

Josephine County

Adopted Budget

FY 2011-12



Josephine County

Budget Committee

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JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
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Introduction





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**Josephine County
Budget Message
Fiscal Year 2011-12
April 20, 2011**

As the Budget Officer for Josephine County, I am presenting to the Budget Committee a balanced budget as required by Oregon Budget Law. The budget before you includes citizen input on services they are willing to fund, guidelines set by the Board of County Commissioners, mandates required by the State of Oregon and stakeholder support of programs. The budgets include details on mandates, program outcomes, revenues, expenditures and personnel for each department within the respective fund. Although County government and the resulting budget is complex, our goal is to provide as much transparency in government as possible while following Oregon Budget Law.

The County is continuing with the "Budgeting for Outcomes" model, which is based on programs and service levels within the County. In FY 2010-11, the County adopted four goals related to the budget. Each Department was requested to relate how their programs met the following goals:

- 1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.
- 2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.
- 3) Provide services in a transparent, open and efficient manner to the citizens of Josephine County.
- 4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Josephine County requires that the majority of County programs be self sustaining through fees, grants, state contracts, and other revenue sources that don't rely on property taxes and/or the Federal SRS 2008 dollars. With the economy continuing in a downward trend and the State's current budget issues, many Departments will face challenges to provide services at minimal levels for our citizens. The proposed budgets reflect a net reduction in full time equivalent positions (FTE) of 21.35. Airport, Fleet and Transit (self sustaining) have requested increased FTE's based on workload demands. With the ongoing economic trends, the budget proposal does include requests for monies for the Public Health Solid Waste program, Veterans Services program, Animal Protection program and the Special Public Works Fund from the General Fund

As part of the SRS 2008 bailout, Congress included monies for O&C Counties through 2011. The amounts were based on the County's allotment in 2006 with each year's payment declining (90% down to 40%). Payments for general government purposes have been dedicated to the Public Safety Fund. Public Works and Title III SRS 2008 projects are also funded for the same time period. Currently, no new revenue sources have been identified or approved by Congress or the citizens to replace the SRS 2008 payments after the 2011-12 fiscal year.

Fund Structure Information

- 1) Departments (Offices and Programs) that provide similar services and rely on common funding sources remain grouped together in separate funds such as the General Fund and the Public Safety Fund.
- 2) The Public Works Fund's major source of revenue continues to be State Gas Tax dollars. Public Works will be finishing road and bridge projects funded by the federal bailout monies (SRS 2008) and state stimulus dollars.
- 3) Funds, such as Fair, Parks and Public Health will continue to be required to be self sustaining from fees, grants or other revenue sources outside of the General Fund. These Funds have had a deficit fund balance for the last three years which will require program reductions and/or increased sources of revenues in order to become self sustaining. All other Funds that are for dedicated purposes are required to be shown as individual Funds in the budget.
- 4) In FY 10-11, the County entered into a settlement agreement with AFSCME to sustain the transfer of Mental Health programs (2006) to nonprofit agencies. Of the 125 FTE's, three positions were reinstated to County employment. Two FTE's to Mental Health and one department specialist to Information Technology. The County, in its role as the Mental Health Authority, will still provide oversight of the mental health programs which are funded by State grant/contract dollars.
- 5) The County is continuing to follow the Public Safety Plan, approved in January 2009, for funding public safety departments through FY 2011-12. Funding comes from Federal SRS 2008 monies, a transfer from General Fund of 3 million dollars and dedicated revenues. New funding will be required for FY 2012-13 and beyond in order to maintain Public Safety at the same level of service. With no new funding, projections estimate the Public Safety programs will decrease at least fifty (50) percent of current service levels in FY 2012-13.
- 6) Fund 210, Grant Project Fund is mainly a pass through fund for Title III monies from the federal government and Economic Development lottery dollars. With the loss of O&C monies for Title III programs, the County has enough reserves to fund programs such as Search and Rescue, community work crews and forest activities for approximately two to three more years. The monies available for Title III projects under SRS 2008 have more restrictions and have to be refunded if not obligated by 2012. Economic Development dollars continue to decline as lottery revenues decrease and the County expended the carry over reserves in FY 2010-11. No new applications have been requested for projects and the County Departments that receive economic dollars have been reduced by \$10,000 each (Parks, Fair and Planning). The Airport was reduced from \$37,000 to \$30,000.
- 7) The centralized overhead of the County is in Fund 401, Internal Service Fund. Current overhead charges were increased from 8.50% to 9.25%. The percentage allocation is applied to the personal service and material & services budgets of the operating funds (excluding pass through

monies). With declining operational budgets countywide, ISF fund revenues were decreased by \$225,000. Four (4) FTE's were eliminated. Fund 402 includes the programs for maintenance of county facilities and fleet. Departments are directly charged for services and those charges were slightly increased to reflect the increases in utilities and vehicle fuel. Fund 410, Insurance Fund reflects an increase due to large self insured worker compensation settlements and the remaining litigation costs for lawsuits filed in 2005 that depleted the carry over reserves of the Fund. Costs are expected to decline for county departments as the County continues to move totally away from being self insured.

- 8) Property sales and capital expenditures for facilities are shown under the Property Reserve Fund. This budget includes federal stimulus projects and projects funded by a portion of the rental charge to departments for depreciation. The Equipment Reserve Fund receives revenues from Fleet for vehicle replacement and direct monies from Funds that require capital purchases of \$5,000 or more.
- 9) The Personnel section includes the Organizational chart with positions county wide. Current salary tables are included. Current union contracts for AFSCME, SEIU/OPEU and the Sheriff's Association are due to expire June 30, 2012 and will require bargaining during FY 2011-12.

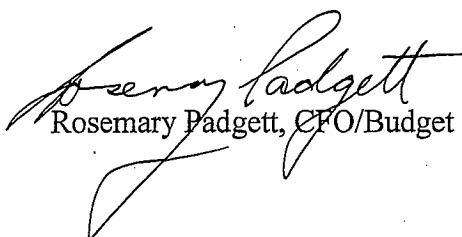
Impacts

With the exception of Public Safety, the proposed Budget shows the continuing impacts of reduced service levels referred to as Service Level 1 budgets, both in dollars and positions (FTE's) budgeted. Departments that were reduced beginning in FY 07-08 will continue to operate under those constraints. The Public Safety Fund, which relies on General Fund transfers and the SRS 2008 federal monies, has increased service levels based on the Public Safety Plan. Without a sustainable funding source, Public Safety will be faced with service reductions beginning in FY 2012-13.

The General Fund contingency has decreased from a conservative 3 million dollars to approximately 1.8 million dollars for this fiscal year. Part of the decrease results from reducing the beginning fund balance to offset deficits that have occurred in the Public Health and Parks Funds in FY 2010-11. These General Fund carryover monies are used to cover payrolls and other costs of the County until property tax and other annual revenues are received in November.

Conclusion

During the Josephine County FY 2011-12 Budget process, we will be discussing programs and related service levels that are currently available to our citizens. The citizens, through their representatives, need to identify the programs that are considered necessary to maintain the quality of life we expect in Josephine County. We then need to work together in providing sustainable long term funding for those important County government services.


Rosemary Padgett, CFO/Budget Officer

Josephine County
Approved Budget Goals
2011-12

- 1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.
- 2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.
- 3) Provide services in a transparent , open and efficient manner to all the citizens of Josephine County
- 4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Departments are to explain in their budget submissions how their budget(s) meet these goals.

**JOSEPHINE COUNTY
SUMMARY OF BUDGETS
2010-11 and 2011-12**

| | 2010-11 | | | 2011-12 | | |
|--|---------------------------------------|-----------------------|------------------------------|---------------------------------------|----------------------|------------------------------|
| | Full Time Equivalents (FTE) (1) | Adopted Budget | Budgeted Expenditures (2) | Full Time Equivalents (FTE) (1) | Adopted Budget | Budgeted Expenditures (2) |
| Major Operating Funds: | | | | | | |
| 100 General Fund | 45.90 | \$ 10,406,000 | \$ 3,758,500 | 45.65 | \$ 9,710,000 | \$ 3,854,800 |
| 201 Public Works Fund | 63.55 | 13,652,500 | 6,350,500 | 63.30 | 12,645,800 | 6,442,900 |
| 240 Public Safety Fund | 157.25 | 26,395,000 | 15,962,000 | 150.68 | 20,325,000 | 16,123,500 |
| 243 Adult Corrections Fund | 32.25 | 3,922,000 | 3,327,300 | 28.00 | 3,665,500 | 3,107,200 |
| 250 Mental Health Fund | 126.85 | 7,912,000 | 7,319,800 | 3.95 | 4,310,200 | 4,101,900 |
| 255 Public Health Fund | 29.72 | 3,134,000 | 2,932,200 | 28.82 | 3,198,000 | 2,945,800 |
| Special Revenue Funds: | | | | | | |
| 202 Public Works Special Programs Fund | - | 216,500 | 129,000 | - | 209,000 | 87,000 |
| 210 Grant Projects Fund | 2.25 | 5,380,000 | 1,396,000 | 2.25 | 4,587,400 | 1,531,500 |
| 212 DA Forfeiture Fund | - | 258,900 | 50,000 | - | 273,000 | 50,000 |
| 221 Fairgrounds Fund | 6.40 | 1,094,200 | 1,064,700 | 4.60 | 915,000 | 860,200 |
| 223 County Clerk Records Fund | - | 140,000 | 14,500 | - | 146,000 | 86,500 |
| 224 Public Land Corner Preservation Fund | 2.40 | 220,000 | 180,300 | 2.37 | 182,300 | 144,900 |
| 245 Transit Fund | 15.02 | 1,229,800 | 850,800 | 17.00 | 1,830,100 | 1,063,800 |
| 246 Juvenile Justice Special Programs Fund | 2.85 | 275,600 | 219,700 | 2.35 | 249,400 | 226,200 |
| 248 DA Special Programs Fund | 0.20 | 188,600 | 40,800 | 0.20 | 199,300 | 49,300 |
| 258 Commission for Children & Families Fund | 1.80 | 576,600 | 446,600 | 1.55 | 473,900 | 394,700 |
| 260 Parks Fund | 9.40 | 1,067,000 | 983,800 | 6.00 | 930,000 | 851,300 |
| 262 Building and Safety Fund | 8.00 | 2,402,300 | 749,400 | 6.00 | 2,132,600 | 619,900 |
| 275 Court Facilities and Security Fund | - | 292,300 | 287,000 | - | 293,200 | 289,000 |
| Enterprise Funds: | | | | | | |
| 501 Jail Commissary Fund | - | 80,000 | 55,000 | - | 132,000 | 95,000 |
| 530 Airports Fund | 1.75 | 3,500,800 | 3,293,000 | 2.27 | 2,386,300 | 2,235,200 |
| Internal Service and Internal Vendor Funds: | | | | | | |
| 401 Internal Services Fund | 33.60 | 4,296,000 | 3,778,000 | 29.60 | 3,960,600 | 3,683,000 |
| 402 County Buildings and Fleet Fund | 18.25 | 3,505,000 | 2,569,100 | 18.50 | 3,768,100 | 2,826,700 |
| 410 Insurance Reserve Fund | - | 1,200,000 | 1,110,000 | - | 1,240,000 | 1,201,000 |
| 415 Payroll Liability Reserve Fund | - | 1,890,000 | 700,000 | - | 952,000 | 852,000 |
| Capital Project and Capital Reserve Funds: | | | | | | |
| 303 County Bridge Construction Fund | - | 2,985,000 | 2,970,000 | - | 2,910,000 | 2,910,000 |
| 425 Roads and Bridges Reserve Fund | - | 2,218,000 | 2,162,400 | - | 1,732,600 | 1,522,700 |
| 430 Property Reserve Fund | - | 3,555,000 | 1,817,100 | - | 2,888,200 | 978,200 |
| 435 Equipment Reserve Fund | - | 2,259,000 | 1,791,800 | - | 2,357,000 | 1,799,100 |
| Debt Service Funds: | | | | | | |
| 610 PERS Bond Debt Service Fund | - | 1,070,594 | 1,070,594 | - | 1,115,600 | 1,115,600 |
| 625 Adult Jail Facility Debt Service Fund | - | 1,048,000 | 1,048,000 | - | 1,048,000 | 1,048,000 |
| Trust Funds: | | | | | | |
| 702 Library Programs Trust Fund | - | 374,900 | 111,700 | - | 312,400 | 268,700 |
| 703 Human Service Programs Trust Fund | - | 79,840 | 79,840 | - | 84,300 | 84,300 |
| 704 PEG Access Fund | - | 62,200 | 46,200 | - | 58,200 | 38,200 |
| 715 County School Trust Fund | - | 495,800 | 495,800 | - | 320,200 | 320,200 |
| 717 911 Excise Tax Fund | - | - | - | - | 250,000 | 250,000 |
| 735 Sheriff Forfeiture Fund | - | 330,000 | 105,000 | - | 225,000 | 110,000 |
| 736 Sheriff Programs Trust Fund | - | 131,000 | 131,000 | - | 131,000 | 131,000 |
| Total Appropriation | 557.44 | \$ 107,844,434 | \$ 69,397,434 | 413.09 | \$ 92,147,200 | \$ 64,299,300 |
| Unappropriated Ending Fund Balances: | | | | | | |
| 610 PERS Bond Debt Service Fund | - | 57,306 | - | - | 54,900 | - |
| 625 Adult Jail Facility Debt Service Fund | - | 106,200 | - | - | 88,200 | - |
| 702 Library Programs Trust Fund | - | 305,600 | - | - | 305,600 | - |
| 703 Human Service Programs Trust Fund | - | 47,300 | - | - | 47,300 | - |
| 715 County School Trust Fund | - | 500 | - | - | 500 | - |
| Total Ending Fund Balances | - | 516,906 | - | - | 496,500 | - |
| Total Budget | 557.44 | \$ 108,361,340 | \$ 69,397,434 | 413.09 | \$ 92,643,700 | \$ 64,299,300 |

(1) FTE total in 2010-11 Adopted Budget included 125 Mental Health employees projected to be reinstated that did not occur.

(2) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances.

**JOSEPHINE COUNTY
FIVE YEAR PROJECTION OF BUDGET
2011-12 through 2015-16**

| | Adopted Budget 2011-12 | Projection | | | |
|--|------------------------------|----------------------|----------------------|----------------------|----------------------|
| | | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
| Major Operating Funds: | | | | | |
| 100 General Fund | \$ 9,710,000 | \$ 9,500,000 | 9,690,000 | 9,883,800 | 10,081,500 |
| 201 Public Works Fund | 12,645,800 | 11,143,000 | 11,365,900 | 11,593,200 | 11,825,100 |
| 240 Public Safety Fund | 20,325,000 | 9,400,000 | 6,400,000 | 6,528,000 | 6,658,600 |
| 243 Adult Corrections Fund | 3,665,500 | 3,714,800 | 3,789,100 | 3,864,900 | 3,942,200 |
| 250 Mental Health Fund | 4,310,200 | 4,396,500 | 4,484,400 | 4,574,100 | 4,665,600 |
| 255 Public Health Fund | 3,198,000 | 3,264,000 | 3,329,300 | 3,395,900 | 3,463,800 |
| Special Revenue Funds: | | | | | |
| 202 Public Works Special Programs Fund | 209,000 | 153,000 | 156,100 | 159,200 | 162,400 |
| 210 Grant Projects Fund | 4,587,400 | 2,845,000 | 2,901,900 | 2,959,900 | 3,019,100 |
| 212 DA Forfeiture Fund | 273,000 | 223,000 | 227,500 | 232,100 | 236,700 |
| 221 Fairgrounds Fund | 915,000 | 866,500 | 883,800 | 901,500 | 919,500 |
| 223 County Clerk Records Fund | 146,000 | 142,800 | 145,700 | 148,600 | 151,600 |
| 224 Public Land Corner Preservation Fund | 182,300 | 204,000 | 208,100 | 212,300 | 216,500 |
| 245 Transit Fund | 1,830,100 | 1,833,000 | 1,869,700 | 1,907,100 | 1,945,200 |
| 246 Juvenile Justice Special Programs Fund | 249,400 | 280,500 | 286,100 | 291,800 | 297,600 |
| 248 DA Special Programs Fund | 199,300 | 206,800 | 210,900 | 215,100 | 219,400 |
| 258 Commission for Children & Families | 473,900 | 483,400 | 493,100 | 503,000 | 513,100 |
| 260 Parks Fund | 930,000 | 940,000 | 958,800 | 978,000 | 997,600 |
| 262 Building and Safety Fund | 2,132,600 | 1,828,000 | 1,864,600 | 1,901,900 | 1,939,900 |
| 275 Court Facilities and Security Fund | 293,200 | 300,900 | 306,900 | 313,000 | 319,300 |
| Enterprise Funds: | | | | | |
| 501 Jail Commissary Fund | 132,000 | 81,600 | 83,200 | 84,900 | 86,600 |
| 530 Airports Fund | 2,386,300 | 2,500,000 | 2,550,000 | 2,601,000 | 2,653,000 |
| Internal Service and Internal Vendor Funds: | | | | | |
| 401 Internal Services Fund | 3,960,600 | 3,335,000 | 3,401,700 | 3,469,700 | 3,539,100 |
| 402 County Buildings and Fleet Fund | 3,768,100 | 3,570,000 | 3,641,400 | 3,714,200 | 3,788,500 |
| 410 Insurance Reserve Fund | 1,240,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| 415 Payroll Liability Reserve Fund | 952,000 | 750,000 | 750,000 | 750,000 | 750,000 |
| Capital Project and Capital Reserve Funds: | | | | | |
| 303 County Bridge Construction Fund | 2,910,000 | - | - | - | - |
| 425 Roads and Bridges Reserve Fund | 1,732,600 | 860,000 | 600,000 | 600,000 | 600,000 |
| 430 Property Reserve Fund | 2,888,200 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| 435 Equipment Reserve Fund | 2,357,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| Debt Service Funds: | | | | | |
| 610 PERS Bond Debt Service Fund | 1,115,600 | 1,165,600 | 1,165,600 | 1,215,600 | 1,265,600 |
| 625 Adult Jail Facility Debt Service Fund | 1,048,000 | 1,048,000 | 1,048,000 | 1,050,000 | 1,049,000 |
| Trust Funds: | | | | | |
| 702 Library Programs Trust Fund | 312,400 | 45,000 | 45,900 | 46,800 | 47,700 |
| 703 Human Service Programs Trust Fund | 84,300 | 48,000 | 49,000 | 50,000 | 51,000 |
| 704 PEG Access Fund | 58,200 | 36,000 | 36,700 | 37,400 | 38,100 |
| 715 County School Trust Fund | 320,200 | 320,200 | 326,600 | 333,100 | 339,800 |
| 717 911 Excise Tax Fund | 250,000 | 255,000 | 260,100 | 265,300 | 270,600 |
| 735 Sheriff Forfeiture Fund | 225,000 | 115,000 | 117,300 | 119,600 | 122,000 |
| 736 Sheriff Programs Trust Fund | 131,000 | 68,000 | 69,400 | 70,800 | 72,200 |
| Total Appropriation | \$ 92,147,200 | \$ 69,522,600 | \$ 67,316,800 | \$ 68,571,800 | \$ 69,847,900 |
| Unappropriated Ending Fund Balances: | | | | | |
| 610 PERS Bond Debt Service Fund | 54,900 | 54,900 | 54,900 | 54,900 | 54,900 |
| 625 Adult Jail Facility Debt Service Fund | 88,200 | 88,200 | 88,200 | 88,200 | 88,200 |
| 702 Library Programs Trust Fund | 305,600 | 305,600 | 305,600 | 305,600 | 305,600 |
| 703 Human Service Programs Trust Fund | 47,300 | 47,300 | 47,300 | 47,300 | 47,300 |
| 715 County School Trust Fund | 500 | 500 | 500 | 500 | 500 |
| Total Ending Fund Balances | 496,500 | 496,500 | 496,500 | 496,500 | 496,500 |
| Total Budget | \$ 92,643,700 | \$ 70,019,100 | \$ 67,813,300 | \$ 69,068,300 | \$ 70,344,400 |

Major assumptions used:

The projection for 2012-13 is less than 2011-12 adjusted for planned changes in beginning fund balances, capital projects and actual debt service obligations. The Public Safety Fund is projected in accordance with the planned use of the "bailout" money approved by Congress in late 2008.

The projection for the following 3 years generally assumes a 2% inflation factor, adjusted for planned changes in capital projects, estimated changes in grant funding levels, and actual debt service obligations.

Unappropriated ending fund balances are projected to not change.

Budget Adoption



**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Adoption of the Budget for the Fiscal Year 2011-12 and Making Appropriations.

Resolution No. 2011-039

WHEREAS, on June 8, 2011, the Board of County Commissioners for Josephine County met to hear public comment on the 2011-12 Budget as approved by the Budget Committee, which has been published according to law, and

WHEREAS, the Board did then in public meetings instruct the Budget Officer to prepare revisions and adjustments to the approved budget all in accordance with ORS 294.430 and 294.435,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners of Josephine County hereby adopts the budget for the fiscal year 2011-12 in the total of \$92,643,700, which includes appropriations of \$92,147,200 and full time equivalents (FTE) not to exceed 413.09, now on file at the office of the Josephine County Board of County Commissioners, and

NOW, BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2011, and for the purposes shown below are hereby appropriated as follows:

| <u>FUNDS/OBJECT CLASSIFICATIONS</u> | <u>APPROPRIATION</u> | <u>FTE</u> |
|--------------------------------------|----------------------|---------------|
| 100 - General Fund: | | |
| Assessor's Office | 1,269,100 | 17.80 |
| Treasurer's Office | 512,200 | 5.00 |
| Clerk's Office | 578,400 | 5.50 |
| Surveyor's Office | 69,600 | 1.35 |
| Planning | 522,600 | 6.00 |
| Forestry | 902,900 | 10.00 |
| Nondepartmental: | | |
| Interfund Transfers | 3,929,700 | |
| Contingency | 1,925,500 | |
| Total General Fund | <u>9,710,000</u> | <u>45.65</u> |
| 240 - Public Safety Fund | | |
| Sheriff's Office | 11,790,700 | 98.25 |
| District Attorney's Office | 2,005,200 | 23.30 |
| Juvenile Justice | 2,327,600 | 29.13 |
| Nondepartmental: | | |
| Interfund Transfers | 1,904,000 | |
| Contingency | 2,297,500 | |
| Total Public Safety Fund | <u>20,325,000</u> | <u>150.68</u> |
| 243 - Adult Corrections Fund: | | |
| Personal Services | 2,397,600 | 28.00 |
| Materials and Services | 709,600 | |
| Interfund Transfers | 275,800 | |
| Contingency | 282,500 | |
| Total Adult Corrections Fund | <u>3,665,500</u> | <u>28.00</u> |

201 - Public Works Fund:

| | | |
|--------------------------------|-------------------|--------------|
| Personal Services | 4,419,000 | 63.30 |
| Materials and Services | 2,023,900 | |
| Interfund Transfers | 2,490,400 | |
| Contingency | 3,712,500 | |
| Total Public Works Fund | <u>12,645,800</u> | <u>63.30</u> |

250 - Mental Health Fund:

| | | |
|---------------------------------|------------------|-------------|
| Personal Services | 268,400 | 3.95 |
| Materials and Services | 3,813,000 | |
| Interfund Transfers | 16,300 | |
| Debt Service | 20,500 | |
| Contingency | 192,000 | |
| Total Mental Health Fund | <u>4,310,200</u> | <u>3.95</u> |

255 - Public Health Fund:

| | | |
|---------------------------------|------------------|--------------|
| Personal Services | 2,024,000 | 28.82 |
| Materials and Services | 859,800 | |
| Interfund Transfers | 217,700 | |
| Debt Service | 62,000 | |
| Contingencies | 34,500 | |
| Total Public Health Fund | <u>3,198,000</u> | <u>28.82</u> |

Internal Service Funds:**401 - Administrative Internal Service Fund**

| | | |
|----------------------------------|------------------|--------------|
| Board of County Commissioners | 472,000 | 5.50 |
| Finance | 493,500 | 5.00 |
| Human Resources | 363,200 | 3.00 |
| Property Management | 50,000 | 0.60 |
| Information Technology | 915,600 | 8.00 |
| Communications | 265,000 | 2.00 |
| Geographical Information Systems | 119,000 | 1.00 |
| Legal Counsel | 423,000 | 3.90 |
| Law Library | 157,700 | 0.60 |
| Nondepartmental: | | |
| General Government | 424,000 | |
| Interfund Transfers | 75,000 | |
| Contingency | 202,600 | |
| Fund Total | <u>3,960,600</u> | <u>29.60</u> |

402 - County Buildings and Fleet Fund

| | | |
|-------------------------------------|------------------|--------------|
| Building Operations and Maintenance | 1,875,100 | 15.00 |
| County Fleet | 951,600 | 3.50 |
| Nondepartmental: | | |
| Interfund Transfers | 477,500 | |
| Contingency | 463,900 | |
| Fund Total | <u>3,768,100</u> | <u>18.50</u> |

Total Internal Service Funds

| | | |
|--|------------------|--------------|
| | <u>7,728,700</u> | <u>48.10</u> |
|--|------------------|--------------|

Special Revenue Funds:

202 - Public Works Special Programs Fund

| | | |
|------------------------------|----------------|----------|
| North Valley Industrial Park | 12,000 | |
| Solid Waste | 75,000 | |
| Interfund Transfers | 122,000 | |
| Fund Total | <u>209,000</u> | <u>-</u> |

210 - Grant Projects Fund

| | | |
|-------------------------|------------------|-------------|
| Title III | 1,390,500 | |
| Veterans Service Office | 141,000 | 2.25 |
| Interfund Transfers | 856,700 | |
| Contingency | 2,199,200 | |
| Fund Total | <u>4,587,400</u> | <u>2.25</u> |

212 - DA Forfeiture Fund

| | | |
|------------------------|----------------|----------|
| Materials and Services | 50,000 | |
| Interfund Transfers | 50,000 | |
| Contingency | 173,000 | |
| Fund Total | <u>273,000</u> | <u>-</u> |

221 - Fairgrounds Fund

| | | |
|------------------------|----------------|-------------|
| Personal Services | 275,100 | 4.60 |
| Materials and Services | 515,100 | |
| Debt Service | 70,000 | |
| Interfund Transfers | 54,800 | |
| Fund Total | <u>915,000</u> | <u>4.60</u> |

223 - County Clerk Records Fund

| | | |
|------------------------|----------------|----------|
| Materials and Services | 86,500 | |
| Interfund Transfers | 23,000 | |
| Contingency | 36,500 | |
| Fund Total | <u>146,000</u> | <u>-</u> |

224 - Public Land Corner Preservation Fund

| | | |
|------------------------|----------------|-------------|
| Personal Services | 117,300 | 2.37 |
| Materials and Services | 27,600 | |
| Interfund Transfers | 23,400 | |
| Contingency | 14,000 | |
| Fund Total | <u>182,300</u> | <u>2.37</u> |

245 - Transit Fund

| | | |
|------------------------|------------------|--------------|
| Personal Services | 718,000 | 17.00 |
| Materials and Services | 345,800 | |
| Interfund Transfers | 632,800 | |
| Contingency | 133,500 | |
| Fund Total | <u>1,830,100</u> | <u>17.00</u> |

Special Revenue Funds - Continued:

246 - Juvenile Justice Special Programs Fund

| | | |
|------------------------|----------------|-------------|
| Personal Services | 184,400 | 2.35 |
| Materials and Services | 41,800 | |
| Interfund Transfers | 19,300 | |
| Contingency | 3,900 | |
| Fund Total | <u>249,400</u> | <u>2.35</u> |

248 - District Attorney Special Programs Fund

| | | |
|------------------------|----------------|-------------|
| Personal Services | 22,500 | 0.20 |
| Materials and Services | 26,800 | |
| Interfund Transfers | 85,000 | |
| Contingency | 65,000 | |
| Fund Total | <u>199,300</u> | <u>0.20</u> |

258 - Commission for Children and Families Fund

| | | |
|------------------------|----------------|-------------|
| Personal Services | 108,200 | 1.55 |
| Materials and Services | 286,500 | |
| Interfund Transfers | 41,600 | |
| Contingency | 37,600 | |
| Fund Total | <u>473,900</u> | <u>1.55</u> |

260 - Parks Fund

| | | |
|------------------------|----------------|-------------|
| Personal Services | 372,600 | 6.00 |
| Materials and Services | 316,700 | |
| Debt Service | 162,000 | |
| Interfund Transfers | 78,700 | |
| Fund Total | <u>930,000</u> | <u>6.00</u> |

262 - Building and Safety Fund

| | | |
|------------------------|------------------|-------------|
| Personal Services | 488,400 | 6.00 |
| Materials and Services | 131,500 | |
| Interfund Transfers | 57,300 | |
| Contingency | 1,455,400 | |
| Fund Total | <u>2,132,600</u> | <u>6.00</u> |

275 - Court Facilities and Security Fund

| | | |
|------------------------|----------------|----------|
| Materials and Services | 289,000 | |
| Contingency | 4,200 | |
| Fund Total | <u>293,200</u> | <u>-</u> |

Total Special Revenue Funds

| | |
|-------------------|--------------|
| <u>12,421,200</u> | <u>42.32</u> |
|-------------------|--------------|

Capital Project Fund:

303 - County Bridge Construction Fund

| | | |
|-------------------|------------------|----------|
| Capital Outlay | 2,910,000 | |
| Fund Total | <u>2,910,000</u> | <u>-</u> |

Total Capital Project Fund

| | |
|------------------|----------|
| <u>2,910,000</u> | <u>-</u> |
|------------------|----------|

Enterprise Funds:

501 - Jail Commissary Fund

| | | |
|------------------------|----------------|----------|
| Materials and Services | 95,000 | |
| Interfund Transfers | 5,000 | |
| Contingency | 32,000 | |
| Fund Total | <u>132,000</u> | <u>-</u> |

530 - Airports Fund

| | | |
|-------------------------|------------------|-------------|
| Grants Pass Airport | 1,578,000 | 1.70 |
| Illinois Valley Airport | 657,200 | 0.57 |
| Interfund Transfers | 19,500 | |
| Contingency | 131,600 | |
| Fund Total | <u>2,386,300</u> | <u>2.27</u> |

Total Enterprise Funds

| | | |
|--|------------------|-------------|
| | <u>2,518,300</u> | <u>2.27</u> |
|--|------------------|-------------|

Debt Service Funds:

610 - PERS Bond Debt Service Fund

| | | |
|-------------------|------------------|----------|
| Debt Service | 1,115,600 | |
| Fund Total | <u>1,115,600</u> | <u>-</u> |

625 - Adult Jail Facility Fund

| | | |
|-------------------|------------------|----------|
| Debt Service | 1,048,000 | |
| Fund Total | <u>1,048,000</u> | <u>-</u> |

Total Debt Service Funds

| | | |
|--|------------------|----------|
| | <u>2,163,600</u> | <u>-</u> |
|--|------------------|----------|

Expendable and Non-Expendable Trust Funds:

702 - Library Programs Trust Fund

| | | |
|------------------------|----------------|----------|
| Materials and Services | 268,700 | |
| Contingency | 43,700 | |
| Fund Total | <u>312,400</u> | <u>-</u> |

703 - Human Service Programs Trust Fund

| | | |
|------------------------|---------------|----------|
| Materials and Services | 84,300 | |
| Fund Total | <u>84,300</u> | <u>-</u> |

704 - PEG Access Fund

| | | |
|------------------------|---------------|----------|
| Materials and Services | 38,200 | |
| Contingency | 20,000 | |
| Fund Total | <u>58,200</u> | <u>-</u> |

715 - County School Trust Fund

| | | |
|----------------------------|----------------|----------|
| Intergovernmental Payments | 320,200 | |
| Fund Total | <u>320,200</u> | <u>-</u> |

717 - 911 Excise Tax Fund

| | | |
|------------------------|----------------|----------|
| Materials and Services | 250,000 | |
| Fund Total | <u>250,000</u> | <u>-</u> |

Expendable and Non-Expendable Trust Funds - Continued:

| | | |
|--|------------------|----------|
| 735 - Sheriff Forfeiture Fund | | |
| Materials and Services | 110,000 | |
| Interfund Transfers | 20,000 | |
| Contingency | <u>95,000</u> | |
| Fund Total | <u>225,000</u> | <u>-</u> |
| | | |
| 736 - Sheriff Programs Trust Fund | | |
| Materials and Services | <u>131,000</u> | |
| Fund Total | <u>131,000</u> | <u>-</u> |
| | | |
| Total Expendable and Non-Expendable Trust Funds | <u>1,381,100</u> | <u>-</u> |

Reserve Funds:

| | | |
|---|-------------------|---------------|
| 410 - Self Insurance Reserve Fund | | |
| Materials and Services | 1,201,000 | |
| Interfund Transfers | 35,000 | |
| Contingency | <u>4,000</u> | |
| Fund Total | <u>1,240,000</u> | <u>-</u> |
| | | |
| 415 - Payroll Liability Reserve Fund | | |
| Personal Services | 852,000 | - |
| Contingency | <u>100,000</u> | |
| Fund Total | <u>952,000</u> | <u>-</u> |
| | | |
| 425 - Roads and Bridges Reserve Fund | | |
| Capital Outlay | 1,522,700 | |
| Contingency | <u>209,900</u> | |
| Fund Total | <u>1,732,600</u> | <u>-</u> |
| | | |
| 430 - Property Reserve Fund | | |
| Capital Outlay | 978,200 | |
| Contingency | <u>1,910,000</u> | |
| Fund Total | <u>2,888,200</u> | <u>-</u> |
| | | |
| 435 - Equipment Reserve Fund | | |
| Capital Outlay | 1,799,100 | |
| Contingency | <u>557,900</u> | |
| Fund Total | <u>2,357,000</u> | <u>-</u> |
| | | |
| Total Reserve Funds | <u>9,169,800</u> | <u>-</u> |
| | | |
| TOTAL APPROPRIATIONS | <u>92,147,200</u> | <u>413.09</u> |

*****Unappropriated Ending Fund Balances:**

| | | |
|--|----------------|---|
| PERS Bond Debt Service Fund | 54,900 | |
| Adult Jail Facility Debt Service Fund | 88,200 | |
| Library Programs Trust Fund | 305,600 | |
| Human Service Programs Trust Fund | 47,300 | |
| County School Trust Fund | 500 | |
| Total Unappropriated Ending Fund Balances | 496,500 | - |

| | | |
|------------------------------|----------------------|---------------|
| GRAND TOTAL ALL FUNDS | \$ 92,643,700 | 413.09 |
|------------------------------|----------------------|---------------|

DONE AND DATED this 22nd day of June 2011

JOSEPHINE COUNTY BOARD OF COMMISSIONERS

OPPOSED
S. Cassanelli, Chair

Simon G. Hare
Simon G Hare, Vice-Chair

Dwight F. Ellis
Dwight F Ellis, Commissioner

*** Note: Ending Fund Balances are shown for illustrative purposes only. The balances are not intended to be spent and are therefore not appropriated by law.

**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

PROPERTY TAX RESOLUTION

*In the Matter of Levying Ad Valorem)
Property Tax Rates and Bond Levies)
for Josephine County, Oregon for)
Fiscal Year 2011-12*

RESOLUTION NO. 2011- 040

WHEREAS, on June 22, 2011, the Board of County Commissioners, after a duly noticed public hearing, adopted a budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012, and,

WHEREAS, on June 22, 2011, the Board of County Commissioners enacted Resolution Number 2011 - ^{c39}~~036~~ adopting said budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012 and the budget required an ad valorem property tax rate on all property in Josephine County. The General Government operations will require a levy in the amount of \$0.5867 per thousand and an Adult Jail Facility Bond Levy amount of \$1,030,000.

NOW, THEREFORE, BE IT RESOLVED that the tax rate and bond levy amount, categorized below, for Josephine County be levied on all taxable property in Josephine County for the tax year 2011-12. The tax rates and bond levy amounts follow:

| | <u>General Government</u> | <u>Excluded From Limitation</u> |
|-----------------------------------|---------------------------|---------------------------------|
| Levy rate within Josephine County | 0.5867 | - |
| Adult Jail Facility Bond Levy | - | \$ 1,030,000 |
| Totals | <u>0.5867</u> | <u>\$ 1,030,000</u> |

DONE AND DATED this 22nd day of June 2011.

JOSEPHINE COUNTY
BOARD OF COUNTY COMMISSIONERS

S. Cassanelli
S. Cassanelli, Chair

Simon G. Hare
Simon G. Hare, Vice Chair

Dwight F. Ellis
Dwight F. Ellis, Commissioner

NOTICE OF BUDGET HEARING

A meeting of the Josephine County Board of Commissioners will be held on June 8, 2011 at 5:30PM in the Anne G. Basker Auditorium. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2011 as approved by the Josephine County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Josephine County Finance Department, Room 158, Josephine County Courthouse between the hours of 8:00 AM and 5:00 PM. It is also available on the County's website, <http://www.co.josephine.or.us>.

The budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. This budget is for an annual period.

Josephine County | Grants Pass, Oregon
Sandi Cassanelli, Board of County Commissioners Chairperson - (541) 474-5221

FINANCIAL SUMMARY - TOTAL OF ALL FUNDS

| TOTAL OF ALL FUNDS | | Adopted Budget This Year - 2010-11 | Approved Budget Next Year - 2011-12 |
|--------------------------|---|---------------------------------------|--|
| Anticipated Requirements | 1. Total Personal Services | \$34,714,900 | \$31,906,500 |
| | 2. Total Materials and Services | \$20,403,840 | \$20,951,000 |
| | 3. Total Capital Outlay | \$11,636,300 | \$8,884,000 |
| | 4. Total Debt Service | \$2,146,594 | \$2,184,100 |
| | 5. Total Transfers | \$11,799,300 | \$11,510,500 |
| | 6. Total Contingencies | \$26,647,700 | \$16,157,200 |
| | 7. Total Special Payments | \$495,800 | \$320,200 |
| | 8. Total Unappropriated and Reserved for Future Expenditure | \$516,906 | \$496,500 |
| | 9. Total Requirements | \$108,361,340 | \$92,410,000 |
| Anticipated Resources | 10. Total Resources Except Property Taxes | \$103,986,040 | \$87,991,400 |
| | 11. Total Property Taxes Estimated to be Received | \$4,375,300 | \$4,418,600 |
| | 12. Total Resources | \$108,361,340 | \$92,410,000 |
| Anticipated Tax Levy | 13. Total Property Taxes Estimated to be Received | \$4,375,300 | \$4,418,600 |
| | 14. Plus Estimated Property Taxes Not to be Received | | |
| | A. Loss Due to Constitutional Limits And Discounts Allowed, Other Uncollected Amounts | \$309,812 | \$310,439 |
| | 15. Total Tax Levy | \$4,685,112 | \$4,729,039 |
| Tax Levy By Type | 16. Permanent Rate Limit Levy (rate limit 0.5867) | 0.58670 | 0.58670 |
| | 18. Levy for Bonded Debt or Obligations | \$1,045,000 | \$1,030,000 |
| | 19. Total | \$1,045,000 | \$1,030,000 |

STATEMENT OF INDEBTEDNESS

| Debt Outstanding | | Debt Authorized, Not Incurred | |
|---|--|--|--|
| <input type="checkbox"/> NONE <input checked="" type="checkbox"/> As Summarized Below | | <input checked="" type="checkbox"/> None <input type="checkbox"/> As Summarized Below | |
| LONG-TERM DEBT | Estimated Debt Outstanding at the Beginning of the Budget Year July 1, 2011 | Estimated Debt Authorized, Not Incurred At the Beginning of the Budget Year July 1, 2011 | |
| Bonds..... | \$18,174,356 | | |
| Other..... | \$269,799 | | |
| Total Indebtedness..... | \$18,444,155 | | |

SHORT-TERM DEBT

This budget includes the intention to borrow in anticipation of revenue (Short-Term Borrowing) as summarized below:

| Fund Liable | Estimated Amount to be borrowed | Estimated Interest Rate | Estimated Interest Cost |
|-------------|------------------------------------|----------------------------|----------------------------|
| | None | | |

**JOSEPHINE COUNTY
5520 Program Report**

PROGRAM

| | Expenditures | Revenue | | | | | Total |
|-----------------------------|--------------|-------------------|-------------|---------------|-------------|----------------------|-----------|
| | | General Resources | Other Funds | Lottery Funds | State Funds | Direct Federal Funds | |
| Assessment & Tax | | | | | | | |
| ADOPTED BUDGET 2011-12 | 1,903,400 | 1,467,400 | - | - | 436,000 | - | 1,903,400 |
| ADOPTED BUDGET 2010-11 | 1,887,700 | 1,422,600 | - | - | 465,100 | - | 1,887,700 |
| ACTUAL 2009-10 | 1,685,697 | 1,262,441 | - | - | 423,256 | - | 1,685,697 |
| ACTUAL 2008-09 | 1,697,791 | 1,200,545 | - | - | 497,246 | - | 1,697,791 |
| ACTUAL 2007-08 | 1,658,009 | 1,173,807 | - | - | 484,202 | - | 1,658,009 |
| District Attorney | | | | | | | |
| ADOPTED BUDGET 2011-12 | 2,155,500 | 1,753,300 | - | - | 402,200 | - | 2,155,500 |
| ADOPTED BUDGET 2010-11 | 2,041,400 | 1,637,400 | - | - | 404,000 | - | 2,041,400 |
| ACTUAL 2009-10 | 1,829,276 | 1,399,330 | - | - | 429,946 | - | 1,829,276 |
| ACTUAL 2008-09 | 1,731,101 | 1,308,154 | - | - | 422,947 | - | 1,731,101 |
| ACTUAL 2007-08 | 1,742,267 | 1,347,006 | - | - | 395,261 | - | 1,742,267 |
| Public Health | | | | | | | |
| ADOPTED BUDGET 2011-12 | 3,198,000 | 120,000 | 2,025,700 | - | 1,052,300 | - | 3,198,000 |
| ADOPTED BUDGET 2010-11 | 3,134,000 | 120,000 | 1,987,019 | - | 1,026,981 | - | 3,134,000 |
| ACTUAL 2009-10 | 2,901,566 | 45,000 | 1,629,531 | - | 1,181,453 | 45,582 | 2,901,566 |
| ACTUAL 2008-09 | 2,911,819 | 30,000 | 1,892,075 | - | 955,125 | 34,619 | 2,911,819 |
| ACTUAL 2007-08 | 2,811,313 | 30,000 | 1,777,001 | - | 957,888 | 46,424 | 2,811,313 |
| Juvenile Justice | | | | | | | |
| ADOPTED BUDGET 2011-12 | 2,577,000 | 1,814,900 | 28,900 | - | 730,100 | 3,100 | 2,577,000 |
| ADOPTED BUDGET 2010-11 | 2,800,200 | 1,812,294 | 31,300 | - | 930,346 | 26,260 | 2,800,200 |
| ACTUAL 2009-10 | 2,833,444 | 1,901,867 | 31,235 | - | 883,529 | 16,813 | 2,833,444 |
| ACTUAL 2008-09 | 2,595,076 | 1,645,208 | 34,385 | - | 915,483 | - | 2,595,076 |
| ACTUAL 2007-08 | 2,541,590 | 1,664,599 | 35,510 | - | 841,481 | - | 2,541,590 |
| Mental Health | | | | | | | |
| ADOPTED BUDGET 2011-12 | 4,310,200 | - | 429,400 | - | 3,880,800 | - | 4,310,200 |
| ADOPTED BUDGET 2010-11 | 7,912,000 | - | 238,800 | - | 7,573,200 | 100,000 | 7,912,000 |
| ACTUAL 2009-10 | 3,649,734 | - | 256,408 | - | 2,987,651 | 405,675 | 3,649,734 |
| ACTUAL 2008-09 | 3,864,927 | - | 439,167 | - | 2,905,266 | 520,494 | 3,864,927 |
| ACTUAL 2007-08 | 4,394,837 | - | 861,771 | - | 2,617,498 | 915,568 | 4,394,837 |
| Veterans | | | | | | | |
| ADOPTED BUDGET 2011-12 | 156,700 | 86,700 | 12,500 | - | 57,500 | - | 156,700 |
| ADOPTED BUDGET 2010-11 | 139,000 | 72,000 | 2,400 | - | 64,600 | - | 139,000 |
| ACTUAL 2009-10 | 101,145 | 22,300 | 21,868 | - | 56,977 | - | 101,145 |
| ACTUAL 2008-09 | 101,855 | 21,400 | 23,410 | - | 57,045 | - | 101,855 |
| ACTUAL 2007-08 | 84,049 | 7,000 | 3,737 | - | 73,312 | - | 84,049 |
| Economic Development | | | | | | | |
| ADOPTED BUDGET 2011-12 | 150,000 | - | - | 150,000 | - | - | 150,000 |
| ADOPTED BUDGET 2010-11 | 450,000 | - | - | 450,000 | - | - | 450,000 |
| ACTUAL 2009-10 | 446,352 | - | - | 446,352 | - | - | 446,352 |
| ACTUAL 2008-09 | 533,582 | - | - | 533,582 | - | - | 533,582 |
| ACTUAL 2007-08 | 268,679 | - | - | 268,679 | - | - | 268,679 |

**JOSEPHINE COUNTY
5520 Program Report**

PROGRAM

| | Expenditures | Revenue | | | | | Total |
|---|--------------|-------------------|-------------|---------------|-------------|----------------------|------------|
| | | General Resources | Other Funds | Lottery Funds | State Funds | Direct Federal Funds | |
| Roads & Bridges | | | | | | | |
| ADOPTED BUDGET 2011-12 | 8,933,300 | - | 6,814,300 | - | 500,000 | 1,619,000 | 8,933,300 |
| ADOPTED BUDGET 2010-11 | 9,360,300 | - | 7,439,800 | - | 495,200 | 1,425,300 | 9,360,300 |
| ACTUAL 2009-10 | 8,233,040 | - | 6,651,483 | - | - | 1,581,557 | 8,233,040 |
| ACTUAL 2008-09 | 10,288,973 | - | 5,099,604 | - | 3,431,982 | 1,757,387 | 10,288,973 |
| ACTUAL 2007-08 | 9,770,169 | - | 7,422,913 | - | 398,724 | 1,948,532 | 9,770,169 |
| Transit | | | | | | | |
| ADOPTED BUDGET 2011-12 | 1,830,100 | - | 371,000 | - | 727,300 | 731,800 | 1,830,100 |
| ADOPTED BUDGET 2010-11 | 1,229,800 | - | 228,200 | - | 437,700 | 563,900 | 1,229,800 |
| ACTUAL 2009-10 | 1,128,469 | - | (16,790) | - | 933,995 | 211,264 | 1,128,469 |
| ACTUAL 2008-09 | 851,878 | - | 277,246 | - | 517,290 | 57,342 | 851,878 |
| ACTUAL 2007-08 | 733,105 | - | 181,530 | - | 551,006 | 569 | 733,105 |
| Adult Corrections | | | | | | | |
| ADOPTED BUDGET 2011-12 | 3,665,500 | - | 1,269,800 | - | 2,395,700 | - | 3,665,500 |
| ADOPTED BUDGET 2010-11 | 3,922,000 | - | 1,322,000 | - | 2,600,000 | - | 3,922,000 |
| ACTUAL 2009-10 | 3,632,594 | - | 1,046,192 | - | 2,586,402 | - | 3,632,594 |
| ACTUAL 2008-09 | 3,396,781 | - | 1,060,152 | - | 2,325,484 | 11,145 | 3,396,781 |
| ACTUAL 2007-08 | 3,333,297 | - | 802,364 | - | 2,504,973 | 25,960 | 3,333,297 |
| Sheriff | | | | | | | |
| ADOPTED BUDGET 2011-12 | 11,790,700 | 11,505,700 | - | - | 18,000 | 267,000 | 11,790,700 |
| ADOPTED BUDGET 2010-11 | 11,531,600 | 11,246,800 | - | - | 18,000 | 266,800 | 11,531,600 |
| ACTUAL 2009-10 | 10,283,925 | 9,659,739 | - | - | 624,186 | - | 10,283,925 |
| ACTUAL 2008-09 | 9,520,613 | 9,020,613 | - | - | 500,000 | - | 9,520,613 |
| ACTUAL 2007-08 | 9,958,877 | 9,354,271 | - | - | 500,000 | 104,606 | 9,958,877 |
| Commission for Children & Families | | | | | | | |
| ADOPTED BUDGET 2011-12 | 473,900 | - | 72,500 | - | 399,900 | 1,500 | 473,900 |
| ADOPTED BUDGET 2010-11 | 576,600 | - | 108,600 | - | 425,500 | 42,500 | 576,600 |
| ACTUAL 2009-10 | 578,900 | - | 12,160 | - | 427,090 | 139,650 | 578,900 |
| ACTUAL 2008-09 | 560,721 | - | 54,601 | - | 458,046 | 48,074 | 560,721 |
| ACTUAL 2007-08 | 560,796 | - | - | - | 512,620 | 48,176 | 560,796 |
| Parks | | | | | | | |
| ADOPTED BUDGET 2011-12 | 930,000 | - | 570,000 | 40,000 | 320,000 | - | 930,000 |
| ADOPTED BUDGET 2010-11 | 1,067,000 | - | 697,010 | 50,000 | 319,990 | - | 1,067,000 |
| ACTUAL 2009-10 | 1,076,084 | - | 727,808 | - | 348,276 | - | 1,076,084 |
| ACTUAL 2008-09 | 952,000 | - | 504,227 | 125,000 | 322,773 | - | 952,000 |
| ACTUAL 2007-08 | 1,149,212 | - | 755,020 | 50,000 | 344,192 | - | 1,149,212 |

General Fund



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
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JOSEPHINE COUNTY
General Fund Description
2011-12

The General Fund is the chief operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds. Effective July 1, 2006, it was restructured to comprise four offices headed by Elected Officials. These are the County Assessor, County Treasurer, County Clerk, and the County Surveyor. Effective July 1, 2007, Planning and Forestry were returned to the General Fund. Other departments which were formerly in the General Fund have been included in other funds which are supported to various degrees by the General Fund. The changes have been made to match reorganizations of the County and to provide better visibility of the cost of government operations by grouping similar services into one fund. The departments which were formerly in the General Fund are: the Sheriff's Office, the District Attorney's Office and Juvenile Justice (now in the Public Safety Fund), Adult Corrections, Public Health and Mental Health (now in their own separate funds).

Major sources of revenue for the General Fund are property taxes and receipts from the sale of timber harvested on forest lands owned by the County. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for the fund. In past fiscal years, O&C funds from the Federal Government have been the major source of revenue for the General Fund. In 2007-08, however, the one-year extension of O&C funds was budgeted to go directly to the Public Safety Fund. In 2008-09 and following three fiscal years, the county payment distributions that were legislated by the Troubled Assets Relief Program (TARP) are also scheduled to go to the Public Safety fund.

Expenditures in the fund are primarily the expenses of operating the six offices/departments in the fund and inter fund transfers to support other funds. The largest of these support transfers goes to the Public Safety Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the General Fund (Resources and Requirements) is presented first, followed by sections for each of the six offices/divisions. The money available for them and for the support transfers is equal to total resources of the fund, less the requirement Internal Service Fund charges.

For each office/division, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. (If a department has only one program, Schedule A is omitted.) Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
GENERAL FUND (100)

Josephine County

| Historical Data | | | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | | | | | |
|-----------------|------------------------------------|----------------------------------|--|--|-------------------------------|------------------------------------|---------------------------------|--|--|--|--|
| Actual | First Preceding Year 2009-10 | Second Preceding Year 2008-09 | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | | | |
| | | | | RESOURCES | | | | | | | |
| | | | | Beginning Fund Balance | | | | | | | |
| \$ | 3,952,683 | \$ 3,598,996 | \$ 3,300,000 | Property Taxes - Current year | \$ 2,475,000 | \$ 2,475,000 | \$ 2,281,200 | | | | |
| | 3,135,987 | 3,279,471 | 3,385,300 | Property Taxes - Prior years | 3,458,600 | 3,458,600 | 3,458,600 | | | | |
| | 97,876 | 187,053 | 144,700 | Revenues generated by departments: | 150,000 | 150,000 | 150,000 | | | | |
| | 427,783 | 379,393 | 431,000 | Assessor | 401,700 | 401,700 | 401,700 | | | | |
| | 234,253 | 211,869 | 190,900 | Treasurer | 177,100 | 177,100 | 177,100 | | | | |
| | 627,601 | 578,283 | 513,500 | Clerk | 455,000 | 455,000 | 455,000 | | | | |
| | 58,362 | 33,773 | 45,000 | Surveyor | 33,000 | 33,000 | 33,000 | | | | |
| | 392,548 | 354,982 | 343,900 | Planning | 339,200 | 339,200 | 339,200 | | | | |
| | 1,180,668 | 574,075 | 728,000 | Forestry | 845,700 | 845,700 | 845,700 | | | | |
| | - | - | - | Property Sales | - | - | - | | | | |
| | 131,203 | 80,889 | 43,700 | Interest Income | 58,000 | 58,000 | 58,000 | | | | |
| | 710,383 | 231,521 | 200,000 | Payment in Lieu of Tax | 215,000 | 215,000 | 215,000 | | | | |
| | 232,076 | 214,933 | 220,000 | Solid Waste Fees | 220,000 | 220,000 | 220,000 | | | | |
| | 98,166 | 85,305 | 90,000 | Cigarette Taxes | 80,000 | 80,000 | 80,000 | | | | |
| | 34,252 | 7,447 | 20,000 | Amusement Device Tax | 26,000 | 26,000 | 26,000 | | | | |
| | 205,900 | 230,696 | 200,000 | Franchise Taxes | 200,000 | 200,000 | 200,000 | | | | |
| | 342,644 | 356,828 | 330,000 | OLCC Fine Reimbursement | 355,000 | 355,000 | 355,000 | | | | |
| | 8,847 | 16,113 | 10,000 | Miscellaneous | 10,000 | 10,000 | 10,000 | | | | |
| | | | | Interfund Transfers: | | | | | | | |
| | 50,000 | 50,000 | 50,000 | 210 - Grant Projects Fund - ED for Planning | 40,000 | 40,000 | 40,000 | | | | |
| | 290,604 | 255,547 | 160,000 | 210 - Grant Projects Fund - Title III for Forestry | 60,000 | 60,000 | 60,000 | | | | |
| | - | - | - | 210 - Grant Projects Fund - SRS 2008 for Forestry | 10,500 | 10,500 | 10,500 | | | | |
| | - | - | - | 221 - Fairgrounds Fund - Debt Service payment | - | - | 70,000 | | | | |
| | - | - | - | 255 - Public Health Fund - Debt Service payment | - | - | 62,000 | | | | |
| | - | - | - | 260 - Parks Fund -Debt Service payment | - | - | 162,000 | | | | |
| | | | | TOTAL RESOURCES | \$ 9,609,800 | \$ 9,609,800 | \$ 9,710,000 | | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment Administration and Appraisal
Cost Center #: 101100

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 401,700 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 401,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 17.80 | \$ 1,084,400 |
| Materials and Services (Schedule E) | | 184,700 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 17.80 | \$ 1,269,100 |
| Fund Level Only: | | |
| Interfund Transfers (Out) (Schedule E) | | \$ 85,100 |

Purpose of Program:

The Assessor is responsible for the assessment of all taxable real and personal property within the county. The office maintains ownership records of all properties, exemptions, and special assessments of specific properties, mailing addresses of all property owners and plat maps of the entire county. The office also reviews the taxing district's rates and levies and computes each property's tax bill. The office assists the public with many varied inquiries regarding property.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The following outcomes relate to budget goal #1 in that they identify the bare minimum core requirements of ORS chapters 305 thru 321 that state more than 250 times, the "Assessor shall".

- 1 - Accurate appraisal of real property in accordance with OAR 150-308.234.
- 2 - Complete assessment of all exception activity described in ORS 308.146.
- 3 - Accurately process all special assessment qualification and disqualifications, property tax exemption and deferral applications.
- 4 - Accurately process all property tax returns.
- 5 - Maintain current successful rate of appeal defense while continuing to listen to public concerns and educate taxpayers on Oregon tax law.
- 6 - Complete the annual ratio report and appraisal plan to meet the requirements of ORS 309.200, 308.234, and OAR 150-309.200-(A), (B)& [C].
- 7 - Maintain property records with all straightforward transfers and name & address changes processed within a week.
- 8 - Maintenance of all cadastral functions such that those taxpayers relying on changes to tax maps are able to conduct their business timely.
- 9 - Maintain accurate and current assessment and tax rolls and complete roll summary reports as required by ORS 309.990.

Public outreach is supported by:

*Continue to provide public access through our interactive website, allowing taxpayers to look up public information from home and to acquire property tax education and forms pertinent to their property.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Budget goal #2 is supported by the following:

*Bringing Property Management into the Assessor's Office, removing some redundancies and reduction in FTE from 1.5 to 0.6 FTE

*Changing the second GIS position from 1 FTE to a 0.6 FTE and postponing the filling of the position until January 2012.

*Taking an opportunity to "job share" our Data Analyst with 0.2 FTE of his time utilized by Public Works.

*CAFFA supports about 25% of our budget. The state legislature is aware of the need for further support of statewide A&T costs. The Assessors and Department of Revenue are expecting further financial support in the next legislative session.

*ORMAP and fees support approximately 6% of our budget. The availability of ORMAP funding has decreased over the last two years. However ORMAP funding was pass-through funding that will not directly effect the General Fund portion of the Assessor's budget. The reduced funding will effect the CAFFA grant and the map project goals will be delayed.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Budget goal #3 is supported by:

*The fact that our budget has grown by less than 1% per year over the last twelve years while the 36 Oregon county budgets have grown in excess of 3.5% per year.

*All nonconfidential records are obtainable at the courthouse from 8:00 am to 5:00 pm with assessment values, maps, and forms available online.

The leveraging of technology has allowed us to manage ever increasing accounts and greater complexity due to legislation, with less staff than we had in 2000.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Budget goal #4 is supported by:

*Our ability, during this economic downturn, to hire skill levels we have not been able to maintain in the past. This has led to innovation in our business practices.

*All of our staff with appraisal or management credentialing requirements are certified with DOR.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment Administration and Appraisal
Cost Center #: 101100

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | 22,100 |
| 32100 | Federal Grants | |
| 32200 | State Grants - CAFFA | 329,000 |
| 32200 | State Grants - ORMAP | 25,000 |
| 32300 | Local Grants | - |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | 22,100 |
| 33300 | Rental Charges | 3,500 |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 401,700</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment Administration and Appraisal
Cost Center #: 101100

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,600 |
| 43300 Operating Supplies | 2,700 |
| 43328 Uniforms and Protective Gear | 200 |
| 43770 Equipment (<\$5,000) | 3,300 |
| 44910 Printing and Duplication | 1,900 |
| 44929 Postage and Shipping | 1,600 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 24,400 |
| 44040 Advertising | 200 |
| 44100 Professional Services | 1,000 |
| 44922 Dues and Subscriptions | 2,600 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 15,000 |
| 44451 Education and Training | 5,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 900 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | 200 |
| 44810 Building Operation, Repairs and Maint (BOM) | 40,800 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 70,500 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 9,300 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 184,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Equipment Reserve Fund (transfer made at fund level) | \$ 85,100 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 85,100 |

Josephine County
Schedule D - Personal Services
Assessor
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Gen Fund 100 - 101110 | ISF Fund 401 - 192000 | PW Fund 201 - 343400 |
|-------------|-------------|---------------------|--------------|----------------|------------------------|-------------------------|-----------------------------|-----------------------------|----------------------------|
| 101110 | 0.5 | Dept Assistant | A0703 | 12,526 | 3,502 | 16,028 | 16,028 | | |
| 101110 | 1 | Plans Examiner | A1103 | 31,525 | 19,957 | 51,482 | 51,482 | | |
| 101110 | 1 | Appraiser I | A1304 | 36,214 | 21,895 | 58,109 | 58,109 | | |
| 101110 | 1 | Appraiser III | A1612 | 51,403 | 26,487 | 77,889 | 77,889 | | |
| 101110 | 1 | Dept Specialist | A1012 | 36,768 | 21,456 | 58,224 | 58,224 | | |
| 101110 | 1 | Appraiser I | A1302 | 34,348 | 21,331 | 55,678 | 55,678 | | |
| 101110 | 1 | Data Gatherer | A1004 | 30,542 | 20,180 | 50,723 | 50,723 | | |
| 101110 | 1 | Assess/gis Tech | A1102 | 30,714 | 19,726 | 50,440 | 50,440 | | |
| 101110 | 1 | Dept Specialist | A1012 | 36,768 | 21,456 | 58,224 | 58,224 | | |
| 101110 | 1 | Data Gatherer | A1006 | 32,187 | 20,678 | 52,865 | 52,865 | | |
| 101110 | 1 | Chief Admin Super | N1607 | 58,835 | 27,832 | 86,666 | 86,666 | | |
| 101110 | 0.5 | Dept Assistant | A0703 | 12,526 | 3,502 | 16,028 | 16,028 | | |
| 101110 | 1 | Prop Data Analyst | A1502 | 38,301 | 22,526 | 60,827 | 48,661 | | 12,165 |
| 101110 | 1 | Assessor | E03A1 | 73,340 | 31,721 | 105,061 | 105,061 | | |
| 101110 | 1 | Appraiser II | A1505 | 41,468 | 23,483 | 64,951 | 64,951 | | |
| 101110 | 1 | Cart/gis Tech | A1503 | 39,332 | 22,189 | 61,520 | 61,520 | | |
| 101110 | 1 | Dept Specialist | A1005 | 31,377 | 19,915 | 51,292 | 51,292 | | |
| 101110 | 1 | Chief Appraiser | N1602 | 52,001 | 26,737 | 78,738 | 78,738 | | |
| 192000 | 1 | Real Property Coord | A1703 | 43,898 | 24,218 | 68,116 | 27,247 | 40,870 | |
| 101110 | 0.6 | Cart/gis Tech | A1501 | 11,213 | 3,320 | 14,533 | 14,533 | | |
| | <u>18.6</u> | | | <u>735,286</u> | <u>402,109</u> | <u>1,137,395</u> | <u>1,084,360</u> | <u>40,870</u> | <u>12,165</u> |

17.8 Personal Services per Schedule B - Fund 100

1,084,400

0.6 Personal Services per Schedule B - Fund 401

40,900

0.2 Personal Services per Schedule B - Fund 201

12,200

2011/12 BUDGET - JOSEPHINE COUNTY ASSESSOR

SUBJECT: JUSTIFICATION FOR FILLING VACANT GIS POSITION

DATE: 8/1/2011

The Assessor budgeted for 18.0 FTE in the 2010/11 year. Earlier this year the Property Manager position was reduced to a .6 FTE non-management classification by the BCC. The Assessor's office took responsibility for the position and created a new job description for Real Property Coordinator with duties that included important GIS skills. An existing Assessor employee was reclassified to this new position and the GIS/Cartography position went unfilled for the remainder of this budget year, reducing the Assessor's office to 17.4 FTE.

We are budgeting to refill the GIS duties we lost in the current year but not until January 1 of 2012. The Assessor is planning to at least partially fund the duties of this part-time (.6 FTE) position through future ORMAP grants which have been in decline due to their funding mechanism – deed recordings.

Before Realignment of Property Management Position:

| | |
|---------------------|------------|
| Assessor | 18.0 |
| Property Management | <u>1.5</u> |
| | 19.5 FTE |

After Realignment to Real Property Coordinator:

Assessor 18.1 FTE

*2011/12 FTE includes .6 GIS position for half the budget year and sharing the Data Analyst position with Public Works (licensed Surveyor)

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 177,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 177,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 5.00 | \$ 368,000 |
| Materials and Services (Schedule E) | | 144,200 |
| Interfund Transfers (Out) (Schedule E) | | |
| Capital Outlays directly from program (Schedule F) | | |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 5.00 | \$ 512,200 |
| Fund Level Only: | | |
| Interfund Transfer (Out) (Schedule E) | | \$ 37,000 |

Purpose of Program:

The Treasurer's role in county government is mandated in the Josephine County Charter. Oregon statutes dictate various duties and responsibilities of county treasurers. The Tax Collector duties were assigned to the current Treasurer in 1997 and to the previous Treasurer for preceeding 8 years. The duties and responsibilities of Oregon county tax collectors are enumerated in Oregon statutes.

Revenues and expenditures for the County Treasurer are accounted for as a department in the General Fund. Department level revenues received are mainly from investment fees, an Oregon Department of Revenue Grant (CAFFA) and various fees and charges. Investment interest earnings and property tax collections are not budgeted and accounted for at the department level.

The Treasurer acts as the County banker and Investment Officer and in this role is responsible for the collection, distribution and investment of monies for all Josephine County Funds and Treasurer's trust and agency funds, including taxing districts' funds, with emphasis on compliance, protection of principal, liquidity and maximum investment returns.

As Tax Collector, the Treasurer collects all taxes assessed on real and personal property in Josephine County. This activity is carried out for the benefit of all taxing districts in Josephine County and Josephine County government receives 7.8% of the \$59,741,447 taxes and assessments certified in 2010-11. Activities emphasized are those that best benefit taxing districts and tax payers.

Mandated Activities - Treasury

Receipt and account for all monies received by Josephine County. *ORS 208.010 et seq.*

Maintain Bank accounts and make payment of County "orders". *ORS 208.020*

Maintain accounting of cash in all funds in Treasury. *ORS 208.070*

Invest surplus funds in approved manner. High of **\$79,393,000**. *ORS 294.035 et seq.*

Distribution of payments to taxing districts. Excess of \$58,000,000. *ORS 311.395*

Annual and monthly reports to County Board and Taxing Districts. *ORS 294.155, 208.290*

Maintain Treasurer's records archives. *ORS 192.001 et seq., OAR 166.030. et seq*

Maintain bond reserve accounts and remit payments to fiscal agent. *ORS 288.040*

Distribute payments received from:

>Federal Forest Receipts. *ORS 294.060*

>Sale of tax foreclosed property. *ORS 275.275*

>County Assessment and Taxation Fund collections. *ORS 311.508*

>Abandoned Property Sales. *ORS 90.425*

>County School Fund. *ORS 328.030*

Mandated Activities - Tax Division

Prepare and maintain the tax roll data base of **52,523** accounts. *ORS 311.005 et seq.*

Send tax bills totaling over \$59,700,000 and collect payments *ORS 311.250 et seq.*

Deposit tax collections with County Treasurer *ORS 311.375 et seq.*

Manage collection of delinquent taxes *ORS 311.405 et seq., ORS 311.505 et seq.*

Prepare annual statements and other reports *ORS 311.531, 311.390 et seq.*

Manage foreclosure process *312.050 et seq.*

Outcomes

Outcome 1: Administer a successful treasury program for all taxing entities in Josephine County, including Josephine County government. Emphasis is on protection of principal, liquidity, maximum investment returns and compliance with Oregon Statutes and the Josephine County Investment Policy.

The Treasurer's monthly and quarterly reports to the Board of Commissioners shows that this outcome is accomplished. The published quarterly reports show that the investment returns, activities and compliance activities prove this outcome.

The Treasurer's investment returns have consistently exceeded the 90 day US Treasury Bill and since February 2008 have exceeded the Oregon State Treasury Local Government Investment Pool returns.

Outcome 2: Administer a successful property tax collection program which complies with Oregon Statutes, minimizing negative impacts on tax payers and minimizing delinquencies and foreclosurers.

Statistics show that less than 0.1% (one tenth of one percent) of property taxes levied remain unpaid 4 years after the original levy. Statistics on tax collection are tracked and reported to the Board of Commissioners quarterly.

