,943.96 11.22	1,994.73 11.51	2,047.55 11.81	2,102.39 12.13	2,159.28 12.46	2,216.15 12.79	2,275.05 13.13	2,336.00 13.48
A06	1,795.67 10.36	1,903.32 10.98	1,954.12 11.27	2,006.92 11.58	2,059.73 11.88	2,114.57 12.20	2,171.46 12.53	2,230.36 12.87	2,289.28 13.21	2,350.23 13.56	2,413.19 13.92	2,478.19 14.30
A07	1,903.32 10.98	2,017.09 11.64	2,071.93 11.95	2,126.77 12.27	2,183.65 12.60	2,240.53 12.93	2,299.44 13.27	2,360.36 13.62	2,423.35 13.98	2,488.35 14.36	2,555.37 14.74	2,622.40 15.13
A08	2,021.16 11.66	2,143.03 12.36	2,199.91 12.69	2,256.77 13.02	2,317.71 13.37	2,378.65 13.72	2,441.64 14.09	2,504.60 14.45	2,571.62 14.84	2,638.66 15.22	2,709.75 15.63	2,780.85 16.04
A09	2,136.93 12.33	2,264.91 13.07	2,325.85 13.42	2,386.78 13.77	2,451.78 14.15	2,516.78 14.52	2,583.81 14.91	2,652.88 15.31	2,723.97 15.72	2,797.11 16.14	2,870.23 16.56	2,947.42 17.00
A10	2,262.86 13.06	2,398.96 13.84	2,461.94 14.20	2,526.94 14.58	2,596.01 14.98	2,663.04 15.36	2,734.13 15.77	2,807.26 16.20	2,882.42 16.63	2,959.61 17.08	3,036.78 17.52	3,118.06 17.99
A11	2,396.93 13.83	2,541.15 14.66	2,608.20 15.05	2,677.24 15.45	2,748.34 15.86	2,821.47 16.28	2,896.63 16.71	2,971.79 17.15	3,051.02 17.60	3,132.26 18.07	3,215.56 18.55	3,300.86 19.04
A12	2,537.09 14.64	2,689.44 15.52	2,760.54 15.93	2,833.66 16.35	2,908.82 16.78	2,986.01 17.23	3,065.23 17.68	3,146.48 18.15	3,229.77 18.63	3,315.08 19.13	3,404.46 19.64	3,493.84 20.16
A13	2,681.31 15.47	2,841.77 16.40	2,916.95 16.83	2,996.17 17.29	3,075.40 17.74	3,156.64 18.21	3,241.95 18.70	3,327.27 19.20	3,416.65 19.71	3,508.06 20.24	3,601.50 20.78	3,696.98 21.33
A14	2,831.64 16.34	3,002.26 17.32	3,081.49 17.78	3,164.77 18.26	3,248.06 18.74	3,335.40 19.24	3,424.78 19.76	3,516.17 20.29	3,611.65 20.84	3,707.12 21.39	3,806.66 21.96	3,908.20 22.55

**AFSCME Salary Table
January 1, 2012**

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A15	2,990.07 17.25	3,168.84 18.28	3,254.14 18.77	3,341.49 19.28	3,430.87 19.79	3,522.28 20.32	3,615.71 20.86	3,713.23 21.42	3,812.75 22.00	3,914.31 22.58	4,017.91 23.18	4,125.57 23.80
A16	3,160.71 18.24	3,349.62 19.33	3,438.99 19.84	3,532.44 20.38	3,625.87 20.92	3,721.35 21.47	3,820.88 22.04	3,924.47 22.64	4,028.07 23.24	4,135.73 23.86	4,245.43 24.49	4,359.16 25.15
A17	3,337.43 19.25	3,538.53 20.42	3,631.96 20.95	3,729.47 21.52	3,829.00 22.09	3,930.55 22.68	4,036.18 23.29	4,143.85 23.91	4,253.55 24.54	4,367.29 25.20	4,483.09 25.86	4,602.93 26.56
A18	3,524.30 20.33	3,735.54 21.55	3,835.09 22.13	3,936.66 22.71	4,040.25 23.31	4,147.92 23.93	4,259.63 24.58	4,371.35 25.22	4,487.14 25.89	4,607.00 26.58	4,728.86 27.28	4,854.80 28.01
A19	3,719.31 21.46	3,942.75 22.75	4,046.35 23.34	4,154.01 23.97	4,265.73 24.61	4,379.49 25.27	4,495.28 25.93	4,615.11 26.63	4,737.00 27.33	4,862.93 28.06	4,992.93 28.81	5,124.96 29.57
A20	3,924.47 22.64	4,160.11 24.00	4,269.80 24.63	4,383.55 25.29	4,501.36 25.97	4,619.18 26.65	4,743.09 27.36	4,869.03 28.09	4,999.02 28.84	5,131.06 29.60	5,267.14 30.39	5,407.31 31.20
A21	4,137.76 23.87	4,385.57 25.30	4,503.38 25.98	4,623.24 26.67	4,745.12 27.38	4,871.04 28.10	5,001.06 28.85	5,135.13 29.63	5,271.22 30.41	5,411.37 31.22	5,555.61 32.05	5,703.89 32.91
A22	4,365.26 25.18	4,627.30 26.70	4,751.15 27.41	4,877.15 28.14	5,007.16 28.89	5,139.19 29.65	5,277.32 30.45	5,417.48 31.26	5,561.71 32.09	5,707.96 32.93	5,860.30 33.81	6,016.70 34.71
A23	4,604.95 26.57	4,881.22 28.16	5,011.21 28.91	5,145.27 29.68	5,281.39 30.47	5,423.56 31.29	5,567.79 32.12	5,716.07 32.98	5,868.42 33.86	6,024.83 34.76	6,185.30 35.69	6,349.84 36.63
A24	4,856.84 28.02	5,147.32 29.70	5,285.43 30.49	5,427.62 31.31	5,571.85 32.15	5,720.14 33.00	5,872.47 33.88	6,028.89 34.78	6,189.37 35.71	6,355.93 36.67	6,524.55 37.64	6,699.21 38.65
A25	5,057.94 29.18	5,360.61 30.93	5,504.82 31.76	5,651.08 32.60	5,801.38 33.47	5,955.76 34.36	6,114.20 35.27	6,276.71 36.21	6,445.32 37.19	6,615.95 38.17	6,792.66 39.19	6,973.45 40.23

SEIU Salary Table
January 1, 2012

3.8% COLA

ROADWORKERS

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O10	2,347.81 13.55	2,488.04 14.35	2,551.36 14.72	2,614.71 15.09	2,680.29 15.46	2,748.16 15.86	2,816.01 16.25	2,886.12 16.65	2,958.52 17.07	3,033.14 17.50	3,107.78 17.93	3,186.95 18.39
O20	2,594.13 14.97	2,750.73 15.87	2,818.80 16.26	2,891.43 16.68	2,964.07 17.10	3,041.24 17.55	3,118.39 17.99	3,197.84 18.45	3,279.54 18.92	3,361.24 19.39	3,447.47 19.89	3,534.90 20.39
O30	2,850.91 16.45	3,021.69 17.43	3,101.39 17.89	3,181.10 18.35	3,265.35 18.84	3,349.58 19.32	3,438.40 19.84	3,527.21 20.35	3,620.56 20.89	3,716.20 21.44	3,811.85 21.99	3,913.02 22.58
O40	3,114.19 17.97	3,301.56 19.05	3,388.36 19.55	3,477.47 20.06	3,566.57 20.58	3,660.26 21.12	3,756.23 21.67	3,856.75 22.25	3,957.28 22.83	4,060.10 23.42	4,167.49 24.04	4,277.15 24.68
O50	3,194.15 18.43	3,386.08 19.54	3,486.63 20.12	3,591.72 20.72	3,699.09 21.34	3,811.07 21.99	3,923.01 22.63	4,041.82 23.32	4,162.92 24.02	4,286.29 24.73	4,416.51 25.48	4,549.05 26.25
FLEET												
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O21	2,364.43 13.64	2,506.64 14.46	2,569.60 14.82	2,634.59 15.20	2,701.62 15.59	2,770.70 15.99	2,839.76 16.38	2,912.88 16.81	2,986.01 17.23	3,061.17 17.66	3,140.39 18.12	3,219.62 18.58
O31	2,652.88 15.31	2,811.32 16.22	2,884.44 16.64	2,961.65 17.09	3,038.84 17.53	3,118.06 17.99	3,199.29 18.46	3,282.58 18.94	3,367.91 19.43	3,455.24 19.93	3,546.65 20.46	3,638.06 20.99
O41	2,811.32 16.22	2,979.91 17.19	3,057.12 17.64	3,138.35 18.11	3,219.62 18.58	3,302.88 19.06	3,390.23 19.56	3,479.61 20.08	3,569.00 20.59	3,662.44 21.13	3,757.90 21.68	3,857.45 22.25
O51	2,992.11 17.26	3,170.85 18.29	3,268.36 18.86	3,365.86 19.42	3,467.43 20.00	3,573.07 20.61	3,680.72 21.24	3,792.44 21.88	3,906.18 22.54	4,024.00 23.22	4,145.89 23.92	4,269.80 24.63

SHERIFF ASSOCIATION Salary Table

January 1, 2012

3.8% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
S 1	2,413.75	2,555.15	2,682.61	2,814.06	2,957.44	3,102.82	3,266.14
	13.93	14.74	15.48	16.24	17.06	17.90	18.84
S 2	2,535.24	2,682.61	2,814.06	2,957.44	3,102.82	3,266.14	3,423.46
	14.63	15.48	16.24	17.06	17.90	18.84	19.75
S 3	2,959.42	3,130.70	3,288.03	3,455.32	3,624.60	3,801.85	3,991.05
	17.07	18.06	18.97	19.93	20.91	21.93	23.03
S 4	3,015.20	3,190.45	3,724.18	3,905.40	4,100.59	4,305.72	4,516.82
	17.40	18.41	21.49	22.53	23.66	24.84	26.06
S 5	3,031.14	3,208.37	3,742.10	3,923.33	4,118.51	4,323.63	4,536.73
	17.49	18.51	21.59	22.64	23.76	24.94	26.17
S 6	3,108.81	3,288.03	3,833.72	4,022.91	4,222.08	4,431.19	4,648.27
	17.94	18.97	22.12	23.21	24.36	25.57	26.82
S 7	3,184.47	3,371.68	3,923.33	4,118.51	4,323.63	4,536.73	4,761.77
	18.37	19.45	22.64	23.76	24.94	26.17	27.47
S 8	3,248.21	3,437.40	3,929.31	4,126.48	4,331.59	4,544.70	4,771.74
	18.74	19.83	22.67	23.81	24.99	26.22	27.53
S 9	3,329.85	3,523.03	4,030.88	4,230.05	4,437.15	4,658.21	4,893.22
	19.21	20.33	23.26	24.40	25.60	26.87	28.23
S 10	3,409.52	3,604.69	4,126.48	4,331.59	4,544.70	4,771.74	5,012.71
	19.67	20.80	23.81	24.99	26.22	27.53	28.92
S 11	3,491.18	3,698.29	4,230.05	4,437.15	4,658.21	4,893.22	5,138.17
	20.14	21.34	24.40	25.60	26.87	28.23	29.64
S 12	3,578.80	3,787.91	4,331.59	4,544.70	4,771.74	5,012.71	5,263.64
	20.65	21.85	24.99	26.22	27.53	28.92	30.37

