
Secretary's Duties

The Hugo Neighborhood Association & Historical Society (*Hugo Neighborhood*, or HUNAHS) is in northern Josephine County, Oregon. The use of "HUNAHS" is, we hope, a way to use the magic vowel 'U' in Hugo so we too can have our own county-wide catchword. Say it like you say Hugo, HU-NAHS.



As Secretary, Ann Lyneis is a welcome addition to our board. The Secretary has several duties.

- Attend all board meetings.
- Serve on the executive committee.
- Maintain all board records especially meeting minutes, and ensure their accuracy.
- Assume responsibilities of the Chair in the absence of the Chair, Education Chair, and Outreach Chair.
- Provide notice of meetings of the board and/or of a committee when such notice is required.

The Secretary's duties also include making policy decisions for the *Hugo Neighborhood* as they relate to its mission, including land use and history.

Land Use & History

The *Hugo Neighborhood* has two mission categories: land use and history. Projects are usually short term and conclude when the project ends. Our community sign and educational brochure program are long-term projects reflecting both categories.

Examples of land use projects include promoting citizen involvement, comments and/or participation with individual land use applications, protection of homes from wildfire, land use workshops, considering transportation impacts, septic system evaluations, airshed forums, protecting farms and forests, appeals of land use decisions to the Oregon Land Use Board of Appeals, aquifer investigations, and protecting our rural quality of life.

*Preserving and
Maintaining Our
Rural Quality of Life
and Our History*

Examples of history projects include our annual *Hugo History Day*, inventory of Applegate Trail and Pacific Highway, transcription of Hugo Community Church journals, developing oral histories, educational workshops, transcription of Josephine County Assessment Rolls: 1859 - 1861, Pleasant Valley Cemetery, deed research, cultural assets inventory, wildflower catalog, exploring our community's Indian legacy, orcharding research, writing articles for "Mondays Make History" and the *Oldtimer*, and interpreting and preserving our local heritage through public interest activities.

More Information

Want more information? Contact an officer of the *Hugo Neighborhood* on how you can become involved in your community's land use, and/or history projects. Your actual level of involvement as a volunteer is up to you. You would be donating your time and you are in control of the act of giving and practicing citizenship.



Officers: HUNAHS
Back row: Jacque, Wayne, & Ann
Front row: Hal, Mike, & Karen

Our Secretary, Ann Lyneis, is ready to work for you. Contact her and share your ideas.

Ann Lyneis, Secretary
Hugo Neighborhood Association
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Hugo Neighborhood Association & Historical Society's Mission

This information brochure is one of a series of documents published by the Hugo Neighborhood Association & Historical Society (*Hugo Neighborhood*). It is designed to be shared with neighbors for the purpose of helping protect our rural quality of life by promoting an informed citizenry in decision-making. The *Hugo Neighborhood* is an informal nonprofit charitable and educational organization with a land use and history mission promoting the social welfare of its neighbors.

Land Use & History

The *Hugo Neighborhood's* land use mission is promote Oregon Statewide Goal 1 — Citizen Involvement, and by preserving, protecting, and enhancing the livability and economic viability of its farms, forests, and rural neighbors. It will act, as requested, as a technical resource assisting neighbors to represent themselves.

Its history mission is to educate, collect, preserve, interpret, and research its local history and to encourage public interest in the history of the Hugo area.

Volunteer membership dues are \$10.00 annually per family and normally used for paper, ink, envelopes, publications and mailings. Make checks to the *Hugo Neighborhood* and send them to our Treasurer. Send us your e-mail address if you want to know what we are doing.

Hugo Neighborhood Association
Email: hugo@jeffnet.org
Web Page: <http://jeffnet.org/~hugo/>
Edited by Karen Rose

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Secretary



December 31, 2004

by

**Hugo Neighborhood Association &
Historical Society**