Foreclosures have been minimized by the department's tax payer contact activities. The number of properties taken by the county have fallen to the lowest number possible, only properties abandoned by the owner have been foreclosed in the recent past. Since 1997 only 2 "owner occupied" homes were foreclosed, one of which

The Treasurer's Quarterly report containing details of these outcomes is available on the Josephine County web site and at the Treasurer's Office. The Board of Commissioners' office also has these documents.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasure and Tax Collection
Cost Center #: 122040

| | Revenue Source Code | Budget Amount |
|--|------------------------------------|--------------------------|
| Revenues: | | |
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | - |
| 30900 Other Taxes | | - |
| 31100 Licenses, Permits and Fees | | - |
| 32100 Federal Grants | | - |
| 32200 State Grants CAFFA | 25000 | 82,000 |
| 32300 Local Grants | | - |
| 32500 Private Grants | | - |
| 33100 Charges for Services Treasurer's Investment Interest | 10917 | 81,600 |
| 33100 Charges for Services Foreclosure Fees | 21250 | 2,000 |
| 33100 Charges for Services NSF Fees | 21500 | 1,500 |
| 33100 Charges for Services Publishing Fees | 21700 | 1,500 |
| 33100 Charges for Services Recording Fees | 21750 | 2,000 |
| 33100 Charges for Services Warrant Fees | 21800 | 2,000 |
| 33100 Charges for Services Data Subscription Fees | 21820 | 4,500 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | \$ 177,100 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 3,000 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 5,600 |
| 44910 Printing and Duplication | 8,900 |
| 44929 Postage and Shipping | 31,900 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 25,700 |
| 44040 Advertising | 2,200 |
| 44100 Professional Services | 41,500 |
| 44922 Dues and Subscriptions | 1,100 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,900 |
| 44451 Education and Training | 2,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | 700 |
| 44810 Building Operation, Repairs and Maint (BOM) | 13,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 700 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 144,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Equipment Reserve Fund (transfer made at fund level) | \$ 37,000 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 37,000 |

Josephine County
Schedule D - Personal Services
Treasury
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|----------|---|--------------|----------------|------------------------|-------------------------|
| 122040 | 1 | Chief Admin Super | N1609 | 61,813 | 28,683 | 90,496 |
| 122040 | 1 | Acctg Specialist | A1002 | 28,996 | 19,234 | 48,230 |
| 122040 | 1 | Treasurer | E03T1 | 76,922 | 31,463 | 108,385 |
| 122040 | 1 | Dpty Treas III | A1312 | 43,594 | 23,407 | 67,001 |
| 122040 | 1 | Acctg Tech | A1203 | 33,366 | 20,483 | 53,849 |
| | <u>5</u> | | | <u>244,691</u> | <u>123,270</u> | <u>367,962</u> |
| | | <u>5</u> Personal Services per Schedule B | | | | <u>368,000</u> |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office

| Cost Center Code | Program Name | FTE | From Schedule B | |
|---------------------------------------|-------------------------------|-------------------|--------------------------|--------------------------|
| | | | Resources | Requirements |
| | | | \$ - | \$ - |
| 111110 | Administration | 0.6 | 2,500 | 108,900 |
| 112010 | Elections | 2.1 | 2,500 | 279,700 |
| 112020 | Recording | 2.6 | 450,000 | 170,700 |
| 112030 | Board of Property Tax Appeals | 0.2 | - | 16,900 |
| 441110 | Board of Property Tax Appeals | - | - | 2,200 |
| Total Office/Division for Fund | | <u>5.5</u> | <u>\$ 455,000</u> | <u>\$ 578,400</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

| | | Budget Amounts | |
|--|------|-----------------------|-------------------|
| | | FTE | Dollars |
| <u>Resources:</u> | | | |
| Beginning Fund Balance | | \$ | - |
| Program Revenues (Schedule C) | | | 2,500 |
| Interfund Transfers (In) (Schedule C) | | | - |
| Total Resources - To Schedule A | | | \$ 2,500 |
| <u>Requirements:</u> | | | |
| Expenditures: | | | |
| Personal Services (Schedule D) | 0.60 | \$ | 60,000 |
| Materials and Services (Schedule E) | | | 48,900 |
| Interfund Transfers (Out) (Schedule E) | | | - |
| Capital Outlays directly from program (Schedule F) | | | - |
| Contingency | | | - |
| Ending Fund Balance | | | - |
| Total Requirements - To Schedule A | | 0.60 | \$ 108,900 |

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

- To facilitate and support all functions and duties of the Clerk & Recorder's Office.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12**

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | - |
| 30900 | Other Taxes | | - |
| 31100 | Licenses, Permits and Fees | | - |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | 2,500 |
| 32300 | Local Grants | | - |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 2,500</u></u> |

| | | | |
|--|---|--|--------------------|
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,000 |
| 43300 Operating Supplies | 500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | 1,000 |
| 44922 Dues and Subscriptions | 800 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | 1,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 300 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 39,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 49,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 2,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 2,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.10 | \$ 141,000 |
| Materials and Services (Schedule E) | | 138,700 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.10 | \$ 279,700 |

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

- Administration of election laws to achieve and maintain a maximum degree of correctness, impartiality, efficiency, uniformity and integrity in application.
- Encourage public participation (voter turn-out)
- Increase public confidence in the election process.
 (allowing public observers whenever possible)

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|-------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | 500 |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 2,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 2,500</u></u> |

| | | |
|--|---|---------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,200 |
| 43300 Operating Supplies | 6,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 47,000 |
| 44929 Postage and Shipping | 25,000 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 38,000 |
| 44040 Advertising | 500 |
| 44100 Professional Services | 19,000 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 500 |
| 44451 Education and Training | 1,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 138,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 450,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 450,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.60 | \$ 148,800 |
| Materials and Services (Schedule E) | | 21,900 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.60 | \$ 170,700 |

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, & 205.

Goals of Program:

- Maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney and other interests affecting the title to real property required or permitted by law to be recorded.
- Provide easy public access wherever possible.
- Provide professional and friendly customer service at all times.

ALL SERVICES PROVIDED ARE MANDATED EXCEPT PASSPORTS & PHOTOS.
 (Passports and passport photos generate approx. \$11,000 net per year.)

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | 400,000 |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | 50,000 |
| | Total Revenues - To Schedule B | <u><u>\$ 450,000</u></u> |

| | | |
|--|---|---------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,500 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 400 |
| 44929 Postage and Shipping | 1,500 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 18,500 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 21,900 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.20 | \$ 16,800 |
| Materials and Services (Schedule E) | | 100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.20 | \$ 16,900 |

Purpose of Program:

Oregon Statutes including but not limited to:
Chapter 309.

Goals of Program:

- Act as the Clerk of the Board for all filings.
- Provide friendly, professional assistance to all petitioners.
- Facilitate all processes in accordance with all statutory time lines.

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 100 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 441110

| | Budget Amounts | |
|--|-----------------------|-----------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 2,200 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 2,200 |

Purpose of Program:

Oregon Statutes including but not limited to:
Chapter 309.

Goals of Program:

- Act as the Clerk of the Board for all filings.
- Provide friendly, professional assistance to all petitioners.
- Facilitate all processes in accordance with all statutory time lines.

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund / 100
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 441110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 200 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,600 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 300 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 2,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Clerk
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|------------|---|--------------|----------------|------------------------|-------------------------|
| 111110 | 1 | Clerk | E03C1 | 73,340 | 31,977 | 105,318 |
| 112010 | 1 | Sr Admin Super | N1403 | 48,346 | 24,834 | 73,180 |
| 112010 | 1 | Dept Specialist | A1005 | 32,187 | 20,147 | 52,334 |
| 112010 | 0.5 | Dept Specialist | A1012 | 18,384 | 5,244 | 23,627 |
| 112020 | 1 | Dept Specialist | A1012 | 36,768 | 21,456 | 58,224 |
| 112020 | 1 | Dept Specialist | A1006 | 32,187 | 20,147 | 52,334 |
| | | Overtime | | | | 1,500 |
| | <u>5.5</u> | | | <u>241,213</u> | <u>123,804</u> | <u>366,516</u> |
| | | <u>5.5 Personal Services per Schedule B</u> | | | | <u>366,600</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 33,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 33,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.35 | \$ 56,300 |
| Materials and Services (Schedule E) | | 13,300 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.35 | \$ 69,600 |

Purpose of Program:

The main purpose of the Surveyor's Office is to collect, preserve and provide access to land survey records for both private individuals and public agencies of the lands in Josephine County. These records provide information pertaining to real property, its boundaries and corners, and other areas of measurement thereof that will assist in the determination or re-establishment of property boundaries and corners, and other areas of land measurement. The County Surveyor is responsible for the review and checking of all plats and maps submitted for recording or filing for Josephine County and Cave Junction. Stats. Implemented: ORS 192.005-192.170 & 357.805-357.895 Public Records Retention: all of the records held in the Surveyors office are deemed Permanent. per STATE ARCHIVE RULES : OAR 166.03 - 166-150-205. Our records date back to the 1850's. Archiving and preserving these original records is an ongoing process. Concentrating first on the older original surveyor notes and original government surveys.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | 13,000 |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | - |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 13,000 |
| 33200 | Sales of Materials | 7,000 |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 33,000</u></u> |

| | | |
|--|---|---------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 800 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 2,500 |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,000 |
| 44040 Advertising | |
| 44100 Professional Services | 3,000 |
| 44922 Dues and Subscriptions | 50 |
| 44990 Insurance | 1,500 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 100 |
| 44451 Education and Training | 50 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 13,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Surveyor
Adopted Budget
2011-12

| Cost Center | FTE 100 | FTE 224 | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | GEN FUND (100) | CORNER FUND (224) |
|-------------|-------------|-------------|------------------------|--------------|----------------|------------------------|-------------------------|----------------|-------------------|
| 131110 | 0.5 | 0.5 | Surveyor | E0101 | 7,834 | 11,827 | 19,660 | 9,830 | 9,830 |
| 131110 | 0.6 | 0.4 | Sr Dept Specialist | A1207 | 37,049 | 21,536 | 58,585 | 35,152 | 23,437 |
| 131110 | 0.15 | 0.15 | Department Assistant | A0704 | 7,711 | 2,156 | 9,867 | 4,934 | 4,934 |
| 131120 | 0 | 0.42 | Sr Surveyor Technician | A1804 | 19,984 | 1,942 | 21,927 | - | 21,927 |
| 131120 | 0.1 | 0.9 | Surveyor Tech III | A1504 | 40,388 | 23,157 | 63,544 | 6,354 | 57,186 |
| | <u>1.35</u> | <u>2.37</u> | | | <u>112,965</u> | <u>60,618</u> | <u>173,583</u> | <u>56,270</u> | <u>117,314</u> |

3.72

173,600

1.35 Personal Services per Schedule B - Fund 100

56,300

2.37 Personal Services per Schedule B - Fund 224

117,300

We have decreased our FTE's from 3.8 to 3.72
Two employees will have FTE cuts and one will have an increase.
B.Wytcherley from .4 to .3
T.Newcomb from .5 to .42
C.Wytcherley will be increased from .9 to 1. this will allow for him to cover in the general fund when needed as to keep in line with the Public Land Corner Preservation Fund

Moneys in the Public Land Corner Preservation Fund shall be used only to pay expenses incurred and authorized by the county surveyor in the establishment, reestablishment and maintenance of corners of government surveys under ORS 209.070 (5) and (6).therefore do to cut backs. C. Wythcerley can only cover in the general office if he is part of the general fund FTE's. (this is mainly to cover vacation time illness or medical leaves).

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

| | | Budget Amounts | |
|--|--|-----------------------|-------------------|
| | | FTE | Dollars |
| <u>Resources:</u> | | | |
| Beginning Fund Balance | | | \$ - |
| Program Revenues (Schedule C) | | | 339,200 |
| Interfund Transfers (In) (Schedule C) | | | 40,000 |
| Total Resources - To Schedule A | | | \$ 379,200 |
| <u>Requirements:</u> | | | |
| Expenditures: | | | |
| Personal Services (Schedule D) | | 6.00 | \$ 473,500 |
| Materials and Services (Schedule E) | | | 49,100 |
| Interfund Transfers (Out) (Schedule E) | | | - |
| Capital Outlays directly from program (Schedule F) | | | - |
| Contingency | | | - |
| Ending Fund Balance | | | - |
| Total Requirements - To Schedule A | | 6.00 | \$ 522,600 |

Purpose of Program:

The Planning Department consists of three Planners, a Director, and two administrative support staff. The Director and Planners implement land use information and permit services to customers and interested land use participants by providing: 20 hours of front counter and as-needed telephone customer service, review and processing land use applications, staffing public hearings and supporting two citizen advisory boards: the Planning Commission and Land Use Advisory Committees; and, a Technical Advisory Sub-committee of the Planning Commission focused on Wireless Communications. The Director and staff also attend and coordinate with federal, state and regional agencies and groups whose actions affect land use issues in Josephine County. These contacts include: Rogue Valley Council of Governments; Southern Oregon Regional Economic Development, Inc.; Oregon Departments of Environmental Quality, Fish and Wildlife, Transportation and Land Conservation and Development; special councils and districts (watershed, soil and water conservation, fire); Bureau of Land Management and U.S. Forest Service. The Department also serves as a point of contact for neighborhood groups and individuals who are concerned or support issues of land use and development within the County.

The Director and Administrative Secretary perform institutional duties regarding bookkeeping, budgeting, financial reports and implementation of administrative policies and personnel rules. The Director and Senior Specialist oversee the processing of land use applications via administrative decisions, public hearings and local and state appeals, to include public noticing, recording minutes and findings from hearings, coordinating with and reporting to federal, state and local agencies, affected property owners, and interested land use participants.

The Director's role is tied to several projects with economic development connections: the Grants Pass UGB amendment; Airport Planning rule compliance; and, coordinating intra-County department responses to present and future economic development projects. The planning director also supervises planning land use code compliance issues and procedures. The Department is charged with adopting and enforcing floodplain management regulations for all development within FEMA recognized flood hazard areas in the county. This insures that Josephine County is in compliance with National Flood Insurance Program (NFIP) and can continue to participate in the NFIP.

The County's land use program is mandated by ORS 197.175, requiring the Board of Commissioners, with support of the Planning Department, to prepare, adopt, and revise comprehensive plans (maps, databases or special studies, inventories, functional plans and implementing codes) all in compliance with state statutes and planning goals. In the State of Oregon, land use planning is considered an 'essential service'. ORS Chapters 197 (Comprehensive Land Use Planning Coordination) and 215 (County Planning and Zoning) specify detailed laws for the performance of county land use responsibilities. In addition, the Oregon Land Conservation and Development Commission (LCDC) implements and enforces a growing number of local planning obligations via 45 separate Divisions of Administrative Rules to assure local compliance with the statewide system. ORS 197.320-335 (Enforcement of Planning Requirements) gives LCDC the power to enforce state laws, rules and acknowledged local plans and regulations. The only planning service that is not mandated by specific law or rule is code enforcement.

Budget Goals

1. Encourage public involvement through community outreach in identifying service requirements and programs to be provided by the Planning Office.

Minimum levels for planning services are established by Oregon statute and administrative rules. This includes not only the nature and detail of services required but timeliness for the work. While County development activities are near minimum levels, staff is supporting a comprehensive review of non-mandated land use services via a specially appointed citizen's advisory board, called the Josephine County Land Development Advisory Committee. The LDAC committee is appointed by the Board of County Commissioners. Committee outreach and recommendations from this group should conclude at the beginning of FY11-12, but the process is not likely to end there. If the Board so chooses, the Planning Commission will be directed to consider the findings of the LDAC Committee and consider (with public hearings) how such recommendations may be incorporated into the Code. Public input is also received and considered during bi-weekly public update meetings with staff and during "Comments from Citizens" during the weekly Wednesday business sessions.

2. Provide sustainable funding for all mandated and essential county government programs for the next ten years.

Sustainable funding for the County planning services at current levels can be achieved only by a combination of "full fee for services" and contribution from the County's general fund. Planning service fees were raised over a 5 year fiscal period (2003-2008) with the goal of providing sustainable funding in order to cover the average cost of providing these services. Despite this effort, the numbers of permits reviewed and applicable costs associated with those types, were not sufficient to cover the overall cost of planning and development review. All costs of overhead and services include those indirectly associated with actual service, such as: code enforcement; advanced planning; providing information in support to legal services; problem solving and report-making regarding general administrative matters; and, responding to citizens and other state or local agencies that do not pay fees for service.

As the Department and Board have shifted focus to more long range planning projects such as the RLDC code update, procedures and contacts to increase economic activity, the Grants Pass UGB expansion and Wireless Communications Ordinance (projects to be continued in FY 11-12), the Department is faced with expending resources on tasks that inherently do not produce current revenue. The static level of economic development grants, a continued stagnant level of permit activity due to a poor economic climate, and greater number of long range projects create a 'gap' in funding services this year. That discrepancy can be addressed by one of four actions, or a combination thereof: (1) Fee increase; (2) General fund allocations; 3) reduction in costs of services by reducing levels of service (e.g. staff reduction); and/or 4) Abandon or curtail existing specific projects and services that do not generate fees to support the work. Because of specific state planning service mandates, strict limits for final decisions and penalties for non-compliance, action under item 4) above cannot hinder development review. In addition, failure to perform long-range planning functions as needed to maintain overall compliance with statewide rules and goals can result in enforcement action from the State of Oregon, including the withdrawal of state-shared funding resources.

Currently, fees from development activity and a \$50,000 grant from Economic Development funds support approximately 74% of the cost of the Planning Department. We researched the budgets of several other O&C Counties (of similar population, or geographically near) regarding Planning services; the results are summarized below.

3. Provide services in a transparent, open and efficient manner to the citizens of Josephine County

Planning services are largely performed in public format. Almost all applications require notice to affected property owners, land use interest groups and other agencies and jurisdictions. Hearings before the Planning Commission and the Board of Commissioners occur as public hearings with notice under state-mandated public meeting law and land use review requirements. The Director responds to planning services issues directly to the Board in bi-weekly public meetings, and sometimes during Wednesday business sessions. All of these meetings are recorded. All public land use hearings are televised. The Director and staff also respond directly to the Board regarding issues of planning service. Finally, the planning office has an established system to provide its records to citizens in a reasonable way as required by the Public Records Law.

4. Ensure cost effective achievement of services to county citizens by providing an environment that fosters a highly qualified and professional workforce.

There are presently 6 professional employees in the planning office. Three planners hold college degrees in planning or related disciplines; the Director holds an advanced degree and is certified by the American Institute of Certified Planners. The 3 Planners and Director possess 45 years of combined public service. Two support employees (administrative secretary and senior department specialist) have 29 years of service in Josephine County. One is certified as a paralegal and has 20 years experience as a legal secretary. The other has 33 years of experience and training in bookkeeping, budgeting and personnel rules, and was a County program manager for 9 years. Each employee is qualified in their field and disposed by training and ethic to provide exemplary public service. In the complex, stressful and often conflicting planning venue, the county's land use professionals provide a wide array of land use services that are frequently unnoticed in the absence of controversy, but an essential role for County government.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | 339,200 |
| 32100 | Federal Grants | |
| 32200 | State Grants | - |
| 32300 | Local Grants | - |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 339,200</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|--------------------------------|
| 35200 | Economic Development | \$ 40,000 |
| 35200 | | - |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ 40,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 5,000 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 1,100 |
| 44910 Printing and Duplication | 2,500 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 250 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 450 |
| 44990 Insurance | 4,500 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,500 |
| 44451 Education and Training | 600 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 600 |
| 44710 Rental - Land and Buildings | 1,700 |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 30,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 700 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 49,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

**Josephine County
Schedule D - Personal Services
Planning
Adopted Budget
2011-2012**

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary w/COLA | Total Taxes & Benefits | Total Salary & Benefits |
|--------------------|------------|-------------------|-------------------------|-----------------------------|-----------------------------------|------------------------------------|
| 321110 | 1 | Planner II | A1709 | 51,400 | 26,500 | 77,900 |
| 321110 | 1 | Planner III | A19B12 | 63,500 | 30,100 | 93,600 |
| 321110 | 1 | Sr. Dept Spec | A1212 | 41,200 | 22,700 | 63,900 |
| 321110 | 1 | Planner I | A1406 | 40,300 | 23,100 | 63,400 |
| 321110 | 1 | Planning Director | NU2109 | 78,900 | 34,800 | 113,700 |
| 321110 | 1 | Admin Secretary | A1112 | 38,900 | 22,100 | 61,000 |
| | <u>6</u> | | | <u>314,200</u> | <u>159,300</u> | <u>473,500</u> |

| | | |
|----------|----------------------------------|----------------|
| <u>6</u> | Personal Services per Schedule B | <u>473,500</u> |
|----------|----------------------------------|----------------|

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|---------------------|------------------------|-------------------|---------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 211110 | Administration | 1.3 | \$ 27,700 | \$ 268,700 |
| 212290 | Timber | 3.6 | 818,000 | 294,600 |
| 212300 | Reforestation | 5.2 | 70,500 | 339,600 |
| Total Office/Division for Fund | | <u>10.0</u> | <u>\$ 916,200</u> | <u>\$ 902,900</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 27,700 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 27,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.25 | \$ 86,900 |
| Materials and Services (Schedule E) | | 181,800 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.25 | \$ 268,700 |

Purpose of Program:

The 1.25 FTE's in Administration provides overhead, leadership, and agreement/grant writing in the Timber Sale and Reforestation Programs. This year we expect to receive an estimated \$250,000. from a Forest Service agreement to assist them in various hazardous fuels reduction projects. Other grant resources include Title III projects to improve forest health and assist in the Youth Tree Plant. Funds from the Title III SRS 2008 grant will be utilized to contract the Oregon Department of Forestry to reduce hazardous fuels on forest lands that are adjacent to rural homes. The Administration cost center also contains approximately \$100,000. in requirements to protect the forest from wild land fires.

The Josephine County Forestry Department is involved with the public through several outreach projects.

- The most visible and successful program is the Youth Tree Plant. Forestry, along with many community volunteers, teach around 1,000 children from local youth organizations and public/private/home schools how to plant tree seedlings and about the environment in a forest setting.
- The OSU Extension Service annually requests Forestry Staff members to instruct small woodland owner groups in successful reforestation practices.
- Forestry provides presentations to various civic organizations discussing the County Forest history, purpose and accomplishments.
- Over the counter and phone advice is also given regarding nearly all facets of forestry.

Funding sustainability of the Forestry Program is achieved mostly through receipts of timber harvested from the County's 30,000 acre forest. To ensure fair market value and transparency, timber sale contracts are awarded through an open competitive bid process. Funds from firewood permits and the lease of an additional cell tower space has once again become a significant contributor to the program's budget.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | - |
| 30900 | Other Taxes | | - |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | - |
| 32300 | Local Grants | | - |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges (Cell towers) | 11201 | 27,000 |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous (misc income) | 49000 | 700 |
| Total Revenues - To Schedule B | | | <u><u>\$ 27,700</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,100 |
| 43300 Operating Supplies | 1,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 200 |
| 44910 Printing and Duplication | 1,300 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 500 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 4,100 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | 1,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 1,500 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 18,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 51,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 100,000 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 1,000 |
| Total Materials and Services - To Schedule B | \$ 181,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 818,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 818,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.60 | \$ 269,600 |
| Materials and Services (Schedule E) | | 25,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.60 | \$ 294,600 |

Purpose of Program:

The Timber Program utilizes 3.6 FTE's to accomplish the following on Josephine County's 30,000 acre forest during FY 2011/2012

- Plan, conduct field work, develop contracts, auction and administrate the harvest of five timber sales. Receipts from sales, estimated at \$551,000. are to be deposited into the General Fund.
- Ensure that State and Federal regulations concerning the environment are complied with through training and conducting endangered wildlife/plant surveys.
- Provide firewood to the general public and small commercial operators. Estimated revenue expected to once again reach \$17,000.
- Complete a County Ordinance that will allow recreational dredge operators to find gold on streams located on land managed by the Forestry Department.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees - (Firewood) | 28100 | 17,000 |
| 32100 Federal Grants (USFS) | 35200 | 250,000 |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials (Timber sales) | 28200 | 551,000 |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 818,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 12,500 |
| 43328 Uniforms and Protective Gear | 1,500 |
| 43770 Equipment (<\$5,000) | 500 |
| 44910 Printing and Duplication | 500 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 200 |
| 44100 Professional Services | 5,000 |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 4,600 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 25,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: General Fund
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | 70,500 |
| Total Resources - To Schedule A | | \$ 70,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 5.15 | \$ 285,300 |
| Materials and Services (Schedule E) | | 54,300 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 5.15 | \$ 339,600 |

Purpose of Program:

The Reforestation program focuses on planting, enhancing growth and health of young trees by utilizing its 5.15 FTE workforce to accomplish the following:

- Plant 25,000 seedlings on approximately 170 acres.
- Continued maintenance of the County's three Douglas-fir test sites and two Sugar Pine disease resistant test sites.
- Brush control and/or thinning on 85 acres.
- Through an agreement with the United States Forest Service, the reforestation crew is used to establish boundaries, monitor contractors and perform hazard fuel reduction work.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ -</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|-------|-------------------------|
| 35200 | Grant Projects Fund (210) - Title III | 51168 | \$ 60,000 |
| 35200 | Grant Projects Fund (210)-(SRS 2008) | 51168 | 10,500 |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 70,500</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 31,900 |
| 43328 Uniforms and Protective Gear | 3,000 |
| 43770 Equipment (<\$5,000) | 8,500 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 10,900 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 54,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Forestry
Adopted Budget
2011-12

| Cost Center | FT E | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|-----------|--------------------------|--------------|----------------|------------------------|-------------------------|
| 211110 | 1 | Forestry Prog Supervisor | N1812 | 71,599 | 31,895 | 103,494 |
| 211110 | 1 | Admin Secretary | A1112 | 38,923 | 22,072 | 60,995 |
| 212290 | 1 | Forestry Tech | A1304 | 36,214 | 21,507 | 57,721 |
| 212290 | 1 | Forestry Proj For | N1012 | 48,461 | 25,148 | 73,609 |
| 212290 | 1 | Forester II | N1704 | 57,366 | 27,745 | 85,110 |
| 212290 | 1 | Forestry Tech II | A1412 | 46,085 | 24,386 | 70,471 |
| 212300 | 1 | Forestry Project Spec I | A0803 | 26,590 | 20,432 | 47,022 |
| 212300 | 1 | Forestry Project Spec I | A0801 | 25,263 | 19,959 | 45,222 |
| 212300 | 1 | Forestry Project Spec I | A0806 | 29,511 | 21,474 | 50,986 |
| 212300 | 1 | Forestry Project Spec II | A0901 | 26,710 | 20,475 | 47,185 |
| | <u>10</u> | | | <u>406,723</u> | <u>235,093</u> | <u>641,816</u> |

10 Personal Services per Schedule B

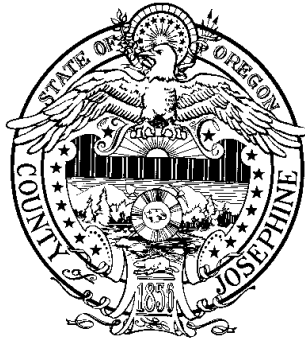
641,800



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Public Works Fund





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JOSEPHINE COUNTY
Public Works Fund Description
2011-12

The Public Works Fund was formed effective July 1, 2007. It includes several programs that had previously been in the Property Services Fund, which has been discontinued. The Roads and Bridges program, operated by the Public Works Division, is by far the largest component.

The North Valley Industrial Park and the Solid Waste Disposal Site programs were placed in Fund 202, Public Works Special Programs in order to provide greater transparency of revenues and expenditures for those programs.

The major source of revenue for the Public Works Fund is motor vehicle fuel taxes apportioned from the State. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for this fund.

Expenditures in the fund are primarily the expenses of operating the Roads and Bridges program. The Public Works Fund has also budgeted interfund transfers to the Property Reserve and Equipment Reserve Funds. The planned use of these funds is described in the Capital Projects section of this book. The Contingency budget amount is intended as a carryover to the following fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Public Works Fund (Resources and Requirements) is presented first, followed by sections for each of the programs. The money available for them and for the interfund transfers is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

For each program, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
PUBLIC WORKS FUND (201)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|-------------------------------|---|------------------------------------|---------------------------------|----------------------|
| Actual | Adopted Budget This Year 2010-11 | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | | | | |
| | | | Beginning Fund Balance: | | | |
| | | | Roads & Bridges | \$ 4,378,000 | 4,378,000 | 4,378,000 |
| 7,926,150 | 8,123,334 | \$ 6,200,000 | North Valley Industrial Park (NVIP) | - | - | - |
| 227,862 | 180,928 | - | Solid Waste (SW) | - | - | - |
| (7,771) | 10,076 | - | Revenues generated by programs: | | | |
| | | | Roads and Bridges: | | | |
| | | | Gas Tax distributions from the State | 5,916,000 | 5,916,000 | 5,916,000 |
| 4,603,831 | 4,028,869 | 5,220,000 | Federal and State Grants | 2,119,000 | 2,119,000 | 2,119,000 |
| 2,248,369 | 1,581,557 | 1,920,500 | Charges for Services | 16,000 | 16,000 | 16,000 |
| 121,942 | 19,816 | 16,000 | Charges to other County departments/funds | - | - | - |
| 99,733 | 15,220 | - | Rental Income | 58,000 | 58,000 | 58,000 |
| 67,403 | 58,000 | 57,000 | Other Income | 27,000 | 27,000 | 27,000 |
| 63,802 | 40,046 | 27,000 | North Valley Industrial Park (NVIP) | - | - | - |
| 3,915 | - | - | Solid Waste (SW) | - | - | - |
| 7,065 | - | - | Interest Income | 40,000 | 40,000 | 40,000 |
| 190,010 | 102,441 | 105,000 | Interfund Transfers: | | | |
| | | | 100 - General Fund for: Solid Waste | - | - | - |
| 110,000 | - | - | 202 - Public Works Special Programs Fund | 19,000 | 19,000 | 19,000 |
| - | 20,166 | 21,000 | 245 - County Transit Fund | 2,800 | 2,800 | 2,800 |
| - | 1,636 | 2,000 | 303 - County Bridge Construction Fund | - | - | - |
| - | - | 15,000 | 402 - County Buildings and Fleet Fund - Fleet | 70,000 | 70,000 | 70,000 |
| - | 73,088 | 69,000 | | | | |
| | | | TOTAL RESOURCES | \$ 12,645,800 | \$ 12,645,800 | \$ 12,645,800 |
| \$ 15,662,311 | \$ 14,255,177 | \$ 13,652,500 | | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Works Operating (201)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

| | Budget Amounts | |
|--|-----------------------|----------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 4,378,000 |
| Program Revenues (Schedule C) | | 8,176,000 |
| Interfund Transfers (In) (Schedule C) | | 91,800 |
| Total Resources - To Schedule A | | \$ 12,645,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 63.30 | \$ 4,419,000 |
| Materials and Services (Schedule E) | | 2,023,900 |
| Interfund Transfers (Out) (Schedule E) | | 2,490,400 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 3,712,500 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 63.30 | \$ 12,645,800 |

Purpose of Program:

Public Works makes living and traveling in Josephine County safe, convenient, and enjoyable. The revenue received from; state motor vehicle fuel tax, and a portion of the timber receipts from U.S. Forest Service lands are designated by law to be used by the county for road purposes.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Works Operating (201)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|-----------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | - |
| 30900 Other Taxes | 19100 | 5,916,000 |
| 31100 Licenses, Permits and Fees | | - |
| 32100 Federal Grants | 10650 | 1,059,000 |
| 32100 Federal Grants | 23100 | 560,000 |
| 32200 State Grants | 11600 | 500,000 |
| 32300 Local Grants | | - |
| 32500 Private Grants | | |
| 33100 Charges for Services | 11757 | 2,000 |
| 33100 Charges for Services | 11759 | 14,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | 11921 | 38,000 |
| 33300 Rental Charges | 11920 | 20,000 |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | 10900 | 40,000 |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | 49000 | 27,000 |
| Total Revenues - To Schedule B | | <u><u>\$ 8,176,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|--------------------------------|
| 35200 PW Special Programs (202-343381 NVIP) | 51500 | \$ 7,000 |
| 35200 PW Special Programs (202-342510 SW) | 11780 | 12,000 |
| 35200 County Fleet (402-343350) | 11775 | 70,000 |
| 35200 Transit (245) | 51245 | 2,800 |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 91,800</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Works Operating (201)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 7,300 |
| 43300 Operating Supplies | 1,289,700 |
| 43328 Uniforms and Protective Gear | 15,000 |
| 43770 Equipment (<\$5,000) | 7,400 |
| 44910 Printing and Duplication | 1,000 |
| 44929 Postage and Shipping | 2,000 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 141,900 |
| 44040 Advertising | 1,200 |
| 44100 Professional Services | 23,800 |
| 44922 Dues and Subscriptions | 5,400 |
| 44990 Insurance | 41,600 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 20,800 |
| 44451 Education and Training | 19,700 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 33,600 |
| 44661 Communications | 6,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 220,600 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 94,700 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 92,200 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 2,023,900 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Charges (401) | \$ 596,000 |
| 45210 Equipment Reserve (435) | 371,700 |
| 45210 Property Reserve (425) | 1,522,700 |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 2,490,400 |

Josephine County
Schedule D - Personal Services
Public Works
Adopted Budget
2011-12

| | | | | | | | Fund Allocation | | |
|-------------|-----|-----------------------|--------------|---------------|------------------------|-------------------------|-----------------|----------------|---------------------|
| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | PW Fund 201 | Fleet Fund 402 | Gen Fund 100 - Assr |
| 343400 | 1 | Road Worker II | O2004 | 34,948 | 23,903 | 58,851 | 58,851 | | |
| 343400 | 1 | Mechanic | O3104 | 35,797 | 22,291 | 58,088 | 58,088 | | |
| 343400 | 1 | Road Worker II | O2003 | 34,070 | 23,577 | 57,647 | 57,647 | | |
| 343400 | 1 | Road Worker IV | O4012 | 50,436 | 29,644 | 80,080 | 80,080 | | |
| 343400 | 1 | Eng Prog Super | N1807 | 64,865 | 30,625 | 95,491 | 95,491 | | |
| 343400 | 1 | Public Works Director | N2408 | 89,099 | 37,951 | 127,050 | 127,050 | | |
| 343400 | 1 | Road Worker IV | O4012 | 50,436 | 29,644 | 80,080 | 80,080 | | |
| 343400 | 1 | Road Worker I | O1003 | 30,838 | 22,379 | 53,217 | 53,217 | | |
| 343400 | 1 | Road Worker III | O3007 | 41,559 | 26,353 | 67,912 | 67,912 | | |
| 343400 | 1 | Road Worker I | O1004 | 31,603 | 22,663 | 54,266 | 54,266 | | |
| 343400 | 1 | Road Worker III | O3009 | 43,761 | 27,170 | 70,930 | 70,930 | | |
| 343400 | 1 | Vegetation Coord | O5012 | 53,642 | 30,833 | 84,474 | 84,474 | | |
| 343400 | 1 | Pw Inspector | A1612 | 51,403 | 26,487 | 77,889 | 77,889 | | |
| 343400 | 1 | Road Surface Coord | O5012 | 53,642 | 30,833 | 84,474 | 84,474 | | |
| 343400 | 1 | County Engineer | N2112 | 82,885 | 36,073 | 118,958 | 118,958 | | |
| 343400 | 1 | Road Worker IV | O4012 | 50,436 | 29,644 | 80,080 | 80,080 | | |
| 343400 | 1 | Road Worker III | O3012 | 46,142 | 28,052 | 74,194 | 74,194 | | |
| 343400 | 1 | Mechanic | O3112 | 42,900 | 24,542 | 67,442 | 67,442 | | |
| 343400 | 1 | Road Worker I | O1002 | 30,072 | 22,095 | 52,168 | 52,168 | | |
| 343400 | 1 | Road Worker I | O1001 | 29,346 | 21,826 | 51,172 | 51,172 | | |
| 343400 | 1 | Road Worker II | O2002 | 33,247 | 23,272 | 56,520 | 56,520 | | |
| 343400 | 1 | Road Worker IV | O4012 | 50,436 | 29,644 | 80,080 | 80,080 | | |
| 343400 | 1 | Road Worker I | O1002 | 30,072 | 22,095 | 52,168 | 52,168 | | |
| 343400 | 1 | Road Worker III | O3009 | 43,761 | 27,170 | 70,930 | 70,930 | | |
| 343400 | 1 | Sr Admin Super | N1412 | 58,905 | 27,852 | 86,756 | 86,756 | | |
| 343400 | 1 | Road Worker III | O3010 | 44,917 | 27,598 | 72,515 | 72,515 | | |
| 343400 | 1 | Road Worker I | O1003 | 30,838 | 22,379 | 53,217 | 53,217 | | |
| 343400 | 1 | Road Worker III | O3012 | 46,142 | 28,052 | 74,194 | 74,194 | | |
| 343400 | 1 | Road Worker I | O1003 | 30,838 | 22,379 | 53,217 | 53,217 | | |
| 343400 | 1 | Mechanic | O3112 | 42,900 | 24,542 | 67,442 | 67,442 | | |
| 343400 | 1 | Sr Dept Spec | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | |
| 343400 | 1 | Sr Admin Super | N1411 | 58,905 | 27,852 | 86,756 | 86,756 | | |
| 343400 | 1 | Road Worker II | O2002 | 33,247 | 23,272 | 56,520 | 56,520 | | |
| 343400 | 1 | Acctg Tech | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | |
| 343400 | 1 | Purch/ware Coord | A1112 | 38,923 | 23,282 | 62,206 | 62,206 | | |
| 343400 | 1 | Road Worker II | O2006 | 36,759 | 24,574 | 61,332 | 61,332 | | |
| 343400 | 1 | Fleet Manager -Pw | N1706 | 60,270 | 30,116 | 90,386 | 67,789 | 22,596 | |
| 343400 | 1 | Road Worker II | O2009 | 39,639 | 25,642 | 65,280 | 65,280 | | |
| 343400 | 1 | Storeroom/data | A1012 | 36,768 | 22,599 | 59,367 | 59,367 | | |
| 343400 | 1 | Road Worker II | O2003 | 34,070 | 23,577 | 57,647 | 57,647 | | |
| 343400 | 1 | Engineering Tech II | A1312 | 43,594 | 24,126 | 67,721 | 67,721 | | |
| 343400 | 1 | Lead Mechanic | O5104 | 40,682 | 23,840 | 64,522 | 48,391 | 16,130 | |
| 343400 | 1 | Civil Engineer | N1602 | 52,001 | 26,748 | 78,749 | 78,749 | | |
| 343400 | 1 | Road Worker III | O3010 | 44,917 | 27,598 | 72,515 | 72,515 | | |
| 343400 | 1 | Mechanic | O3112 | 42,900 | 24,542 | 67,442 | 67,442 | | |
| 343400 | 1 | Road Worker II | O2002 | 33,247 | 23,272 | 56,520 | 56,520 | | |

Josephine County
Schedule D - Personal Services
Public Works
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Fund Allocation | | |
|-------------|-------------|---------------------------------------|--------------|------------------|------------------------|-------------------------|------------------|----------------|---------------------|
| | | | | | | | PW Fund 201 | Fleet Fund 402 | Gen Fund 100 - Assr |
| 343400 | 1 | Road Worker I | O1003 | 30,838 | 22,379 | 53,217 | 53,217 | | |
| 343400 | 1 | Road Worker II | O2002 | 33,247 | 23,272 | 56,520 | 56,520 | | |
| 343400 | 1 | Road Worker III | O3012 | 46,142 | 28,052 | 74,194 | 74,194 | | |
| 343400 | 1 | Mechanic | O3102 | 33,980 | 21,716 | 55,695 | 55,695 | | |
| 343400 | 1 | Road Worker I | O1007 | 34,036 | 23,565 | 57,601 | 57,601 | | |
| 343400 | 1 | Dept Specialist | A1012 | 36,768 | 21,456 | 58,224 | 58,224 | | |
| 343400 | 1 | Maint/const Super | N1704 | 57,366 | 32,282 | 89,648 | 89,648 | | |
| 343400 | 1 | Accounting Specialist | A1012 | 36,768 | 21,456 | 58,224 | 58,224 | | |
| 343400 | 0.6 | Pw Svc Officer | A1707 | 29,266 | 8,183 | 37,449 | 37,449 | | |
| 343400 | 1 | Maint/const Super | N1703 | 55,966 | 31,763 | 87,730 | 87,730 | | |
| 343400 | 1 | Engineer Tech III | A1507 | 43,702 | 24,159 | 67,861 | 67,861 | | |
| 343400 | 1 | Sr Dept Spec | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | |
| 343400 | 1 | Road Worker III | O3012 | 46,142 | 28,052 | 74,194 | 74,194 | | |
| 343400 | 1 | Data Processtech | A1312 | 43,594 | 23,407 | 67,001 | 67,001 | | |
| 343400 | 1 | Pw Superintendent | N1805 | 61,740 | 28,730 | 90,469 | 90,469 | | |
| 343400 | 1 | Road Worker III | O3012 | 46,142 | 28,052 | 74,194 | 74,194 | | |
| 343400 | 1 | Traffic Coord | O5012 | 53,642 | 30,833 | 84,474 | 84,474 | | |
| 343400 | 1 | Road Worker II | O2004 | 34,948 | 23,903 | 58,851 | 58,851 | | |
| | <u>63.6</u> | | | <u>2,803,737</u> | <u>1,642,035</u> | <u>4,445,772</u> | <u>4,407,045</u> | <u>38,727</u> | <u>-</u> |
| 343400 | 1 | Additional - .20 Prop Data Analyst | A1502 | 38,301 | 22,526 | 60,827 | 12,165 | | 48,661 |
| | <u>64.6</u> | | | <u>2,842,038</u> | <u>1,664,561</u> | <u>4,506,599</u> | <u>4,419,211</u> | <u>38,727</u> | <u>48,661</u> |
| | | | | | | | <u>4,419,000</u> | | |
| | | | | | | | | <u>38,700</u> | |
| | | | | | | | | | <u>48,700</u> |

Lead Mechanic reduced to .75 w/ .25 charged to 402 County Fleet - As Lead Mechanic oversees County Fleet and Public Works Fleet

**2011-2012 PERSONNEL JUSTIFICATIONS
JOSEPHINE COUNTY PUBLIC WORKS**

201-343400

\$12,000

Public Works has historically had a licensed surveyor position within the Engineering work group. This position was important not only for active construction and maintenance projects, but also to ensure that Public Works long-term road improvement plan was done in an efficient, wide-ranging manner. With the loss of this position several years ago, Public Works has relied on subcontracting and/or temporary employees to fill the aforementioned work.

Public Works is proposing to add .2FTE, from an existing 1.0FTE employee within the Assessor's Office. The employee is a Professionally Licensed Surveyor and was a Public Works employee several years ago. For the 2011-12 budget year, projected significant projects include: topography of the Kerby Landfill, following regrading work this spring; project lay-out work for culvert replacement projects on New Hope Road and Reeves Creek; survey work for guardrail installation also on New Hope; and (if time allows) survey/design work for the Sand Creek bridge on Hubbard Lane.



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Public Safety Fund



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
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JOSEPHINE COUNTY
Public Safety Fund Description
2011-12

The Public Safety Fund was formed effective July 1, 2006 comprised of three departments: Sheriff, District Attorney, and Community Justice, which had previously been in the General Fund. The Community Justice Department was further reorganized into the Juvenile Justice and Adult Corrections Divisions. July 1, 2007, Adult Corrections was moved to a separate fund, which is fully supported by grants from the State. The Sheriff and District Attorney are elected officials. The manager of the Juvenile Justice Department reports to a liaison County Commissioner.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. The primary source of resources to operate the departments in this Fund are monies received under the Troubled Assets Relief Program (TARP) and a transfer of \$3,000,000 from the General Fund. Additionally, programs operated by the three departments generate revenues for specific program purposes. The TARP “county payments” money replaces the O&C distributions that the County received for many years. The legislation provides for four years of payments that decrease each year. The final payment is scheduled to be received by the County this fiscal year.

In the pages that follow, a summary of the Public Safety Fund (Resources and Requirements) is presented first, followed by sections for each of the three departments (office/divisions). The money available for them is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

For each office/division, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
PUBLIC SAFETY FUND (240)

Josephine County

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| \$ 6,590,539 | \$ 10,552,560 | \$ 10,900,000 | \$ 9,012,000 | \$ 9,012,000 | \$ 9,012,000 |
| 10,728,352 | 9,655,517 | 8,702,000 | 4,768,000 | 4,768,000 | 4,768,000 |
| | | | | | |
| 2,079,323 | 1,790,029 | 2,000,800 | 1,978,600 | 1,978,600 | 1,978,600 |
| 399,628 | 426,189 | 394,100 | 393,700 | 393,700 | 393,700 |
| 927,516 | 897,992 | 942,900 | 672,500 | 672,500 | 730,500 |
| | | | | | |
| 225,604 | 183,573 | 149,300 | 70,900 | 70,900 | 70,900 |
| | | | | | |
| | | | | | |
| 3,900,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| 298,000 | 235,600 | 232,900 | 247,300 | 247,300 | 247,300 |
| - | - | - | 50,000 | 50,000 | 50,000 |
| 10,400 | - | - | - | - | - |
| 53,000 | 53,000 | 53,000 | 49,000 | 49,000 | 49,000 |
| 15,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| - | - | 15,000 | 20,000 | 20,000 | 20,000 |
| | | | | | |
| \$ 25,227,362 | \$ 26,794,460 | \$ 26,395,000 | \$ 20,267,000 | \$ 20,267,000 | \$ 20,325,000 |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff's Office

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|--------------------------------------|------------------------|---------------------|----------------------|
| | | FTE | Resources | Requirements |
| 291110 | Administration | 3.35 | \$ - | \$ 363,400 |
| 292460 | Emergency Services/Search and Rescue | 2.15 | 265,300 | 265,300 |
| 293040 | Civil | 3.50 | 110,000 | 353,700 |
| 293050 | Records | 8.00 | 229,000 | 665,700 |
| 293055 | Dispatch | 6.50 | 63,000 | 520,800 |
| 293060 | Patrol + CJ Patrol Contract | 24.50 | 240,500 | 3,318,700 |
| 293080 | Marine Patrol | 2.00 | 185,000 | 231,500 |
| 293110 | Forest Patrol BLM & USFS) | 1.50 | 145,100 | 145,100 |
| 293120 | Major Crime Unit | 6.00 | 20,000 | 705,700 |
| 293135 | Evidence & Property | 1.50 | 5,000 | 150,600 |
| 293170 | Crime Prevention | - | - | 18,300 |
| 293190 | Adult Jail | 37.50 | 920,000 | 4,907,100 |
| 293195 | Court Services | 1.75 | 68,000 | 144,800 |
| Total Office/Division for Fund | | 98.25 | \$ 2,250,900 | \$ 11,790,700 |

Reconciliation to presentation in Resources and Requirements schedule for the total fund:

| | | |
|---|---------------------|----------------------|
| Revenues/Expenditures of Sheriff's Office | \$ 1,978,600 | \$ 11,790,700 |
| Interfund Transfer (In): | | |
| From Fund 210 Title III money | 247,300 | |
| From Fund 501 Jail Commissary | 5,000 | |
| From Fund 735 Sheriff Forfeiture | 20,000 | |
| Totals above | \$ 2,250,900 | \$ 11,790,700 |
| Net budget | | \$ 9,539,800 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.35 | \$ 296,900 |
| Materials and Services (Schedule E) | | 66,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.35 | \$ 363,400 |

Purpose of Program:

Responsible for the Office's planning & research, contracts and records, professional standards and ethics, labor relations, grant management, community relations & training, as well as fiscal and personnel management functions.

ORS 206.010

General duties of the Sheriff. The Sheriff is the chief executive officer and conservator of the peace of the County.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 20,000 |
| 43300 Operating Supplies | 6,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 4,000 |
| 44910 Printing and Duplication | 4,000 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 2,500 |
| 44040 Advertising | |
| 44100 Professional Services | - |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | 500 |
| 44990 Insurance | 9,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,000 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 3,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 10,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 66,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 292460

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|-------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 18,000 |
| Interfund Transfers (In) (Schedule C) | | 247,300 |
| Total Resources - To Schedule A | | \$ 265,300 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.15 | \$ 188,900 |
| Materials and Services (Schedule E) | | 76,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.15 | \$ 265,300 |

Purpose of Program:

Responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters; coordinates writing and revisions for all emergency operations plans. Administers Homeland Security grant funds, assists other departments, agencies, and the community with emergency preparedness.

ORS 401.560 & 401.573

The Sheriff is responsible for search and rescue activities within the County, and shall adopt a search and rescue plan.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 292460

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants (Byrne) | 33170 | |
| 32200 State Grants (EMPG) | 36250 | 18,000 |
| 32300 Local Grants (Traffic Safety) | 37000 | |
| 32500 Private Grants | | |
| 33100 Charges for Services (BLM Patrol) | 10200 | |
| 33100 Charges for Services (Evidence/Inv) | 10950 | |
| 33100 Charges for Services (CJ Patrol) | 19510 | |
| 33100 Charges for Services (SMB) | 27800 | |
| 33100 Charges for Services (Crime Prev) | 31150 | |
| 33100 Charges for Services (Filing/CCW) | 36100 | |
| 33100 Charges for Services (Civil Service) | 36200 | |
| 33100 Charges for Services (Fingerprinting) | 36300 | |
| 33100 Charges for Services (Court Securiyt) | 36400 | |
| 33100 Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 Charges for Services (USFS) | 37600 | |
| 33100 Charges for Services (JOMET) | 49000 | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u>\$ 18,000</u> |

| | | |
|--|-------|--------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 Grant Projects Fund (210) Title III | 25700 | \$ 247,300 |
| 35200 | 51735 | |
| 35200 | 51501 | |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ 247,300</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 292460

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 2,000 |
| 43300 Operating Supplies | 20,000 |
| 43328 Uniforms and Protective Gear | 500 |
| 43770 Equipment (<\$5,000) | 6,000 |
| 44910 Printing and Duplication | 3,000 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 5,000 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44200 Medical Services | - |
| 44922 Dues and Subscriptions | 300 |
| 44990 Insurance | 4,500 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 6,000 |
| 44451 Education and Training | 2,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 2,000 |
| 44710 Rental - Land and Buildings | 5,000 |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 5,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 15,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 76,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 110,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 110,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.50 | \$ 303,100 |
| Materials and Services (Schedule E) | | 50,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.50 | \$ 353,700 |

Purpose of Program:

Responsible for prompt and efficient service of all court documents for the community; this includes subpoenas, writs, judgements, restraining orders, eviction notices, etc. Civil Division is also responsible for Concealed Weapons Permits and fingerprinting for employment and licensing purposes.

ORS 206.010

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

ORS 206.030 and 040

-The Sheriff must serve papers, execute process, and make return thereon.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

| | Revenue Source Code | Budget Amount | |
|---------------------------------------|---|-------------------|--------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | \$ - | |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (Byrne) | 33170 | |
| 32200 | State Grants (EMPG) | 36250 | |
| 32300 | Local Grants (Traffic Safety) | 37000 | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (BLM Patrol) | 10200 | |
| 33100 | Charges for Services (Evidence/Inv) | 10950 | |
| 33100 | Charges for Services (CJ Patrol) | 19510 | |
| 33100 | Charges for Services (SMB) | 27800 | |
| 33100 | Charges for Services (Crime Prev) | 31150 | |
| 33100 | Charges for Services (Filing/CCW) | 36100 | 30,000 |
| 33100 | Charges for Services (Civil Service) | 36200 | 60,000 |
| 33100 | Charges for Services (Fingerprinting) | 36300 | 20,000 |
| 33100 | Charges for Services (Court Securiyt) | 36400 | |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 | Charges for Services (USFS) | 37600 | |
| 33100 | Charges for Services (JOMET) | 49000 | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | \$ 110,000 | |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 2,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 5,000 |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 7,400 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 2,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 1,200 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 10,500 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 20,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 50,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Records
Cost Center #: 293050

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 229,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 229,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 8.00 | \$ 625,500 |
| Materials and Services (Schedule E) | | 40,200 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 8.00 | \$ 665,700 |

Purpose of Program:

Responsible for both emergency and non-emergency calls-for-service, as well as serves as a clearinghouse for most Office contacts. Oversees the integrity of the Records Management System, including warrant entry, expungements, sealed records, and Case Report distribution to other Criminal Justice agencies.

ORS 206.010

-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 401.720

-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Records
Cost Center #: 293050

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (Byrne) | 33170 | 204,000 |
| 32200 | State Grants (EMPG) | 36250 | |
| 32300 | Local Grants (Traffic Safety) | 37000 | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (BLM Patrol) | 10200 | |
| 33100 | Charges for Services (Evidence/Inv) | 10950 | |
| 33100 | Charges for Services (CJ Patrol) | 19510 | |
| 33100 | Charges for Services (SMB) | 27800 | |
| 33100 | Charges for Services (Crime Prev) | 31150 | 5,000 |
| 33100 | Charges for Services (Filing/CCW) | 36100 | 20,000 |
| 33100 | Charges for Services (Civil Service) | 36200 | |
| 33100 | Charges for Services (Fingerprinting) | 36300 | |
| 33100 | Charges for Services (Court Securiyt) | 36400 | |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 | Charges for Services (USFS) | 37600 | |
| 33100 | Charges for Services (JOMET) | 49000 | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 229,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Records
Cost Center #: 293050

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 1,500 |
| 43328 Uniforms and Protective Gear | 500 |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 3,000 |
| 44929 Postage and Shipping | 1,000 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 22,000 |
| 44040 Advertising | - |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 3,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 1,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 8,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 40,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 63,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 63,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 6.50 | \$ 483,300 |
| Materials and Services (Schedule E) | | 37,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 6.50 | \$ 520,800 |

Purpose of Program:

The dispatch center operates telephone, radio, computer and other office equipment in receiving and processing incoming calls for law enforcement emergency assistance and other public requests for help; dispatches public safety resources to scenes of emergency and investigation, and routes other emergency and non-emergency calls to other appropriate agencies. Provides pre-arrival instructions to callers awaiting arrival of arriving response.

ORS 206.010

-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 401.720

-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (Byrne) | 33170 | 63,000 |
| 32200 | State Grants (EMPG) | 36250 | |
| 32300 | Local Grants (Traffic Safety) | 37000 | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (BLM Patrol) | 10200 | |
| 33100 | Charges for Services (Evidence/Inv) | 10950 | |
| 33100 | Charges for Services (CJ Patrol) | 19510 | |
| 33100 | Charges for Services (SMB) | 27800 | |
| 33100 | Charges for Services (Crime Prev) | 31150 | |
| 33100 | Charges for Services (Filing/CCW) | 36100 | |
| 33100 | Charges for Services (Civil Service) | 36200 | |
| 33100 | Charges for Services (Fingerprinting) | 36300 | |
| 33100 | Charges for Services (Court Securiyt) | 36400 | |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 | Charges for Services (USFS) | 37600 | |
| 33100 | Charges for Services (JOMET) | 49000 | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 63,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 2,000 |
| 43328 Uniforms and Protective Gear | 600 |
| 43770 Equipment (<\$5,000) | 21,000 |
| 44910 Printing and Duplication | 500 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 5,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 8,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 37,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 293060

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 240,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 240,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 24.50 | \$ 2,398,000 |
| Materials and Services (Schedule E) | | 920,700 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 24.50 | \$ 3,318,700 |

Purpose of Program:

Promote the safety of the community and engender a feeling of security among the citizens. Responds to calls-for-service, identifies and arrests criminal element, patrol and enforcement of laws within the County. Patrol deputies are the first responders to all emergent and non-emergency calls-for-service. Patrol area is over 1,600 square miles.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 293060

| | Revenue Source Code | Budget Amount |
|---------------------------------------|---|-------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants (Byrne) | 33170 |
| 32200 | State Grants (EMPG) | 36250 |
| 32300 | Local Grants (Traffic Safety) | 37000 5,000 |
| 32500 | Private Grants | |
| 33100 | Charges for Services (BLM Patrol) | 10200 |
| 33100 | Charges for Services (Evidence/Inv) | 10950 |
| 33100 | Charges for Services (CJ Patrol) | 19510 135,500 |
| 33100 | Charges for Services (SMB) | 27800 |
| 33100 | Charges for Services (Crime Prev) | 31150 |
| 33100 | Charges for Services (Filing/CCW) | 36100 |
| 33100 | Charges for Services (Civil Service) | 36200 |
| 33100 | Charges for Services (Fingerprinting) | 36300 |
| 33100 | Charges for Services (Court Securiyt) | 36400 |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 |
| 33100 | Charges for Services (USFS) | 37600 |
| 33100 | Charges for Services (JOMET) | 49000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 100,000 |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | \$ 240,500 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 293060

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 20,000 |
| 43328 Uniforms and Protective Gear | 23,000 |
| 43770 Equipment (<\$5,000) | 10,600 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | 14,000 |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | 5,500 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 123,700 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 24,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 39,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 175,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 485,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 920,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 293080

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 185,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 185,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.00 | \$ 195,900 |
| Materials and Services (Schedule E) | | 35,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.00 | \$ 231,500 |

Purpose of Program:

Responsible for patrolling the waterways of Josephine County including the Rogue River, Illinois River, Applegate River, Lake Selmac and Bolen Lake. This is a contract program.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 293080

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants (Byrne) | 33170 |
| 32200 | State Grants (EMPG) | 36250 |
| 32300 | Local Grants (Traffic Safety) | 37000 |
| 32500 | Private Grants | |
| 33100 | Charges for Services (BLM Patrol) | 10200 |
| 33100 | Charges for Services (Evidence/Inv) | 10950 |
| 33100 | Charges for Services (CJ Patrol) | 19510 |
| 33100 | Charges for Services (SMB) | 27800 |
| 33100 | Charges for Services (Crime Prev) | 31150 |
| 33100 | Charges for Services (Filing/CCW) | 36100 |
| 33100 | Charges for Services (Civil Service) | 36200 |
| 33100 | Charges for Services (Fingerprinting) | 36300 |
| 33100 | Charges for Services (Court Securiyt) | 36400 |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 |
| 33100 | Charges for Services (USFS) | 37600 |
| 33100 | Charges for Services (JOMET) | 49000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 185,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 293080

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 4,000 |
| 43328 Uniforms and Protective Gear | 500 |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 3,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 2,000 |
| 44710 Rental - Land and Buildings | 8,100 |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 18,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 35,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Forest Patrol (BLM & USFS)
Cost Center #: 293110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 145,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 145,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.50 | \$ 145,100 |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.50 | \$ 145,100 |

Purpose of Program:

Responsible for patrolling the forestlands of Josephine County, through contracts with the federal Bureau of Land Management and US Forest Service. Deputies respond to citizen concerns and investigate criminal activity within the forestlands. This is a contract program.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Forest Patrol (BLM & USFS)
Cost Center #: 293110

| | | Revenue Source Code | Budget Amount |
|---------------------------------------|---|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (Byrne) | 33170 | |
| 32200 | State Grants (EMPG) | 36250 | |
| 32300 | Local Grants (Traffic Safety) | 37000 | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (BLM Patrol) | 10200 | 100,100 |
| 33100 | Charges for Services (Evidence/Inv) | 10950 | |
| 33100 | Charges for Services (CJ Patrol) | 19510 | |
| 33100 | Charges for Services (SMB) | 27800 | |
| 33100 | Charges for Services (Crime Prev) | 31150 | |
| 33100 | Charges for Services (Filing/CCW) | 36100 | |
| 33100 | Charges for Services (Civil Service) | 36200 | |
| 33100 | Charges for Services (Fingerprinting) | 36300 | |
| 33100 | Charges for Services (Court Securiyt) | 36400 | |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 | Charges for Services (USFS) | 37600 | 45,000 |
| 33100 | Charges for Services (JOMET) | 49000 | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 145,100</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Major Crime Unit
Cost Center #: 293120

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | 20,000 |
| Total Resources - To Schedule A | | \$ 20,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 6.00 | \$ 639,200 |
| Materials and Services (Schedule E) | | 66,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 6.00 | \$ 705,700 |

Purpose of Program:

Respond to community concerns by investigating criminal activity involving particularly heinous crimes against people and property. MCU handles investigations pertaining to child abuse, sex crimes, domestic violence, and burglaries; additionally MCU is tasked with investigation of all homicides and most felonies occurring within Josephine County.

ORS 419B.020(1) & 430.743(2)

-The Sheriff shall investigate or assist in the investigation of reports of child abuse.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Major Crime Unit
Cost Center #: 293120

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---|---------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants (Byrne) | 33170 |
| 32200 | State Grants (EMPG) | 36250 |
| 32300 | Local Grants (Traffic Safety) | 37000 |
| 32500 | Private Grants | |
| 33100 | Charges for Services (BLM Patrol) | 10200 |
| 33100 | Charges for Services (Evidence/Inv) | 10950 |
| 33100 | Charges for Services (CJ Patrol) | 19510 |
| 33100 | Charges for Services (SMB) | 27800 |
| 33100 | Charges for Services (Crime Prev) | 31150 |
| 33100 | Charges for Services (Filing/CCW) | 36100 |
| 33100 | Charges for Services (Civil Service) | 36200 |
| 33100 | Charges for Services (Fingerprinting) | 36300 |
| 33100 | Charges for Services (Court Securiyt) | 36400 |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 |
| 33100 | Charges for Services (USFS) | 37600 |
| 33100 | Charges for Services (JOMET) | 49000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | <u><u>\$ -</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------------------------------|--------------------------------|
| 35200 | | \$ - |
| 35200 | Sheriff Forfeiture Fund (735) | 51735 20,000 |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 20,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Major Crime Unit
Cost Center #: 293120

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 4,000 |
| 43328 Uniforms and Protective Gear | 500 |
| 43770 Equipment (<\$5,000) | 1,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 22,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 5,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 4,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 30,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 66,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 5,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 5,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.50 | \$ 106,500 |
| Materials and Services (Schedule E) | | 44,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.50 | \$ 150,600 |

Purpose of Program:

Responsible for the care and chain of custody for all evidentiary property related to criminal cases.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---|------------------------------------|-------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (Byrne) | 33170 | |
| 32200 | State Grants (EMPG) | 36250 | |
| 32300 | Local Grants (Traffic Safety) | 37000 | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (BLM Patrol) | 10200 | |
| 33100 | Charges for Services (Evidence/Inv) | 10950 | 5,000 |
| 33100 | Charges for Services (CJ Patrol) | 19510 | |
| 33100 | Charges for Services (SMB) | 27800 | |
| 33100 | Charges for Services (Crime Prev) | 31150 | |
| 33100 | Charges for Services (Filing/CCW) | 36100 | |
| 33100 | Charges for Services (Civil Service) | 36200 | |
| 33100 | Charges for Services (Fingerprinting) | 36300 | |
| 33100 | Charges for Services (Court Securiyt) | 36400 | |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 | Charges for Services (USFS) | 37600 | |
| 33100 | Charges for Services (JOMET) | 49000 | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 5,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 3,500 |
| 43328 Uniforms and Protective Gear | 1,000 |
| 43770 Equipment (<\$5,000) | 1,000 |
| 44910 Printing and Duplication | 1,000 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 18,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 4,100 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 2,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 1,500 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 3,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 5,000 |
| Total Materials and Services - To Schedule B | \$ 44,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 18,300 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 18,300 |

Purpose of Program:

Responsible for all community volunteer services, including vacation home checks, abandoned vehicles, non-sufficient funds checks, etc. This volunteer program staffs the Merlin Sub Station, Murphy Sub Station and Cave Junction Sub Station. Over 50 volunteers are involved in this program which saves the County a couple hundred thousand dollars annually.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 3,000 |
| 43328 Uniforms and Protective Gear | 500 |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 800 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 3,000 |
| 44710 Rental - Land and Buildings | 11,000 |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 18,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 915,000 |
| Interfund Transfers (In) (Schedule C) | | 5,000 |
| Total Resources - To Schedule A | | \$ 920,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 37.50 | \$ 3,421,700 |
| Materials and Services (Schedule E) | | 1,485,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 37.50 | \$ 4,907,100 |

Purpose of Program:

Responsible for the incarceration of offenders in a humane, professional, sound manner as well as providing for safe and secure operations. This includes protecting the public from escape risks, protecting jail staff, contractors, and inmates from exposure to violence to the extent possible within budgetary constraints.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses

ORS 169.320

-The County must pay for the care of county prisoners.
-The Sheriff has custody and control of prisoners in the facility.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---|--------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants (Byrne) | 33170 |
| 32200 | State Grants (EMPG) | 36250 |
| 32300 | Local Grants (Traffic Safety) | 37000 |
| 32500 | Private Grants | |
| 33100 | Charges for Services (BLM Patrol) | 10200 |
| 33100 | Charges for Services (Evidence/Inv) | 10950 |
| 33100 | Charges for Services (CJ Patrol) | 19510 |
| 33100 | Charges for Services (SMB) | 27800 |
| 33100 | Charges for Services (Crime Prev) | 31150 |
| 33100 | Charges for Services (Filing/CCW) | 36100 |
| 33100 | Charges for Services (Civil Service) | 36200 |
| 33100 | Charges for Services (Fingerprinting) | 36300 |
| 33100 | Charges for Services (Court Securiyt) | 36400 |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 |
| 33100 | Charges for Services (USFS) | 37600 |
| 33100 | Charges for Services (JOMET) | 49000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | <u>\$ 915,000</u> |

Transfers from Other Funds (List sources):

| | | |
|---|----------------------------|------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | Jail Commissary Fund (501) | 51501 |
| | | 5,000 |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ 5,000</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 7,000 |
| 43300 Operating Supplies | 20,000 |
| 43328 Uniforms and Protective Gear | 15,000 |
| 43770 Equipment (<\$5,000) | 5,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | 800 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | 360,000 |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 2,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44200 Medical Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 163,600 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | 23,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 10,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 413,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 20,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments (Inmate Clinic) | 446,000 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 1,485,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 68,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 68,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.75 | \$ 144,800 |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.75 | \$ 144,800 |

Purpose of Program:

The fundamental duty of Court Services is the provisioning of a safe and secure work environment for the court, it's officers, employees and patrons.

