

ARCHAEOLOGICAL PERMITS

CHECK LIST

OCTOBER 2013

- _____ 1. Oregon SHPO has a copy of the applicant's Qualified Archaeologist status on file?
- a. If not, please submit appropriate materials for vetting and approval
 - b. Qualified Archaeologist Requirements and Checklist available at:
<http://www.oregon.gov/oprd/HCD/ARCH/Pages/index.aspx>
- _____ 2. Completed Archaeological Excavation Permit Application Form
- a. http://www.oregon.gov/oprd/HCD/ARCH/docs/archaeology_excavation_permit.rtf
 - b. Make sure to indicate appropriate local planning department (City or County)
 - c. Only include one applicant (other qualified archaeologists can be put on as Field Supervisors)
- _____ 3. Map (USGS 7.5 minute) depicting where excavation or collection will take place
- _____ 4. Copy of the site form (as applicable)
- a. If excavations or collection will occur within a known site, please include a copy of the site form
- _____ 5. Appropriate Letters
- a. Landowner permission letter (Private Land)
 - b. Funding letter (Public/Private Land)
 - c. Curation letter (Public/Private)
 - i. From private landowner
 - ii. From UOMNCH if another non-recognized repository is to be used (i.e., not OSU, SOULA, CRGDC)
- _____ 6. Methods to include (not an exhaustive list)
- a. Number of units (Maximum or not to exceed amount)
 - b. Size of units (e.g. 50x50 cm, 1x1 meter etc.)
 - c. Excavated levels (e.g. 10 cm arbitrary)
 - d. Screen size (e.g. 1/8")
 - e. Termination (e.g. after 50 cm and two sterile levels, bedrock, C-horizon)
- _____ 7. Research Design
- a. Guidance available at: <http://www.oregon.gov/oprd/HCD/ARCH/Pages/index.aspx>



SHPO Archaeology Staff

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