FOPPO Salary Table
January 1, 2012

0% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Basic PPO	\$3,479.78	\$3,669.91	\$3,875.38	\$4,069.34	\$4,240.26	\$4,428.47	\$4,612.83	\$4,801.02
F16	\$20.08	\$21.17	\$22.36	\$23.48	\$24.46	\$25.55	\$26.61	\$27.70
Int PPO	\$3,710.48	\$3,918.01	\$4,133.31	\$4,338.91	\$4,525.11	\$4,721.02	\$4,920.79	\$5,118.63
F17	\$21.41	\$22.60	\$23.85	\$25.03	\$26.11	\$27.24	\$28.39	\$29.53
Adv PPO	\$3,956.81	\$4,176.20	\$4,405.37	\$4,624.77	\$4,822.61	\$5,032.19	\$5,245.71	\$5,453.34
F18	\$22.83	\$24.09	\$25.42	\$26.68	\$27.82	\$29.03	\$30.26	\$31.46

JOSEPHINE COUNTY
SALARIES PAID FROM MORE THAN ONE SOURCE
2012-13

<u>Position Description</u>	<u>Number of Employees</u>	<u>Total Salary & Benefits</u>	<u>Detailed Salary & Benefits</u>			<u>Detailed Salary & Benefits</u>		
			<u>Fund #</u>	<u>Dept or Program</u>	<u>Amount</u>	<u>Fund #</u>	<u>Dept or Program</u>	<u>Amount</u>
Surveyor	1	\$ 18,865	100	Surveyor	\$ 6,225	224	Corner Preservation	\$ 12,639
Sr Dept Specialist	1	\$ 60,762	100	Surveyor	\$ 36,457	224	Corner Preservation	\$ 24,305
Department Assistant	1	\$ 7,327	100	Surveyor	\$ 3,664	224	Corner Preservation	\$ 3,664
Surveyor Tech III	1	\$ 65,971	100	Surveyor	\$ 3,299	224	Corner Preservation	\$ 62,673
Real Property Coordinator	1	\$ 70,812	100	Assessor	\$ 28,325	401	Property Management	\$ 42,487
Property Data Analyst	1	\$ 63,107	100	Assessor	\$ 44,175	201	Public Works	\$ 18,932
Admin Secretary	1	\$ 59,142	100	Forestry	\$ 47,314	260	Parks	\$ 11,828
Fleet Manager	1	\$ 94,224	201	Public Works	\$ 70,668	402	County Fleet	\$ 23,556
Storeroom	1	\$ 60,244	201	Public Works	\$ 36,147	402	County Fleet	\$ 24,098
Deputy DA II	1	\$ 120,166	240	DA	\$ 90,166	248	DA Incentives	\$ 30,000
CCF Director	1	\$ 94,300	258	CCF	\$ 70,800	250	A&D	\$ 23,500
Admin Secretary	1	\$ 61,945	258	CCF	\$ 49,600	250	A&D	\$ 12,345

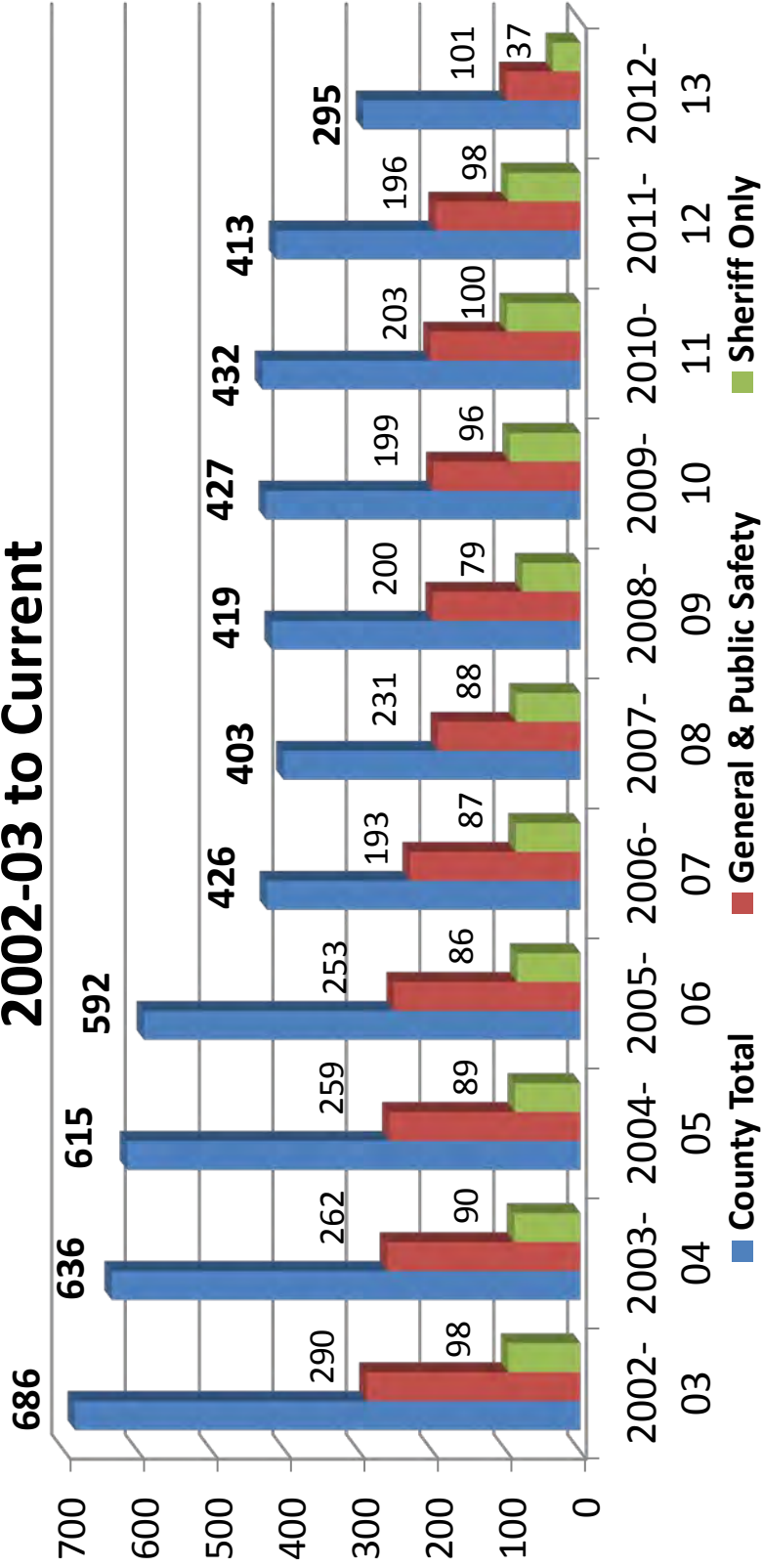
JOSEPHINE COUNTY
FTE by Department Comparison
2011-12 to 2012-13

	Adopted 11-12 w/Suppl FTE	Adopted 12-13 FTE	DIFFERENCE
Assessor	17.80	14.85	(2.95)
Treasurer	5.00	4.50	(0.50)
Clerk	5.50	5.00	(0.50)
Surveyor	1.35	0.83	(0.52)
Surveyor Public Land Corner Pres.	2.37	2.13	(0.24)
Forestry	10.00	8.80	(1.20)
Planning	6.00	5.00	(1.00)
Public Works	63.30	54.10	(9.20)
Sheriff	98.25	37.30	(60.95)
DA	23.50	16.00	(7.50)
Juvenile Justice	29.13	8.50	(20.63)
Juvenile CASA/CAMI	2.85	2.75	(0.10)
Adult Corrections	28.00	27.00	(1.00)
Mental Health	3.95	2.45	(1.50)
Public Health	28.82	23.43	(5.39)
Commissioners	5.50	6.00	0.50
Finance	5.00	5.00	-
Human Resources	3.00	3.00	-
Property Management	0.60	0.60	-
Information Technology	8.00	7.00	(1.00)
Communications	2.00	2.00	-
GIS	1.00	0.50	(0.50)
Legal/Law Library	4.50	4.00	(0.50)
Building Operations/Maint	15.00	14.00	(1.00)
County Fleet	3.50	2.65	(0.85)
Veterans Service Office	2.25	2.25	-
Fairgrounds	4.60	4.00	(0.60)
Transit	17.00	15.80	(1.20)
CCF	1.55	1.55	-
Parks	6.00	6.00	-
Building & Safety	6.00	5.50	(0.50)
Airports	2.27	2.25	(0.02)
Subtotal	<u>413.59</u>	<u>294.74</u>	<u>(118.85)</u>
Nondepartmental:			
Payroll Reserve Fund	-	-	
Grand Totals	<u><u>413.59</u></u>	<u><u>294.74</u></u>	<u><u>(118.85)</u></u>

Source: Department Adopted Budgets for 2012-13

JOSEPHINE COUNTY BUDGETED FTE

2002-03 to Current



Josephine County
Staffing Summary in Full Time Equivalent (FTE) Employees (including supplemental changes)