ORS 206.010

-Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the County, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (Byrne) | 33170 | |
| 32200 | State Grants (EMPG) | 36250 | |
| 32300 | Local Grants (Traffic Safety) | 37000 | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (BLM Patrol) | 10200 | |
| 33100 | Charges for Services (Evidence/Inv) | 10950 | |
| 33100 | Charges for Services (CJ Patrol) | 19510 | |
| 33100 | Charges for Services (SMB) | 27800 | |
| 33100 | Charges for Services (Crime Prev) | 31150 | |
| 33100 | Charges for Services (Filing/CCW) | 36100 | |
| 33100 | Charges for Services (Civil Service) | 36200 | |
| 33100 | Charges for Services (Fingerprinting) | 36300 | |
| 33100 | Charges for Services (Court Securiyt) | 36400 | 68,000 |
| 33100 | Charges for Services (Inmate Subsistence) | 36600 | |
| 33100 | Charges for Services (USFS) | 37600 | |
| 33100 | Charges for Services (JOMET) | 49000 | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures (Court Fines) | 10350 | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 68,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

Josephine County
Schedule D - Personal Services
Sheriff
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Rounded |
|-------------|-------------|---|--------------|---------------|------------------------|-------------------------|----------------|
| 291110 | 1 | Admin Assist Sheriff | N0911 | 46,153 | 24,138 | 70,291 | |
| 291110 | 1 | Admin Assist Sheriff | N0912 | 46,153 | 24,207 | 70,361 | |
| 291110 | 1 | Business Manager-Sheriff | N1812 | 71,599 | 31,480 | 103,079 | |
| 291110 | 1 | Major/undersherif | N2111 | 82,879 | 41,698 | 124,577 | |
| 291110 | 1 | Sheriff | E0501 | 82,646 | 41,257 | 123,903 | |
| | | Sub Total | | | | <u>492,211</u> | |
| | | Less - allocated to other programs | | | | | |
| | (0.15) | Emergency Services (below) | | | | (18,297) | |
| | (1.50) | Jail (below) | | | | (175,780) | |
| | 3.35 | Total Administration | | | | <u>298,135</u> | 298,100 |
| 292460 | 1 | Emerg Svc/SAR Specialist | S0305 | 44,998 | 29,564 | 74,562 | |
| 292460 | 1 | Emerg Svc/sr Coord | S0907 | 57,820 | 31,915 | 89,736 | |
| | | Overtime | | 5,000 | 1,287 | <u>6,287</u> | |
| | | Sub Total | | | | <u>170,584</u> | |
| | | Plus - allocated to other programs | | | | | |
| | 0.15 | Administration (above) | | | | 18,297 | |
| | 2.15 | Total Emergency Services/Search & Rescue | | | | <u>188,881</u> | 188,900 |
| 293040 | 1 | Deputy Sheriff-Ba | S0804 | 53,992 | 35,216 | 89,207 | |
| 293040 | 1 | Deputy Sheriff-Ba | S0807 | 56,628 | 36,191 | 92,819 | |
| 293040 | 1 | Lead Police Supp Tech - Civil | S0506 | 53,653 | 30,755 | 84,408 | |
| 293040 | 1 | Police Sup Tech | S0307 | 47,182 | 30,261 | 77,444 | |
| | | Overtime | | 3,000 | 772 | <u>3,772</u> | |
| | | Sub Total | | | | <u>347,650</u> | |
| | | Plus - allocated to other programs | | | | | |
| | (0.50) | Forest Patrol (below) | | | | (44,604) | |
| | 3.5 | Total Civil | | | | <u>303,046</u> | 303,000 |
| 293050 | 1 | Criminal Analyst | S0504 | 48,697 | 30,745 | 79,442 | |
| 293050 | 1 | Criminal Analyst | S0506 | 53,653 | 30,793 | 84,446 | |
| 293055 | 0.5 | Dispatcher Tmp | S0306 | 23,535 | 6,581 | 30,116 | |
| 293050 | 1 | Lead Police Supp Tech - Reco | S0507 | 53,617 | 32,231 | 85,848 | |
| 293050 | 1 | Police Sup Tech | S0307 | 47,182 | 28,877 | 76,059 | |
| 293050 | 1 | Police Sup Tech | S0307 | 47,182 | 30,175 | 77,357 | |
| 293050 | 1 | Police Sup Tech | S0307 | 47,182 | 30,261 | 77,444 | |
| 293050 | 1 | Police Sup Tech I | S0302 | 38,594 | 26,386 | 64,980 | |
| | | Overtime | | 4,000 | 1,030 | <u>5,030</u> | |
| | | Sub Total | | | | <u>580,722</u> | |
| | | Plus - allocated to other programs | | | | | |
| | 0.50 | Dispatcher Lead - Police | | | | 44,718 | |
| | 8 | Total Records | | | | <u>625,439</u> | 625,400 |
| 293055 | 1 | Dispatcher Lead - Police | S0707 | 56,270 | 33,165 | 89,435 | |
| 293055 | 1 | Dispatcher/Police Clerk | S0302 | 38,883 | 27,610 | 66,493 | |
| 293055 | 1 | Dispatcher/Police Clerk | S0302 | 38,883 | 27,610 | 66,493 | |
| 293055 | 1 | Dispatcher/Police Clerk | S0302 | 38,883 | 27,610 | 66,493 | |
| 293055 | 1 | Dispatcher/Police Clerk | S0303 | 40,831 | 27,035 | 67,866 | |
| 293055 | 1 | Dispatcher/Police Clerk | S0307 | 47,182 | 28,877 | 76,059 | |
| 293055 | 1 | Dispatcher/Police Clerk | S0307 | 47,182 | 30,382 | 77,564 | |
| | | Overtime | | 4,000 | 1,030 | <u>5,030</u> | |
| | | On Call Fill-In Help | | 10,000 | 2,574 | <u>12,574</u> | |
| | | Sub Total | | | | <u>528,006</u> | |
| | | Plus - allocated to other programs | | | | | |
| | (0.50) | Dispatcher Lead - Police | | | | (44,718) | |
| | 6.5 | Total Dispatch | | | | <u>483,288</u> | 483,300 |

Josephine County
Schedule D - Personal Services
Sheriff
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Rounded |
|-------------|-------------|--|--------------|---------------|------------------------|-------------------------|------------------|
| 293060 | 1 | Command Sergeant | N2011 | 78,938 | 40,240 | 119,177 | |
| 293060 | 1 | Sergeant-Ad | N1912 | 75,179 | 38,848 | 114,027 | |
| 293060 | 1 | Sergeant-In | N1809 | 68,149 | 36,245 | 104,394 | |
| 293060 | 1 | Deputy Sheriff-Ba | S0807 | 56,628 | 36,191 | 92,819 | |
| 293060 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293060 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293060 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293060 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293060 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293060 | 0.5 | Deputy Sheriff-Ba | S0801 | 240 | 15,309 | 15,549 | |
| 293060 | 1 | Deputy Sheriff-Ba | S0802 | 42,920 | 31,117 | 74,037 | |
| 293060 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293060 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293060 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293060 | 1 | Deputy Sheriff-In | S0904 | 52,734 | 34,750 | 87,484 | |
| 293060 | 1 | Deputy Sheriff-In | S0904 | 52,734 | 34,750 | 87,484 | |
| 293060 | 1 | Deputy Sheriff-In | S0904 | 52,734 | 34,750 | 87,484 | |
| 293060 | 1 | Deputy Sheriff-In | S0905 | 55,299 | 35,699 | 90,998 | |
| 293060 | 1 | Deputy Sheriff-In | S0905 | 55,299 | 35,699 | 90,998 | |
| 293060 | 1 | Deputy Sheriff-In | S0906 | 58,036 | 36,713 | 94,748 | |
| 293060 | 1 | Deputy Sheriff-In | S0907 | 56,628 | 36,191 | 92,819 | |
| 293060 | 1 | Deputy Sheriff-In | S0907 | 56,628 | 36,191 | 92,819 | |
| 293060 | 1 | Deputy Sheriff-In | S0906 | 56,630 | 36,192 | 92,822 | |
| 293060 | 1 | Deputy Sheriff-In | S0907 | 58,060 | 36,722 | 94,782 | |
| | | Overtime | | 92,500 | 23,810 | 116,310 | |
| | | Holiday Buy Back (48 hrs per Assoc Mbr) | | 15,000 | 5,000 | 20,000 | |
| | 24.5 | Total Patrol | | | | 2,396,177 | 2,396,200 |
| 293080 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293080 | 1 | Deputy Sheriff-Ba | S0807 | 56,628 | 36,191 | 92,819 | |
| | | Overtime | | 5,000 | 1,287 | 6,287 | |
| | 2 | Total Marine | | | | 195,819 | 195,800 |
| 293110 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| | | Overtime | | 3,000 | 772 | 3,772 | |
| | | Sub Total | | | | 100,485 | |
| | | Plus - allocated to other programs | | | | | |
| | 0.50 | Civil (above) | | | | 44,604 | |
| | 1.5 | Total Forest Patrol (BLM & USFS) | | | | 145,089 | 145,100 |
| 293120 | 1 | Detective-Advance | S1207 | 62,428 | 38,339 | 100,767 | |
| 293120 | 1 | Detective-In | S1106 | 60,945 | 37,790 | 98,735 | |
| 293120 | 1 | Police Sup Tech | S0307 | 47,182 | 30,261 | 77,444 | |
| 293120 | 1 | Sergeant-Ad | N1912 | 81,685 | 41,256 | 122,941 | |
| 293120 | 1 | Detective-Ad | S1207 | 62,428 | 38,339 | 100,767 | |
| 293120 | 1 | Detective-Ad | S1207 | 62,428 | 38,339 | 100,767 | |
| | | Overtime | | 30,000 | 7,722 | 37,722 | |
| | 6 | Total Detectives (Major Crime & Narc) | | | | 639,143 | 639,100 |
| 293135 | 0.5 | Police Support Tech | S0302 | 19,501 | 5,452 | 24,953 | |
| 293135 | 1 | Prop Ctrl Spec | S0307 | 47,182 | 31,767 | 78,949 | |
| | | Overtime | | 2,000 | 515 | 2,515 | |
| | 1.5 | Total Evidence | | | | 106,417 | 106,400 |

Josephine County
Schedule D - Personal Services
Sheriff
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Rounded |
|-------------|--------------|---|--------------|------------------|------------------------|-------------------------|------------------|
| 293190 | 1 | Command Sergeant | N2011 | 78,938 | 40,240 | 119,177 | |
| 293190 | 1 | Sergeant Basic | N1709 | 64,904 | 35,044 | 99,948 | |
| 293190 | 1 | Sergeant Basic | N1710 | 66,526 | 35,645 | 102,171 | |
| 293190 | 1 | Sergeant-Advanced | N1906 | 66,447 | 35,616 | 102,063 | |
| 293190 | 1 | Control Room Tech | S0302 | 38,883 | 28,764 | 67,647 | |
| 293190 | 1 | Control Room Tech | S0302 | 38,594 | 27,655 | 66,249 | |
| 293190 | 1 | Control Room Tech | S0303 | 40,821 | 28,334 | 69,155 | |
| 293190 | 1 | Control Room Tech | S0304 | 42,902 | 30,301 | 73,203 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0807 | 56,628 | 36,191 | 92,819 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0807 | 56,628 | 36,191 | 92,819 | |
| 293190 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293190 | 1 | Criminal Analyst | S0501 | 38,901 | 23,339 | 62,240 | |
| 293190 | 1 | Deputy Sheriff-Ad | S0802 | 42,920 | 31,117 | 74,037 | |
| 293190 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293190 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,157 | 96,627 | |
| 293190 | 1 | Deputy Sheriff-Ad | S1007 | 59,469 | 37,243 | 96,713 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0802 | 42,920 | 31,091 | 74,012 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0802 | 42,920 | 31,117 | 74,037 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,285 | 82,296 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0803 | 49,011 | 33,372 | 82,382 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0804 | 51,452 | 34,275 | 85,727 | |
| 293190 | 1 | Deputy Sheriff-Ba | S0804 | 51,452 | 34,275 | 85,727 | |
| 293190 | 1 | Deputy Sheriff-In | S0805 | 58,029 | 36,624 | 94,653 | |
| 293190 | 1 | Deputy Sheriff-In | S0904 | 51,452 | 34,275 | 85,727 | |
| 293190 | 1 | Deputy Sheriff-In | S0907 | 58,060 | 36,722 | 94,782 | |
| 293190 | 1 | Deputy Sheriff-In | S0907 | 58,060 | 36,722 | 94,782 | |
| 293190 | 1 | Lead Support Tech - Corr | S0506 | 53,653 | 32,329 | 85,982 | |
| 293190 | 1 | Police Sup Tech | S0302 | 38,883 | 26,470 | 65,352 | |
| 293190 | 1 | Police Sup Tech | S0304 | 42,902 | 27,636 | 70,538 | |
| | | Overtime | | 87,400 | 22,497 | 109,897 | |
| | | On Call Fill-In Help | | 45,000 | 11,583 | 56,583 | |
| | | Holiday Buy Back (48 hrs per Assoc Mbr) | | 15,000 | 5,000 | 20,000 | |
| | | Sub Total | | | | <u>3,247,119</u> | |
| | | Plus - allocated to other programs | | | | | |
| | 1.50 | Admin (above) | | | | 175,780 | |
| | 37.50 | Total Adult Jail | | | | <u>3,422,898</u> | <u>3,422,900</u> |
| 293195 | 1 | Deputy Sheriff-Ba | S0804 | 51,452 | 34,275 | 85,727 | |
| 293195 | 0.75 | Deputy Sheriff-Ba | S0807 | 43,374 | 15,601 | 58,975 | |
| | 1.75 | Total Court Security | | | | <u>144,702</u> | <u>144,700</u> |
| | <u>98.25</u> | | | <u>5,588,827</u> | <u>3,360,209</u> | <u>8,949,035</u> | |
| | <u>98.25</u> | Personal Services per Schedule B | | | | | <u>8,948,900</u> |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|----------------------|------------------------|-------------------|---------------------|
| | | FTE | Resources | Requirements |
| 142080 | Criminal Prosecution | 18.2 | \$ 242,300 | \$ 1,623,400 |
| 142090 | Victim Assistance | 2.5 | 90,400 | 135,200 |
| 142110 | Support Enforcement | 2.6 | 160,000 | 210,600 |
| 142120 | Death Investigations | - | - | 36,000 |
| Total Office/Division for Fund | | 23.3 | \$ 492,700 | \$ 2,005,200 |

Reconciliation to presentation in Resources and Requirements schedule for the total fund:

| | | |
|--------------------------------------|-------------------|---------------------|
| Revenues/Expenditures of DA's Office | 393,700 | 2,005,200 |
| Interfund Transf (In): | | |
| From Fund 248 DA Special Programs | 49,000 | |
| From Fund 212 DA Forfeiture | 50,000 | |
| Totals above | \$ 492,700 | \$ 2,005,200 |

Net Budget \$ 1,512,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 143,300 |
| Interfund Transfers (In) (Schedule C) | | 99,000 |
| Total Resources - To Schedule A | | \$ 242,300 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 18.20 | \$ 1,459,400 |
| Materials and Services (Schedule E) | | 164,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 18.20 | \$ 1,623,400 |

Purpose of Program:

The District Attorney shall attend all courts and conduct on behalf of the State all prosecutions for offenses therein. The goal is to successfully prosecute all offenders that commit criminal acts and to gain an appropriate sentence which advances public safety and provides restitution to the victim. ORS 8.660; ORS 8.670; ORS 8.685; Oregon Constitution, Article VII, § 17

The desired outcomes for this program are to remove and incarcerate the most dangerous offenders, to hold accountable and encourage reformation for lesser offenders, to protect children from physical and sexual abuse, to engage in the prevention of crime when possible, to lower the crime rate, to restore a sense of safety in the community, and to help provide a business-friendly community environment.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees (Discovery) | 10430 | 95,000 |
| 31100 Licenses, Permits and Fees (Diversion) | 10440 | 6,500 |
| 31100 Licenses, Permits and Fees (Expungement) | 51201 | 1,200 |
| 32100 Federal Grants | | |
| 32200 State Grants (DDA Supplement) | 10420 | - |
| 32200 State Grants (Juvenile Dependency) | 10460 | 20,000 |
| 32200 State Grants | | |
| 32200 State Grants | | |
| 32200 State Grants | | |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures (Contempt) | 10350 | 5,600 |
| 34200 Fines and Forfeitures (Liquor Law) | 10850 | 15,000 |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 143,300</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|--------------------------------|
| 35200 Fund 248 - CAMI - CFAA | 11050 | \$ 49,000 |
| 35200 Fund 212 - DA Forfeiture | 51300 | \$ 50,000 |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 99,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 10,000 |
| 43120 Educational Materials | \$ 8,000 |
| 43300 Operating Supplies | 5,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 7,000 |
| 44910 Printing and Duplication | 8,500 |
| 44929 Postage and Shipping | 300 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44440 Extradition | |
| 44467 Investigation | 25,000 |
| 44922 Dues and Subscriptions | 10,500 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | 20,000 |
| <u>Training and Travel:</u> | |
| 44410 Travel | 12,000 |
| 44451 Education and Training | 3,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 400 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 47,600 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 2,300 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 900 |
| Total Materials and Services - To Schedule B | \$ 164,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 90,400 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 90,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.50 | \$ 130,600 |
| Materials and Services (Schedule E) | | 4,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.50 | \$ 135,200 |

Purpose of Program:

The District Attorney is required to advise victims of their Constitutional rights and to assist them in the exercise of their rights. ORS 137.106; ORS 147.417; Oregon Constitution, Article 1, § 42
The program's desired outcomes are to afford the victim meaningful participating in the criminal justice process so that the physical, emotional and economic impact of crime is minimized. Staff members provide victims access to information and resources in a compassionate, responsive and dedicated manner. They research, verify and request restitution from the offenders to the crime victim. They provide emotional support and educate crime victims during the course of their criminal cases, and assist them with filing restraining orders and no-contact orders. They keep the victim advised of the progress of their case and notify them of all court dates and outcomes.

The majority of the Victims Assistance Program is funded by Victims of Crimes Act (VOCA) grant funds and Unitary Assessment Funds received from the State for the express purpose of operating this program. The VOCA Non-Competitive Grant has been funding a Victim Assistance Specialist position for over 20 years. This grant now pays for .71 FTE of this position. This staff member's primary function is to assist victims of crimes perpetrated by adults. The VOCA Competitive Grant currently completely funds a .50 FTE Victim Assistance Specialist whose primary function is to assist victims of crimes perpetrated by juvenile offenders. Unitary Assessment dollars fund .84 FTE of the Victim Assistance Director's position. The VA Director is responsible for overseeing the entire program, collecting and maintaining required statistics and reports, recruiting & training volunteers, and assisting all victims of crime in Josephine County.

The Victim Assistance Program goal is to provide victims of crime with information and services that support and enhance their understanding of and participating in the criminal justice system. Outcomes include 95% of victims self report a better understanding of their rights as a victim of crime, a better understanding of the criminal justice system as it relates to their case, and satisfaction with the results of the prosecution of their offender.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|-------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 31100 | Licenses, Permits and Fees | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants (Unitary Assessments) | 10750 | 40,000 |
| 32200 | State Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants (VOCA Non-Competitive) | 23300 | 33,100 |
| 32200 | State Grants (VOCA Competitive) | 23310 | 17,300 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 90,400</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 600 |
| 43120 Educational Materials | \$ 200 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 500 |
| 44910 Printing and Duplication | 1,000 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44440 Extradition | |
| 44467 Investigation | |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 600 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 4,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|-------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 160,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 160,000 |

| <u>Requirements:</u> | | |
|--|-------------|-------------------|
| Expenditures: | | |
| Personal Services (Schedule D) | 2.60 | \$ 203,500 |
| Materials and Services (Schedule E) | | 7,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.60 | \$ 210,600 |

Purpose of Program:

ORS 8.675 tells the District Attorney that except for criminal prosecutions he shall give priority to the enforcement of child support orders. The goal of the program is to enhance the well-being of children by providing child support services to families.

Desired outcomes are that the Support Enforcement Program helps more than 1,000 parents provide the financial and emotional support their children need while returning crucial funds to the community. The services it provides help children in need, reduce reliance on public assistance, encourage family self-sufficiency and save taxpayer money. Collecting child support is a vital job because it makes a major difference in the lives of children in Josephine County.

Program staff pursue delinquent parents and work with parents who want to support their children. Contempt charges for non support are filed against delinquent parents who are willfully failing to pay their child support obligations, are seriously delinquent and owe large amount of back support. They work with parents to increase and/or decrease the amount of support ordered when changes in financial circumstances warrant an adjustment.

Program outcomes of the Josephine County District Attorney's Support Enforcement Division include the annual collection of over \$3,000,000 in child support owed.

Approximately 85% of all costs associated with the Support Enforcement Program are reimbursed by the State of Oregon.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|-------------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 31100 | Licenses, Permits and Fees | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants | | |
| 32200 | State Grants (Reimbursements) | 12180 | 160,000 |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 160,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 2,000 |
| 43120 Educational Materials | |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 500 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44440 Extradition | |
| 44467 Investigation | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,500 |
| 44451 Education and Training | 200 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 1,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 300 |
| Total Materials and Services - To Schedule B | \$ 7,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Death Investigations
Cost Center #: 142120

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 36,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 36,000 |

Purpose of Program:

To investigate and certify all deaths as required by ORS Chapter 146
 ORS 146.090

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Death Investigations
Cost Center #: 142120

**Budget
Amount**

Materials and Services:

Supplies:

- 43100 Office Supplies
- 43120 Educational Materials
- 43300 Operating Supplies
- 43328 Uniforms and Protective Gear
- 43770 Equipment (<\$5,000)
- 44910 Printing and Duplication
- 44929 Postage and Shipping
- 43340 Food and Related Supplies (CJ and Sheriff only)
- 43920 Ammunition (Sheriff only)
- 43740 Aviation Fuel (Airport only)

Fees and Services:

- 44001 Contracted Services
- 44040 Advertising
- 44100 Professional Services 36,000
- 44440 Extradition
- 44467 Investigation
- 44922 Dues and Subscriptions
- 44990 Insurance
- 44463 Witness Fees (DA only)

Training and Travel:

- 44410 Travel
- 44451 Education and Training

Facilities and Utilities:

- 44600 Utilities
- 44661 Communications
- 44710 Rental - Land and Buildings
- 44720 Rental - Vehicles and Equipment
- 44810 Building Operation, Repairs and Maint (BOM)
- 44840 Equipment Operation, Repairs and Maint (Fleet)

Intergovernmental Payments

- 45500 Intergovernmental Payments

Miscellaneous

- 43010 Disability Awards/Settlements (Self Insurance Fund only)
- 44200 Medical Services (Self Insurance Fund only)
- 44992 Self Insurance Claims (Self Insurance Fund only)
- 44995 Miscellaneous

Total Materials and Services - To Schedule B **\$ 36,000**

Transfers to Other Funds (List recipients):

- 45210 \$ -
- 45210

Total Interfund Transfers (Out) - To Schedule B **\$ -**

Josephine County
Schedule D - Personal Services
District Attorney
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Prosecution 142080 | Victim Assistance 142090 | Support Enforcement 142110 | FUND 248 Incentive |
|-------------|-----|-------------------|--------------|------------------|------------------------|-------------------------|--------------------|--------------------------|----------------------------|--------------------|
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | District Attorney | E0201 | 21,583 | 6,155 | 27,738 | 27,738 | | | |
| 142080 | 1 | Legal Secretary | A1206 | 36,091 | 21,262 | 57,353 | 57,353 | | | |
| 142080 | 1 | Deputy Da III | N2403 | 78,750 | 33,476 | 112,227 | 112,227 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Deputy Da II | N2102 | 66,368 | 29,945 | 96,313 | 96,313 | | | |
| 142080 | 1 | Chief Admin Super | N1608 | 60,305 | 28,252 | 88,558 | 88,558 | | | |
| 142080 | 1 | Deputy Da II | N2104 | 69,728 | 30,903 | 100,631 | 100,631 | | | |
| 142080 | 1 | Deputy Da I | N1903 | 61,703 | 28,614 | 90,317 | 90,317 | | | |
| 142080 | 1 | Deputy Da I | N1901 | 58,730 | 27,594 | 86,324 | 86,324 | | | |
| 142080 | 1 | Deputy Da III | N2404 | 80,719 | 34,038 | 114,757 | 114,757 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Chief Deputy Da | N2511 | 100,747 | 39,750 | 140,497 | 140,497 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Legal Secretary | A1201 | 31,712 | 20,011 | 51,723 | 51,723 | | | |
| 142080 | 1 | Deputy Da II | N2104 | 69,728 | 30,903 | 100,631 | 100,631 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Dept. Specialist | A1004 | 30,542 | 19,676 | 50,219 | 50,219 | | | |
| 142090 | 1 | Victim Assistant | A1004 | 30,542 | 19,676 | 50,219 | | 50,219 | | |
| 142090 | 0.5 | Victim Assistant | A1003 | 14,875 | 4,159 | 19,033 | | 19,033 | | |
| 142090 | 1 | Victims Asst Spec | A1307 | 39,185 | 22,146 | 61,331 | | 61,331 | | |
| 142110 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | | | 63,921 | |
| 142110 | 1 | Support Enf Spec | A1312 | 43,594 | 23,407 | 67,001 | | | 67,001 | |
| 142110 | 1 | Deputy Da II | N2112 | 82,885 | 34,655 | 117,540 | 22,500 | | 72,540 | 22,500 |
| <u>23.5</u> | | | | <u>1,224,982</u> | <u>590,958</u> | <u>1,815,940</u> | <u>1,459,394</u> | <u>130,583</u> | <u>203,463</u> | <u>22,500</u> |

23.3 Personal Services per Schedule B - Fund 240

1,793,500 1,459,400 130,600 203,500

0.2 Personal Services per Schedule B - Fund 248

22,500

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|----------------------------|------------------------|--------------------------|----------------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 241110 | Administration | 3.00 | \$ 1,300 | \$ 320,200 |
| 243100 | Juvenile Court & Field | 8.00 | 182,200 | 691,100 |
| 243200 | Juvenile Shelter Detention | 18.13 | 547,000 | 1,334,200 |
| Total Office/Division for Fund | | <u>29.13</u> | <u>\$ 730,500</u> | <u>\$ 2,345,500</u> |
| | | Net Budget | | <u>\$ 1,615,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Administration
Cost Center #: 241110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 1,300 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,300 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.00 | \$ 285,800 |
| Materials and Services (Schedule E) | | 16,500 |
| Interfund Transfers (Out) (Schedule E) | | 17,900 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.00 | \$ 320,200 |

Purpose of Program:

County Juvenile Departments are mandated in Oregon Revised Statutes 419A.010-020. Administration is responsible for planning and research, contracts and records, professional standards and ethics, community relations and training. Fiscal services include payroll and leave accounting, expenditure and revenue accounting, purchasing coordination, annual budget preparation and financial grant management. Administration is for human resource management functions, including recruitment, selection and employee development, staff supervision and evaluation.

In the past year, the Administration Program responded to a 28% reduction in revenue through department downsizing. All services were maintained but youth capacity was reduced in the shelter/detention program. Less youth resulted in the ability to operate with less staff. One Program Supervisor position was eliminated and program staffing ratios permitted the layoff of two full-time Group Life Counselors, three regular part-time counselors and a part-time teacher aide. This reduction also lessened the need for on-call coverage. Current budget year layoffs totaled 5.5 FTE and equated to a savings of \$171,271. This amount corresponded to the loss of revenue and permitted

operation within the budget. The downsized modal of operation will continue in the 11/12 fiscal year in continued response to the loss of state revenue. It represents a full year savings of \$291,125.

In 2010, the Children's Advocacy Center moved into county property. This budget proposal includes an interfund transfer of \$17,900 to the two Child Advocacy programs to pay for Building and Maintenance and Internal Service charges. Loss of state revenue and grant expiration resulted in the recent lay-off of a part-time support staff position. Three additional grant applications have been submitted and if awarded, are designated to increase Advocacy hours to aid in the supervision of 40 CASA volunteers. In addition to the grants, community awareness campaigns and fundraising efforts have been conducted in an effort to obtain program self-sufficiency.

A goal for sustainability includes continued acquisition of operation grants and contracts, fees for services and competitive bids for supplies which serve to lessen the Division's reliance on public safety funds. Administration is considering a contract with the Oregon Youth Authority in which services will be afforded probation and parole youth requiring stabilization within a secure detention program. A pilot program is also in operation in which youth, who have been removed from all opportunities for schooling in the community, participate in a day school program within the shelter unit. If continued into the next school year, revenue for four students will approximate \$28,000.

The budget goal for community outreach is accomplished through advisory board participation and ongoing contact with partner agencies. Youth, families and victims have a grievance process which permits access to administration. Regular participation in county administrative sessions and website posting of department structure, service and budget provide for a goal of public transparency. Professional staff is maintained with cost effective quality training.

In addressing our priority for Department accountability, program outcomes are listed in the following:

- We are on target in meeting our current year's budget
- The budget we have submitted is within the allocation of the public safety plan
- 1:9 management to staff ratio, responsible for supervising nine separate programs
- 100% compliance with reporting requirements on 30 funding streams
- Administration obtained state approval to implement a 30- day secure treatment and transition (TAT) program
- Juvenile Justice meets all statutory requirements, ensuring staff operation within guidelines established by law, program standards and county/department policies and procedures
- 90% compliance with mandated workforce training
- Sole provider for intake of youth offenders, detention and shelter care
- County Juvenile Departments handle 95% of youth offenders statewide with the Oregon Youth Authority managing the most serious 5% of the population
- 2010 community support through volunteerism >2 FTE

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Administration
Cost Center #: 241110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|-------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | 1,300 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 1,300</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Administration
Cost Center #: 241110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 400 |
| 43300 Operating Supplies | 300 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 900 |
| 44910 Printing and Duplication | 300 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (Juv Just and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 1,600 |
| 44990 Insurance | 1,400 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,500 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 9,600 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 16,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Juvenile to CASA (246 - 242100) | \$ 10,100 |
| 45210 Juvenile to CAMI (246 - 242150) | 7,800 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 17,900 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 182,200 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 182,200 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 8.00 | \$ 589,700 |
| Materials and Services (Schedule E) | | 101,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 8.00 | \$ 691,100 |

Purpose of Program:

Juvenile Court and Field Services are mandated in ORS 419A.010-020. Youth referrals are received from law enforcement, evaluated by the District Attorney's Office for legal sufficiency and the course of disposition is prescribed by Juvenile Justice. The program's mission promotes community protection through accountability for youth, opportunity for reformation and justice for victims. The course of action is driven by severity of offense and risk assessment with most services being directed to the medium to high risk offender. Lower risk, first time offenders are diverted with informal action.

Outputs include mandates that youth abide by their informal contracts or court ordered probation conditions. Caseload contact logs are collected monthly as compliance with office contact standards is monitored. Youth violations result in a structured sanction process or a

referral to court. The supervision of medium and high risk youth includes a mandate to attend Aggression Replacement Training (ART) and/or Functional Family Therapy (FFT), each are evidence-based programs.

A budget goal of community outreach is accomplished in the geographical assignment of caseloads. In compliance with law, schools are advised of youth pending court and final dispositions. Options For Southern Oregon, Department of Human Services and the Oregon Youth Authority consult with the program regarding out-of-home placements. Functional Family Therapy is partially funded by the Division Juvenile Crime Prevention funding and accepts family referrals from throughout the community. Transparency or public information release on youthful offenders is prescribed in ORS 419A.255(5). Trends are discussed at county administration meetings and available on the website. Professional skills are enhanced through staff training. Local sessions are preferred for cost effectiveness.

Court and Field Services relate to department goals for public safety, victim services and successful youth. Outcomes are listed in the following:

- 2009 recidivism - 29.5% (State average of 28.8%, based on all referrals)
- 70% of youth on probation had no new referrals
- 79% of youth placed on Formal Accountability Agreements had no new referrals
- In 2010, victim restitution was collected or docketed as civil judgment in 99.7% of cases
- Youth completed 2,500 hours of community service
- 70 violation sanctions were accomplished, allowing immediate consequence and reducing court time

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | 11750 | 3,300 |
| 32100 Federal Grants | | |
| 32200 State Grants - JCP Diversion | 31150 | 105,200 |
| 32200 State Grants - JCP Prv - Pass Thru | 31150 | 34,200 |
| 32200 State Grants - JCP Prevention | 31150 | 14,700 |
| 32200 State Grants - OYA office rent | 31600 | 14,500 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services - A&D | 12150 | 4,700 |
| 33100 Charges for Services - Discovery | 10430 | 5,600 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 182,200</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 4,000 |
| 43300 Operating Supplies | 5,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 5,900 |
| 44910 Printing and Duplication | 2,500 |
| 44929 Postage and Shipping | 300 |
| 43340 Food and Related Supplies (Juv Just and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | 34,700 |
| 44226 Drug Testing Service | 3,000 |
| 44922 Dues and Subscriptions | 300 |
| 44990 Insurance | 3,700 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,700 |
| 44451 Education and Training | 2,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 500 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 25,600 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 11,700 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 101,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Shelter Detention
Cost Center #: 243200

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 547,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 547,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 18.13 | \$ 1,160,800 |
| Materials and Services (Schedule E) | | 173,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 18.13 | \$ 1,334,200 |

Purpose of Program:

ORS 419A.012 requires that juvenile department staff be present at all youth hearings and take charge of the youth following the hearing as directed by the court. Detention is often required pre/post hearing and serves to provide public safety. Shelter serves to provide care, assessment and evaluation of youth who are dependents of the court or on probation. The Department of Human Services contracts with Juvenile for shelter beds.

One probation officer assists for three hours each day with detention supervision assignments. This coincides with reduction in referrals and department reorganization/downsizing.

In 2010/2011, the State approved a 30-day extended detention program to serve local youth who require secure treatment and transition services for success upon return to the community.

The public has been involved at the facility through donations and volunteerism. The YMCA, Boys and Girls Club and Wayne Owen's afford weekly outings for shelter youth. Sustainability will require increasing payment through a higher level of BRS service and/or an increase in bed utilization. Federal and state laws limit information releases regarding the youth in care. Program descriptions and budget service presentation are located on the website. The workforce of youth care staff has initial and annual training requirements. Staff trainers and local sessions aid in cost effectiveness.

Detention outcomes in 2010 related to public safety include:

- The detention of 243 youth for felony or person misdemeanor offenses
- The detention of Measure 11 youth who could benefit with the youth program and lessen demand on the jail
- Facilitation of a 30-day secure Treatment and Transition program
- Drop off point for law enforcement permitting officers to return to patrol

Shelter outcomes related to care, assessment and evaluation include:

- 2010 placement of 111 youth (up to 3 month stay)
- Initial and master service plans developed in accordance with Behavior Rehabilitation Services
- Facilitate readiness for permanent placement or return home
- 23 local probation youth received assessments
- 100% of staff are trained in Crisis Prevention Intervention, First Aid and CPR
- 50% of staff are trained in Aggression Replacement Training and facilitate skill building groups
- Individualized education program within small group setting
- Medical, dental, mental health and nutrition services
- Mentoring by staff and volunteers and supervised pro-social activities

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Shelter Detention
Cost Center #: 243200

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants - JCP Basic | 31150 | 58,000 |
| 32200 State Grants - Title I (Neg/Del) | 31250 | 12,300 |
| 32200 State Grants - Education (JDEP/ADM) | 31300 | 125,500 |
| 32200 State Grants - Nutrition | 31400 | 22,500 |
| 32200 State Grants - County BRS (28 hrs/mo) | 31425 | 30,600 |
| 32200 State Grants - Regular beds (6) | 31450 | 284,600 |
| 32200 State Grants - Special beds | | |
| 32200 State Grants - One-on-One Supervision | | |
| 32200 State Grants - JABG | 39300 | 10,000 |
| 32300 Local Grants- Staff/Resident ratio (JAG) | 36700 | 3,500 |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 547,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Shelter Detention
Cost Center #: 243200

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,900 |
| 43120 Educational Supplies | 9,000 |
| 43300 Operating Supplies | 18,400 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 5,000 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | 200 |
| 43340 Food and Related Supplies (Juv Just and Sheriff only) | 34,900 |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | 23,000 |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | 8,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,700 |
| 44451 Education and Training | 3,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 54,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 11,200 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 173,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Juvenile Justice
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Rounded for Schedule B |
|-------------|-------------|---------------------------------------|--------------|------------------|------------------------|-------------------------|------------------------|
| 241110 | 1 | Sr Admin Supervisor | N1408 | 54,699 | 26,650 | 81,349 | |
| 243200 | 1 | Shelter Detention Prg Super | N1804 | 60,234 | 29,225 | 89,459 | |
| 241110 | 1 | Juv Justice Director | N2110 | 80,863 | 34,127 | 114,991 | |
| | 3 | Total Administration | | 195,796 | 90,003 | 285,799 | 285,800 |
| 243100 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | |
| 243100 | 1 | Juv Prob Off III | A1812 | 57,247 | 29,135 | 86,382 | |
| 243100 | 1 | Department Specialist | A1006 | 32,187 | 20,147 | 52,334 | |
| 243100 | 1 | Juv Prob Off I | A1611 | 51,313 | 27,250 | 78,563 | |
| 243100 | 1 | Juv Prob Off III | A1812 | 57,247 | 29,135 | 86,382 | |
| 243100 | 1 | Juv Prob Off II | A1705 | 46,280 | 25,651 | 71,931 | |
| 243100 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | |
| 243100 | 1 | Juv Prob Off III | A1811 | 57,156 | 29,106 | 86,262 | |
| | 8 | Total Juvenile Court and Field | | 383,830 | 205,867 | 589,697 | 589,700 |
| 243200 | 1 | Juv Fac Teacher | A1612 | 51,403 | 28,964 | 80,367 | |
| 243200 | 1 | Grp Life Counselor Lead | A1612 | 51,403 | 26,487 | 77,889 | |
| 243200 | 1 | Grp Life Counselor II | A1412 | 46,085 | 24,879 | 70,964 | |
| 243200 | 1 | Food Svcs Specialist | A0904 | 28,848 | 19,622 | 48,470 | |
| 243200 | 1 | Grp Life Counselor Lead | A1612 | 51,403 | 26,487 | 77,889 | |
| 243200 | 1 | Social Svcs Facilitator | A1703 | 43,898 | 24,218 | 68,116 | |
| 243200 | 0.5 | Grp Life Counselor II | A1412 | 23,041 | 13,906 | 36,946 | |
| 243200 | 1 | Grp Life Counselor II | A1403 | 37,245 | 22,207 | 59,452 | |
| 243200 | 1 | Grp Life Counselor II | A1412 | 46,085 | 24,879 | 70,964 | |
| 243200 | 1 | Grp Life Counselor II | A1412 | 46,085 | 24,879 | 70,964 | |
| 243200 | 0.8 | Grp Life Counselor I | A1304 | 28,966 | 8,577 | 37,543 | |
| 243200 | 1 | Grp Life Counselor Lead | A1612 | 51,403 | 26,487 | 77,889 | |
| 243200 | 0.58 | Juv Fac Teacher | A1602 | 23,485 | 8,086 | 31,571 | |
| 243200 | 1 | Grp Life Counselor II | A1405 | 39,258 | 22,815 | 62,074 | |
| 243200 | 1 | Grp Life Counselor II | A1403 | 37,245 | 22,207 | 59,452 | |
| 243200 | 1 | Grp Life Counselor II | A1412 | 46,085 | 24,879 | 70,964 | |
| 243200 | 1 | Grp Life Counselor I | A1302 | 34,348 | 21,331 | 55,678 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| 243200 | 0.25 | Fill-In GLC | A1301 | 8,377 | 814 | 9,191 | |
| | | Est. Holiday Pay Paid Out/Overtime | | 12,000 | 9,905 | 21,905 | |
| | 18.1 | Total Juvenile Detention | | 773,681 | 388,141 | 1,161,823 | 1,161,900 |
| | 29.1 | | | 1,353,307 | 684,011 | 2,037,318 | |

29.1 Personal Services per Schedule B

2,037,400



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Adult Corrections Fund



JOSEPHINE COUNTY
Adult Corrections Fund Description
2011-12

The Adult Corrections Fund was formed effective July 1, 2007. It includes several related programs which had previously been in the Community Justice Department. This department was reorganized into Juvenile Justice, which remained in the Public Safety Fund and Adult Corrections, which is now in this fund.

Adult Corrections supervises adult felony cases and administers the work crew programs. These are described later in this section. All of these programs are either self supporting or are funded by grants received primarily from the Oregon Department of Corrections.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Adult Corrections Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the ten programs in the fund. The money available for them is equal to total resources of the fund, less the requirement and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
ADULT CORRECTIONS FUND (243)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | | | | |
| \$ 509,077 | \$ 370,375 | \$ 323,500 | \$ 290,500 | \$ 290,500 | \$ 290,500 | \$ 290,500 |
| | | | | | | |
| | | | | | | |
| 2,409,292 | 2,670,977 | 2,600,000 | 2,395,700 | 2,395,700 | 2,395,700 | 2,395,700 |
| 605,523 | 631,712 | 603,900 | 589,400 | 589,400 | 589,400 | 589,400 |
| 24,764 | 51,345 | 132,600 | 114,200 | 114,200 | 114,200 | 114,200 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 218,200 | 250,000 | 262,000 | 275,700 | 275,700 | 275,700 | 275,700 |
| | | | | | | |
| \$ 3,766,856 | \$ 3,974,409 | \$ 3,922,000 | \$ 3,665,500 | \$ 3,665,500 | \$ 3,665,500 | \$ 3,665,500 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| \$ 2,495,256 | \$ 2,482,905 | \$ 2,575,000 | \$ 2,397,600 | \$ 2,397,600 | \$ 2,397,600 | \$ 2,397,600 |
| 632,825 | 741,727 | 752,300 | 709,600 | 709,600 | 709,600 | 709,600 |
| | | | | | | |
| 266,000 | 277,600 | 278,100 | 273,400 | 273,400 | 273,400 | 273,400 |
| 2,400 | 130,362 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| | | | | | | |
| - | - | 314,200 | 282,500 | 282,500 | 282,500 | 282,500 |
| | | | | | | |
| 3,396,481 | 3,632,594 | \$ 3,922,000 | \$ 3,665,500 | \$ 3,665,500 | \$ 3,665,500 | \$ 3,665,500 |
| 370,375 | 341,815 | | | | | |
| \$ 3,766,856 | \$ 3,974,409 | | | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|-----------------------------|------------------------|---------------------|---------------------|
| | | FTE | Resources | Requirements |
| 274244 | Drug Court | - | \$ 205,900 | \$ 204,200 |
| 275243 | Administration | 2.0 | 499,400 | 744,100 |
| 276000 | Home Detention | 1.0 | 100,000 | 99,000 |
| 276243 | Field Services | 14.0 | 1,769,000 | 1,619,100 |
| 276943 | Transition House | - | 48,500 | 44,600 |
| 277243 | Treatment Services | 3.0 | 310,600 | 284,400 |
| 278243 | Community Service/Work Crew | 6.0 | 544,800 | 498,600 |
| 279243 | Supervisory Authority | 2.0 | 187,300 | 171,500 |
| Total Office/Division for Fund | | 28.0 | \$ 3,665,500 | \$ 3,665,500 |

Purpose of the Program:

Josephine County Community Corrections is a state funded, mandated county program charged with the supervision of felony and misdemeanor offenders placed on probation by the courts or offenders released from prison under the jurisdiction of the Board of Parole and Post-Prison Supervision. The department is committed to public safety, victim rights, offender accountability and opportunity for change.

With the state budget crisis, and Community Corrections reliant entirely on state funds, fees, grants and work crew contracts, this next fiscal year and biennium will be challenging. Funding has decreased by 11% over last biennium resulting in a reduction of 5 FTE and reductions in all contract areas to include prison transition, sex offender treatment, mental health counseling, SB1145 jail beds and Drug Court. Adjustments in workloads for alcohol and drug counselors as well as parole and probation officers has forced the department to make decisions regarding which type of offender will receive services.

Our workforce however, is highly professional and dedicated to continued training to ensure safety and effectiveness. Parole and probation officers hold a number of certifications and most hold degrees of higher education. Our managers value and reward new ideas, information and apply best practices in all we do.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 43,600 |
| Program Revenues (Schedule C) | | 162,300 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 205,900 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 168,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 35,600 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 204,200 |

Purpose of Program:

The Drug Court is a longstanding program in Josephine County celebrating its 15th year. It is funded in a variety of ways to include participant fees as well as Community Corrections funding. This funding will also be reduced by 36% beginning 11-12 fiscal year. Drug Court encourages public involvement with a highly publicized graduation ceremony and with the Drug Court Theater Troupe that performs in many public arenas. Drug Court operates with a Steering Committee oversight and has achieved recidivism rates half of the state average.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 31300 Fees (Juv WC) | 0 | \$ - |
| 31300 Fees (DOR) | 10410 | - |
| 31300 Fees (Drug Court) | 10440 | 10,000 |
| 31300 Fees (Supervision) | 11750 | - |
| 31300 Fees (Adult WC) | 33025 | - |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | 96,100 |
| 32200 State Grants (M57) | 32003 | - |
| 32200 State Grants (SE60) | 32004 | - |
| 32200 State Grants (Byrne) | 33170 | 55,000 |
| 32200 State Grants (Subsidy) | 34400 | - |
| 32200 State Grants (DOC) | 34800 | - |
| 32200 State Grants (AIP) | 51208 | - |
| 33100 Charges For Services (Tx3) | 10130 | - |
| 33100 Charges For Services (For Svc) | 10650 | - |
| 33100 Charges For Services (ODOT) | 11600 | - |
| 33100 Charges For Services (GP) | 42150 | - |
| 33100 Charges For Services (Misc) | 49000 | - |
| 33300 Rent | 0 | - |
| 34200 Fines and Forfeitures | 10350 | - |
| 35300 Interfund Payments (BOM) | 26210 | - |
| 35300 Interfund Payments (SE66a) | 32001 | - |
| 35300 Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 Interfund Payments (Parks) | 51260 | - |
| 35300 Interfund Payments (PW) | 51450 | - |
| 37100 Interest Earned | 0 | 1,200 |
| 37300 Reimbursements (Tx1) | 0 | - |
| 37300 Reimbursements (Poly) | 10135 | - |
| 37300 Reimbursements (SOTx) | 34300 | - |
| 37300 Reimbursements (Housing) | 34400 | - |
| Total Revenues - To Schedule B | | <u>\$ 162,300</u> |
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 Interfund Subsidies (T3) | 25701 | \$ - |
| 35200 | | - |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 3,500 |
| 43300 Operating Supplies | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 164,100 |
| 44100 Professional Services | - |
| 44226 Drug Testing Service | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | 1,000 |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 168,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 246,900 |
| Program Revenues (Schedule C) | | 252,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 499,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.00 | \$ 204,300 |
| Materials and Services (Schedule E) | | 19,500 |
| Interfund Transfers (Out) (Schedule E) | | 273,400 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 246,900 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.00 | \$ 744,100 |

Purpose of Program:

Administration is responsible for program policy development and implementation as well as contract and record maintenance, and personnel selection and training. It is also responsible for all fiscal services including expenditure and revenue accounting, purchasing coordination, annual budget preparation and grant management. Budget and policies are public documents and program implementation is done with public safety as priority. Management models, encourages, hires and trains toward a high degree of professionalism and ethics.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 31300 Fees (Juv WC) | 0 | \$ - |
| 31300 Fees (DOR) | 10410 | - |
| 31300 Fees (Drug Court) | 10440 | - |
| 31300 Fees (Supervision) | 11750 | - |
| 31300 Fees (Adult WC) | 33025 | - |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | 9,800 |
| 32200 State Grants (M57) | 32003 | - |
| 32200 State Grants (SE60) | 32004 | - |
| 32200 State Grants (Byrne) | 33170 | - |
| 32200 State Grants (Subsidy) | 34400 | - |
| 32200 State Grants (DOC) | 34800 | 237,700 |
| 32200 State Grants (AIP) | 51208 | - |
| 33100 Charges For Services (Tx3) | 10130 | - |
| 33100 Charges For Services (For Svc) | 10650 | - |
| 33100 Charges For Services (ODOT) | 11600 | - |
| 33100 Charges For Services (GP) | 42150 | - |
| 33100 Charges For Services (Misc) | 49000 | - |
| 33300 Rent | 0 | - |
| 34200 Fines and Forfeitures | 10350 | - |
| 35300 Interfund Payments (BOM) | 26210 | - |
| 35300 Interfund Payments (SE66a) | 32001 | - |
| 35300 Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 Interfund Payments (Parks) | 51260 | - |
| 35300 Interfund Payments (PW) | 51450 | - |
| 37100 Interest Earned | 0 | 5,000 |
| 37300 Reimbursements (Tx1) | 0 | - |
| 37300 Reimbursements (Poly) | 10135 | - |
| 37300 Reimbursements (SOTx) | 34300 | - |
| 37300 Reimbursements (Housing) | 34400 | - |
| Total Revenues - To Schedule B | | <u>\$ 252,500</u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|--------------------|
| 35200 Interfund Subsidies (T3) | 25701 | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 200 |
| 43300 Operating Supplies | 500 |
| 43770 Equipment (<\$5,000) | 500 |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44100 Professional Services | - |
| 44226 Drug Testing Service | - |
| 44922 Dues and Subscriptions | 1,500 |
| 44990 Insurance | 600 |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 6,600 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 600 |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 8,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 19,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 ISF | 273,400 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 273,400 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 100,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 100,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.00 | \$ 72,600 |
| Materials and Services (Schedule E) | | 26,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.00 | \$ 99,000 |

Purpose of Program:

Home Detention is a sentencing and sanctioning alternative utilized by offenders sentenced to jail or other custodial programs. The program is designed to allow offenders to remain at home under specific and highly structured conditions. This sanction also allows offenders to continue employment and allows physically ill offenders the opportunity to serve their sentence without costing the county the medical care that would be incurred if the offender remained in jail. The cost of the program is \$15 per day. The program is not mandated, but is primarily self-sustaining through offender fees and ensures effectiveness by allowing appropriate offenders to serve jail time in the community therefore saving the cost of a jail bed. With the high jobless rate in Josephine County, this program has been affected with less participants.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 31300 | Fees (Juv WC) | 0 | - |
| 31300 | Fees (DOR) | 10410 | - |
| 31300 | Fees (Drug Court) | 10440 | - |
| 31300 | Fees (Supervision) | 11750 | - |
| 31300 | Fees (Adult WC) | 33025 | - |
| 31300 | Fees (Home Det) | 34100 | 100,000 |
| 32200 | State Grants (Misc) | 11250 | - |
| 32200 | State Grants (M57) | 32003 | - |
| 32200 | State Grants (SE60) | 32004 | - |
| 32200 | State Grants (Byrne) | 33170 | - |
| 32200 | State Grants (Subsidy) | 34400 | - |
| 32200 | State Grants (DOC) | 34800 | - |
| 32200 | State Grants (AIP) | 51208 | - |
| 33100 | Charges For Services (Tx3) | 10130 | - |
| 33100 | Charges For Services (For Svc) | 10650 | - |
| 33100 | Charges For Services (ODOT) | 11600 | - |
| 33100 | Charges For Services (GP) | 42150 | - |
| 33100 | Charges For Services (Misc) | 49000 | - |
| 33300 | Rent | 0 | - |
| 34200 | Fines and Forfeitures | 10350 | - |
| 35300 | Interfund Payments (BOM) | 26210 | - |
| 35300 | Interfund Payments (SE66a) | 32001 | - |
| 35300 | Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 | Interfund Payments (Parks) | 51260 | - |
| 35300 | Interfund Payments (PW) | 51450 | - |
| 37100 | Interest Earned | 0 | - |
| 37300 | Reimbursements (Tx1) | 0 | - |
| 37300 | Reimbursements (Poly) | 10135 | - |
| 37300 | Reimbursements (SOTx) | 34300 | - |
| 37300 | Reimbursements (Housing) | 34400 | - |
| | Total Revenues - To Schedule B | | <u>\$ 100,000</u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | Interfund Subsidies (T3) | 25701 | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 100 |
| 43300 Operating Supplies | 18,500 |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44100 Professional Services | - |
| 44226 Drug Testing Service | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 300 |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | 100 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 100 |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,100 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 3,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 26,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|---------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 1,769,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,769,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 14.00 | \$ 1,304,900 |
| Materials and Services (Schedule E) | | 314,200 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 14.00 | \$ 1,619,100 |

Purpose of Program:

Field Services is a state mandated program and services are outlined through an Inter-governmental agreement with Oregon Department of Corrections. Field Services supervises all adult felony and misdemeanor cases placed on probation by the courts, or released from prison on parole or post-prison supervision. Parole and Probation Officers enforce conditions of supervision, assess offenders and make referrals for treatment services, monitor compliance, sanction offenders for non-compliance, and work with law enforcement agencies in the community with regard to controlling offenders who pose a risk to public safety. Field Services contracts for services in the areas of mental health, sex offender and drug court treatment and re-entry efforts. Outcomes monitored by Oregon Department of Corrections measure employment, treatment, restitution paid to victims, community service completed, cases closed successful and recidivism. These outcomes are set by state averages and drive program development, data entry and staff training. This unit is also dedicated to best practices using newly developed assessment tools to identify criminogenic factors, which when addressed appropriately, have the best chance of changing behavior. Resources have also focused on the high and medium risk offenders who pose the most threat to public safety.

With the loss of a parole and probation officer position this fiscal year, caseloads have shifted and workload has increased. It is worth noting, Department of Corrections does not fund the supervision of misdemeanor offenders however Community Corrections continues to supervise this population as a public safety service to the county. However, because there is also no county funding for these cases, future supervision of misdemeanor DUII, sex offenders and domestic violence cases may not be possible.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|-----------------------------------|
| <u>Revenues:</u> | | |
| 31300 Fees (Juv WC) | 0 | \$ - |
| 31300 Fees (DOR) | 10410 | 50,000 |
| 31300 Fees (Drug Court) | 10440 | - |
| 31300 Fees (Supervision) | 11750 | 175,000 |
| 31300 Fees (Adult WC) | 33025 | - |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | - |
| 32200 State Grants (M57) | 32003 | - |
| 32200 State Grants (SE60) | 32004 | - |
| 32200 State Grants (Byrne) | 33170 | - |
| 32200 State Grants (Subsidy) | 34400 | 7,600 |
| 32200 State Grants (DOC) | 34800 | 1,428,400 |
| 32200 State Grants (AIP) | 51208 | 11,800 |
| 33100 Charges For Services (Tx3) | 10130 | - |
| 33100 Charges For Services (For Svc) | 10650 | - |
| 33100 Charges For Services (ODOT) | 11600 | - |
| 33100 Charges For Services (GP) | 42150 | - |
| 33100 Charges For Services (Misc) | 49000 | - |
| 33300 Rent | 0 | - |
| 34200 Fines and Forfeitures | 10350 | 70,000 |
| 35300 Interfund Payments (BOM) | 26210 | - |
| 35300 Interfund Payments (SE66a) | 32001 | - |
| 35300 Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 Interfund Payments (Parks) | 51260 | - |
| 35300 Interfund Payments (PW) | 51450 | - |
| 37100 Interest Earned | 0 | - |
| 37300 Reimbursements (Tx1) | 0 | - |
| 37300 Reimbursements (Poly) | 10135 | 6,000 |
| 37300 Reimbursements (SOTx) | 34300 | 20,000 |
| 37300 Reimbursements (Housing) | 34400 | 200 |
| Total Revenues - To Schedule B | | <u><u>\$ 1,769,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|---------------------------|
| 35200 Interfund Subsidies (T3) | 25701 | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 7,000 |
| 43300 Operating Supplies | 3,000 |
| 43770 Equipment (<\$5,000) | 1,000 |
| 44910 Printing and Duplication | 4,000 |
| 44929 Postage and Shipping | 2,000 |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 82,400 |
| 44100 Professional Services | 82,000 |
| 44226 Drug Testing Service | 4,500 |
| 44922 Dues and Subscriptions | 500 |
| 44990 Insurance | 3,900 |
| 44458 Subsidy Payments-Housing | 10,000 |
| 44460 Emergency Food & Shelter (Barrier Removal) | 5,000 |
| <u>Training and Travel:</u> | |
| 44410 Travel | 5,000 |
| 44451 Education and Training | 2,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 500 |
| 44661 Communications | 800 |
| 44720 Rental - Vehicles and Equipment | 6,000 |
| 44810 Building Operation, Repairs and Maint (BOM) | 57,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 37,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | 500 |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 314,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 48,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 48,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 42,200 |
| Interfund Transfers (Out) (Schedule E) | | 2,400 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 44,600 |

Purpose of Program:

This program provides transitional housing for offenders upon release from prison. A State Alcohol and Drug Free Housing Grant funds a contract with Welcome Home Oregon, a non-profit re-entry organization, to assist in the day-to-day operation of the transition house. This program is designed to reduce recidivism in the post-prison population by focusing on outcomes such as employment and treatment.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 31300 Fees (Juv WC) | 0 | \$ - |
| 31300 Fees (DOR) | 10410 | - |
| 31300 Fees (Drug Court) | 10440 | - |
| 31300 Fees (Supervision) | 11750 | - |
| 31300 Fees (Adult WC) | 33025 | - |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | - |
| 32200 State Grants (M57) | 32003 | - |
| 32200 State Grants (SE60) | 32004 | 28,500 |
| 32200 State Grants (Byrne) | 33170 | - |
| 32200 State Grants (Subsidy) | 34400 | - |
| 32200 State Grants (DOC) | 34800 | - |
| 32200 State Grants (AIP) | 51208 | - |
| 33100 Charges For Services (Tx3) | 10130 | - |
| 33100 Charges For Services (For Svc) | 10650 | - |
| 33100 Charges For Services (ODOT) | 11600 | - |
| 33100 Charges For Services (GP) | 42150 | - |
| 33100 Charges For Services (Misc) | 49000 | - |
| 33300 Rent | 0 | 20,000 |
| 34200 Fines and Forfeitures | 10350 | - |
| 35300 Interfund Payments (BOM) | 26210 | - |
| 35300 Interfund Payments (SE66a) | 32001 | - |
| 35300 Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 Interfund Payments (Parks) | 51260 | - |
| 35300 Interfund Payments (PW) | 51450 | - |
| 37100 Interest Earned | 0 | - |
| 37300 Reimbursements (Tx1) | 0 | - |
| 37300 Reimbursements (Poly) | 10135 | - |
| 37300 Reimbursements (SOTx) | 34300 | - |
| 37300 Reimbursements (Housing) | 34400 | - |
| Total Revenues - To Schedule B | | <u>\$ 48,500</u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|--------------------|
| 35200 Interfund Subsidies (T3) | 25701 | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 3,000 |
| 43770 Equipment (<\$5,000) | 500 |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 27,000 |
| 44100 Professional Services | 1,500 |
| 44226 Drug Testing Service | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 10,000 |
| 44661 Communications | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | 200 |
| Total Materials and Services - To Schedule B | \$ 42,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ 2,400 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 2,400 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 310,600 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 310,600 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.00 | \$ 251,700 |
| Materials and Services (Schedule E) | | 32,700 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.00 | \$ 284,400 |

Purpose of Program:

Treatment Services is contained in Josephine County's Community Correction plan and is therefore a part of the Inter-governmental Agreement with the Oregon Department of Corrections. The program offers treatment to indigent offenders who may have difficulty accessing other treatment options. The program is funded by DOC and offender fees and provides evidence based strategies for behavior change for adult offenders. Alcohol and drug treatment is a specific condition of supervision for most offenders placed on probation or post-prison supervision. The program is subject to Senate Bill 267 compliance and has participated in Department of Corrections assessment, called the Correctional Program Checklist (CPC) and scored a "very satisfactory" rating. Program components also include Moral Recognition Therapy and The Matrix Program as evidenced based curriculum. Community Corrections received additional money this biennium due to the implementation delay of Measure 57 directed specifically to the treatment of prison-bound property offenders with substance abuse issues. The program received this money to maintain current service levels with the reduction of one certified alcohol and drug counselor this year, again straining workloads and forcing other referrals. Community Corrections Treatment Services is involved in community outreach through participation in the LADPC Provider Network, Substance Abuse Community Action Team, and the Meth Task Force. Counselors are Certified Drug and Alcohol Counselors and are required to maintain that certification. They are also certified cognitive behavioral instructors in keeping with best practices.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 31300 Fees (Juv WC) | 0 | \$ - |
| 31300 Fees (DOR) | 10410 | - |
| 31300 Fees (Drug Court) | 10440 | - |
| 31300 Fees (Supervision) | 11750 | - |
| 31300 Fees (Adult WC) | 33025 | - |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | - |
| 32200 State Grants (M57) | 32003 | 124,700 |
| 32200 State Grants (SE60) | 32004 | - |
| 32200 State Grants (Byrne) | 33170 | - |
| 32200 State Grants (Subsidy) | 34400 | - |
| 32200 State Grants (DOC) | 34800 | 150,900 |
| 32200 State Grants (AIP) | 51208 | - |
| 33100 Charges For Services (Tx3) | 10130 | 23,000 |
| 33100 Charges For Services (For Svc) | 10650 | - |
| 33100 Charges For Services (ODOT) | 11600 | - |
| 33100 Charges For Services (GP) | 42150 | - |
| 33100 Charges For Services (Misc) | 49000 | - |
| 33300 Rent | 0 | - |
| 34200 Fines and Forfeitures | 10350 | - |
| 35300 Interfund Payments (BOM) | 26210 | - |
| 35300 Interfund Payments (SE66a) | 32001 | 11,500 |
| 35300 Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 Interfund Payments (Parks) | 51260 | - |
| 35300 Interfund Payments (PW) | 51450 | - |
| 37100 Interest Earned | 0 | - |
| 37300 Reimbursements (Tx1) | 0 | 500 |
| 37300 Reimbursements (Poly) | 10135 | - |
| 37300 Reimbursements (SOTx) | 34300 | - |
| 37300 Reimbursements (Housing) | 34400 | - |
| Total Revenues - To Schedule B | | \$ 310,600 |

Transfers from Other Funds (List sources):

| | | |
|---|-------|-------------|
| 35200 Interfund Subsidies (T3) | 25701 | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 500 |
| 43300 Operating Supplies | 6,000 |
| 43770 Equipment (<\$5,000) | 200 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44100 Professional Services | 1,800 |
| 44226 Drug Testing Service | 4,500 |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 900 |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | 1,400 |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,500 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 600 |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 12,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 1,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 32,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Community Service/Work Crew
Cost Center #: 278243

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 269,100 |
| Interfund Transfers (In) (Schedule C) | | 275,700 |
| Total Resources - To Schedule A | | \$ 544,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 6.00 | \$ 407,000 |
| Materials and Services (Schedule E) | | 91,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 6.00 | \$ 498,600 |

Purpose of Program:

Community Services/Work Crew is outlined in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental agreement with Oregon Department of Corrections. The program provides contracted labor to participating governmental and non-profit agencies, and also receives Title III funds for work crew efforts on federal forest lands and projects authorized by the Title III requirements. Work Crews are a sanctioning option for adult and juvenile offenders. Work Crews are also considered a custodial program for those inmates released from the county jail. The Work Crews are highly visible in the community while fulfilling contracts maintaining Josephine County parks, forests, highways and cities. Communication with neighbors and citizen feedback is encouraged. This program helps save citizens the cost of expensive jail beds while teaching and modeling job skills. Work Crew foremen are also well trained in safety and supervision of the crews.

In 2010, approximately 11,000 jail days were spent on the work crews fulfilling contract obligations throughout Josephine County saving over \$1,000,000.00 in jail costs and in turn creating more jail space for violent, non-compliant, high risk offenders. Budget reductions in this program for fiscal year 11-12 include 1.25 FTE, challenging staff to continue the many projects the work crews have traditionally completed.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Community Service/Work Crew
Cost Center #: 278243

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|--------------------------|
| Revenues: | | |
| 31300 Fees (Juv WC) | 0 | \$ 500 |
| 31300 Fees (DOR) | 10410 | - |
| 31300 Fees (Drug Court) | 10440 | - |
| 31300 Fees (Supervision) | 11750 | - |
| 31300 Fees (Adult WC) | 33025 | 13,500 |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | - |
| 32200 State Grants (M57) | 32003 | - |
| 32200 State Grants (SE60) | 32004 | - |
| 32200 State Grants (Byrne) | 33170 | - |
| 32200 State Grants (Subsidy) | 34400 | - |
| 32200 State Grants (DOC) | 34800 | 57,900 |
| 32200 State Grants (AIP) | 51208 | - |
| 33100 Charges For Services (Tx3) | 10130 | - |
| 33100 Charges For Services (For Svc) | 10650 | 17,900 |
| 33100 Charges For Services (ODOT) | 11600 | 50,000 |
| 33100 Charges For Services (GP) | 42150 | 55,500 |
| 33100 Charges For Services (Misc) | 49000 | 4,000 |
| 33300 Rent | 0 | - |
| 34200 Fines and Forfeitures | 10350 | - |
| 35300 Interfund Payments (BOM) | 26210 | 26,200 |
| 35300 Interfund Payments (SE66a) | 32001 | - |
| 35300 Interfund Payments (Fairgrounds) | 51221 | 8,000 |
| 35300 Interfund Payments (Parks) | 51260 | 10,000 |
| 35300 Interfund Payments (PW) | 51450 | 25,600 |
| 37100 Interest Earned | 0 | - |
| 37300 Reimbursements (Tx1) | 0 | - |
| 37300 Reimbursements (Poly) | 10135 | - |
| 37300 Reimbursements (SOTx) | 34300 | - |
| 37300 Reimbursements (Housing) | 34400 | - |
| Total Revenues - To Schedule B | | \$ 269,100 |
| Transfers from Other Funds (List sources): | | |
| 35200 Interfund Subsidies (T3) | 25701 | \$ 275,700 |
| 35200 | | - |
| Total Interfund Transfers (In) - To Schedule B | | \$ 275,700 |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Community Service/Work Crew
Cost Center #: 278243

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 800 |
| 43300 Operating Supplies | 15,000 |
| 43770 Equipment (<\$5,000) | 10,000 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44100 Professional Services | - |
| 44226 Drug Testing Service | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 1,700 |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,200 |
| 44451 Education and Training | 1,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 1,500 |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 24,400 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 34,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 91,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Community Corrections
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|-------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 187,300 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 187,300 |

Requirements:

Expenditures:

| | | |
|--|-------------|-------------------|
| Personal Services (Schedule D) | 2.00 | \$ 157,100 |
| Materials and Services (Schedule E) | | 14,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.00 | \$ 171,500 |

Purpose of Program:

Supervisory Authority manages the sentenced inmate population, moving offenders between jail and other custodial programs. Staff provides assessment of offenders placed under the control of the Supervisory Authority and makes recommendations to the jail staff for movement of offenders to alternative sanction programs when the jail reaches capacity. Staff provides recommendations for post-prison supervision conditions of local control offenders via release plans. Staff also acts as a liaison between alternative sanction programs, field services staff and the county jail. Supervisory Authority is funded in total by Oregon Department of Corrections. Supervisory Authority staff work closely with the county jail in managing the inmate population assuring high risk offenders are held accountable. The program is staffed with one clerical support position and one certified parole and probation officer trained in jail operations, officer safety, offender assessment and alternative programs. Once again, in working together to manage this population in an efficient manner, the citizens of the Josephine County realize a safer community and the financial benefits of using the least restrictive sanction necessary to change behavior.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 31300 Fees (Juv WC) | 0 | \$ - |
| 31300 Fees (DOR) | 10410 | - |
| 31300 Fees (Drug Court) | 10440 | - |
| 31300 Fees (Supervision) | 11750 | - |
| 31300 Fees (Adult WC) | 33025 | - |
| 31300 Fees (Home Det) | 34100 | - |
| 32200 State Grants (Misc) | 11250 | - |
| 32200 State Grants (M57) | 32003 | - |
| 32200 State Grants (SE60) | 32004 | - |
| 32200 State Grants (Byrne) | 33170 | - |
| 32200 State Grants (Subsidy) | 34400 | - |
| 32200 State Grants (DOC) | 34800 | 187,300 |
| 32200 State Grants (AIP) | 51208 | - |
| 33100 Charges For Services (Tx3) | 10130 | - |
| 33100 Charges For Services (For Svc) | 10650 | - |
| 33100 Charges For Services (ODOT) | 11600 | - |
| 33100 Charges For Services (GP) | 42150 | - |
| 33100 Charges For Services (Misc) | 49000 | - |
| 33300 Rent | 0 | - |
| 34200 Fines and Forfeitures | 10350 | - |
| 35300 Interfund Payments (BOM) | 26210 | - |
| 35300 Interfund Payments (SE66a) | 32001 | - |
| 35300 Interfund Payments (Fairgrounds) | 51221 | - |
| 35300 Interfund Payments (Parks) | 51260 | - |
| 35300 Interfund Payments (PW) | 51450 | - |
| 37100 Interest Earned | 0 | - |
| 37300 Reimbursements (Tx1) | 0 | - |
| 37300 Reimbursements (Poly) | 10135 | - |
| 37300 Reimbursements (SOTx) | 34300 | - |
| 37300 Reimbursements (Housing) | 34400 | - |
| Total Revenues - To Schedule B | | \$ 187,300 |
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 Interfund Subsidies (T3) | 25701 | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

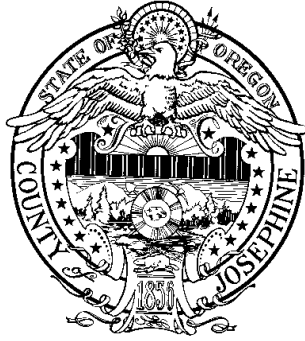
JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 100 |
| 43300 Operating Supplies | 500 |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 600 |
| 44929 Postage and Shipping | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44100 Professional Services | - |
| 44226 Drug Testing Service | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 500 |
| 44458 Subsidy Payments-Housing | - |
| 44460 Emergency Food & Shelter (Barrier Removal) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 300 |
| 44451 Education and Training | 200 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 8,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 4,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 44986 Service Charge (Credit Card) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 14,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Adult Corrections
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Rounded for Schedule B |
|-------------|--------------|----------------------------------|--------------|------------------|------------------------|-------------------------|------------------------|
| 275243 | 1 | Sr Admin Supervis | N1408 | 54,699 | 26,650 | 81,349 | |
| 275243 | 1 | Comm Corrections Dir | N2212 | 87,029 | 35,890 | 122,919 | |
| | | | | 141,728 | 62,539 | 204,267 | 204,300 |
| 276000 | 1 | Home Detention Spec | A1510 | 47,311 | 25,250 | 72,561 | 72,600 |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-In | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1806 | 64,207 | 31,346 | 95,554 | |
| 276243 | 1 | Parole/Prob Off-In | F1808 | 68,418 | 32,684 | 101,101 | |
| 276243 | 1 | Sr Dept Spec | A1212 | 41,199 | 22,722 | 63,921 | |
| 276243 | 1 | Parole/Prob Off-In | F1706 | 60,230 | 30,083 | 90,313 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 276243 | 1 | Sr Dept Spec | A1212 | 41,199 | 22,722 | 63,921 | |
| | | | | 875,993 | 428,939 | 1,304,933 | 1,304,900 |
| 277243 | 1 | Alcohol/drug Coun | A1606 | 44,979 | 24,545 | 69,524 | |
| 277243 | 1 | Substance Abuse P | N1812 | 71,599 | 32,661 | 104,260 | |
| 277243 | 1 | Alcohol/drug Coun | A1612 | 51,403 | 26,487 | 77,889 | |
| | | | | 167,981 | 83,692 | 251,673 | 251,700 |
| 278243 | 1 | Wrk Crew Coord II | A1407 | 41,394 | 24,098 | 65,493 | |
| 278243 | 1 | Work Crew Coord | A1212 | 41,199 | 24,036 | 65,235 | |
| 278243 | 1 | Cj Case Spec | A1412 | 46,085 | 24,879 | 70,964 | |
| 278243 | 1 | Work Crew Coord | A1212 | 41,199 | 24,036 | 65,235 | |
| 278243 | 1 | Work Crew Coord | A1204 | 34,250 | 21,829 | 56,078 | |
| 278243 | 1 | Wrk Crew Super | N1409 | 56,066 | 27,966 | 84,032 | |
| | | | | 260,193 | 146,844 | 407,038 | 407,000 |
| 279243 | 1 | Parole/Prob Off-Ad | F1808 | 66,749 | 32,154 | 98,902 | |
| 279243 | 1 | Dept Specialist | A1012 | 36,768 | 21,456 | 58,224 | |
| | | | | 103,517 | 53,609 | 157,126 | 157,100 |
| | <u>28.00</u> | | | <u>1,596,724</u> | <u>800,875</u> | <u>2,397,598</u> | <u>2,397,600</u> |
| | <u>28.00</u> | Personal Services per Schedule B | | | | | <u>2,397,600</u> |



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Mental Health Fund



JOSEPHINE COUNTY
Mental Health Fund Description
2011-12

The Mental Health Fund was formed effective July 1, 2007. It includes the Mental Health Authority which had previously been in the Health and Human Services Fund, which has been discontinued. The Authority has oversight responsibilities for the mental health programs which were transferred to non-profit organizations and/or other governmental agencies as of July 1, 2006. The Alcohol and Drug program is also operated in this fund.

Due to an ERB ruling, Mental Health programs were projected to be reinstated by the County in FY 2010-11. The County entered into an agreement with AFSCME that maintained the Mental Health programs at the non profits.

Major sources of revenue for this fund are mental health grants from the federal and state governments, which are passed through to the outside agencies that now administer the mental health programs. This Fund does not receive support from the County's General Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Mental Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the several programs in the fund. The money available for the programs is equal to total resources of the fund, less the requirements for debt service and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

MENTAL HEALTH FUND (250)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | | | | |
| \$ 400,104 | \$ 147,056 | \$ 131,800 | Beginning Fund Balance | \$ 158,400 | \$ 158,400 | \$ 158,400 |
| 3,425,760 | 3,393,826 | 7,673,200 | Federal and State grants | 3,880,800 | 3,880,800 | 3,880,800 |
| 39,063 | 108,851 | 107,000 | Other revenue | 271,000 | 271,000 | 271,000 |
| \$ 3,864,927 | \$ 3,649,733 | \$ 7,912,000 | TOTAL RESOURCES | \$ 4,310,200 | \$ 4,310,200 | \$ 4,310,200 |
| | | | REQUIREMENTS | | | |
| \$ 59,259 | \$ 63,875 | \$ 3,110,300 | Personal Services | \$ 268,400 | \$ 268,400 | \$ 268,400 |
| 3,565,249 | 3,352,356 | 4,181,500 | Materials and Services | 3,813,000 | 3,813,000 | 3,813,000 |
| 25,000 | 30,000 | - | Interfund Transfers: | | | |
| - | 2,300 | 510,700 | 210 - Grant Projects Fund for Veterans Service Office | - | - | - |
| 2,900 | | | 245 - Transit Fund for Beginning Fund Balance | - | - | - |
| 45,000 | 30,000 | - | 401 - Internal Services Fund (ISF) | 16,300 | 16,300 | 16,300 |
| 20,463 | 20,497 | 28,000 | 401 - Internal Services Fund for MH Authority Admin | - | - | - |
| | | | Debt Service | 20,500 | 20,500 | 20,500 |
| | | | Contingency | 192,000 | 192,000 | 192,000 |
| 3,717,871 | 3,499,028 | \$ 7,912,000 | TOTAL REQUIREMENTS | \$ 4,310,200 | \$ 4,310,200 | \$ 4,310,200 |
| 147,056 | 150,705 | | Ending Fund Balance | | | |
| \$ 3,864,927 | \$ 3,649,733 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Mental Health (250)
Office/Division: Mental Health Authority

| Cost Center Code | Program Name | FTE | From Schedule B | |
|---------------------------------------|---------------------------------|--------------------|----------------------------|----------------------------|
| | | | Resources | Requirements |
| 251110 | Mental Health Administration | 0.50 | \$ 153,400 | \$ 153,400 |
| 251120 | Mental Health Pass-through | 2.00 | 2,653,000 | 2,653,000 |
| 253010 | Alcohol and Drug Administration | 1.30 | 296,900 | 296,900 |
| 253020 | Alcohol and Drug Programs | 0.00 | 1,191,900 | 1,191,900 |
| 253030 | OCF Mentoring | 0.15 | 15,000 | 15,000 |
| Total Office/Division for Fund | | <u>3.95</u> | <u>\$ 4,310,200</u> | <u>\$ 4,310,200</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: Mental Health Authority
Program: Mental Health Administration
Cost Center #: 251110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 78,400 |
| Program Revenues (Schedule C) | | 75,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 153,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.50 | \$ 18,300 |
| Materials and Services (Schedule E) | | 41,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | 20,500 |
| Contingency | | 73,100 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.50 | \$ 153,400 |

Purpose of Program:

The Mental Health Authority administers the contracting for grants received from federal and state agencies and administers contracts with local organizations which provide the services called for under the grants. The Authority pays the debt service on the Hugo Hills Facility and collects an equal amount in rental from Options for Southern Oregon, which operates the facility.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: Mental Health Authority
Program: Mental Health Administration
Cost Center #: 251110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | 33100 | 43,000 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | 33300 | 28,000 |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 4,000 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 75,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: Mental Health Authority
Program: Mental Health Administration
Cost Center #: 251110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 500 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 40,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 650 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 150 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 200 |
| Total Materials and Services - To Schedule B | \$ 41,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: Mental Health Authority
Program: Mental Health Pass Through
Cost Center #: 251120

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 2,653,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 2,653,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.00 | \$ 153,000 |
| Materials and Services (Schedule E) | | 2,500,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.00 | \$ 2,653,000 |

Purpose of Program:

This cost center accounts for Mental Health pass-through funds. Funding is received by the County and is passed on directly to the service provider. Revenue is from Oregon DHS grants and contracts. Expenditures equal revenues and are recorded as Contract Expense.

This cost center also accounts for cost of two employees who work for the County and are assigned to Options, Inc. Revenue is reimbursement from Options, Inc. for payroll expense. Expenditures are for payroll associated with these two employees.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: Mental Health Authority
Program: Mental Health Pass Through
Cost Center #: 251120

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|-----------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | 33100 | 2,500,000 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | 0 | 153,000 |
| | Total Revenues - To Schedule B | | <u><u>\$ 2,653,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: Mental Health Authority
Program: Mental Health Pass Through
Cost Center #: 251120

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 2,500,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 2,500,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Program
Program: A&D Administration
Cost Center #: 253010

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 80,000 |
| Program Revenues (Schedule C) | | 216,900 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 296,900 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.30 | \$ 87,800 |
| Materials and Services (Schedule E) | | 73,900 |
| Interfund Transfers (Out) (Schedule E) | | 16,300 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | 118,900 |
| Ending Fund Balance | | |
| Total Requirements - To Schedule A | 1.30 | \$ 296,900 |

Purpose of Program: This program receives no County General Funds

Oregon Revised Statutes: 430.610(4) and 430.640(1) authorize the Oregon Department of Human Services to assist Oregon counties in the establishment and financing of community mental health, developmental disability, and addiction programs operated or contracted for by county.

Through a public citizen process: 1. Establish and administer citizen advisory board appointed by the Board of Commissioners; 2. Assess the Josephine County community for alcohol and drug prevention, intervention, and treatment services; 3. Develop biennial Mental Health and Alcohol and Drug Prevention, Intervention, and Treatment Implementation Plan; 4. Conduct public Request for Application (RFA) process to sub-contract for program services; 5. Monitor sub-contract provider agreements for financial, output, and outcome measures.

Designated County Prevention Coordinator responsible for completion of goals established in the Prevention Plan for alcohol, drug, and problem gambling as stated in the biennial Implementation Plan

Oregon Community Foundation, Mentoring Program to increase the number of volunteer mentors.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Program
Program: A&D Administration
Cost Center #: 253010

| | Revenue Source Code | Budget Amount |
|---------------------------------------|-------------------------------|-------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes (B&W Tax) | |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | |
| 32200 | State Grants (AMH LA01 ADMIN) | 32,200 |
| 32200 | State Grants (AMH SE 70) | 149,500 |
| 32200 | State Grants (AMH SE 80) | 30,000 |
| 32200 | State Grants (AMH SE 83) | 2,200 |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 3,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | \$ 216,900 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Program
Program: A&D Administration
Cost Center #: 253010

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,300 |
| 43300 Operating Supplies | 16,800 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 1,000 |
| 44910 Printing and Duplication | 600 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 5,100 |
| 44040 Advertising | 3,500 |
| 44100 Professional Services | |
| 44100 Professional Services (AMH SE 80) PASS THROUGH | 15,000 |
| 44922 Dues and Subscriptions | 4,800 |
| 44990 Insurance | 1,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 17,700 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 1,200 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 3,400 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 2,500 |
| Total Materials and Services - To Schedule B | \$ 73,900 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Based on \$176,700. @ 9.25% | \$ 16,300 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 16,300 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Programs
Program: A&D Programs
Cost Center #: 253020

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 1,191,900 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,191,900 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 1,191,900 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 1,191,900 |

Purpose of Program: This program receives no County General Funds.

Oregon Revised Statutes: 430.610(4) and 430.640(1) authorize the Oregon Department of Human Services to assist Oregon counties in the establishment and financing of community mental health developmental disability, and addiction programs operated or contracted for by county.

Mandated implementation through signed Intergovernmental Agreement between Addictions and Mental Health (AMH) and County.

As directed by the Intergovernmental Agreement and Service Element (SE) descriptions, Josephine County sub-contracts alcohol and drug prevention, intervention, and treatment services to licensed providers through a public Request for Application (RFA) process. Program outcomes are reported quarterly and reviewed by the Local Alcohol and Drug Planning Committee (LADPC) an advisory committee to the Board of Commissioners.

Program funds are Pass Through Funds to alcohol, drug, and problem gambling prevention, intervention, and treatment providers.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Programs
Program: A&D Programs
Cost Center #: 253020

| | Revenue Source Code | Budget Amount |
|---------------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes Beer & Wine | 19200 68,000 |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants (AMH LA01 ADMIN) | |
| 32200 | State Grants (AMH SE 60) | 32001 112,800 |
| 32200 | State Grants (AMH SE 61) | 32002 343,300 |
| 32200 | State Grants (AMH SE 70) | 32004 75,000 |
| 32200 | State Grants (AMH SE 66) | 32175 461,900 |
| 32200 | State Grants (AMH SE 67) | 33798 80,300 |
| 32200 | State Grants (AMH SE 81) | 33851 35,600 |
| 32200 | State Grants (AMH SE 80) | 15,000 |
| 32200 | State Grants (AMH SE 83) | - |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | \$ 1,191,900 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Programs
Program: A&D Programs
Cost Center #: 253020

| | <u>Budget Amount</u> |
|--|----------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services (Beer and Wine Tax) | 68,000 |
| 44100 Professional Services (AMH LA 01 Admin) | |
| 44100 Professional Services (AMH SE 60) PASS THROUGH | 112,800 |
| 44100 Professional Services (AMH SE 61) PASS THROUGH | 343,300 |
| 44100 Professional Services (AMH SE 70) PASS THROUGH | 75,000 |
| 44100 Professional Services (AMH SE 66) PASS THROUGH | 461,900 |
| 44100 Professional Services (AMH SE 67) PASS THROUGH | 80,300 |
| 44100 Professional Services (AMH SE 81) PASS THROUGH | 35,600 |
| 44100 Professional Services (AMH SE 80) PASS THROUGH | 15,000 |
| 44100 Professional Services (AMH SE 83) | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | <u>\$ 1,191,900</u> |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Programs
Program: OCF Mentoring
Cost Center #: 253030

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 15,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 15,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.15 | \$ 9,300 |
| Materials and Services (Schedule E) | | 5,700 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.15 | \$ 15,000 |

Purpose of Program: This program receives no County General Funds
Grant from the Oregon Community Foundation, Regional Action Initiative to increase the number of mentor volunteers as measured by the RU Ready database and regional media campaign to improve academic success and high school graduation rates..

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Programs
Program: OCF Mentoring
Cost Center #: 253030

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | 15,000 |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 15,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Mental Health Fund (250)
Office/Division: CCF/Alcohol and Drug Programs
Program: OCF Mentoring
Cost Center #: 253030

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 200 |
| 43300 Operating Supplies | 3,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 2,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 100 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 400 |
| Total Materials and Services - To Schedule B | \$ 5,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Mental Health
 Adopted Budget
 2011-12

| Cost Center | FTE Fund 258 | FTE Fund 250 | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Program Allocation Fund 250 | | | |
|-------------|--------------|--------------|---------------------|--------------|----------------|------------------------|-------------------------|-----------------------------|----------------|---------------|----------------|
| | | | | | | | | FUND 258 CCF Admin | Alcohol & Drug | MH Admin | MH Pass-Thru |
| 253010 | | 1 | Project Coordinator | A1603 | 41,566 | 22,827 | 64,393 | - | 64,293 | | |
| 253010 | 0.8 | 0.2 | Com Child/fam Dir | N1805 | 61,740 | 28,662 | 90,402 | 70,504 | 19,898 | | |
| 253010 | 0.75 | 0.25 | Admin Secretary | A1102 | 30,714 | 19,726 | 50,540 | 37,652 | 12,888 | | |
| 251110 | | 0.5 | Dept Assistant | A0708 | 14,266 | 3,989 | 18,254 | | | 18,254 | |
| 251120 | | 1 | M/hlth Spec II | A1912 | 60,547 | 28,397 | 88,944 | | | | 88,944 |
| 251120 | | 1 | Sr M/hlth Tech II | A1212 | 41,199 | 22,796 | 63,995 | | | | 63,995 |
| | <u>1.55</u> | <u>3.95</u> | | | <u>250,032</u> | <u>126,396</u> | <u>376,528</u> | <u>108,157</u> | <u>97,080</u> | <u>18,254</u> | <u>152,939</u> |

3.95 Personal Services per Schedule B - Fund 250

268,400

1.55 Personal Services per Schedule B - Fund 258

108,200

Public Health Fund



JOSEPHINE COUNTY
Public Health Fund Description
2011-12

The Public Health Fund was formed effective July 1, 2007. It includes the Public Health Division which had previously been in the Health and Human Services Fund, which has been discontinued. The Public Health Division serves the public with health related resources and environmental health and enforcement programs. Public Health also operates the Adult Jail Health Clinic for inmates and the Animal Protection program.

The largest source of revenue for this fund is grants from the state. Some of the programs also charge fees for services provided. The Sheriff's Department reimburses the Fund for costs associated with the Adult Jail Health Clinic. This Fund has received support from the County's General Fund previously and is requesting monies for Animal Protection and Solid Waste enforcement this fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Public Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the various programs in the fund. The money available for operating the programs is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
PUBLIC HEALTH FUND (255)

Josephine County

| Historical Data | | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|--|-------------------------------|------------------------------------|------------------------------|
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| | | | RESOURCES | | | |
| \$ (10,292) | \$ (25,000) | \$ 22,000 | Beginning Fund Balance | \$ - | \$ - | \$ - |
| | | | Operating revenues: | | | |
| 852,931 | 623,363 | 890,900 | Charges for Health Services | 896,600 | 896,600 | 896,600 |
| 401,394 | 399,215 | 481,400 | Licenses, Fees and Permits | 519,700 | 519,700 | 519,700 |
| 1,068,984 | 1,292,908 | 1,132,500 | State, Federal and Private Grants | 1,167,800 | 1,167,800 | 1,167,800 |
| 425,088 | 447,882 | 445,200 | Adult Jail Health Clinic (Correctional Health) | 446,000 | 446,000 | 446,000 |
| 20,000 | 20,000 | 20,000 | Juvenile Justice Nurse Services | 20,000 | 20,000 | 20,000 |
| 18,307 | 21,458 | 22,000 | Miscellaneous | 27,900 | 27,900 | 27,900 |
| | | | | | | |
| 125,115 | 51,740 | - | One-time transfers from trust funds | - | - | - |
| | | | Interfund Transfer: | | | |
| - | - | 75,000 | 100 - General Fund for Animal Control | 75,000 | 75,000 | 75,000 |
| - | 45,000 | 45,000 | 100 - General Fund for Solid Waste Program | 45,000 | 45,000 | 45,000 |
| | | | | | | |
| \$ 2,901,527 | \$ 2,876,566 | \$ 3,134,000 | TOTAL RESOURCES | \$ 3,198,000 | \$ 3,198,000 | \$ 3,198,000 |
| | | | REQUIREMENTS | | | |
| \$ 1,813,596 | \$ 1,914,898 | \$ 2,051,000 | Personal Services | \$ 2,044,000 | \$ 2,044,000 | \$ 2,024,000 |
| 929,031 | 890,538 | 881,200 | Materials and Services | 901,800 | 901,800 | 859,800 |
| - | - | - | Debt Service payments | - | - | 62,000 |
| | | | Interfund Transfer: | | | |
| 183,900 | 188,800 | 201,800 | 401 - Internal Services Fund (ISF) | 217,700 | 217,700 | 217,700 |
| | | | | | | |
| - | - | - | Contingency | 34,500 | 34,500 | 34,500 |
| | | | | | | |
| 2,926,527 | 2,994,236 | \$ 3,134,000 | TOTAL REQUIREMENTS | \$ 3,198,000 | \$ 3,198,000 | \$ 3,198,000 |
| (25,000) | (117,670) | | Ending Fund Balance | | | |
| \$ 2,901,527 | \$ 2,876,566 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|---|------------------------|----------------------------|----------------------------|
| | | FTE | Resources | Requirements |
| 221110 | Administration | 0.10 | 184,400 | 204,000 |
| 222330 | Animal Protection and Regulation | 4.57 | 429,200 | 427,400 |
| 222340 | Communicable Preventable Disease | 1.00 | 179,100 | 177,700 |
| 222360 | Tobacco Prevention Education Program | 1.00 | 90,400 | 90,400 |
| 222380 | Immunization | 2.68 | 329,500 | 335,600 |
| 222390 | Child Adolescent Health | 1.34 | 183,600 | 181,800 |
| 222420 | Reproductive Health | 0.85 | 115,600 | 113,500 |
| 222430 | Perinatal | 1.40 | 209,800 | 162,400 |
| 222440 | Women Infant and Children | 6.33 | 470,700 | 452,600 |
| 222450 | Vital Records | 0.92 | 85,000 | 81,300 |
| 222460 | Emergency Preparedness BT | 1.43 | 126,800 | 124,100 |
| 222480 | Drinking Water Environmental Protection | 1.00 | 94,100 | 95,400 |
| 222490 | Environmental Community Safety | 2.50 | 195,800 | 238,400 |
| 222500 | Air Quality | 0.17 | 13,000 | 17,800 |
| 222510 | Solid Waste Franchise | 0.51 | 45,000 | 49,600 |
| 232520 | Adult Jail Health Clinic | 3.02 | 446,000 | 446,000 |
| Total Office/Division for Fund | | <u>28.82</u> | <u>\$ 3,198,000</u> | <u>\$ 3,198,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: PUBLIC HEALTH FUND (255)
Office/Division PUBLIC HEALTH
Program: Summary

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 3,078,000 |
| Interfund Transfers (In) (Schedule C) | | 120,000 |
| Total Resources - To Schedule A | | \$ 3,198,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 28.82 | 2,024,000 |
| Materials and Services (Schedule E) | | 859,800 |
| Interfund Transfers (Out) (Schedule E) | | 217,700 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | 62,000 |
| Contingency | | 34,500 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 28.82 | \$ 3,198,000 |

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Summary

| <u>Revenues:</u> | Revenue Source | Budget |
|---|-------------------|---------------------|
| 30000 Property Taxes | | \$ - |
| 31100 Licenses, Permits and Fees(Dog License) | 29000 | 263,000 |
| 31100 R Collins Estate Spay/Neuter Incentive | 27150 | 36,000 |
| 31100 Licenses, Permits and Fees(AMR) | 10120 | 25,000 |
| 31100 Licenses, Permits and Fees(Food Handlers) | 30500 | 10,000 |
| 31100 Licenses, Permits and Fees(INSP. Request) | 30600 | 3,000 |
| 31100 Licenses, Permits and Fees(Rural Prop) | 30610 | 200 |
| 31100 Licenses, Permits and Fees(Pools/Spa) | 30630 | 4,500 |
| 31100 Licenses, Permits and Fees(Tourist Fac.) | 30640 | 13,000 |
| 31100 Licenses, Permits and Fees(Food Serv.) | 30650 | 165,000 |
| 32200 State Grants(SSBHC Pass Thru Dollars) | 29600 | 118,000 |
| 32200 State Grants (SSBHC) | 29600 | 6,200 |
| 32200 State Grants (OMC) | 29470 | 6,500 |
| 32200 State Grants (State Support) | 12160 | 97,800 |
| 32200 State Grants (HIV) | 30110 | 5,700 |
| 32200 State Grants (HIV Pass Thru) | 30110 | 8,500 |
| 32200 State Grants (TB) | 30150 | 1,700 |
| 32200 State Grants (TPEP) | 29870 | 90,300 |
| 32200 State Grants (IMM) | 29350 | 24,000 |
| 32200 State Grants (MCH Title V FF) | 29702 | 25,500 |
| 32200 State Grants (MCH CAH GF) | 29701 | 7,100 |
| 32200 State Grants (Parent/Child Health) | 29700 | 10,900 |
| 32200 State Grants (Babies First) | 29860 | 12,000 |
| 32200 State Grants (Family Planning) | 29400 | 11,000 |
| 32200 State Grants (PN) | 29850 | 3,800 |
| 32200 State Grants (WIC) | 30250 | 442,800 |
| 32200 State Grants (WIC PEER) | 30251 | 27,800 |
| 32200 State Grants (BT) | 29151 | 90,000 |
| 32200 State Grants (BT Prep) | 29152 | 11,700 |
| 32200 State Grants (Drinking Water) | 30620 | 38,000 |
| 32200 State Grants (Air Quality) | 30700 | 13,000 |
| 32500 Private Grants (HCCSO) | 30062 | 39,500 |
| 32500 Private Grants (CaCoon) | 30000 | 11,000 |
| 32500 Private Grants (UOWG) | 29610 | 60,000 |
| 32500 Private Grants (SW DEQ) | 12120 | 5,000 |
| 33100 Charges for Services (MAC) | 33154 | 96,600 |
| 33100 Charges for Services (APR SHELTER) | 29100 | 83,300 |
| 33100 Charges for Services (AFS DMAP) | 29200 | 42,300 |
| 33100 Charges for Services (BCCP) | 29300 | 8,000 |
| 33100 Charges for Services (CPD) | 29800 | 22,000 |
| 33100 Charges for Services (IMM) | 29350 | 255,000 |
| 33100 Charges for Services (CAH AFS DMAP) | 29202 | 82,000 |
| 33100 Charges for Services (CH) | 29501 | 3,000 |
| 33100 Charges for Services (FPEP) | 29203 | 50,000 |
| 33100 Charges for Services (Reproductive Health) | 29400 | 13,000 |
| 33100 Charges for Services (MCM) | 29201 | 100,000 |
| 33100 Charges for Services (VR) | 29550 | 85,000 |
| 33100 Charges for Services (State Drinking Water) | 30620 | 56,000 |
| 33100 Charges for Services (Paternity) | 29250 | 400 |
| 35300 Interfund Payments | | 466,000 |
| 37200 Donations (APR Shelter) | 29100 | 20,000 |
| 37900 Miscellaneous | | 7,900 |
| Total Revenues - To Schedule B | | \$ 3,078,000 |

Transfers from Other Funds (List sources):

| | | |
|---|-------|-------------------|
| 35200 | | \$ - |
| 35200 GENERAL FUND (Solid Waste Franchise) | 51400 | 45,000 |
| 35200 GENERAL FUND (APR) | 51400 | 75,000 |
| Total Interfund Transfers (In) - To Schedule B | | \$ 120,000 |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: PUBLIC HEALTH FUND (255)
Office/Division: Public Health
Program: Summary

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 14,200 |
| 43300 Operating Supplies | 380,300 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 1,700 |
| 44910 Printing and Duplication | 1,100 |
| 44929 Postage and Shipping | 1,600 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 70,000 |
| 44040 Advertising | 3,000 |
| 44100 Professional Services | 11,000 |
| 44922 Dues and Subscriptions | 2,400 |
| 44990 Insurance | 12,600 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 30,000 |
| 44451 Education and Training | 1,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 6,400 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | 7,500 |
| 44810 Building Operation, Repairs and Maint (BOM) | 153,300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 49,100 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 113,700 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 400 |
| Total Materials and Services - To Schedule B | \$ 859,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 217,700 |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ 217,700 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration
Cost Center #: 221110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 184,400 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 184,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.10 | \$ 11,300 |
| Materials and Services (Schedule E) | | 118,100 |
| Interfund Transfers (Out) (Schedule E) | | 12,600 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | 62,000 |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.10 | 204,000 |

Purpose of Program:

Administration:

Program overview: The Administration section of the PH budget provides a holding place for programs and grants that are either “passed through” to other agencies or are broad grants not directed towards a specific program. Work funded can include strategic planning, administration of contracts and staff, and outreach and education on Public Health to the community. Programs specifically funded in this area are the School Based Health Center program dollars (pass through to Siskiyou Community Health Center), Health Care Coalition for Southern Oregon grant dollars, National Association of City and County Health Official dollars and other small grants as become available.

Outcomes: 1. School Based Health Centers will meet 100% of requests for services, or refer services to other providers. 2. The PH Director will assure 100% of training and reporting requirements for staff and programs are met.

Mandates: Provision of leadership, planning and outreach are all mandated functions of a Public Health department as defined in ORS 431, and throughout OAR 333, and specific priorities under OAR 333, Division 14.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration
Cost Center #: 221110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---------------------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees(Admin) | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants(SSBHC Pass Thru Dollars) | 29600 | 118,000 |
| 32200 | State Grants(SSBHC) | 29600 | 6,200 |
| 32300 | Local Grants | | |
| 32500 | Private Grants (NACHO) | 49000 | 5,000 |
| 33100 | Charges for Services (MAC) | 33154 | 48,300 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | 49000 | 6,900 |
| Total Revenues - To Schedule B | | | <u><u>\$ 184,400</u></u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration
Cost Center #: 221110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 600 |
| 43300 Operating Supplies | 92,300 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 3,000 |
| 44040 Advertising | 3,000 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 300 |
| 44990 Insurance | 800 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 2,500 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 500 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 13,800 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 900 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 300 |
| Total Materials and Services - To Schedule B | \$ 118,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 12,600 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 12,600 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

| | Budget Amounts | |
|--|-----------------------|-------------------|
| <u>Resources:</u> | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 354,200 |
| Interfund Transfers (In) (Schedule C) | | 75,000 |
| Total Resources - To Schedule A | | \$ 429,200 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 4.57 | \$ 246,500 |
| Materials and Services (Schedule E) | | 117,500 |
| Interfund Transfers (Out) (Schedule E) | | 28,900 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | 34,500 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 4.57 | \$ 427,400 |

Purpose of Program:

Animal Protection and Regulation:

Program Overview: APR responds to citizen complaints on the following issues: 1) Dog bites and rabies control, 2) Humane complaints, 3) Livestock chased, injured or killed by dogs, 4) Dog nuisance trespassing, 5) Dog nuisance barking. Funding comes from shelter adoption fees, dog license fees and donations. APR encourages public involvement through volunteerism, donation and education programs and strives to provide transparent and efficient services to the whole community.

Outcomes: 1) Respond to 100% of dog bite complaints to reduce rabies transmission, 2) Respond to 100% of humane check complaints, 3) Keep shelter doors open to the public a minimum of 4 days a week.

Mandates: APR programs are mandated through ORS 609 and through Local Ordinance's 92-9 amended by Local Ordinance 96-1, in Josephine County Charter section 14.6, and OAR 333, Division 19.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

| | | Revenue Source Code | EMP MHO Code | Budget Amount |
|---------------------------------------|---|---------------------------|--------------------|---------------------------------|
| <u>Revenues:</u> | | | | |
| 30000 | Property Taxes | | | \$ - |
| 30100 | Prior Year Taxes | | | |
| 30900 | Other Taxes | | | |
| 31100 | Licenses, Permits and Fees(Dog License) | 29000 | | 263,000 |
| 31100 | R Collins Estate Spay/Neuter Incentive | 27150 | 20248 | 36,000 |
| 32100 | Federal Grants | | | |
| 32200 | State Grants | | | |
| 32300 | Local Grants | | | |
| 32500 | Private Grants | | | |
| 33100 | Charges for Services (APR SHELTER) | 29100 | | 35,000 |
| 33200 | Sales of Materials | | | |
| 35300 | Interfund Payments | | | |
| 37100 | Interest Earned | | | |
| 37200 | Donations (APR Shelter) | 29100 | | 20,000 |
| 37850 | Equity Transfer In | | | |
| 37900 | Miscellaneous | 49000 | | 200 |
| Total Revenues - To Schedule B | | | | <u><u>\$ 354,200</u></u> |

Transfers from Other Funds (List sources):

| | | | | |
|---|--------------------|-------|--|--------------------------------|
| 35200 | | | | \$ - |
| 35200 | | | | - |
| 35200 | GENERAL FUND (APR) | 51400 | | 75,000 |
| Total Interfund Transfers (In) - To Schedule B | | | | <u><u>\$ 75,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,500 |
| 43300 Operating Supplies | 21,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,500 |
| 44040 Advertising | - |
| 44100 Professional Services | 6,000 |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | 1,700 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 500 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 35,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 49,100 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 117,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 28,900 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 28,900 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Communicable Preventable Disease
Cost Center #: 222340

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 179,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 179,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.00 | \$ 93,200 |
| Materials and Services (Schedule E) | | 80,200 |
| Interfund Transfers (Out) (Schedule E) | | 4,300 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.00 | \$ 177,700 |

Purpose of Program:

Communicable/Preventable Disease:

Program Overview: Communicable Disease investigations include HIV, TB, Breast and Cervical Cancer, and Sexually Transmitted Disease program funding that come from State, Federal and fees for service. Communicable disease also covers zoonotic diseases (animal) that may affect humans adversely, and food borne illness investigation with Environmental Health. A comprehensive program is required to assure the health and safety of the community when at risk for communicable diseases. Outreach and education on prevention, risk, testing and treatment are a necessity with this program.

Outcomes: Outcomes are to meet 100% of program specific requirements on investigation, treatment, testing, partner notification and reporting as defined and regulated by State Public Health. These outcomes are based on timeliness and completeness of investigations on all communicable diseases.

Mandates: Communicable Disease prevention, education and reporting are mandated through ORS 433.004, and defined through OAR 333, Divisions 14, 17, 18, 19.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Communicable Preventable Disease
Cost Center #: 222340

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants (State Support) | 12160 | 97,800 |
| 32200 State Grants (HIV) | 30110 | 5,700 |
| 32200 State Grants (HIV Pass Thru) | 30110 | 8,500 |
| 32200 State Grants (TB) | 30150 | 1,700 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services (MAC) | 33154 | 35,000 |
| 33100 Charges for Services (AFS DMAP) | 29200 | 300 |
| 33100 Charges for Services (BCCP) | 29300 | 8,000 |
| 33100 Charges for Services (CPD) | 29800 | 22,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations (Other Receipts) | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | 49000 | 100 |
| Total Revenues - To Schedule B | | <u>\$ 179,100</u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|--------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Communicable Preventable Disease
Cost Center #: 222340

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,000 |
| 43300 Operating Supplies | 33,500 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 100 |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 18,000 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | 700 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,500 |
| 44451 Education and Training | 300 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 400 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | 2,500 |
| 44810 Building Operation, Repairs and Maint (BOM) | 6,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 12,900 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 80,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 4,300 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 4,300 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Tobacco Prevention Education Program
Cost Center #: 222360

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 90,400 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 90,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.00 | \$ 68,000 |
| Materials and Services (Schedule E) | | 16,300 |
| Interfund Transfers (Out) (Schedule E) | | 6,100 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.00 | \$ 90,400 |

Purpose of Program:

Tobacco Prevention and Education Program (TPEP):

Program Overview: The TPEP program includes Tobacco Prevention and Healthy Communities dollars from State grants. These programs work together to reduce tobacco related and other chronic diseases in our community. Community collaboration and outreach is critical to making these programs successful.

Outcomes: Outcomes for this fiscal year are to 1) Work with partners to assure that one multi-unit housing property in Josephine County will adopt no-smoking rules on the property, 2) The Josephine County TPEP coordinator will respond to 100% of complaints and or violations of the Smokefree Workplace Law, 4) Develop a plan for sharing available chronic disease prevalence data and the link between chronic diseases and tobacco use/exposure with decision-makers.

Mandates: Both programs meet the mandate for health education and outreach as listed in OAR 333, Divisions 10, 15 and the TPEP program provides local enforcement of the Indoor Clean Air Act of 2009.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Tobacco Prevention Education Program
Cost Center #: 222360

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|-----------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees(Admin) | 49000 | |
| 32100 | Federal Grants | | |
| 32200 | State Grants (TPEP) | 29870 | 90,300 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | 49000 | 100 |
| Total Revenues - To Schedule B | | | <u><u>\$ 90,400</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|--------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Tobacco Prevention Education Program
Cost Center #: 222360

| | Budget Amount |
|---|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,000 |
| 43300 Operating Supplies | 6,700 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 400 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,800 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund on | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 16,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 6,100 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 6,100 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Immunization
Cost Center #: 222380

| | Budget Amounts | |
|--|----------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 329,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 329,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.68 | \$ 172,000 |
| Materials and Services (Schedule E) | | 141,400 |
| Interfund Transfers (Out) (Schedule E) | | 22,200 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.68 | \$ 335,600 |

Purpose of Program:

Immunizations:

Program Overview: Services are available during all office hours, are efficient and provide required vaccinations for school aged children, adult vaccines for health and travel vaccines. Funding comes from State and Federal grants and fees for services provided. Outreach and education occur as part of the mandate and in conjunction with Communicable Disease prevention.

Outcomes: 1) Provide one outreach activity for immunizations a year, outside of normal work hours. 2) Increase immunization rates in selected schools by 5%. Increased rates or immunization would reduce communicable diseases, time missed from school and work, and health care costs for the community as a whole.

Mandates: Provision of community immunization services and education are mandated by ORS 433.040, 433.090, 433.267 and OAR 333. Divisions 48-50. Provision of Travel immunizations is not mandated, however, is a community service that Public Health provides in an effort to decrease communicable disease.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Immunization
Cost Center #: 222380

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants (IMM) 29350 | 24,000 |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services (MAC) 33154 | 25,000 |
| 33100 | Charges for Services (AFS DMAP) 29200 | 25,400 |
| 33100 | Charges for Services (IMM) 29350 | 255,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations (Other Receipts) | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous 49000 | 100 |
| Total Revenues - To Schedule B | | <u><u>\$ 329,500</u></u> |

| | | |
|--|--|---------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Immunization
Cost Center #: 222380

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 2,500 |
| 43300 Operating Supplies | 106,400 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 1,100 |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 3,500 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 1,200 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,400 |
| 44451 Education and Training | 100 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 600 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 11,400 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 12,900 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 141,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 22,200 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 22,200 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Child Adolescent Health
Cost Center #: 222390

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 183,600 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 183,600 |

| | | |
|--|-------------|-------------------|
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.34 | \$ 104,200 |
| Materials and Services (Schedule E) | | 65,200 |
| Interfund Transfers (Out) (Schedule E) | | 12,400 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.34 | \$ 181,800 |

Purpose of Program:

Child Adolescent Health:

Program Overview: This area encompasses a variety of services and programs, including: sports physicals, paternity testing, Multi Disciplinary Team (MDT), Juvenile Health and nurse home visiting. Funding comes from a variety of grants, fees and interfund transfers to PH. All services are promoted to eligible clients.

Outcomes: 1) Work with MDT to address all pending cases of child abuse and neglect, 2) provide Juvenile Shelter and Detention health care services to 100% of clients.

Mandates: These programs are mandated under OAR 333-014-0050 and ORS 418.747 (for MDT) and Juvenile Justice Statutes for Sheltering youth, ORS 419C.550.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Child Adolescent Health
Cost Center #: 222390

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants (MCH Title V FF) | 29702 | 25,500 |
| 32200 State Grants (MCH CAH GF) | 29701 | 7,100 |
| 32200 State Grants (Parent/Child Health) | 29700 | 10,900 |
| 32200 State Grants (Babies First) | 29860 | 12,000 |
| 32300 Local Grants | | |
| 32500 Private Grants (CaCoon) | 30000 | 11,000 |
| 33100 Charges for Services (MAC) | 33154 | 11,600 |
| 33100 Charges for Services (CAH AFS DMAP) | 29202 | 82,000 |
| 33100 Charges for Services (CH) | 29501 | 3,000 |
| 33100 Charges for Services (Paternity) | 29250 | 400 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | 51240 | 20,000 |
| 37100 Interest Earned | | |
| 37200 Donations (Other Receipts) | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | 49000 | 100 |
| Total Revenues - To Schedule B | | <u>\$ 183,600</u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|--------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Child Adolescent Health
Cost Center #: 222390

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 500 |
| 43300 Operating Supplies | 6,900 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 100 |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 400 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | 600 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 200 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | 2,500 |
| 44810 Building Operation, Repairs and Maint (BOM) | 5,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 46,700 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 65,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 12,400 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 12,400 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Reproductive Health
Cost Center #: 222420

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 115,600 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 115,600 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.85 | \$ 67,600 |
| Materials and Services (Schedule E) | | 38,100 |
| Interfund Transfers (Out) (Schedule E) | | 7,800 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.85 | \$ 113,500 |

Purpose of Program:

Reproductive Health:

Program Overview: Reproductive Health services include Family Planning, Sexually Transmitted Disease testing and treatment, pregnancy testing, women's annual exams and the Breast and Cervical Cancer program. Services are provided by appointment and walk in five days a week. Funding is provided through a small state grant and fees for services. All internal programs and community health care provider partners refer clients to these services.

Outcomes: Current outcomes are to provide services for clients, as available. Future outcomes would include expanding appointment hours to provide more services to a broader range of clientele, that we are not currently able to provide services for. This expansion would require more staff and funding for support.

Mandates: This program is mandated under OAR 333-014-0050 and OAR 333, Divisions 4, 10, 24.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Reproductive Health
Cost Center #: 222420

| | Revenue Source Code | Budget Amount |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants (Family Planning) | 29400 | 11,000 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services (MAC) | 33154 | 25,000 |
| 33100 Charges for Services (AFS DMAP) | 29200 | 16,600 |
| 33100 Charges for Services (CCARE FPEP) | 29203 | 50,000 |
| 33100 Charges for Services (Reproductive Health) | 29400 | 13,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | \$ 115,600 |

| | | |
|--|--|-------------|
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Reproductive Health
Cost Center #: 222420

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 800 |
| 43300 Operating Supplies | 13,500 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 200 |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 5,500 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | 400 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 100 |
| 44451 Education and Training | 100 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 300 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 3,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 12,900 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 38,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 7,800 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 7,800 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Perinatal
Cost Center #: 222430

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 209,800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 209,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.40 | \$ 116,800 |
| Materials and Services (Schedule E) | | 29,800 |
| Interfund Transfers (Out) (Schedule E) | | 15,800 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.40 | \$ 162,400 |

Purpose of Program:

Perinatal Health:

Program Overview: Programs under this area include: Maternity Case Management (nurse home visiting), Oregon Mothers Care (OHP support), Health Care Coalition for Southern Oregon (home visiting) and Baby Smiles Dental Health project. Programs are funded through State grants, private grants and fee for services, and a federal grant for the Dental Health project.

Outcomes: 1) Accept all referrals to Home visiting program and review based on priorities. Provide services to as many women seeking services as possible, based on staffing. Note: this program is unable to meet all services requested due to current funding and staffing. 2) Recruit 100 women into Baby Smiles Dental Health study per program requirements.

Mandates: All but the Baby Smiles program are defined under OAR 333-014-0050

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Perinatal
Cost Center #: 222430

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants (OMC) | 29470 | 6,500 |
| 32200 | State Grants (PN) | 29850 | 3,800 |
| 32300 | Local Grants | | |
| 32500 | Private Grants (HCCSO) | 30062 | 39,500 |
| 32500 | Private Grants (UOWG) | 29610 | 60,000 |
| 33100 | Charges for Services (MCM) | 29201 | 100,000 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 209,800</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Perinatal
Cost Center #: 222430

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,400 |
| 43300 Operating Supplies | 4,500 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 200 |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 2,000 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 300 |
| 44990 Insurance | 800 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,300 |
| 44451 Education and Training | 100 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 300 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | 2,500 |
| 44810 Building Operation, Repairs and Maint (BOM) | 9,700 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 4,400 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 29,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 15,800 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 15,800 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 470,700 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 470,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 6.33 | \$ 347,000 |
| Materials and Services (Schedule E) | | 71,300 |
| Interfund Transfers (Out) (Schedule E) | | 34,300 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 6.33 | \$ 452,600 |

Purpose of Program:

Women, Infant and Children:

Program Overview: WIC provides nutrition education classes, promotes breastfeeding, works with local providers on high risk clients in need of special nutritional options, provides outreach to the community to assure caseload, provides services in outlying communities and does outreach at local grower's markets to promote consumption of fresh fruits and vegetables. WIC receives Federal funding through a state grant based on caseload.

Outcomes: 1) Provide services to 2900 families quarterly, 2) Do outreach to community one time per year per requirements, 3) Increase breastfeeding support through a breastfeeding peer counselor.

Mandates: The WIC program is mandated under OAR 333-014-0050 and Divisions 52-54

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants (WIC) | 30250 | 442,800 |
| 32200 | State Grants (WIC PEER) | 30251 | 27,800 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | 49000 | 100 |
| | Total Revenues - To Schedule B | | <u><u>\$ 470,700</u></u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,500 |
| 43300 Operating Supplies | 8,700 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 300 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 35,100 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 600 |
| 44990 Insurance | 1,600 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,100 |
| 44451 Education and Training | 300 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 800 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 21,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 71,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 34,300 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 34,300 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Vital Records
Cost Center #: 222450

| | Budget Amounts | |
|--|-----------------------|------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 85,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 85,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.92 | \$ 68,400 |
| Materials and Services (Schedule E) | | 7,200 |
| Interfund Transfers (Out) (Schedule E) | | 5,700 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.92 | \$ 81,300 |

Purpose of Program:

Vital Records:

Program Overview: This program provides birth and death certificates in a timely manner per requests from individuals, physicians, and local hospital and mortuary services. In addition, we provide outreach and support to local providers, mortuaries and others that support vital records needs. Funding is provided through fees for certificates, as requested.

Outcomes: To provide 100% of certificates to those requesting them in a timely and accurate manner per State guidelines.

Mandates: Vital Records are mandated by ORS 432 and OAR 333, Division 11.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Vital Records
Cost Center #: 222450

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (VR) | 29550 | 85,000 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 85,000</u></u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Vital Records
Cost Center #: 222450

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 400 |
| 43300 Operating Supplies | 1,400 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,000 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 400 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 100 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 100 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 3,500 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 7,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 5,700 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 5,700 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Emergency Preparedness BT
Cost Center #: 222460

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 126,800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 126,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.43 | \$ 98,000 |
| Materials and Services (Schedule E) | | 17,600 |
| Interfund Transfers (Out) (Schedule E) | | 8,500 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.43 | \$ 124,100 |

Purpose of Program:
Emergency Services:

Program Overview: This program encompasses the State Emergency Preparedness grant, administrative funding for Emergency Medical services (EMS) program and the federally funded Emergency Management preparedness grant. The EMS program oversees the EMS Board, ambulance services, and ambulance inspections

Outcomes: 1) Pass a revised EMS ordinance, 2) Meet emergency preparedness guidelines on exercising, planning and responding to all hazards emergencies. This involves up to two exercises or two real life events, multiple plans that need revision based on past experiences or new objectives and support to Emergency Management and other First Responders in a real life event.

Mandates: Under OAR 200, 250, 255, 260. And OAR 333, Division 3.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Emergency Preparedness BT
Cost Center #: 222460

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees(AMR) | 10120 | 25,000 |
| 32100 | Federal Grants | | |
| 32200 | State Grants (BT) | 29151 | 90,000 |
| 32200 | State Grants (BT Prep) | 29152 | 11,700 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | 49000 | 100 |
| | Total Revenues - To Schedule B | | <u><u>\$ 126,800</u></u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Emergency Preparedness BT
Cost Center #: 222460

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 500 |
| 43300 Operating Supplies | 4,800 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 500 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,600 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 500 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 7,100 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 17,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 8,500 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 8,500 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Drinking Water Environmental Protection
Cost Center #: 222480

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 94,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 94,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.00 | \$ 80,900 |
| Materials and Services (Schedule E) | | 8,200 |
| Interfund Transfers (Out) (Schedule E) | | 6,300 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.00 | \$ 95,400 |

Purpose of Program:

Drinking Water:

Program Overview: The drinking water program monitors wells and water systems with 4 or more connections throughout Josephine County. This environmental health program assures that users of community systems have clean drinking water free of contaminants, and work with system owners to prevent disease spread. Systems include schools, restaurants, mobile home parks, and multi-unit housing facilities. Program dollars are provided through State funding based on the number of systems regulated bi-annually and billable activities.

Outcomes: To provide inspections to 100% of systems, to provide follow-up on 100% of alerts and to correct issues with 100% of Significant Non-Complier systems.

Mandates: Under ORS 468B and OAR 333, Division 61.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Drinking Water Environmental Safety
Cost Center #: 222480

| | Revenue Source Code | Budget Amount |
|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants (Drinking Water) | 30620 | 38,000 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services (State Drinking Water) | 30620 | 56,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations (Other Receipts) | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | 49000 | 100 |
| Total Revenues - To Schedule B | | \$ 94,100 |
| <u>Transfers from Other Funds (List sources):</u> | | |
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Drinking Water Environmental Safety
Cost Center #: 222480

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 1,700 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 300 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,400 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 100 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 2,300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 8,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 6,300 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 6,300 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 195,800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 195,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.50 | \$ 190,200 |
| Materials and Services (Schedule E) | | 35,000 |
| Interfund Transfers (Out) (Schedule E) | | 13,200 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.50 | \$ 238,400 |

Purpose of Program:

Environmental Community Safety:

Program Overview: Facility inspections conducted by registered environmental health specialists fall under this program. These include mobile, temporary and full-service restaurants, Bed and Breakfasts, spas, pools, hotels, motels, school food service, and non-profit food service. Additionally, environmental health supports communicable disease mandates through facility inspections potentially linked to food borne outbreaks. Program services are funded through fee for service inspections that are billed to the facilities annually, or collected at events. The program also provides education to business owners and operators, and food handlers, as well as, support for planning and building to meet State codes for food service.

Outcomes: 1) Provide inspections to 100% of facilities, 2) To follow-up on 100% of food borne disease outbreak complaints.

Mandates: The program is mandated under and defined under OAR 333, Divisions 12, 29, 39, 60, 62, 157, 158, 160, 162, 170, and 175.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

| | Revenue Source Code | Budget Amount |
|---|---------------------------|-------------------|
| <u>Revenues:</u> | | |
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees(Food Handlers) | 30500 | 10,000 |
| 31100 Licenses, Permits and Fees(INSP. Request) | 30600 | 3,000 |
| 31100 Licenses, Permits and Fees(Rural Prop) | 30610 | 200 |
| 31100 Licenses, Permits and Fees(Pools/Spa) | 30630 | 4,500 |
| 31100 Licenses, Permits and Fees(Tourist Fac.) | 30640 | 13,000 |
| 31100 Licenses, Permits and Fees(Food Serv.) | 30650 | 165,000 |
| 32100 Federal Grants | | |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations (Other Receipts) | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | 49000 | 100 |
| Total Revenues - To Schedule B | | \$ 195,800 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 600 |
| 43300 Operating Supplies | 400 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 800 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 4,200 |
| 44451 Education and Training | 100 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 300 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 5,300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 23,000 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 35,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 13,200 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 13,200 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Air Quality
Cost Center #: 222500

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 13,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 13,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.17 | \$ 14,100 |
| Materials and Services (Schedule E) | | 2,700 |
| Interfund Transfers (Out) (Schedule E) | | 1,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.17 | \$ 17,800 |

Purpose of Program:

Air Quality:

Program Overview: Air Quality funding comes from the Department of Environmental Quality (DEQ) who mandates the program requirements of education, outreach and monitoring of illegal burning activities. The Air Quality program supports the Burn Line (476-WOOD) and monitors air quality advisories from the National Weather Service and other resources.

Outcomes: 1) To investigate 100% of illegal burning complaints, 2) To work with the media, local realtors and DEQ to promote the new State Woodstove Ordinance that is in affect 8-1-10.

Mandates: OAR 340, Division 264, and Federal Environmental Protection Agency (EPA) Clean Air Act of 1990. These standards are set to reduce health impacts from burning of illegal materials, burning on low air circulation days, and reduction in other types of burning.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Air Quality
Cost Center #: 222500

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants (Air Quality) | 30700 | 13,000 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u>\$ 13,000</u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u>\$ -</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Air Quality
Cost Center #: 222500

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 100 |
| 43300 Operating Supplies | 1,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 100 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 100 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 2,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 1,000 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 1,000 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Solid Waste Franchise
Cost Center #: 222510

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | 45,000 |
| Total Resources - To Schedule A | | \$ 45,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.51 | \$ 34,600 |
| Materials and Services (Schedule E) | | 8,600 |
| Interfund Transfers (Out) (Schedule E) | | 6,400 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.51 | \$ 49,600 |

Purpose of Program:

Solid Waste:

Program Overview: This program is funded through the Solid Waste Franchise fees collected from waste disposal agencies. Objectives include successful clean up of properties with Solid Waste issues to reduce vectors, disease risk, and air quality and sight issues.

Outcomes: Respond to 100% of complaints on Solid Waste nuisances

Mandates: The program is mandated by the Josephine County Solid Waste Nuisance Abatement ordinance, 90-16.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Solid Waste Franchise
Cost Center #: 222510

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ -</u></u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | GENERAL FUND (SW Franchise) | 51400 | 45,000 |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 45,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Solid Waste Franchise
Cost Center #: 222510

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 4,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 400 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 300 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 2,500 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 8,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 6,400 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 6,400 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Adult Jail Health Clinic
Cost Center #: 232520

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|-------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 446,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 446,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.02 | \$ 311,200 |
| Materials and Services (Schedule E) | | 102,600 |
| Interfund Transfers (Out) (Schedule E) | | 32,200 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.02 | \$ 446,000 |

Purpose of Program:

Adult Jail Health:

Program Overview: PH provides medical services for Adult Jail inmates per Oregon Jail Standards, as funded by the Josephine County Sheriff's Office. Services include screening upon entry, basic medical and dental care and medication support.

Outcomes: 1) Provide services to all inmates as needed, in a timely and consistent manner.
2) Reduce costs associated with hospital care due to services provided.

Mandates: Oregon Jail Standards

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Adult Jail Health Clinic
Cost Center #: 232520

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|--|---|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | 51240 | 446,000 |
| 37100 | Interest Earned | | |
| 37200 | Donations (Other Receipts) | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 446,000</u></u> |
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Adult Jail Health Clinic
Cost Center #: 232520

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,200 |
| 43300 Operating Supplies | 73,500 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | 5,000 |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 1,900 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 1,400 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 19,300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 102,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Interfund Charges and Transfer | \$ 32,200 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 32,200 |

Josephine County
Schedule D - Personal Services
Public Health
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|--------------|------------------------------|--------------|------------------|------------------------|-------------------------|
| 221110 | 1.00 | Public Health Director | N2109 | 78,891 | 33,706 | 112,597 |
| 221110 | 1.00 | Office Manager | A1303 | 35,256 | 21,024 | 56,280 |
| 222330 | 1.00 | Animal Shelt Tech | A1102 | 30,714 | 20,125 | 50,839 |
| 222330 | 1.00 | Ani Ctrl Off II | A1112 | 38,923 | 22,578 | 61,501 |
| 222330 | 1.00 | Animal Cntrl Prog Super | N1406 | 52,063 | 26,573 | 78,636 |
| 222330 | 0.80 | Animal Shelt Tech | A1001 | 22,633 | 6,622 | 29,255 |
| 222340 | 1.00 | Pub/mhlth Nurse | A1912 | 60,433 | 30,153 | 90,586 |
| 222360 | 1.00 | Sr Dept Specialist Tobacco | A1210 | 41,149 | 22,708 | 63,857 |
| 222380 | 1.00 | Ph Clinic Nurse | A1712 | 54,277 | 28,197 | 82,474 |
| 222380 | 1.00 | Acctg Spec | A1012 | 36,768 | 21,456 | 58,224 |
| 222380 | 0.50 | Ph Clinic Nurse | A1712 | 27,135 | 8,455 | 35,591 |
| 222380 | 0.80 | Dept Specialist | A1007 | 27,140 | 7,588 | 34,728 |
| 222390 | 1.00 | Nursing Super | N2104 | 69,728 | 33,176 | 102,904 |
| 222420 | 0.50 | Dept Specialist | A1004 | 15,277 | 4,271 | 19,548 |
| 222420 | 0.20 | Nurse Practitione | A2512 | 16,447 | 1,854 | 18,300 |
| 222430 | 1.00 | Pub/mhlth Nurse | A1912 | 60,433 | 30,153 | 90,586 |
| 222440 | 0.40 | P/hlth Assistant | A1001 | 11,316 | 3,526 | 14,843 |
| 222440 | 0.40 | WIC Breastfeeding Peer Cnslr | A1001 | 11,316 | 3,526 | 14,843 |
| 222440 | 1.00 | Dept Specialist | A1012 | 36,768 | 21,456 | 58,224 |
| 222440 | 1.00 | Sr Dept Spec | A1212 | 41,199 | 22,722 | 63,921 |
| 222440 | 1.00 | Sr Dept Spec | A1209 | 39,037 | 22,104 | 61,142 |
| 222440 | 0.80 | P/hlth Assistant | A1002 | 23,190 | 7,226 | 30,416 |
| 222450 | 1.00 | Sr Dept Spec | A1212 | 41,199 | 22,722 | 63,921 |
| 222460 | 1.00 | Sr Dept Spec | A1204 | 34,250 | 20,736 | 54,986 |
| 222480 | 1.00 | Sanitarian | A1705 | 46,280 | 24,938 | 71,218 |
| 222490 | 1.00 | Dept Specialist | A1006 | 33,047 | 20,392 | 53,439 |
| 222490 | 1.00 | Sanitarian Trainee | A1706 | 47,507 | 25,309 | 72,816 |
| 222490 | 0.50 | Sanitarian | A1712 | 27,135 | 8,035 | 35,170 |
| 222510 | 1.00 | PH Program Super | N1905 | 64,827 | 30,614 | 95,441 |
| 232520 | 0.22 | PH Jail Physician | C1401 | 58,140 | 4,797 | 62,937 |
| 232520 | 1.00 | Pub/mhlth Nurse | A1912 | 66,476 | 32,074 | 98,550 |
| 232520 | 1.00 | Pub/mhlth Nurse | A1912 | 66,476 | 32,074 | 98,550 |
| 232520 | 0.50 | Dept Specialist | A1007 | 18,180 | 5,083 | 23,263 |
| | | Sell Back | | 1,060 | 768 | 1,828 |
| | <u>27.62</u> | | | <u>1,334,672</u> | <u>626,741</u> | <u>1,961,413</u> |

ADDITIONS

| | | | | | | |
|--------|-------------|---------------------------------|-------|------------------|----------------|------------------|
| 222440 | 1.00 | WIC LEAD | A1401 | 35,394 | 21,063 | 56,457 |
| 222330 | <u>0.20</u> | <u>APR WEEKEND SHELTER TECH</u> | A1001 | 5,658 | 457 | 6,115 |
| | | | | <u>41,052</u> | <u>21,520</u> | <u>62,572</u> |
| | | | | <u>1,375,724</u> | <u>648,260</u> | <u>2,023,985</u> |

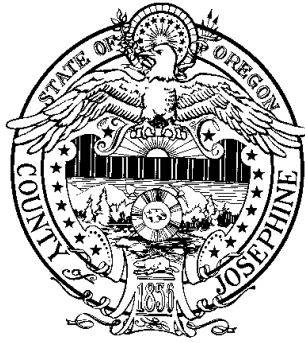
28.82 Personal Services per Schedule B Rounded 2,024,000

REDUCTIONS

| | | | | | | |
|--------|------|--|-------|--------|--------|----------------------------|
| 222390 | 1.00 | Pub/mhlth Nurse(Not Filling) | A1912 | 60,433 | 30,153 | 90,586 |
| 222430 | 1.00 | Nursing Super(Not Hiring at this Step) | N2107 | 76,967 | 35,477 | 112,444 |
| 222390 | 1.00 | Nursing Super- Filling at this above | N2104 | 69,728 | 33,176 | 102,904 |
| | | | | | | <u>Net Savings 100,125</u> |

Josephine County
 Schedule D - Personal Services
 Public Health
 Adopted Budget
 2011-12

| <u>Personal Services per Schedule B:</u> | | |
|--|---|------------------|
| 221110 | 0.10 Administration | 11,300 |
| 222330 | 4.57 Animal Protection and Regulation | 246,500 |
| 222340 | 1.00 Communicable Preventable Disease | 93,200 |
| 222360 | 1.00 Tobacco Prevention Education Program | 68,000 |
| 222380 | 2.68 Immunization | 172,000 |
| 222390 | 1.34 Child Adolescent Health | 104,200 |
| 222420 | 0.85 Reproductive Health | 67,600 |
| 222430 | 1.40 Perinatal | 116,800 |
| 222440 | 6.33 Women Infant and Children | 347,000 |
| 222450 | 0.92 Vital Records | 68,400 |
| 222460 | 1.43 Emergency Preparedness BT | 98,000 |
| 222480 | 1.00 Drinking Water Environmental Safety | 80,900 |
| 222490 | 2.50 Environmental Community Safety | 190,200 |
| 222500 | 0.17 Air Quality | 14,100 |
| 222510 | 0.51 Solid Waste Franchise | 34,600 |
| 232520 | 3.02 Adult Jail Health Clinic | 311,200 |
| | <u>28.82</u> | <u>2,024,000</u> |



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Special Revenue Funds



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
Table of Contents

Special Revenue Funds

Fund Number and Name

| | |
|---|-------|
| 202 – Public Works Special Programs Fund | H 3 |
| 210 – Grant Projects Fund | H 11 |
| 212 – DA Forfeiture Fund | H 30 |
| 221 – Fairgrounds Fund | H 33 |
| 223 – County Clerk Records Fund | H 48 |
| 224 – Public Land Corner Preservation Fund | H 52 |
| 245 – Transit Fund | H 57 |
| 246 – Juvenile Justice Special Programs Fund | H 63 |
| 248 – DA Special Programs Fund | H 78 |
| 258 – Commission for Children and Families Fund | H 87 |
| 260 – Parks Fund | H 105 |
| 262 – Building Safety Fund | H 110 |
| 275 – Court Facilities and Security Fund | H 119 |

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS SPECIAL PROGRAMS FUND (202)

| Historical Data | | Adopted Budget This Year 2010-11 | RESOURCES | | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-----------|-------------------------------|------------------------------------|------------------------------|
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | DESCRIPTION AND REQUIREMENTS | RESOURCES | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| | | | RESOURCES | | | | |
| | | | Beginning Fund Balance: | | | | |
| \$ - | 10,076 | \$ 53,300 | Solid Waste (SW) | | | | \$ 19,600 \$ 19,600 |
| - | 180,928 | 95,000 | North Valley Industrial Park (NVIP) | | | | 103,100 \$ 103,100 |
| | | | Revenues generated by programs: | | | | |
| - | 63,408 | 63,000 | Solid Waste (SW) | | | | 62,000 62,000 |
| - | 5,252 | 5,200 | North Valley Industrial Park (NVIP) | | | | 12,000 12,000 |
| | | | Interfund Transfer: | | | | |
| - | 70,000 | - | 100 - General Fund for Solid Waste | | | | 12,300 12,300 |
| \$ - | \$ 329,664 | \$ 216,500 | TOTAL RESOURCES | | \$ 209,000 | \$ 209,000 | \$ 209,000 |
| | | | REQUIREMENTS | | | | |
| | | | Operating Expenditures: | | | | |
| \$ - | 80,567 | \$ 88,000 | Solid Waste (SW) | | | | \$ 75,000 \$ 75,000 |
| - | 65,808 | 41,000 | North Valley Industrial Park (NVIP) | | | | 12,000 12,000 |
| | | | Interfund Transfers: | | | | |
| - | 10,127 | 11,000 | 201 - Public Works Fund for (SW) management | | | | 12,000 12,000 |
| - | 10,040 | 10,000 | 201 - Public Works Fund for (NVIP) management | | | | 7,000 7,000 |
| - | 13,600 | 11,000 | 401 - Internal Services Fund (ISF) | | | | 8,000 8,000 |
| - | - | - | 430 - Property Reserve Fund | | | | 95,000 95,000 |
| | | | Contingency | | | | - - |
| - | - | 55,500 | | | | | |
| - | 180,142 | \$ 216,500 | TOTAL REQUIREMENTS | | \$ 209,000 | \$ 209,000 | \$ 209,000 |
| - | 149,522 | | Ending Fund Balance | | | | |
| \$ - | \$ 329,664 | | TOTAL ACTUAL | | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Public Works Special Projects (202)
Office/Division: Public Works

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|-------------------------------------|------------------------|-------------------|---------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 342510 | Solid Waste (SW) | - | \$ 93,900 | \$ 93,900 |
| 343381 | North Valley Industrial Park (NVIP) | - | 115,100 | 115,100 |
| Total Office/Division for Fund | | <u>-</u> | <u>\$ 209,000</u> | <u>\$ 209,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Works Special Programs (202)
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 19,600 |
| Program Revenues (Schedule C) | | 62,000 |
| Interfund Transfers (In) (Schedule C) | | 12,300 |
| Total Resources - To Schedule A | | \$ 93,900 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 75,000 |
| Interfund Transfers (Out) (Schedule E) | | 18,900 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 93,900 |

Purpose of Program:

Property Services also accounts for the revenues and expenditures associated with the ongoing monitoring and remediation of two former disposal sites, Kerby Landfill and Marlsan Lagoon.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Works Special Programs (202)
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | 40900 | 57,000 |
| 33100 | Charges for Services | 41650 | 5,000 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 62,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|--------------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | General Fund (100) | | 12,300 |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 12,300</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Works Special Programs (202)
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 50,000 |
| 44040 Advertising | |
| 44100 Professional Services | 25,000 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 75,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF(401) | \$ 6,900 |
| 45210 Public Works (201) | 12,000 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 18,900 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Works Special Programs (202)
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 103,100 |
| Program Revenues (Schedule C) | | 12,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 115,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 12,000 |
| Interfund Transfers (Out) (Schedule E) | | 103,100 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 115,100 |

Purpose of Program:

Property Services also accounts for revenues and expenditures of the North Valley Industrial Park. Revenues are from sales of lots. Expenditures are for liens and assessments associated with industrial park development.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Works Special Programs (202)
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | - |
| 30900 Other Taxes | | - |
| 31100 Licenses, Permits and Fees | | - |
| 32100 Federal Grants | | - |
| 32200 State Grants | | - |
| 32300 Local Grants | | - |
| 32500 Private Grants | | - |
| 33100 Charges for Services | 41000 | 11,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | 10900 | 1,000 |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 12,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|--------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Works Special Programs (202)
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 1,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 11,000 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 12,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF (401) | \$ 1,100 |
| 45210 Public Works (201) | 7,000 |
| 45210 Property Reserve (430) | 95,000 |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 103,100 |

RESOURCES AND REQUIREMENTS
GRANT PROJECTS FUND (210)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|--------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | Adopted Budget This Year 2010-11 | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ 4,711,126 | \$ 4,667,954 | \$ 4,139,270 | RESOURCES | \$ 3,638,700 | \$ 3,638,700 | \$ 3,648,700 |
| | | | Beginning Fund Balance | | | |
| | | | Revenues generated by programs: | | | |
| 237,021 | - | - | Title III | 30,000 | 30,000 | 30,000 |
| 883,511 | 974,281 | 716,626 | SRS 2008 | 483,000 | 483,000 | 483,000 |
| 129,400 | 815,437 | 70,000 | CDBG | - | - | - |
| 338,959 | 266,191 | 275,000 | Economic Development | 275,000 | 275,000 | 275,000 |
| 57,075 | 59,500 | 67,000 | Veterans Service Office (VSO) | 60,000 | 60,000 | 60,000 |
| 118,958 | 70,968 | 40,104 | Interest and Other Income | 4,000 | 4,000 | 4,000 |
| | | | Interfund Transfers: | | | |
| 21,400 | 22,300 | 72,000 | 100 - General Fund for VSO | 86,700 | 86,700 | 86,700 |
| 25,000 | 30,000 | - | 250 - Mental Health Fund for VSO | - | - | - |
| \$ 6,522,450 | \$ 6,906,631 | \$ 5,380,000 | TOTAL RESOURCES | \$ 4,577,400 | \$ 4,577,400 | \$ 4,587,400 |
| | | | REQUIREMENTS | | | |
| \$ 119,074 | \$ 70,296 | \$ 15,000 | Title III | \$ 33,000 | \$ 33,000 | \$ 33,000 |
| - | 620,493 | 934,000 | Title III SRS 2008 | 1,437,500 | 1,437,500 | 1,357,500 |
| 112,944 | 833,974 | 70,000 | CDBG | - | - | - |
| 257,864 | 259,352 | 238,000 | Economic Development | - | - | - |
| 93,355 | 101,144 | 139,000 | Veterans Service Office VSO) | 131,000 | 131,000 | 141,000 |
| | | | Interfund Transfers: | | | |
| 8,500 | 8,900 | 10,900 | 401 - Internal Services Fund (ISF) - VSO | 12,100 | 12,100 | 12,100 |
| - | - | 16,100 | Title III SRS 2008 401 ISF -GIS | 16,100 | 16,100 | 16,100 |
| - | - | - | Title III SRS 2008 100 - Forestry | 10,500 | 10,500 | 10,500 |
| | | | Title III for: | | | |
| 290,604 | - | 160,000 | 100 - General Fund - Forestry | 60,000 | 60,000 | 60,000 |
| 298,000 | 235,600 | 232,900 | 240 - Public Safety Fund - Sheriff | 247,300 | 247,300 | 247,300 |
| 218,200 | 250,000 | 262,000 | 243 - Adult Corrections Fund | 275,700 | 275,700 | 275,700 |
| 17,300 | - | - | 260 - Parks Fund | - | - | - |
| 13,500 | 25,000 | - | 401 - Internal Services Fund - GIS | - | - | - |
| 25,000 | 25,000 | 25,000 | 401 - Internal Services Fund - Title III Administration | 25,000 | 25,000 | 25,000 |
| - | - | - | 430 - Property Reserve Fund - NVIP | 60,000 | 60,000 | 60,000 |
| 19,437 | - | - | 435 - Equipment Reserve Fund - Work Crew | - | - | - |
| 105,000 | - | - | 435 - Equipment Reserve Fund - Search & Rescue | - | - | - |
| | | | Economic Development for: | | | |
| 50,000 | 50,000 | 50,000 | 100 - General Fund - Planning | 40,000 | 40,000 | 40,000 |
| 63,718 | 50,000 | 75,000 | 221 - Fairgrounds Fund | 40,000 | 40,000 | 40,000 |
| 125,000 | 50,000 | 50,000 | 260 - Parks Fund | 40,000 | 40,000 | 40,000 |
| 37,000 | 37,000 | 37,000 | 530 - Airports Fund | 30,000 | 30,000 | 30,000 |
| | | | Contingency | 2,119,200 | 2,119,200 | 2,199,200 |
| 1,854,496 | 2,616,759 | \$ 5,380,000 | TOTAL REQUIREMENTS | \$ 4,577,400 | \$ 4,577,400 | \$ 4,587,400 |
| 4,667,954 | 4,289,872 | | Ending Fund Balance | | | |
| \$ 6,522,450 | \$ 6,906,631 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Finance