Department - Detail	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
General Fund:											
Assessor	19.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	17.80	14.85
Treasurer	7.00	6.75	6.45	6.00	6.35	5.60	5.60	5.25	5.00	5.00	4.50
Clerk	7.00	6.75	6.75	6.75	6.75	6.75	6.60	5.63	5.50	5.50	5.00
Surveyor	1.75	1.75	1.75	1.50	1.75	1.34	1.30	1.42	1.40	1.35	0.83
Planning	9.81	9.35	8.20	8.50	10.00	8.50	6.50	6.00	6.00	6.00	5.00
Forestry	7.10	7.00	6.50	6.50	6.50	10.50	10.50	10.00	10.00	10.00	8.80
Total General Fund:	51.66	49.60	47.65	47.25	49.35	50.69	48.50	46.30	45.90	45.65	38.98
Public Safety Fund:											
Sheriff	97.90	90.40	89.40	86.40	88.00	86.90	95.50	95.90	100.25	98.25	37.30
District Attorney	23.00	21.00	21.00	22.00	23.00	22.00	22.50	23.50	23.50	23.50	16.00
Juvenile Justice	46.64	42.24	35.66	35.31	34.95	32.25	33.75	33.10	33.70	29.13	8.50
Total Public Safety Fund:	167.54	153.64	146.06	143.71	145.95	141.15	151.75	152.50	157.45	150.88	61.80
Internal Services Fund:											
Commissioners	6.00	6.00	6.00	6.00	7.00	7.00	5.50	5.50	5.50	5.50	6.00
Finance	4.00	4.70	5.70	6.70	7.00	5.00	5.80	5.80	5.80	5.00	5.00
Human Resources	4.00	4.50	4.50	3.00	4.00	2.50	2.80	2.80	2.80	3.00	3.00
Property Management					1.00	1.00	1.50	1.50	1.50	0.60	0.60
Information Technology	10.00	9.50	9.00	8.00	9.00	7.00	7.00	8.00	8.00	8.00	7.00
Communications	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00
GIS		2.15	2.30	2.30	2.00	1.50	1.00	2.00	2.00	1.00	0.50
Legal / Law Library	3.80	4.58	4.80	4.75	4.90	4.10	4.80	4.80	5.00	4.50	4.00
Total Internal Service:	30.80	34.43	35.30	33.75	37.90	31.10	31.40	33.40	33.60	29.60	28.10
Internal Vendors Fund:											
Building Oper/Maint	18.60	17.00	17.00	17.00	17.00	13.50	15.00	15.00	15.00	15.00	14.00
County Fleet	6.10	6.00	6.00	5.00	5.00	3.75	3.75	3.25	3.25	3.50	2.65
Total Internal Vendors:	24.70	23.00	23.00	22.00	22.00	17.25	18.75	18.25	18.25	18.50	16.65
Major Funds:											
Public Works	87.76	78.25	67.00	67.00	67.50	53.75	59.25	64.55	63.55	63.30	54.10
Adult Corrections	35.24	28.61	38.94	35.94	35.19	34.25	33.50	33.25	32.25	28.00	27.00
Mental Health	181.33	180.82	161.24	152.83	1.30	1.95	1.40	0.80	1.85	3.95	2.45
Public Health	42.18	35.09	38.08	37.68	35.02	30.20	27.90	27.70	29.72	28.82	23.43
Total Major Funds:	346.51	322.77	305.26	293.45	139.01	120.15	122.05	126.30	127.37	124.07	106.98
Special Funds:											
Veterans Service Office						1.75	1.80	1.75	2.25	2.25	2.25
Fairgrounds	5.50	5.00	5.00	5.00	4.00	4.00	6.10	6.10	6.40	4.60	4.00
Surveyor Pub. Land Corner				0.25	0.25	2.16	2.20	2.38	2.40	2.37	2.13
Transit	10.00	10.00	12.45	11.25		13.25	12.50	12.75	15.02	17.00	15.80
Juvenile CASA/CAMI	1.72	1.50	1.78	1.78	1.75	2.60	2.35	2.65	2.85	2.85	2.75
CCF	2.50	2.00	2.00	2.00	2.00	2.55	2.60	3.00	1.80	1.55	1.55
Parks	7.80	7.00	6.75	6.75	7.00	9.00	9.00	10.90	9.40	6.00	6.00
Building & Safety	6.75	6.75	8.75	7.00	8.00	6.50	8.50	8.50	8.00	6.00	5.50
Airports	3.25	3.50	2.50	1.00	1.00	1.75	1.50	1.75	1.75	2.27	2.25
Library	24.00	15.30	17.94	15.04	4.50						
Gen/Central Srvc/Econ Dev	2.75	1.45	0.45	1.45	3.00						
Total Special Funds:	64.27	52.50	57.62	51.52	31.50	43.56	46.55	49.78	49.87	44.89	42.23
Total FTE's	685.48	635.94	614.89	591.68	425.71	403.90	419.00	426.53	432.44	413.59	294.74

Appendix



JOSEPHINE COUNTY, OREGON
Budget 2012-13
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JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Adopted Budget: The annual budget document as approved by the budget committee and then adopted by the Board of County Commissioners.

Appropriation: An act (ordinance or resolution) of a governing body (such as the Board of County Commissioners) authorizing the expenditure of money for specific purposes. Also, the money so authorized.

Assessed Valuation: A valuation set upon real estate or other property by the County Assessor and the state as a basis for levying taxes. This amount is multiplied by the tax rate to determine the total amount of property taxes to be collected.

Beginning Fund Balance: Resources received by the County during previous fiscal years which are being included in the resources applied to meet the estimated operating costs of the current fiscal year.

Bond: A written promise to pay a specified sum of money (face value or principle amount) at a specified date or dates in the future (maturity date(s)), together with periodic interest at a specified rate.

Budget: A policy statement detailing an entity's plan for the attainment of stated goals during a specified period. This includes estimates of required expenditures and anticipated revenues to carry out stated goals.

Budget Committee: The budget planning board of an entity. It is comprised of the Board of County Commissioners and three appointed Josephine County Residents.

CAFR: Comprehensive Annual Financial Report. This is the County's annual report containing audited financial statements, comparison of actual to budget information and statistical data.

Capital Outlay: The expenditure category incorporating all property and equipment expenditures in excess of \$5,000 with a useful life of more than one year. This includes, but is not limited to, land purchases, the purchase, improvement, or renovation of county facilities, and the acquisition of county equipment.

Capital Projects: Activities resulting in the acquisition of or improvement of major capital items such as land, buildings and county facilities.

Capital Project Funds: Funds used to account for the financial resources to be used for the acquisition of or construction of major capital items.

Charges for Services: A charge imposed by a County department for services rendered to the public. Charges are imposed in order to insure that those citizens receiving the service pay at least a portion of the cost of providing the service.

Contingency: An expenditure classification for those funds reserved to meet unanticipated demands and expenses.

Debt Service: Payment of principal and interest on a long-term obligation.

Debt Service Funds: Funds used to account for the accumulation of resources for, and payment of long-term obligations.

Department Generated Revenues: Monies directly generated by departments as a result of the services provided by the department in the form of charges for services, sale of licenses and permits, fines, intergovernmental grants and shared revenues, or donations and other miscellaneous revenues.

Enterprise Funds: Funds used to account for the operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the costs of providing goods and/or services to the general public on a continuing basis be financed or recovered primarily through user charges.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Expendable Trust Fund: A fund used to account for resources received and held by the County in a fiduciary capacity. It is permitted to expend, or spend, the trust corpus, or body. Due to the nature of the purpose of the funds they are accounted for in essentially the same manner as governmental funds.

Expenditure: In fund accounting, a disbursement of cash or a liability incurred for operations, capital outlay, or other requirement during a budget period.

Fines & Forfeitures: Revenues collected as fines for the violation of laws, rules or regulations, and revenues received due to the forfeiture by an individual of an asset to the County.

Fiscal Year: The twelve-month period from July 1 to June 30 for which the annual budget of the County is prepared and adopted.

Fixed Asset: Assets with a life expectancy in excess of one year, such as land, buildings, furniture and other equipment.

FTE (Full-time Equivalent): This term is used in the budget to designate the equivalent of one full-time employee. One FTE is equivalent to one full-time employee or any combination of part-time employees whose employment percentages total 100%.

Fund: A fiscal entity consisting of a self-balancing set of accounts that are segregated from other funds for the purpose of fulfilling specific activities or attaining specific objectives in accordance with regulations, restrictions, or limitations. A fund is also an available quantity of financial resources.

GAAP: Generally Accepted Accounting Principles.

General Fund: A fund established for the purpose of accounting for all financial resources and liabilities of the County except those required to be accounted for in other funds by special regulations, restrictions, or limitations.

Interfund Transfers: An expenditure and revenue classification for those expenses charged to one fund by another fund for materials or services rendered or for receipt of monies for specific programs or services.

Intergovernmental Revenues: A revenue category to record the receipt of grants and shared revenues received from another governmental entity.

Internal Service Funds: Funds used to account for the operations of departments or programs that provide services and products primarily to other County departments or programs.

Internal Service Fund Charges: An expenditure classification for those expenses charged by an Internal Service Fund to a department or program for services.

Licenses & Permits: A revenue classification used to record the monies received from the sales of licenses and permits.

Materials and Services: An expenditure classification including major non-capital, non-personnel expenditures. These include expenses for travel and training, operations, data processing, property, equipment, and contracted services.

Miscellaneous Revenues: A revenue classification used to record revenues that do not meet the definition of other revenue classifications. These include interest earned on fund balances.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Non-Expendable Trust Fund: A fund used to account for resources received by the County in a fiduciary capacity. The only amount that may be expended is the interest earned on the principal. The body of the trust, or the corpus, must remain intact.

O & C Revenues: Revenues received by the county from the federal government for timber harvested on federal government land formerly belonging to the Oregon and California Railroad. This is the primary source of revenue for Josephine County's public safety programs. Beginning in 1994-95, O & C Funds were no longer linked to the timber harvest, and were guaranteed by the federal government in a federal safety net program for five years. In October 2000, Congress passed PL 106-393 which guaranteed payment of the safety net money through the County's fiscal year 2006-07. In May 2007, the funding was extended for one more year, through the County's fiscal year 2007-08. In October 2008, Congress passed the Troubled Assets Relief Program (TARP) which extended the payments for another four years but with reduced amounts each year until phased out altogether.

Operating Budget: The portion of the Josephine County annual budget that applies to expenditures other than capital outlays, debt service, transfers, contingency, and ending fund balance.

Personal Services: An expenditure classification used to account for the costs of employees. This classification includes salaries and wages and employer paid benefits.

Program: A group of related activities performed by one or more organized units for the purpose of accomplishing a function for which the county is responsible.

Requirements: A budget term used for all budgeted uses of monies in a fund during a fiscal period. It includes budgeted expenditures, interfund transfers, contingencies and balances budgeted to be carried over to the next fiscal period. Requirements must be equal to Resources (see next definition) in order for a fund's budget to be in balance.

Resources: Total monies available during a budget period. This includes the estimated balances on hand at the beginning of the budgetary period plus all revenues anticipated being collected.

Revenue: Monies received during the budgetary period to finance County services.

Special Revenue Funds: Funds established for the purpose of accounting for all financial resources and requirements which, because of special regulations, restrictions, or limitations, must be segregated from other funds.

Supplemental Budget: An amendment, made by the governing body, to the adopted budget to meet unexpected needs or to authorize the expenditure of revenues which were not anticipated at the time the regular budget was adopted.

Tax Levy: The total amount eligible to be raised by general property taxes.

Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation. The assessed valuation is multiplied by the tax rate to determine the total tax dollars levied.

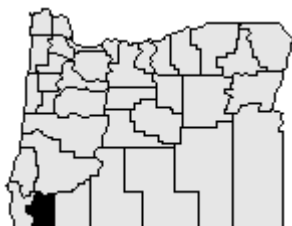
Unappropriated Ending Fund Balance: A budget classification for those funds not appropriated for any purpose and reserved for subsequent fiscal years. This may include specific reserves for buildings or equipment or may be generally reserved funds for no specific purpose.

JOSEPHINE COUNTY, OREGON
Glossary of Acronyms

BCC	Board of County Commissioners
BFB	Beginning Fund Balance
BLM	Bureau of Land Management
BOM	Building Operations & Maintenance
BoPTA	Board of Property Tax Appeals
CAMI	Child Abuse Multidisciplinary Intervention
CAFFA	County Assessment Function Funding Assistance
CASA	Court Appointed Special Advocate
CDBG	Community Development Block Grant
COLA	Cost of Living Adjustment
CS	Casual & Seasonal Employees
DEA	Drug Enforcement Administration
DEQ	Department of Environmental Quality
DOC	Department of Corrections
DOE	Department of Education
DOR	Department of Revenue
FAA	Federal Aviation Administration
FTE	Full Time Equivalent
GIS	Geographic Information System
HR	Human Resources
ISF	Administrative Internal Service Fund
IT	Information Technology
LID	Local Improvement District
MCU	Major Crimes Unit
NVIP	North Valley Industrial Park
O&C	Oregon and California Railroad
ODOT	Oregon Department of Transportation
ORMAP	Oregon Map
ORS	Oregon Revised Statutes
OSP	Oregon State Police
OTIA	Oregon Transportation Investment Act
OYA	Oregon Youth Authority
PEG	Public, Educational and Government
PERS	Public Employees Retirement System
USFS	United States Forest Service
VSO	Veterans Service Office

Oregon Historical County Records Guide

Josephine County History



Josephine County Courthouse
500 NW 6th St
Grants Pass, OR 97526
Clerk: (541) 474-5240
Courts: (541) 476-2309
www.co.josephine.or.us



The Josephine County Courthouse in Grants Pass was constructed in 1917 to replace the courthouse built in 1887.

FunFact



A towering 18-foot tall fiberglass caveman stands among the trees in Grants Pass. The caveman was erected in 1971 as part of a boosterism effort. (Photo No. josD0008)

Grants Pass, the Josephine County seat, is guarded by a towering 18-foot tall caveman, complete with a club. The fiberglass statue was erected by

History

Josephine County is located in southwestern Oregon and was created by the Territorial Legislature on January 22, 1856, from the western half of Jackson County. It was the nineteenth, and last, county created before statehood. Josephine County was named for Josephine Rollins, the first white woman to settle in southern Oregon.

The county is bordered on the south by California, on the north by Douglas County, on the west by Curry County at the Coast Range summit, and on the east by Jackson County. Josephine County is predominantly mountainous, but has two major valleys cut by the Rogue and Illinois Rivers.

Sailor Diggings was named the first county seat of Josephine County in 1856. During the next year, the population center shifted north to the Illinois Valley and to Kerbyville, a town which had been founded earlier that year by James Kerby. Kerbyville was chosen by the electorate as the new county seat in 1857. In 1858 the Territorial Legislature changed its name to Napoleon, but Kerbyville, and later, Kerby, remained the favored usage in the county. In 1886, the county seat was relocated to Grants Pass, a new town built along the recently completed railroad which traversed the state.

the city's "Caveman Club" in 1971 following nearly five decades of boosterism based on the theme. Beginning in 1922, local shopkeepers would march down Main Street wearing animal skins and furs and dragging ceremonial clubs to boost business.

While the Grants Pass High School sports teams continue to compete as Cavemen and Lady Cavers, the city prefers other forms of promotion. More popular now is the slogan "Where the Rogue River Runs," a reference to the local wild and scenic river with white-water, fishing, and jet boat recreational opportunities. (Source: Roadside America)

The first county courthouse was a log cabin at Sailor Diggings, which later came to known as Waldo. The building was purchased for \$100 from James Hendershott in 1856. In 1858 when Kerbyville became the new county seat, the commissioners ordered the sheriff to sell the courthouse at Sailor Diggings. Between 1858 and 1886 court records were kept in various offices and buildings rented by the county in Kerbyville. In 1886 the county seat was relocated to Grants Pass where courthouses were built in 1887 and 1917.

County officers were elected in June, 1856, and included three county commissioners, sheriff, auditor, treasurer, probate judge, and coroner. The U.S. district court held its first session at Sailor Diggings in 1856. Josephine County government currently consists of three commissioners, district attorney, assessor, clerk, sheriff, surveyor, and treasurer.

Most of the commercial activity during the territorial period centered on gold mining and the supply of provisions to miners. Miners had been active in the Rogue and Illinois Valleys since 1851. By the late 1850s, however, gold mining was beginning to decline and population dwindled as well. In

1859, gold was discovered along the Fraser River in British Columbia and an exodus from Josephine County occurred.

Although several Indian tribes lived in the area from which Josephine County was created, most of their members had been moved to reservations by 1856. In late 1856 all Indians in southwest Oregon, with the exception of a few tiny bands, were moved to the Siletz Reservation in Polk County.

Josephine County was also the home to a large Chinese population. Most had come to the area to work gold claims purchased from whites no longer interested in working them. Even though they could not own land, they had to pay a tax to mine gold, and were relegated to inferior claims.

The Area:

Josephine County is mountainous, but also has two major valleys and three rivers; the Rogue, the Applegate and the Illinois. These scenic rivers are world renowned for whitewater rafting and fishing. Many Josephine County Parks are situated on the Rogue River; these parks offer camping and great activities such as disc golf, hiking, volleyball, softball and fishing.

One point of interest in Josephine County is the Grave Creek Covered Bridge; this is one of the few functional covered bridges that remain in southern Oregon. This historic bridge is the only covered bridge visible from the Oregon I-5 freeway.

Other attractions include the Applegate Trail Interpretive Center, Hellgate Canyon-Rogue River, Kalmiopsis Wilderness, Kerbyville Museum, Oregon Caves National Monument, Rogue Community College, Lake Selmac, WildLife Images and the Wolf Creek Inn, a State Historic Park.



the Rogue River

Profile of Josephine County Government

Josephine County is located in the southwestern corner of the State of Oregon. The southern border of the County forms the Oregon/California state line. The County was established on January 22, 1856. The County's boundaries encompass an area of 1,641 square miles. The County's population showed steady increases by growing from 77,411 in 2002 to 82,794 in 2009; and has since shown signs of leveling off to about 82,730 in 2011.

Josephine County has three commissioners who are elected at large for four-year terms. The daily administrative functions of each County office/program/division are overseen by appointed managers or one of seven Elected Officials. The Board of County Commissioners (BCC) sets policy, adopts the annual budget, and passes resolutions and ordinances in accordance with state law. The BCC appoints many volunteers to citizen's advisory and review committees, including the Budget Committee. These committees assist the County and the BCC in providing needed and desired services to the community.

The Budget Committee is comprised of the three Commissioners and three citizens appointed from the public at large by the BCC. Each of the citizens serves a three-year term (terms are staggered so one is up for replacement each year), and they are not paid for their services. The Budget Committee reviews and approves the annual budget in hearings open to the public. All funds are budgeted in conformance with Oregon Local Budget Law. The BCC adopts a resolution authorizing appropriations for each department or expenditure category within a fund, setting the levels that expenditures cannot legally exceed.

Josephine County government provides a wide range of services. The services include public health, parks and recreation, airport operations, public road maintenance and construction, planning and development, building safety, county fair activities, probation and juvenile justice activities. In addition, it provides services to the economically disadvantaged in the county. The County has seven Elected Officials. The Sheriff provides patrols and operates the jail. The District Attorney prosecutes the criminals of the community and maintains a family support division. The Assessor is responsible for certifying all levies and computing the valuation of property for taxation. The Clerk conducts elections and maintains official records. The County Surveyor maintains County land survey records. The Treasurer is the custodian of County and District monetary funds. Finally, the County's Legal Counsel provides legal support to all County departments.

JOSEPHINE COUNTY, OREGON

Net Assets by Component Last Nine Fiscal Years (accrual basis of accounting)	As of June 30,								
	2003	2004	2005	2006	2007	2008	2009	2010	2011
Governmental Activities:									
Invested in capital assets, net of related debt	\$25,724,558	\$24,510,941	\$40,266,754	\$41,314,844	\$42,874,052	\$46,841,750	\$46,731,176	\$47,478,186	\$48,087,945
Restricted	12,660,292	14,485,826	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085
Unrestricted	(19,532,610)	(18,883,570)	(16,626,350)	(12,149,187)	(6,574,356)	(2,056,077)	2,112,202	192,838	(1,541,258)
Total Governmental Activities net assets	\$18,852,240	\$20,113,197	\$42,095,324	\$49,787,917	\$53,722,802	\$63,476,777	\$69,698,056	\$65,932,778	\$62,576,772
Business-type Activities:									
Invested in capital assets, net of related debt	\$1,481,215	\$1,663,333	\$1,977,725	\$1,867,831	\$1,946,770	\$2,906,167	\$2,792,408	\$2,823,021	\$3,141,932
Restricted	-	-	-	-	-	-	-	-	-
Unrestricted	153,476	166,508	184,746	230,827	227,777	163,974	184,878	210,457	318,631
Total Business-type Activities net assets	\$1,634,691	\$1,829,841	\$2,162,471	\$2,098,658	\$2,174,547	\$3,070,141	\$2,977,286	\$3,033,478	\$3,460,563
Primary Government:									
Invested in capital assets, net of related debt	\$27,205,773	\$26,174,274	\$42,244,479	\$43,182,675	\$44,820,822	\$49,747,917	\$49,523,584	\$50,301,207	\$51,229,877
Restricted	12,660,292	14,485,826	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085
Unrestricted	(19,379,134)	(18,717,062)	(16,441,604)	(11,918,360)	(6,346,579)	(1,892,103)	2,297,080	403,295	(1,222,627)
Total Primary Government net assets	\$20,486,931	\$21,943,038	\$44,257,795	\$51,886,575	\$55,897,349	\$66,546,918	\$72,675,342	\$68,966,256	\$66,037,335

Notes:

- (1) Accrual basis financial statements for the county government as a whole is available only back to 2003, the year GASB Statement 34 was implemented.
- (2) The balances as of June 30, 2005 include infrastructure assets for the first time.
- (3) The balances as of June 30, 2009 include the Other Post-Employment Benefit (OPEB) Obligation for the first time.