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|-------------------------------|------------------------|----------------------------|----------------------------|
| | | FTE | Resources | Requirements |
| 181140 | Economic Development Projects | - | \$ 425,000 | \$ 425,000 |
| 182120 | Title III Projects | - | 2,048,700 | 2,048,700 |
| 182180 | Title III SRS 2008 | - | 1,957,000 | 1,957,000 |
| 183004 | Veterans Services Office | 2.25 | 156,700 | 156,700 |
| Total Office/Division for Fund | | <u>2.25</u> | <u>\$ 4,587,400</u> | <u>\$ 4,587,400</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 146,000 |
| Program Revenues (Schedule C) | | 279,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 425,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | 150,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 275,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 425,000 |

Purpose of Program:

This fund accounts for Oregon Lottery funds from the state which are restricted for use in economic development activities.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | 11220 | 275,000 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 4,000 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 279,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ - |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Parks Fund (260) | \$ 40,000 |
| 45210 Fair Fund (221) | 40,000 |
| 45210 Planning Department (100) | 40,000 |
| 45210 Airports Fund (530) | 30,000 |
| Total Interfund Transfers (Out) - To Schedule B | \$ 150,000 |

| | | Josephine County | | | | | |
|------------------|---|---------------------------|------------|--------------|--------------|------------|----------------------------|
| | | Summary Budget Comparison | | | | | |
| | | and Projection FY 2011-12 | | | | | |
| General Services | | Actual | Actual | Actual | Actual | Actual | Applications as of 3/21/11 |
| Account Code | Account Title | FY 2005-06 | FY 2006-07 | FY 2007-08 | FY 2008-09 | FY 2009-10 | FY 2010-11 |
| | | | | | | | Projections FY 2011-12 |
| 210 | Grant Projects | | | | | | |
| 181140 | General Services - Econ Development | 297,744.00 | | 416,237.00 | 338,959.00 | 266,191.00 | 267,000.00 |
| 32200 | State Grants | 23,123.48 | - | - | - | - | 40,360.00 |
| 35200 | Subsidies/Reimbursement | | | | | | |
| 37100 | Interest Earned | 6,007.93 | 25,762.53 | 29,813.88 | 16,322.45 | 7,151.00 | 3,618.00 |
| 39900 | Beginning Fund Balance | 128,737.00 | 215,364.41 | 554,112.40 | 731,484.40 | 553,183.00 | 373,022.00 |
| | | 455,612.41 | 774,235.94 | 1,000,163.28 | 1,086,765.85 | 826,525.00 | 684,000.00 |
| 41000 | Salaries & Wages | 6,121.42 | - | - | - | - | - |
| 42000 | Taxes & Benefits | 2,991.21 | - | - | - | - | - |
| 43000 | Supplies & Materials | - | 7.60 | - | - | - | - |
| 44001 | Contract Services | 33,036.00 | 39,181.62 | 20,012.50 | 204,882.17 | 113,300.00 | 60,500.00 |
| 44100 | Professional Service | - | 6,526.19 | 25,000.00 | 25,000.00 | 48,000.00 | 49,500.00 |
| 44410 | Travel | 547.31 | 121.53 | - | - | - | - |
| 44922 | Dues & Subscriptions | 25,000.00 | 25,024.95 | 76,381.38 | 27,500.00 | 28,500.00 | 28,000.00 |
| 44995 | Miscellaneous | - | - | 285.00 | 76,703.00 | 76,703.00 | 188,000.00 |
| 45210 | Interfund Transfers | 172,552.06 | 149,261.65 | 147,000.00 | 276,200.00 | 187,000.00 | 212,000.00 |
| | | | | | | | 150,000.00 |
| | | | | | | | |
| | | 240,248.00 | 220,123.54 | 268,678.88 | 533,582.17 | 453,503.00 | 538,000.00 |
| | | | | | | | |
| Total 181140 | Ending Fund Balance/Conting | 215,364.41 | 554,112.40 | 731,484.40 | 553,183.11 | 373,022.00 | 146,000.00 |
| | Ending Fund Bal +/- Budget Beg Fund Bal | | | | (0.11) | | Parks |
| | | | | | | | Fair |
| | Projected Carryover Monies | | | | 553,183.00 | | Planning |
| | | | | | | | Airport |
| | | | | | | | Total ** |
| Revised 03/22/11 | | | | | | | 150,000 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 2,018,700 |
| Program Revenues (Schedule C) | | 30,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 2,048,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 33,000 |
| Interfund Transfers (Out) (Schedule E) | | 668,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 1,347,700 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 2,048,700 |

Purpose of Program:

This program accounts for the use of O&C Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related education opportunities and fire prevention.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | 10900 | 30,000 |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 30,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 33,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 33,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Search & Rescue (240) | \$ 247,300 |
| 45210 Property Reserve (430) | 60,000 |
| 45210 Adult Corrections Work Crews (243) | 275,700 |
| 45210 Forestry Fuels Reduction/Tree Plant (100) | 60,000 |
| 45210 Finance Administration (401) | 25,000 |
| Total Interfund Transfers (Out) - To Schedule B | \$ 668,000 |

**T-III 2011-12
PL 106-393
Carry Over Monies Applications**

| TITLE III CATEGORY | PROJECT NAME | REQUESTED AMOUNT 2011-12 |
|--|---|--------------------------|
| SEARCH, RESCUE & EMERGENCY SVCS | PUBLIC WORKS / NVIP SEWER SYSTEM IMPROVEMENTS | \$ 60,000 |
| SEARCH, RESCUE & EMERGENCY SVCS | SHERIFF- PERSONNEL & SUPPLIES | \$ 247,300 |
| COMMUNITY SERVICE WORK CAMPS | COMM. CORRECTIONS - WORK CREW PROGRAM | \$ 275,700 |
| COMMUNITY SERVICE WORK CAMPS | PARKS - WORK CREW PROGRAM | \$ 10,000 |
| COMMUNITY SERVICE WORK CAMPS | FAIRGROUNDS- WORK CREW PROGRAM | \$ 8,000 |
| FOREST-RELATED EDUCATIONAL OPPORTUNITIES | JO CO FORESTRY - ANNUAL YOUTH TREE PLANT | \$ 15,000 |
| FIRE PREVENTION & COUNTY PLANNING | JO CO FORESTRY - FUELS REDUCTIONS | \$ 60,000 |
| TITLE III ADMINISTRATION | JO CO FINANCE - CFO | \$ 25,000 |
| TOTAL PROJECTS | | \$ 701,000 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008
Cost Center #: 182180

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|---------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | \$ 1,474,000 |
| Program Revenues (Schedule C) | | 483,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,957,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 1,357,500 |
| Interfund Transfers (Out) (Schedule E) | | 26,600 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 572,900 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 1,957,000 |

Purpose of Program:

This program accounts for the use of SRS 2008 Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related education opportunities and fire prevention.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008
Cost Center #: 182180

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | 51150 | 483,000 |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 483,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008
Cost Center #: 182180

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,357,500 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 1,357,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Information Tech - GIS (401) | \$ 16,100 |
| 45210 Gen Fund - Forestry (100) | 10,500 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 26,600 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Veterans Service Office
Program: Veteran Services
Cost Center #: 183004

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 10,000 |
| Program Revenues (Schedule C) | | 60,000 |
| Interfund Transfers (In) (Schedule C) | | 86,700 |
| Total Resources - To Schedule A | | \$ 156,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.25 | \$ 111,000 |
| Materials and Services (Schedule E) | | 30,000 |
| Interfund Transfers (Out) (Schedule E) | | 12,100 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 3,600 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.25 | \$ 156,700 |

Purpose of Program:

This program accounts for activities of the Veterans Service Office which assists veterans in obtaining benefits provided for them by County, State, and Federal Law.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Grants Projects Fund (210)
Office/Division: Veterans Service Office
Program: Veteran Services
Cost Center #: 183004

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | 32050 | 57,500 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | 2,500 |
| | Total Revenues - To Schedule B | | <u><u>\$ 60,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|-------|--------------------------------|
| 35200 | General Fund | 51400 | \$ 86,700 |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 86,700</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Grant Projects Fund (210)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center: 183004

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,400 |
| 43300 Operating Supplies | 1,000 |
| 43328 Uniforms and Protective Gear | 300 |
| 43770 Equipment (<\$5,000) | 1,300 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | 300 |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 400 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,700 |
| 44451 Education and Training | 5,400 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 3,700 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 10,000 |
| Total Materials and Services - To Schedule B | \$ 30,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF | \$ 12,100 |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ 12,100 |

Josephine County
 Schedule D - Personal Services
 Veterans Service Office
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|-------------|----------------------------------|--------------|---------------|------------------------|-------------------------|
| 183004 | 0.75 | Department Assistant VA | A0703 | 18,789 | 5,253 | 24,042 |
| 183004 | 0.5 | Department Assistant VA | A0701 | 11,897 | 3,326 | 15,223 |
| 183004 | 1 | Prog Supervisor | N1206 | 47,223 | 24,513 | 71,736 |
| | <u>2.25</u> | | | <u>77,908</u> | <u>33,093</u> | <u>111,001</u> |
| | <u>2.25</u> | Personal Services per Schedule B | | | | <u>111,000</u> |



Josephine County, Oregon

Veteran Service Office

Josephine County Courthouse
500 NW 6th Street / Grants Pass, OR 97526
(541) 474-5221 / FAX (541) 474-5105
<http://www.co.josephine.or.us>

03/19/2011

To: Dwight Ellis- County Commissioner Liaison
Rosemary DeLashmutt- CFO

From: Lisa Shipley – Veteran Service Officer
2011-2012 Budget

Veterans' Service Program is defined under ORS 408.410, authority to fund is defined under ORS 408.720-408.750 and the appropriation State funding is defined in OARS, Division 30 274-030-500-274-030-0640. The Veteran Service Office assists veterans in obtaining benefits provided for them by County, State, and Federal Law.

We continue to track a steady increase in clientele procuring veteran benefit counseling in Josephine County. The increase in foot traffic is in part due to multiple era veterans at their peak of need for the first time in history. In response to this demand our 2009-2010 budget increased our program a .5 FTE level which clearly supported the high volume of work associated with increased services. We have tracked 551 new clients, served over 3000 veterans' this fiscal year so far and receive over 290 calls per month. Our immediate active case load has reached blinding levels at 3250 pending claims and our overall data system shows client numbers heading towards 7000 in all stages of the claiming process. Education benefits, home loan services and health care are just a few ancillary services that, with the recent change in benefit law, and the addition of a new local outreach clinic, result in an increased flow of veterans in need of services from the VSO as well.

Please note that while we strive to cut corners and become more flexible with diminishing resources the veteran's population procuring services is continuing to grow to extreme levels. In response to demand our 2009-2010 budget increased our program to reflect a .5FTE which clearly supports the high volume of work associated with increased services. We have been able to fully activate our VA work-study program (with the help of our .5 FTE) to full potential, providing our office with 100 hrs of support staff weekly at no cost to our budget. These student warriors are able to work at our facility 25 hours a week and receive income from VA work-study allowances, alleviating any cost to our program. We have unexpected outcomes from engaging this program at full capacity. We are able to help these warriors' gain valuable job skills, and develop public relationships for their future livelihood. Our clients like to interact with the work-studies as well. Rotating work-study students in the Courthouse information booth disseminating information to the public, assisting with traffic flow and security on the main floor are some of the areas that benefit. They have started a comprehensive recycling program, alleviating stress on other services that are under budget constraints too. These students enjoy supporting our program with their innovated ideas and endless enthusiasm while simultaneously moving through their education process. With this program in place, the students win, the Veteran Services wins, the public wins and County Services win.

2009-2010 we estimated a 1.5 million dollar increase in federal dollars flowing into our community. The VA expenditure report shows a **2.2 million dollar increase** in Federal dollars from compensation/pension services. This unexpected outcome exceeded our goal by 32% on a monetary benefit level for our veteran's community. These funds substantially improved the lives of many of our local veteran families. For disabled veterans, economic stabilization allows them the freedom to achieve a higher quality of life for themselves and their families, making for a healthier community. An estimated eighty five houses were purchased by the veterans of Josephine County last year locally.

With a total of **49 million dollars** of VA funds streaming into Josephine County, in the form of medical care, education support, and comp and pension subsidies, the service we directly provide, this program has proven itself valuable to our veterans and the Community as a whole in Josephine County. Compensation and pension yields approx 317dollars for every 1 dollar Josephine County tills into this programs soil.

Under County authority this office has thrived, and in turn so has the health and wellbeing of our veterans and their families residing in the area. We request continued general funds at operating levels to sustain this program through budget session 2011-2012

Respectfully,

Lisa Shipley
Josephine County Veteran Service Officer

RESOURCES AND REQUIREMENTS

Josephine County

DA FORFEITURE FUND (212)

| Historical Data | | | Budget for Next Year 2011-12 | | | |
|-------------------------------|----------------------------------|---|--|----------------------------|------------------------------|---------------------------|
| Actual | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ 219,096 | \$ 256,727 | \$ 258,900 | Beginning Fund Balance | \$ 273,000 | \$ 273,000 | \$ 273,000 |
| 37,631 | 14,693 | - | Operating Revenues | - | - | - |
| \$ 256,727 | \$ 271,420 | \$ 258,900 | TOTAL RESOURCES | \$ 273,000 | \$ 273,000 | \$ 273,000 |
| | | | REQUIREMENTS | | | |
| \$ - | \$ 5,000 | \$ 50,000 | Materials and Services | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| | | | Interfund Transfers: | | | |
| | | | 240 - Public Safety Fund - District Attorney | 50,000 | 50,000 | 50,000 |
| | | | Contingency | 173,000 | 173,000 | 173,000 |
| | | | TOTAL REQUIREMENTS | \$ 273,000 | \$ 273,000 | \$ 273,000 |
| 256,727 | 266,420 | | Ending Fund Balance | | | |
| \$ 256,727 | \$ 271,420 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: DA Forfeiture Fund (212)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 142080

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 273,000 |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 273,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 50,000 |
| Interfund Transfers (Out) (Schedule E) | | 50,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 173,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 273,000 |

Purpose of Program:

Forfeitures from drug related prosecutions used for general administration and/or enhancement of the District Attorney's Office. Both State and Federal law provide that property used in the commission of a crime and proceeds from the commission of crime may be forfeited. Often, taking the criminal's unlawful gain is the most effective deterrent to further criminal activity.
 ORS 131.550 to ORS 131.602

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: DA Forfeiture Fund (212)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 142080

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | |
| 43120 Educational Materials | |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 50,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44440 Extradition | |
| 44467 Investigation | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 50,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Public Safety Fund (DA) - 240 | \$ 50,000 |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 50,000 |

RESOURCES AND REQUIREMENTS
FAIRGROUNDS FUND (221)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|--|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ 14,981 | \$ (36,330) | \$ 1,000 | Beginning Fund Balance | \$ (65,500) | \$ (65,500) | \$ - |
| 820,557 | 812,836 | 981,700 | Operating Revenues | 835,000 | 835,000 | 835,000 |
| 49,405 | 41,963 | 36,500 | Federal and State Grants | 40,000 | 40,000 | 40,000 |
| | | | Interfund Transfer: | | | |
| 63,718 | 50,000 | 75,000 | 210 - Grant Projects Fund - Economic Development | 40,000 | 40,000 | 40,000 |
| \$ 948,661 | \$ 868,469 | \$ 1,094,200 | TOTAL RESOURCES | \$ 849,500 | \$ 849,500 | \$ 915,000 |
| | | | REQUIREMENTS | | | |
| \$ 255,693 | \$ 289,638 | \$ 346,600 | Personal Services | \$ 275,100 | \$ 275,100 | \$ 275,100 |
| 685,280 | 614,416 | 718,100 | Materials and Services | 519,600 | 519,600 | 515,100 |
| 22,718 | - | - | Capital Outlay | | | |
| | | | Interfund Transfer: | | | |
| 21,300 | 26,300 | 29,500 | 401 - Internal Services Fund (ISF) | 44,800 | 44,800 | 44,800 |
| - | - | - | 430 - Property Reserve Fund | 10,000 | 10,000 | 10,000 |
| - | - | - | Debt Service | - | - | 70,000 |
| | | | | | | |
| 984,991 | 930,354 | \$ 1,094,200 | TOTAL REQUIREMENTS | \$ 849,500 | \$ 849,500 | \$ 915,000 |
| (36,330) | (61,885) | | Ending Fund Balance | | | |
| \$ 948,661 | \$ 868,469 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|---------------------|------------------------|-------------------|---------------------|
| | | FTE | Resources | Requirements |
| 381110 | Administration | 4.6 | \$ 76,000 | \$ 586,000 |
| 381120 | County Fair | - | 575,000 | 200,000 |
| 381130 | Horse Races | - | 240,000 | 111,000 |
| 381140 | Special Events | - | 24,000 | 18,000 |
| Total Office/Division for Fund | | 4.6 | \$ 915,000 | \$ 915,000 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 381110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 36,000 |
| Interfund Transfers (In) (Schedule C) | | 40,000 |
| Total Resources - To Schedule A | | \$ 76,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 4.60 | \$ 275,100 |
| Materials and Services (Schedule E) | | 186,100 |
| Interfund Transfers (Out) (Schedule E) | | 54,800 |
| Capital Outlays directly from program (Schedule F) | | |
| Debt Service | | 70,000 |
| Contingency | | - |
| Ending Fund Balance | | |
| Total Requirements - To Schedule A | 4.60 | \$ 586,000 |

Purpose of Program:

The purpose of the Josephine County Fairgrounds is to serve the citizens of Josephine County and Southern Oregon in an atmosphere of education, competition and entertainment. The Fairgrounds serves as the community center for the citizens of the community, offering year round activities for all, in a setting that relates to our heritage, current customs and future dreams.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 381110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | 36,000 |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 36,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|--------------------------------|
| 35200 | Economic Development - 210 | | \$ 40,000 |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 40,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 381110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 3,000 |
| 43300 Operating Supplies | 30,500 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 30,000 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 1,500 |
| 44990 Insurance | 29,500 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 700 |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 68,500 |
| 44661 Communications | 3,000 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | 7,000 |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 12,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | 400 |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 186,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF - 401 | \$ 44,800 |
| 45210 Property Reserve Fund - 430 | 10,000 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 54,800 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 575,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 575,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 200,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 200,000 |

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services Fair | 45100 | 285,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges Fair | 45100 | 290,000 |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 575,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 21,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 20,000 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 135,000 |
| 44040 Advertising | 14,000 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 10,000 |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 200,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 240,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 240,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 111,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 111,000 |

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants | 45610 | 40,000 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services Horse Racing | 45600 | 200,000 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 240,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 1,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 18,000 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 81,000 |
| 44040 Advertising | 8,000 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 3,000 |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 111,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 24,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 24,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 18,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 18,000 |

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services Exhibits | 45200 | 3,000 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | 45200 | 21,000 |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 24,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,000 |
| 44040 Advertising | 3,000 |
| 44100 Professional Services | 12,500 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 1,000 |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 500 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 18,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Fairgrounds
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-----------------|------------|---|--------------|----------------|------------------------|-------------------------|
| 381110 | 0.8 | Frgrnd Maint Wrkr | N0105 | 21,555 | 6,738 | 28,293 |
| 381110 | 1 | Ast Fair Maint Su | N0812 | 43,956 | 25,030 | 68,985 |
| 381110 | 1 | Frgrnd Maint Sprv | N1012 | 48,461 | 26,466 | 74,927 |
| 381110 | 1 | Fair Manager | N1601 | 50,733 | 27,190 | 77,923 |
| | <u>3.8</u> | | | <u>164,705</u> | <u>85,424</u> | <u>250,129</u> |
| <u>Addition</u> | | | | | | |
| 381110 | 0.8 | Fair Office Dept Assistant | A0701 | 19,035 | 5,950 | 24,985 |
| | <u>4.6</u> | | | <u>183,739</u> | <u>91,375</u> | <u>275,114</u> |
| | | <u>4.6 Personal Services per Schedule B</u> | | | | <u>275,100</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Clerk's Records Fund / 223
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 130,000 |
| Program Revenues (Schedule C) | | 16,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 146,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 86,500 |
| Interfund Transfers (Out) (Schedule E) | | 23,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 36,500 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 146,000 |

Purpose of Program:

In accordance with state law, 5% of certain fees collected by the County Clerk's Office are set aside for acquiring storage and retrieval systems, payment of expenses in collecting those fees, and maintaining and restoring records as authorized by the County Clerk.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Clerk's Records Fund / 223
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | - |
| 30900 | Other Taxes | | - |
| 31100 | Licenses, Permits and Fees | 10410 | 15,000 |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | - |
| 32300 | Local Grants | | - |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 1,000 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 16,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Clerk's Records Fund (223)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 7,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 6,000 |
| 44910 Printing and Duplication | 25,000 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 3,000 |
| 44040 Advertising | |
| 44100 Professional Services | 45,000 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 86,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Internal Service Fund (401) | \$ 8,000 |
| 45210 Equipment Reserve (435) | 15,000 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 23,000 |

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC LAND CORNER PRESERVATION FUND (224)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | Adopted Budget This Year 2010-11 | | | | |
| | | | RESOURCES | | | |
| \$ | 139,166 | \$ 97,973 | Beginning Fund Balance | \$ 30,300 | \$ 30,300 | \$ 30,300 |
| | 74,837 | 93,503 | Operating Revenues | 152,000 | 152,000 | 152,000 |
| \$ | 214,003 | \$ 191,476 | TOTAL RESOURCES | \$ 182,300 | \$ 182,300 | \$ 182,300 |
| | | | REQUIREMENTS | | | |
| \$ | 75,798 | \$ 105,964 | Personal Services | \$ 117,300 | \$ 117,300 | \$ 117,300 |
| | 29,532 | 17,292 | Materials and Services | 27,600 | 27,600 | 27,600 |
| | 10,700 | 12,900 | Interfund Transfers: | | | |
| | - | - | 401 - Internal Services Fund (ISF) | 13,400 | 13,400 | 13,400 |
| | - | - | 435 - Equipment Reserve Fund | 10,000 | 10,000 | 10,000 |
| | - | - | Contingency | 14,000 | 14,000 | 14,000 |
| 116,030 | 136,156 | \$ 220,000 | TOTAL REQUIREMENTS | \$ 182,300 | \$ 182,300 | \$ 182,300 |
| 97,973 | 55,320 | | Ending Fund Balance | | | |
| \$ 214,003 | \$ 191,476 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Public Land Corner Preservation
Office/Division: Surveyor
Program: Corner Administration
Cost Center #: 131120

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 30,300 |
| Program Revenues (Schedule C) | | 152,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 182,300 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.37 | \$ 117,300 |
| Materials and Services (Schedule E) | | 27,600 |
| Interfund Transfers (Out) (Schedule E) | | 23,400 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 14,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.37 | \$ 182,300 |

Purpose of Program:

The main purpose of this program is to preserve, maintain and reestablish corner monuments that are part of the Public Land Survey System. Most of these corner monuments were originally established in the mid-1800's. While some of these monuments have been recovered and perpetuated, many corners have never been inspected or visited, or have only received limited inspection to further perpetuate their longevity and location. Currently our system is "paper-based" and consists of numerous loose-leaf notebooks and maps, and includes some original field books dating back to the 1800's. Ongoing preservation of these very important documents through copying and scanning is part of our program. In addition, we provide information to the Assessor's Office and County GIS Program, as well as both public and private individuals and agencies.

Applicable Statutes and Administrative Rules:

- County Surveyor general duties: ORS 203.148, 209.070, 209.130, 209.270
- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Public Land Corner Preservation (224)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131120

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | 145,000 |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 6,500 |
| 33200 | Sales of Materials | - |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | 500 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 152,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Public Land Corner Preservation (224)
Office/Division: Surveyor
Program: Corner Preservation
Cost Center #: 131120

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 400 |
| 43300 Operating Supplies (field/office equip) | 1,000 |
| 43328 Uniforms and Protective Gear (safety/reflective) | 200 |
| 43770 Equipment (<\$5,000) field equip./software) | - |
| 44910 Printing and Duplication (svc/leases/ink/archiving) | 1,200 |
| 44929 Postage and Shipping (fedex/ups) | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services (on call temp/extra help if needed) | 3,000 |
| 44040 Advertising (if need to hire) | - |
| 44100 Professional Services (Co. Surveyor/ add labor) | 4,000 |
| 44922 Dues and Subscriptions (OACES /BLM) | 200 |
| 44990 Insurance (1/2) | 1,500 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel (CLASSES/MEETINGS/OR OVER NIGHT) | 300 |
| 44451 Education and Training | 100 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment (FIELD EQUIP) | 1,000 |
| 44810 Building Operation, Repairs and Maint (BOM) (1/2) | 4,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 9,800 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 27,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Internal Services Fund (ISF) | \$ 13,400 |
| 45210 Equipment Reserve (435) | 10,000 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 23,400 |

Josephine County
 Schedule D - Personal Services
 Surveyor
 Adopted Budget
 2011-12

| Cost Center | FTE 100 | FTE 224 | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | GEN FUND (100) | CORNER FUND (224) |
|-------------|-------------|-------------|------------------------|--------------|----------------|------------------------|-------------------------|----------------|-------------------|
| 131110 | 0.5 | 0.5 | Surveyor | E0101 | 7,834 | 11,827 | 19,660 | 9,830 | 9,830 |
| 131110 | 0.6 | 0.4 | Sr Dept Specialist | A1207 | 37,049 | 21,536 | 58,585 | 35,152 | 23,437 |
| 131110 | 0.15 | 0.15 | Department Assistant | A0704 | 7,711 | 2,156 | 9,867 | 4,934 | 4,934 |
| 131120 | 0 | 0.42 | Sr Surveyor Technician | A1804 | 19,984 | 1,942 | 21,927 | - | 21,927 |
| 131120 | 0.1 | 0.9 | Surveyor Tech III | A1504 | 40,388 | 23,157 | 63,544 | 6,354 | 57,186 |
| | <u>1.35</u> | <u>2.37</u> | | | <u>112,965</u> | <u>60,618</u> | <u>173,583</u> | <u>56,270</u> | <u>117,314</u> |

3.72

173,600

1.35 Personal Services per Schedule B - Fund 100

56,300

2.37 Personal Services per Schedule B - Fund 224

117,300

We have decreased our FTE's from 3.8 to 3.72

Two employees will have FTE cuts and one will have an increase.

B.Wytcherley from .4 to .3

T.Newcomb from .5 to .42

C.Wytcherley will be increased from .9 to 1. this will allow for him to cover in the general fund when needed as to keep in line with the Public Land Corner Preservation Fund

Moneys in the Public Land Corner Preservation Fund shall be used only to pay expenses incurred and authorized by the county surveyor in the establishment, reestablishment and maintenance of corners of government surveys under ORS 209.070 (5) and (6).therefore do to cut backs. C. Wythcerley can only cover in the general office if he is part of the general fund FTE's. (this is mainly to cover vacation time illness or medical leaves).

RESOURCES AND REQUIREMENTS

Josephine County

TRANSIT FUND (245)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ | 27,138 | \$ (83,419) | \$ | 130,000 | \$ | 130,000 |
| | - | - | | - | | - |
| | | | | | | |
| | 104,830 | 147,322 | | 187,000 | | 187,000 |
| | 574,632 | 700,435 | | 927,500 | | 927,500 |
| | - | 482,865 | | 531,600 | | 531,600 |
| | 62,785 | 13,000 | | 48,000 | | 48,000 |
| | (926) | (1,751) | | 6,000 | | 6,000 |
| \$ | 768,459 | \$ 1,245,452 | \$ | 1,830,100 | \$ | 1,830,100 |
| | | | REQUIREMENTS | | | |
| \$ | 521,429 | \$ 513,765 | \$ | 718,000 | \$ | 718,000 |
| | 267,949 | 228,476 | | 345,800 | | 345,800 |
| | | | | | | |
| | - | 1,634 | | 2,800 | | 2,800 |
| | 62,500 | 63,100 | | 98,400 | | 98,400 |
| | - | 321,494 | | 531,600 | | 531,600 |
| | | | | | | |
| | - | - | | 133,500 | | 133,500 |
| | | | | | | |
| | 851,878 | 1,128,469 | \$ | 1,830,100 | \$ | 1,830,100 |
| | (83,419) | 116,983 | | | | |
| \$ | 768,459 | \$ 1,245,452 | | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County Transit Fund (245)
Office/Division: Transit
Program: Public Transportation
Cost Center #: 353700

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 130,000 |
| Program Revenues (Schedule C) | | 1,700,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,830,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 17.00 | \$ 718,000 |
| Materials and Services (Schedule E) | | 345,800 |
| Interfund Transfers (Out) (Schedule E) | | 632,800 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 133,500 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 17.00 | \$ 1,830,100 |

Purpose of Program:

To provide safe and efficient transportation for seniors and people with disabilities. Additionally, to provide Fixed Route General Public Bus Transportation to citizens in Josephine County. JCT operates fixed route service, subscription service and demand response paratransit services within the Grants Pass UGB as well as intercity service to the communities in the north and south. The fixed route service is ADA compliant.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: County Transit Fund (245)
Office/Division: Transit
Program: Public Transportation
Cost Center #: 353700

| | Revenue Source Code | Budget Amount |
|---------------------------------------|----------------------------|---------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | 49000 731,800 |
| 32200 | State Grants | 51800 146,300 |
| 32200 | State Grants | 11604 95,000 |
| 32200 | State Grants | 49000 486,000 |
| 32300 | Local Grants | 11900 35,000 |
| 32500 | Private Grants | 49000 13,000 |
| 33100 | Charges for Services | 42050 22,250 |
| 33100 | Charges for Services | 42350 22,250 |
| 33100 | Charges for Services | 43560 42,000 |
| 33100 | Charges for Services | 42550 100,500 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | 42750 6,000 |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | \$ 1,700,100 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: County Transit Fund (245)
Office/Division: Transit
Program: Public Transportation
Cost Center #: 353700

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 2,000 |
| 43300 Operating Supplies | 9,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 1,800 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 1,000 |
| 44100 Professional Services | 27,000 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 4,200 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 900 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 19,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 280,700 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 345,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Public Works (201) | \$ 2,800 |
| 45210 ISF (401) | 98,400 |
| 45210 Equipment Reserve (435) | 531,600 |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 632,800 |

Josephine County
Schedule D - Personal Services
Transit
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|------------------|--------------|----------------------------------|--------------|----------------|------------------------|-------------------------|
| 353700 | 0.50 | Bus Driver | A0601 | 11,892 | 3,827 | 15,719 |
| 353700 | 0.50 | Fill-In Bus Driver | A0601 | 11,222 | 3,611 | 14,833 |
| 353700 | 0.75 | Bus Driver | A0611 | 21,871 | 7,038 | 28,910 |
| 353700 | 1.00 | Transit Prog Supervisor | N1701 | 53,270 | 26,241 | 79,511 |
| 353700 | 1.00 | Bus Driver/Transit Asst | A0704 | 25,706 | 19,379 | 45,085 |
| 353700 | 1.00 | Dispatcher | A1012 | 36,768 | 21,456 | 58,224 |
| 353700 | 0.50 | Bus Driver | A0603 | 11,808 | 3,800 | 15,608 |
| 353700 | 0.50 | Bus Driver | A0602 | 11,504 | 3,702 | 15,206 |
| 353700 | 0.75 | Bus Driver | A0606 | 19,164 | 6,167 | 25,331 |
| 353700 | 1.00 | Bus Driver | A0604 | 24,257 | 18,904 | 43,161 |
| 353700 | 0.50 | Fill-In Bus Driver | A0602 | 11,504 | 3,702 | 15,206 |
| 353700 | 1.00 | Bus Driver | A0605 | 24,895 | 19,113 | 44,009 |
| 353700 | 0.50 | Bus Driver | A0606 | 12,776 | 4,111 | 16,887 |
| 353700 | 0.50 | Fill-In Bus Driver | A0601 | 11,222 | 3,611 | 14,833 |
| 353700 | 0.50 | Bus Driver | A0606 | 12,776 | 4,111 | 16,887 |
| 353700 | 1.00 | Bus Driver | A0606 | 25,558 | 19,331 | 44,889 |
| 353700 | 1.00 | Bus Driver | A0603 | 23,619 | 18,694 | 42,313 |
| 353700 | 0.50 | Bus Driver/Transit Asst | A0712 | 15,466 | 4,977 | 20,444 |
| 353700 | 1.00 | Bus Driver | A0612 | 29,223 | 20,533 | 49,755 |
| 353700 | 0.50 | Fill-In Bus Driver | A0601 | 11,222 | 3,611 | 14,833 |
| 353700 | 0.50 | Fill-In Bus Driver | A0601 | 11,222 | 3,611 | 14,833 |
| | <u>15.00</u> | | | <u>416,945</u> | <u>219,531</u> | <u>636,476</u> |
| <u>Additions</u> | | | | | | |
| 353700 | 1.00 | Bus Driver | A0601 | 22,445 | 18,309 | 40,754 |
| 353700 | 1.00 | Bus Driver | A0601 | 22,445 | 18,309 | 40,754 |
| | <u>17.00</u> | | | <u>461,835</u> | <u>256,150</u> | <u>717,984</u> |
| | <u>17.00</u> | Personal Services per Schedule B | | | | <u>718,000</u> |

2011- 2012 Personnel Justification

Transit (245)

In order to meet the increasing demand for service an additional 2 FTE's are being requested for the Transit Program. One FTE will be utilized for providing demand response service and one FTE will be providing additional fixed route service.

The need for the additional demand response driver is due to Josephine County being the only remaining provider of general public services. The additional driver will be operating one of the newly acquired vehicles from a former local service provider that is no longer in operation. This driver is necessary to comply with the ADA requirements for service as well as provide for passengers that were previously being carried by another provider.

The additional fixed route driver is needed for the necessary service changes to accommodate the increase in passengers and improve on-time performance. In the last year the ridership on the fixed route system has increased 42% (from last year), with an overall increase of 82% since 2007-2008. Due to the increase in passengers and additional traffic congestion, on-time performance is getting more difficult to maintain.

Currently, the increase in passengers and increased running times is being accommodated with fill-in employees operating an additional vehicle within the system for the majority of the day. The better long term approach is to build additional recovery time into the routes and change the overall service structure to improve passenger mobility. These route changes will better accommodate transit passengers and allow for enough recovery time to maintain on-time performance for at least 7 years. If nothing is done the fixed route transit system will suffer a catastrophic failure, meaning it will not function as a coordinated system. Once this happens the value of transit to the community becomes one of last resort, rather as than a viable transportation option.

All proposed service changes are required to go through a lengthy and specific public input process, per the Federal Transit Administration and ODOT – Public Transit Division

RESOURCES AND REQUIREMENTS

Josephine County

JUVENILE JUSTICE SPECIAL PROGRAMS FUND (246)

| Historical Data | | | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| | | | | RESOURCES | | | |
| \$ 136,395 | \$ 108,272 | \$ 75,800 | | Beginning Fund Balance | \$ 49,300 | \$ 49,300 | \$ 49,300 |
| 85,626 | 85,032 | 74,530 | | Fines and Forfeitures | 83,800 | 83,800 | 83,800 |
| 33,706 | 44,572 | 48,260 | | Federal, State and Private Grants | 21,100 | 21,100 | 21,100 |
| 13,442 | 24,354 | 5,710 | | Other Revenue | 12,400 | 12,400 | 12,400 |
| | | | | Interfund Transfers: | | | |
| - | - | - | | 240 - Juvenile Justice Fund | 17,900 | 17,900 | 17,900 |
| 41,000 | 40,000 | 40,000 | | 248 - DA Special Programs Fund | 36,000 | 36,000 | 36,000 |
| 34,385 | 31,235 | 31,300 | | 258 - Commission for Children and Families Fund | 28,900 | 28,900 | 28,900 |
| \$ 344,554 | \$ 333,465 | \$ 275,600 | | TOTAL RESOURCES | \$ 249,400 | \$ 249,400 | \$ 249,400 |
| | | | | REQUIREMENTS | | | |
| \$ 179,647 | \$ 184,900 | \$ 193,000 | | Personal Services | \$ 184,400 | \$ 184,400 | \$ 184,400 |
| 28,835 | 41,131 | 26,700 | | Materials and Services | 41,800 | 41,800 | 41,800 |
| | | | | Interfund Transfers: | | | |
| 10,400 | - | - | | 240 - Public Safety Fund - Juvenile Justice | | | |
| 17,400 | 15,500 | 18,000 | | 401 - Internal Services Fund (ISF) | 19,300 | 19,300 | 19,300 |
| | | | | Contingency | 3,900 | 3,900 | 3,900 |
| 236,282 | 241,531 | \$ 275,600 | | TOTAL REQUIREMENTS | \$ 249,400 | \$ 249,400 | \$ 249,400 |
| 108,272 | 91,934 | | | Ending Fund Balance | | | |
| \$ 344,554 | \$ 333,465 | | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|-----------------------|------------------------|--------------------------|--------------------------|
| | | FTE | Resources | Requirements |
| 242100 | Child Advocacy - CASA | 0.75 | \$ 60,800 | \$ 60,800 |
| 242150 | Child Advocacy - CAMI | 0.60 | 45,000 | 45,000 |
| 244100 | Mediation | 1.00 | 125,600 | 125,600 |
| 244281 | Flex | - | 18,000 | 18,000 |
| Total Office/Division for Fund | | <u>2.35</u> | <u>\$ 249,400</u> | <u>\$ 249,400</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy-CASA
Cost Center #: 242100

| | Budget Amounts | |
|--|-----------------------|------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 7,500 |
| Program Revenues (Schedule C) | | 14,300 |
| Interfund Transfers (In) (Schedule C) | | 39,000 |
| Total Resources - To Schedule A | | \$ 60,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.75 | \$ 46,100 |
| Materials and Services (Schedule E) | | 9,500 |
| Interfund Transfers (Out) (Schedule E) | | 5,200 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.75 | \$ 60,800 |

Purpose of Program:

The Court Appointed Special Advocate Program is mandated in ORS 419A.170. Volunteer advocates are to be appointed by the Court for children in court dependency matters. The volunteers are a party to the court case and advocate for the best interest of abused and neglected children within the jurisdiction of the Court. The CASA Advocate (.75 FTE) currently supervises 40 volunteers. She is responsible for recruitment, training and supervision of volunteers. The mentoring and support of each volunteer is critical for retention.

CASA is an evidenced based program. Outcomes include that a represented child is half as likely to re-enter state care, spends less time in foster care, has a greater likelihood of returning home or being adopted, experiences fewer placement changes and receives more appropriate services. National CASA standards promote that one full time advocate be employed to supervise 30 volunteers. Grant proposals are pending in an effort to fund additional Child Advocate hours. Currently, 110 children are represented by a CASA.

Under ORS 419A.045, a state grant process affords partial funding (\$28,900) of the local program. Additional funding has come from federal (JAG) and private grants and fundraising. A community awareness campaign operates through the month of April and the fundraising events enhance sustainability.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy-CASA
Cost Center #: 242100

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | 35200 | 3,100 |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | 49000 | 11,200 |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u>\$ 14,300</u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|-------------------------|
| 35200 Commission for Children & Families Fund (258) (CASA Program) | 51100 | \$ 28,900 |
| 35200 Juvenile Justice Fund (240) (CASA Program) | 51240 | 10,100 |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ 39,000</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy-CASA
Cost Center #: 242100

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 2,600 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 200 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 200 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 300 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 400 |
| 44451 Education and Training | 400 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 9,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Internal Services Fund (ISF) | \$ 5,200 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 5,200 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy-CAMI
Cost Center #: 242150

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 1,200 |
| Interfund Transfers (In) (Schedule C) | | 43,800 |
| Total Resources - To Schedule A | | \$ 45,000 |

| | | |
|--|-------------|------------------|
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.60 | \$ 35,000 |
| Materials and Services (Schedule E) | | 6,200 |
| Interfund Transfers (Out) (Schedule E) | | 3,800 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.60 | \$ 45,000 |

Purpose of Program:

The Child Abuse Multidisciplinary team (MDT) is mandated under ORS 418.746-796. A non-competitive grant is offered counties to maintain a team to evaluate all cases of child abuse, neglect and fatality. Juvenile Justice oversees the Child Advocate (.6 FTE) who schedules and records all MDT staffings, conducts forensic interviews, maintains video evidence and coordinates the legal and treatment process for child victims.

Program objectives include providing a coordinated MDT approach to child abuse investigations, maintaining a trained team including the DA, law enforcement, Juvenile, Public Health, Mental Health, DHS, child treatment agencies and schools. Outcomes include advocating for all victims in legally substantiated cases and obtaining an 80% conviction rate when offender is charged with crimes against children.

A community wide child abuse awareness and fundraising campaign occurs in April and is required for program sustainability.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy-CAMI
Cost Center #: 242150

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | 49000 | 1,200 |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u>\$ 1,200</u> |

Transfers from Other Funds (List sources):

| | | |
|--|-------|-------------------------|
| 35200 DA Special Programs Fund (248) (CAMI Program) | 11050 | 36,000 |
| 35200 Juvenile Justice Fund (240) (CAMI Program) | 51240 | 7,800 |
| Total Interfund Transfers (In) - To Schedule B | | <u>\$ 43,800</u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy-CAMI
Cost Center #: 242150

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | |
| 43300 Operating Supplies | 1,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 300 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,900 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 6,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Internal Services Fund (ISF) | \$ 3,800 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 3,800 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 41,800 |
| Program Revenues (Schedule C) | | 83,800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 125,600 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.00 | \$ 103,300 |
| Materials and Services (Schedule E) | | 8,100 |
| Interfund Transfers (Out) (Schedule E) | | 10,300 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 3,900 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.00 | \$ 125,600 |

Purpose of Program:

ORS 107.775 mandates Court Mediation to assist families to develop child custody and parenting plans. The Mediator does not make recommendations to the court but, will work with parents to identify a mutually acceptable plan. The program leads to decreased court time and reduces future trauma to children. Parents are more likely to comply with their own mediated agreements.

As an outcome, Court Mediation is to result in 80% of the families reaching agreement. A weekly orientation is afforded all parents who have a parenting conflict.

Citizens are welcome to attend the orientation. However, statute prevents the public from participating in the mediation. Funding is paid through court filing fees with no county resources being required. Employment standards are established in court rules and mandated annual training is accomplished.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | 31000 | 4,500 |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | 10350 | 79,300 |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 83,800</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 200 |
| 43300 Operating Supplies | 200 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 300 |
| 44910 Printing and Duplication | 800 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 400 |
| 44990 Insurance | 500 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,500 |
| 44451 Education and Training | 900 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 3,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 8,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Internal Services Fund (ISF) | \$ 10,300 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 10,300 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | 18,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 18,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 18,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 18,000 |

Purpose of Program:

Juvenile Flex Funds are provided by Oregon Youth Authority and utilized for the purchase of treatment services and other barrier removal items for youth committed to OYA as well as youth under the supervision of Josephine County. This program is totally self-supporting.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|--|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants Pass Thru | 31600 | 18,000 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 18,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|--------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 18,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 18,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Juvenile Justice Special Programs
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|-------------|------------------|--------------|----------------|------------------------|-------------------------|
| 242100 | 0.75 | Child Advoc Spec | A1608 | 35,572 | 10,533 | 46,104 |
| 242150 | 0.6 | Child Advoc Spec | A1606 | 26,983 | 7,990 | 34,973 |
| 244100 | 1 | Court Mediator | A2212 | 70,948 | 32,395 | 103,344 |
| | <u>2.35</u> | | | <u>133,503</u> | <u>50,918</u> | <u>184,421</u> |

2.35 Personal Services per Schedule B 184,400

Juvenile Justice Special Programs will not be filling this position at this time:
 242100 0.5 Department Specialist A1004 15,277 4,271 19,548

RESOURCES AND REQUIREMENTS
DA SPECIAL PROGRAMS FUND (248)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|--|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ 34,641 | \$ 43,714 | \$ 57,000 | \$ 67,500 | \$ 67,500 | \$ 67,500 | |
| 134,903 | 132,406 | 131,600 | 131,800 | 131,800 | 131,800 | |
| 1,666 | 1,021 | - | - | | | |
| \$ 171,210 | \$ 177,141 | \$ 188,600 | \$ 199,300 | \$ 199,300 | \$ 199,300 | |
| \$ 15,000 | \$ 20,000 | \$ 22,000 | \$ 22,500 | \$ 22,500 | \$ 22,500 | |
| 18,496 | 2,238 | 18,800 | 26,800 | 26,800 | 26,800 | |
| 53,000 | 53,000 | 53,000 | 49,000 | 49,000 | 49,000 | |
| 41,000 | 40,000 | 40,000 | 36,000 | 36,000 | 36,000 | |
| - | - | 54,800 | 65,000 | 65,000 | 65,000 | |
| 127,496 | 115,238 | \$ 188,600 | \$ 199,300 | \$ 199,300 | \$ 199,300 | |
| 43,714 | 61,903 | | | | | |
| \$ 171,210 | \$ 177,141 | | | | | |
| | | | RESOURCES | | | |
| | | | Beginning Fund Balance | | | |
| | | | State grants | | | |
| | | | Interest Income | | | |
| | | | TOTAL RESOURCES | | | |
| | | | REQUIREMENTS | | | |
| | | | Personal Services | | | |
| | | | Materials and Services | | | |
| | | | Interfund Transfers from CAMI Program: | | | |
| | | | 240 - Public Safety Fund - District Attorney | | | |
| | | | 246 - Juvenile Justice Special Programs Fund | | | |
| | | | Contingency | | | |
| | | | TOTAL REQUIREMENTS | | | |
| | | | Ending Fund Balance | | | |
| | | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: DA Special Programs Fund (248)
Office/Division: District Attorney

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>FTE</u> | <u>From Schedule B</u> | |
|---------------------------------------|--------------------------------|------------|--------------------------|--------------------------|
| | | | <u>Resources</u> | <u>Requirements</u> |
| 142111 | Support Enforcement Incentives | 0.2 | \$ 97,500 | \$ 97,500 |
| 142122 | CAMI - CFAA | | 101,800 | 101,800 |
| Total Office/Division for Fund | | 0.2 | <u><u>\$ 199,300</u></u> | <u><u>\$ 199,300</u></u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 67,500 |
| Program Revenues (Schedule C) | | 30,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 97,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.20 | \$ 22,500 |
| Materials and Services (Schedule E) | | 10,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 65,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.20 | \$ 97,500 |

Purpose of Program:

These proceeds which may be cycled back into the Child Support Program are essentially rewards for good work in enforcing child support orders. The goal of this program is to bring parents in compliance with their court-ordered child support obligation.

OAR 137-055-1500

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants (CAMI - CFAA) | | |
| 32200 | State Grants (CAMI - State GF) | | |
| 32200 | State Grants (FS Incentives) | 12181 | 30,000 |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 30,000</u></u> |

| | | | |
|--|---|--|---------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43120 Educational Materials | - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 10,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44440 Extradition | |
| 44467 Investigation | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 10,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 101,800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 101,800 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 16,800 |
| Interfund Transfers (Out) (Schedule E) | | 85,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 101,800 |

Purpose of Program:

The district attorney in each county is responsible for developing a county multidisciplinary child abuse team to consist of law enforcement personnel, child protective service workers, school officials, county health and mental department personnel, child abuse intervention workers, juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation, for the investigation and prosecution of child abuse cases. Funding for this program comes from the State for qualifying counties. ORS 418.747

The goal is to use the most effective means possible to hold child sex offenders accountable and protect the community. Treatment is offered to the victims with an aim to minimize the effect of the crime on their life. All team members involved in the investigation, intervention and prosecution of child abuse cases in Josephine County receive specialized training paid for by this program. The bulk of the CAMI revenue received helps to fund a specially trained prosecutor and a child advocate.

Program outcomes include all identified victims of child abuse, child sexual abuse and rape in Josephine County receiving the highest quality treatment and intervention and all of their cases are investigated and prosecuted when appropriate by highly trained specialists who seek to hold offenders accountable and protect their victims from further abuse.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants (CAMI - CFAA) | 11050 | 101,800 |
| 32200 | State Grants (CAMI - State GF) | | |
| 32200 | State Grants (FS Incentives) | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 101,800</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 500 |
| 43120 Educational Materials | |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 300 |
| 44910 Printing and Duplication | 700 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | 11,300 |
| 44440 Extradition | |
| 44467 Investigation | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 4,000 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 16,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Public Safety Fund (DA) - 240 | \$ 49,000 |
| 45210 Juvenile Justice Special Programs - 246 | 36,000 |
| Total Interfund Transfers (Out) - To Schedule B | \$ 85,000 |

Josephine County
Schedule D - Personal Services
District Attorney
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Prosecution 142080 | Victim Assistance 142090 | Support Enforcement 142110 | FUND 248 Incentive |
|-------------|-----|-------------------|--------------|------------------|------------------------|-------------------------|--------------------|--------------------------|----------------------------|--------------------|
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | District Attorney | E0201 | 21,583 | 6,155 | 27,738 | 27,738 | | | |
| 142080 | 1 | Legal Secretary | A1206 | 36,091 | 21,262 | 57,353 | 57,353 | | | |
| 142080 | 1 | Deputy Da III | N2403 | 78,750 | 33,476 | 112,227 | 112,227 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Deputy Da II | N2102 | 66,368 | 29,945 | 96,313 | 96,313 | | | |
| 142080 | 1 | Chief Admin Super | N1608 | 60,305 | 28,252 | 88,558 | 88,558 | | | |
| 142080 | 1 | Deputy Da II | N2104 | 69,728 | 30,903 | 100,631 | 100,631 | | | |
| 142080 | 1 | Deputy Da I | N1903 | 61,703 | 28,614 | 90,317 | 90,317 | | | |
| 142080 | 1 | Deputy Da I | N1901 | 58,730 | 27,594 | 86,324 | 86,324 | | | |
| 142080 | 1 | Deputy Da III | N2404 | 80,719 | 34,038 | 114,757 | 114,757 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Chief Deputy Da | N2511 | 100,747 | 39,750 | 140,497 | 140,497 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Legal Secretary | A1201 | 31,712 | 20,011 | 51,723 | 51,723 | | | |
| 142080 | 1 | Deputy Da II | N2104 | 69,728 | 30,903 | 100,631 | 100,631 | | | |
| 142080 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | 63,921 | | | |
| 142080 | 1 | Dept. Specialist | A1004 | 30,542 | 19,676 | 50,219 | 50,219 | | | |
| 142090 | 1 | Victim Assistant | A1004 | 30,542 | 19,676 | 50,219 | | 50,219 | | |
| 142090 | 0.5 | Victim Assistant | A1003 | 14,875 | 4,159 | 19,033 | | 19,033 | | |
| 142090 | 1 | Victims Asst Spec | A1307 | 39,185 | 22,146 | 61,331 | | 61,331 | | |
| 142110 | 1 | Legal Secretary | A1212 | 41,199 | 22,722 | 63,921 | | | 63,921 | |
| 142110 | 1 | Support Enf Spec | A1312 | 43,594 | 23,407 | 67,001 | | | 67,001 | |
| 142110 | 1 | Deputy Da II | N2112 | 82,885 | 34,655 | 117,540 | 22,500 | | 72,540 | 22,500 |
| <u>23.5</u> | | | | <u>1,224,982</u> | <u>590,958</u> | <u>1,815,940</u> | <u>1,459,394</u> | <u>130,583</u> | <u>203,463</u> | <u>22,500</u> |

23.3 Personal Services per Schedule B - Fund 240

1,793,500 1,459,400 130,600 203,500

0.2 Personal Services per Schedule B - Fund 248

22,500

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: Commission for Children and Families

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|---------------------|------------------------|-------------------|---------------------|
| | | FTE | Resources | Requirements |
| 461110 | Administration | 1.55 | \$ 186,200 | \$ 186,200 |
| 462400 | Healthy Start | - | 154,100 | 154,100 |
| 463610 | Youth | - | 70,400 | 70,400 |
| 463620 | Young Child | - | 61,700 | 61,700 |
| 464110 | EFSP | - | 1,500 | 1,500 |
| Total Office/Division for Fund | | 1.55 | \$ 473,900 | \$ 473,900 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Administration
Cost Center #: 461110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 47,000 |
| Program Revenues (Schedule C) | | 139,200 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 186,200 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.55 | \$ 108,200 |
| Materials and Services (Schedule E) | | 27,700 |
| Interfund Transfers (Out) (Schedule E) | | 12,700 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 37,600 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.55 | \$ 186,200 |

Purpose of Program: This program receives no County General Funds Oregon Revised Statutes: 417.705 through 417.825 established the Oregon Commission on Children and Families System. The Local County Commission is an advisory board to the Board of County Commissioners. Mandated Functions of the Local Commission include: 1. Comprehensive Community Planning and Implementation; 2. Policy Development; 3. Community Mobilization; 4. System Development; and 5. Service Delivery Improvement.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Administration
Cost Center #: 461110

| | Revenue Source Code | Budget Amount |
|-------------------------|---------------------------------------|-------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | |
| 32200 | State Grants (OCCF) | 138,200 |
| 32300 | Local Grants | - |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | 1,000 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | \$ 139,200 |

Transfers from Other Funds (List sources):

| | | |
|-------|---|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Administration
Cost Center #: 461110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,800 |
| 43300 Operating Supplies | 6,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 2,000 |
| 44910 Printing and Duplication | 1,400 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,000 |
| 44040 Advertising | 1,000 |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 2,000 |
| 44990 Insurance | 1,800 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,000 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 900 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 5,700 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 500 |
| Total Materials and Services - To Schedule B | \$ 27,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 ISF based on 9.25% X \$137,400 | 12,700 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 12,700 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Healthy Start
Cost Center #: 462400

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 7,000 |
| Program Revenues (Schedule C) | | 147,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 154,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 154,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 154,100 |

Purpose of Program: This program receives no County General Funds

Healthy Start is an evidenced-based program under Healthy Families America. The purpose of the program is to prevent child abuse and neglect and increase parent/child bonding and child development, both social and emotional development to increase child learning readiness when entering kindergarten.

Josephine County Healthy Start program Outcomes:
Service Delivery Indicators: Six out of seven Service Indicators were Met or Exceeded
Healthy Families of America Evidenced-Based Standard
Outcome Indicators: Six out of Six Outcome Indicators Exceeded the
Healthy Families of America Evidenced-Based Standard

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Healthy Start
Cost Center #: 462400

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | | |
| 32200 State Grants | 48500 | 129,600 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services(Medicaid Admir | 48500 | 17,500 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | | |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 147,100</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Healthy Start
Cost Center #: 462400

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services (PASS THROUGH) | 154,100 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 154,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Youth
Cost Center #: 463610

| <u>Resources:</u> | Budget Amounts | |
|--|-----------------------|------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 70,400 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 70,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 70,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 70,400 |

Purpose of Program: This Program receives no County General Funds

Youth programs supported by this program were identified by the community as needs and/or gaps in services. Funding supports Homeless Youth Outreach and Functional Family Therapy (FFT)/Family Mediation.

Outcome Objective: 75 of the Youth that complete Functional Family Therapy program will not have new crime or status offenses as tracked by the Juvenile Justice Information System.

Outcome Result: 79% of Youth Completing FFT did not have new crime or status offenses.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Youth
Cost Center #: 463610

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | 70,400 |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | <u><u>\$ 70,400</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Youth
Cost Center #: 463610

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services (PASS THROUGH) | 70,400 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 70,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Young Child
Cost Center #: 463620

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 61,700 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 61,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 32,800 |
| Interfund Transfers (Out) (Schedule E) | | 28,900 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 61,700 |

Purpose of Program: This program receives no County General Funds

Young Child Programs supported by this program area were identified by the community as service gaps and needs. Funding supports CASA program, Project Baby Check, Child Advocate to address domestic violence.

Outcome Objective: 100% of children with an assigned CASA volunteer, will not have a new substantiated report of abuse.

Outcome Result: 100% of children with an assigned CASA volunteer, have not had a subsequent report of abuse.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Young Child
Cost Center #: 463620

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants 12160 | 61,700 |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | <u><u>\$ 61,700</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: Young Child
Cost Center #: 463620

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services (PASS THROUGH) | 32,800 |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 32,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Juvenile Justice/CASA/PASS THROUGH | \$ 28,900 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 28,900 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: EFSP
Cost Center #: 464110

| | Budget Amounts | |
|--|-----------------------|-----------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 1,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 1,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 1,500 |

Purpose of Program: This program does not receive County General Funds

The Emergency Food and Shelter Program administers the federal FEMA dollars that come into Josephine County annually, based on the unemployment rate to support both emergency housing and food boxes.

Administration services include staffing of the advisory board to the Board of County Commissioners, public Request for Application process to recommend funding allocations, semi-annual and final reports to FEMA on expenditure of funds.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: EFSP
Cost Center #: 464110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|-------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants (FEMA EFSP) | 10600 | 1,500 |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 1,500</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Commission for Children and Families (258)
Office/Division: CCF
Program: EFSP
Cost Center #: 464110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 100 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 200 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 200 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 1,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 1,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Mental Health
 Adopted Budget
 2011-12

| Cost Center | FTE Fund 258 | FTE Fund 250 | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Program Allocation Fund 250 | | | |
|-------------|--------------|--------------|---------------------|--------------|----------------|------------------------|-------------------------|-----------------------------|----------------|---------------|----------------|
| | | | | | | | | FUND 258 CCF Admin | Alcohol & Drug | MH Admin | MH Pass-Thru |
| 253010 | | 1 | Project Coordinator | A1603 | 41,566 | 22,827 | 64,393 | - | 64,293 | | |
| 253010 | 0.8 | 0.2 | Com Child/fam Dir | N1805 | 61,740 | 28,662 | 90,402 | 70,504 | 19,898 | | |
| 253010 | 0.75 | 0.25 | Admin Secretary | A1102 | 30,714 | 19,726 | 50,540 | 37,652 | 12,888 | | |
| 251110 | | 0.5 | Dept Assistant | A0708 | 14,266 | 3,989 | 18,254 | | | 18,254 | |
| 251120 | | 1 | M/hlth Spec II | A1912 | 60,547 | 28,397 | 88,944 | | | | 88,944 |
| 251120 | | 1 | Sr M/hlth Tech II | A1212 | 41,199 | 22,796 | 63,995 | | | | 63,995 |
| | <u>1.55</u> | <u>3.95</u> | | | <u>250,032</u> | <u>126,396</u> | <u>376,528</u> | <u>108,157</u> | <u>97,080</u> | <u>18,254</u> | <u>152,939</u> |

| | | |
|-------------|---|----------------|
| <u>1.55</u> | Personal Services per Schedule B - Fund 258 | <u>108,200</u> |
| <u>3.95</u> | Personal Services per Schedule B - Fund 250 | <u>268,400</u> |

RESOURCES AND REQUIREMENTS
PARKS FUND (260)

Josephine County

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ (239,099) | \$ (95,267) | Beginning Fund Balance | \$ - | \$ - | \$ - |
| 564,903 | 585,802 | Operating Revenues | 569,000 | 569,000 | 569,000 |
| 322,773 | 348,276 | State Grants | 320,000 | 320,000 | 320,000 |
| 64,088 | - | Land Sale Proceeds | | | |
| 1,768 | 1,443 | Interest Income | 1,000 | 1,000 | 1,000 |
| | | Interfund Transfers: | | | |
| 125,000 | - | 210 - Grant Projects Fund - Economic Development | 40,000 | 40,000 | 40,000 |
| 17,300 | - | 210 - Grant Projects Fund - Title III | - | - | - |
| \$ 856,733 | \$ 840,254 | TOTAL RESOURCES | \$ 930,000 | \$ 930,000 | \$ 930,000 |
| | | REQUIREMENTS | | | |
| \$ 411,689 | \$ 439,028 | Personal Services | \$ 430,000 | \$ 430,000 | \$ 372,600 |
| 451,211 | 558,756 | Materials and Services | 421,300 | 421,300 | 316,700 |
| | | Interfund Transfers: | | | |
| 89,100 | 78,300 | 401 - Internal Services Fund (ISF) | 78,700 | 78,700 | 78,700 |
| - | - | Debt Service | - | - | 162,000 |
| | | Contingency | | | |
| | | | | | |
| 952,000 | 1,076,084 | TOTAL REQUIREMENTS | \$ 930,000 | \$ 930,000 | \$ 930,000 |
| (95,267) | (235,830) | Ending Fund Balance | | | |
| \$ 856,733 | \$ 840,254 | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Parks Fund (260)
Office/Division: Parks
Program: Summary - All County Parks

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 890,000 |
| Interfund Transfers (In) (Schedule C) | | 40,000 |
| Total Resources - To Schedule A | | \$ 930,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 6.00 | \$ 372,600 |
| Materials and Services (Schedule E) | | 316,700 |
| Interfund Transfers (Out) (Schedule E) | | 78,700 |
| Capital Outlays directly from program (Schedule F) | | - |
| Debt Service | | 162,000 |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 6.00 | \$ 930,000 |

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-2012

Fund: PARKS (260)
Office/Division: COUNTY PARKS
Program: Summary

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | 539,800 |
| 32100 | Federal Grants | - |
| 32200 | State Grants | 320,000 |
| 32300 | Local Grants | - |
| 32500 | Private Grants | - |
| 33100 | Charges for Services | - |
| 33200 | Sales of Materials | 13,000 |
| 33300 | Rental Charges | 16,200 |
| 34200 | Fines and Forfeitures | - |
| 35300 | Interfund Payments | - |
| 37100 | Interest Earned | 1,000 |
| 37200 | Donations | - |
| 37850 | Equity Transfer In | - |
| 37900 | Miscellaneous | - |
| | | - |
| | Total Revenues - To Schedule B | <u><u>\$ 890,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|--------------------------------|
| 35200 | Grant Projects Fund (Economic Development) | \$ 40,000 |
| 35200 | | - |
| 35200 | | - |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ 40,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-2012

Fund: Parks Fund (260)
Office/Division: Parks
Program: Summary - All County Parks

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 5,000 |
| 43300 Operating Supplies | 25,400 |
| 43328 Uniforms and Protective Gear | 1,000 |
| 43770 Equipment (<\$5,000) | 5,000 |
| 44910 Printing and Duplication | 5,000 |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 74,000 |
| 44040 Advertising | 7,500 |
| 44100 Professional Services | 1,500 |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | 6,000 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | 1,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 98,300 |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 25,300 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 60,500 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 316,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF - 401 | 78,700 |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ 78,700 |

Josephine County
Schedule D - Personal Services
Parks
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|----------|-----------------------|--------------|----------------|------------------------|-------------------------|
| 201110 | 1 | Parks Program Manager | N1805 | 61,740 | 31,348 | 93,087 |
| 201110 | 1 | Dept Specialist | A1007 | 33,047 | 20,392 | 53,439 |
| 201161 | 1 | Park Steward | A0503 | 22,293 | 18,289 | 40,582 |
| 202180 | 1 | Park Ranger | A1205 | 35,158 | 22,525 | 57,683 |
| 202230 | 1 | Park Ranger | A1206 | 36,091 | 22,832 | 58,923 |
| 202250 | 1 | Sr Park Ranger | A1312 | 43,594 | 25,303 | 68,898 |
| | <u>6</u> | | | <u>231,923</u> | <u>140,689</u> | <u>372,612</u> |

6 Personal Services per Schedule B 372,600

REDUCTIONS

| | | | | | | |
|--------|---|----------------------------|-------|--------|--------|--------|
| 201110 | 1 | Sr Dept Spec (Not filling) | A1206 | 36,091 | 21,262 | 57,353 |
|--------|---|----------------------------|-------|--------|--------|--------|

RESOURCES AND REQUIREMENTS
BUILDING SAFETY FUND (262)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ 2,519,893 | \$ 2,380,745 | \$ 2,023,200 | Beginning Fund Balance | \$ 1,749,200 | 1,749,200 | \$ 1,749,200 |
| 436,580 | 346,906 | 314,100 | Fees and charges for services | 329,400 | 329,400 | \$ 329,400 |
| 61,246 | 34,691 | 35,000 | Interest Income | 19,000 | 19,000 | 19,000 |
| | | | Interfund Transfers: | | | |
| 27,000 | 29,500 | 30,000 | 410 - Insurance Reserve Fund | 35,000 | 35,000 | 35,000 |
| 85,000 | - | - | 430 - Property Reserve Fund | - | - | - |
| \$ 3,129,719 | \$ 2,791,842 | \$ 2,402,300 | TOTAL RESOURCES | \$ 2,132,600 | \$ 2,132,600 | \$ 2,132,600 |
| | | | REQUIREMENTS | | | |
| \$ 558,276 | \$ 566,843 | \$ 623,500 | Personal Services | \$ 488,400 | \$ 488,400 | \$ 488,400 |
| 128,898 | 114,185 | 125,900 | Materials and Services | 131,500 | 131,500 | 131,500 |
| | | | Interfund Transfers: | | | |
| 61,800 | 62,200 | 63,700 | 401 - Internal Services Fund (ISF) | 57,300 | 57,300 | 57,300 |
| - | 3,962 | - | 435 - Equipment Reserve Fund | - | - | - |
| | | | Contingency | 1,455,400 | 1,455,400 | 1,455,400 |
| 748,974 | 747,190 | \$ 2,402,300 | TOTAL REQUIREMENTS | \$ 2,132,600 | \$ 2,132,600 | \$ 2,132,600 |
| 2,380,745 | 2,044,652 | | Ending Fund Balance | | | |
| \$ 3,129,719 | \$ 2,791,842 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|--|------------------------|----------------------------|----------------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 171110 | Building Safety, Permits & Inspections | 4.95 | \$ 1,656,000 | \$ 1,656,000 |
| 172160 | Electrical Permits & Inspections | 1.05 | 476,600 | 476,600 |
| Total Office/Division for Fund | | <u><u>6.0</u></u> | <u><u>\$ 2,132,600</u></u> | <u><u>\$ 2,132,600</u></u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 1,361,600 |
| Program Revenues (Schedule C) | | 259,400 |
| Interfund Transfers (In) (Schedule C) | | 35,000 |
| Total Resources - To Schedule A | | \$ 1,656,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 4.95 | \$ 401,100 |
| Materials and Services (Schedule E) | | 103,700 |
| Interfund Transfers (Out) (Schedule E) | | 57,300 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 1,093,900 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 4.95 | \$ 1,656,000 |

Purpose of Program:

To assist the citizens of Josephine County in the application of the state's specialty building codes in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Josephine County Building Safety Department operates on permit and plan-check fees as provided for in ORS 455.210(3)(a) (Appendix B). Per ORS 455.210(3)(c) (Appendix B) the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year shall be maintained and carried over each year in order to assure maintenance of customer service levels.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|------------------------------------|---------------------------------|
| <u>Revenues:</u> | | | |
| 31100 | Licenses, Permits and Fees(1% CET) | 12000 | \$ 1,200 |
| 31100 | Licenses, Permits and Fees(Plmg) | 26200 | 26,000 |
| 31100 | Licenses, Permits and Fees(Bldg) | 26210 | 190,000 |
| 31100 | Licenses, Permits and Fees(Mech) | 26250 | 14,000 |
| 31100 | Licenses, Permits and Fees(MH) | 26260 | 8,000 |
| 31100 | Licenses, Permits and Fees(Elec) | | - |
| 33100 | Charges for Services(Site Obs) | 10950 | 1,000 |
| 33100 | Charges for Services(Copies) | 11700 | 100 |
| 33200 | Sales of Materials | 26210 | 100 |
| 37100 | Interest Earned | | 19,000 |
| 37900 | Miscellaneous | 49000 | |
| Total Revenues - To Schedule B | | | <u><u>\$ 259,400</u></u> |

| | | | |
|--|---------------------------|--|--------------------------------|
| <u>Transfers from Other Funds (List sources):</u> | | | |
| 35200 | Self Insurance Fund (410) | | \$ 35,000 |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ 35,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 2,700 |
| 43300 Operating Supplies | 4,100 |
| 43328 Uniforms and Protective Gear | 400 |
| 43770 Equipment (<\$5,000) | 4,000 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 2,900 |
| 44100 Professional Services | 15,000 |
| 44922 Dues and Subscriptions | 900 |
| 44990 Insurance | 12,400 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 7,000 |
| 44451 Education and Training | 3,600 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 1,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 20,200 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 27,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 1,000 |
| Total Materials and Services - To Schedule B | \$ 103,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Internal Services Fund (ISF) | \$ 57,300 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 57,300 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspections
Cost Center #: 172160

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 387,600 |
| Program Revenues (Schedule C) | | 89,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 476,600 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.05 | \$ 87,300 |
| Materials and Services (Schedule E) | | 27,800 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 361,500 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.05 | \$ 476,600 |

Purpose of Program:

To assist the citizens of Josephine County in the application of the state's specialty building codes in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Josephine County Building Safety Department operates on permit and plan-check fees as provided for in ORS 455.210(3)(a) (Appendix B). Per ORS 455.210(3)(c) (Appendix B) the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year shall be maintained and carried over each year in order to assure maintenance of customer service levels.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspections
Cost Center #: 172160

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 31100 | Licenses, Permits and Fees(1% CET) | | \$ - |
| 31100 | Licenses, Permits and Fees(Plmg) | | |
| 31100 | Licenses, Permits and Fees(Bldg) | | |
| 31100 | Licenses, Permits and Fees(Mech) | | |
| 31100 | Licenses, Permits and Fees(MH) | | |
| 31100 | Licenses, Permits and Fees(Elec) | 26220 | 89,000 |
| 33100 | Charges for Services(Site Obs) | | |
| 33100 | Charges for Services(Copies) | | |
| 33200 | Sales of Materials | | |
| 37100 | Interest Earned | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 89,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspections
Cost Center #: 172160

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 500 |
| 43328 Uniforms and Protective Gear | 200 |
| 43770 Equipment (<\$5,000) | 1,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 100 |
| 44100 Professional Services | 10,000 |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 800 |
| 44451 Education and Training | 400 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 400 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 14,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 27,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Building Safety
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Building Safety 171110 | Electrical Permits 172160 |
|-------------|----------|-----------------------------|--------------|----------------|------------------------|-------------------------|------------------------|---------------------------|
| 171110 | 1 | Ordinance Administrator | A1604 | 42,696 | 23,854 | 66,550 | 63,222 | 3,327 |
| 171110 | 1 | Multi-Cert Sr Ins | A2005 | 55,831 | 27,825 | 83,656 | 58,559 | 25,097 |
| 171110 | 1 | Dept Spec | A1012 | 36,768 | 21,456 | 58,224 | 49,490 | 8,734 |
| 171110 | 1 | Bldg Safety Director | N2112 | 82,885 | 36,073 | 118,958 | 107,062 | 11,896 |
| 171110 | 1 | Multi-Cert Sr Ins | A2012 | 63,762 | 30,223 | 93,985 | 65,790 | 28,196 |
| 171110 | 1 | Bldg Safety Permit Tech II | A1409 | 43,653 | 23,423 | 67,076 | 57,015 | 10,061 |
| | <u>6</u> | | | <u>325,594</u> | <u>162,854</u> | <u>488,449</u> | <u>401,138</u> | <u>87,311</u> |
| | <u>6</u> | Personal Services per Sch B | | | | <u>488,400</u> | <u>401,100</u> | <u>87,300</u> |

RESOURCES AND REQUIREMENTS

Josephine County

COURT FACILITIES AND SECURITY FUND (275)

| Historical Data | | | Budget for Next Year 2011-12 | | |
|-------------------------------|----------------------------------|---|------------------------------|------------------------------|---------------------------|
| Actual | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 8,995 | \$ 4,285 | Beginning Fund Balance | \$ 9,000 | \$ 9,000 | \$ 9,000 |
| 49,693 | 56,497 | Operating Revenues | 52,200 | 52,200 | 52,200 |
| 225,000 | 239,615 | Interfund Transfer: 100 - General Fund | 232,000 | 232,000 | 232,000 |
| \$ 283,688 | \$ 300,397 | TOTAL RESOURCES | \$ 293,200 | \$ 293,200 | \$ 293,200 |
| | | REQUIREMENTS | | | |
| \$ 279,403 | \$ 285,480 | Materials and Services | \$ 289,000 | \$ 289,000 | \$ 289,000 |
| - | - | Contingency | 4,200 | 4,200 | 4,200 |
| 279,403 | 285,480 | TOTAL REQUIREMENTS | \$ 293,200 | \$ 293,200 | \$ 293,200 |
| 4,285 | 14,917 | Ending Fund Balance | | | |
| \$ 283,688 | \$ 300,397 | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Court Facilities and Security Fund (275)
Office/Division: General Government
Program: Building Operations and Maintenance and Security for State Courts
Cost Center #: 191122

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 9,000 |
| Program Revenues (Schedule C) | | 52,200 |
| Interfund Transfers (In) (Schedule C) | | 232,000 |
| Total Resources | | \$ 293,200 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 289,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 4,200 |
| Ending Fund Balance | | - |
| Total Requirements | - | \$ 293,200 |

Purpose of Program:

To provide security and building operation and maintenance for the State courts located on the second floor of the Courthouse and in the Juvenile Justice Building.