JOSEPHINE COUNTY, OREGON

	Fiscal Year Ended June 30,									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	
Changes in Net Assets										
Last Nine Fiscal Years										
(accrual basis of accounting)										
Expenses:										
Governmental Activities:										
General Government	\$6,068,483	\$7,562,145	\$8,019,981	\$4,230,673	\$2,600,514	\$4,505,267	\$3,554,768	\$3,105,746	\$3,466,313	
Public Safety	17,406,989	16,035,512	15,217,040	16,124,831	18,228,829	18,288,469	18,674,398	20,288,250	20,580,502	
Public Works	5,420,435	5,795,684	7,487,302	5,912,624	5,687,268	5,350,527	8,213,897	9,551,563	9,167,351	
Culture and Recreation	5,801,350	3,587,034	3,454,429	3,340,311	2,883,124	2,398,748	2,569,225	2,457,628	2,234,542	
Community Development	2,899,438	2,782,839	2,537,919	4,603,135	3,963,488	2,971,068	3,057,506	4,295,501	3,553,741	
Health & Human Services	26,559,366	27,043,154	27,547,123	26,047,563	13,326,948	8,124,116	8,074,595	7,995,407	8,993,704	
Interest on long-term debt	1,371,960	1,477,150	1,372,836	1,299,545	1,415,435	1,251,165	1,221,383	993,901	958,424	
Total Governmental Activities expenses	65,528,021	64,283,518	65,636,630	61,558,682	48,105,606	42,889,360	45,365,772	48,687,996	48,954,577	
Business-type Activities:										
Jail Commissary	29,335	28,782	39,410	66,547	63,405	36,600	66,893	64,104	66,071	
County Airports	532,743	581,488	592,640	608,669	575,729	609,390	719,103	780,848	556,937	
Total Business-type Activities expenses	562,078	610,270	632,050	675,216	639,134	645,990	785,996	844,952	623,008	
Total Primary Government expenses	\$66,090,099	\$64,893,788	\$66,268,680	\$62,233,898	\$48,744,740	\$43,535,350	\$46,151,768	\$49,532,948	\$49,577,585	
Program Revenues:										
Governmental Activities:										
Charges for Services:										
General Government	\$1,458,947	\$1,696,813	\$6,218,250	\$5,642,574	\$2,129,445	\$966,763	\$2,636,988	\$1,714,988	\$1,781,670	
Public Safety	2,703,110	748,900	16,179	20,420	2,604,016	1,856,199	1,854,259	1,883,974	2,082,170	
Public Works	756,714	125,780	123,359	126,396	131,098	227,253	296,886	146,557	295,575	
Culture and Recreation	1,580,144	1,528,374	1,350,210	1,468,255	1,530,078	1,178,971	1,449,110	1,399,433	1,403,855	
Community Development	2,214,116	2,923,765	1,059,562	1,205,988	1,369,546	2,381,508	2,018,546	1,278,033	1,214,792	
Health & Human Services	2,931,039	2,119,446	689,049	670,162	1,190,256	1,360,527	1,692,426	1,425,936	1,694,825	
Operating Grants and Contributions	39,358,149	41,861,914	42,862,587	43,131,333	25,055,783	26,709,265	21,822,753	21,632,056	22,903,460	
Capital Grants and Contributions	-	-	3,923,000	-	113,817	56,000	3,464,680	304,227	371,099	
Total Governmental Activities program revenues	51,002,219	51,004,992	56,242,196	52,265,128	34,124,039	34,736,486	35,235,648	29,785,204	31,747,446	
Business-type Activities:										
Charges for Services:										
Jail Commissary	41,970	49,547	60,343	70,346	57,768	63,606	45,450	78,142	91,468	
County Airports	425,584	230,904	293,448	405,188	450,110	450,831	521,850	427,165	517,754	
Capital Grants and Contributions	151,749	504,964	565,631	69,542	188,600	1,062,974	111,338	369,689	415,978	
Total Business-type Activities program revenues	619,303	785,415	919,422	545,076	696,478	1,577,411	678,638	874,996	1,025,200	
Total Primary Government program revenues	\$51,621,522	\$51,790,407	\$57,161,618	\$52,810,204	\$34,820,517	\$36,313,897	\$35,914,286	\$30,660,200	\$32,772,646	
Net (expenses) revenues:										
Governmental Activities	(\$14,525,802)	(\$13,278,526)	(\$9,394,434)	(\$9,293,554)	(\$13,981,567)	(\$8,152,874)	(\$10,130,124)	(\$18,902,792)	(\$17,207,131)	
Business-type Activities	57,225	175,145	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	
Total Primary Government net expense	(\$14,468,577)	(\$13,103,381)	(\$9,107,062)	(\$9,423,694)	(\$13,924,223)	(\$7,221,453)	(\$10,237,482)	(\$18,872,748)	(\$16,804,939)	

(Continued on the next page)

JOSEPHINE COUNTY, OREGON

Changes in Net Assets (Continued)

Last Nine Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ended June 30,								
	2003	2004	2005	2006	2007	2008	2009	2010	2011
Net (expenses) revenues (from previous page):									
Governmental Activities	(\$14,525,802)	(\$13,278,526)	(\$9,394,434)	(\$9,293,554)	(\$13,981,567)	(\$8,152,874)	(\$10,130,124)	(\$18,902,792)	(\$17,207,131)
Business-type Activities	57,225	175,145	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192
Total Primary Government net expense	<u>(14,468,577)</u>	<u>(13,103,381)</u>	<u>(9,107,062)</u>	<u>(9,423,694)</u>	<u>(13,924,223)</u>	<u>(7,221,453)</u>	<u>(10,237,482)</u>	<u>(18,872,748)</u>	<u>(16,804,939)</u>
General Revenues and Other Changes in Net Assets:									
Governmental Activities:									
Taxes:									
Property Taxes	3,782,711	3,759,885	3,858,159	3,957,320	4,137,828	4,390,498	4,661,545	4,891,102	4,848,368
Unrestricted O&C Revenue Safety Net Support	11,253,913	11,388,960	11,537,016	11,802,368	11,920,391	11,895,928	10,728,352	9,655,517	8,701,886
Investment Earnings	361,723	322,049	671,299	1,283,459	1,866,053	1,576,486	970,106	613,695	323,671
Transfers	(12,000)	(12,000)	(37,000)	(57,000)	(7,820)	43,937	(8,600)	(22,800)	(22,800)
Total Governmental Activities	<u>15,386,347</u>	<u>15,458,894</u>	<u>16,029,474</u>	<u>16,986,147</u>	<u>17,916,452</u>	<u>17,906,849</u>	<u>16,351,403</u>	<u>15,137,514</u>	<u>13,851,125</u>
Business-type Activities:									
Investment Earnings	2,983	8,005	4,476	9,327	10,725	8,110	5,903	3,348	2,093
Transfers	12,000	12,000	37,000	57,000	7,820	(43,937)	8,600	22,800	22,800
Total Business-type Activities	<u>14,983</u>	<u>20,005</u>	<u>41,476</u>	<u>66,327</u>	<u>18,545</u>	<u>(35,827)</u>	<u>14,503</u>	<u>26,148</u>	<u>24,893</u>
Total Primary Government	<u>15,401,330</u>	<u>15,478,899</u>	<u>16,070,950</u>	<u>17,052,474</u>	<u>17,934,997</u>	<u>17,871,022</u>	<u>16,365,906</u>	<u>15,163,662</u>	<u>13,876,018</u>
Change in Net Assets:									
Governmental Activities	860,545	2,180,368	6,635,040	7,692,593	3,934,885	9,753,975	6,221,279	(3,765,278)	(3,356,006)
Business-type Activities	72,208	195,150	328,848	(63,813)	75,889	895,594	(92,855)	56,192	427,085
Total Primary Government	<u>\$932,753</u>	<u>\$2,375,518</u>	<u>\$6,963,888</u>	<u>\$7,628,780</u>	<u>\$4,010,774</u>	<u>\$10,649,569</u>	<u>\$6,128,424</u>	<u>(\$3,709,086)</u>	<u>(\$2,928,921)</u>

Note: Accrual basis financial statements for the county government as a whole is available only back to 2003, the year GASB Statement 34 was implemented.

JOSEPHINE COUNTY, OREGON

Fund Balances of Governmental Funds

Last Nine Fiscal Years
(modified accrual basis of accounting)

	As of June 30,								
	2003	2004	2005	2006	2007	2008	2009	2010	2011
General Fund:									
Reserved	\$ 3,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	2,094,295	2,494,819	2,660,756	4,135,655	5,425,422	3,952,683	3,598,996	3,462,700	-
GASB 54:									
Unassigned									2,708,775
Total General Fund	<u>\$ 2,097,963</u>	<u>\$ 2,494,819</u>	<u>\$ 2,660,756</u>	<u>\$ 4,135,655</u>	<u>\$ 5,425,422</u>	<u>\$ 3,952,683</u>	<u>\$ 3,598,996</u>	<u>\$ 3,462,700</u>	<u>\$ 2,708,775</u>
All other governmental funds:									
Reserved/Nonspendable	\$ 1,219,229	\$ 966,675	\$ 1,020,560	\$ 2,078,253	\$ 594,850	\$ 627,054	\$ 1,162,807	\$ 414,672	\$ -
Unreserved, reported in:									
Special revenue funds	11,339,351	13,620,725	14,173,306	14,935,820	15,331,547	24,247,936	26,728,405	25,076,912	-
Debt service funds	310,397	1,138,761	1,651,013	764,474	-	-	168,214	165,430	-
Capital project funds	(39,297)	108,457	3,587,159	3,549,672	5,501,802	2,758,755	6,036,704	5,213,017	-
Permanent funds	171,685	181,547	140,460	160,224	185,916	208,788	222,803	-	-
GASB 54:									
Nonspendable									1,060,372
Restricted									12,324,318
Committed									14,458,977
Assigned									-
Unassigned									(143,976)
Total all other governmental funds	<u>\$ 13,001,365</u>	<u>\$ 16,016,165</u>	<u>\$ 20,572,498</u>	<u>\$ 21,488,443</u>	<u>\$ 21,614,115</u>	<u>\$ 27,842,533</u>	<u>\$ 34,318,933</u>	<u>\$ 30,870,031</u>	<u>\$ 27,699,691</u>

Due to changes in the county's fund structure connected with the implementation of GASB 34, fund balance information is available only back to 2003.

Beginning with June 30, 2011 amounts in fund balance are reported in accordance with GASB 54. Prior year fund balance remain in the previous designation.

JOSEPHINE COUNTY, OREGON

Changes in Fund Balances of Governmental Funds

Last Ten Fiscal Years

(modified accrual basis of accounting)

Fiscal Year Ended June 30,

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Revenues:										
Taxes	\$ 4,105,300	\$ 3,907,165	\$ 3,883,987	\$ 3,970,604	\$ 4,095,041	\$ 4,184,157	\$ 4,438,328	\$ 4,581,410	\$ 4,826,026	\$ 4,824,573
Fees and Charges for Services	7,776,705	6,982,626	8,318,255	8,696,834	8,840,202	8,509,403	7,812,689	7,735,370	6,730,365	7,008,388
Intergovernmental Revenues	48,987,690	50,211,593	49,731,153	56,593,851	53,425,843	36,164,952	36,699,746	35,523,619	31,311,196	31,891,433
Interfund Charges for Services	1,443,049	2,600,649	3,288,879	3,809,682	1,943,228	1,541,932	1,753,682	1,598,320	1,531,425	1,572,381
Other Revenues	2,843,905	4,705,372	3,712,055	2,205,516	2,227,569	2,464,183	3,238,630	2,644,969	1,378,407	1,399,594
Total Revenues	65,156,649	68,407,405	68,934,329	75,276,487	70,531,883	52,864,627	53,943,075	52,083,688	45,777,419	46,696,369
Expenditures:										
General Government	7,568,789	6,772,013	7,034,606	7,881,158	5,521,445	2,892,577	3,767,602	3,034,443	3,343,636	2,909,254
Public Safety	15,490,719	17,176,501	16,438,386	17,373,070	17,647,363	17,866,561	18,149,093	17,718,712	18,761,904	19,348,194
Public Works	5,305,656	5,298,780	6,258,326	8,476,944	7,760,070	6,906,119	9,415,379	7,258,275	8,564,515	8,934,164
Culture & Recreation	5,408,758	5,616,494	3,567,235	3,564,773	3,441,299	2,680,596	2,347,670	2,682,453	2,410,184	2,400,484
Community Development	2,956,275	2,882,527	2,917,763	2,783,732	4,948,449	3,808,406	2,885,006	2,902,631	4,049,645	3,411,218
Human Services	27,155,247	27,055,586	27,589,814	28,397,568	26,554,315	12,487,281	7,792,849	7,887,824	7,594,218	8,818,945
Debt Service - Principal	769,930	979,945	1,082,142	955,258	1,089,747	1,196,162	1,170,208	1,296,925	1,315,323	1,390,594
Debt Service - Interest	928,277	1,082,423	1,048,909	1,022,337	995,898	1,110,066	948,524	914,495	779,645	748,018
Debt Service - Bond issuance cost	-	-	-	-	-	-	-	127,103	-	-
Total Expenditures	65,583,651	66,864,269	65,937,181	70,454,840	67,958,586	48,947,768	46,476,331	43,822,861	46,819,070	47,960,871
Excess of Revenues Over (Under)	(427,002)	1,543,136	2,997,148	4,821,647	2,573,297	3,916,859	7,466,744	8,260,827	(1,041,651)	(1,264,502)
Other Financing Sources (Uses):										
Debt Proceeds	12,882,727	369,000	-	-	-	-	-	-	-	-
Refunding bonds issued	-	-	-	-	-	-	-	7,920,000	-	-
Premium on refunding bonds	-	-	-	-	-	-	-	391,656	-	-
Payment to refunded bond escrow agent	-	-	-	-	-	-	-	(8,184,553)	-	-
Transfers In	3,695,909	3,289,269	4,279,981	5,151,809	4,372,389	22,310,938	7,550,782	8,228,071	7,471,302	7,443,296
Transfers Out	(4,739,128)	(4,201,217)	(3,865,473)	(5,251,386)	(4,554,842)	(24,047,884)	(10,261,847)	(10,493,288)	(10,014,849)	(10,103,059)
Total Other Financing Sources (Uses)	11,839,508	(542,948)	414,508	(99,577)	(182,453)	(1,736,946)	(2,711,065)	(2,138,114)	(2,543,547)	(2,659,763)
Net Change in Fund Balance	\$ 11,412,506	\$ 1,000,188	\$ 3,411,656	\$ 4,722,070	\$ 2,390,844	\$ 2,179,913	\$ 4,755,679	\$ 6,122,713	\$ (3,585,198)	\$ (3,924,265)
Debt service as a percentage of noncapital expenditures	2.7%	3.2%	3.3%	2.9%	3.2%	4.9%	4.8%	5.6%	4.7%	4.7%

JOSEPHINE COUNTY, OREGON

Assessed and Real Market Values of Taxable Property

Last Ten Fiscal Years

Fiscal Year	Total Direct Tax Rate (1)	Assessed Value					Real Market Value
		Real	Manufactured Structures	Personal	Utilities	Total	
2001-02	0.96	3,482,266,765	121,049,292	82,342,601	143,339,062	3,828,997,720	4,436,423,374
2002-03	0.93	3,677,567,535	119,945,632	80,764,669	142,176,006	4,020,453,842	4,803,016,923
2003-04	0.88	3,890,566,005	122,510,207	87,825,003	133,119,521	4,234,020,736	5,478,748,706
2004-05	0.85	4,129,480,049	130,266,655	92,166,757	129,162,862	4,481,076,323	6,502,753,771
2005-06	0.83	4,415,330,518	133,238,126	94,689,274	119,516,345	4,762,774,263	8,017,637,670
2006-07	0.81	4,717,456,116	135,530,330	103,837,124	120,485,200	5,077,308,770	9,900,996,388
2007-08	0.80	5,015,174,748	139,087,020	110,375,247	119,151,000	5,383,788,015	10,626,563,720
2008-09	0.79	5,267,001,884	137,773,700	119,351,135	131,096,850	5,655,223,569	10,271,803,111
2009-10	0.77	5,509,036,303	128,920,050	116,701,163	153,833,660	5,908,491,176	9,182,833,828
2010-11	0.76	5,682,170,356	117,201,280	122,549,668	165,069,620	6,086,990,924	8,446,479,564

(1) - Per \$1,000 of assessed value.

* *Ballot Measure 50, approved by State voters in May 1997, changed the way property taxes are assessed and computed. For 1997-98, and subsequent years, the assessed value of property is the real market value or 90 percent of the 1995 assessed value, **whichever is lower**. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995.*

Source: Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

Direct and Overlapping Property Tax Rates⁽¹⁾

Last Ten Fiscal Years

Fiscal Year	County Direct Rate				Total Direct Tax Rate	Overlapping Rates											
	Permanent Rate ⁽²⁾	Exempt Bond	Local Option	0.13		Cities			Rural Fire Districts			School Districts			Special Districts		
						Grants Pass	Cave Junction	Applegate	Illinois Valley	Williams	Wolf Creek	Grants Pass	Three Rivers	So. OR. ESD	Rogue Community College	Kerby Water District	4H Extension
2001-02	0.59	0.24	0.13	0.96	4.98	2.05	2.68	1.87	1.06	2.19	7.14	4.47	0.35	0.51	-	0.05	
2002-03	0.59	0.21	0.13	0.93	4.98	2.05	2.68	1.87	1.06	2.19	7.06	4.46	0.35	0.51	-	0.05	
2003-04	0.59	0.29	-	0.88	5.02	2.04	2.68	2.44	1.06	2.19	6.43	4.45	0.35	0.51	-	0.05	
2004-05	0.59	0.26	-	0.85	5.02	2.04	2.53	2.41	1.06	2.19	6.76	4.43	0.35	0.51	-	0.05	
2005-06	0.59	0.24	-	0.83	5.62	1.90	2.53	2.38	1.06	2.98	6.67	4.36	0.35	0.51	-	0.05	
2006-07	0.59	0.22	-	0.81	5.62	1.90	2.53	2.35	1.06	2.98	6.48	4.34	0.35	0.51	-	0.05	
2007-08	0.59	0.21	-	0.80	6.13	1.90	2.53	2.31	1.59	2.98	6.41	4.30	0.35	0.51	-	0.05	
2008-09	0.59	0.20	-	0.79	6.12	1.90	2.53	2.26	1.59	2.98	6.21	4.29	0.35	0.51	1.90	0.05	
2009-10	0.59	0.18	-	0.77	6.32	1.90	2.53	2.23	1.59	2.88	6.43	4.28	0.35	0.51	3.35	0.05	
2010-11	0.59	0.17	-	0.76	6.33	1.90	2.53	2.22	1.59	2.88	5.92	4.29	0.35	0.51	3.41	0.05	

(1) Nominal property tax rate is per \$1,000 without compression resulting from Ballot Measure 5
 (2) Josephine County Permanent Rate is \$0.5867 per \$1,000 assessed value. Due to statewide constitutional property tax limitation of Ballot Measures 5 and 47/50, the County is restricted in its ability to raise the permanent tax rate or to implement new taxes without voter approval.

Note: These figures are rounded and for general information only. For actual nominal tax rates, inquire at the County Assessor's Office.

JOSEPHINE COUNTY, OREGON

Principal Property Taxpayers

Current Year and Nine Years Ago

Principal Taxpayers	2011			2002		
	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Pacificorp (PP&L)	\$ 77,837,780	1	1.26%	\$ 59,681,600	1	1.56%
Masterbrand Cabinets, Inc.	17,265,420	2	0.28%			
Auerbach Grants Pass LLC and Freeman Grants Pass LLC	16,649,130	3	0.27%			
Nunn, Ronald C & Marcia K	19,906,330	4	0.32%	11,537,650	5	0.30%
QWEST Corporation	20,175,960	5	0.33%	34,087,938	2	0.89%
Charter Communications	15,547,400	6	0.25%			
Grants Pass FMS LLC	13,745,910	7	0.22%			
Lynn-Ann Development LLC	13,392,412	8	0.22%			
Avista Corp. dba Avista Utilities	13,674,200	9	0.22%	8,674,000	9	0.23%
Johnson Trust, Carl D.	11,787,900	10	0.19%	8,749,760	6	0.23%
Grant Kent Partners LP/Fred Meyer				10,992,520	3	
Zak Realty				10,277,360	4	0.27%
Wal-Mart Stores, Inc.				7,442,010	7	0.19%
Jensen, Robert A & Shirley Y				7,042,812	8	0.18%
Hillebrand Children Riverwood Apartments				6,196,070	10	0.16%
Total Principal Taxpayers	\$ 219,982,442		3.56%	\$164,681,720		4.01%

Source: Josephine County Assessor's Office

Note: Ranking is based on dollars received and not assessed value

JOSEPHINE COUNTY, OREGON

Property Tax Levies and Collections

Last Ten Fiscal Years

Fiscal Year	Total Tax Levy (1)	Within the First Year of the Levy			Collections in Subsequent Years	Total to Date		Outstanding June 30, 2010	
		Discounts Allowed	Collections (2)	Percent (2)		Collections (2)	Percent (2)	Delinquent Taxes	Percentage to Total Tax Levy
2001-02	3,605,575	83,883	3,383,798	93.8%	137,589	3,521,387	97.7%	305	0.01%
2002-03	3,677,044	86,904	3,458,544	94.1%	131,253	3,589,797	97.6%	343	0.01%
2003-04	3,648,728	86,980	3,447,640	94.5%	113,651	3,561,291	97.6%	457	0.01%
2004-05	3,719,994	90,026	3,514,250	94.5%	115,343	3,629,593	97.6%	375	0.01%
2005-06	3,870,112	94,690	3,669,691	94.8%	104,760	3,774,451	97.5%	971	0.03%
2006-07	4,033,916	97,973	3,803,545	94.3%	129,108	3,932,653	97.5%	3,290	0.08%
2007-08	4,263,339	102,983	4,011,908	94.1%	134,853	4,146,761	97.3%	13,595	0.32%
2008-09	4,484,396	105,608	4,185,668	93.3%	142,553	4,328,221	96.5%	50,567	1.13%
2009-10	4,625,028	110,526	4,301,176	93.0%	106,122	4,407,298	95.3%	107,204	2.32%
2010-11	4,691,936	112,850	4,370,274	93.1%	0	4,370,274	93.1%	208,812	4.45%

(1) Includes all County levies, miscellaneous assessments and additional taxes.

Does not include collections for other taxing districts.

Includes additions and deletions to the Tax Roll and corrections and cancellations.

(2) Net of Adjustments, additions, corrections and cancellations, not including discounts.