This fund receives court fines apportioned from the state which cover the cost of the security guard. The County's General Fund transfers money to this fund to pay for building operation and maintenance for the courts.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Court Facilities and Security Fund (275)
Office/Division: General Government
Program: Building Operations and Maintenance and Security for State Courts
Cost Center #: 191122

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | 10350 | 52,000 |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 200 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 52,200</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--------------|-------|---------------------------------|
| 35200 | General Fund | 51400 | \$ 232,000 |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ 232,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Court Facilities and Security Fund (275)
Office/Division: General Government
Program: Building Operations and Maintenance and Security for State Courts
Cost Center #: 191122

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 57,000 |
| 44040 Advertising | |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 232,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 289,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Enterprise Funds



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
Table of Contents

Enterprise Funds

Fund Number and Name

501 – Jail Commissary Fund.....I 3
530/531 – Airports Fund.....I 7

RESOURCES AND REQUIREMENTS

Josephine County

JAIL COMMISSARY FUND (501)

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 65,597 | \$ 31,565 | Beginning Fund Balance | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| 47,861 | 78,575 | Operating Revenues | 72,000 | 72,000 | 72,000 |
| \$ 113,458 | \$ 110,140 | TOTAL RESOURCES | \$ 132,000 | \$ 132,000 | \$ 132,000 |
| | | REQUIREMENTS | | | |
| \$ 66,893 | \$ 64,104 | Materials and Services | \$ 95,000 | \$ 95,000 | \$ 95,000 |
| | | Interfund Transfer: | | | |
| 15,000 | - | 240 - Public Safety Fund | 5,000 | 5,000 | 5,000 |
| - | - | Contingency | 32,000 | 32,000 | 32,000 |
| 81,893 | 64,104 | TOTAL REQUIREMENTS | \$ 132,000 | \$ 132,000 | \$ 132,000 |
| 31,565 | 46,036 | Ending Fund Balance | | | |
| \$ 113,458 | \$ 110,140 | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 60,000 |
| Program Revenues (Schedule C) | | 72,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources | | \$ 132,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 95,000 |
| Interfund Transfers (Out) (Schedule E) | | 5,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 32,000 |
| Ending Fund Balance | | - |
| Total Requirements | - | \$ 132,000 |

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursement can be made. Expenditures made from this fund are for the benefit of the inmates.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center #: 293190

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | - |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 49000 72,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | <u><u>\$ 72,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 40,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 35,000 |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | 20,000 |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 95,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Public Safety Fund - Adult Jail (240 - 293190) | 5,000 |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ 5,000 |

RESOURCES AND REQUIREMENTS
AIRPORTS FUND (530)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|-------------------------------|---|------------------------------------|------------------------------|--------------|
| Actual | Adopted Budget This Year 2010-11 | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ 112,377 | \$ 161,313 | \$ 161,200 | RESOURCES | \$ 176,300 | \$ 176,300 | \$ 176,300 |
| | | | Beginning Fund Balance | | | |
| | | | Revenues generated by programs: | | | |
| 504,042 | 410,556 | 622,000 | Grants Pass Airport | 521,500 | 521,500 | 521,500 |
| 21,300 | 19,525 | 44,350 | Illinois Valley Airport | 23,700 | 23,700 | 23,700 |
| | | | Capital Grants: | | | |
| 48,020 | 288,146 | 2,137,500 | Grants Pass Airport | 1,040,800 | 1,040,800 | 1,040,800 |
| 63,318 | 81,543 | 498,750 | Illinois Valley Airport | 594,000 | 594,000 | 594,000 |
| | | | Interfund Transfer: | | | |
| | | | 210 - Grant Projects Fund - Economic Development for the Illinois Valley Airport | 30,000 | 30,000 | 30,000 |
| 37,000 | 37,000 | 37,000 | | | | |
| \$ 786,057 | \$ 998,083 | \$ 3,500,800 | TOTAL RESOURCES | \$ 2,386,300 | \$ 2,386,300 | \$ 2,386,300 |
| | | | REQUIREMENTS | | | |
| | | | Operating Expenditures: | | | |
| \$ 439,596 | \$ 367,751 | \$ 464,900 | Grants Pass Airport | \$ 500,500 | \$ 500,500 | \$ 500,500 |
| 60,822 | 46,056 | 53,100 | Illinois Valley Airport | 60,700 | 60,700 | 60,700 |
| | | | Capital Outlays: | | | |
| 42,543 | 306,541 | 2,250,000 | Grants Pass Airport | 1,077,500 | 1,077,500 | 1,077,500 |
| 68,383 | 87,114 | 525,000 | Illinois Valley Airport | 596,500 | 596,500 | 596,500 |
| | | | Interfund Transfer: | | | |
| 13,400 | 14,200 | 14,200 | 401 - Internal Services Fund (ISF) | 19,500 | 19,500 | 19,500 |
| | | | | | | |
| - | - | 193,600 | Contingency | 131,600 | 131,600 | 131,600 |
| | | | | | | |
| 624,744 | 821,662 | \$ 3,500,800 | TOTAL REQUIREMENTS | \$ 2,386,300 | \$ 2,386,300 | \$ 2,386,300 |
| 161,313 | 176,421 | | Ending Fund Balance | | | |
| \$ 786,057 | \$ 998,083 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Airports Fund (530)
Office/Division: Airports

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|-----------------------------------|------------------------|----------------------------|----------------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 451110 | Grants Pass Airport Admin/Ops | 1.70 | \$ 1,702,600 | \$ 1,702,600 |
| 451170 | Illinois Valley Airport Admin/Ops | 0.57 | 683,700 | 683,700 |
| Total Office/Division for Fund | | <u><u>2.27</u></u> | <u><u>\$ 2,386,300</u></u> | <u><u>\$ 2,386,300</u></u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Airport Fund (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 140,300 |
| Program Revenues (Schedule C) | | 1,562,300 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,702,600 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.70 | \$ 107,800 |
| Materials and Services (Schedule E) | | 392,700 |
| Interfund Transfers (Out) (Schedule E) | | 13,900 |
| Capital Outlays directly from program (Schedule F) | | 1,077,500 |
| Contingency | | 110,700 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.70 | \$ 1,702,600 |

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Grants Pass Airport is operated and maintained with revenue generated through leases and fees. The airport's facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Airports (530)
Office/Division: Grants Pass
Program: Grants Pass Airport Administration/Operations
Cost Center #: 451110

| | Revenue Source Code | Budget Amount |
|---------------------------------------|----------------------------|---------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | 950,000 |
| 32200 | State Grants | 90,800 |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 94,000 |
| 33200 | Sales of Materials | 370,000 |
| 33300 | Rental Charges | 53,500 |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | 2,000 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | 2,000 |
| Total Revenues - To Schedule B | | \$ 1,562,300 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Airports Fund (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,000 |
| 43300 Operating Supplies | 4,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 6,000 |
| 44910 Printing and Duplication | 2,000 |
| 44929 Postage and Shipping | 200 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | 350,000 |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 800 |
| 44990 Insurance | 5,900 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 500 |
| 44451 Education and Training | 300 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 7,000 |
| 44661 Communications | 2,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 4,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 5,000 |
| Total Materials and Services - To Schedule B | \$ 392,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Funds Transfer | \$ 13,900 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 13,900 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 36,000 |
| Program Revenues (Schedule C) | | 617,700 |
| Interfund Transfers (In) (Schedule C) | | 30,000 |
| Total Resources - To Schedule A | | \$ 683,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.57 | \$ 38,400 |
| Materials and Services (Schedule E) | | 22,300 |
| Interfund Transfers (Out) (Schedule E) | | 5,600 |
| Capital Outlays directly from program (Schedule F) | | 596,500 |
| Contingency | | 20,900 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.57 | \$ 683,700 |

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Illinois Valley Airport has leases and fees, but at this time those fees are not adequate to support the maintenance and development of this airport. IV receives a subsidy from Video Poker funds allocated for Economic Development. The airports facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport Administration/Operations
Cost Center #: 451170

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants | 14500 | 450,000 |
| 32200 State Grants | | 144,000 |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | 11203 | 22,200 |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | 10900 | 1,000 |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | 500 |
| Total Revenues - To Schedule B | | <u><u>\$ 617,700</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|-------|--------------------------------|
| 35200 Grant Projects Fund (Econ Develop) | 51650 | \$ 30,000 |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ 30,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 200 |
| 43300 Operating Supplies | 2,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 2,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 500 |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 5,900 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 500 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 2,000 |
| 44661 Communications | 1,000 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 4,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 2,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 2,000 |
| Total Materials and Services - To Schedule B | \$ 22,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 ISF Funds Transfer | \$ 5,600 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 5,600 |

Josephine County
Schedule D - Personal Services
Airports
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Grants Pass Airport | Illinois Valley Airport |
|-------------|-------------|----------------------------------|--------------|---------------|------------------------|-------------------------|---------------------|-------------------------|
| 451110 | 1 | Airport Manager | N1610 | 63,359 | 30,170 | 93,529 | 65,470 | 28,059 |
| 451110 | 0.27 | Fill-In Dept Assistant | A0703 | 6,764 | 546 | 7,310 | 5,482 | 1,827 |
| 451110 | 0.5 | Airport Maint Tech | A1004 | 15,277 | 4,776 | 20,052 | 14,037 | 6,016 |
| | <u>1.77</u> | | | <u>85,399</u> | <u>35,491</u> | <u>120,891</u> | <u>84,989</u> | <u>35,902</u> |
| 451110 | 0.5 | Operations Assistant | A1601 | 19,757 | 5,524 | 25,280 | 22,752 | 2,528 |
| | <u>2.27</u> | Personal Services per Schedule B | | | | <u>146,200</u> | <u>107,800</u> | <u>38,400</u> |
| | | | | | FTE per Schedule B | | <u>1.70</u> | <u>0.57</u> |



Josephine County, Oregon

Department of Airports

1441 Brookside Blvd, Grants Pass, OR 97526

Phone: (541) 955-4535 • Fax: (541) 479-8894

E-mail: jocoair @ vsisp.net

Memorandum

DATE: March 24, 2011

TO: Board of County Commissioners

FROM: Alex Grossi
Department of Airports

SUBJECT: Additional Personnel Justification for Grants Pass and Illinois Valley Airports

For budget year 2011-12 I have factored in one additional person (.5 FTE) into schedule D.

This additional person has been added for purposes of future succession of my position, and requires a great deal of familiarization in many areas of responsibility for a smooth transition. This addition will offer responsible coverage at all times for the airports in my absence for any number of reasons that in the past has presented a problem. Finally, in recent years the political work load of my position has circumvented the attention to some of the important daily operations details that make the airports function smoothly. The cost of this additional half time person is within the current annual discretionary revenues available.

If you are in need of any further details, I will be happy to provide you with whatever you need. Thank you for your consideration in this matter.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget
Five Year Plan

OFFICE/DIVISION NAME: Airports (530)

| Description | 2011-2012 | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
|--|--------------|--------------|--------------|--------------|------------|
| Grants Pass airport | Amount | Amount | Amount | Amount | Amount |
| Runway Overlay Completion | \$ 997,500 | \$ - | \$ - | \$ - | \$ - |
| Pavement Maintenance Program | \$ 80,000 | | | \$ 99,000 | |
| Hangar Taxilane Development | | \$ 1,130,000 | | | |
| Environmental Assesm't for Runway Ext | | \$ 240,000 | | | |
| Runway Extension - Phase 1 | | | \$ 1,400,000 | | |
| Runway Extension - Phase 2 | | | | \$ 1,400,000 | |
| Install REILSs & PAPIs | | | | \$ 244,000 | |
| Relocate beacon & AWOS | | \$ - | \$ - | \$ - | \$ 75,000 |
| | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 1,077,500 | \$ 1,370,000 | \$ 1,400,000 | \$ 1,743,000 | \$ 75,000 |
| Illinois Valley Airport | | | | | |
| Perimeter Fence | \$ 472,500 | \$ - | \$ - | \$ - | \$ - |
| Pavement Maintenance | \$ 124,000 | \$ - | \$ - | \$ 124,000 | \$ - |
| Upgrade Airport Lighting & V A S I | \$ - | \$ 550,000 | \$ - | \$ - | \$ - |
| Apron Expansion and Tie Downs | | \$ 644,000 | | | |
| Runway 18 - 36 Overlay | | | \$ 2,000,000 | | |
| West side Parallel Taxiway Phase 1 | | | | \$ 1,007,000 | |
| Avigation Easement | | | | | \$ 213,000 |
| Total | \$ 596,500 | \$ 1,194,000 | \$ 2,000,000 | \$ 1,131,000 | \$ 213,000 |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ 1,674,000 | \$ - | \$ - | \$ - | \$ - |
| Grants Pass Airport | \$ 1,077,500 | | | | |
| Illinois Valley Airport | \$ 596,500 | | | | |
| Property Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Equipment Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay | \$ 1,674,000 | \$ - | \$ - | \$ - | \$ - |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2011-12.



Josephine County, Oregon

Department of Airports

1441 Brookside Blvd, Grants Pass, OR 97526

Phone: (541) 955-4535 • Fax: (541) 479-8894

E-mail: jocoair @ vsisp.net

Memorandum

DATE: March 24, 2011

TO: Board of County Commissioners

FROM: Alex Grossi
Department of Airports

SUBJECT: Capital Outlay Justification for Grants Pass and Illinois Valley Airports

Grants Pass Airport

Capital outlay for budget year 2011-12 is projected to total \$1,077,500. This total is a 95% Federal Aviation Administration grant, with an airport fund match of 5%. The 5% matching funds of \$53,875 have been awarded from the Connector Oregon III Rural Airports Program grant. This program is dedicated to the 5% match on FAA AIP grants. If for some reason Josephine County is not awarded the match grant, the airport has contingency funds to cover the match.

The Capital Improvement project these funds are directed to will be the construction portion of the Grants Pass Airport runway overlay and rehabilitation, replacement and upgrade of the runway lighting and control system. The design engineering portion of the project has been completed, construction is expected to begin this spring.

Illinois Valley Airport

Capital outlay for budget year 2011-12 is projected to total \$596,500. This total is a 95% Federal Aviation Administration grant, with an airport fund match of 5%. Much of the 5% matching funds of \$29,825 required for the project, \$17,737 have been awarded from the Connector Oregon III Rural Airports Program grant. This program is dedicated to the 5% match on FAA AIP grants. If for some reason Josephine County is not awarded the match grant, the airport has contingency funds to cover the match.

The Capital Improvement project these funds are directed to will be the construction portion of the Illinois Valley Airport perimeter fence project that is currently underway. The design engineering portion of the project is hopefully near completion, and is expected to be ready for construction this summer. A portion of airport funds may be used for capital improvements to support auto traffic on the airport that may not be covered under federal grants. This would include asphalt surfacing to reduce auto vs. aircraft conflicts. The overall benefit to the airport will be a greatly needed safety and security improvement that will benefit the entire community.

If you are in need of any further details, I will be happy to provide you with whatever you need. Thank you for your consideration in this matter.

Internal Services Fund



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
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JOSEPHINE COUNTY
Internal Services Fund Description
2011-12

The Internal Services Fund (ISF) contains departments that primarily provide services and support to other County departments. This fund includes budgets for General Government, the Board of County Commissioners, Finance, Human Resources, Property Management, Information Technology, Communications, Geographical Information Systems (GIS), and County Legal Counsel. The net cost of the departments is assessed against the operational funds based on their personnel and materials and services budgets. The assessment is the major source of revenue for this fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Services Fund (Resources and Requirements) is presented first, followed by sections for each of the departments and divisions.

For each office/division, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the department or division, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS
INTERNAL SERVICES FUND (401)

Josephine County

| Historical Data | | | | Budget for Next Year 2011-12 | | | |
|-------------------------------|------------------------------|----------------------------------|--|-------------------------------------|------------------------------|---------------------------|--|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | | |
| | | | | | | | |
| \$ 802,133 | \$ 603,952 | \$ 315,000 | | \$ 343,600 | \$ 343,600 | \$ 343,600 | |
| 2,802,200 | 2,929,400 | 3,542,800 | | 3,318,300 | 3,318,300 | 3,318,300 | |
| 18,194 | 8,859 | 5,800 | | 6,600 | 6,600 | 6,600 | |
| | | | | | | | |
| 3,292 | 3,570 | 3,400 | | 3,300 | 3,300 | 3,300 | |
| 14,254 | 15,240 | - | | - | - | - | |
| 939 | 859 | - | | - | - | - | |
| 95,872 | 350 | 147,300 | | 50,000 | 50,000 | 50,000 | |
| 55,406 | 6,566 | 20,000 | | 20,000 | 20,000 | 20,000 | |
| 26,417 | 56,419 | 87,900 | | 95,000 | 95,000 | 95,000 | |
| 101,973 | 118,165 | 132,700 | | 82,700 | 82,700 | 82,700 | |
| | | | | | | | |
| | | | | | | | |
| 13,500 | 25,000 | 16,100 | | 16,100 | 16,100 | 16,100 | |
| 25,000 | 25,000 | 25,000 | | 25,000 | 25,000 | 25,000 | |
| 45,000 | 30,000 | - | | - | - | - | |
| \$ 4,004,180 | \$ 3,823,380 | \$ 4,296,000 | | \$ 3,960,600 | \$ 3,960,600 | \$ 3,960,600 | |

RESOURCES AND REQUIREMENTS
INTERNAL SERVICES FUND (401)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | | | | |
| | | | Operating Expenditures: | | | |
| \$ 287,462 | \$ 358,948 | \$ 354,800 | General Government | \$ 424,000 | \$ 424,000 | \$ 424,000 |
| 470,749 | 462,358 | 489,800 | BCC Administration | 441,500 | 441,500 | 472,000 |
| 498,517 | 509,747 | 526,400 | Finance | 493,500 | 493,500 | 493,500 |
| 214,085 | 241,804 | 288,600 | Human Resources | 363,200 | 363,200 | 363,200 |
| 136,038 | 127,216 | 147,300 | Property Management | 50,000 | 50,000 | 50,000 |
| 689,499 | 864,823 | 904,600 | Information Technology | 915,600 | 915,600 | 915,600 |
| 277,309 | 240,755 | 320,400 | Communications | 265,000 | 265,000 | 265,000 |
| 104,296 | 107,020 | 173,500 | GIS | 119,000 | 119,000 | 119,000 |
| 406,166 | 396,667 | 439,900 | Legal | 453,500 | 453,500 | 423,000 |
| 86,107 | 87,600 | 132,700 | Law Library | 157,700 | 157,700 | 157,700 |
| | | | Interfund Transfers: | | | |
| 230,000 | 45,605 | 309,000 | 435 - Equipment Reserve Fund | 75,000 | 75,000 | 75,000 |
| | | | | | | |
| | | | Contingency | 202,600 | 202,600 | 202,600 |
| | | | | | | |
| 3,400,228 | 3,442,543 | \$ 4,296,000 | TOTAL REQUIREMENTS | | | |
| 603,952 | 380,837 | | Ending Fund Balance | | | |
| \$ 4,004,180 | \$ 3,823,380 | | TOTAL ACTUAL | \$ 3,960,600 | \$ 3,960,600 | \$ 3,960,600 |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Internal Services Fund
Office/Division: Summary

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|------------------------|------------------------|---------------------|---------------------|
| | | FTE | Resources | Requirements |
| 191110 | General Government | - | \$ - | \$ 424,000 |
| 151110 | BCC Administration | 5.50 | 3,300 | 472,000 |
| 161110 | Finance | 5.00 | 25,000 | 493,500 |
| 371110 | Human Resources | 3.00 | - | 363,200 |
| 192000 | Property Management | 0.60 | 50,000 | 50,000 |
| 331110 | Information Technology | 8.00 | - | 915,600 |
| 332010 | GIS | 1.00 | 111,100 | 119,000 |
| 361110 | Communications | 2.00 | 20,000 | 265,000 |
| 421110 | Legal | 3.90 | - | 423,000 |
| 421160 | Law Library | 0.60 | 82,700 | 157,700 |
| Total Office/Division for Fund | | 29.6 | \$ 292,100 | \$ 3,683,000 |
| Revenues at Fund Level: | | | \$ 292,100 | \$ 3,683,000 |
| Law Library Beginning Fund Balance | | | 75,000 | |
| Fund Level Beginning Fund Balance | | | 268,600 | |
| Fund Level Interest | | | 6,600 | |
| Revenue from ISF charges | | | 3,318,300 | |
| Transfer Out to Equipment Reserve | | | | 75,000 |
| Totals above | | | \$ 3,960,600 | \$ 3,758,000 |
| Net budget | | | | \$ 202,600 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners (BCC)
Program: General Government
Cost Center #: 191110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 424,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 424,000 |

Purpose of Program:

General Government is for budgeting County - wide costs such as the annual audit, legal notices for budget and other hearings, insurance, etc. Costs are attributed to this budget by the Board's office when they do not benefit a specific program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners (BCC)
Program: General Government
Cost Center #: 191110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 1,100 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | 60,000 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | 10,000 |
| 44100 Professional Services | 44,500 |
| 44922 Dues and Subscriptions | 45,200 |
| 44990 Insurance | 235,200 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 15,000 |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 13,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 424,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY, OREGON
2011-2012 Operating Budgets

DEPARTMENT

Board of County Commissioners

General Government

General Government is for budgeting county-wide costs such as the annual audit, legal notices for budget and other hearings, insurance, etc. Costs are attributed to this budget by the Board's office when they do not benefit a specific program but instead all of County government. This program has no FTE's associated with it.

The General Government '11-'12 budget reflects an increase of \$69,200 due to a \$74,500 increase in insurance costs.

BCC Administration

The Board of Commissioners '11-'12 budget contains 5.5 FTE, and is decreasing \$17,800 due to a retirement and subsequent reorganization of Board staff.

This is the office of the Board of Commissioners who governs the County, serving as the executive-legislative branch of the County and performing quasi-judicial functions. The Board is responsible for the planning, formation, and implementation of the annual budget. The Commissioners serve on a number of federal, state, and local panels, boards, and commissions with fiscal duties and authority over public monies.

Program Goals

- Explore alternative funding possibilities to provide secure funding for County government
- Continue to bring businesses to the County
- Work with State and Federal legislators on the Reauthorization of PL106-393 (O & C funds)
- Provide better public service
- Provide a transparent government through our many public meetings

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners (BCC)
Program: Commissioners - Administration
Cost Center #: 151110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 3,300 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 3,300 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 5.50 | \$ 460,200 |
| Materials and Services (Schedule E) | | 11,800 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 5.50 | \$ 472,000 |

Purpose of Program:

This is the office of the Board of Commissioners who govern the County, serving as the executive-legislative branch of the County and perform quasijudicial functions. The Board is responsible for the planning, formation, and implementation of the annual budget. The Commissioners serve on a number of federal, state, and local panels, boards, and commissions with fiscal duties and authority over public monies.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners (BCC)
Program: Commissioners - Administration
Cost Center #: 151110

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | - |
| 30900 Other Taxes | | - |
| 31100 Licenses, Permits and Fees | | - |
| 32100 Federal Grants | | - |
| 32200 State Grants | | - |
| 32300 Local Grants | | - |
| 32500 Private Grants | | - |
| 33100 Charges for Services | | - |
| 33200 Sales of Materials | 11700 | 100 |
| 33300 Rental Charges | 11921 | 3,000 |
| 34200 Fines and Forfeitures | | - |
| 35300 Interfund Payments | | - |
| 37100 Interest Earned | | - |
| 37200 Donations | | - |
| 37850 Equity Transfer In | | - |
| 37900 Miscellaneous | 11760 | 200 |
| Total Revenues - To Schedule B | | <u><u>\$ 3,300</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|--------------------|
| 35200 | | \$ - |
| 35200 | | - |
| 35200 | | - |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners (BCC)
Program: Commissioners - Administration
Cost Center #: 151110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 4,400 |
| 43300 Operating Supplies | 200 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 4,500 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 200 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 2,200 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 200 |
| Total Materials and Services - To Schedule B | \$ 11,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Board of County Commissioners Office
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Wages & Benefits | BCC Admin 151110 | Legal Counsel 421110 |
|-------------|-------------|-----------------------------|--------------|---------------|------------------------|------------------------|------------------|----------------------|
| 151110 | 1 | Commissioner | E0401 | 76,900 | 17,699 | 94,599 | 94,599 | |
| 151110 | 1 | Commissioner | E0401 | 76,900 | 32,995 | 109,894 | 109,894 | |
| 151110 | 1 | Commissioner | E0401 | 76,900 | 17,699 | 94,599 | 94,599 | |
| 151110 | 1 | Sr Admin Super | N1403 | 48,346 | 24,834 | 73,180 | 73,180 | |
| 151110 | 1 | Brd Admin Secretary | N0803 | 36,076 | 21,327 | 57,404 | 57,404 | |
| 151110 | 1 | Legal Secretary | N0903 | 38,827 | 22,114 | 60,941 | 30,470 | 30,470 |
| | <u>6.00</u> | | | 353,948 | 136,668 | 490,617 | 460,146 | 30,470 |
| | | | | | | | 460,200 | |
| | | | | | | | | |
| | <u>5.50</u> | Personal Services per Sch B | | | | FTE | 5.5 | 0.5 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Finance
Program: Finance Services
Cost Center #: 161110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | 25,000 |
| Total Resources - To Schedule A | | \$ 25,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 5.00 | \$ 441,000 |
| Materials and Services (Schedule E) | | 52,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 5.00 | \$ 493,500 |

Purpose of Program:

- Provide financial management and planning for Josephine County
- Establish and maintain internal controls for financial activities
- Implement and enforce County fiscal policy
- Provide accurate and timely financial reports
- Prepare and monitor compliance of annual budget
- Prepare comprehensive annual financial report

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Finance
Program: Finance Services
Cost Center #: 161110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | |
| 32200 | State Grants | - |
| 32300 | Local Grants | - |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ -</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|-------------------------|
| 35200 | Fund 210 - Title III for Administration | \$ 25,000 |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ 25,000</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Finance
Program: Finance Services
Cost Center #: 161110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,500 |
| 43300 Operating Supplies | 1,300 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 500 |
| 44910 Printing and Duplication | 1,400 |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 30,000 |
| 44040 Advertising | |
| 44100 Professional Services | 8,000 |
| 44922 Dues and Subscriptions | 800 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 2,400 |
| 44451 Education and Training | 3,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 600 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 52,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Finance
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|----------|------------------------------------|--------------|----------------|------------------------|-------------------------|
| 161110 | 1 | Accountant/analyst | N1501 | 48,317 | 24,826 | 73,143 |
| 161110 | 1 | Controller | N1912 | 75,179 | 32,503 | 107,682 |
| 161110 | 1 | Chief Financial Officer | C0601 | 95,742 | 38,380 | 134,122 |
| 161110 | 1 | Acctg Tech | A1212 | 41,199 | 22,722 | 63,921 |
| 161110 | 1 | Acct/Payroll | N1101 | 39,751 | 22,377 | 62,128 |
| | <u>5</u> | | | <u>300,188</u> | <u>140,808</u> | <u>440,996</u> |
| | <u>5</u> | <u>Personal Services per Sch B</u> | | <u>300,200</u> | <u>140,800</u> | <u>441,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 371110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.00 | \$ 245,400 |
| Materials and Services (Schedule E) | | 117,800 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.00 | \$ 363,200 |

Purpose of Program:

Administer a comprehensive HR program that recruits, compensates and retains a productive workforce, and fosters a work environment that is fair and compliant with applicable laws, agreements and policies, so that the County can deliver effective and efficient services.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 371110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 2,500 |
| 43300 Operating Supplies | 5,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 1,000 |
| 44910 Printing and Duplication | 2,500 |
| 44929 Postage and Shipping | 200 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 7,500 |
| 44040 Advertising | 8,500 |
| 44100 Professional Services | 75,000 |
| 44922 Dues and Subscriptions | 3,500 |
| 44990 Insurance | 2,500 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,500 |
| 44451 Education and Training | 5,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 500 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 100 |
| Total Materials and Services - To Schedule B | \$ 117,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Human Resources
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|----------|--------------------------------------|--------------|----------------|------------------------|-------------------------|
| 371110 | 1 | Human Resource Assistant | N0901 | 36,055 | 21,321 | 57,376 |
| 371110 | 1 | Sr Human Resource Tech | N1406 | 52,063 | 25,896 | 77,960 |
| 371110 | 1 | HR Director | N2010 | 77,013 | 33,027 | 110,040 |
| | <u>3</u> | | | <u>165,131</u> | <u>80,245</u> | <u>245,375</u> |
| | | <u>3</u> Personal Services per Sch B | | <u>165,100</u> | <u>80,200</u> | <u>245,400</u> |

Position Reclassification Justification – Human Resource Assistant

The Human Resources Office is currently staffed with 1.8 FTE (excluding Director). The .8 FTE Human Resource Assistant position is underclassified based on current needs; therefore, I am recommending the position be reclassified upward with expanded duties to accurately reflect the demands of the position. In addition, the upcoming year presents many challenges that lead me to believe the office would be better served by increasing this position to full-time.

A. Accurate Scope of Work Assignment in Relation to Pay

Over the past two years I have placed increasing demands on the HR Assistant position. Several very critical areas, including liability related to employee injuries and hiring practices were lacking appropriate attention. It became clear to me more than a year ago that we could not function with entry level clerical support skills in that position. The current staff is now fully trained and operating well above her current classification. She is also the only person able to provide back up to our 1 full-time HR Technician, requiring a skill set well above the office support level.

I have placed the HR Assistant at the NU9 level (approximately \$5,000 increase per year, (excluding full-time benefit load), which is closest to the following non-union positions: Administrative Assistant and Legal Secretary. In addition to office duties, the HR Assistant must be familiar with a myriad of employment liability issues, EEO/ADA, veteran preference, non-discrimination, benefits enrollment, HRIS, workers compensation, etc. This range seems to be the best match for both market and internal equity being as this person does not simply process associated paper work, she administers much of the program requirements.

B. Staffing Demands During Upcoming Budget Year

Three of the four union contracts will be expiring in 2012, resulting in a very heavy workload for contract bargaining. This contract cycle will most likely be more difficult than usual due to the County's fiscal situation in 2012. I also foresee reorganization, downsizing, and layoffs as a potential, all requiring significant time expenditures. In addition, we typically see an increased number of grievances, harassment claims, and employment litigation during times of stress and unrest.

Recruiting and hiring activities have been on the rise. The job market has begun to pick up and we are already seeing increased turnover – the HR Assistant coordinates posting, recruitment and hiring activities. Other demands due to national changes in health care (Health Care Reform) has approximately doubled the portion of our workload related to benefits administration.

Although our professional services budget increased due to an estimated 25k each for AFSCME and Sheriff's Association contracts that will hit this year, I reduced general activities under professional services by \$10k due to the fact that I plan to utilize the HR Assistant for higher level salary survey work as encompassed the reclassification upward of the position.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 50,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 50,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.60 | \$ 40,900 |
| Materials and Services (Schedule E) | | 9,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.60 | \$ 50,000 |

Purpose of Program:

Responsibility for purchase, trade, lease, and sale of county owned real property not specifically designated for management by another county department. This includes preparation, review and approval of any leases or documents conveying or accepting an interest in the property and improvements; accounting for payables, receivables, assessments, fees, and any other revenues or expenditures related to county owned real property.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|--|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | - |
| 32200 | State Grants | - |
| 32300 | Local Grants | - |
| 32500 | Private Grants | - |
| 33100 | Charges for Services | - |
| 33200 | Sales of Materials Property Sale Fees | 50,000 |
| 33300 | Rental Charges | - |
| 34200 | Fines and Forfeitures | - |
| 35300 | Interfund Payments | - |
| 37100 | Interest Earned | - |
| 37200 | Donations | - |
| 37850 | Equity Transfer In | - |
| 37900 | Miscellaneous | - |
| | Total Revenues - To Schedule B | <u><u>\$ 50,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | - |
| 35200 | | - |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 400 |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 200 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 2,500 |
| 44040 Advertising | 1,500 |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | 600 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,000 |
| 44451 Education and Training | 1,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 900 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 900 |
| Total Materials and Services - To Schedule B | \$ 9,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Property Management
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Program Allocation | |
|----------------------------------|---------------|---------------------|--------------|---------------|------------------------|-------------------------|--------------------|-------------------|
| | | | | | | | Fund 401 ISF | Fund 100 Assessor |
| 192000 | <u>1</u> 1 | Real Property Coord | A1703 | 43,898 | 24,218 | 68,116 | 40,870 | 27,247 |
| Personal Services per Schedule B | | | | | | | <u>40,900</u> | <u>27,200</u> |
| FTE | | | | | | | <u>0.6</u> | <u>0.4</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 8.00 | \$ 618,900 |
| Materials and Services (Schedule E) | | 296,700 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 8.00 | \$ 915,600 |

Purpose of Program:

Technology is a critical part of the day-to-day operations of Josephine County. The Information Technology Program provides, coordinates, and facilitates the use of technology and information resources, including infrastructure, applications and computer hardware in the departments of Josephine County. Supporting these departments in the fulfillment of their mission statements in an efficient and cost effective manner as possible.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 3,000 |
| 43300 Operating Supplies | 4,000 |
| 43328 Uniforms and Protective Gear | 750 |
| 43770 Equipment (<\$5,000) | 96,500 |
| 44910 Printing and Duplication | 1,500 |
| 44929 Postage and Shipping | 250 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 165,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,500 |
| 44451 Education and Training | 10,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 9,000 |
| 44661 Communications | 200 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 296,700 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
Schedule D - Personal Services
Information Technology
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|----------|-----------------------------|--------------|----------------|------------------------|-------------------------|
| 33111C | 1 | Program Super | N2006 | 71,514 | 31,455 | 102,969 |
| 33111C | 1 | Sr Department Specialist | A1212 | 41,199 | 22,722 | 63,921 |
| 33111C | 1 | Systems Support | A1609 | 48,686 | 24,862 | 73,548 |
| 33111C | 1 | Systems Support | A1603 | 41,566 | 22,827 | 64,393 |
| 33111C | 1 | Systems Support | A1605 | 43,825 | 23,473 | 67,297 |
| 33111C | 1 | Network Admin | A1910 | 58,777 | 27,746 | 86,523 |
| 33111C | 1 | Network Admin II | A2012 | 63,762 | 29,171 | 92,933 |
| 33111C | 1 | Systems Support | A1605 | 43,825 | 23,473 | 67,297 |
| | <u>8</u> | | | <u>413,154</u> | <u>205,729</u> | <u>618,882</u> |
| | <u>8</u> | Personal Services per Sch B | | <u>413,200</u> | <u>205,700</u> | <u>618,900</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 95,000 |
| Interfund Transfers (In) (Schedule C) | | 16,100 |
| Total Resources - To Schedule A | | \$ 111,100 |

| | | |
|--|-------------|-------------------|
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 1.00 | \$ 92,900 |
| Materials and Services (Schedule E) | | 26,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 1.00 | \$ 119,000 |

Purpose of Program:

The purpose of the Geographic Information Systems (GIS) program is to:

- Create, maintain, and distribute electronic data relating to the physical and cultural geography of Josephine County.
- Facilitate processes and projects, related to this data, as they are undertaken by the various County divisions and programs.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | 75,000 |
| 32100 | Federal Grants | |
| 32200 | State Grants | 18,000 |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 2,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 95,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|--------------------------------|
| 35200 | Fund 210 - Title III for GIS | \$ 16,100 |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ 16,100</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,000 |
| 43300 Operating Supplies | 3,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 2,000 |
| 44910 Printing and Duplication | 200 |
| 44929 Postage and Shipping | 200 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 16,800 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 1,200 |
| 44451 Education and Training | 1,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 200 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 26,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 GIS
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|--------------------------------------|-----|-----------------|--------------|---------------|------------------------|-------------------------|
| 332010 | 1 | Gis Coordinator | A2012 | 63,762 | 29,171 | 92,933 |
| <u>1 Personal Services per Sch B</u> | | | | <u>63,800</u> | <u>29,200</u> | <u>92,900</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Facilities
Program: Communications
Cost Center: 361110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 20,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 20,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 2.00 | \$ 136,400 |
| Materials and Services (Schedule E) | | 128,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 2.00 | \$ 265,000 |

Purpose of Program:

Communications is responsible for the operation and maintenance of the County radio and telephone systems. This includes preventative maintenance, repair and installation of systems to meet the customers needs.

Budget Goal:

Our goal is to provide the most cost effective service to our County and City customers.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Facilities
Program: Communications
Cost Center #: 361110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 20,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 20,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|--------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Facilities
Program: Communications
Cost Center #: 361110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 50,000 |
| 43328 Uniforms and Protective Gear | 600 |
| 43770 Equipment (<\$5,000) | 18,000 |
| 44910 Printing and Duplication | 500 |
| 44929 Postage and Shipping | 200 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 1,000 |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 2,500 |
| 44451 Education and Training | 2,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | 43,000 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | 1,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 6,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 128,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Communications
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|----------|-----------------------------|--------------|---------------|------------------------|-------------------------|
| 361110 | 1 | Comm Tech | A1704 | 45,077 | 24,642 | 69,719 |
| 361110 | 1 | Comm Tech | A1702 | 42,769 | 23,941 | 66,710 |
| | <u>2</u> | | | 87,846 | 48,583 | 136,429 |
| | <u>2</u> | Personal Services per Sch B | | <u>87,800</u> | <u>48,600</u> | <u>136,400</u> |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel/Law Library

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|---------------------|------------------------|-------------------|---------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 421110 | Legal Counsel | 3.9 | \$ - | \$ 423,000 |
| 421160 | Law Library | 0.6 | 157,700 | 157,700 |
| Total Office/Division for Fund | | <u>4.5</u> | <u>\$ 157,700</u> | <u>\$ 580,700</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 421110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | |
| Program Revenues (Schedule C) | | |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.90 | \$ 401,600 |
| Materials and Services (Schedule E) | | 21,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.90 | \$ 423,000 |

Purpose of Program:

As part of the Internal Service fund, and to fulfill the requirements of the Josephine County Charter and state law, the County Legal Counsel advises the governing body and other county officers, renders services in connection with legal questions of a civil nature arising in the discharge of their functions, prosecutes violations of county law, and provides such additional services as determined between the governing body and Legal Counsel, and in any other manner advises and represents the county.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel/Law Library
Program: Legal Counsel
Cost Center #: 421110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,300 |
| 43300 Operating Supplies | 4,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 2,900 |
| 44929 Postage and Shipping | 400 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | 1,500 |
| 44922 Dues and Subscriptions | 1,500 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 3,500 |
| 44451 Education and Training | 2,500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 600 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 200 |
| Total Materials and Services - To Schedule B | \$ 21,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 75,000 |
| Program Revenues (Schedule C) | | 82,700 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 157,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 0.60 | \$ 41,300 |
| Materials and Services (Schedule E) | | 116,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 0.60 | \$ 157,700 |

Purpose of Program:

The County Law Library provides legal reference services to attorneys, judges and to the public. The law librarian assists patrons in finding applicable statutes and administrative rules in state and federal systems, provides basic legal research for patrons who request searches using their own search terms, and assists attorneys and judges with basic research. The law librarian maintains current print resources for legal research within budgetary constraints and maintains electronic database contracts providing resources for legal research. As a part of the law library function, the law librarian provides referrals to other community sources of information and assistance, such as the Women's Crisis Support Team, Oregon Law Center and Oregon State Bar Attorney Referral Service.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel/Law Library
Program: Law Library
Cost Center #: 421160

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services (court fees) | 10325 | 80,000 |
| 33100 | Charges for Services (copy charges) | 11700 | 500 |
| 33100 | Charges for Services (DA Westlaw) | 34710 | 2,200 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 82,700</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel/Law Library
Program: Law Library
Cost Center #: 421160

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 400 |
| 43300 Operating Supplies | 100,800 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | 1,300 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | 300 |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 2,500 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | 100 |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 10,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 400 |
| Total Materials and Services - To Schedule B | \$ 116,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Josephine County
 Schedule D - Personal Services
 Office of Legal Counsel
 Adopted Budget
 2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Program Allocation | | |
|-------------|------------|---|--------------|----------------|------------------------|-------------------------|-------------------------|-----------------------|---------------------|
| | | | | | | | Legal Counsel 421110 | Law Library 421160 | BCC Admin 151110 |
| 421110 | 1 | Legal Administrator | N1412 | 62,573 | 28,900 | 91,473 | 91,473 | | |
| 421110 | 1 | Asst Counsel II | N2112 | 82,885 | 34,655 | 117,540 | 117,540 | | |
| 421110 | 1 | Legal Secretary | N0903 | 38,827 | 22,114 | 60,941 | 30,470 | | 30,470 |
| 421110 | 1 | Legal Counsel | E0601 | 96,170 | 38,444 | 134,614 | 134,614 | | |
| 421160 | 1 | Paralegal | N1106 | 44,974 | 23,870 | 68,844 | 27,538 | 41,307 | |
| | <u>5</u> | | | <u>325,429</u> | <u>147,984</u> | <u>473,413</u> | <u>401,636</u> | <u>41,307</u> | <u>30,470</u> |
| | <u>4.5</u> | <u>Personal Services per Schedule B</u> | | | | <u>442,900</u> | <u>401,600</u> | <u>41,300</u> | <u>30,500</u> |
| | | | | | | FTE | <u>3.9</u> | <u>0.6</u> | <u>0.5</u> |

Internal Vendor Funds



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
Table of Contents

Internal Vendor Funds

Fund Number and Name

402 – County Buildings and Fleet Fund K 3

410 – Insurance Reserve Fund..... K 13

415 – Payroll Liability Reserve Fund K 17

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY BUILDINGS AND FLEET FUND (402)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|-------------------------------|--|------------------------------------|------------------------------|--------------|
| Actual | Adopted Budget This Year 2010-11 | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ 371,004 | \$ 365,826 | \$ 541,200 | Beginning Fund Balance | \$ 614,100 | \$ 614,100 | \$ 614,100 |
| 8,564 | 6,138 | 3,000 | Interest Income | 4,000 | 4,000 | 4,000 |
| | | | Revenues generated by departments: | | | |
| 1,724,689 | 1,817,164 | 1,828,900 | Building O & M | 1,889,000 | 1,889,000 | 1,889,000 |
| 910,360 | 1,017,268 | 1,131,900 | Fleet | 1,261,000 | 1,261,000 | 1,261,000 |
| \$ 3,014,617 | \$ 3,206,396 | \$ 3,505,000 | TOTAL RESOURCES | \$ 3,768,100 | \$ 3,768,100 | \$ 3,768,100 |
| | | | REQUIREMENTS | | | |
| | | | Operating Expenditures: | | | |
| \$ 1,572,791 | \$ 1,641,296 | \$ 1,824,600 | Building Operations and Maintenance (O & M) | \$ 1,875,100 | \$ 1,875,100 | \$ 1,875,100 |
| 703,917 | 698,008 | 744,500 | County Fleet | 951,600 | 951,600 | 951,600 |
| | | | Interfund Transfers: | | | |
| 133,800 | 133,800 | 133,800 | 430 - Property Reserve Fund - Building O & M | 133,800 | 133,800 | 133,800 |
| 238,283 | 206,662 | 315,500 | 435 - Equipment Reserve Fund - Fleet | 273,700 | 273,700 | 273,700 |
| - | 73,088 | 69,000 | 201 - Public Works Fund - for Fleet management | 70,000 | 70,000 | 70,000 |
| | | | Contingency | 463,900 | 463,900 | 463,900 |
| 2,648,791 | 2,752,854 | \$ 3,505,000 | TOTAL REQUIREMENTS | \$ 3,768,100 | \$ 3,768,100 | \$ 3,768,100 |
| 365,826 | 453,542 | | Ending Fund Balance | | | |
| \$ 3,014,617 | \$ 3,206,396 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County Buildings and Fleet Fund (402)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 391110

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 264,100 |
| Program Revenues (Schedule C) | | 1,889,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 2,153,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 15.00 | \$ 908,800 |
| Materials and Services (Schedule E) | | 966,300 |
| Interfund Transfers (Out) (Schedule E) | | 133,800 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 144,200 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 15.00 | \$ 2,153,100 |

Purpose of Program:

Building Operations and Maintenance has the operational and maintenance responsibilities for the preservation of all county buildings and grounds. The work includes preventative maintenance and repair of all buildings and building systems (plumbing, electrical, mechanical, HVAC, and miscellaneous special systems) as well as Landscaping and Custodial services.

Program Budget Goals:

Our Goal is to provide a cost effective service to the County and it's citizens by continually striving to provide the best service at the lowest possible cost. By utilizing energy saving technology and industry best practices we provide a healthy and safe environment that fosters a highly qualified and professional workforce at the lowest possible cost.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: County Buildings and Fleet Fund (402)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 391110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|-----------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | 26210 | 112,600 |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | 1,759,800 |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | 16,600 |
| Total Revenues - To Schedule B | | | <u><u>\$ 1,889,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: County Buildings and Fleet Fund (402)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 391110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 1,000 |
| 43300 Operating Supplies | 136,500 |
| 43328 Uniforms and Protective Gear | 3,000 |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | 1,000 |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 32,500 |
| 44040 Advertising | - |
| 44100 Professional Services | 35,000 |
| 44922 Dues and Subscriptions | 1,000 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | 2,000 |
| 44451 Education and Training | 5,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | 665,000 |
| 44661 Communications | 5,000 |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | 2,200 |
| 44810 Building Operation, Repairs and Maint (BOM) | 45,000 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 25,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 4,000 |
| Total Materials and Services - To Schedule B | \$ 966,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve Fund (430) | \$ 133,800 |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ 133,800 |

Josephine County
Schedule D - Personal Services
Building Operations and Maintenance
Adopted Budget
2011-12

| Cost Center | FTE | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits |
|-------------|-----------|--|--------------|----------------|------------------------|-------------------------|
| 391110 | 1 | Bldg Maint Worker | A1212 | 41,199 | 24,082 | 65,281 |
| 391110 | 1 | Custodian | A0507 | 24,748 | 18,837 | 43,585 |
| 391110 | 1 | Custodian | A0501 | 21,175 | 6,751 | 27,926 |
| 391110 | 1 | Custodian | A0512 | 27,546 | 19,729 | 47,275 |
| 391110 | 1 | Bldg Maint Worker | A1212 | 41,199 | 24,082 | 65,281 |
| 391110 | 1 | Property Facility Director | N2010 | 77,013 | 34,298 | 111,310 |
| 391110 | 1 | Bldg Maint Supervisor | N1703 | 57,366 | 29,305 | 86,670 |
| 391110 | 1 | Custodial Supervisor | N0909 | 43,929 | 25,021 | 68,951 |
| 391110 | 1 | Custodian | A0512 | 27,546 | 19,729 | 47,275 |
| 391110 | 1 | Custodian | A0506 | 24,110 | 18,634 | 42,743 |
| 391110 | 1 | Custodian | A0512 | 27,546 | 19,729 | 47,275 |
| 391110 | 1 | Bldg Maint Worker | A1205 | 35,158 | 22,156 | 57,314 |
| 391110 | 1 | Bldg Maint Worker | A1212 | 41,199 | 24,082 | 65,281 |
| 391110 | 1 | Bldg Maint Worker | A1212 | 41,199 | 24,082 | 65,281 |
| 391110 | 1 | Sr Dept Specialist | A1206 | 36,091 | 21,262 | 57,353 |
| | <u>15</u> | | | <u>567,023</u> | <u>331,778</u> | <u>898,801</u> |
| | | Overtime | | <u>7,000</u> | <u>3,000</u> | <u>10,000</u> |
| | <u>15</u> | | | <u>574,023</u> | <u>334,778</u> | <u>908,801</u> |
| | | <u>15 Personal Services per Schedule B</u> | | | | <u>908,800</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County Building and County Fleet (402)
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 350,000 |
| Program Revenues (Schedule C) | | 1,261,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,611,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | 3.50 | \$ 222,300 |
| Materials and Services (Schedule E) | | 729,300 |
| Interfund Transfers (Out) (Schedule E) | | 343,700 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 315,700 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | 3.50 | \$ 1,611,000 |

Purpose of Program:

The Fleet revenues and expenditures associated with the preventative maintenance of the county's transportation fleet, emergency vehicles and the Sheriff units. Revenues are generated from rental fees charged for the departmental use of the motor pool.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: County Building and County Fleet (402)
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|-----------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | |
| 32200 | State Grants | - |
| 32300 | Local Grants | - |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 1,249,000 |
| 33100 | Charges for Services | 12,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | <u><u>\$ 1,261,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: County Building and County Fleet (402)
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ 300 |
| 43300 Operating Supplies | 655,700 |
| 43328 Uniforms and Protective Gear | 900 |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | 100 |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 7,500 |
| 44040 Advertising | |
| 44100 Professional Services | 1,000 |
| 44922 Dues and Subscriptions | 100 |
| 44990 Insurance | 3,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | 200 |
| 44451 Education and Training | 500 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | 20,000 |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | 40,000 |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 729,300 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Public Works (201) | \$ 70,000 |
| 45210 Equipment Reserve (435) | 273,700 |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 343,700 |

Josephine County
 Schedule D - Personal Services
 County Fleet
 Adopted Budget
 2011-12

| Cost Center | FTE 402 | FTE 201 | Job Title | Grade & Step | Annual Salary | Total Taxes & Benefits | Total Salary & Benefits | Fleet 402 | PW 201 | |
|-------------|-------------|-------------|---|--------------|---------------|------------------------|-------------------------|----------------|----------------|--|
| 343350 | 1 | | Mechanic | O3104 | 35,797 | 22,291 | 58,088 | 58,088 | | |
| 343350 | 1 | | Mechanic | O3101 | 33,159 | 21,456 | 54,615 | 54,615 | | |
| 343350 | 1 | | Journey Mechanic | O4112 | 45,487 | 25,362 | 70,849 | 70,849 | | |
| 343400 | <u>0.25</u> | <u>0.75</u> | Fleet Manager | N1706 | 60,270 | 30,116 | 90,386 | 22,596 | 67,789 | |
| | 3.25 | 0.75 | | | 174,712 | 99,226 | | 206,149 | 67,789 | |
| Additions | | | | | | | | | | |
| 343400 | <u>0.25</u> | <u>0.75</u> | Lead Mechanic | O5104 | 40,682 | 23,840 | 64,522 | 16,130 | 48,391 | |
| | <u>3.50</u> | <u>1.50</u> | | | | | | 222,279 | 116,181 | |
| | <u>3.50</u> | | Personal Services per Schedule B - Fund 402 | | | | | <u>222,300</u> | | |
| | | <u>1.50</u> | Personal Services per Schedule B - Fund 201 | | | | | | <u>116,200</u> | |

**2011-2012 PERSONNEL JUSTIFICATIONS
JOSEPHINE COUNTY FLEET**

402-343350

\$ 16,200

For the last five years, the Josephine County Fleet has been co-located with the Public Works Fleet, at the Public Works Department. Having both fleets together provides a number of benefits including: the ability for staff to perform crossover work between fleets as work levels change, elimination of many duplicate pieces of shop and facility equipment and the combination of what were formerly two fleet manager positions.

Historically, the Fleet Manager has provided a range of duties for both fleets, including: administrative oversight, personnel administration and technical analysis/reporting. At the same time, the Lead Mechanic is more closely involved with scheduling, vehicle diagnostics and troubleshooting with individual mechanics; again, in both fleets.

While the Fleet Manager is appropriately budgeted at .25FTE in the County Fleet (and .75FTE in Public Works), the Lead Mechanic has not been budgeted to County Fleet in years past. The 2011-12 County Fleet budget reflects changing the Lead Mechanic from 0FTE to .25FTE in the County Fleet Budget. At the same time, the Interfund Charges will be reduced by an amount equal to .25FTE of the Lead Mechanic's personnel cost. The net to the County Fleet fund is \$0, but the change will result in a better representation of actual expenditures.

RESOURCES AND REQUIREMENTS
INSURANCE RESERVE FUND (410)

Josephine County

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 1,008,922 | \$ 432,746 | Beginning Fund Balance | \$ - | \$ - | |
| 813,964 | 899,587 | Insurance charges to departments | 1,238,800 | 1,238,800 | 1,238,800 |
| 11,646 | 1,074 | Interest Income | 1,200 | 1,200 | 1,200 |
| 185,420 | 30,536 | Insurance proceeds | | | |
| \$ 2,019,952 | \$ 1,363,943 | TOTAL RESOURCES | \$ 1,240,000 | \$ 1,240,000 | \$ 1,240,000 |
| | | REQUIREMENTS | | | |
| \$ 1,560,206 | \$ 1,327,793 | Materials and Services | \$ 1,201,000 | \$ 1,201,000 | \$ 1,201,000 |
| | | Interfund Transfer: | | | |
| 27,000 | 29,500 | 262 - Building Safety Fund | 35,000 | 35,000 | 35,000 |
| | | Contingency | 4,000 | 4,000 | 4,000 |
| | | | | | |
| 1,587,206 | 1,357,293 | TOTAL REQUIREMENTS | \$ 1,240,000 | \$ 1,240,000 | \$ 1,240,000 |
| 432,746 | 6,650 | Ending Fund Balance | | | |
| \$ 2,019,952 | \$ 1,363,943 | TOTAL ASSETS | | | |

Purpose of Program:

This reserve is intended to accumulate funds from which to pay self insured claims against the County and for insurance premiums for workers comp, general liability, property and other insurances as the County transitions from self insured to premium based coverage.
The Board of County Commissioners authorized the continuation of this fund for a period of ten years beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Self Insurance and premium based coverage
Cost Center #: 371110

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 1,240,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,240,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 1,201,000 |
| Interfund Transfers (Out) (Schedule E) | | 35,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 4,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 1,240,000 |

Purpose of Program:

This fund accounts for premium payments for General Liability, Property, and Workers Compensation. Prior claims and related litigation (July 1, 2006) and Fleet collision coverage are self-insured.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Self Insurance and premium based coverage
Cost Center #: 371110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|--|-----------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services - Workers Comp | 476,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments - General/Auto/Self Liability | 760,000 |
| 37100 | Interest Earned | 1,200 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous - Insurance Reimbursements | 2,800 |
| | Total Revenues - To Schedule B | <u><u>\$ 1,240,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Self Insurance and premium based coverage
Cost Center #: 371110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | 935,000 |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | 216,000 |
| 44200 Medical Services (Self Insurance Fund only) | 10,000 |
| 44992 Self Insurance Claims (Self Insurance Fund only) | 40,000 |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 1,201,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Building Safety Fund (262) | \$ 35,000 |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ 35,000 |

RESOURCES AND REQUIREMENTS

Josephine County

PAYROLL LIABILITY RESERVE FUND (415)

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 678,798 | \$ 1,287,226 | Beginning Fund Balance | \$ 550,000 | \$ 550,000 | \$ 550,000 |
| 892,519 | 100,000 | Leave Liability charges to departments | 400,000 | 400,000 | 400,000 |
| 11,311 | 13,742 | Interest Income | 2,000 | 2,000 | 2,000 |
| \$ 1,582,628 | \$ 1,400,968 | TOTAL RESOURCES | \$ 952,000 | \$ 952,000 | \$ 952,000 |
| | | REQUIREMENTS | | | |
| \$ 295,402 | \$ 586,481 | Personal Services | \$ 852,000 | \$ 852,000 | \$ 852,000 |
| - | - | Contingency | 100,000 | 100,000 | 100,000 |
| 295,402 | 586,481 | TOTAL REQUIREMENTS | \$ 952,000 | \$ 952,000 | \$ 952,000 |
| 1,287,226 | 814,487 | Ending Fund Balance | | | |
| \$ 1,582,628 | \$ 1,400,968 | TOTAL ACTUAL | | | |

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination. The Board of County Commissioners authorized the continuation of this fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Payroll Liability Reserve Fund (415)
Office/Division: Finance
Program: Payroll
Cost Center #: 161110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 550,000 |
| Program Revenues (Schedule C) | | 402,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 952,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ 852,000 |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 100,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 952,000 |

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination. The Board of County Commissioners authorized the continuation of this fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Payroll Liability Reserve Fund (415)
Office/Division: Finance
Program: Payroll
Cost Center #: 161110

| | Revenue Source Code | Budget Amount |
|---------------------------------------|----------------------------|-------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | 10100 400,000 |
| 37100 | Interest Earned | 10900 2,000 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| Total Revenues - To Schedule B | | \$ 402,000 |

Transfers from Other Funds (List sources):

| | | |
|---|--|-------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | \$ - |



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Capital Funds and Capital Outlays



Fund Number and Name

Capital Outlay Summary.....L 3
303 – County Bridge Construction FundL 4
425 – Roads and Bridges Reserve FundL 12
430 – Property Reserve FundL 18
435 – Equipment Reserve Fund.....L 28

| | <u>FY 09-10 Adopted Budget</u> | <u>FY 10-11 Adopted Budget</u> | <u>FY 11-12 Adopted Budget</u> | <u>Page Numbers</u> |
|---|--|--|--|-------------------------|
| Expended from County Bridge Construction Fund (303) Public Works | <u>2,952,600</u> | <u>2,970,000</u> | <u>2,910,000</u> | L 4 |
| | <u>2,952,600</u> | <u>2,970,000</u> | <u>2,910,000</u> | |
| Expended from Road and Bridge Reserve Fund (425): Public Works | <u>2,046,300</u> | <u>2,162,400</u> | <u>1,522,700</u> | L 12 |
| | <u>2,046,300</u> | <u>2,162,400</u> | <u>1,522,700</u> | |
| Expended from Property Reserve Fund (430) for: | | | | L 18 |
| Economic Stimulus Money (estimate) | \$ 2,000,000 | \$ 575,000 | 575,000 | |
| Parks | 953,000 | 880,600 | 102,000 | |
| Fair | - | - | 10,000 | |
| County Buildings and Maintenance | 354,500 | 261,500 | 133,800 | |
| Adult Corrections | 125,000 | - | 2,400 | |
| George Borders Fund - for Library | 102,000 | 100,000 | - | |
| Public Works - Special Projects NVIP | - | - | 155,000 | |
| | <u>3,534,500</u> | <u>1,817,100</u> | <u>978,200</u> | |
| Expended from Equipment Reserve Fund (435) for: | | | | L 28 |
| Public Works | 705,400 | 635,800 | 371,700 | |
| Public Works - North Valley Industrial Park | 84,500 | - | - | |
| County Fleet | 328,700 | 441,300 | 273,700 | |
| ISF - Information Technology | 100,000 | 184,000 | 50,000 | |
| ISF - Communications | 25,000 | 125,000 | 25,000 | |
| County Transit | 438,600 | 155,700 | 531,600 | |
| Sheriff | 50,000 | - | - | |
| Public Safety - at Fund Level | - | - | 400,000 | |
| Public Land Corner Preservation | - | - | 10,000 | |
| Building Safety | 6,000 | - | - | |
| County Clerk and Recorder | 10,000 | - | 15,000 | |
| Adult Corrections | - | - | - | |
| Assessor | - | 137,700 | 85,100 | |
| Treasurer | - | 62,300 | 37,000 | |
| George Borders Fund - for Library | - | 50,000 | - | |
| Title III - Adult Corrections | - | - | - | |
| Title III - Search & Rescue | - | - | - | |
| | <u>1,748,200</u> | <u>1,791,800</u> | <u>1,799,100</u> | |
| Expended from other funds/programs: | | | | I 17 |
| Airports | 619,500 | 2,775,000 | 1,674,000 | |
| Title III SRS 2008 Projects (In Fund 210) | <u>109,933</u> | <u>120,000</u> | <u>-</u> | |
| | <u>729,433</u> | <u>2,895,000</u> | <u>1,674,000</u> | |
| Total budgeted capital outlays | <u>\$ 11,011,033</u> | <u>\$ 11,636,300</u> | <u>\$ 8,884,000</u> | |

Capital Outlays are defined as expenditures for property or equipment which cost over \$5,000 and have a useful life in excess of one year.

RESOURCES AND REQUIREMENTS
COUNTY BRIDGE CONSTRUCTION FUND (303)

| Historical Data | | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|------------------------------------|------------------------------|--------------|
| Actual | Proposed By Budget Officer | | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ 425 | \$ 2,958,399 | \$ 2,970,000 | RESOURCES | \$ 2,900,000 | \$ 2,900,000 | \$ 2,900,000 |
| 2,941,000 | - | - | Beginning Fund Balance | - | - | - |
| 14,993 | 19,791 | 15,000 | State grant | 10,000 | 10,000 | 10,000 |
| | | | Interest Income | | | |
| | | | Interfund Transfer: | | | |
| | 2,087 | - | 425 - Road & Bridges Reserve Fund | - | - | - |
| \$ 2,978,201 | \$ 2,980,277 | \$ 2,985,000 | TOTAL RESOURCES | \$ 2,910,000 | \$ 2,910,000 | \$ 2,910,000 |
| \$ 19,802 | 41,149 | \$ 2,970,000 | REQUIREMENTS | | | |
| | | | Capital Outlay | \$ 2,910,000 | \$ 2,910,000 | \$ 2,910,000 |
| | | | Interfund Transfer: | | | |
| | - | 15,000 | 201 - Public Works Fund | - | - | - |
| 19,802 | 41,149 | \$ 2,985,000 | TOTAL REQUIREMENTS | \$ 2,910,000 | \$ 2,910,000 | \$ 2,910,000 |
| 2,958,399 | 2,939,128 | | Ending Fund Balance | | | |
| \$ 2,978,201 | \$ 2,980,277 | | TOTAL ACTUAL | | | |

This fund is used to account for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: County Bridge Construction Fund (303)
Office/Division: Public Works

| <u>Cost Center Code</u> | <u>Program Name</u> | <u>From Schedule B</u> | | |
|---------------------------------------|---------------------------|------------------------|---------------------|---------------------|
| | | <u>FTE</u> | <u>Resources</u> | <u>Requirements</u> |
| 342520 | Bridge Construction | - | \$ 2,910,000 | \$ - |
| 342560 | Lower Sucker Creek Bridge | - | | 2,904,500 |
| 342550 | Upper Sucker Creek Bridge | | | 5,500 |
| Total Office/Division for Fund | | <u>-</u> | <u>\$ 2,910,000</u> | <u>\$ 2,910,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County Bridge Construction Fund (303)
Office/Division: Public Works
Program: Bridge Construction
Cost Center #: 342520

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 2,900,000 |
| Program Revenues (Schedule C) | | 10,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 2,910,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ - |

Purpose of Program:

Accounts for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: County Bridge Construction Fund (303)
Office/Division: Public Works
Program: Bridge Construction
Cost Center #: 342520

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | - |
| 32200 | State Grants | - |
| 32300 | Local Grants | - |
| 32500 | Private Grants | - |
| 33100 | Charges for Services | - |
| 33200 | Sales of Materials | - |
| 33300 | Rental Charges | - |
| 34200 | Fines and Forfeitures | - |
| 35300 | Interfund Payments | - |
| 37100 | Interest Earned | 10,000 |
| 37200 | Donations | - |
| 37850 | Equity Transfer In | - |
| 37900 | Miscellaneous | - |
| | Total Revenues - To Schedule B | <u><u>\$ 10,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | - |
| 35200 | | - |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County Bridge Construction Fund (303)
Office/Division: Public Works
Program: Lower Sucker Creek Bridge
Cost Center #: 342560

| | Budget Amounts | |
|--|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | 2,904,500 |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 2,904,500 |

Purpose of Program:

Accounts for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County Bridge Construction Fund (303)
Office/Division: Public Works
Program: Upper Sucker Creek Bridge
Cost Center #: 342550

| | Budget Amounts | |
|--|-----------------------|-----------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | - |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ - |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | 5,500 |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 5,500 |

Purpose of Program:

2011-2012 CAPITAL OUTLAY JUSTIFICATIONS

County Bridge Construction Fund (303) Total \$2,910,000

Lower Sucker Creek (Holland Loop Road) OTIA III Bridge \$2,904,500

Public Works maintains approximately 170 bridges and structures throughout Josephine County. All county-maintained bridges are evaluated through the Oregon Department of Transportation's bridge inspection program.

This program has identified Lower Sucker Creek Bridge, on Holland Loop Road, as a bridge nearing the end of its useful lifespan. Lower Sucker Creek is currently one of only 10 load-rated bridges in Josephine County; and by size, is one of the five largest county-maintained bridges. Additionally, this bridge has a high volume of daily traffic including trips to residences, businesses and a fire station.

Josephine County is not able to pay the replacement cost of this bridge without seriously compromising all other road maintenance for a number of years. To alleviate this financial burden, Public Works applied for state funding and received nearly \$4M to pay for four (4) bridge replacements throughout the county. The \$2.9 million balance shown in the Bridge Construction Fund will likely not cover all costs associated with replacing the Lower Sucker Creek Bridge; any additional funding would come through the Public Works Operating Fund.

The funds are given as a grant to the county. This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County and the Oregon Department of Transportation.

Upper Sucker Creek (Holland Loop Road) OTIA III plant monitoring \$5,500

We are required to monitor and maintain the plantings for a minimum of 5 years from the date the bridge construction was completed.

RESOURCES AND REQUIREMENTS
ROADS AND BRIDGES RESERVE FUND (425)

Josephine County

| Historical Data | | | Budget for Next Year 2011-12 | | |
|-------------------------------|----------------------------------|---------------------------------------|------------------------------|------------------------------|---------------------------|
| Actual | Adopted Budget This Year 2010-11 | DESCRIPTION | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | RESOURCES AND REQUIREMENTS | | | |
| | | RESOURCES | | | |
| \$ - | \$ 1,109,883 | Beginning Fund Balance | \$ 209,000 | \$ 209,000 | \$ 209,000 |
| 17,981 | 4,037 | Interest Income | 900 | 900 | 900 |
| | | Interfund Transfers: | | | |
| 640,000 | 850,000 | 201 - Public Works Fund | 1,522,700 | 1,522,700 | 1,522,700 |
| 1,097,451 | - | 430 - Property Reserve Fund | | | |
| \$ 1,755,432 | \$ 1,963,920 | TOTAL RESOURCES | \$ 1,732,600 | \$ 1,732,600 | \$ 1,732,600 |
| | | REQUIREMENTS | | | |
| \$ 623,766 | \$ 1,715,694 | Capital Outlay | \$ 1,522,700 | \$ 1,522,700 | \$ 1,522,700 |
| | | Interfund Transfer: | | | |
| 21,783 | - | 303 - County Bridge Construction Fund | | | |
| - | - | Contingency | 209,900 | 209,900 | 209,900 |
| 645,549 | 1,715,694 | TOTAL REQUIREMENTS | \$ 1,732,600 | \$ 1,732,600 | \$ 1,732,600 |
| 1,109,883 | 248,226 | Ending Fund Balance | | | |
| \$ 1,755,432 | \$ 1,963,920 | TOTAL ASSETS | | | |

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to the County's road and bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Roads & Bridges Reserve Fund (425)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

| | | Budget Amounts | |
|--|--|-----------------------|---------------------|
| | | FTE | Dollars |
| <u>Resources:</u> | | | |
| Beginning Fund Balance | | | \$ 209,000 |
| Program Revenues (Schedule C) | | | 900 |
| Interfund Transfers (In) (Schedule C) | | | 1,522,700 |
| Total Resources - To Schedule A | | | \$ 1,732,600 |
| <u>Requirements:</u> | | | |
| Expenditures: | | | |
| Personal Services (Schedule D) | | - | \$ - |
| Materials and Services (Schedule E) | | | - |
| Interfund Transfers (Out) (Schedule E) | | | - |
| Capital Outlays directly from program (Schedule F) | | | 1,522,700 |
| Contingency | | | 209,900 |
| Ending Fund Balance | | | - |
| Total Requirements - To Schedule A | | - | \$ 1,732,600 |

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Roads & Bridges Reserve Fund (425)
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|-----------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | - |
| 30900 | Other Taxes | | - |
| 31100 | Licenses, Permits and Fees | | - |
| 32100 | Federal Grants | | - |
| 32200 | State Grants | | - |
| 32300 | Local Grants | | - |
| 32500 | Private Grants | | - |
| 33100 | Charges for Services | | - |
| 33200 | Sales of Materials | | - |
| 33300 | Rental Charges | | - |
| 34200 | Fines and Forfeitures | | - |
| 35300 | Interfund Payments | | - |
| 37100 | Interest Earned | 10900 | 900 |
| 37200 | Donations | | - |
| 37850 | Equity Transfer In | | - |
| 37900 | Miscellaneous | | - |
| Total Revenues - To Schedule B | | | <u><u>\$ 900</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--------------------|--|-----------------------------------|
| 35200 | Public Works (201) | | \$ 1,522,700 |
| 35200 | | | - |
| 35200 | | | - |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ 1,522,700</u></u> |

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget
Five Year Plan

OFFICE/DIVISION NAME: Public Works - Roads & Bridges Reserve Fund (425)

| Description 425/343400 | 2011-12 * Amount | 2012-13 Amount | 2013-14 Amount | 2014-15 Amount | 2015-16 Amount |
|--|---------------------|-------------------|-------------------|-------------------|-------------------|
| ROW | \$ 16,200 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| Building Construction | \$ 12,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Road Construction | \$ 1,162,400 | \$ 475,000 | \$ 475,000 | \$ 475,000 | \$ 475,000 |
| Bridge Construction | \$ 332,100 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 |
| Total | \$ 1,522,700 | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 650,000 |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ 1,522,700 | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 650,000 |
| Property Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Equipment Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay | \$ 1,522,700 | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 650,000 |
| | | | | | |
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* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2011-12.

2011-2012 CAPITAL OUTLAY JUSTIFICATION

Road & Bridge Construction (425 Fund) **Total** **\$ 1,522,700**

RIGHT OF WAY **\$11,200**

Deer Creek (Lakeshore Drive) HBP Match **\$3,100**

This bridge has been selected for replacement based on statewide scoring criteria. Our ROW match is approximately 10.8%.

Slate Creek (Elliot Creek Road) HBP Match **\$5,000**

This bridge has been selected for replacement based on statewide scoring criteria. Our ROW match is approximately 10.8%.

Slate Creek Design Match **\$3,100**

This bridge has been selected for replacement based on statewide scoring criteria. Our ROW match is approximately 10.8%.

BUILDING CONSTRUCTION **\$12,000**

Kerby Shop Roll-Up Doors **\$12,000**

In order to maintain the security of Public Works' Kerby facility, the roll-up doors on the building need to be replaced this year. The original tracks, rollers and wood have deteriorated beyond repair on all five (5) roll-up garage doors, and we have concerns about the security of the tools and equipment stored inside the building. The recommended budget is to replace the wooden doors with metal doors

ROAD CONSTRUCTION **\$1,123,400**

Happy Camp Chipseal **\$354,100**

Josephine County Public Works applied for, and was awarded, a \$569,800 grant for work on Happy Camp Road. The capital outlay portion of this grant (\$354,176) represents material costs associated with the work; remaining costs are labor and equipment. The 11.5 miles of Happy Camp Road will be chipsealed; including prep work and line striping. 100% of the cost of this project will be reimbursed with the grant monies.

Highland Avenue / Vine Street Overlay **\$443,000**

The road surface on Highland Avenue, from Lloyd Drive to Vine Street has numerous areas where the road surface is delaminating. This section of road has been worn beyond the point of a successful chipseal restoration. This section of road not only carries a great deal of heavy truck traffic, it is also designated as the emergency bypass for I-5, and is critical for keeping open to oversize/overweight vehicles. A two-inch asphalt layer is the recommended repair for saving the County from a much more costly full grind and replacement within the next few years.

Asphalt Blade Patching **\$260,300**

Several areas are identified through our road pavement management rating system requiring a selection of the best management practice for repair. Some are corrected with a crack seal; others require bridging the stress areas with asphalt applied with a grader blade. This amount would purchase 4,000 tons of asphalt to repair areas identified as most in need.

Redwood Drainage Study – Phase II **\$66,000**

This will complete the drainage study which was approved in the 10-11 budget year but overlaps into the 11-12 budget year.

BRIDGE CONSTRUCTION **\$376,100**

Waldo Bridge Rail **\$60,000**

The integrity of the original concrete bridge rail has crumbled beyond functionality and has become a liability. Replacing the 256 FT. rail, on both sides, would cost well over \$250,000. An acceptable, long-term repair is to add a steel bridge rail attached to the curb in front of the concrete rail. Taking advantage of functional, used bridge rail from ODOT will keep Public Works' cost at \$60,000.

Slate Creek Bridge / Fish Hatchery Road **\$14,400**

The deck surface on Slate Creek bridge has experienced significant wear over many years, and now has exposed rebar. Bridge Maintenance is critical for the structural integrity of this facility. A surface restoration treatment will include shot blasting the surface and then application of an epoxy aggregate layer to extend the life of the surface for many years.

Althouse Creek (Dick George Road) Scour Repair **\$22,000**

This bridge has been identified by FHWA as a scour critical bridge. Josephine County is required to mitigate this scour issue. We currently have the in water permits and all associated land use approvals. Without doing this repair, this bridge is susceptible to being washed out during a major storm event.

Jump Off Joe Creek (Monument Drive) Scour Repair **\$22,000**

This bridge has been identified by FHWA as a scour critical bridge. Josephine County is required to mitigate this scour issue. We currently have the in water permits and all associated land use approvals. Without doing this repair, this bridge is susceptible to being washed out during a major storm event.

Deer Creek (Lakeshore Drive) HBP Match - Design **\$50,100**

This bridge has been selected for replacement based on statewide scoring criteria. Our Design match is approximately 10.8%.

Slate Creek (Elliot Creek Road) HBP Match – Design/Construction **\$174,300**

This bridge has been selected for replacement based on statewide scoring criteria. Our Design and construction match is approximately 10.8%.

Slate Creek (Slate Creek Road) HBP Match – Design **\$33,300**

This bridge has been selected for replacement based on statewide scoring criteria. Our Design match is approximately 10.8%.

RESOURCES AND REQUIREMENTS
PROPERTY RESERVE FUND (430)

Josephine County

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|-------------------------------|--|------------------------------------|------------------------------|--------------|
| Actual | Adopted Budget This Year 2010-11 | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ 2,106,545 | \$ 1,472,103 | \$ 1,494,000 | Beginning Fund Balance | \$ 1,400,000 | \$ 1,400,000 | \$ 1,400,000 |
| 29,890 | 22,008 | 16,200 | Interest Income | 12,000 | 12,000 | 12,000 |
| 442,124 | | 750,000 | Property Sales - Parks | 400,000 | 400,000 | 400,000 |
| 522,555 | | 200,000 | Property Sales - General Fund | 200,000 | 200,000 | 200,000 |
| - | 194,810 | 283,600 | Capital grants for Parks | - | - | - |
| - | | 575,000 | Economic Stimulus Money (estimate) | 575,000 | 575,000 | 575,000 |
| - | 7,710 | | Miscellaneous Income | | | |
| - | | | Interfund Transfers: | | | |
| - | - | - | 202 - Public Works Special Projects Fund | 95,000 | 95,000 | 95,000 |
| - | 50,000 | | 210 - Grant Projects Fund - Title III | 60,000 | 60,000 | 60,000 |
| - | - | - | 221 - Fairgrounds Fund | 10,000 | 10,000 | 10,000 |
| 2,400 | 136,032 | 2,400 | 243 - Adult Corrections Fund | 2,400 | 2,400 | 2,400 |
| 133,800 | 133,800 | 133,800 | 402 - County Buildings and Fleet Fund | 133,800 | 133,800 | 133,800 |
| - | - | 100,000 | 702 - Library Trust Funds - George Borders | - | - | - |
| \$ 3,237,314 | \$ 2,016,463 | \$ 3,555,000 | TOTAL RESOURCES | \$ 2,888,200 | \$ 2,888,200 | \$ 2,888,200 |
| | | | REQUIREMENTS | | | |
| \$ 509,882 | \$ 631,111 | \$ 1,817,100 | Capital Outlay | \$ 978,200 | \$ 978,200 | \$ 978,200 |
| 72,878 | - | - | Debt Service - D Street | | | |
| | | | Interfund Transfers: | | | |
| 85,000 | - | - | 262 - Building Safety Fund | | | |
| 1,097,451 | - | - | 425 - Roads and Bridges Reserve Fund | | | |
| - | 20,800 | - | 704 - PEG Access Fund | | | |
| - | - | 1,737,900 | Contingency | 1,910,000 | 1,910,000 | 1,910,000 |
| 1,765,211 | 651,911 | \$ 3,555,000 | TOTAL REQUIREMENTS | \$ 2,888,200 | \$ 2,888,200 | \$ 2,888,200 |
| 1,472,103 | 1,364,552 | | Ending Fund Balance | | | |
| \$ 3,237,314 | \$ 2,016,463 | | TOTAL ACTUAL | | | |

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to County owned real property or to purchase real property for use in the County's operations. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

2011-2012 CAPITAL OUTLAY JUSTIFICATION

North Valley Industrial Park Pump Station

\$155,000

The North Valley Industrial park (NVIP) pump station, owned and operated by Josephine County, delivers waste collected from the NVIP tenants to the sewer system located on nearby school property. This pump station dates from the mid-1980s, includes an electrical control panel that has incurred substantial water damage during several system 'back-ups' over the years, and is now near the end of its functional lifespan.

Funding is being sought to replace the electrical 'backbone' of the pump station. This backbone includes: the main control panel, power service and pole, a skid-mounted back-up diesel generator, power transfer switch and remote alarms to notify responders in the event of a loss of power. This project will provide reliable around the clock sanitary sewer to those in the North Valley Industrial Park. Additionally, the addition of a back-up diesel generator ensures continued sewer service in the event of a loss of electrical power.

It is important to point out that this project does not add additional capacity to the system, it upgrades the electrical to meet current codes and provides a back-up generator to keep the sewer moving to the treatment plant. Additionally, this project is necessary, regardless of the final disposition of the proposed STEP sewer system for Paradise Ranch, et al.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget
Five Year Plan

OFFICE/DIVISION NAME: Adult Corrections Fund 243

| Description [Fund/Program] | 2011-12 * Amount | 2012-13 Amount | 2013-14 Amount | 2014-15 Amount | 2015-16 Amount |
|--|---------------------|-------------------|-------------------|-------------------|-------------------|
| Annual Transfer to Property Reserve Fund | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| (per MOU w/ BCC April 2008) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Reserve Fund | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| Equipment Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2011-12.

430 FUND
Exhibit "A"

| Location | Project | Estimated Cost |
|-----------------------------------|--|----------------|
| C J Office Bldg. | Interior painting | \$6,500 |
| | Replace HVAC system & controls | \$35,000 |
| Courthouse | Refurbish & paint interior hallways & common space | \$10,000 |
| | *Rekey all doors and replace damaged hardware and add card lock at employee entrance | \$10,000 |
| | *Replace two HVAC units | \$20,000 |
| Jail | Replace two HVAC units | \$20,000 |
| GP Library | Replace two HVAC units | \$20,000 |
| Justice Building | *Retrofit interior lighting to energy efficient fixtures | \$100,000 |
| | *Install card locks on all existing key pad doors | \$10,000 |
| Juvenile Justice Building | Repair damaged HVAC ducting & replace one HVAC unit | \$15,000 |
| | *Visiting and Intake security upgrades | \$20,000 |
| Parks | *Remodel admin area to provide better separation from shop. | \$15,000 |
| Footnote: | | |
| | * Top priority projects | \$175,000 |
| | Other projects | \$106,500 |
| | TOTAL | \$281,500 |
| Capital Reserve Additions 2011-12 | <u>\$133,800</u> | |

430 FUND
Exhibit "A"

| Location | Project | Estimated Cost |
|------------------------------|--|----------------|
| Justice Building/ Courthouse | *Convert the Dual Duct Air Distribution System to VAV with Electric Reheat | \$250,000 |
| | *Replacement of Electric Coils with Hot Water Coils and add High Efficiency Boiler | \$125,000 |
| | *DDC control system for HVAC and Lighting | \$200,000 |

Footnote:

| | |
|-----------------------------------|-----------------|
| * Top priority projects | \$575,000 |
| TOTAL | <hr/> \$575,000 |
| Capital Reserve Additions 2011-12 | \$250,000 |

RESOURCES AND REQUIREMENTS
EQUIPMENT RESERVE FUND (435)

Josephine County

| Historical Data | | | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| | | | | RESOURCES | | | |
| \$ | 651,785 | \$ 496,319 | \$ 731,000 | \$ 550,000 | \$ 550,000 | \$ 550,000 | |
| | 58,879 | 55,810 | - | - | - | - | |
| | 17,270 | 7,115 | 9,000 | 7,900 | 7,900 | 7,900 | |
| | - | 1,307 | - | - | - | - | |
| | 119,100 | 118,400 | 118,800 | 122,100 | 122,100 | 122,100 | |
| | - | 358,187 | 570,000 | 371,700 | 371,700 | 371,700 | |
| | - | - | - | - | - | - | |
| | 19,437 | - | - | - | - | - | |
| | 105,000 | - | - | - | - | - | |
| | - | 9,240 | - | 15,000 | 15,000 | 15,000 | |
| | - | 50,790 | - | 10,000 | 10,000 | 10,000 | |
| | - | 313,311 | 155,700 | 400,000 | 400,000 | 400,000 | |
| | - | - | - | 531,600 | 531,600 | 531,600 | |
| | - | 3,962 | - | - | - | - | |
| | 230,000 | 45,605 | 309,000 | 75,000 | 75,000 | 75,000 | |
| | 238,283 | 206,662 | 315,500 | 273,700 | 273,700 | 273,700 | |
| | 10,810 | - | - | - | - | - | |
| | - | - | 50,000 | - | - | - | |
| \$ | 1,450,564 | \$ 1,666,708 | \$ 2,259,000 | \$ 2,357,000 | \$ 2,357,000 | \$ 2,357,000 | |
| | | | | REQUIREMENTS | | | |
| \$ | 954,245 | \$ 1,000,097 | \$ 1,791,800 | \$ 1,799,100 | \$ 1,799,100 | \$ 1,799,100 | |
| | - | 5,500 | - | - | - | - | |
| | - | - | 467,200 | 557,900 | 557,900 | 557,900 | |
| | 954,245 | 1,005,597 | \$ 2,259,000 | \$ 2,357,000 | \$ 2,357,000 | \$ 2,357,000 | |
| | 496,319 | 661,111 | | | | | |
| \$ | 1,450,564 | \$ 1,666,708 | | \$ 2,357,000 | \$ 2,357,000 | \$ 2,357,000 | |
| | | | | TOTAL ACTUAL | | | |

Purpose of Program:

This reserve is intended to accumulate funds to purchase items of equipment having a cost in excess of \$5,000. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

2011/12 BUDGET - JOSEPHINE COUNTY ASSESSOR

SUBJECT: CAPITAL OUTLAY JUSTIFICATION – REPLACEMENT A&T SYSTEM

DATE: 4/13/2011

The Schedule F amount of \$85,100 reflects the maximum amount that can be charged to the CAFFA grant for capital outlay in the 2011/12 budget year. The Equipment Reserve Fund will have a balance of approximately \$460,000 reserved for a replacement A&T system at the end of the 2010/11 fiscal year which has been approved by previous budget committees over the last three years. The process to acquire and install a new system is a multi-year project. We can expect that the Equipment Reserve Fund will expend a substantial portion (\$300,000) of the final cost in the 2011/12 fiscal year as we move through the contracting and acquisition process.



Josephine County, Oregon

JOHN HARELSON, TREASURER

Treasury - 541 474-5235

Tax Collection - 541 474-5175

Josephine County Courthouse
500 NW 6th Street, Dept. 14
Grants Pass, OR 97526

FAX (541) 474-5176

E-mail- taxcollector@co.josephine.or.us
TDD (800)735-2900

2011/12 Budget

Subject: Capital Outlay Justification- Replacement of joint Assessment &Tax Collection System

Date: 3/28/11

The Schedule F amount of \$37,000 reflects the maximum amount that can be charged to the CAFFA grant for capital outlay in the Treasury/Tax Collection 2011/12 budget year. The Equipment Reserve Fund will have a balance of approximately \$460,000 reserved for a replacement A&T system at the end of the 2010/11 fiscal year which has been approved by previous budget committees over the last three years. The process to acquire and install a new system is a multi-year project. We can expect that the Equipment Reserve Fund will expend a substantial portion (\$300,000) of the final cost in the 2011/12 fiscal year as we move through the contracting and acquisition process.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget
Five Year Plan

OFFICE/DIVISION NAME: Public Works Fund (201)

| Description 435/343400 | 2011-12 * Amount | 2012-13 Amount | 2013-14 Amount | 2014-15 Amount | 2015-16 Amount |
|---------------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Equipment & Vehicles | \$ 171,700 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| Narrowband Radio Infrastructure | \$ 200,000 | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 371,700 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Equipment Reserve Fund | \$ 371,700 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| Total Capital Outlay | \$ 371,700 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
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* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2011-12.

2011 – 2012 CAPITAL OUTLAY JUSTIFICATIONS

| | | |
|--|--------------|------------------|
| Equipment Reserve Fund (435 343400) | Total | \$371,700 |
|--|--------------|------------------|

| | | |
|--|--|----------------|
| 14' Tilt Bed Trailer (12,000 lb.) | | \$5,700 |
|--|--|----------------|

A multi-purpose small utility trailer is needed for hauling small equipment and material to job sites and projects on county maintained roads. Frequently hauled type items would include: asphalt roller, skid-steer, bridge repair materials and guardrail material. Department efficiency is increased by no longer utilizing a 10-yard truck and trailer dedicated to hauling small equipment to various job sites.

| | | |
|----------------------------------|--|-----------------|
| Two (2) Tow-Behind Brooms | | \$60,000 |
|----------------------------------|--|-----------------|

Tow-behind brooms are heavily used year round, to keep roads clear of debris and safe for the travelling public. Besides removal of sanding material and accident cleanup, tow-behind brooms are used extensively in our ditching and chipseal operations. Tow-behind brooms are a high maintenance piece of equipment. Given Public Works' annual utilization, the life expectancy for these brooms has historically been about five years. Annual maintenance costs, and accordant downtime, on the existing 2005 brooms has gotten prohibitive. Without replacement, expensive near-term repairs would likely include rebuilding cracked frames.

| | | |
|--|--|-----------------|
| Bucket for Loader (straight bucket) | | \$25,000 |
|--|--|-----------------|

Public Works is in need of a new loader bucket, due to the age and wear and tear of our current straight bucket. The bucket is used for digging and loading rocks for bridge maintenance and other construction needs. Public Works' Fleet has hard-faced and replaced the leading edge many times, but a point has been reached where stress and other faults have irreparably compromised the bucket.

| | | |
|---------------------------|--|----------------|
| Bucket for Gradall | | \$5,000 |
|---------------------------|--|----------------|

Public Works is in need of a new Gradall bucket, due to the age and wear and tear of one of our current buckets. The bucket is used for ditching and other road maintenance activities. Public Works' Fleet have hard faced and replaced the leading edge many times, but a point has been reached where stress and other faults have irreparably compromised the bucket.

| | | |
|---------------|--|-----------------|
| Radios | | \$76,000 |
|---------------|--|-----------------|

In accordance with Federal Communications Commission directives, all private land mobile radio services in the 150-174 MHz and 421-512 MHz bands must migrate to narrowband technology and be in compliance with FCC directives by January 1, 2013. This purchase is the first of two to provide narrowband radios to our 77 vehicles that require the use of radios. For FY 2011-2012, PW will purchase 38 radios.

| | | |
|--|--|------------------|
| Narrowband Radio Infrastructure | | \$200,000 |
|--|--|------------------|

See end of capital outlay section for more information



**OFFICE OF
JOSEPHINE COUNTY
Clerk & Recorder**

**Art Harvey
County Clerk & Recorder**

Courthouse, 500 NW 6th St., Dept. 1
P.O. Box 69
Grants Pass, Oregon 97528

Elections: (541) 474-5243
Recording: (541) 474-5240
Fax: (541) 474-5246
E-mail: clerk@co.josephine.or.us

The Clerk & Recorder's Office needs to replace our microfilm scanner/printer.

Our current unit, placed into service in April, 2003, is no longer working properly.
The cost to repair the unit is very high and the manufacture no longer offers support.

The unit to be purchased features advanced technology (auto scan), and will cut the employee hours needed to digitize a roll of film by approx. 75%. (20 hours to approx. 5 hours.)

This is an essential piece of equipment for our office. We have over 700 rolls of film that have yet to be digitized and this machine allows us not only to work towards completing this process but also allows us to service the public requests for copies of documents on these rolls of film.

The funds for this purchase will come from the Clerk's Record Fund #223 and will have no impact whatsoever on the General Fund.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget
Five Year Plan

OFFICE/DIVISION NAME: Public Land Corner Preservation Fund (224)/ Surveyor

| Description | 2011-12 * | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
|--|------------------|-------------|-------------|-------------|-------------|
| PLCP FUND 224 | Amount | Amount | Amount | Amount | Amount |
| Total Station | \$ 10,000 | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 10,000 | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Equipment Reserve Fund | \$ 10,000 | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay | \$ 10,000 | \$ - | \$ - | \$ - | \$ - |
| <p>A Total Station is an instrument needed to properly locate some of the original corners. At this time we are renting from individuals, we need to have our own as funds become available.</p> | | | | | |
| | | | | | |
| | | | | | |

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2011-12.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget

OFFICE/DIVISION NAME: Public Safety Fund (240)

| Description | 2011-12 * | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
|--|------------|---------|---------|---------|---------|
| 435 transfer | Amount | Amount | Amount | Amount | Amount |
| Narrowband Radio Infrastructure | \$ 400,000 | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 400,000 | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Equipment Reserve Fund | \$ 400,000 | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay | \$ 400,000 | \$ - | \$ - | \$ - | \$ - |
| | | | | | |
| | | | | | |
| | | | | | |

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners.
Please attach the justification papers for 2011-12.

2011- 2012 CAPITAL OUTLAY JUSTIFICATIONS

Equipment Reserve Fund (435 353700)

\$531,600

Three replacement fixed route service vehicles -

\$486,000

The three vehicles being replaced have the following miles (estimated) at time of replacement:

| | |
|-------------------------------|--------------|
| Vehicle 03067 – 254,777 miles | 19 passenger |
| Vehicle 03661 – 247,990 miles | 19 passenger |
| Vehicle 06603 – 243,199 miles | 21 passenger |

The Federal Transit Administration's established the useful life for this vehicle type at 150,000 total miles. Two will be kept in the transit fleet as contingency vehicles and one will be sold. The total number of fixed route vehicles available for use would be ten, with peak vehicle pull out needs of eight.

The vehicles that will be purchased are going to be fully equipped and ready to put into transit service. They will be 28' in length, hold 25 passengers (21 passengers with two mobility devices) and be low floor. Low floor vehicles eliminate the need for a hydraulic lift to load/unload passengers using mobility devices, or unable to use the stairs. Low floor vehicles also shorten stop dwell time due to increased passenger boarding speeds.

From Fiscal Year 2009-2010 to 2010-2011 fixed route ridership has increased 42% and the entire system is operating at an average of 49.7% seating capacity. For the peak hours of the day two vehicles on one of the routes is operating at above 100% seating capacity. This combined with the increasing number of patrons using mobility devices is causing on time performance to suffer. Larger vehicles that are low floor will greatly improve passenger comfort and transit convenience.

State funding for the project comes from the State of Good Repair Program and local match contribution is from Special Transportation Funds and local program revenues. The match requirement will not require a decrease in transit operating hours.

The vehicles purchased will be obtained off the State Price Agreement and two vendors will be requested to supply pricing. There are only two vendors offering low floor vehicles on the State Agreement at this time.

Additional vehicle for demand response paratransit service –

\$45,600

Due to the overall increase in the demand for paratransit services, which are a federal requirement under the Americans with Disability Act, an additional vehicle is needed to accommodate trip requests. The total number of vehicles dedicated to demand response and paratransit services will be increased to six. The vehicle purchased will meet all the requirements, per the ADA and will be fully equipped for service upon the time of delivery.

The demand response and paratransit services are project to provide 20,417 trips this fiscal year, an increase of 11.5% from the prior year. Currently, transit is providing about 2.4 trips per revenue hour of service with the demand response services.

For more information regarding transit service, specifically the demand response and paratransit service please see the JCT Paratransit Services Plan under the transit section of the County's web site.

Budget Justification for:

Network Improvement and Growth

Need

In the interest of the County's movement toward electronic resource consolidation and system redundancy, the current network should continue to be augmented with improved processing power, connectivity, and storage to keep pace. Replacing servers that are older than 5 years allows for a substantial increase in processing power, while not costing more in license fees or power consumption. Most of the County's switches are 10 years old; updating the switch infrastructure allows the County to allow an increase in transferring information from the Servers to the Workstations, add additional features that would allow for better traffic management / redundancy, and would replace an aging unsupported infrastructure.

Objectives:

The additional equipment included in this network growth package will continue the trend recently established in the County network toward a model of planned system fail-over and improved data restoration capabilities. It will also aid in alleviating data accessibility concerns related to predetermined vulnerabilities surrounding connectivity failures and many kinds of community emergencies.

Benefits:

In the 09-10 fiscal year, several of the more mission-critical systems were updated. This helped Information Technology ensure a shorter recovery from a system or data failure. We are continuing the momentum of those updates, and will continue replacing the oldest and most vulnerable systems first. The full benefits of this project will not be realized during the 10-11 fiscal year. However, as the County continues to become more reliant on electronic processing, these upgrades will help the County to achieve much higher degrees of system and data reliability into the future.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
Adopted Budget
Five Year Plan

OFFICE/DIVISION NAME: County Fleet (402)

| Description 435/343350 | 2011-12 * Amount | 2012-13 Amount | 2013-14 Amount | 2014-15 Amount | 2015-16 Amount |
|--|---------------------|-------------------|-------------------|-------------------|-------------------|
| Vehicles /Equipment | \$ 273,700 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 273,700 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| [Fund/Program] | | | | | |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| (Description) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Recap - Expended from: | | | | | |
| Directly from program - To Schedule B | \$ - | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| Property Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - |
| Equipment Reserve Fund | \$ 273,700 | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay | \$ 273,700 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

* Totals must agree with the amounts shown in the capital outlay justification submitted to the Board of County Commissioners. Please attach the justification papers for 2011-12.

2011-2012 CAPITAL OUTLAY JUSTIFICATIONS

Equipment Reserve Fund (435 343350) Total \$273,700

County Fleet Replacement Vehicles \$273,700

With a fleet of 120+ vehicles, which is predicted to drive 1.7 million miles in 2011-2012 fiscal year, the county needs to continue to replace vehicles on a consistent yearly basis. At the same time, there is a great deal of uncertainty surrounding the long-term disposition of the Federal Forest Reserve payments. The capital outlay shown here is only a reflection of projected vehicle depreciation revenue. Recommend that decisions on any county fleet vehicle purchases are tabled until the county has a clearer picture of the Federal Forest Reserve payments.

April 26, 2011

To: Josephine County Budget Committee

From: Rosemary Padgett, Chief Financial Officer/Budget Officer

Re: Capital Projects: Narrowband Radio Conversion

The County is required to upgrade our existing radio system to a narrowband system by January 2013. The FCC first mandated the upgrade in 1992 but has extended the requirement a number of times. We are not expecting an extension of compliance past 2013. The estimated cost of the infrastructure upgrade is approximately \$600,000 to one million dollars. Individual radio replacement costs will be a separate charge paid from department budgets.

Included with this memo is a letter from Rich Halliday, Facilities Director dated April 22, 2011 requesting the upgrade. Also included is a list of Counties that have become compliant and information on the FCC mandate and timelines.

The upgrade was not included in the proposed FY 2011-12 Budget or monies set aside in previous budgets. I would propose that the two largest users of the equipment provide the monies for the project in the FY 2011-12 budget by offsetting monies in contingency and showing a transfer to Equipment Reserve Fund, #435 as follows:

| | |
|--|------------------|
| Public Safety Fund, transfer to Equipment Reserve (transfer) | \$400,000 |
| Public Works Fund, transfer to Equipment Reserve (transfer) | <u>\$200,000</u> |
| Total Project | \$600,000 |

The other five Funds (Adult Corrections, Parks, Building Safety, Public Health, and Forestry) would reimburse Public Safety and Public Works Funds their portion of the infrastructure cost over a five year period. (5 year Payback Plan).

Attached: Public Safety, Public Works, Equipment Reserve Fund Resource and Requirements (6)
Narrowband Radio Infrastructure 5 Year Payback Plan
Letter from Rich Halliday, Facilities Director dated April 22, 2011
Email from Rich Halliday, Facilities Director dated April 22, 2011, County Status
FCC Narrowbanding Rules

To: Board of County Commissioners
Rosemary Padgett

From: Rich Halliday

Date: April 22, 2011

Subject: Narrowband Radio Conversion

The Federal Communications Commission (FCC) has mandated a change in frequency bands used by the County's radio system. This change relates to Public Safety and General Government mobile radio users. We will no longer be allowed to operate on the existing frequencies with our radio system after January 1, 2013. The potential fine for doing so could amount to \$8,000.00/day.

Compliance with the new requirements will require upgrading and replacing the existing analog voting system equipment with new digital equipment. The existing system is 20 years old and is considered older technology compared to most other systems in use by other cities and counties.

We have had Motorola Corporation do a budgetary proposal for the conversion of our communication system to comply with the new FCC mandate. The system with equipment costs, installation and engineering service amounts to \$590,000.00. Exact contract pricing could be less after the engineering study is complete.

The fact that this equipment is installed on the mountain tops limits our window to work on this project because of snow and the lack of access to the radio sites. The vendor estimates the project will take 6 months from the time they receive authorization to proceed.

I recommend the BCC approve the request to fund this necessary project.

| Departments | Radios | % | \$ 150,000.00 | 5 Yr Payback |
|-----------------|--------|------|---------------|--------------|
| Corrections | 27 | 39% | \$57,857 | \$11,571 |
| Parks | 24 | 34% | \$51,429 | \$10,286 |
| Building Safety | 10 | 14% | \$21,429 | \$4,286 |
| Public Health | 5 | 7% | \$10,714 | \$2,143 |
| Forestry | 4 | 6% | \$8,571 | \$1,714 |
| | 70 | 100% | \$ 150,000.00 | \$30,000 |
| Public Safety | | 67% | \$ 400,000 | \$20,000 |
| Public Works | | 33% | \$ 200,000 | \$10,000 |
| Total Project | | 100% | \$ 600,000 | \$30,000 |

Debt Service Funds



Fund Number and Name

| | |
|--|-----|
| 610 – PERS Debt Service Fund..... | M 1 |
| 625 – Adult Jail Facility Debt Service Fund..... | M 4 |
| Bonded Debt Service Table..... | M 7 |

RESOURCES AND REQUIREMENTS
PERS BOND DEBT SERVICE FUND (610)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ 108,862 | \$ 83,204 | \$ 25,000 | Beginning Fund Balance | \$ 54,000 | \$ 54,000 | \$ 54,000 |
| 952,800 | 962,568 | 1,097,900 | Interfund payments from operating departments | 1,114,500 | 1,114,500 | 1,114,500 |
| 7,136 | 4,520 | 5,000 | Interest Income | 2,000 | 2,000 | 2,000 |
| | | | | | | |
| \$ 1,068,798 | \$ 1,050,292 | \$ 1,127,900 | TOTAL RESOURCES | \$ 1,170,500 | \$ 1,170,500 | \$ 1,170,500 |
| | | | REQUIREMENTS | | | |
| \$ 985,594 | \$ 1,025,594 | \$ 1,070,600 | Debt service payments | \$ 1,115,600 | \$ 1,115,600 | \$ 1,115,600 |
| | - | 57,300 | Unappropriated Ending Fund Balance | 54,900 | 54,900 | 54,900 |
| | | | | | | |
| 985,594 | 1,025,594 | \$ 1,127,900 | TOTAL REQUIREMENTS | \$ 1,170,500 | \$ 1,170,500 | \$ 1,170,500 |
| 83,204 | 24,698 | | Ending Fund Balance | | | |
| \$ 1,068,798 | \$ 1,050,292 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: PERS Bond Debt Service (610)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

| | Budget Amounts | |
|---|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 54,000 |
| Program Revenues (Schedule C) | | 1,116,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,170,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Debt Service | | 1,115,600 |
| Contingency | | - |
| Unappropriated Ending Fund Balance | | 54,900 |
| Total Requirements - To Schedule A | - | \$ 1,170,500 |

Purpose of Program:

Record payment of debt service for the PERS Bonds sold during fiscal year 2001-02.
Revenue is from department charges as a percent of payroll.
Expense is for debt service.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: PERS Bond Debt Service (610)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|-----------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | - |
| 30900 Other Taxes | | - |
| 31100 Licenses, Permits and Fees | | - |
| 32100 Federal Grants | | - |
| 32200 State Grants | | - |
| 32300 Local Grants | | - |
| 32500 Private Grants | | - |
| 33100 Charges for Services | | - |
| 33200 Sales of Materials | | - |
| 33300 Rental Charges | | - |
| 34200 Fines and Forfeitures | | - |
| 35300 Interfund Payments | 51400 | 1,114,500 |
| 37100 Interest Earned | 10900 | 2,000 |
| 37200 Donations | | - |
| 37850 Equity Transfer In | | - |
| 37900 Miscellaneous | | - |
| Total Revenues - To Schedule B | | <u><u>\$ 1,116,500</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | - |
| 35200 | | - |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

RESOURCES AND REQUIREMENTS
ADULT JAIL FACILITY DEBT SERVICE FUND (625)

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 103,520 | \$ 85,010 | Beginning Fund Balance | \$ 121,400 | \$ 121,400 | \$ 121,400 |
| 1,096,845 | 1,092,470 | Property Taxes | 1,003,000 | 1,003,000 | 1,003,000 |
| 17,130 | 12,129 | Interest Income | 11,800 | 11,800 | 11,800 |
| | | | | | |
| \$ 1,217,495 | \$ 1,189,609 | TOTAL RESOURCES | \$ 1,136,200 | \$ 1,136,200 | \$ 1,136,200 |
| | | REQUIREMENTS | | | |
| \$ 1,132,485 | \$ 1,048,877 | Debt Service payments | \$ 1,048,000 | \$ 1,048,000 | \$ 1,048,000 |
| - | - | Unappropriated Ending Fund Balance | 88,200 | 88,200 | 88,200 |
| | | | | | |
| 1,132,485 | 1,048,877 | TOTAL REQUIREMENTS | \$ 1,136,200 | \$ 1,136,200 | \$ 1,136,200 |
| 85,010 | 140,732 | Ending Fund Balance | | | |
| \$ 1,217,495 | \$ 1,189,609 | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Adult Jail Debt Service (625)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

| | Budget Amounts | |
|---|-----------------------|---------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 121,400 |
| Program Revenues (Schedule C) | | 1,014,800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,136,200 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | - |
| Interfund Transfers (Out) (Schedule E) | | - |
| Debt Service | | 1,048,000 |
| Contingency | | - |
| Unappropriated Ending Fund Balance | | 88,200 |
| Total Requirements - To Schedule A | - | \$ 1,136,200 |

Purpose of Program:

This fund accounts for the collection of property taxes related to the retirement of the bonds issued for the construction of the Adult Jail.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Adult Jail Debt Service (625)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|-----------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ 960,000 |
| 30100 | Prior Year Taxes | 43,000 |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | 11,800 |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 1,014,800</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Future Bonded Debt Service
As of July 1, 2011

To be paid from Fund 610 - PERS Bond Debt Service:

| Fiscal Year of Maturity | Payment Due | | |
|--|----------------------|---------------------|----------------------|
| | Principal | Interest | Total |
| 2011-12 | 620,000 | 495,594 | 1,115,594 |
| 2012-13 | 670,000 | 495,594 | 1,165,594 |
| 2013-14 | 720,000 | 495,594 | 1,215,594 |
| 2014-15 | 770,000 | 495,594 | 1,265,594 |
| 2015-16 | 825,000 | 495,594 | 1,320,594 |
| 2016-17 | 880,000 | 495,594 | 1,375,594 |
| 2017-18 | 940,000 | 495,594 | 1,435,594 |
| 2018-19 | 1,005,000 | 487,938 | 1,492,938 |
| 2019-20 | 1,130,000 | 426,381 | 1,556,381 |
| 2020-21 | 1,265,000 | 357,169 | 1,622,169 |
| 2021-22 | 1,415,000 | 279,687 | 1,694,687 |
| 2022-23 | 1,575,000 | 191,250 | 1,766,250 |
| 2023-24 | 1,485,000 | 92,812 | 1,577,812 |
| | <u>\$ 13,300,000</u> | <u>\$ 5,304,395</u> | <u>\$ 18,604,395</u> |

To be paid from Fund 625 - Adult Jail Facility Debt Service:

| Fiscal Year of Maturity | Payment Due | | |
|--|---------------------|-------------------|---------------------|
| | Principal | Interest | Total |
| 2011-12 | 820,000 | 223,563 | 1,043,563 |
| 2012-13 | 850,000 | 197,963 | 1,047,963 |
| 2013-14 | 880,000 | 170,263 | 1,050,263 |
| 2014-15 | 905,000 | 143,913 | 1,048,913 |
| 2015-16 | 930,000 | 116,763 | 1,046,763 |
| 2016-17 | 965,000 | 83,525 | 1,048,525 |
| 2017-18 | 1,000,000 | 50,000 | 1,050,000 |
| | <u>\$ 6,350,000</u> | <u>\$ 985,988</u> | <u>\$ 7,335,988</u> |



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Trust Funds



Fund Number and Name

| | |
|--|------|
| 702 – Library Programs Trust Fund..... | N 3 |
| 703 – Human Service Programs Trust Fund..... | N 17 |
| 704 – PEG Access Fund | N 34 |
| 715 – County School Trust Fund..... | N 38 |
| 717 – 911 Excise Tax Fund | N 42 |
| 735 – Sheriff Forfeiture Fund | N 46 |
| 736 – Sheriff Programs Trust Fund | N 50 |

RESOURCES AND REQUIREMENTS

Josephine County

LIBRARY PROGRAMS TRUST FUND (702)

| Historical Data | | | Budget for Next Year 2011-12 | | |
|-------------------------------|----------------------------------|------------------------------------|------------------------------|------------------------------|---------------------------|
| Actual | Adopted Budget This Year 2010-11 | DESCRIPTION | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | RESOURCES AND REQUIREMENTS | | | |
| | | RESOURCES | | | |
| \$ - | \$ 37,130 | Beginning Fund Balance | \$ 612,900 | \$ 612,900 | \$ 612,900 |
| | | Interfund Transfer: | | | |
| | 624,459 | Library Operating Fund (205) | - | - | - |
| | 9,213 | Interest Income | 5,100 | 5,100 | 5,100 |
| \$ - | \$ 670,802 | TOTAL RESOURCES | \$ 618,000 | \$ 618,000 | \$ 618,000 |
| | | REQUIREMENTS | | | |
| \$ - | \$ - | Materials and Services | \$ 268,700 | \$ 268,700 | \$ 268,700 |
| | | Interfund Transfer: | | | |
| | - | Property Reserve Fund (430) | - | - | - |
| | | Contingency | 43,700 | 43,700 | 43,700 |
| | - | Unappropriated Ending Fund Balance | 305,600 | 305,600 | 305,600 |
| \$ - | \$ - | TOTAL REQUIREMENTS | \$ 618,000 | \$ 618,000 | \$ 618,000 |
| | | Ending Fund Balance | | | |
| \$ - | \$ 670,802 | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|------------------------|------------------------|-------------------|---------------------|
| | | FTE | Resources | Requirements |
| 281110 | Library Administration | - | \$ 1,400 | \$ 1,400 |
| 281120 | Library Trust | - | 41,500 | 41,500 |
| 281130 | Kaye Jean Turner Trust | - | 65,500 | 65,500 |
| 281140 | George R Borders Trust | - | 509,600 | 509,600 |
| Total Office/Division for Fund | | <u>-</u> | <u>\$ 618,000</u> | <u>\$ 618,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Administration
Cost Center #: 281110

| | Budget Amounts | |
|--|-----------------------|-----------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 1,300 |
| Program Revenues (Schedule C) | | 100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 1,400 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 1,400 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 1,400 |

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination. The Board of County Commissioners authorized the continuation of this fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Administration
Cost Center #: 281110

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|-----------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 100 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 100</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Administration
Cost Center #: 281110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 1,400 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 1,400 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Library Trust
Cost Center #: 281120

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 40,800 |
| Program Revenues (Schedule C) | | 700 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 41,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 41,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 41,500 |

Purpose of Program:

The Library Trust accounts for gifts, donation, grants and other supplementary funding for the benefit of the Josephine County Library System. Most gifts are donated to the library for specific purposes and the donors' wishes must be honored. The fund can also be used to account for unrestricted gifts and grants.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Library Trust
Cost Center #: 281120

| | | Revenue Source Code | Budget Amount |
|-------------------------|---------------------------------------|---------------------------|------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 700 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | \$ 700 |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|-------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Library Trust
Cost Center #: 281120

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 41,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 41,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 64,400 |
| Program Revenues (Schedule C) | | 1,100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 65,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 21,800 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 43,700 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 65,500 |

Purpose of Program:

Mr. and Mrs. Fred Gray established the Kaye Jean Turner Trust Fund in 1979 in memory of their daughter. The purpose of the fund is to purchase library materials in the subject areas of art history and art appreciation. No more than one-third of the principal amount is to be expended annually with the remaining balance to accumulate interest and be added to the principal amount for future use.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|-------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 1,100 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 1,100</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 21,800 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 21,800 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 506,400 |
| Program Revenues (Schedule C) | | 3,200 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 509,600 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 204,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Unappropriated Ending Fund Balance | | 305,600 |
| Total Requirements - To Schedule A | - | \$ 509,600 |

Purpose of Program:

This fund was established in 1995 as a result of a bequest from the estate of Mr. Borders. The principal of \$305,559.78 is to remain unspent, while the interest may be used for projects to benefit the Main Library in Grants Pass.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|-------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 3,200 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 3,200</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 204,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 204,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

RESOURCES AND REQUIREMENTS
HUMAN SERVICE PROGRAMS TRUST FUND (703)

Josephine County

| Historical Data | | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|------------------------------------|------------------------------|------------|
| Actual | Proposed By Budget Officer | | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ - | \$ 127,146 | \$ 125,380 | Beginning Fund Balance | \$ 129,300 | \$ 129,300 | \$ 129,300 |
| | 1,100 | - | Donations | 900 | 900 | 900 |
| | 244 | 1,820 | Interest Income | 1,400 | 1,400 | 1,400 |
| | | | | | | |
| \$ - | \$ 128,490 | \$ 127,200 | TOTAL RESOURCES | \$ 131,600 | \$ 131,600 | \$ 131,600 |
| | | | REQUIREMENTS | | | |
| \$ - | \$ - | \$ 79,900 | Materials and Services | \$ 84,300 | \$ 84,300 | \$ 84,300 |
| | 47,262 | 47,300 | Unappropriated Ending Fund Balance | 47,300 | 47,300 | 47,300 |
| | | | | | | |
| - | 47,262 | \$ 127,200 | TOTAL REQUIREMENTS | \$ 131,600 | \$ 131,600 | \$ 131,600 |
| - | 81,228 | | Ending Fund Balance | | | |
| - | \$ 128,490 | | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Human Service Programs Trust Fund (703)
Office/Division: Finance Office

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|-----------------------------|------------------------|-------------------|---------------------|
| | | FTE | Resources | Requirements |
| 151160 | William MacKenzie Trust | - | \$ 82,900 | \$ 82,900 |
| 183005 | Veterans Benefits Donations | - | 4,100 | 4,100 |
| 252210 | Jennifer Patton Memorial | - | 6,500 | 6,500 |
| 252220 | Zelzie Reed Trust | - | 19,000 | 19,000 |
| 272000 | Drug Treatment Trust | - | 19,100 | 19,100 |
| Total Office/Division for Fund | | - | \$ 131,600 | \$ 131,600 |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: BCC
Program: William MacKenzie Trust
Cost Center #: 151160

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 82,100 |
| Program Revenues (Schedule C) | | 800 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 82,900 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 35,600 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Unappropriated Ending Fund Balance | | 47,300 |
| Total Requirements - To Schedule A | - | \$ 82,900 |

Purpose of Program:

This program was established based on a bequest included in the will of William MacKenzie. The bequest established the trust principal of \$47,262 which cannot be expended. The purpose of the program is to assist Josephine County residents who have exhausted all other source of public assistance. The program, which is administered by the Board of County Commissioners, provides assistance based on requests received from various public service agencies, within the limits of the amount of interest earned by the trust.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: BCC
Program: William MacKenzie Trust
Cost Center #: 151160

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|-----------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | - |
| 30900 | Other Taxes | - |
| 31100 | Licenses, Permits and Fees | - |
| 32100 | Federal Grants | - |
| 32200 | State Grants | - |
| 32300 | Local Grants | - |
| 32500 | Private Grants | - |
| 33100 | Charges for Services | - |
| 33200 | Sales of Materials | - |
| 33300 | Rental Charges | - |
| 34200 | Fines and Forfeitures | - |
| 35300 | Interfund Payments | - |
| 37100 | Interest Earned | 10900 800 |
| 37200 | Donations | - |
| 37850 | Equity Transfer In | - |
| 37900 | Miscellaneous | - |
| Total Revenues - To Schedule B | | <u><u>\$ 800</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | - |
| 35200 | | - |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: BCC
Program: William MacKenzie Trust
Cost Center #: 151160

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 35,600 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 35,600 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

| | Budget Amounts | |
|--|-----------------------|-----------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 3,100 |
| Program Revenues (Schedule C) | | 1,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 4,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 4,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 4,100 |

Purpose of Program:

This program accounts for donations received on behalf of the Veterans Service Office.
Revenues are from private party donations.
Expenditures are for activities that support the Veterans Service Office.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|-------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 100 |
| 37200 | Donations | 0 | 900 |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 1,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 4,100 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 4,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

| | Budget Amounts | |
|--|-----------------------|-----------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 6,400 |
| Program Revenues (Schedule C) | | 100 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 6,500 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 6,500 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 6,500 |

Purpose of Program:

This program was established in the name of Jennifer Patton, a former skill trainer for the Developmental Disabilities Program, whose life was cut short in May 1995. The program directly serves clients with developmental disabilities and supports the activities she shared with them. Revenue is from donations and interest earnings. Expenditures are for activities related to developmental disabilities programs.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 100 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 100</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|--------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 6,500 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 6,500 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Zeliz Reed Trust
Cost Center #: 252220

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 18,800 |
| Program Revenues (Schedule C) | | 200 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 19,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 19,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 19,000 |

Purpose of Program:

A bequeath from the estate of Ms. Reed established this program to provide services to children through the Early Intervention Program. Expenditures are for the administration and operation of the Early Intervention Program.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Zeliz Reed Trust
Cost Center #: 252220

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|-----------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 200 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 200</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|--|--|---------------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 252220

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 19,000 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 19,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Drug Treatment Trust
Cost Center #: 272000

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 18,900 |
| Program Revenues (Schedule C) | | 200 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 19,100 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 19,100 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 19,100 |

Purpose of Program:

This program was set up by BCC resolution 90-104 as an "expendable trust". The money can be spent on any program for treatment of drug affected persons. Expenditure approval by the director of Community Corrections is required.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Drug Treatment Trust
Cost Center #: 272000

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | 10900 | 200 |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 200</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|--------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Human Service Programs Trust (703)
Office/Division: Mental Health Authority
Program: Drug Treatment Trust
Cost Center #: 272000

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 19,100 |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 19,100 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

RESOURCES AND REQUIREMENTS

Josephine County

PEG ACCESS FUND (704)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| | | | RESOURCES | | | |
| \$ | 43,672 | \$ 26,505 | Beginning Fund Balance | \$ 22,700 | \$ 22,700 | \$ 22,700 |
| | 37,834 | 36,495 | Franchise Fees | 35,000 | 35,000 | 35,000 |
| | 1,043 | 789 | Interest Income | 500 | 500 | 500 |
| | | | Interfund Transfer: | | | |
| | - | 20,800 | 430 - Property Reserve Fund | - | - | - |
| \$ | 82,549 | \$ 84,589 | TOTAL RESOURCES | \$ 58,200 | \$ 58,200 | \$ 58,200 |
| | | | REQUIREMENTS | | | |
| \$ | 56,044 | \$ 50,273 | Materials and Services | \$ 38,200 | \$ 38,200 | \$ 38,200 |
| | - | - | Capital Outlay | - | - | - |
| | | | Contingency | 20,000 | 20,000 | 20,000 |
| | 56,044 | 50,273 | TOTAL REQUIREMENTS | \$ 58,200 | \$ 58,200 | \$ 58,200 |
| | 26,505 | 34,316 | Ending Fund Balance | | | |
| \$ | 82,549 | \$ 84,589 | TOTAL ACTUAL | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: PEG Access Fund (704)
Office/Division: BCC
Program: Public Cable Access
Cost Center #: 151110

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 22,700 |
| Program Revenues (Schedule C) | | 35,500 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 58,200 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 38,200 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 20,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 58,200 |

Purpose of Program:

The PEG Access Trust Fund accounts for the monies received from franchise fees for the operation of the cable communication systems within the unincorporated area of Josephine County. Expenditures are for public cable access and related equipment.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: PEG Access Fund (704)
Office/Division: BCC
Program: Public Cable Access
Cost Center #: 151110

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|--------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | 25100 | 35,000 |
| 32100 Federal Grants | | |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | 10900 | 500 |
| 37200 Donations | | |
| 37850 Equity Transfer In | | |
| 37900 Miscellaneous | | |
| Total Revenues - To Schedule B | | <u><u>\$ 35,500</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: PEG Access Fund (704)
Office/Division: BCC
Program: Public Cable Access
Cost Center #: 151110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | 17,550 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 20,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | 650 |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 38,200 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

**RESOURCES AND REQUIREMENTS
COUNTY SCHOOL TRUST FUND (715)**

Josephine County

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 1,136 | \$ 371 | \$ 500 | \$ 500 | \$ 500 | |
| 586,053 | 528,166 | 300,000 | 300,000 | 300,000 | |
| 2,148 | 434 | 200 | 200 | 200 | |
| | 16538 | 20,000 | 20,000 | 20,000 | |
| \$ 589,337 | \$ 545,509 | \$ 320,700 | \$ 320,700 | \$ 320,700 | |
| | | REQUIREMENTS | | | |
| \$ 588,966 | \$ 542,209 | \$ 320,200 | \$ 320,200 | \$ 320,200 | |
| | | 500 | 500 | 500 | |
| 588,966 | 542,209 | \$ 320,700 | \$ 320,700 | \$ 320,700 | |
| 371 | 3,300 | | | | |
| \$ 589,337 | \$ 545,509 | | | | |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: County School Trust Fund (715)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 500 |
| Program Revenues (Schedule C) | | 320,200 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 320,700 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 320,200 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Unappropriated Ending Fund Balance | | 500 |
| Total Requirements - To Schedule A | - | \$ 320,700 |

Purpose of Program:

County School Trust Fund is set up to receive and distribute monies received by the county from federal forest reserve receipts. Apportionment of these payments between the school districts in the county is based on the average daily enrollment for the previous school year.

Mandated Activities

Set up fund to receive payments from federal forest reserve receipts ORS 328.005
Distribute all payments received for the benefit of County School Fund. ORS 328.030

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: County School Trust Fund (715)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

| <u>Revenues:</u> | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|------------------------------------|---------------------------------|
| 30000 Property Taxes | | \$ - |
| 30100 Prior Year Taxes | | |
| 30900 Other Taxes | | |
| 31100 Licenses, Permits and Fees | | |
| 32100 Federal Grants Forest Service | 10650 | 300,000 |
| 32200 State Grants | | |
| 32300 Local Grants | | |
| 32500 Private Grants | | |
| 33100 Charges for Services | | |
| 33200 Sales of Materials | | |
| 33300 Rental Charges | | |
| 34200 Fines and Forfeitures | | |
| 35300 Interfund Payments | | |
| 37100 Interest Earned | 10900 | 200 |
| 37200 Donations | | |
| 37850 Equity Transfer In | | - |
| 37900 Miscellaneous | 49000 | 20,000 |
| Total Revenues - To Schedule B | | <u><u>\$ 320,200</u></u> |

Transfers from Other Funds (List sources):

| | | |
|---|--|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: County School Trust Fund (715)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

**Budget
Amount**

Materials and Services:

Supplies:

- 43100 Office Supplies
- 43300 Operating Supplies
- 43328 Uniforms and Protective Gear
- 43770 Equipment (<\$5,000)
- 44910 Printing and Duplication
- 44929 Postage and Shipping
- 43340 Food and Related Supplies (CJ and Sheriff only)
- 43920 Ammunition (Sheriff only)
- 43740 Aviation Fuel (Airport only)

Fees and Services:

- 44001 Contracted Services
- 44040 Advertising
- 44100 Professional Services
- 44922 Dues and Subscriptions
- 44990 Insurance
- 44463 Witness Fees (DA only)

Training and Travel:

- 44410 Travel
- 44451 Education and Training

Facilities and Utilities:

- 44600 Utilities
- 44661 Communications
- 44710 Rental - Land and Buildings
- 44720 Rental - Vehicles and Equipment
- 44810 Building Operation, Repairs and Maint (BOM)
- 44840 Equipment Operation, Repairs and Maint (Fleet)

Intergovernmental Payments

- 45500 Intergovernmental Payments 320,200

Miscellaneous

- 43010 Disability Awards/Settlements (Self Insurance Fund only) -
- 44200 Medical Services (Self Insurance Fund only)
- 44992 Self Insurance Claims (Self Insurance Fund only)
- 44995 Miscellaneous

Total Materials and Services - To Schedule B

\$ 320,200

Transfers to Other Funds (List recipients):

- 45210 \$ -
- 45210
- 45210
- 45210

Total Interfund Transfers (Out) - To Schedule B

\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: 911 Excise Tax (717)
Office/Division: Finance Office
Program: 911 Excise Tax
Cost Center #: 161110

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 250,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 250,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | \$ - |
| Materials and Services (Schedule E) | | 250,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 250,000 |

Purpose of Program:

Oregon Budget Law requires Josephine County to budget funds paid directly by the state to the County 911 Agency. Josephine County never takes actual possession of the money.