Source: Josephine County Treasurer/Tax Collector

JOSEPHINE COUNTY, OREGON

Ratios of Outstanding Debt by Type

Last Ten Fiscal Years

June 30,	Governmental Activities			Total Primary Government	Percentage of Personal Income	Per Capita
	General Obligation Bonds	PERS Bond	Loans and Leases Payable			
2002	12,859,523	12,894,947	864,484	26,618,954	0.09%	346.38
2003	12,070,000	13,179,316	1,136,311	26,385,627	0.09%	338.49
2004	11,485,000	13,176,867	919,487	25,581,354	0.10%	326.50
2005	10,875,000	13,143,723	738,700	24,757,423	0.11%	309.78
2006	10,240,000	13,077,404	539,011	23,856,415	0.12%	295.40
2007	9,575,000	12,976,124	417,849	22,968,973	0.13%	281.18
2008	8,885,000	12,831,254	387,641	22,103,895	0.13%	265.38
2009	7,920,000	12,640,072	300,716	20,860,788	0.14%	251.96
2010	7,150,000	12,399,356	285,393	19,834,749	N/A	239.68
2011	6,350,000	12,100,806	269,799	18,720,605	N/A	226.29

N/A - Personal income is not yet available

JOSEPHINE COUNTY, OREGON

Ratios of General Bonded Debt Outstanding

Last Ten Fiscal Years

June 30,	Population ⁽¹⁾	Assessed Value (In Thousands) ⁽²⁾	Bonded Debt	Debt Service Monies Available	Net Bonded Debt	Percent of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2002	77,411	3,828,998	12,859,523	610,951	12,248,572	0.32%	158.23
2003	78,020	4,020,454	12,070,000	65,220	12,004,780	0.30%	153.87
2004	78,180	4,234,021	11,485,000	147,531	11,337,469	0.27%	145.02
2005	79,135	4,481,076	10,875,000	145,620	10,729,380	0.24%	135.58
2006	80,525	4,762,774	10,240,000	134,136	10,105,864	0.21%	125.50
2007	81,699	5,077,309	9,575,000	102,095	9,472,905	0.19%	115.95
2008	82,509	5,383,788	8,885,000	103,520	8,781,480	0.16%	106.43
2009	82,794	5,655,224	7,920,000	85,010	7,834,990	0.14%	94.63
2010	82,775	5,908,491	7,150,000	140,732	7,009,268	0.12%	84.68
2011	82,730	6,086,991	6,350,000	121,821	6,228,179	0.10%	75.28

(1) Source: Portland State University's Population Research Center

(2) Source: Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

**Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds**

June 30, 2011

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Percentage Applicable To Josephine County	Amount Applicable To Josephine County
Direct:			
Counties:			
Josephine	\$ 6,350,000	100.00%	<u>\$ 6,350,000</u>
Overlapping:			
Cities:			
Grants Pass	7,300,000	100.00%	7,300,000
Cave Junction	None	-	-
Rural Fire Protection Districts:			
Illinois Valley RFPD 1	1,735,000	100.00%	1,735,000
Williams RFPD	70,000	100.00%	70,000
Wolf Creek RFPD	None	-	-
Community Colleges:			
Rogue Community College	None	-	-
School Districts:			
Grants Pass District 7	7,385,000	100.00%	7,385,000
Three Rivers District	17,540,000	96.83%	<u>16,983,982</u>
Total Overlapping Debt			<u>33,473,982</u>
Total Direct and Overlapping Debt			<u><u>\$ 39,823,982</u></u>

Source: Oregon State Treasury Debt Management Division

(1) Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the County. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the County.

JOSEPHINE COUNTY, OREGON

Legal Debt Margin Information

Last Ten Fiscal Years

(amounts expressed in thousands)

	As of June 30,									
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Real Market Value of taxable property ⁽¹⁾	\$ 4,436,423	\$ 4,803,017	\$ 5,478,749	\$ 6,502,754	\$ 8,017,638	\$ 9,900,996	\$ 10,626,563	\$ 10,271,203	\$ 9,182,834	\$ 8,446,480
Debt Limit, 2% of Real Market Value	\$88,728	\$96,060	\$109,575	\$130,055	\$160,353	\$198,020	\$212,531	\$205,424	\$183,657	\$168,930
Total net debt applicable to limit	12,249	12,005	11,337	10,729	10,106	9,473	8,781	7,835	7,009	6,228
Legal debt margin	\$76,479	\$84,055	\$98,238	\$119,326	\$150,247	\$188,547	\$203,750	\$197,589	\$176,648	\$162,702
Total net debt applicable to this limit as a percentage of debt limit	13.81%	12.50%	10.35%	8.25%	6.30%	4.78%	4.13%	3.81%	3.82%	3.69%

Q 20

⁽¹⁾ Josephine County Assessor's Office

Debt Administration

The outstanding balance represents prior year funding for the construction of the Adult Jail and for the PERS unfunded actuarial liabilities, both are backed by the full faith and credit of the County. There was no new bonded debt issued this fiscal year. Under state law, Josephine County has a general obligation debt limitation of 2% of the real market value of taxable property in the county. The County's general obligation bonded debt of \$6.4 million (the balance on the Adult Jail Facility bond) was well below the legal limitation of \$169 million. Josephine County updated to a rating of "A1" from Moody's Investors

JOSEPHINE COUNTY, OREGON

Demographic Statistics

Last Ten Fiscal Years

Fiscal Year	Population ⁽¹⁾	Personal Income (in thousands)	Per Capita Personal Income ⁽²⁾	School Enrollment ⁽³⁾	Unemployment Rate ⁽⁴⁾ for June	Median Age ⁽⁵⁾
2001-02	77,411	\$1,825,646	\$23,583	21,225	8.7%	N/A
2002-03	78,020	\$1,874,176	\$23,940	20,373	9.5%	N/A
2003-04	78,180	\$1,974,270	\$24,965	19,606	8.3%	N/A
2004-05	79,135	\$2,081,223	\$26,069	19,324	7.2%	44.0
2005-06	80,525	\$2,241,734	\$27,802	19,644	6.3%	N/A
2006-07	81,699	\$2,346,084	\$29,074	20,152	6.7%	43.6
2007-08	82,509	\$2,402,204	\$29,593	20,842	7.9%	N/A
2008-09	82,794	\$2,429,273	\$29,981	21,781	14.4%	44.4
2009-10	82,775	N/A	N/A	31,262	13.7%	46.3
2010-11	82,730	N/A	N/A	29,533	12.7%	48.1

(1) Portland State University's Population Research Center

(2) U.S. Dept of Commerce, Bureau of Economic Analysis

(3) Grants Pass School District 7; Three Rivers School District; Rogue Community College

(4) www.qualityinfo.org

(5) U.S. Census Bureau

N/A Information not available

JOSEPHINE COUNTY, OREGON

Principal Employers

Current Year and Nine Years Ago

Principal Employers	2011			2002		
	Number of Employees	Rank	Percentage of Total County Employment	Number of Employees	Rank	Percentage of Total County Employment
Rogue Community College	919	1	4.02%	N/A	2	N/A
Three Rivers Community Hospital	918	2	4.02%	N/A	6	N/A
Grants Pass School District #7	667	3	2.92%	N/A	3	N/A
Three Rivers School District	639	4	2.80%	N/A	1	N/A
Fire Mountain Gems	500	5	2.19%	N/A	N/A	N/A
Josephine County	450	6	1.97%	N/A	7	N/A
Wal-Mart	430	7	1.88%	N/A	9	N/A
Masterbrand Cabinet Company	330	8	1.45%	N/A	N/A	N/A
Barrett Business Services	260	9	1.14%	N/A	N/A	N/A
Diversified Collection Service	260	10	1.14%	N/A	N/A	N/A
Fred Meyer **	230	11		N/A	5	N/A
Siskiyou National Forest **	180	14		N/A	4	N/A
U.S. Forest Industries (now Timber Products) **	130	16		N/A	8	N/A
Total - Top 10	<u>5,373</u>		<u>16.98%</u>			

N/A - Information is not available.

Source: Grants Pass Chamber of Commerce

** Not included in Total Top 10. Displayed for historical purposes.

JOSEPHINE COUNTY, OREGON

Operating Indicators by Function
Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30,									
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
County Sheriff										
Jail bookings	5,647	5,170	4,710	4,612	4,944	5,130	5,452	6,575	4,956	4,816
Inmates released due to lack of available resources	N/A	496	496	805	1,163	1,358	385	309	314	327
Average daily jail population	200	170	150	125	120	140	135	106	143	142
Patrol - calls for service	N/A	69,795	60,184	65,474	63,000	54,802	56,942	54,524	59,762	61,124
District Attorney										
Criminal prosecution cases filed	3,575	3,610	3,366	3,281	3,323	2,960	2,671	2,779	2,731	2,588
Child support cases	927	919	926	936	914	933	925	917	912	909
Community Justice										
Work crew participants	2,196	1,501	1,016	1,267	1,498	1,854	1,337	1,729	1,530	1,387
Juvenile Justice intakes	1,150	1,358	1,209	1,078	1,035	1,046	1,092	1,106	884	774
Public Health										
Inspections of food services	712	532	1,213	1,062	1,275	1,208	1,163	1,339	1,347	1,164
Immunizations given	17,956	14,991	15,336	11,018	10,283	10,074	10,250	10,455	10,942	6,403
County Clerk										
Recorded instruments	22,672	32,979	31,875	34,177	34,484	31,338	27,709	25,602	23,183	22,019
Planning Department										
Permits issued	1,966	2,174	2,094	2,428	2,171	2,099	1,618	1,257	1,132	1,031
Parks Department										
Walk-ins	N/A	N/A	N/A	N/A	N/A	N/A	16,431	17,457	18,869	16,375
Reservations taken	N/A	N/A	N/A	N/A	N/A	N/A	43,569	43,850	40,712	34,261

N/A - Information not available.

JOSEPHINE COUNTY, OREGON

Capital Asset Statistics by Function

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30,									
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Public Safety										
Adult Jail Facility Beds	200	200	200	200	200	200	200	200	200	200
Juvenile Facility Detention Beds	14	14	14	14	14	14	14	14	14	14
Juvenile Facility Shelter Beds	16	16	16	16	16	16	16	16	16	16
Public Works										
Road miles maintained	576	576	576	576	576	576	565	566	566	566
Bridges maintained (reduced 2010 to match ODOT report that small bridges are structures & not bridges)	194	195	195	195	195	195	193	198	122	122
Culture and Recreation										
Park acreage	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655
Number of parks	10	10	10	10	10	10	10	10	10	10
Boat ramps	15	15	15	15	15	15	15	15	15	15
Nature/recreation areas	4	4	4	4	4	4	4	4	4	4
Library branches	4	4	4	4	4	4	4	4	4	4
Airports	2	2	2	2	2	2	2	2	2	2
Human Services										
Secured residential facility	1	1	1	1	1	1	1	1	1	1

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies of the County are described below.

A. Reporting Entity:

Josephine County was formed under the predecessor chapter to Oregon Revised Statutes (ORS) 202, and its present “home rule” charter, effective January 5, 1981, was adopted under Article VI, Section 10 of the Oregon State Constitution. Its boundaries are established by ORS 201.170. A Board of Commissioners consisting of three independently elected members governs the County.

B. The County reports the following major governmental funds:

General Fund – This is the County’s primary operating fund. It accounts for all financial resources of the general government, except for those requiring separate accounting in another fund. The offices of the Assessor, Treasurer, County Clerk and Surveyor and the Planning and Forestry Departments are in the General Fund. The General Fund also provides a significant amount of support to the Public Safety Fund. The primary source of revenue for the General Fund is property taxes.

Public Works Fund – The expenditures of the Roads and Bridges Division of this fund are restricted under Article IX of the Constitution of the State of Oregon for construction, reconstruction, improvement, repair, maintenance, operation, use and policing of public highways, roads and streets within the County. Major sources of revenue include motor fuel taxes and forest service receipts.

Public Safety Fund – This fund was formed effective July 1, 2006. It comprises three departments which are the Sheriff, District Attorney and Juvenile Justice. The largest revenue source is O&C money from the Federal Government. Other revenues are primarily charges for services and various federal and state grants.

Adult Corrections Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Adult Corrections Department which supervises adult felony cases and administers the work crew programs. It is primarily funded by grants from the Oregon Department of Corrections.

Public Health Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Public Health Department. Public Health serves the public with many health resource, environmental and enforcement programs. The primary sources of funding are charges for services rendered and various grants from the Oregon Department of Human Services.

Mental Health Fund – This fund accounts for the activities of the Mental Health Authority which has oversight responsibilities for mental health programs which were outsourced to non-profit organizations and other governmental agencies effective July 1, 2006. Resources of this fund are primarily from federal and state grants and from alcohol tax. Expenditures are for mental health care and substance abuse treatment and prevention programs.

Grant Projects Fund – This fund was established to account for expenditure of several grant funds received from federal, state and local agencies. One type of the activities accounted for in this fund is the use of O&C Title III funds, which are restricted for uses tied to federal land. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related educational opportunities and fire prevention. This fund receives video poker funds from the state which are restricted for use in economic development activities and Community Development Block Grants (CDBG) from the federal government which are used for community development projects. The Veterans Service Office is also operated through this fund.

The County reports the following major enterprise fund:

Airports Fund – This fund accounts for the operations of the county’s airports located in Merlin, and Cave Junction, Oregon. User fees are the primary source of revenue. Expenditures are for the administration and maintenance of the airport buildings and grounds.

Minor Enterprise Fund: Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Additionally the County reports the following fund types but does not annually adopt this fund:

Fiduciary Funds – Account for resources received and held by the County’s Treasurer on behalf of other governmental entities, private individuals, and others as provided for in Oregon Revised Statutes.

C. Measurement Focus and Basis of Accounting:

All governmental fund types are accounted for using a *current financial resources measurement focus* and the **modified accrual basis of accounting**. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Federal and state grants (to the extent that eligible expenditures are incurred), licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues within the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments are recorded only when the payment is due. When program expenses are incurred for which both restricted and unrestricted net assets are available to finance the program, it is the County’s policy to first apply restricted resources to such programs, followed by unrestricted resources.

D. Cash and Investments:

Investments included in cash and investments are reported at fair value. The County invests primarily in the State of Oregon Local Government Investment Pool and securities of the U.S. Government agencies and sponsored enterprises. Oregon Revised Statutes authorize all County investments. Interest earned from pooled investments is allocated based upon a fund’s portion of the total average daily investment balance. The County maintains depository insurance under Federal depository insurance coverage and state and financial institution collateral pools for its cash deposits and investments, except for the Local Government Investment Pool and securities of the U.S. government agencies and sponsored enterprises which are exempt from statutes requiring insurance.

E. Receivables:

The County levies, collects, and distributes property taxes for all taxing districts within its boundaries. Property taxes attach as an enforceable lien on property as of July 1. All taxes are levied as of the lien date and are payable in three installments on November 15, February 15 and May 15. Property taxes receivable in governmental funds which have been collected within 30 days of year end are considered measurable and available, and are recognized as revenues in the funds. All other property taxes receivable in the governmental funds are offset by deferred revenues and, accordingly, have not been recorded as revenue.

The County’s tax levy did not exceed the Oregon constitutional limitation. All other districts’ property taxes receivable is reported in the Agency Funds. Special Assessments are recognized as receivable at the time property owners are assessed for property improvements. Delinquent receivables are those special assessments remaining unpaid after the date on which a penalty for non-payment is attached. “Bancrofted” assessments occur when installments are two payments (one year) late. Such assessments receivable are offset by a deferred revenue account and, accordingly, have not been recorded as revenue. Accounts and other receivables in governmental and proprietary fund types are recorded as revenue when earned, except for timber sales, which are recorded as revenue when the logging occurs.

F. Inventories:

Inventories of parts and supplies is held by the Public Works Fund and County Fleet and Building Operations Fund and are valued at average cost. Inventories are recorded as expense when consumed.

G. Capital Assets:

Capital assets are defined by the County as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed prior to 1993. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Capital assets are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	35
Vehicles and machinery	5 to 15
Office furniture and equipment	3 to 10
Computer equipment	3
Infrastructure	25 to 65

H. Landfill Closure and Post-closure Care Liabilities:

The County records landfill closure and post-closure costs in the Public Works Fund as incurred over the life of the related landfills. The estimated liability is reported in the government-wide statement of net assets. The County owns the Kerby Landfill, which closed during fiscal year 1993-94, and the Marlsan Lagoon, which closed during fiscal year 1996-97. Monitoring of the Marlsan Lagoon includes a landfill that was closed in 1976. State and federal laws and regulations require the County to place final cover on the landfill and lagoon sites when they stop accepting waste and to perform certain maintenance and monitoring functions at the sites after closure. The Public Works Special Projects Fund is used to liquidate this liability.

I. Long-term Debt and Bonds Payable:

Adult Jail Facility Bond – In 1999, after Josephine County voters approved levies for the construction of an adult jail facility, the County issued \$13,940,000 in bonds for the construction of the facility. Interest rates on the bonds range from 4.20% to 4.875%. Payments were made annually with the final payment of \$1,137,894 due on June 1, 2018. In June 2009, in order to get lower interest rates, the County made a principal payment of \$720,000 and did a current refunding of the remaining balance of \$8,165,000 on the 1999 bonds by issuing a new series of general obligation bonds with interest rates ranging from 3% to 5% and a final payment due on June 1, 2018. The new bonds have a face value of \$7,920,000 and were issued with a premium of \$391,656 and issuance costs of \$127,103. The premium and issuance costs will be amortized over the life of the bonds.

PERS Bond – In fiscal year 2001-02 the County issued \$12,894,947 of Limited Tax Pension Obligation Revenue Bonds and transferred the net proceeds to the State of Oregon Public Employees Retirement System to cover the County’s unfunded actuarial liability at that time. Principal payments are due annually through June 1, 2024, and interest is payable in December and June of each year.

Loans Payable:

OHCSD Secured Treatment Facility Loan – Obtained to acquire the Hugo Hills Secured Treatment Facility, the loan is payable in monthly installments of \$1,705 including interest at 1.75% per annum. The property is collateral for the loan. Annual debt service requirements are budgeted in the Mental Health Fund.

J. Compensated Absences:

Accumulated vested compensated absences are accrued in the government-wide and proprietary financial statements as earned by employees. The County established the Payroll Reserve Fund for the purpose of accumulating resources to pay employees for compensated absences (time management leave and vacation leave). Resources are provided by other County funds, principally the major funds. Unused management leave and vacation leave is paid upon termination according to applicable union or non-union rules, and is recorded as an expenditure at time of payment. Sick pay, which does not vest, is recorded as expenditure when it is taken.

K. Fund Equity:

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

L. Restricted Net Assets:

Restricted net assets reported in the Statement of Net Assets represent amounts for which constraints were imposed by creditors, grantors, contributors or laws or regulations.

M. Cash Flows:

For purposes of the statement of cash flows, the proprietary fund types consider all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Accordingly, all County investments are considered to be cash equivalents.

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- N. **Property Tax Calendar:**
Property taxes attach as an enforceable lien on July 1 for real property and personal property. Taxes are levied as of July 1 and payable in three installments on November 15, February 15 and May 15. Real property taxes unpaid on May 16 are considered delinquent. The County levies, collects and distributes property taxes for all taxing jurisdictions within its boundaries. Uncollected taxes, including delinquent amounts, are deemed to be substantially collectible or recoverable through liens, and are recorded in governmental funds as revenue when received.
- O. **Comparative Data:**
Comparative total data for the prior years have been presented in the budget in each fund with the Resources and Requirement pages. The page shows prior year budget, 2 preceding fiscal years actuals, and Budget for this fiscal with Proposed, Approved by Budget Committee and then Adopted by Governing Body columns.
- P. **Use of Estimates:**
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the reported revenues and expenditures during the period. Actual results could differ from those estimates.
- Q. The County implemented GASB Statement 54 effective July 1, 2010 to account for fund balance reporting and governmental fund type definitions to enhance the usefulness of fund balance information by providing clarity of fund balance classification.
- R. Interfund transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.
- S. **Risk Management:** The County is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; errors and omissions; and natural disasters for which the County carries commercial insurance. There have been no settlements in excess of insurance coverage for the year ended June 30, 2011 or the preceding three years. During fiscal year 1987-88 the County established the Self Insurance Reserve Fund (an internal service fund) to account for and finance its uninsured risks of loss. Then the County updated the fund to be Insurance Reserve effective July 1, 2006 and began carrying commercial insurance for general liability, automobile and property loss or damage and moved away from Self Insurance. Effective July 1, 2008, the County began carrying commercial insurance for workers compensation. Settled claims have not exceeded the self-insurance retention (SIR) since the program began.
- T. **Oregon Public Retirement System:**
The County is a participating employer in the Oregon Public Employees Retirement System (OPERS), which provides statewide defined benefit and defined contribution retirement plans for units of state government, political subdivisions, community colleges, and school districts. OPERS is administered under Oregon Revised Statutes (ORS) Chapter 238 and Internal Revenue Code Section 401(a) by the Oregon Public Employees Retirement Board (OPERB). Cities, counties, and special districts that participate in OPERS may choose to join the State and Local Government Rate Pool (SLGRP). The County has elected to join the SLGRP. For members of the SLGRP, OPERS is a cost-sharing, multiple-employer plan. OPERS, a component unit of the State of Oregon, issues a comprehensive annual financial report, which may be obtained by writing to Oregon Public Employees Retirement System, P.O. Box 23700, Tigard, Oregon 97281, by calling (503) 598-7377, or by accessing the PERS web site at <http://oregon.gov/PERS/>

County employees participate in one or more OPERS retirement plans that provide pension, death, disability, and post-employment health benefits such as PERS (hired prior to 8-29-03), OPSRP, and IAP account. These costs are adopted in the Personnel Costs within each department. The costs are calculated by individual on the schedule D and added into the Taxes/Benefits column.