Revenues are from the state collected 911 Excise Tax distributed on behalf of the County. Expenditures are equal to revenues and are shown as contract payments.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: 911 Excise Tax (717)
Office/Division: Finance Office
Program: 911 Excise Tax
Cost Center #: 161110

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|---------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | 37660 |
| 31100 | Licenses, Permits and Fees | 250,000 |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 250,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: 911 Excise Tax (717)
Office/Division: Finance Office
Program: 911 Excise Tax
Cost Center #: 161110

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | |
| 43328 Uniforms and Protective Gear | |
| 43770 Equipment (<\$5,000) | |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | 250,000 |
| 44040 Advertising | |
| 44100 Professional Services | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | |
| 44451 Education and Training | |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | |
| 44710 Rental - Land and Buildings | |
| 44720 Rental - Vehicles and Equipment | |
| 44810 Building Operation, Repairs and Maint (BOM) | |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | |
| Total Materials and Services - To Schedule B | \$ 250,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 | \$ - |
| 45210 | |
| 45210 | |
| 45210 | |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff
Program: Sheriff's Office Federal Forfeiture
Cost Center #: 293250

| | Budget Amounts | |
|--|-----------------------|-------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 200,000 |
| Program Revenues (Schedule C) | | 25,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 225,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | - | - |
| Materials and Services (Schedule E) | | 110,000 |
| Interfund Transfers (Out) (Schedule E) | | 20,000 |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | 95,000 |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 225,000 |

Purpose of Program:

The Josephine County Sheriff's Office Narcotics Unit is part of a task force with DEA and RADE.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff
Program: Sheriff's Office Federal Forfeiture
Cost Center #: 293250

| | | Revenue Source Code | Budget Amount |
|-------------------------|---------------------------------------|---------------------------|------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | 49000 | 25,000 |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | \$ 25,000 |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|-------------|
| 35200 | | | |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | \$ - |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff
Program: Sheriff's Office Federal Forfeiture
Cost Center #: 293250

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 20,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | 40,000 |
| 44910 Printing and Duplication | |
| 44929 Postage and Shipping | |
| 43340 Food and Related Supplies (CJ and Sheriff only) | |
| 43920 Ammunition (Sheriff only) | |
| 43740 Aviation Fuel (Airport only) | |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | |
| 44040 Advertising | 2,000 |
| 44100 Professional Services | |
| 44453 Call Taking (911) -Sheriff Only | |
| 44922 Dues and Subscriptions | |
| 44990 Insurance | |
| 44463 Witness Fees (DA only) | |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | 3,000 |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | |
| 44200 Medical Services (Self Insurance Fund only) | |
| 44992 Self Insurance Claims (Self Insurance Fund only) | |
| 44995 Miscellaneous | 45,000 |
| Total Materials and Services - To Schedule B | \$ 110,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Public Safety Fund (240) | \$ 20,000 |
| 45210 | - |
| 45210 | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ 20,000 |

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2011-12

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff

| Cost Center Code | Program Name | From Schedule B | | |
|---------------------------------------|---------------------|------------------------|-------------------|---------------------|
| | | FTE | Resources | Requirements |
| 293135 | Evidence | - | 20,000 | 20,000 |
| 293170 | Crime Prevention | - | 35,000 | 35,000 |
| 293175 | DARE | - | 6,000 | 6,000 |
| 293176 | Friends of K9 | - | 40,000 | 40,000 |
| 293180 | Reserves | - | 30,000 | 30,000 |
| Total Office/Division for Fund | | <u>-</u> | <u>\$ 131,000</u> | <u>\$ 131,000</u> |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Evidence
Cost Center #: 293135

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ - |
| Program Revenues (Schedule C) | | 20,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 20,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 20,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 20,000 |

This trust is used primarily from auction proceeds. Types of expenses include upgrades to air conditioning/heating unit, OSHA required storage containers for hazardous material and software upgrades for bar coding.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Evidence
Cost Center #: 293135

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | - |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | 20,000 |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 20,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Evidence
Cost Center #: 293135

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 20,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | - |
| Total Materials and Services - To Schedule B | \$ 20,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve Fund | - |
| 45210 Equipment Reserve Fund | - |
| 45210 Public Safety Fund - Jail | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | 15,000 |
| Program Revenues (Schedule C) | | 20,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 35,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 35,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 35,000 |

This trust is primarily used Victims Impact Panel. This pays for the programs cost of instructors and facilitators. The Sheriff's Office maintains this trust for the Victims Impact and the program purchases crime prevention items for law enforcement.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293170

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|--------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | - |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | 49000 | 20,000 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 20,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|-------------------------------|--|---------------------------|
| 35200 | Title III - Search and Rescue | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Crime Prevention
Cost Center #: 293135

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 20,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 15,000 |
| Total Materials and Services - To Schedule B | \$ 35,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve Fund | - |
| 45210 Equipment Reserve Fund | - |
| 45210 Public Safety Fund - Jail | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: DARE
Cost Center #: 293175

| | Budget Amounts | |
|--|-----------------------|-----------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 4,000 |
| Program Revenues (Schedule C) | | 2,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 6,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 6,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 6,000 |

This trust is primarily for drug education to youth. Advertising and sponsorship of youth sports are expenses in this account.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: DARE
Cost Center #: 293175

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|---------------------------------------|----------------------------|------------------------------------|-------------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | | - |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | 49000 | 2,000 |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| Total Revenues - To Schedule B | | | <u><u>\$ 2,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|---|-------------------------------|--|---------------------------|
| 35200 | Title III - Search and Rescue | | \$ - |
| 35200 | | | |
| 35200 | | | |
| Total Interfund Transfers (In) - To Schedule B | | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: DARE
Cost Center #: 293175

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | - |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | 2,000 |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 4,000 |
| Total Materials and Services - To Schedule B | \$ 6,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve Fund | - |
| 45210 Equipment Reserve Fund | - |
| 45210 Public Safety Fund - Jail | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Friends of K9
Cost Center #: 293176

| | Budget Amounts | |
|--|-----------------------|------------------|
| | FTE | Dollars |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 30,000 |
| Program Revenues (Schedule C) | | 10,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 40,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 40,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 40,000 |

This trust is primarily used for the up keep of the K9 Unit, through donations acquired by the non-profit group "Friends of K9". Expenses from this fund include the upkeep of the dogs.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Friends of K9
Cost Center #: 293176

| | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|--------------------------------|
| <u>Revenues:</u> | | |
| 30000 | Property Taxes | \$ - |
| 30100 | Prior Year Taxes | |
| 30900 | Other Taxes | |
| 31100 | Licenses, Permits and Fees | |
| 32100 | Federal Grants | |
| 32200 | State Grants | |
| 32300 | Local Grants | |
| 32500 | Private Grants | |
| 33100 | Charges for Services | - |
| 33200 | Sales of Materials | |
| 33300 | Rental Charges | |
| 34200 | Fines and Forfeitures | |
| 35300 | Interfund Payments | |
| 37100 | Interest Earned | |
| 37200 | Donations | 10,000 |
| 37850 | Equity Transfer In | |
| 37900 | Miscellaneous | |
| | Total Revenues - To Schedule B | <u><u>\$ 10,000</u></u> |

Transfers from Other Funds (List sources):

| | | |
|-------|---|---------------------------|
| 35200 | | \$ - |
| 35200 | | |
| 35200 | | |
| | Total Interfund Transfers (In) - To Schedule B | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Friends of K9
Cost Center #: 293176

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 10,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 30,000 |
| Total Materials and Services - To Schedule B | \$ 40,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve Fund | - |
| 45210 Equipment Reserve Fund | - |
| 45210 Public Safety Fund - Jail | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Reserves
Cost Center #: 293180

| | Budget Amounts | |
|--|-----------------------|------------------|
| | <u>FTE</u> | <u>Dollars</u> |
| <u>Resources:</u> | | |
| Beginning Fund Balance | | \$ 15,000 |
| Program Revenues (Schedule C) | | 15,000 |
| Interfund Transfers (In) (Schedule C) | | - |
| Total Resources - To Schedule A | | \$ 30,000 |
| <u>Requirements:</u> | | |
| Expenditures: | | |
| Personal Services (Schedule D) | | \$ - |
| Materials and Services (Schedule E) | | 30,000 |
| Interfund Transfers (Out) (Schedule E) | | - |
| Capital Outlays directly from program (Schedule F) | | - |
| Contingency | | - |
| Ending Fund Balance | | - |
| Total Requirements - To Schedule A | - | \$ 30,000 |

This trust is primarily for the running of the Sheriff's Office Reserve Unit. The Unit provides security at events such as Boatnik, Josephine County Fair and school functions.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Reserves
Cost Center #: 293180

| | | <u>Revenue Source Code</u> | <u>Budget Amount</u> |
|-------------------------|---------------------------------------|------------------------------------|--------------------------|
| <u>Revenues:</u> | | | |
| 30000 | Property Taxes | | \$ - |
| 30100 | Prior Year Taxes | | |
| 30900 | Other Taxes | | |
| 31100 | Licenses, Permits and Fees | | |
| 32100 | Federal Grants | | - |
| 32200 | State Grants | | |
| 32300 | Local Grants | | |
| 32500 | Private Grants | | |
| 33100 | Charges for Services | 49000 | 15,000 |
| 33200 | Sales of Materials | | |
| 33300 | Rental Charges | | |
| 34200 | Fines and Forfeitures | | |
| 35300 | Interfund Payments | | |
| 37100 | Interest Earned | | |
| 37200 | Donations | | |
| 37850 | Equity Transfer In | | |
| 37900 | Miscellaneous | | |
| | Total Revenues - To Schedule B | | <u><u>\$ 15,000</u></u> |

Transfers from Other Funds (List sources):

| | | | |
|-------|---|--|--------------------|
| 35200 | | | \$ - |
| 35200 | | | |
| 35200 | | | |
| | Total Interfund Transfers (In) - To Schedule B | | <u><u>\$ -</u></u> |

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2011-12

Fund: Sheriff Program Trust Account (736)
Office/Division: Sheriff
Program: Reserves
Cost Center #: 293180

| | Budget Amount |
|--|--------------------------|
| <u>Materials and Services:</u> | |
| <u>Supplies:</u> | |
| 43100 Office Supplies | \$ - |
| 43300 Operating Supplies | 15,000 |
| 43328 Uniforms and Protective Gear | - |
| 43770 Equipment (<\$5,000) | - |
| 44910 Printing and Duplication | - |
| 44929 Postage and Shipping | - |
| 43340 Food and Related Supplies (CJ and Sheriff only) | - |
| 43920 Ammunition (Sheriff only) | - |
| 43740 Aviation Fuel (Airport only) | - |
| <u>Fees and Services:</u> | |
| 44001 Contracted Services | - |
| 44040 Advertising | - |
| 44100 Professional Services | - |
| 44922 Dues and Subscriptions | - |
| 44990 Insurance | - |
| 44463 Witness Fees (DA only) | - |
| <u>Training and Travel:</u> | |
| 44410 Travel | - |
| 44451 Education and Training | - |
| <u>Facilities and Utilities:</u> | |
| 44600 Utilities | - |
| 44661 Communications | - |
| 44710 Rental - Land and Buildings | - |
| 44720 Rental - Vehicles and Equipment | - |
| 44810 Building Operation, Repairs and Maint (BOM) | - |
| 44840 Equipment Operation, Repairs and Maint (Fleet) | - |
| <u>Intergovernmental Payments</u> | |
| 45500 Intergovernmental Payments | - |
| <u>Miscellaneous</u> | |
| 43010 Disability Awards/Settlements (Self Insurance Fund only) | - |
| 44200 Medical Services (Self Insurance Fund only) | - |
| 44992 Self Insurance Claims (Self Insurance Fund only) | - |
| 44995 Miscellaneous | 15,000 |
| Total Materials and Services - To Schedule B | \$ 30,000 |
| <u>Transfers to Other Funds (List recipients):</u> | |
| 45210 Property Reserve Fund | - |
| 45210 Equipment Reserve Fund | - |
| 45210 Public Safety Fund - Jail | - |
| 45210 | - |
| Total Interfund Transfers (Out) - To Schedule B | \$ - |

Interfund Transfer Schedule



JOSEPHINE COUNTY
Adopted Budget
Interfund Transfer Schedule
2011-12

| TRANSFER FROM (EXPENDITURE) | | | TRANSFER TO (REVENUE) | | |
|------------------------------------|---------------------------------|------------------|------------------------------|------------------------------------|---------------------|
| Number | Fund Name | Amount | Number | Fund Name | Amount |
| 100 | General Fund | 12,300 | 202 | Public Works Special Programs | 12,300 |
| 100 | General Fund | 86,700 | 210 | General Services (Veterans) | 86,700 |
| 100 | General Fund | 3,000,000 | 240 | Public Safety Fund | 3,000,000 |
| 100 | General Fund | 45,000 | 255 | Public Health Fund - Solid Waste | 45,000 |
| 100 | General Fund | 75,000 | 255 | Public Health Fund - Animal Contro | 75,000 |
| 100 | General Fund | 232,000 | 275 | Court Security and Facilities | 232,000 |
| 100 | General Fund | 356,600 | 401 | Internal Services Fund (ISF) | 356,600 |
| 100 | General Fund | 85,100 | 435 | Equipment Reserve Fund -Asser | 85,100 |
| 100 | General Fund | 37,000 | 435 | Equipment Reserve Fund -Treas | 37,000 |
| | Subtotal | <u>3,929,700</u> | | | <u>\$ 3,929,700</u> |
| 201 | Public Works Fund | 596,000 | 401 | Internal Services Fund (ISF) | 596,000 |
| 201 | Public Works Fund | 1,522,700 | 425 | Roads & Bridges Reserve Fund | 1,522,700 |
| 201 | Public Works Fund | 371,700 | 435 | Equipment Reserve Fund | 371,700 |
| | Subtotal | <u>2,490,400</u> | | | <u>2,490,400</u> |
| 240 | Public Safety Fund | 1,486,100 | 401 | Internal Services Fund (ISF) | 1,486,100 |
| 240 | Public Safety Fund | 17,900 | 246 | Juvenile Justice Special Programs | 17,900 |
| 240 | Public Safety Fund | 400,000 | 435 | Equipment Reserve Fund | 400,000 |
| | Subtotal | <u>1,904,000</u> | | | <u>1,904,000</u> |
| 243 | Adult Corrections Fund | 273,400 | 401 | Internal Services Fund (ISF) | 273,400 |
| 243 | Adult Corrections Fund | 2,400 | 430 | Property Reserve Fund | 2,400 |
| | Subtotal | <u>275,800</u> | | | <u>275,800</u> |
| 250 | Mental Health Fund | 16,300 | 401 | Internal Services Fund (ISF) | 16,300 |
| | Subtotal | <u>16,300</u> | | | <u>16,300</u> |
| 255 | Public Health Fund | 217,700 | 401 | Internal Services Fund (ISF) | 217,700 |
| | Subtotal | <u>217,700</u> | | | <u>217,700</u> |
| 401 | Internal Service Fund | 75,000 | 435 | Equipment Reserve Fund | 75,000 |
| | Subtotal | <u>75,000</u> | | | <u>75,000</u> |
| 402 | County Buildings and Fleet Fund | 70,000 | 201 | Public Works Fund | 70,000 |
| 402 | County Buildings and Fleet Fund | 133,800 | 430 | Property Reserve Fund | 133,800 |
| 402 | County Buildings and Fleet Fund | 273,700 | 435 | Equipment Reserve Fund | 273,700 |
| | Subtotal | <u>477,500</u> | | | <u>477,500</u> |
| 410 | Insurance Reserve Fund | 35,000 | 262 | Building & Safety | 35,000 |
| | Subtotal | <u>35,000</u> | | | <u>35,000</u> |
| 202 | Public Works Special Programs | 7,000 | 201 | Public Works Fund - NVIP | 7,000 |
| 202 | Public Works Special Programs | 12,000 | 201 | Public Works Fund - SW Mgmt | 12,000 |
| 202 | Public Works Special Programs | 8,000 | 401 | Internal Services Fund (ISF) | 8,000 |
| 202 | Public Works Special Programs | 95,000 | 430 | Property Reserve Fund - NVIP | 95,000 |
| | Subtotal | <u>122,000</u> | | | <u>122,000</u> |
| 210 | Grant Projects Fund: | | 100 | General Fund - Forestry | 60,000 |
| | Title III Monies | 60,000 | 100 | General Fund - Forestry | 10,500 |
| | Title III SRS 2008 Monies | 10,500 | 240 | Public Safety Fund - Sheriff | 247,300 |
| | Title III Monies | 247,300 | 243 | Adult Corrections Fund | 275,700 |
| | Title III Monies | 275,700 | 401 | ISF - Info Tech Division - GIS | 16,100 |
| | Title III SRS 2008 Monies | 16,100 | 401 | ISF - Administration | 25,000 |
| | Title III Monies | 25,000 | 430 | Property Reserve Fund - NVIP | 60,000 |
| | Title III Monies | 60,000 | | | |
| 210 | Grant Projects Fund: | | 100 | General Fund (Planning) | 40,000 |
| | Economic Development | 40,000 | 221 | Fairgrounds Fund | 40,000 |
| | Economic Development | 40,000 | 260 | Parks Fund | 40,000 |
| | Economic Development | 40,000 | 530 | Airports Fund | 30,000 |
| | Economic Development | 30,000 | 401 | Internal Services Fund (ISF) | 12,100 |
| 210 | Grant Projects Fund - Veterans | 12,100 | | | |
| | Subtotal | <u>856,700</u> | | | <u>856,700</u> |

Continued Next Page →

JOSEPHINE COUNTY
Adopted Budget
Interfund Transfer Schedule
2011-12

| TRANSFER FROM (EXPENDITURE) | | | TRANSFER TO (REVENUE) | | |
|------------------------------------|----------------------------------|-----------------------------|------------------------------|------------------------------|-----------------------------|
| Number | Fund Name | Amount | Number | Fund Name | Amount |
| 212 | DA Forfeiture Fund | 50,000 | 240 | Public Safety Fund | 50,000 |
| | Subtotal | <u>50,000</u> | | | <u>50,000</u> |
| 221 | Fairgrounds Fund | 44,800 | 401 | Internal Services Fund (ISF) | 44,800 |
| 221 | Fairgrounds Fund | 10,000 | 435 | Equipment Reserve Fund | 10,000 |
| | Subtotal | <u>54,800</u> | | | <u>54,800</u> |
| 223 | County Clerk Records Fund | 8,000 | 401 | Internal Services Fund (ISF) | 8,000 |
| 223 | County Clerk Records Fund | 15,000 | 435 | Equipment Reserve Fund | 15,000 |
| | Subtotal | <u>23,000</u> | | | <u>23,000</u> |
| 224 | Public Land Corner Preservation | 13,400 | 401 | Internal Services Fund (ISF) | 13,400 |
| 224 | Public Land Corner Preservation | 10,000 | 435 | Equipment Reserve Fund | 10,000 |
| | Subtotal | <u>23,400</u> | | | <u>23,400</u> |
| 245 | Transit Fund | 2,800 | 201 | Public Works Fund | 2,800 |
| 245 | Transit Fund | 98,400 | 401 | Internal Services Fund (ISF) | 98,400 |
| 245 | Transit Fund | 531,600 | 435 | Equipment Reserve Fund | 531,600 |
| | Subtotal | <u>632,800</u> | | | <u>632,800</u> |
| 246 | Juv Justice Special Programs | 19,300 | 401 | Internal Services Fund (ISF) | 19,300 |
| | Subtotal | <u>19,300</u> | | | <u>19,300</u> |
| 248 | DA Special Programs Fund | 49,000 | 240 | Public Safety - DA Office | 49,000 |
| 248 | DA Special Programs Fund | 36,000 | 246 | Juv Justice Special Programs | 36,000 |
| | Subtotal | <u>85,000</u> | | | <u>85,000</u> |
| 258 | Commission - Children & Families | 12,700 | 401 | Internal Services Fund ISF) | 12,700 |
| 258 | Commission - Children & Families | 28,900 | 246 | Juv Justice Special Programs | 28,900 |
| | Subtotal | <u>41,600</u> | | | <u>41,600</u> |
| 260 | Parks Fund | 78,700 | 401 | Internal Services Fund ISF) | 78,700 |
| | Subtotal | <u>78,700</u> | | | <u>78,700</u> |
| 262 | Building and Safety Fund | 57,300 | 401 | Internal Services Fund (ISF) | 57,300 |
| | Subtotal | <u>57,300</u> | | | <u>57,300</u> |
| 501 | Jail Commissary Fund | 5,000 | 240 | Public Safety Fund | 5,000 |
| | Subtotal | <u>5,000</u> | | | <u>5,000</u> |
| 530 | Airports Fund | 19,500 | 401 | Internal Services Fund (ISF) | 19,500 |
| | Subtotal | <u>19,500</u> | | | <u>19,500</u> |
| 735 | Sheriff Forfeiture Fund | 20,000 | 240 | Public Safety Fund | 20,000 |
| | Subtotal | <u>20,000</u> | | | <u>20,000</u> |
| | Total Interfund Transfers | <u>\$ 11,510,500</u> | | | <u>\$ 11,510,500</u> |



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Personnel



JOSEPHINE COUNTY, OREGON
Adopted Budget 2011-12
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Citizens of Josephine County
CHARTER

Board of County Commissioners
Sandi Cassanelli, Simon G. Hare, and Dwight F. Ellis

Citizen Advisory Boards, Commissions and Committees

- Bikeways Committee
- Bd. Of Prop. Tax Appeals (BOPTA)
- Budget Committee
- Com. On Child & Families (CC&F)
- Compensation Board
- Elected Officials Comp. Committee
- Emergency Medical Services (EMS) Ext. Serv. Dist. Budget Comm.
- Fair Board
- Farm Review Board
- Fire Protection
- Forestland—Urban Comm. Health, Board of
- Housing & Com. Development Council—Josephine
- IV Watershed Council
- Josephine County Citizen Corps Council
- Law Library Advisory Com.
- Library Bd. Of Trustees
- Local Alcohol & Drug Plan. Com. (LADPC)
- Local Public Safety Coord. Council (LPSCC)
- Mental Health Advisory Bd.
- North Valley/Merlin Area General Service District Board
- Parks Advisory Board
- Planning Commission (Rural)
- Planning Commission (Urban)
- Public Transit Advisory Com. (JCT)
- Regional Invest. Board (JACK-JOCO)
- SO-REDI
- Solid Waste Agency (JOCO & GP)
- Special Transportation Advisory Timber Advisory Board
- Traffic Safety Advisory Board

Chief Financial Officer

Administration
Rosemary Padgett

BCC Administrative Support

Human Resources
Sara Moyer

Programs

Finance & Budget
Arthur O'Hare

Information Technology & GIS
Ken Clever

Programs

Property Management
Chet Bolen

Veteran's Service
Lisa Shipley

Parks
Doreen Ferguson

Transit
Scott Chancey

Divisions

CC&F
Janet Bell

Airports
Alex Grossi

Forestry
Vic Harris

FACILITIES (& Communications)
Rich Hallday

BUILDING & SAFETY
Robert Rice

JUVENILE JUSTICE
Janine Wilson

PUBLIC WORKS
Rob Brandes

Co. Fleet

COMMUNITY CORRECTIONS
Abe Huntley

PLANNING
David Wechner

Administrative Responsibility

Title II & III

Grant & Contract Administration

Risk Management

Economic Development

Administrative Responsibility

Fair
Vacant

Emergency Management

Fire Protection

Mental Health

Elected Officials

- Assessor
Connie Roach
- Clerk
Art Harvey
- Surveyor
Peter Allen
- County Counsel
Steve Rich
- Treasurer
John Hareison
- District Attorney
Stephen Campbell
- Sheriff
Gill Gilbertson

JOSEPHINE COUNTY
Adopted Budget
Salaries and Fringe Benefits Table
2011-12

| | FTE | Salaries & Wages | Fringe Benefits | Total | Fringe Percentage of Total | Fringe Percentage of Salaries & Wages |
|---------------------------|---------------|---------------------------------|----------------------------|-------------------|---|--|
| Assessor | 17.80 | 701,300 | 383,100 | 1,084,400 | 35.3% | 54.6% |
| Treasurer | 5.00 | 244,700 | 123,300 | 368,000 | 33.5% | 50.4% |
| Clerk | 5.50 | 242,800 | 123,800 | 366,600 | 33.8% | 51.0% |
| Surveyor | 3.72 | 113,000 | 60,600 | 173,600 | 34.9% | 53.6% |
| Forestry | 10.00 | 406,700 | 235,100 | 641,800 | 36.6% | 57.8% |
| Planning | 6.00 | 314,200 | 159,300 | 473,500 | 33.6% | 50.7% |
| Public Works | 63.30 | 2,786,000 | 1,633,000 | 4,419,000 | 37.0% | 58.6% |
| Sheriff | 98.25 | 5,592,000 | 3,356,900 | 8,948,900 | 37.5% | 60.0% |
| DA | 23.50 | 1,225,000 | 591,000 | 1,816,000 | 32.5% | 48.2% |
| Juvenile Justice | 31.48 | 1,486,800 | 735,000 | 2,221,800 | 33.1% | 49.4% |
| Adult Corrections | 28.00 | 1,596,700 | 800,900 | 2,397,600 | 33.4% | 50.2% |
| Mental Health | 3.95 | 177,900 | 90,500 | 268,400 | 33.7% | 50.9% |
| Public Health | 28.82 | 1,375,700 | 648,300 | 2,024,000 | 32.0% | 47.1% |
| Commissioners | 5.50 | 334,600 | 125,600 | 460,200 | 27.3% | 37.5% |
| Finance | 5.00 | 300,200 | 140,800 | 441,000 | 31.9% | 46.9% |
| Human Resources | 3.00 | 165,100 | 80,300 | 245,400 | 32.7% | 48.6% |
| Property Management | 0.60 | 26,400 | 14,500 | 40,900 | 35.5% | 54.9% |
| Information Technology | 8.00 | 413,200 | 205,700 | 618,900 | 33.2% | 49.8% |
| Communications | 2.00 | 87,800 | 48,600 | 136,400 | 35.6% | 55.4% |
| GIS | 1.00 | 63,800 | 29,100 | 92,900 | 31.3% | 45.6% |
| Legal/Law Library | 4.50 | 306,000 | 136,900 | 442,900 | 30.9% | 44.7% |
| Building Operations/Maint | 15.00 | 574,000 | 334,800 | 908,800 | 36.8% | 58.3% |
| County Fleet | 3.50 | 139,700 | 82,600 | 222,300 | 37.2% | 59.1% |
| Veterans Service Office | 2.25 | 77,900 | 33,100 | 111,000 | 29.8% | 42.5% |
| Fairgrounds | 4.60 | 183,800 | 91,300 | 275,100 | 33.2% | 49.7% |
| Transit | 17.00 | 461,800 | 256,200 | 718,000 | 35.7% | 55.5% |
| CCF | 1.55 | 72,400 | 35,800 | 108,200 | 33.1% | 49.4% |
| Parks | 6.00 | 231,900 | 140,700 | 372,600 | 37.8% | 60.7% |
| Building & Safety | 6.00 | 325,600 | 162,800 | 488,400 | 33.3% | 50.0% |
| Airports | 2.27 | 105,200 | 41,000 | 146,200 | 28.0% | 39.0% |
| Subtotal | 413.09 | 20,132,200 | 10,900,600 | 31,032,800 | 35.1% | 54.1% |
| Nondepartmental: | | | | | | |
| Payroll Reserve Fund | - | 552,500 | 299,500 | 852,000 | 35.2% | 54.2% |
| Grand Totals | 413.09 | 20,684,700 | 11,200,100 | 31,884,800 | 35.1% | 54.1% |

Source: Department Submitted Budgets for 2011-12

ELECTED & CONTRACT Salary Table
January 1, 2011

NO COLA

ELECTED OFFICIALS

| | | <u>Monthly</u> | <u>Hourly</u> | |
|-------|---|----------------|---------------|-------------------------|
| E 03 | Assessor | \$ 5,991.86 | \$ 34.57 | |
| E 03A | Clerk | \$ 5,991.86 | \$ 34.57 | |
| E 04 | Commissioners | \$ 6,282.65 | \$ 36.25 | |
| E 02 | District Attorney | \$ 1,763.29 | \$ 10.17 | (excludes State Salary) |
| E 06 | Legal Counsel | \$ 7,857.02 | \$ 45.33 | |
| E 05 | Sheriff** | \$ 6,752.13 | \$ 38.96 | |
| E 01 | Surveyor | \$ 640.00 | n/a | |
| E 03T | Treasurer (Includes Tax Collector - 40%) | \$ 6,284.50 | \$ 36.26 | |

CONTRACT EMPLOYEES

| | | | | |
|------|-------------------------|-------------|----------|--|
| C 06 | Chief Financial Officer | \$ 7,822.07 | \$ 45.13 | |
|------|-------------------------|-------------|----------|--|

**The Sheriff will be paid \$1 more than the Undersheriff

NON UNION Salary Table
January 1, 2011

1.3% COLA

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| NU1 | 1,880.89 10.85 | 1,993.74 11.50 | 2,043.59 11.79 | 2,094.68 12.08 | 2,147.04 12.39 | 2,200.72 12.70 | 2,255.74 13.01 | 2,312.13 13.34 | 2,369.93 13.67 | 2,429.18 14.01 | 2,489.91 14.37 | 2,552.16 14.72 |
| NU2 | 1,974.93 11.39 | 2,093.43 12.08 | 2,145.77 12.38 | 2,199.41 12.69 | 2,254.40 13.01 | 2,310.76 13.33 | 2,368.52 13.66 | 2,427.74 14.01 | 2,488.43 14.36 | 2,550.64 14.72 | 2,614.41 15.08 | 2,679.77 15.46 |
| NU3 | 2,073.68 11.96 | 2,198.10 12.68 | 2,253.05 13.00 | 2,309.38 13.32 | 2,367.12 13.66 | 2,426.29 14.00 | 2,486.95 14.35 | 2,549.12 14.71 | 2,612.85 15.07 | 2,678.17 15.45 | 2,745.13 15.84 | 2,813.76 16.23 |
| NU4 | 2,177.37 12.56 | 2,308.01 13.32 | 2,365.71 13.65 | 2,424.85 13.99 | 2,485.47 14.34 | 2,547.61 14.70 | 2,611.30 15.07 | 2,676.58 15.44 | 2,743.50 15.83 | 2,812.08 16.22 | 2,882.38 16.63 | 2,954.44 17.05 |
| NU5 | 2,286.23 13.19 | 2,423.41 13.98 | 2,483.99 14.33 | 2,546.09 14.69 | 2,609.74 15.06 | 2,674.99 15.43 | 2,741.86 15.82 | 2,810.41 16.21 | 2,880.67 16.62 | 2,952.69 17.04 | 3,026.50 17.46 | 3,102.17 17.90 |
| NU6 | 2,400.55 13.85 | 2,544.58 14.68 | 2,608.19 15.05 | 2,673.40 15.42 | 2,740.23 15.81 | 2,808.74 16.20 | 2,878.96 16.61 | 2,950.93 17.02 | 3,024.70 17.45 | 3,100.32 17.89 | 3,177.83 18.33 | 3,257.27 18.79 |
| NU7 | 2,520.57 14.54 | 2,671.81 15.41 | 2,738.60 15.80 | 2,807.07 16.19 | 2,877.24 16.60 | 2,949.17 17.01 | 3,022.90 17.44 | 3,098.48 17.88 | 3,175.94 18.32 | 3,255.34 18.78 | 3,336.72 19.25 | 3,420.14 19.73 |
| NU8 | 2,646.60 15.27 | 2,805.40 16.19 | 2,875.53 16.59 | 2,947.42 17.00 | 3,021.11 17.43 | 3,096.63 17.87 | 3,174.05 18.31 | 3,253.40 18.77 | 3,334.74 19.24 | 3,418.10 19.72 | 3,503.56 20.21 | 3,591.15 20.72 |
| NU9 | 2,778.93 16.03 | 2,945.67 16.99 | 3,019.31 17.42 | 3,094.79 17.85 | 3,172.16 18.30 | 3,251.47 18.76 | 3,332.75 19.23 | 3,416.07 19.71 | 3,501.47 20.20 | 3,589.01 20.71 | 3,678.73 21.22 | 3,770.70 21.75 |
| NU10 | 2,917.88 16.83 | 3,092.95 17.84 | 3,170.27 18.29 | 3,249.53 18.75 | 3,330.77 19.22 | 3,414.04 19.70 | 3,499.39 20.19 | 3,586.87 20.69 | 3,676.55 21.21 | 3,768.46 21.74 | 3,862.67 22.29 | 3,959.24 22.84 |
| NU11 | 3,063.77 17.68 | 3,247.60 18.74 | 3,328.79 19.20 | 3,412.01 19.69 | 3,497.31 20.18 | 3,584.74 20.68 | 3,674.36 21.20 | 3,766.22 21.73 | 3,860.37 22.27 | 3,956.88 22.83 | 4,055.80 23.40 | 4,157.20 23.98 |
| NU12 | 3,216.96 18.56 | 3,409.98 19.67 | 3,495.23 20.17 | 3,582.61 20.67 | 3,672.17 21.19 | 3,763.98 21.72 | 3,858.08 22.26 | 3,954.53 22.82 | 4,053.39 23.39 | 4,154.73 23.97 | 4,258.60 24.57 | 4,365.06 25.18 |
| NU13 | 3,377.81 19.49 | 3,580.48 20.66 | 3,669.99 21.17 | 3,761.74 21.70 | 3,855.78 22.25 | 3,952.18 22.80 | 4,050.98 23.37 | 4,152.26 23.96 | 4,256.06 24.55 | 4,362.46 25.17 | 4,471.52 25.80 | 4,583.31 26.44 |

NON UNION Salary Table
January 1, 2011

1.3% COLA

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| NU14 | 3,546.70 20.46 | 3,759.50 21.69 | 3,853.49 22.23 | 3,949.83 22.79 | 4,048.57 23.36 | 4,149.79 23.94 | 4,253.53 24.54 | 4,359.87 25.15 | 4,468.86 25.78 | 4,580.59 26.43 | 4,695.10 27.09 | 4,812.48 27.76 |
| NU15 | 3,724.03 21.49 | 3,947.48 22.77 | 4,046.16 23.34 | 4,147.32 23.93 | 4,251.00 24.53 | 4,357.27 25.14 | 4,466.21 25.77 | 4,577.86 26.41 | 4,692.31 27.07 | 4,809.62 27.75 | 4,929.86 28.44 | 5,053.10 29.15 |
| NU16 | 3,910.24 22.56 | 4,144.85 23.91 | 4,248.47 24.51 | 4,354.68 25.12 | 4,463.55 25.75 | 4,575.14 26.40 | 4,689.52 27.06 | 4,806.75 27.73 | 4,926.92 28.43 | 5,050.10 29.14 | 5,176.35 29.86 | 5,305.76 30.61 |
| NU17 | 4,105.75 23.69 | 4,352.09 25.11 | 4,460.89 25.74 | 4,572.42 26.38 | 4,686.73 27.04 | 4,803.90 27.72 | 4,923.99 28.41 | 5,047.09 29.12 | 5,173.27 29.85 | 5,302.60 30.59 | 5,435.17 31.36 | 5,571.05 32.14 |
| NU18 | 4,311.03 24.87 | 4,569.70 26.36 | 4,683.94 27.02 | 4,801.04 27.70 | 4,921.06 28.39 | 5,044.09 29.10 | 5,170.19 29.83 | 5,299.45 30.57 | 5,431.93 31.34 | 5,567.73 32.12 | 5,706.92 32.93 | 5,849.60 33.75 |
| NU19 | 4,526.59 26.12 | 4,798.18 27.68 | 4,918.14 28.37 | 5,041.09 29.08 | 5,167.12 29.81 | 5,296.29 30.56 | 5,428.70 31.32 | 5,564.42 32.10 | 5,703.53 32.91 | 5,846.12 33.73 | 5,992.27 34.57 | 6,142.08 35.44 |
| NU20 | 4,752.92 27.42 | 5,038.09 29.07 | 5,164.04 29.79 | 5,293.14 30.54 | 5,425.47 31.30 | 5,561.11 32.08 | 5,700.14 32.89 | 5,842.64 33.71 | 5,988.71 34.55 | 6,138.42 35.41 | 6,291.88 36.30 | 6,449.18 37.21 |
| NU21 | 4,990.56 28.79 | 5,289.99 30.52 | 5,422.24 31.28 | 5,557.80 32.06 | 5,696.75 32.87 | 5,839.16 33.69 | 5,985.14 34.53 | 6,134.77 35.39 | 6,288.14 36.28 | 6,445.34 37.19 | 6,606.48 38.12 | 6,771.64 39.07 |
| NU22 | 5,240.09 30.23 | 5,554.49 32.05 | 5,693.36 32.85 | 5,835.69 33.67 | 5,981.58 34.51 | 6,131.12 35.37 | 6,284.40 36.26 | 6,441.51 37.16 | 6,602.55 38.09 | 6,767.61 39.04 | 6,936.80 40.02 | 7,110.22 41.02 |
| NU23 | 5,502.09 31.74 | 5,832.22 33.65 | 5,978.02 34.49 | 6,127.48 35.35 | 6,280.66 36.24 | 6,437.68 37.14 | 6,598.62 38.07 | 6,763.59 39.02 | 6,932.68 40.00 | 7,105.99 41.00 | 7,283.64 42.02 | 7,465.73 43.07 |
| NU24 | 5,777.20 33.33 | 6,123.83 35.33 | 6,276.93 36.21 | 6,433.85 37.12 | 6,594.70 38.05 | 6,759.56 39.00 | 6,928.55 39.97 | 7,101.77 40.97 | 7,279.31 42.00 | 7,461.29 43.05 | 7,647.82 44.12 | 7,839.02 45.23 |
| NU25 | 6,066.06 35.00 | 6,430.02 37.10 | 6,590.77 38.02 | 6,755.54 38.98 | 6,924.43 39.95 | 7,097.54 40.95 | 7,274.98 41.97 | 7,456.85 43.02 | 7,643.28 44.10 | 7,834.36 45.20 | 8,030.22 46.33 | 8,230.97 47.49 |

**AFSCME Salary Table
January 1, 2011**

1.3% COLA

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 |
|------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| A04 | 1,542.08 8.90 | 1,634.05 9.43 | 1,679.07 9.69 | 1,722.10 9.94 | 1,769.06 10.21 | 1,816.05 10.48 | 1,864.96 10.76 | 1,913.89 11.04 | 1,964.77 11.34 | 2,017.60 11.64 | 2,072.41 11.96 | 2,127.18 12.27 |
| A05 | 1,632.08 9.42 | 1,729.93 9.98 | 1,776.91 10.25 | 1,823.88 10.52 | 1,872.79 10.80 | 1,921.71 11.09 | 1,972.59 11.38 | 2,025.42 11.69 | 2,080.23 12.00 | 2,135.02 12.32 | 2,191.76 12.65 | 2,250.48 12.98 |
| A06 | 1,729.93 9.98 | 1,833.64 10.58 | 1,882.58 10.86 | 1,933.45 11.15 | 1,984.33 11.45 | 2,037.16 11.75 | 2,091.97 12.07 | 2,148.71 12.40 | 2,205.47 12.72 | 2,264.19 13.06 | 2,324.85 13.41 | 2,387.47 13.77 |
| A07 | 1,833.64 10.58 | 1,943.25 11.21 | 1,996.08 11.52 | 2,048.91 11.82 | 2,103.71 12.14 | 2,158.51 12.45 | 2,215.26 12.78 | 2,273.95 13.12 | 2,334.63 13.47 | 2,397.25 13.83 | 2,461.82 14.20 | 2,526.40 14.58 |
| A08 | 1,947.17 11.23 | 2,064.58 11.91 | 2,119.37 12.23 | 2,174.15 12.54 | 2,232.86 12.88 | 2,291.57 13.22 | 2,352.25 13.57 | 2,412.91 13.92 | 2,477.48 14.29 | 2,542.06 14.67 | 2,610.55 15.06 | 2,679.05 15.46 |
| A09 | 2,058.70 11.88 | 2,181.99 12.59 | 2,240.70 12.93 | 2,299.40 13.27 | 2,362.02 13.63 | 2,424.64 13.99 | 2,489.22 14.36 | 2,555.76 14.75 | 2,624.25 15.14 | 2,694.71 15.55 | 2,765.15 15.95 | 2,839.52 16.38 |
| A10 | 2,180.02 12.58 | 2,311.14 13.33 | 2,371.81 13.68 | 2,434.43 14.05 | 2,500.97 14.43 | 2,565.55 14.80 | 2,634.04 15.20 | 2,704.49 15.60 | 2,776.90 16.02 | 2,851.26 16.45 | 2,925.61 16.88 | 3,003.91 17.33 |
| A11 | 2,309.18 13.32 | 2,448.12 14.12 | 2,512.72 14.50 | 2,579.23 14.88 | 2,647.73 15.28 | 2,718.18 15.68 | 2,790.59 16.10 | 2,863.00 16.52 | 2,939.33 16.96 | 3,017.59 17.41 | 3,097.84 17.87 | 3,180.02 18.35 |
| A12 | 2,444.21 14.10 | 2,590.98 14.95 | 2,659.48 15.34 | 2,729.92 15.75 | 2,802.33 16.17 | 2,876.70 16.60 | 2,953.02 17.04 | 3,031.29 17.49 | 3,111.53 17.95 | 3,193.72 18.43 | 3,279.83 18.92 | 3,365.93 19.42 |
| A13 | 2,583.15 14.90 | 2,737.74 15.79 | 2,810.16 16.21 | 2,886.48 16.65 | 2,962.81 17.09 | 3,041.08 17.55 | 3,123.27 18.02 | 3,205.46 18.49 | 3,291.57 18.99 | 3,379.63 19.50 | 3,469.65 20.02 | 3,561.64 20.55 |
| A14 | 2,727.98 15.74 | 2,892.35 16.69 | 2,968.68 17.13 | 3,048.91 17.59 | 3,129.15 18.05 | 3,213.29 18.54 | 3,299.40 19.04 | 3,387.45 19.54 | 3,479.43 20.07 | 3,571.41 20.60 | 3,667.30 21.16 | 3,765.13 21.72 |

**AFSCME Salary Table
January 1, 2011**

1.3% COLA

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 |
|------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| A15 | 2,880.61 16.62 | 3,052.83 17.61 | 3,135.01 18.09 | 3,219.16 18.57 | 3,305.27 19.07 | 3,393.33 19.58 | 3,483.34 20.10 | 3,577.29 20.64 | 3,673.17 21.19 | 3,771.01 21.76 | 3,870.82 22.33 | 3,974.54 22.93 |
| A16 | 3,045.00 17.57 | 3,226.99 18.62 | 3,313.09 19.11 | 3,403.12 19.63 | 3,493.13 20.15 | 3,585.12 20.68 | 3,681.00 21.24 | 3,780.80 21.81 | 3,880.61 22.39 | 3,984.33 22.99 | 4,090.01 23.60 | 4,199.58 24.23 |
| A17 | 3,215.25 18.55 | 3,408.99 19.67 | 3,499.00 20.19 | 3,592.94 20.73 | 3,688.82 21.28 | 3,786.66 21.85 | 3,888.42 22.43 | 3,992.15 23.03 | 4,097.83 23.64 | 4,207.41 24.27 | 4,318.97 24.92 | 4,434.42 25.58 |
| A18 | 3,395.28 19.59 | 3,598.79 20.76 | 3,694.69 21.32 | 3,792.54 21.88 | 3,892.34 22.46 | 3,996.07 23.05 | 4,103.69 23.68 | 4,211.32 24.30 | 4,322.87 24.94 | 4,438.34 25.61 | 4,555.74 26.28 | 4,677.07 26.98 |
| A19 | 3,583.15 20.67 | 3,798.41 21.91 | 3,898.22 22.49 | 4,001.94 23.09 | 4,109.57 23.71 | 4,219.16 24.34 | 4,330.71 24.99 | 4,446.16 25.65 | 4,563.58 26.33 | 4,684.90 27.03 | 4,810.14 27.75 | 4,937.34 28.49 |
| A20 | 3,780.80 21.81 | 4,007.81 23.12 | 4,113.49 23.73 | 4,223.07 24.36 | 4,336.57 25.02 | 4,450.08 25.67 | 4,569.45 26.36 | 4,690.78 27.06 | 4,816.01 27.79 | 4,943.22 28.52 | 5,074.32 29.28 | 5,209.35 30.05 |
| A21 | 3,986.28 23.00 | 4,225.02 24.38 | 4,338.52 25.03 | 4,453.99 25.70 | 4,571.41 26.37 | 4,692.72 27.07 | 4,817.98 27.80 | 4,947.14 28.54 | 5,078.25 29.30 | 5,213.27 30.08 | 5,352.23 30.88 | 5,495.08 31.70 |
| A22 | 4,205.45 24.26 | 4,457.90 25.72 | 4,577.22 26.41 | 4,698.60 27.11 | 4,823.85 27.83 | 4,951.05 28.56 | 5,084.12 29.33 | 5,219.15 30.11 | 5,358.10 30.91 | 5,499.00 31.73 | 5,645.76 32.57 | 5,796.44 33.44 |
| A23 | 4,436.37 25.59 | 4,702.52 27.13 | 4,827.76 27.85 | 4,956.91 28.60 | 5,088.04 29.35 | 5,225.01 30.14 | 5,363.96 30.95 | 5,506.81 31.77 | 5,653.58 32.62 | 5,804.27 33.49 | 5,958.86 34.38 | 6,117.38 35.29 |
| A24 | 4,679.04 26.99 | 4,958.88 28.61 | 5,091.94 29.38 | 5,228.92 30.17 | 5,367.87 30.97 | 5,510.73 31.79 | 5,657.49 32.64 | 5,808.18 33.51 | 5,962.78 34.40 | 6,123.25 35.33 | 6,285.69 36.26 | 6,453.96 37.24 |
| A25 | 4,872.77 28.11 | 5,164.36 29.79 | 5,303.29 30.60 | 5,444.20 31.41 | 5,589.00 32.24 | 5,737.73 33.10 | 5,890.37 33.98 | 6,046.93 34.89 | 6,209.36 35.82 | 6,373.75 36.77 | 6,543.99 37.75 | 6,718.16 38.76 |

**SEIU Salary Table
January 1, 2011**

1.3% COLA

ROADWORKERS

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| O10 | 2,261.86 13.05 | 2,396.96 13.83 | 2,457.96 14.18 | 2,518.99 14.53 | 2,582.17 14.90 | 2,647.55 15.27 | 2,712.92 15.65 | 2,780.46 16.04 | 2,850.21 16.44 | 2,922.10 16.86 | 2,994.01 17.27 | 3,070.28 17.71 |
| O20 | 2,499.16 14.42 | 2,650.03 15.29 | 2,715.61 15.67 | 2,785.58 16.07 | 2,855.56 16.47 | 2,929.90 16.90 | 3,004.23 17.33 | 3,080.77 17.77 | 3,159.48 18.23 | 3,238.19 18.68 | 3,321.26 19.16 | 3,405.49 19.65 |
| O30 | 2,711.29 15.64 | 2,873.71 16.58 | 2,949.51 17.02 | 3,025.31 17.45 | 3,105.44 17.92 | 3,185.55 18.38 | 3,270.01 18.87 | 3,354.47 19.35 | 3,443.26 19.87 | 3,534.21 20.39 | 3,625.17 20.91 | 3,721.39 21.47 |
| O40 | 3,000.18 17.31 | 3,180.69 18.35 | 3,264.32 18.83 | 3,350.16 19.33 | 3,436.00 19.82 | 3,526.26 20.34 | 3,618.72 20.88 | 3,715.56 21.44 | 3,812.41 22.00 | 3,911.46 22.57 | 4,014.92 23.16 | 4,120.57 23.77 |
| O50 | 3,077.22 17.75 | 3,262.12 18.82 | 3,358.99 19.38 | 3,460.23 19.96 | 3,563.67 20.56 | 3,671.55 21.18 | 3,779.39 21.80 | 3,893.85 22.46 | 4,010.52 23.14 | 4,129.37 23.82 | 4,254.83 24.55 | 4,382.51 25.28 |

FLEET

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| O21 | 2,277.87 13.14 | 2,414.87 13.93 | 2,475.53 14.28 | 2,538.14 14.64 | 2,602.72 15.02 | 2,669.27 15.40 | 2,735.80 15.78 | 2,806.24 16.19 | 2,876.70 16.60 | 2,949.10 17.01 | 3,025.42 17.45 | 3,101.75 17.90 |
| O31 | 2,555.76 14.75 | 2,708.40 15.63 | 2,778.84 16.03 | 2,853.23 16.46 | 2,927.59 16.89 | 3,003.91 17.33 | 3,082.17 17.78 | 3,162.41 18.25 | 3,244.61 18.72 | 3,328.75 19.20 | 3,416.81 19.71 | 3,504.87 20.22 |
| O41 | 2,708.40 15.63 | 2,870.82 16.56 | 2,945.20 16.99 | 3,023.46 17.44 | 3,101.75 17.90 | 3,181.97 18.36 | 3,266.12 18.84 | 3,352.23 19.34 | 3,438.34 19.84 | 3,528.36 20.36 | 3,620.33 20.89 | 3,716.23 21.44 |
| O51 | 2,882.57 16.63 | 3,054.77 17.62 | 3,148.71 18.17 | 3,242.64 18.71 | 3,340.49 19.27 | 3,442.26 19.86 | 3,545.97 20.46 | 3,653.60 21.08 | 3,763.18 21.71 | 3,876.69 22.37 | 3,994.11 23.04 | 4,113.49 23.73 |

SHERIFF ASSOCIATION Salary Table
January 1, 2011

2% COLA

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 |
|-------|----------|----------|----------|----------|----------|----------|----------|
| S 1 | 2,325.39 | 2,461.61 | 2,584.40 | 2,711.04 | 2,849.17 | 2,989.23 | 3,146.57 |
| | 13.42 | 14.20 | 14.91 | 15.64 | 16.44 | 17.25 | 18.15 |
| S 2 | 2,442.43 | 2,584.40 | 2,711.04 | 2,849.17 | 2,989.23 | 3,146.57 | 3,298.13 |
| | 14.09 | 14.91 | 15.64 | 16.44 | 17.25 | 18.15 | 19.03 |
| S 3 | 2,851.08 | 3,016.09 | 3,167.66 | 3,328.82 | 3,491.91 | 3,662.67 | 3,844.94 |
| | 16.45 | 17.40 | 18.28 | 19.21 | 20.15 | 21.13 | 22.18 |
| S 4 | 2,904.82 | 3,073.65 | 3,587.84 | 3,762.43 | 3,950.47 | 4,148.09 | 4,351.46 |
| | 16.76 | 17.73 | 20.70 | 21.71 | 22.79 | 23.93 | 25.11 |
| S 5 | 2,920.17 | 3,090.92 | 3,605.11 | 3,779.70 | 3,967.74 | 4,165.35 | 4,370.65 |
| | 16.85 | 17.83 | 20.80 | 21.81 | 22.89 | 24.03 | 25.22 |
| S 6 | 2,995.00 | 3,167.66 | 3,693.37 | 3,875.64 | 4,067.51 | 4,268.97 | 4,478.10 |
| | 17.28 | 18.28 | 21.31 | 22.36 | 23.47 | 24.63 | 25.84 |
| S 7 | 3,067.89 | 3,248.25 | 3,779.70 | 3,967.74 | 4,165.35 | 4,370.65 | 4,587.45 |
| | 17.70 | 18.74 | 21.81 | 22.89 | 24.03 | 25.22 | 26.47 |
| S 8 | 3,129.30 | 3,311.56 | 3,785.46 | 3,975.41 | 4,173.02 | 4,378.32 | 4,597.05 |
| | 18.05 | 19.11 | 21.84 | 22.94 | 24.08 | 25.26 | 26.52 |
| S 9 | 3,207.95 | 3,394.06 | 3,883.31 | 4,075.19 | 4,274.71 | 4,487.68 | 4,714.08 |
| | 18.51 | 19.58 | 22.40 | 23.51 | 24.66 | 25.89 | 27.20 |
| S 10 | 3,284.70 | 3,472.73 | 3,975.41 | 4,173.02 | 4,378.32 | 4,597.05 | 4,829.20 |
| | 18.95 | 20.04 | 22.94 | 24.08 | 25.26 | 26.52 | 27.86 |
| S 11 | 3,363.37 | 3,562.90 | 4,075.19 | 4,274.71 | 4,487.68 | 4,714.08 | 4,950.07 |
| | 19.40 | 20.56 | 23.51 | 24.66 | 25.89 | 27.20 | 28.56 |
| S 12 | 3,447.78 | 3,649.24 | 4,173.02 | 4,378.32 | 4,597.05 | 4,829.20 | 5,070.94 |
| | 19.89 | 21.05 | 24.08 | 25.26 | 26.52 | 27.86 | 29.26 |

APPENDIX A**FOPPO Salary Table****July 1, 2008 + 4%**

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| PPO F16 | \$3,357.89 \$19.37 | \$3,541.36 \$20.43 | \$3,739.64 \$21.58 | \$3,926.80 \$22.66 | \$4,091.73 \$23.61 | \$4,273.35 \$24.65 | \$4,451.25 \$25.68 | \$4,632.85 \$26.73 |
| Int PPO F17 | \$3,545.06 \$20.45 | \$3,743.34 \$21.60 | \$3,949.04 \$22.78 | \$4,145.48 \$23.92 | \$4,323.38 \$24.94 | \$4,510.54 \$26.02 | \$4,701.42 \$27.12 | \$4,890.44 \$28.21 |
| Adv PPO F18 | \$3,743.34 \$21.60 | \$3,950.90 \$22.79 | \$4,167.72 \$24.05 | \$4,375.27 \$25.24 | \$4,562.44 \$26.32 | \$4,760.71 \$27.47 | \$4,962.71 \$28.63 | \$5,159.15 \$29.76 |

July 1, 2009 F17 + 1% F18 + 2%

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| PPO F16 | \$3,357.89 \$19.37 | \$3,541.36 \$20.43 | \$3,739.64 \$21.58 | \$3,926.80 \$22.66 | \$4,091.73 \$23.61 | \$4,273.35 \$24.65 | \$4,451.25 \$25.68 | \$4,632.85 \$26.73 |
| Int PPO F17 | \$3,580.51 \$20.66 | \$3,780.77 \$21.81 | \$3,988.53 \$23.01 | \$4,186.93 \$24.16 | \$4,366.61 \$25.19 | \$4,555.65 \$26.28 | \$4,748.43 \$27.40 | \$4,939.34 \$28.50 |
| Adv PPO F18 | \$3,818.21 \$22.03 | \$4,029.92 \$23.25 | \$4,251.07 \$24.53 | \$4,462.78 \$25.75 | \$4,653.69 \$26.85 | \$4,855.92 \$28.02 | \$5,061.96 \$29.20 | \$5,262.33 \$30.36 |

January 1, 2010**2.3% COLA**

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| PPO F16 | \$3,435.12 \$19.82 | \$3,622.81 \$20.90 | \$3,825.65 \$22.07 | \$4,017.12 \$23.18 | \$4,185.84 \$24.15 | \$4,371.64 \$25.22 | \$4,553.63 \$26.27 | \$4,739.41 \$27.34 |
| Int PPO F17 | \$3,662.86 \$21.13 | \$3,867.73 \$22.31 | \$4,080.27 \$23.54 | \$4,283.23 \$24.71 | \$4,467.04 \$25.77 | \$4,660.43 \$26.89 | \$4,857.64 \$28.03 | \$5,052.94 \$29.15 |
| Adv PPO F18 | \$3,906.03 \$22.54 | \$4,122.61 \$23.78 | \$4,348.84 \$25.09 | \$4,565.42 \$26.34 | \$4,760.72 \$27.47 | \$4,967.61 \$28.66 | \$5,178.39 \$29.88 | \$5,383.36 \$31.06 |

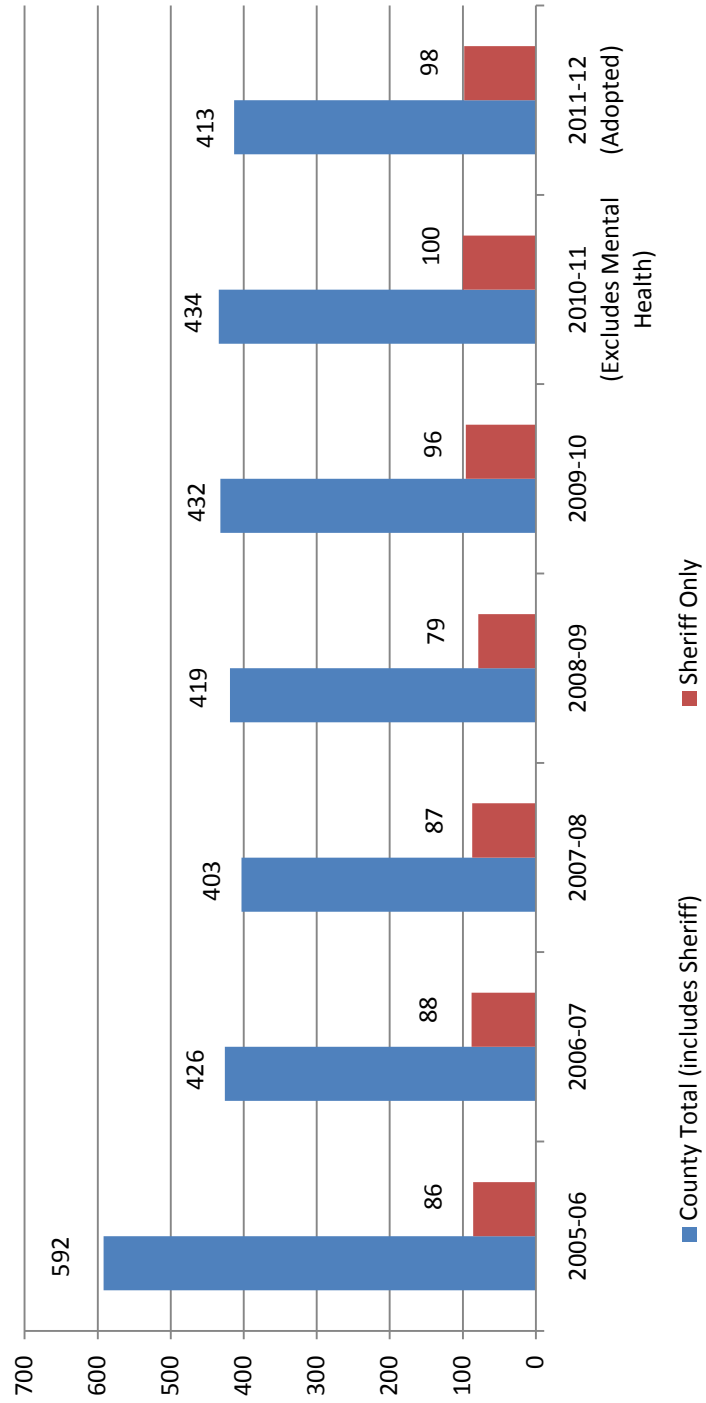
January 1, 2011**1.3% COLA**

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| PPO F16 | \$3,479.78 \$20.08 | \$3,669.91 \$21.17 | \$3,875.38 \$22.36 | \$4,069.34 \$23.48 | \$4,240.26 \$24.46 | \$4,428.47 \$25.55 | \$4,612.83 \$26.61 | \$4,801.02 \$27.70 |
| Int PPO F17 | \$3,710.48 \$21.41 | \$3,918.01 \$22.60 | \$4,133.31 \$23.85 | \$4,338.91 \$25.03 | \$4,525.11 \$26.11 | \$4,721.02 \$27.24 | \$4,920.79 \$28.39 | \$5,118.63 \$29.53 |
| Adv PPO F18 | \$3,956.81 \$22.83 | \$4,176.20 \$24.09 | \$4,405.37 \$25.42 | \$4,624.77 \$26.68 | \$4,822.61 \$27.82 | \$5,032.19 \$29.03 | \$5,245.71 \$30.26 | \$5,453.34 \$31.46 |

**JOSEPHINE COUNTY
SUPPLEMENTAL INFORMATION
SALARIES PAID FROM MORE THAN ONE SOURCE
2011-12**

| <u>Position Description</u> | <u>Number of Employees</u> | <u>Total Salary & Benefits</u> | <u>Detailed Salary & Benefits</u> | | | <u>Detailed Salary & Benefits</u> | | |
|-----------------------------|----------------------------|------------------------------------|---------------------------------------|--------------------------------------|---------------|---------------------------------------|----------------------------------|---------------|
| | | | <u>Fund #</u> | <u>Dept or Program</u> | <u>Amount</u> | <u>Fund #</u> | <u>Dept or Program</u> | <u>Amount</u> |
| Surveyor | 1 | \$ 19,660 | 100 | Surveyor | \$ 9,830 | 224 | Corner Preservation | \$ 9,830 |
| Sr Dept Specialist | 1 | \$ 58,585 | 100 | Surveyor | \$ 35,152 | 224 | Corner Preservation | \$ 23,433 |
| Department Assistant | 1 | \$ 9,867 | 100 | Surveyor | \$ 4,934 | 224 | Corner Preservation | \$ 4,933 |
| Surveyor Tech III | 1 | \$ 63,544 | 100 | Surveyor | \$ 6,358 | 224 | Corner Preservation | \$ 57,186 |
| Real Property Coordinator | 1 | \$ 68,116 | 100 | Assessor | \$ 27,246 | 401 | Property Management | \$ 40,870 |
| Property Data Analyst | 1 | \$ 60,827 | 100 | Assessor | \$ 48,662 | 201 | Public Works | \$ 12,165 |
| Fleet Manager | 1 | \$ 90,386 | 201 | Public Works | \$ 67,790 | 402 | County Fleet | \$ 22,596 |
| Lead Mechanic | 1 | \$ 64,522 | 201 | Public Works | \$ 48,391 | 402 | County Fleet | \$ 16,131 |
| Deputy DA II | 1 | \$ 117,540 | 240 | District Attorney - Prosecution | \$ 95,040 | 248 | DA Special Programs - Incentives | \$ 22,500 |
| DFC/Prevention Coordinator | 1 | \$ 90,402 | 258 | Commission for Children and Families | \$ 70,504 | 250 | Alcohol and Drug Program | \$ 19,898 |
| Admin Secretary | 1 | \$ 50,540 | 258 | Commission for Children and Families | \$ 37,652 | 250 | Alcohol and Drug Program | \$ 12,888 |

JOSEPHINE COUNTY ANNUAL BUDGETED FTE



Historical Budget Section



JOSEPHINE COUNTY, OREGON

Adopted Budget 2011-12

Table of Contents

Historical Budget Section

Resources and Requirements:

Funds Closed June 30, 2009 – None

Fund Combined June 30, 2010:

| | |
|---|-----|
| Library Trust Fund (702)..... | Q 3 |
| Jennifer Patton Memorial Fund (705)..... | Q 4 |
| Kaye Jean Turner Trust Fund (710)..... | Q 5 |
| William MacKenzie Trust (712)..... | Q 6 |
| Zelzie Reed Trust Fund (726)..... | Q 7 |
| George Borders Memorial Trust Fund (744)..... | Q 8 |

RESOURCES AND REQUIREMENTS

Josephine County

LIBRARY TRUST FUND (702)

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|--|-------------------------------|------------------------------------|------------------------------|
| Actual | Adopted Budget This Year 2010-11 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 105,168 | \$ - | Beginning fund balance | \$ - | \$ - | \$ - |
| - | - | Donations | | | |
| - | - | Interfund Transfer from Library Operating Fund | | | |
| 2,536 | - | Interest income | | | |
| \$ 107,704 | \$ - | TOTAL RESOURCES | \$ - | \$ - | \$ - |
| | | REQUIREMENTS | | | |
| \$ - | \$ - | Personal Services | \$ - | \$ - | \$ - |
| 70,574 | - | Materials and Services | | | |
| - | - | Interfund Transfer to Library Operating Fund | | | |
| - | - | Contingency | | | |
| \$ 70,574 | \$ - | TOTAL REQUIREMENTS | \$ - | \$ - | \$ - |
| 37,130 | - | Ending Fund Balance | | | |
| \$ 107,704 | \$ - | TOTAL ACTUAL | \$ - | \$ - | \$ - |

RESOURCES AND REQUIREMENTS

Josephine County

JENNIFER PATTON MEMORIAL FUND (705)

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|--|-------------------------------|---|------------------------------------|------------------------------|--|
| Actual | Adopted Budget This Year 2010-11 | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | | |
| \$ 6,000 | \$ - | \$ - | Beginning Fund Balance | \$ - | \$ - | |
| - | - | - | Donations | | | |
| 130 | - | - | Interest Income | | | |
| \$ 6,130 | \$ - | \$ - | TOTAL RESOURCES | \$ - | \$ - | |
| | | | REQUIREMENTS | | | |
| \$ 1,800 | - | \$ - | Materials and Services | \$ - | \$ - | |
| 1,800 | - | \$ - | TOTAL REQUIREMENTS | \$ - | \$ - | |
| 4,330 | - | | Ending Fund Balance | | | |
| \$ 6,130 | \$ - | | TOTAL ACTUAL | \$ - | \$ - | |

RESOURCES AND REQUIREMENTS

Josephine County

KAYE JEAN TURNER TRUST FUND (710)

| Historical Data | | Adopted Budget This Year 2010-11 | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|------------------------------------|------------------------------|--|
| Actual | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | DESCRIPTION RESOURCES AND REQUIREMENTS | | | |
| | | | | | |
| | | RESOURCES | | | |
| \$ 62,120 | \$ - | \$ - | \$ - | \$ - | |
| 1,550 | - | | | | |
| \$ 63,670 | \$ - | \$ - | \$ - | \$ - | |
| | | | | | |
| | | REQUIREMENTS | | | |
| \$ - | \$ - | \$ - | \$ - | \$ - | |
| - | - | | | | |
| \$ - | \$ - | \$ - | \$ - | \$ - | |
| | | | | | |
| | | TOTAL REQUIREMENTS | | | |
| 63,670 | - | | | | |
| \$ 63,670 | \$ - | \$ - | \$ - | \$ - | |
| | | | | | |
| | | TOTAL ACTUAL | | | |

RESOURCES AND REQUIREMENTS

Josephine County

WILLIAM MACKENZIE TRUST FUND (712)

| Historical Data | | | Budget for Next Year 2011-12 | | |
|-------------------------------|----------------------------------|---|------------------------------|------------------------------|---------------------------|
| Actual | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 77,273 | \$ - | Beginning Fund Balance | \$ - | \$ - | \$ - |
| 1,928 | - | Interest Income | | | |
| | | | | | |
| \$ 79,201 | \$ - | TOTAL RESOURCES | \$ - | \$ - | \$ - |
| | | REQUIREMENTS | | | |
| \$ - | \$ - | Materials and Services | \$ - | \$ - | \$ - |
| - | - | Unappropriated Ending Fund Balance | | | |
| | | | | | |
| - | - | TOTAL REQUIREMENTS | \$ - | \$ - | \$ - |
| 79,201 | - | Ending Fund Balance | | | |
| \$ 79,201 | \$ - | TOTAL ACTUAL | | | |

RESOURCES AND REQUIREMENTS
ZELZIE REED TRUST FUND (726)

Josephine County

| Historical Data | | | Budget for Next Year 2011-12 | | |
|-------------------------------|----------------------------------|---|------------------------------|------------------------------|---------------------------|
| Actual | Adopted Budget This Year 2010-11 | DESCRIPTION RESOURCES AND REQUIREMENTS | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| | | RESOURCES | | | |
| \$ 17,929 | \$ - | Beginning Fund Balance | \$ - | \$ - | \$ - |
| 447 | - | Interest Income | | | |
| \$ 18,376 | \$ - | TOTAL RESOURCES | \$ - | \$ - | \$ - |
| | | REQUIREMENTS | | | |
| \$ - | \$ - | Materials and Services | \$ - | \$ - | \$ - |
| - | - | TOTAL REQUIREMENTS | \$ - | \$ - | \$ - |
| 18,376 | - | Ending Fund Balance | | | |
| \$ 18,376 | \$ - | TOTAL ACTUAL | \$ - | \$ - | \$ - |

RESOURCES AND REQUIREMENTS

Josephine County

GEORGE BORDERS MEMORIAL TRUST FUND (744)

| Historical Data | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2011-12 | | |
|-------------------------------------|------------------------------------|---|-------------------------------|------------------------------------|------------------------------|
| Actual | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2008-09 | First Preceding Year 2009-10 | | | | |
| \$ 546,187 | \$ - | RESOURCES | \$ - | \$ - | \$ - |
| 12,087 | - | Beginning Fund Balance | | | |
| | | Interest Income | | | |
| \$ 558,274 | \$ - | TOTAL RESOURCES | \$ - | \$ - | \$ - |
| | | REQUIREMENTS | | | |
| \$ - | \$ - | Materials and Services | \$ - | \$ - | \$ - |
| | | Interfund Transfer: | | | |
| | | 430 - Property Reserve Fund | | | |
| | | Contingency | | | |
| | | Unappropriated Ending Fund Balance | | | |
| \$ - | \$ - | TOTAL REQUIREMENTS | \$ - | \$ - | \$ - |
| 558,274 | - | Ending Fund Balance | | | |
| \$ 558,274 | \$ - | TOTAL ACTUAL | | | |

Appendix



JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Adopted Budget: The annual budget document as approved by the budget committee and then adopted by the Board of County Commissioners.

Appropriation: An act (ordinance or resolution) of a governing body (such as the Board of County Commissioners) authorizing the expenditure of money for specific purposes. Also, the money so authorized.

Assessed Valuation: A valuation set upon real estate or other property by the County Assessor and the state as a basis for levying taxes. This amount is multiplied by the tax rate to determine the total amount of property taxes to be collected.

Beginning Fund Balance: Resources received by the County during previous fiscal years which are being included in the resources applied to meet the estimated operating costs of the current fiscal year.

Bond: A written promise to pay a specified sum of money (face value or principle amount) at a specified date or dates in the future (maturity date(s)), together with periodic interest at a specified rate.

Budget: A policy statement detailing an entity's plan for the attainment of stated goals during a specified period. This includes estimates of required expenditures and anticipated revenues to carry out stated goals.

Budget Committee: The budget planning board of an entity. It is comprised of the Board of County Commissioners and three appointed Josephine County Residents.

CAFR: Comprehensive Annual Financial Report. This is the County's annual report containing audited financial statements, comparison of actual to budget information and statistical data.

Capital Outlay: The expenditure category incorporating all property and equipment expenditures in excess of \$5,000 with a useful life of more than one year. This includes, but is not limited to, land purchases, the purchase, improvement, or renovation of county facilities, and the acquisition of county equipment.

Capital Projects: Activities resulting in the acquisition of or improvement of major capital items such as land, buildings and county facilities.

Capital Project Funds: Funds used to account for the financial resources to be used for the acquisition of or construction of major capital items.

Charges for Services: A charge imposed by a County department for services rendered to the public. Charges are imposed in order to insure that those citizens receiving the service pay at least a portion of the cost of providing the service.

Contingency: An expenditure classification for those funds reserved to meet unanticipated demands and expenses.

Debt Service: Payment of principal and interest on a long-term obligation.

Debt Service Funds: Funds used to account for the accumulation of resources for, and payment of long-term obligations.

Department Generated Revenues: Monies directly generated by departments as a result of the services provided by the department in the form of charges for services, sale of licenses and permits, fines, intergovernmental grants and shared revenues, or donations and other miscellaneous revenues.

Enterprise Funds: Funds used to account for the operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the costs of providing goods and/or services to the general public on a continuing basis be financed or recovered primarily through user charges.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Expendable Trust Fund: A fund used to account for resources received and held by the County in a fiduciary capacity. It is permitted to expend, or spend, the trust corpus, or body. Due to the nature of the purpose of the funds they are accounted for in essentially the same manner as governmental funds.

Expenditure: In fund accounting, a disbursement of cash or a liability incurred for operations, capital outlay, or other requirement during a budget period.

Fines & Forfeitures: Revenues collected as fines for the violation of laws, rules or regulations, and revenues received due to the forfeiture by an individual of an asset to the County.

Fiscal Year: The twelve-month period from July 1 to June 30 for which the annual budget of the County is prepared and adopted.

Fixed Asset: Assets with a life expectancy in excess of one year, such as land, buildings, furniture and other equipment.

FTE (Full-time Equivalent): This term is used in the budget to designate the equivalent of one full-time employee. One FTE is equivalent to one full-time employee or any combination of part-time employees whose employment percentages total 100%.

Fund: A fiscal entity consisting of a self-balancing set of accounts that are segregated from other funds for the purpose of fulfilling specific activities or attaining specific objectives in accordance with regulations, restrictions, or limitations. A fund is also an available quantity of financial resources.

GAAP: Generally Accepted Accounting Principles.

General Fund: A fund established for the purpose of accounting for all financial resources and liabilities of the County except those required to be accounted for in other funds by special regulations, restrictions, or limitations.

Interfund Transfers: An expenditure and revenue classification for those expenses charged to one fund by another fund for materials or services rendered or for receipt of monies for specific programs or services.

Intergovernmental Revenues: A revenue category to record the receipt of grants and shared revenues received from another governmental entity.

Internal Service Funds: Funds used to account for the operations of departments or programs that provide services and products primarily to other County departments or programs.

Internal Service Fund Charges: An expenditure classification for those expenses charged by an Internal Service Fund to a department or program for services.

Licenses & Permits: A revenue classification used to record the monies received from the sales of licenses and permits.

Materials and Services: An expenditure classification including major non-capital, non-personnel expenditures. These include expenses for travel and training, operations, data processing, property, equipment, and contracted services.

Miscellaneous Revenues: A revenue classification used to record revenues that do not meet the definition of other revenue classifications. These include interest earned on fund balances.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Non-Expendable Trust Fund: A fund used to account for resources received by the County in a fiduciary capacity. The only amount that may be expended is the interest earned on the principal. The body of the trust, or the corpus, must remain intact.

O & C Revenues: Revenues received by the county from the federal government for timber harvested on federal government land formerly belonging to the Oregon and California Railroad. This is the primary source of revenue for Josephine County's public safety programs. Beginning in 1994-95, O & C Funds were no longer linked to the timber harvest, and were guaranteed by the federal government in a federal safety net program for five years. In October 2000, Congress passed PL 106-393 which guaranteed payment of the safety net money through the County's fiscal year 2006-07. In May 2007, the funding was extended for one more year, through the County's fiscal year 2007-08. In October 2008, Congress passed the Troubled Assets Relief Program (TARP) which extended the payments for another four years but with reduced amounts each year until phased out altogether.

Operating Budget: The portion of the Josephine County annual budget that applies to expenditures other than capital outlays, debt service, transfers, contingency, and ending fund balance.

Personal Services: An expenditure classification used to account for the costs of employees. This classification includes salaries and wages and employer paid benefits.

Program: A group of related activities performed by one or more organized units for the purpose of accomplishing a function for which the county is responsible.

Requirements: A budget term used for all budgeted uses of monies in a fund during a fiscal period. It includes budgeted expenditures, interfund transfers, contingencies and balances budgeted to be carried over to the next fiscal period. Requirements must be equal to Resources (see next definition) in order for a fund's budget to be in balance.

Resources: Total monies available during a budget period. This includes the estimated balances on hand at the beginning of the budgetary period plus all revenues anticipated being collected.

Revenue: Monies received during the budgetary period to finance County services.

Special Revenue Funds: Funds established for the purpose of accounting for all financial resources and requirements which, because of special regulations, restrictions, or limitations, must be segregated from other funds.

Supplemental Budget: An amendment, made by the governing body, to the adopted budget to meet unexpected needs or to authorize the expenditure of revenues which were not anticipated at the time the regular budget was adopted.

Tax Levy: The total amount eligible to be raised by general property taxes.

Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation. The assessed valuation is multiplied by the tax rate to determine the total tax dollars levied.

Unappropriated Ending Fund Balance: A budget classification for those funds not appropriated for any purpose and reserved for subsequent fiscal years. This may include specific reserves for buildings or equipment or may be generally reserved funds for no specific purpose.

JOSEPHINE COUNTY, OREGON
Glossary of Acronyms

| | |
|-------|---|
| BCC | Board of County Commissioners |
| BFB | Beginning Fund Balance |
| BLM | Bureau of Land Management |
| BOM | Building Operations & Maintenance |
| BoPTA | Board of Property Tax Appeals |
| CAMI | Child Abuse Multidisciplinary Intervention |
| CAFFA | County Assessment Function Funding Assistance |
| CASA | Court Appointed Special Advocate |
| CDBG | Community Development Block Grant |
| COLA | Cost of Living Adjustment |
| CS | Casual & Seasonal Employees |
| DEA | Drug Enforcement Administration |
| DEQ | Department of Environmental Quality |
| DOC | Department of Corrections |
| DOE | Department of Education |
| DOR | Department of Revenue |
| FAA | Federal Aviation Administration |
| FTE | Full Time Equivalent |
| GIS | Geographic Information System |
| HR | Human Resources |
| ISF | Administrative Internal Service Fund |
| IT | Information Technology |
| LID | Local Improvement District |
| MCU | Major Crimes Unit |
| NVIP | North Valley Industrial Park |
| O&C | Oregon and California Railroad |
| ODOT | Oregon Department of Transportation |
| ORMAP | Oregon Map |
| ORS | Oregon Revised Statutes |
| OSP | Oregon State Police |
| OTIA | Oregon Transportation Investment Act |
| OYA | Oregon Youth Authority |
| PEG | Public, Educational and Government |
| PERS | Public Employees Retirement System |
| USFS | United States Forest Service |
| VSO | Veterans Service Office |